

ORIGINAL

FEE \$ _____ PERMIT NUMBER _____

Town of Urbana

P.O. Box 186
Hammondsport, New York 14840
(607) 569-3743

Dock and Mooring Permit Application

NEW CONSTRUCTION
 ADDITION TO EXISTING

REPLACEMENT
 REPAIR

INSTRUCTIONS FOR CALCULATING WATER RIGHTS LINES ARE ON PAGE TWO

SECTION ONE ~ OWNER/APPLICANT

Name of Property Owner _____

Address _____

Phone Number (Home) _____ (Business) _____

Name of Applicant (if not owner) _____

Address _____

Phone Number (Home) _____ (Business) _____

Contractor _____ (Phone Number) _____

SECTION TWO ~ PROJECT LOCATION

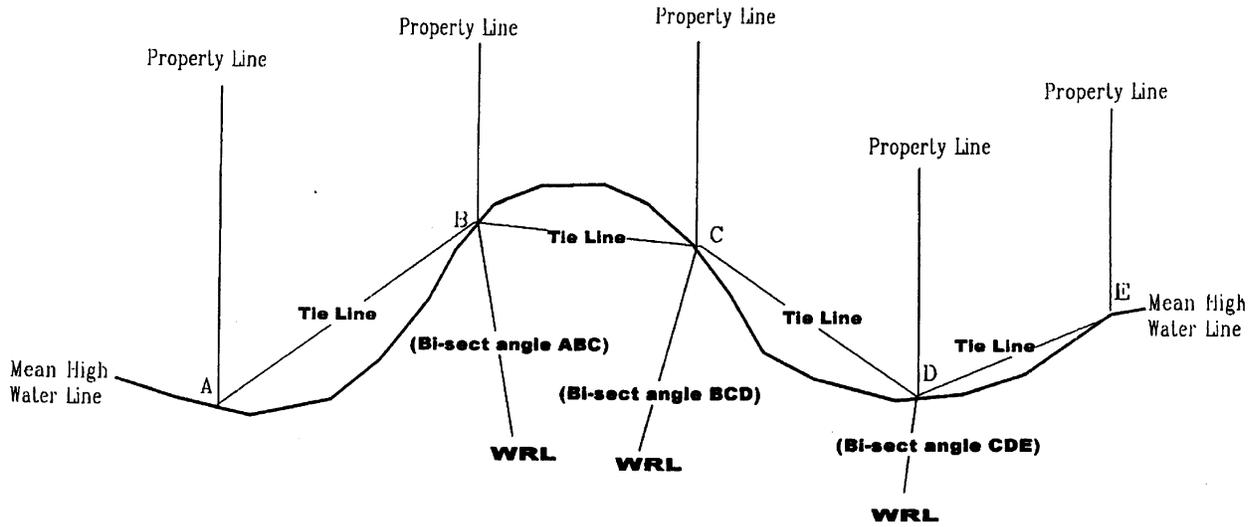
Address _____ Tax Parcel Number _____

NOTES FOR PERMIT APPLICANTS

1. **DO NOT BEGIN ANY WORK** unless and until a permit is issued.
2. Once issued, the permit **MUST BE DISPLAYED** on the premises where it is visible from the public road and shall be protected from the weather.
3. Provide the **PHYSICAL ADDRESS** of the proposed project location.
4. FOR ALL PROPOSED PROJECTS you must submit drawings, sketches and information that show the location of the mean high water line, property boundaries, tie lines, water rights lines and setbacks from water rights lines as well as existing docks/moorings.
5. For proposed projects that are in the near proximity of the water rights lines or close to the maximum permitted footage you may be required to submit preliminary plans which have been prepared and signed by an architect, surveyor or professional engineer licensed in the State of New York. In such instances stamped "as built" drawings may also be required upon completion.
6. **Photos** of any existing docks/moorings **must** accompany this application.
7. After approval of this application, **CHANGES or ALTERATIONS** are prohibited.
8. The permit is **valid for one (1) year** from its date of issuance. Contact the Town upon completion and request a final inspection. A digital photo of the completed project must be supplied by the contractor or property owner

Figure 1 [§ 65-5C]

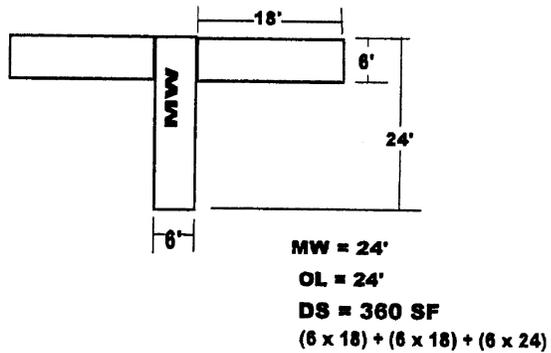
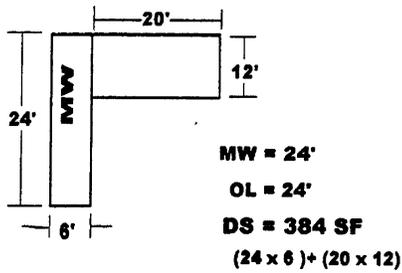
**Determining Water Rights Lines
(WRLs)**



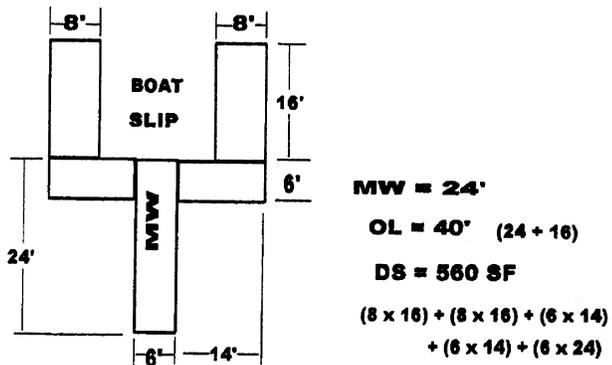
Keuka Lake

Figure 2 [§ 65-6A(1)(c)]

DOCK CONFIGURATION EXAMPLES



MW = Main Walkway
OL = Overall Length
 = 65 ft Max*
DS = Dock Surface
 = 720 SF Max
 *See Section 6.1.c.III

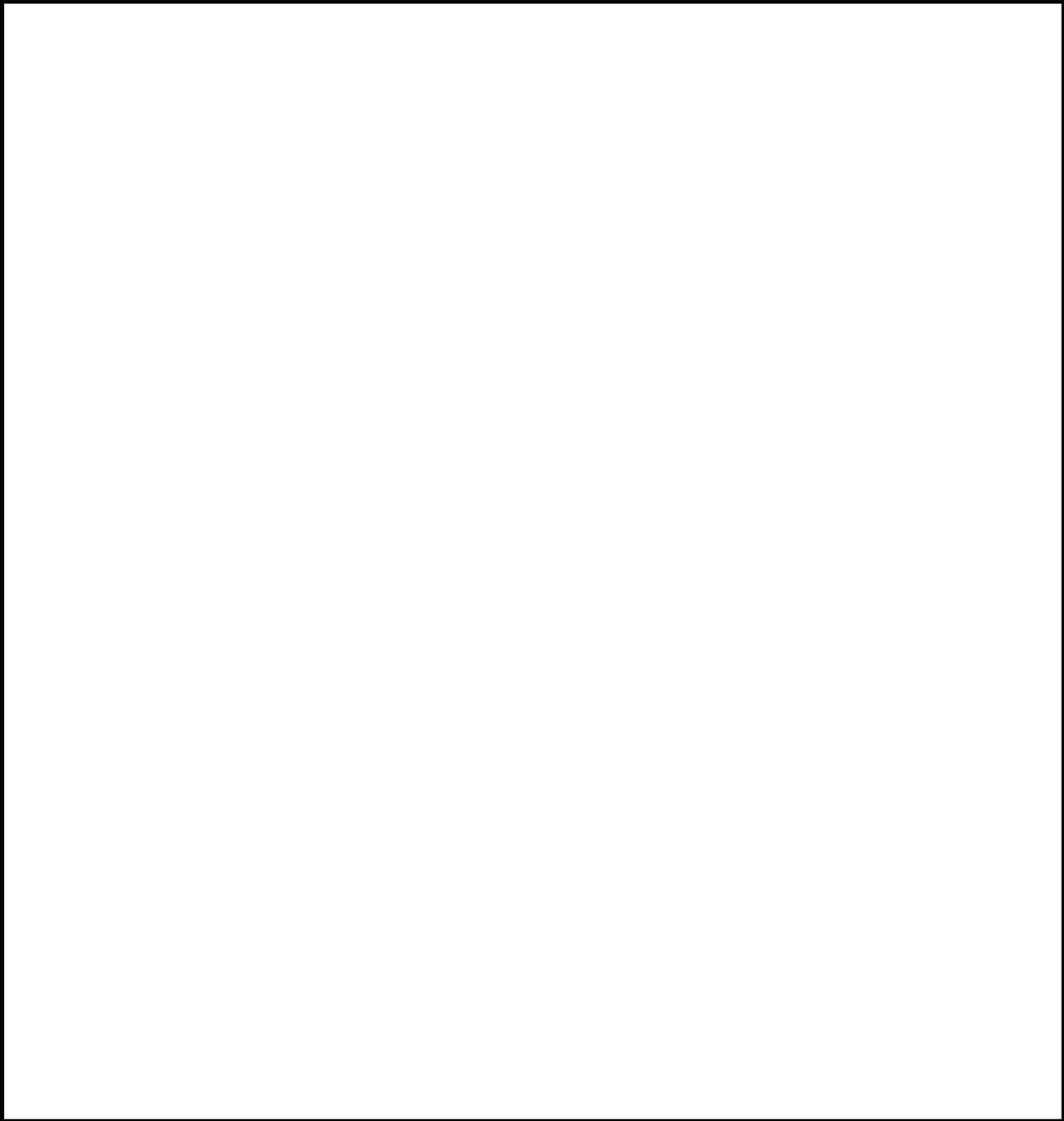


SECTION THREE ~ PLOT DIAGRAM

IN THE AREA PROVIDED BELOW OR ON A SEPARATE PAPER:

- 1. Locate all **water side structures**, including dimensions and square footage existing and proposed.
- 2. Show water rights lines and indicate all setback **dimensions to water rights lines**.
- 3. If project includes a boat station a profile drawing is required, including height above mean high water.
- 4. Show names of **contiguous** property owners.
- 5. Indicate with an arrow the direction of **NORTH**.

Detailed sketches of proposed construction may be provided on additional paper.



SECTION FOUR ~ PROJECT DETAILS

Lake Shoreline Footage as measured at mean high water line _____

Number of existing permanent docks _____ Total square footage of existing docks _____

Total square footage of existing permanent and proposed permanent docks _____

Total number of existing permanent and proposed permanent docks _____ Overall length upon completion _____

Number of existing slips/moorings _____

Total number of existing slips/moorings upon completion of proposed project _____

For projects that include a boat station the proposed height above mean high water will be _____

For projects that include a boat station the proposed roof pitch will be _____

Please Note - Specific Dock and Mooring Standards:

1. 0 feet to 99.99 feet: (4) moorings for boats, (1) dock.
2. 100 feet to 199.99 feet: (6) moorings for boats, (2) docks.
3. Parcels that exceed 199.99 feet: three (3) additional moorings for boats are permitted for each one 100 feet of lakeshore and one (1) additional dock is permitted for each additional 100 feet of lakeshore.
4. Each individual dock shall not exceed a total of 720 square feet, including walkways. If none of the docks on a parcel exceed 300 square feet, one additional dock which is less than 300 square feet, shall be permitted.
5. Where two or more docks are permitted, the docks shall be separated by at least ten (10) feet

SECTION ELEVEN ~ CERTIFICATION

I have read and understand those sections pertaining to said permits, and if issued, will accept such permit subject to all of the terms and provisions under this law.

I certify that the statements herein contained are true to the best of my knowledge and belief and that I will comply with all applicable regulations.

I grant permission for the Code Enforcement Officer, and/or the Building Inspector and/or their agents to enter the property to inspect the structure for compliance.

Signature of Applicant _____ **Date** _____

*If the applicant is not the property owner the current owner of record **must** sign below:*

Signature of Property Owner _____ **Date** _____

I authorize the applicant to represent me in matters pertaining to this application.

Please make sure that you have completed **ALL** sections and have included a preconstruction **photograph**. Incomplete applications will delay the issuance of a permit.

For Office Use Only

Zoning

Application is complete: Yes No, applicant notified of defect (attached) on Date: _____

Preconstruction photos supplied Yes No, applicant notified of defect (attached) on Date: _____

Item(s) Required _____

Revisions to application received on Date: _____

Site Plan Review Required Variance Required

Applications forwarded to: Planning Board ZBA Date: _____

Notice of Decision (attached) received from: Planning Board ZBA Date: _____

Comments _____

Project is compliant. Permit Issued

Signature of Zoning Officer _____ Date: _____

Certification of Zoning Compliance

Post construction photos supplied Yes No, applicant notified of defect (attached) on Date: _____

Following a final inspection of the project this project has been completed as per the requirements of this application and meets the applicable requirements of the Town of Urbana Zoning Code.

Date of inspection: _____

Signature of Zoning Officer _____

Following a final inspection of the project this project has been to be in violation and/or contains the following defects:

Comments _____

Remediation _____
