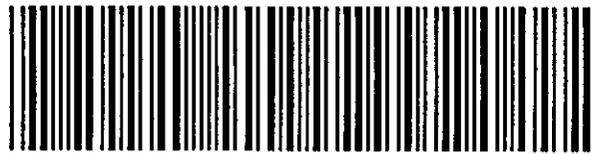


# Town Board



1991



January 28, 1991  
Special MEETING

Special meeting was held by the Town Board of the Town of Urbana January 28, 1991 at 7:00 P.M. at the Curtiss Museum building.

Present: Supervisor Constance Moorehouse  
Town Attorney Brian Flynn  
Councilman Richard McCandless, Erwin Robinson, L  
John Webster, Donald Green  
Highway Superintendent Douglas Bailey  
Empire House & Structural Inspection, Inc. Paul  
Burgess and Tom Mollary  
Town Clerk Shirley Para

Meeting was called to order by the Supervisor at 7:15 P.M.

Paul Burgess came before the Board with a proposed plan concerning roadways, drainage, ditches and etc., on the new town site off State Route 54. The question of where to place the town barn was discussed. Either on the original hillside site location or down near the road site. The Board unanimously feel that the hillside site would be the most appropriate place to build the new barn.

1-91 On a motion of Councilman Green and seconded by Councilman McCandless, carried, all voting aye, it was RESOLVED that the new town barn would be put on the original hillside site.

2-91 On a motion of Councilman McCandless and seconded by Councilman Green, carried, all voting aye, it was RESOLVED to authorize Paul Burgess, engineer of Empire house & Structural Inspection, Inc., to apply for the State Environmental Quality Review Act (SEQRA) permit from DEC.

It was suggested by the Town Board to invite the Planning Board Chairman and members and the Zoning Board of Appeals Chairman and members to the February 11th meeting to inform them of the intend of the Town concerning the new town barn and roadways on new town site. The meeting to start at 7:00 P.M.

Paul Burgess also submitted a proposal and cost estimate addressing the drainage and erosion problems associated with a culvert under New York State Route 54 and East Lake Road in the Town of Urbana.

Worked performed by Contract, Estimate at \$69,890.00  
Worked preformed by Town Force Estimate at \$42,000.00

3-91 On a motion of Councilman Webster and seconded by Councilman Robinson, carried, all voting aye, it was RESOLVED to authorize Engineer Paul Burgess to proceed with the East Lake Road project.

On a motion of Councilman<sup>McCandless</sup> and seconded by Councilman Robinson, carried, all voting aye, it was RESOLVED to adjourn the meeting at 8:45 P.M.

Respectfully submitted

*Shirley Para*  
Shirley Para  
Town Clerk

## TOWN OF URBANA BOARD MEETING

JANUARY 14, 1991

The Town Board of the Town of Urbana held their regular meeting January 14, 1991 at 8:00 P.M. in the Curtiss Museum building.

Present: Supervisor Constance Moorehouse  
 Councilman Donald Green, Erwin Robinson, L.J. Webster  
 Town Attorney Brian Flynn  
 Highway Superintendent Douglas Bailey  
 Dog control Officer John Strepezk  
 Code Enforcement Officer Arthur Chapman  
 Concerned citizen Randy Robinson  
 Town Clerk Shirley Para

Absent: Councilman Richard McCandless

Supervisor called the meeting to order at 8:00 P.M.

On a motion of Councilman Green and seconded by Councilman Robinson, carried, all voting aye, it was RESOLVED to approve the minutes of the December 10, 1990 meeting.

On a motion of Councilman Robinson and seconded by Councilman Webster, carried, all voting aye, it was RESOLVED to approve the minutes of the Special Meeting held December 31, 1990.

On a motion of Councilman Robinson and seconded by Councilman green, carried, all voting aye, it was RESOLVED to authorize the Supervisor to pay all General Fund bills, Abstract #1, claims 296 to 320, claims 1 to 11, totalling \$15,076.08. John Strepezk, Dog Control Officer, was paid \$250.00 for the year of 1990.

On a motion of Councilman Green and seconded by Councilman Robinson, carried, all voting aye, it was RESOLVED to authorize the Supervisor to pay all Highway Fund bills, Abstract #1, claims 236 to 256, claims 1 to 3, totalling \$13,685.73.

On a motion of Councilman Webster and seconded by Councilman Green, carried, it was RESOLVED to authorize the supervisor to sign the 1990 Contract for Dog Shelter Services. 4:91

Roll Call	Councilman Webster	aye
	Councilman Robinson	aye
	Councilman Green	aye
	Supervisor Moorehouse	aye

Randy Robinson came before the Board questioning the high tax rate of the Town of Urbana. He feels that there is a lot of spending being done especially in the Highway Department. He feels the Board should look for places to decrease the budget. Supervisor stated that the Board had gone line item for line item to keep the budget in line. Insurance benefits, equipment purchase, repairs and Library budget increasing double have all contributed to the budget increase stated the Supervisor.

On a motion of Councilman Webster and seconded by Councilman Green, carried, all voting aye, it was RESOLVED to authorize the Supervisor to sign the Steuben County Youth Bureau application.

On a motion of Councilman Green and seconded by Councilman Robinson, carried, all voting aye, it was RESOLVED to pass a resolution granting local magistrates of the 7th Judicial Systems to service in other townships when needed.

Arthur Chapman, Code Enforcement Officer, came before the Board asking if they had any questions of him. The question came up about Reverend Allen's property. Mr. Chapman stated that Rev. Allen, by written letter, has until April 1st to have completely cleaned his property of junk. If this is not done by the deadline Mr. Chapman will issue him an appearance ticket.

Also the question of Crocker Curtis was brought up. The Board has instructed Mr. Chapman to charge Mr. Curtis on a weekly violation basis. The Board feels the change of venue may be to the Town's interest. It was asked by the Board to put more teeth in the violations of our junk car laws. Attorney Flynn to address this matter.

The Board instructed Attorney Flynn to address the situation concerning Mr. Kevin Yawger water run off on his property. The letter to state that the Town has no obligations to his problem.

Attorney Flynn to draft a letter to Stanley Clark, Edward Briggs and Attorney Peltz stating that until all requests are answered the Keuke Maid will not operate this spring.

A letter to go to Mr. Peter Doherty, former member on the Board of Review, stating the Boards feelings of his Florida residence being a conflict of interest serving on the Board of Review. The Board expresses their gratitude for his years of service on the Board of t he Board of Review.

THE FOLLOWING 1990 YEARLY REPORTS

REGISTRAR; SHIRLEY PARA	
January.....	\$375.00
February.....	\$505.00
March.....	\$320.00
April.....	\$465.00
May.....	\$220.00
June.....	\$500.00
July.....	\$270.00
August.....	\$260.00
September.....	\$295.00
October.....	\$535.00
November.....	\$350.00
December.....	\$300.00
Total	\$4,395.00

CONSERVATION; SHIRLEY PARA	
Free.....	51
Senior.....	24
Fish.....	119
Fish (3 days).....	11
Hunting.....	11
Hunting/Fishing.....	11
Hunting/Big Game.....	28
Big Game.....	144
Sportsman.....	177
Trapping.....	3
Bowhunting.....	81
Muzzloading.....	21
Lost Certificate.....	2
Jr. Trapping.....	0
Jr. Archery.....	0
Non-residents	
Fishing.....	56
Fishing (5 day).....	79
Hunting.....	0
Hunting (5 day).....	18
Big Game.....	10

7:91

## TOWN OF URBANA BOARD MEETING

JANUARY 14, 1991

## DOGS

Neutered.....	230
Unneutered.....	145
Kennels.....	2
Lost Tags.....	4
Impoundment fees.....	\$140.00

Landfill tickets @ \$6.00 per...80..	\$480.00
Landfill tickets @ \$18.00 per..29..	\$522.00
Copies.....	\$130.00
Returned checks.....	\$ 30.00
Building Permit.....	\$701.00
Subdivision.....	\$100.00
Variance.....	\$300.00
3% Bingo fees.....	\$161.72
Bingo.....	\$975.00
Marriage License @ \$20.00 each..20..	\$400.00

## DOG CONTROL OFFICER; JOHN STRZEPEK

Complaints.....	48
Dog Seized.....	28
Man hours.....	167
Miles Logged.....	533
Fees collected.....	\$180.00
Shelter report....dogs seized.....	28
....no action.....	11
....warnings.....	7
....court appearance..	1
....investigate incomplete	1
....dogs redeemed....	16
....returned.....	4
....adopted.....	2
....euthanixed.....	10

## TOWN JUSTICE; CARL ECKERT

## VEHICLE AND TRAFFIC CASES:

Convictions:...	47	Dismissals....	19	Pending....	12
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Fines Collected:....	\$1,787.00
Surcharge:.....	\$ 532.00
	\$2,319.00

## CRIMINAL CASES:

CONVICTIONS....	1	Dismissals....	2	Pending....	1
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Fines Collected.....	\$100.00
Surcharge.....	\$-27.00

CIVIL CASES:.....	1	Fee Collected..	\$ 12.00
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SMALL CLAIMS.....	2	Fee Collected	\$ 4.00
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CONSERVATION.....0

On a motion of Councilman Robinson and seconded by Councilman Webster, carried, all voting aye, it was RESOLVED to adjourn the meeting at 9:38 P.M.

Respectfully submitted,

*Shirley Para*  
Shirley Para  
Town Clerk

Town Board of the Town of Urbana held their regular meeting February 11, 1991 at 7:00 P.M. in the Curtiss Museum Building.

Present: Supervisor Constance Moorehouse  
 Councilman Erwin Robinson, Richard McCandless, L. John Webster and Donald Green  
 Town Attorney Brian Flynn  
 Planning Board members William Venema, Margaret Doherty and Robert Magee  
 Zoning Board of Appeals members Joseph Littleton, Robert Dormas and Tony Doherty  
 Concerned citizens Barbara Littleton, Mr. and Mrs. Richard Falvey, Mr. and Mrs. John Daddato and O.B. Gibson  
 Town Clerk Shirley Para

Absent: Highway Superintendent Douglas Bailey

Supervisor Moorehouse called the meeting to order at 7:04 P.M.

The Town Board invited the Planning Board and Zoning Board of Appeals members to the town meeting to explain what is happening on town's new land concerning the building of the new town barn. The Town Board presented for their observations site plans.

Both Boards did ask why we needed a new barn and Supervisor explained that the old barn located on Liberty Street was going to need a new roof at a considerable cost and the Railroad have requested the removal of town equipment and salt and gravel storage from their property. Supervisor pointed out that State Regulations will be in effect soon concerning the salt storage buildings. The Supervisor stated that as far taxes are concerned the town does have about \$180,000.00 in Building Fund Reserves and the sale of the property on Liberty Street would of set any raises in taxes.

Joseph Littleton suggested that the town should have the property on Liberty Street surveyed right away to establish a full market value as if it where prime lake front property.

The Town Board will have to submit for a building permit and a special use permit from the Zoning Board of Appeals.

Robert Magee from the Planning Board presented legislation establishing a Moratorium on Development for a period of Five (5) months from effective date hereof throughout the entire Town of Urbana. Steuben County, New York which is situated outside the incorporated Village of Hammondsport, New York. Specifically exempted from the provisions of this legislation are any work, building and development of land or land and buildings undertaken for public purposes by the Town of Urbana. The Planning Board requested having this moratorium for a public hearing at the March 11, 1991 meeting.

The Town Board expressed their thanks to the Planning Board and the Zoning Board of Appeals for the good job done by each.

Paul Burgess, Engineer of Empire House and Structural Inspection, Inc. could not make the meeting due to bad weather.

Mr. and Mrs. Daddato and O. B. Gibson came before the Board with their concern over the drainage and erosion problems associated with the culvert on East Lake Road that effects their property. Mr Burgess has plans of said problem which first have to meet the Dot, Dec and Army Core of Engineer prior to submitting to the Town Board. When permission is granted Mr. Daddato and Mr. Gibson may look at said plans.

Mr. and Mrs. Falvey came before the Board informing them of a problem of subdivision violation concerning their property. Mr. Falvey stated that a new log cabin has been built on his property belonging to Michael Bailey. This property, so Mr. Bailey thought belonged to his father Elmer Bailey. The Board suggested that Code Enforcement Officer site Elmer Bailey for a subdivision violation.

On a motion of Councilman Webster and seconded by Councilman Robinson, carried, all voting aye, it was:  
RESOLVED to approve the minutes of the January 14, 1991 meeting.

On a motion of Councilman McCandless and seconded by Councilman Webster, carried, all voting aye, it was  
RESOLVED to approve the minutes of January 28, 1991 meeting.

On a motion of Councilman Green and seconded by Councilman McCandless, carried, all voting aye, it was  
RESOLVED to authorize the Supervisor to pay all General Fund bills, Abstract 2, claims #321 to #322, claims #12 to #29, totalling \$33,374.93.

On a motion of Councilman Green and seconded by Councilman Robinson, carried, all voting aye, it was  
RESOLVED to authorize the Supervisor to pay all Highway Fund bills, Abstract 2, claims #258 to 259, claims #4 to #24, totalling \$14,023.75.

On a motion of Councilman Green and seconded by Councilman Webster, carried, all voting aye, it was  
RESOLVED to appoint Frederick C. White to the Board of Assessment Review to fill the vacancy of Peter Doherty. Term February 13, 1991 to September 30, 1995. MS

On a motion of Councilman McCandless and seconded by Councilman Robinson, carried, all voting aye, it was  
RESOLVED to hold a public hearing February 27th at 4:00 P.M. pursuant to Section 467 of the Real Property Tax Law to increase old age exemption from \$9,000.00 to \$12,000.00.

Senior citizens requested an increase in their funding from the Town of Urbana. The Board feels at this time, considering the condition of the economy that it should be kept at the \$1,500.00 level.

On a motion of Councilman Green and seconded by Councilman McCandless, carried, all voting aye, it was  
RESOLVED to advance monies to Attorney Flynn, Councilman Webster, Code Enforcement Officer Chapman and Historian Sherer in amount of \$250.00 each to attend the New York State Town Conference in New York February 17th thur 20th.

On a motion of Councilman Robinson and seconded by Councilman Green, carried, all voting aye, it was  
RESOLVED to grant permission for Town Clerk Para to attend the 9th Annual Conference of New York State Clerk Assoc. in Syracuse, New York April 21th thur 24th.

Supervisor asked permission from the Board to put Red, White, Blue and Yellow bows on the Curtiss Museum Building, Town Garage and the Public Library doors in support of our troops in the Desert Shield in Saudi Arabia. The Board was in full support.

Councilman Webster introduced to the Board a proposed Local Law No 1 of 1991 establishing a Moratorium On Development For a Period of Five (5) Months From the Effective Date Thereof Throughout the Entire Town of Urbana, Steuben County, New York, Situated Outside the Incorporated Village of Hammondsport, New York. This seconded by Councilman McCandless, carried and all voting.

1990 ANNUAL REPORT OF WILLIAM R. NARBY, TOWN JUSTICE

Vehicles & traffic cases	211	
Fines collected		\$10,161.00
Surcharges collected		2,665.00
Criminal cases	25	
Fines collected		\$ 1,663.00
Surcharges		216.00
Conservation cases	12	
Fines collected		\$ 260.00
Tax Law cases	2	
Fines collected		\$ 260.00
Civil cases	0	
Small claims cases	5	
Fees		\$ 10.00

Please be advise that Court records of the Town of Urbana Court are available for inspection by the Town Board at regular Court sessions on Monday nights at 6:30 P.M., or at any other special times as required by the Board.

Councilman McCandless brought to Boards attention of the conditions on Steuben County Highway Department land adjacent to New York State Route 54 with their dumping of such materials as asphalt, brush, wood shavings, corrugated metal and other debris. Attorney will address this matter.

Supervisor reported to the Board that their will be a letter addressed to all local and out of area Attorneys, Contractors, Realtors and etc. informing them that the Town of Urbana does have in effect Local Law concerning

1. New York State Building Code Local Law No 3 since 1984.
2. Subdivision of Lands Local law No 3 of 1985
3. Zoning Local Law #1 of 1988 which regulates and restricts the location, construction, alteration, occupancy and use of land.
4. Board Resolution dated August 14, 1989 stating open, pump and inspect for any property sold in the Town of Urbana.

Motion of Councilman McCandless and seconded by Councilman Green, carried. all voting aye, it was RESOLVED to create a new account for Revenues not received by New York State.

Expenditures A522	( increase)	\$2,239.00
A1996.45		
Revenues A980	(decrease)	
A3001	\$2,329.00	
A9010.8	\$2,329.00	

On a motion of Councilman McCandless and seconded by Councilman Green, carreid., all voting aye, it was RESOLVED to approve the following budget admendments which were made December 31, 1989. Admendments as follows:

Appropriations (decrease)	A960	\$18,446.00
A1220.4	\$1,536.00	increase
A1355.4	3,169.00	
A1410.4	3,506.00	
A1420.4	458.00	
A1440.1	5,037.00	
A1450.1	3.00	
A1620.2	3,514.00	
A5010.4	40.00	
A7620.4	321.00	
A8810.4	300.00	

Appropriations ( increase) A960		\$18,446.00
A1220.4A	\$ 225.00	increase
A1110.4	530.00	
A1110.4A	250.00	
A1910.4	531.00	
A1355.1A	1,650.00	
A1355.4A	65.00	
A1910.4	1,454.00	
A1410.1A	580.00	
A1410.4A	250.00	
A1450.4	300.00	
A1910.4	2,376.00	
A1620.4A	458.00	
A1440.4	2,000.00	
A1990.4	3,037.00	
A1450.4	3.00	
A1989.4	514.00	
AA1910.4	3,000.00	
A3310.2	562.00	
A5132.4	40.00	
AA7510.4	300.00	
A7550.4	21.00	
A1990.4	300.00	
Expenditures A522		\$11,905.55
Accounts Payable A660		\$11,905.55
A5132.4	\$ 627.97	
A1220.4	2,502.81	
A1410.4	79.28	
A1110.4	56.45	
A1620.4	1,922.15	
A1335.4	324.39	
A1440.1	6,392.50	
Appropriations (decrease) B960		\$2,170.00
B8010.1	170.00	
B8010.4	1,600.00	
B8020.1	330.00	
B9030.8	70.00	
Appropriations increase) B960		\$2,179.00
B1990.4	2,100.00	
B9060.8	70.00	
Expenditures B522		\$3,458.24
Accounts Payable B600		\$3,458.24
B8010.4	2,550.00	
B3620.4	9.24	
B7140.4	200.00	
B4010.1	474.00	
B4010.4	225.00	
Expenditures DA522		\$ 222.40
Accounts Payable B600		\$222.40
DB5120.2		
Appropriations (decrease) DB960		\$10.00
Misc. DB5140.46	\$10.00	
Appropriations (increase) DB960		\$10.00
Expenditures DB522		\$12,577.36
Accounts Payable DB600		\$12,577.36
DB5130.4	2,943.97	
DB5112.2	5,034.22	
DB5110.4	135.43	
DB5142.4	4,338.74	
Db5130.2	125.00	

Appropriated Fund Balance L599	\$2,297.06
Appropriations	\$2,297.06
Revenue L510	\$675.00
Appropriations L960	
Expenitures L522	\$84.00
Accounts Payable	\$84.00

12:91  
 On a motion of Councilman webster and seconded by Councilman Robinson, carried, all voting aye, it was RESOLVED to approve the following Budget Amendment \$40,000.00 from A9950.9 to A.H. Building Reserve

13:91  
 On a motion of Councilman Robinson and seconded by Councilman McCandless, carried, all voting aye, it was RESOLVED to approve the following Budget Amendment \$30,000.00 from DB9950.9 to H. DB Highway Equipment

Registrar turned fees over to the Supervisor in the amount of \$310.00.

On a motion of Councilman Robinson and seconded by Councilman Green, carried, all voting aye. it was RESOLVED to adjourn the meeting at 9:50 P.M.

Respectfully submitted

*Shirley Para*  
 Shirley Para

## TOWN OF URBANA PUBLIC HEARING

FEBRUARY 27, 1991

Town Board of the Town of Urbana held a Public Hearing February 27, 1991 at 4:00 P.M. in the Curtiss Museum Building concerning the increase in old age exemption. Affidvit of ad is on file.

Present: Supervisor Constance Moorehouse  
Councilman L. John Webster, Erwin Robinson, Richard McCandless  
Town Clerk Shirley Para

Absent: Councilman Donald green  
Town Attorney Brian Flynn  
Highway Superintendent Douglas Bailey

Supervisor called the meeting to order at 4:06 P.M.

On a motion of Councilman Robinson and seconded by Councilman Robinson, carried, it was

BE IT RESOLVED that the Town of Urbana, State of New York, does hereby establish the maximum income for eligibility for partial tow tax exemption pursuant to Section 467 of the Real Property Tax Law to the extent of fifty (50%) percent of the assessed value of real property owned by one or more persons, each of whom is sixty-five (65) years of age or older, or real property owned by husband and wife, own whom combined income for the income tax year immediately preceding the date of making application for the exemption does not exceed TWELVE THOUSAND DOLLARS AND NO CENTS (\$12,000.00), and

BE IT FURTHER RESOLVED, that any exemption afforded by this Resolution shall be computed after all other partial exemptions allowed by law have been subtracted from the total amount assessed, and

BE IT FURTHER RESOLVED, that any person otherwise qualified under Section 467 of the Real Property Tax Law shall not be denied the exemption hereunder if he becomes sixty-five (65) years of age after the appropriate taxable status date and before December Thirty-First (31st) of the same year.

Roll Call	Councilman Webster	Aye
	Councilman Robinson	Aye
	Councilman McCandless	Aye
	Supervisor Moorehouse	Aye

On a motion of Councilman Webster and seconded by Councilman Robinson, carried, all voting, it was RESOLVED to adjourn the meeting at 4:09 P.M.

Respectfully submitted,

*Shirley Para*  
Shirley Para  
Para Clerk

The Town Board of the Town of Urbana held a Public Hearing on Establishing a Moratorium on the Development for a Period of five (5) Months at 8:00 P.M. in the Curtiss Museum Building, followed by a regular meeting. Affidavit of ad is on file.

Supervisor called the Public Hearing to order at 8:00 P.M. for a proposed Local Law No 1 of the Year 1991 to Establish A Moratorium On Development For A Period Of Five (5) Months From The Effective Date Hereof Throughout The Entire Town Of Urbana, Steuben County, New York, Which is Situated Outside The Incorporated Village of Hammondsport.

Richard Falvey , Richard Falvey Jr. and Paul Wood came to the hearing in support of the moratorium.

On a motion of Councilman McCandless and seconded by Councilman Green, carried, all voting aye, it was RESOLVED to close the Public Hearing at 8:04 P.M.

Present Supervisor Constance Moorehouse  
 Councilman Richard McCandless, Donald Green,  
 Erwin Robinson and L. John Webster  
 Attorney Brian Flynn  
 Highway Superintendent Douglas Bailey  
 Planning Board Members, William Venema, Mynra  
 Marshall, Clarence VanScoter and Robert Magee  
 Code Enforcement Officer Arthur Chapman  
 Dog Control Officer John Strzepek  
 Keuka Lake rep. Erwin Briggs  
 Concern Citizens Richard Falvey, Richard Falvey  
 Jr. and Paul Wood  
 Corning Leader Reporter Patricia Wilson  
 Town Clerk Shirley Para

Supervisor called the meeting to order at 8:04 P.M.

On a motion of Councilman Robinson and seconded by Councilman green, carried, all voting aye, it was RESOLVED to approve the minutes of February 11, 1991.

On a motion of Councilman Webster and seconded by Councilman McCandless, carried, all voting aye, it was RESOLVED to approve the minutes of the Public Hearing February 27, 1991.

On a motion of Councilman McCandless and seconded by Councilman Robinson, carried, all voting aye, it was RESOLVED to authorize the Supervisor to pay all General Fund bills, Abstract 3, claims 30 to claims 53, totalling \$10,841.01.

On a motion of Councilman Webster and seconded by Councilman Green, carried, all voting aye, it was RESOLVED to authorize the Supervisor to pay all Highway Fund bills, Abstract 3, claims 25 to claims 43, totalling \$11,782.32.

Mr Briggs, of the Keuka Maid, came before the Board stating that he has contacted Fred McAllister, Septic Tank Cleaning, to find a solution of the pumping to the tanks on the Keuka Maid for the season of 1991. Mr Briggs also has been notified on the waiver on the water use by the Keuka Maid from the Little League's well.

Planning Board submitted a rough draft of a Local Law concerning Recreational Vehicles (RVs). Section 13 of this law "Regulations for Travel Trailer not in a Camp" was discussed in length. The Planning Board hopes to have a final draft for the April 8th meeting.

On a motion of Councilman McCandless and seconded by Councilman Green, carried, all voting aye, it was RESOLVED permission was granted to Tim Slayton to purchase the 1960 P & H shovel in the amount of \$15.00. Mr. Slayton has until September 1, 1991 to remove the shovel from Town's gravel pit. 14:91

On a motion Councilman Webster and seconded by Councilman Green, carried, all voting aye, it was RESOLVED to approve the Southern Tier Central Regional Planning and Development Board, advisors program to governmental units. Tim Tostanoski, computer specialist, hired at \$1,500.00 per year.

On a motion of Councilman McCandless and seconded by Councilman Robinson, carried, it was RESOLVED, the Town Board to support the determination of the SEQR Negative Declaration for the Establishing A Moratorium On Development For A Period Of Five (5) Months From The Effective Date Hereof Throughout The Entire Town Of Urbana, Steuben County, Village Of Hammondsport. 16:91

Roll Call	Councilman McCandless	aye
	Councilman Robinson	aye
	Councilman Green	aye
	Councilman Webster	aye
	Supervisor Moorehouse	aye

On a motion of Councilman Green and seconded by Councilman Webster, carried, it was RESOLVED to adopt Local Law No 1 of the Year 1991 Establishing a Moratorium Of Development For A Period of Five (5) Months From The Effective Date Hereof Throughout The Entire Town Of Urbana, Steuben County, Village Of Hammondsport. 17:91

Roll Call	Councilman McCandless	aye
	Councilman Robinson	aye
	Councilman Green	aye
	Councilman Webster	aye
	Supervisor Moorehouse	aye

On a motion of Councilman McCandless and seconded by Councilman Robinson, carried, all voting aye, it was RESOLVED to support the Steuben Churchpeople Against Poverty, Inc. This program provides numerous low income homeowner to make repairs through grants and loans on critical home repairs to upgrade substandard or inadequate housing conditions.

On a motion of Councilman Webster and seconded by Councilman McCandless, carried, all voting aye, it was RESOLVED to write an appreciation letter to Mark Lewis of Taylor Wine for the successfully twelve years of the Taylor Vintage Summer concert and the continuation of said concert.

On a motion of Councilman Green and seconded by Councilman McCandless, carried, all voting aye, it was RESOLVED to grant permission to Highway Superintendent Bailey to have specs ready by April 8th meeting for a new truck, plow equipment and sander box. These to be three separate specs or dealers can make a package deal if spec are met.

Code Enforcement Officer was asked by the Board to start again, weekly site violations on Crocker Curtis.

Attorney Flynn was requested by the Board to write a letter to Karl Hadley, operator of junk yard, that all applicable provision such as fence to be put in repairs, collection of white metal to be disposed of, general tidying of the ground and etc. would have to be addressed before license can be renewed.

18:91  
On a motion of Councilman Robinson and seconded by Councilman McCandless, carried, all voting aye, it was RESOLVED to grant permission to Highway Superintendent Bailey replace a 4 foot culvert located on Bully Hill Road, estimated cost over \$5,000.00.

Highway Superintendent Bailey stated that the Town of Urbana's road had quite a lot of damage done to them due to the March 4th Ice Storm.

On a motion of Councilman Webster and seconded by Councilman Robinson, carried, all voting aye, it was RESOLVED to grant permission to Dog Control Officer Strzepek to set up a free Rabies Clinic this spring.

19:91  
On a motion of Councilman Robinson and seconded by Councilman Green, carried, it was RESOLVED; REQUESTING THE NEW YORK STATE DEPARTMENT OF TRANSPORTATION TO ABANDON IT MAINTENANCE JURISDICTION OVER A PARCEL OF LAND ALONG STATE ROUTE 54A

Pursuant to Article 4 of the Town Law of the State of New York.

WHEREAS, Richard E. Rahill of 369 West Lake Road, Hammondsport New York, is interested in acquiring Right-of-way along State Route No. 54A

WHEREAS, The New York State Department of Transportation has maintenance jurisdiction over this area, and

WHEREAS, the Town of Urbana owns the land in fee, and

WHEREAS, this area may no longer be necessary for use by the Town of Urbana or the State of New York, and

WHEREAS, the Town of Urbana is desirous of conveying said parcel to the adjacent owner and restoring the property to the tax rolls, and

WHEREAS, the state of New York Department of Transportation must abandon its maintenance jurisdiction to this area in order for the Town of Urbana to transfer said property to the adjacent owner.

NOW THEREFORE, BE IT

RESOLVED, that this Town Board of the Town of Urbana does hereby request that the State of New York abandon its maintenance jurisdiction to said area and provide the Town of Urbana with a proper description and map of the area to be abandoned, and be it further

RESOLVED, that three (3) certified copies of this resolution shall be forwarded to the New York Department of Transportation, Region Eight, State Office Building, Hornell, New York 14843 together with one copy being sent to Richard E. Rahill of 369 West Lake Road, Hammondsport, New York 4810.

Roll Call	Councilman McCandless	aye
	Councilman Robinson	aye
	Councilman Green	aye
	Councilman Webster	aye
	Supervisor Moorehouse	aye

Registrar turned fees in the amount of \$615.00 over to the Supervisor.

On a motion of Councilman McCandless and seconded by Councilman Webster, carried, all voting aye, it was RESOLVED to adjourn the meeting at 10:35 P.M.

Respectfully submitted,  
*Shirley Para*  
Shirley Para  
Town Clerk

TOWN OF URBANA BOARD MINUTES

APRIL 8, 1991

The Town Board of the Town of Urbana held bid openings for a 1991 or newer truck, dump box and snow plow equipment on April 8, 1991 at 8:00 P.M. in the Curtiss Museum Building. Affidavit of ad is on file.

Supervisor Moorehouse called the opening of bids on a new 1991 or newer truck, dump box and snow plow equipment at 8:00 P.M.

A. L. Blades and Son was the only bid received. Total bid was \$73,137.00.

On a motion of Councilman McCandless and seconded by Councilman Robinson, carried, all voting aye, it was RESOLVED to closed the bids at 8:04 P.M.

The bid was tabled for further study by Councilman Robinson and Highway Superintendent Bailey.

Present	Supervisor Constance Moorehouse Councilman Richard McCandless, Erwin Robinson and Councilman L. John Webster Attorney Brian Flynn Highway Superintendent Douglas Bailey Code Enforcement Officer Arthur Chapman Dog Control Officer John Strzepek Keuka Maid Rep. Edwin Briggs A. L. Blades and Son Rep. Greg Laker Corning Leader Reporter Patricia Wilson Acting Town Clerk Carol Jenkins
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Absent	Councilman Donald Green
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Supervisor Moorehouse called the meeting to order at 8:04 P.M.

On a motion of Councilman Webster and seconded by Councilman McCandless, carried, all voting aye, it was RESOLVED to approve the minutes of March 11, 1991.

On a motion of Councilman Robinson and seconded by Councilman Webster, carried, all voting aye, it was RESOLVED to authorize the Supervisor to pay all General Fund bills, Abstract 4, claims #54, to claims #71, totalling \$4,941.54

On a motion of Councilman Webster and Councilman McCandless, carried, all voting aye, it was RESOLVED to authorize the Supervisor Moorehouse to pay all Highway fund bills, Abstract 4, claims #44 to claims #57, totalling \$4,407.30

Ed Briggs attended the meeting. He told the Board the plans have been changed to move the holding tank closer to the Fire Department's bathroom facilities for their use too. A sketch was presented. Attorney Flynn discussed the proper form for presenting this proposal to the Town Board and the Fire District Board. Attorney Flynn also requested that there be a letter written to the Town Board informing same of its insurance coverage and enclosing copies of the policies. A blueprint must be submitted to the Health Department for their approval in regard to the Keuka Maid's water purity and sewage disposal.

No one from the Planning Board attended so discussion of the proposed Recreation Vehicle Law was postponed.

The Supervisor told the Board that no permits will be needed for the East Lake Road project. State DOT and Army Corps of Engineers will contact the Town of Urbana within the next few weeks.

Supervisor Moorehouse told the Board that no permits from DEC are required for the compost area. The area will accommodate grass clippings, leaves and small branches. No plastic bags will be allowed. Some Board member will go over the area to see if it will fulfill the needs of the Town. There must be someone at the site to oversee the dumping and chipping.

"Green Thumb" representative spoke to the Supervisor about hiring "mature workers" for 20 hours a week at minimum wage. All wages and benefits would be paid by Green Thumb program.

20:91  
On a motion of Councilman Robinson and seconded by Councilman McCandless, carried, all voting aye, it was RESOLVED to make use of the Green Thumb program and "hire" 2 persons.

Highway Superintendent Bailey reported on the Federal Emergency Management Agency team's evaluation of our ice damage. The project will be 75% federal funding, 12 1/2% State funding and 12 1/2% local funding.

The Supervisor has looked into the possibility of a stamp machine for the Town Office. The rental fee alone is \$36.00 a month and she felt it would not be cost effective.

21:91  
Sparky Campbell has resigned from the Fire District. Richard Gardiner's name was offered as a replacement. The Supervisor will contact him.

Councilman McCandless explained that the Joint Youth Committee has 2 job slots open for summer employment.

On a motion of Councilman Webster and seconded by Councilman Robinson, carried, all voting, it was RESOLVED to hire 2 people between the ages 14-21 for beach maintenance. The committee is considering modifying the swimming area. The budget is being maintained.

Councilman Webster suggested that the Board look over Town of Orange's Salt Storage policy. The Town of Urbana should have a policy to provide for employee and environmental protection.

On a motion of Councilman McCandless and seconded by Councilman Robinson, carried, all voting aye, it was RESOLVED at 9:15 to go into Executive Session for the purpose of lawyer client relations and litigation.

On a motion of Councilman Webster and seconded by Councilman, McCandless carried, all voting, it was RESOLVED at 9:50 P.M. to adjourn the Executive Session and resume the Board meeting.

Councilman Webster suggested that the Board look at where revenues will come from to cover any shortfall when the State Budget goes through.

Motion by Councilman McCandless and seconded by Councilman Webster the Supervisor was authorized to sign the 1991 Dog Control contract in the amount of \$1,500.00.

Registrar turned fees in the amount of \$355.00 over to the Supervisor

On a motion of Councilman McCandless and seconded by Councilman Webster, carried, all voting aye, it was RESOLVED to adjourn the meeting at 9:58 P.M.

Respectfully submitted

*Carol G. Jenkins*  
Carol G. Jenkins  
Acting Town Clerk

## TOWN OF URBANA BOARD MINTUES

MAY 13, 1991

Joint meeting was held may 13, 1991 at 7:00 P.M. with the Town Planning Board. Purpose to review the propose Local Law on Travel Trailer, Recreational vehicles, Cabins, Tourist and/or Trailer Campers.

Present: Supervisor Constance Moorehouse  
 Councilman Erwin Robinson, Richard McCandless, L. John Webster and Donald Green  
 Attorney for the Town Brian Flynn  
 Planning Board members William Venema, Margaret Doherty, Robert Magee and Myrna Marshall  
 Town Clerk Shirley Para

After a lengthy discussion between the Town Board and the Town Planning Board there were some changes made on the proposed Local Law concerning Section 8 FEES, suggested an annual fee of \$75.00, Section 11 REGULATIONS FOR TRAVEL AND TOURIST CAMPS (B) suggested 30x40 for each unit, (C) deleted concerning sewer and water connections and Section 13 REGULATIONS FOR TRAVEL TRAILERS NOT IN CAMP (B) AND (C) suggested a "Special Circumstances" including and not limited to family reunion, party with friends, hunting/fishing and etc. 10 days prior notice of intent to the Town Clerk and Town Board approval. 155

A tentative workshop for June 17, 1991 at 7:00 P.M. was set for the Town of Urbana Board and Town Planning Board.

Town Supervisor Moorehouse called the regular meeting to order at 8:15 P.M.

Present Supervisor Constance Moorehouse  
 Councilman Erwin Robinson, Richard McCandless, L. John Webster, Donald Green  
 Attorney for the Town Brian Flynn  
 Highway Superintendent Douglas Bailey  
 Finger Lakes Gas, Inc. Rep. Samuel Presely  
 Code Enforcement Officer Arthur Chapman  
 Concern citizen Gerry Bills  
 Town Clerk Shirley Para

On a motion of Councilman McCandless and seconded by Councilman Robinson, carried, all voting, it was RESOLVED to approve the minutes of the April 8, 1991 meeting.

On a motion of Councilman Webster and seconded by Councilman McCandless, carried, all voting aye, it was RESOLVED to authorize the Supervisor to pay all General Fund bills, Abstract 5, claims 72 to claims 102, totalling \$35,284.77.

On a motion of Councilman Robinson and seconded by Councilman Green, carried, all voting aye, it was RESOLVED to authorize the Supervisor to pay all Highway Fund bills, Abstract 5, claims, 58 to claims 75, totalling \$18,362.98.

Samuel Presley Representative of Finger Lakes Gas, Inc. came before the Board stating that the New York main office of the Finger Lakes Gas, Inc., wanted to show their appreciation to the Town of Urbana for their cooperation of the installation of the natural gas service for the Town of Urbana residences. He stated that the gas company, at no expense to the town, would make a feasibility survey of installing gas in the town building at 41 Lake Street. This would contribute to a savings for the tax payers as natural gas would be cheaper to heat with then fuel oil.

24:91  
 On a motion of Councilman McCandless and seconded by Councilman Webster, carried, all voting aye, it was RESOLVED to grant permission to Mr. Presley of Finger Lakes Gas, Inc., to have two (2) feasibility survey for the installation of gas in the town building at 41 Lake Street, the other for hot water hook-up to the boiler.

Concerned citizen Gerry Bills came before the Board stating he felt the Highway Department could save more tax payers money by stop spending so much for highway equipment. He stated that the Highway Department have 7 trucks, 3 pick-ups, back hoes, grater, drott and etc. He feels that more repairs and less buying of equipment could save tax dollars. He also stated that pay raise of \$12.00 per hour needs to be considered.

24:91  
 Town compost was opened Saturday May 11th from 9 to 1. and will continue for about 20 more Saturdays. To consider a Village and Town joint effort.

25:91  
 On a motion of Councilman McCandless and seconded by Councilman Green, carried, all voting aye. it was RESOLVED to appoint Richard Gardiner to fill the unexpired term of Sparky Campbell as Fire Commissioner. Term May 13, 1991 to December 31, 1993.

The Board suggested that Attorney Flynn write to Charles Babcock, Chairman of the County Legislator, and the Legislators expressing the concern of the town over the continue dumping of the County on State Route 54.

Supervisor reported to the Board that the DEC stated that Stanley Clark could continue operating the Keuka Maid in the same matter as he has before.

26:91  
 On a motion of Councilman Robinson and seconded by Councilman Green, carried, it was RESOLVED to authorize the Supervisor to sign an agreement between the State of New York and the Towns of Barrington, Jerusalem, Milo, Pulteney, Urbana and Wayne and Village of Hammondsport and Penn Yan for the Local Cooperative for the Keuka Lake Outlet Structure at Penn Yan, New York.

Roll Call	Councilman McCandless	aye
	Councilman Robinson	aye
	Councilman Green	aye
	Councilman Webster	aye
	Supervisor Moorehouse	aye

On a motion of Councilman Webster and seconded by Councilman McCandless, carried, all voting aye. it was RESOLVED to give permission to Highway Superintendent Bailey to attend the 1991 School for Highway Superintendent held at Ithaca College, Ithaca, New York, June 3 thur 5, 1991.

27:91  
 On a motion of Councilman McCandless and seconded by Councilman Green, carried, all voting aye, it was RESOLVED to authorize the Highway Superintendent Bailey to accept the bid from A.L. Blades of Hornell, New York for a new and unused International heavy duty truck single axle with snow equipment and flo n dump body in the amount of \$73,137.00. The reason the flo n dump body was picked over the Fontaine Model F500, the conveyer sticks out beyond back of the truck box. On was not avaiable for inspection. No one in area has one for comparison. No literture with Model F500 was provided.

Arthur Chapman, Code Enforcement Officer, came before the Board to address a letter from the members of the Planning Board. The Planning Board is concerned with the past and present pattern of the Code enforcement and feel their efforts may be in vane. They stated that certain junk yard violations, sign violations, building permit project without permits, subdivision violations and etc. have not been enforced. Code Enforcement Officer Chapman stated that some of these violations and building permits have been addressed. He feels also that the two (2) sites of Crocker Curtis's junk yard does not make for a good rapport with the public.

Mr Chapman stated that he will address said letter from the Planning Board.

Attorney Flynn submitted a proposed Local Law providing for the fixation and payment of fees, cost and disbursements on all application or petitions to the Town Board, the Planning Board or to the Zoning Board of Appeals.

Registrar turned fees in the amount of \$300.00 to the Supervisor.

On a motion of Councilman McCandless and seconded by Councilman Robinson, carried, all voting aye, it was RESOLVED to adjourn the meeting at 11:00 P.M.

Respectfully submitted,



Shirley Para  
Town Clerk

## SPECIAL JOINT BOARD MEETING

MAY 24, 1991

28:91  
 Special meeting was held May 24, 1991 at 4:00 p.m. in the Curtiss Museum Building concerning safety issue of Stanley Clark's excursion train across the Lakefront Beach swimming area.

Present Mayor Richard Para  
 Trustee John, Jensen, Sam Pennise, Mur Brown  
 Village Attorney Brian Flynn  
 Clerk/Treasure Kimberly LaMarche  
 Supervisor Constance Moorehouse  
 Councilman Erwin Robinson, L. John Webster, Richard McCandless  
 Town Clerk Shirley Para

Absent Trustee Richard Pulver  
 Councilman Donald Green

Special meeting was called to order at 4:10 p.m. by Mayor Para concerning Stanley Clark's excursion train coming up to the depot, construction by Mr Clark of a dock at the head of the lake, also leasing the rails and engine house from the B & H Railroad.

On a motion of Trustee Jensen and seconded by Trustee Pennise to go into an executive Session at 4:11 P.M. for the reason of Public Safety.

On a motion of Trustee Brown and seconded by Trustee Pennise was made to come out of Executive Session at 5:45 P.M.

Clerk Treasurer LaMarche was instructed by both Boards to send letters to all members of the B & H Railroad and Mr. Stanley Clark that there will be a special meeting held at the Fire Station June 6, 1991 at 7:00 P.M. concerning the safety issue, welfare operations of the lakefront beach and the crossing of said train across the lakefront beach.

On a motion of Trustee Pennise and seconded by Trustee brown the meeting was adjourn at 5:47 P.M.

Respectfully submitted ,



Shirley Para  
 Town Clerk

SPECIAL MEETING OF THE VILLAGE BOARD  
HAMMONDSPORT FIRE HALL  
JUNE 6, 1991

PRESENT: MAYOR PARA  
TRUSTEES JENSEN, PULVER, PENNISE  
ATTORNEY FLYNN

ALSO PRESENT: B & H RAILROAD BOARD: JOSEPH SWARTHOUT, MICHEAL DOYLE  
CHARLES SHAW, JOE MEADE, BARNEY HUBBS  
STANLEY CLARK, ERNEST PELTZ, URBANA TOWN BOARD,  
AND APPROXIMATELY 100 RESIDENTS OF TOWN AND VILLAGE AND  
INTERESTED PARTIES.

The meeting was called to order at 7:05pm by Mayor Para. He then turned the meeting over to Trustee Pennise, who introduced the Board and then explained that the purpose of the meeting was to discuss safety issues involving the Head of the Lake swim area and a tour train owned by Mr. Stanley Clark.

Parks & Recreation Commissioner, John Jensen, read the letter received from the NYS Department of Health, stating that the Village would not be permitted to run a bathing beach, if the tour train were to run through the park. He also read a letter he wrote to Mr. Clark, that in light of this information, he was requesting, on behalf of the Village Board, that Mr. Clark not bring his train across the beach.

Mr. Clark then directed his representative, Mr. Ernest Peltz, to explain his train plans to all present. Mr. Peltz drew attention to a map they displayed, and pointed to the area where the train will stop-south of the entrance to the property owned by Michael Doyle. Mr. Peltz stated that Mr. Clark has always been concerned about the safety in this area, and although it would be preferred to bring the train all the way to the depot, as had been done many years ago, they would stop the train before the park area.

Mr. Robert Bailey, a citizen in attendance stated that Mr. Peltz should put this in writing to the Village Board. Trustee Pennise then requested that this written plan be submitted to the Village Board no later than June 13th. Mr. Peltz stated that this would be done.

Robert Magee, resident, stated that this plan would be altering the use of this park area for all time, and would detract from the quality of the lake front. Given this, he asked why must this area be used? Mr. Peltz answered that the train would only be in this area no more than 1 1/2 hours per day. Mr. Magee then made the point that once the train is there, it's there forever, and what about the next owner of the train, will he/she be as concerned about this area and residents who enjoy it?

Mrs. Laura Lobeck asked where will the dock be placed for the Keuka Maid to pick up train passengers? Mr. Peltz stated that it would be located in the area between the boat launch dock and the dock located behind the caboose. Mr. Clark then remarked that the dock would be 40' X 8'.

Robert Magee then asked why can't the train stop at the engine house? Mr. Peltz said that it would be too costly, and would not be as nice a view as it is at the Head of the Lake.

Paul Wood asked who would be responsible for keeping this dock area clean? The Village, the Railroad, or Mr. Clark? Mr. Peltz remarked that this area is not very well maintained now, so the train people would be taking care of any mess made by passengers, plus what is already there.

Mr. Peltz then explained that passengers would disembark from the train, and would have the option of walking across the park to board the Keuka Maid, or they could walk into town; what ever they choose to do.

Trustee Jensen asked when the last train would arrive, indicating that this area is not lighted and he would be concerned about pedestrian safety.

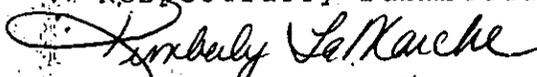
Mr. Peltz stated that the last train would be at dusk, so no lighting would be necessary, and the train would run until November 1st. Edward Vought then pointed out that it is dark at 4:45pm on November 1st, so will the train be leaving before 4:45pm? Mr. Peltz did not know.

Trustee Pennise thanked all who attended, and thanked Stan Clark and Mr. Peltz for explaining the train plans. He then stated that there are additional items that need to be addressed and that the Board will be contacting Mr. Clark to set up a meeting to discuss them.

Mr. Clark stated that he hopes that he can work things out with the Village Board so that the train can run.

On motion of Para, seconded by Jensen, and carried to adjourn meeting at 7:30pm.

Respectfully submitted,



Kimberly LaMarche, CMC  
Clerk-Treasurer

TOWN OF URBANA BOARD MINUTES

June 10, 1991

Town Board of the Town of Urbana held their regular meeting June 10, 1991 at 8:00 P.M. in the Curtiss Museum Building

Present: Supervisor Constance Moorehouse  
 Councilman Richard McCandless, Erwin Robinson, L. John Webster  
 Attorney for the Town Brian Flynn  
 Highway Superintendent Douglas Bailey  
 Empire House and Structural Inspection, Inc. Paul Burgess and Oisin Burgess  
 Code Enforcement Officer Arthur Chapman  
 Hakes Construction Rep. George Hakes  
 Keuka Maid Rep. Edwin Briggs  
 Dog Control Officer John Strezepk  
 Concern citizen John Daddato, OB Gibson, Attorney Robert Cole Sr and Joseph Mead Jr.  
 Corning Leader Patricia Wilson  
 Town Clerk Shirley Para

Absent: Councilman Donald Green

On a motion of Councilman McCandless and seconded by Councilman Robinson, carried, all voting, it was RESOLVED to approve the minutes of May 13, 1991.

On a motion of Councilman Robinson and seconded by Councilman Webster, Carried, all voting aye, it was RESOLVED to approve the minutes of May 24, 1991.

On a motion of Councilman McCandless and seconded by Councilman Robinson, carried, all voting, it was RESOLVED to approve the minutes of June 6, 1991.

On a motion of Councilman Webster and seconded by Councilman McCandless, carried, all voting aye, it was RESOLVED to authorize the Supervisor to pay all General Fund bills, Abstract 6, claims 103 to claims 129, totalling \$3,927.77.

On a motion of Councilman Robinson and seconded by Councilman McCandless, carried, all voting aye, it was RESOLVED to authorize the Supervisor to pay all Highway Fund bills, Abstract 6, claims 76 to claims 92, totalling \$7,256.99.

Mr Daddato, Mr Gibson, Attorney Cole Sr and Mr Mead came before the Board concerned with the safety of their property on the East Lake Road. They are also concerned about the project to correct the situation. After a lengthy discussion with Engineer Paul Burgess the majority of the residence from the East Lake Road were in agreement that it was a good project.

Mr. Burgess did submit plans they still have to have approval from Army Core of Engineers.

On a motion of Councilman McCandless and seconded by Councilman Robinson, carried, all voting aye, it was RESOLVED grant permission to Engineer Burgess to ready spec for the East Lake Road project and opened and read at the August 12, 1991 meeting.

On a motion of Councilman Webster and seconded by Councilman Robinson, carried, all voting aye, it was RESOLVED to post weight limit of 4 tons on the East Lake Road bridge. 29-91

Engineer Burgess stated the compost area needs to be monitored at least once a month or more often. Supervisor to check and see if the Hammondsport Fire Department will water weekly the

compost area.

There will be a workshop meeting July 10, 1991 at 9:00 A.M. at the Town Office concerned with the new town and salt barns.

The Town's property on Liberty Street has Board approval to be appraised. Attorney Flynn will contact an appraiser.

Supervisor reported she has two estimates for the repairing of the Curtiss Museum building as follows:

Peter Yartym, Hammondsport, NY at \$3904.39

Charles Wood, Hammondsport, NY at \$3,587.00.

Board to take this under advisement.

Ed Briggs appeared before the Board relative to the matter referenced in his letter of May 29, 1991. The Town Attorney pointed out that although his actions responsive to his letter of May 27, 1991, referencing the Summer Liquor License (Vessel) and possible violations of Section 106, sub 10 of the Alcoholic Beverage Control Law, appeared to bring Keuka Maid, Inc., into compliance with that statute, nevertheless any such Dance Cruises on Friday and Saturday (11:30 P.M. - 12:30 A.M.) constituted a violation of the June 15, 1988 Lease between Keuka Maid Inc., and the Town of Urbana.

30:91 On a motion of Councilman Webster and seconded by Councilman McCandless, carried, all voting aye, it was RESOLVED to hold a public hearing June 27, 1991 at 9:00 A.M. in the Curtiss Museum building concerning a proposed amendment of the Lease between the Town of Urbana and Keuka Maid, Inc. which would permit a Moonlight Cruise on Friday and Saturday evenings between the hours of 11:30 P.M. and 12:30 A.M. Town has the right to resend said amendment if noise complaints are filed with the Town.

George Hakes of Hakes Construction, Co. came before the Board with a permit to excavate 800 cubic yards of dirt from David Sick's property. Code Enforcement Officer Chapman asked for time to review the permit.

On a motion of Councilman McCandless and seconded by Councilman Robinson, carried, all voting aye, it was RESOLVED to grant permission to Milton or Bill Hurlbert to use the Town's roller at Kolo's Air Strip.

Supervisor reported that Wilbur Wheeler wanted to know if Town was still interested in the 3 areas he has for sale. The Board stated that a letter should be sent to Mr. Wheeler declining his offer.

On a motion of Councilman Webster and seconded by Councilman McCandless, carried, all voting aye, it was RESOLVED to grant permission to hold a Dog and Cat Rabies Clinic June 20, 1991 from 6 to 8 P.M. at Hammondsport Fire Department.

On a motion of Councilman Robinson and seconded by Councilman McCandless, carried, all voting aye, it was RESOLVED to authorize the Supervisor to sign the Blue/Cross and Blue/Shield Insurance contract.

On a motion of Councilman Robinson and seconded by Councilman McCandless, carried, all voting, it was RESOLVED to grant permission to Highway Superintendent Bailey to post a temporary control weight limit of 4 tons on Silvernail Road.

On a motion of Councilman Webster and seconded by Councilman Webster and seconded by Councilman Robinson, carried, all voting aye, it was RESOLVED to grant permission for Highway Superintendent Bailey and Highway employees to attend the Highway Equipment show July 17th and Highway Employees picnic on August 21st.

On a motion of Councilman Webster and seconded by Councilman Robinson, carried, it was RESOLVED the Town Board of the Town of Urbana duly adopted a Resolution, an abstract of which is subject to a permissive referendum pursuant to Article 2 Section 6C of the general Municipal Law. Resolved that the Town Board of Urbana upon the authorization of the Town Board will spend from Highway Equipment Reserve Fund in the amount of Seventy Thousand Dollars (\$70,000.00) for the purchase of a new 1991 International heavy duty truck single axle with snow equipment and flo n dump body.

32:91

Roll Call Supervisor Moorehouse aye  
 Councilman McCandless aye  
 Councilman Robinson aye  
 Councilman Webster aye

On a motion of Councilman McCandless and seconded by Councilman Webster, carried, all voting aye, it was RESOLVED for Supervisor to set hours in a work week for the following elective official, Supervisor, Town Clerk and Assessor at 6 hours per day; Highway Superintendent at 9 hours per day; Highway Employees at 9 hours per day; Councilman McCandless a two day per month.

33:91

On a motion of Councilman McCandless and seconded by Councilman Webster, carried, all voting, it was RESOLVED, the Supervisor of the Town of Urbana, acting as the Chief Elected Officer of the Town of Urbana and as a member of the Board of Commissions of "The Keuka Lake Outlet Compact", is authorized to enter into an agreement between the State of New York and the Keuka Lake Compact for Local Cooperation for the Keuka Lake Outlet Structure at Penn Yan, New York.

34:91

The Town of Urbana authorizes by Resolution its Supervisor to enter into the compact on the 11th day of June, 1991. Said Compact purpose is included in the 1992 town Budget.

On a motion of Councilman McCandless and seconded by Councilman Robinson, carried, all voting aye, it was RESOLVED to grant Highway Superintendent permission to erect a wooden shed on the compost site,

35:91

With regrets the Board accept the resignation of the Code Enforcement Officer Arthur Chapman effective June 24, 1991.

36:91

Registrar turned fees in the amount \$340.00 over to the Supervisor.

Respectfully submitted,



Shirley Para  
 Town Clerk

TOWN OF URBANA BOARD MINUTES

June 17, 1991

Joint workshop meeting held June 17, 1991 at 7:00 P.M. with the Town of Urbana Planning Board and Town of Urbana Town Board followed by a special meeting of the Town Board at 8:00 P.M. in the Curtiss Museum Building.

Present: Supervisor Constance Moorehouse  
 Councilman Erwin Robinson, L. John Webster and  
 Richard McCandless  
 Attorney for the Town Brian Flynn  
 Planning Board Robert Magee, Margaret Doherty and  
 Clarence Van Scoter  
 Code Enforcement Officer Arthur Chapman  
 Town Clerk Shirley Para

Absent: Councilman Donald Green  
 Planning Board William Venema and Myrna Marshall

Robert Magee presented a revised proposed local law establishing certain regulation for Travel Trailer, Recreational Vehicles, Cabins, Tourist and/or Trailer Camps.

After a lengthy discussion the proposed local law changes includes; definition of roading:

Section 13 C Eight weeks to read to read 60 days

Section 13 E 30 feet from roadway to read 15 feet

Permit extended from 10 days to 60 days, and to include revocation clause, and to indicate that units must be removed from site upon expiration of permit.

Final copy will be submitted for Board approval at the July 8, 1991 meeting and a public hearing schedule in August.

The special meeting was called to order at 8:15 P. M.

37:91 On a motion of Councilman Robinson and seconded by Councilman McCandless, carried, all voting aye, it was RESOLVED to approve Arthur Chapman as Code Enforcement Officer, to enforce the NYS Uniform Fire Prevention and Building Codes (Local Law No 3 of 84) also the issuing of Flood Plan statements. Term June 17, 1991 to December 31, 1991.

Review of Hakes Construction, Co. of Corning, New York, excavation permit was not fully completed. They need an updated survey map stating that David Sick is said property owner of the land to be excavated, certificate from Highway Superintendent Bailey, bond, written and filed with permit what will happen to the vines, posts, wires, roots and etc. Supervisor to inform Hakes Construction of the additional information needed.

Proposed local law providing for the fixation and payment of fees, costs and disbursements on all applications or petitions to the Town Board, the Planning Board or to the Zoning Board of Appeals will be presented for the Boards final approval. Public Hearing in August if approved.

On a motion of Councilman Webster and seconded by Councilman Webster, carried, all voting aye, it was RESOLVED to adjourn the meeting at 9:50 P.M.

Respectfully submitted,

  
 Shirley Para  
 Town Clerk

TOWN OF URBANA BOARD MINUTES

June 27, 1991

The Town Board of the Town of Urbana held a Public Hearing at 9:00 A.M. in the Curtiss Museum Building concerning the amendment of the Lease between the Town of Urbana and the Keuka Maid, Inc. 38:91

Present: Supervisor Constance Moorehouse  
 Councilman Erwin Robinson, Richard McCandless  
 Attorney for the Town Brian Flynn  
 Keuka Maid, Inc Rep Edwin Briggs  
 Town Clerk Shirley Para

Absent: Councilman L. John Webster and Donald Green

Public hearing was called to order at 9:00 A. M. by Supervisor Moorehouse concerning a proposed amendment of the Lease between the Town of Urbana and the Keuka Maid, Inc. which would permit a Moonlight Cruise on Friday and Saturday evenings between the hours of 11:30 P.M. and 12:30 A.M.

No one from the public was present at the hearing.

The Public Hearing was closed at 9:08 A.M.

The Town Supervisor called the Special Meeting at 9:09 A.M.

On a motion of Councilman McCandless and seconded by Councilman Robinson, carried, all voting aye, it was RESOLVED to go into Executive Session at 9:10 A.M. to discuss matters embraced within the Attorney-Client privilege.

On a motion of Councilman Robinson and seconded by Councilman McCandless, carried, all voting aye, it was RESOLVED to come out of Executive Session at 9:30 A.M.

The Board asked Mr. Briggs, from the Keuka Maid, Inc. long the Moonlight Cruise would be and Mr Briggs replied, "that it would be a short cruise to the middle of the lake and back and take about an hour."

The Board also asked about the security that is to be provided while Keuka Maid is at the dockside. Mr Briggs stated that they have about (3) Engineers who secure the premises while boat is dockside.

The Board declined any further consideration of an amendment to the Lease between the Town of Urbana and the Keuka Maid, Inc. until at such time as certain requests are satisfied by Mr Briggs on behalf of the Keuka Maid, Inc.

The Board has requested the delivery of the original of the Town's Two Million Dollar Insurance Policy. The Board rejected any 42,500.00 Dollar deductible provision in said Policy and Mr. Briggs was advised to act accordingly.

Board was also concerned about pollution coverage. Mr Briggs stated that there is a clause stating that there is a pollution coverage.

Board asked about the disposal of the waste water from the Keuka Maid, Inc. and Mr Briggs stated that it is removed in the same manner that it has been. Another concern of the Board is Fred McAllister's insurance coverage for the removal of the waste water from the Keuka Maid, Inc., when the septic truck proceeds out to the Town's dock and back. What kind of pollution coverage does he have?

Regarding the proposal for an improved method of waste water removal, Mr Briggs stated that he and Fagan Engineers were waiting for a permit from the DEC. Attorney Flynn will investigate this matter.

The Board advised Mr. Briggs that it viewed these cruises as a continuing violation of the Lease and it was suggested by the Town Board that he voluntarily cease such cruises.

The Town Board made it clear to him that it does not sanction or approve any way these lease violations and it specifically reserves its right to institute any responsive legal action deemed appropriate.

37A:91  
The Board gave the Keuka Maid, Inc a noon deadline on July 3, 1991, for the submission to the Law Office of Attorney Brian C. Flynn, of the following documents:

1. Original Insurance Policy referenced in 'MARINE INSURANCE COVER NOTE NO. AJG130'.
2. A full, complete, and true copy of the Insurance Policy referenced by "MARINE INSURANCE COVER NOTE NO AJG129".
3. A written memorandum from the insurance carrier, or some other qualified authority, stating that it is familiar with the present method of sewage removal from the Keuka Maid, Inc. effected by McAllister's Septic Service and that such is covered for any pollution claim which might arise as the result of a spill/discharge into Keuka Lake.

In regard to the above items, Keuka Maid, Inc. was required to provide proof of the applicable insurance policy coverage and/or a specific reference to that coverage should it obtain that such a spill/discharge would be covered by any part of the two referenced insurance policies.

On a motion of Councilman Robinson and seconded by Councilman McCandless, carried, all voting aye. it was RESOLVED to adjourn the meeting at 10:00 A.M.

Respectfully submitted,

  
Shirley Para  
Town Clerk

## TOWN BOARD MEETING

JULY 8, 1991

The Town Board of the Town of Urbana held their regular meeting July 8, 1991 at 8:00 P.M. in the Curtiss Museum Building.

Present: Supervisor Constance Moorehouse  
 Councilmen Richard McCandless, Erwin Robinson and L. John Webster  
 Attorney for the Town Brian Flynn  
 Highway Superintendent Douglas Bailey  
 Planning Board Margaret Doherty, William Venema and Clarence VanScoter  
 Keuka Maid Representative Edwin Briggs  
 Citizens David Oliver, Thomas Knapp  
 Town Highway Employee Jerry Karns  
 Corning Leader Patricia Wilson  
 Town Clerk Shirley Para

Absent Councilman Donald Green

Opening of meeting by Town Supervisor Moorehouse at 8:00 P.M.

On a motion of Councilman McCandless and seconded by Councilman Robinson, carried, all voting aye, it was RESOLVED to approve the minutes of June 10, 1991.

On a motion of Councilman Webster and seconded by Councilman McCandless, carried, all voting aye, it was RESOLVED to approve the minutes of June 17, 1991.

On a motion of Councilman Robinson and seconded by Councilman McCandless, carried, all voting aye, it was RESOLVED to approve the minutes of June 27, 1991.

On a motion of Councilman Webster and seconded by Councilman McCandless, carried, all voting aye, it was RESOLVED to authorize the Supervisor to pay all General Fund bills, Abstract 7, claims 130 to claims 158, totalling \$9,174.37.

On a motion of Councilman McCandless and seconded by Councilman Robinson, carried, all voting aye, it was RESOLVED to authorize the Supervisor to pay all Highway Fund bills, Abstract 7, claims 93 to claims 110, totalling \$8,999.28.

David Oliver of Hammondsport, New York came before the Board to express an interest in the position of Code Enforcement Officer. Mr. Oliver presented his resume to the Board. Bruce White's name was also suggested to the Board as a possible applicant for said position.

Allison and Daniels, Inc of Penn Yan, New York presented a bid for the repair work of a section of the roof on the Curtiss Museum Building in the amount of \$2,100.00. Pervious bids were from Peter Yartym in the amount of \$3,904.00 and Charles Wood in the amount of \$3,587.00. It was also suggested to have the Supervisor request a contribution from the Curtiss Museum toward the expense of the roof repairs.

On a motion of Councilman Robinson and seconded by Councilman McCandless, carried, all voting aye, it was RESOLVED that the Board grant permission to Allison and Daniels, Inc. of Penn Yan, New York the bid in the amount of \$2,100.00 for roof repairs. 39:91

On a motion of Councilman McCandless and seconded by Councilman Webster, carried, all voting aye., it was RESOLVED to have a public hearing on the proposed Local Law No 2 of 1991 providing for the fixation, and payment of fees, costs and disbursements on all applications or petitions to the Town Board, the Planning Board or to the Zoning Board of Appeals on August 12, 1991 at 8:00 P.M. and a public hearing on the proposed Local Law No 3 of 1991 establishing certain regulations for Travel Trailers, recreational Vehicles, Cabins, Tourist and/or Trailer Camps on August 12, 1991 AT 8:05 p.m.

Thomas Knapp of Kanona, New York was interested in a derelict cemetery on Van Ness Road. Mr Knapp stated that he charges \$5.00 per hour for himself and \$2.00 for machinery and he also stated that he carried insurance. Supervisor to contact Mr. Knapp and ask for a description of how and what he intends, amount of hours working and copy of said insurance.

Jerry Karns, Town Employee, came before the Board stating that his Disability Insurance has been discontinued as of July 5, 1991. Doctor Chan of Rochester, New York had released Mr Karns from his disability status. Doctor Basa of Hammondport, NY, Mr. Karns primary doctor, released Mr. Karns on July 9, 1991 to return to work under the following limitations:

He may operate a dump truck; however may do no repetitive bending, he may not lift anything over 40 lbs nor can he operate a back-hoe or the shovel. Doctor Basa also prescribed certain medications for Mr. Karns. While on these medications he may not operate a moving vehicle or equipment.

40:91  
On a motion of Councilman McCandless and seconded by Councilman Robinson, carried, all voting aye, it was RESOLVED that Mr. Karns should remain on disability benefits due to his work limitations and medications, as the Town has no light duty work for him at this time.

41:91  
On a motion of Councilman McCandless and seconded by Councilman Robinson, carried, all voting aye, it was RESOLVED to appoint David Oliver to the position of Code Enforcement Officer, excluding the duties of Code Enforcement Officer Arthur Chapman who enforces the NY State Uniform Fire Prevention and Building Code (Local Law No 3 of 1984) and also the issuing of Flood Plan statements. Term for Mr. Oliver July 8, 1991 to December 31, 1991.

Superintendent Bailey requested that the Board write to the State advising that there is a very dangerous situation at the corner of State Route 54 and 54A. Superintendent Bailey highly recommends that a traffic light should be installed at that intersection. Also letters should be sent to Senator Randy Kuhl and Assemblyman Donald Davidson. It was also suggested that the Hammondport Fire Department and the Hammondport Volunteer Ambulance Corp., send letters to the State in support thereof.

42:91  
On a motion of Councilman Webster and seconded by Councilman Robinson, carried, all voting aye, it was RESOLVED to authorize the Supervisor to send a letter to the State requesting a traffic light be installed at the intersection of State Route 54 and 54A and also requesting that the Town receive a written reply

Town Board of the Town of Urbana, acting as its lead agency, conducted its assessment of the Hakes's Construction Excavation Permit Application as required by SEQRA and determined, based on information and analysis of the above and all supporting documents, that the proposed action not result in any significant adverse environmental impact.

On a motion of Councilman Webster and seconded by Councilman McCandless, carried, it was RESOLVED to authorize the Supervisor to execute the Environmental Assessment Form and file with the Town Clerk.

Roll Call Councilman McCandless aye  
 Councilman Robinson aye  
 Councilman Webster aye  
 Supervisor Moorehouse aye

43.91

On a motion of Councilman Robinson and seconded by Councilman McCandless, carried, it was RESOLVED that the Town Board of Urbana grant and excavation permit to Hakes Construction of Painted Post, New York for the purpose of excavating land on County Route 87. This permit granted on the condition that proof David Sick is sole beneficiary of said land.

Roll Call Councilman McCandless aye  
 Councilman Robinson aye  
 Councilman Webster aye  
 Supervisor Moorehouse aye

44.91

Councilman Webster requesting a letter be sent to Steuben County stating that the Town commends them on the excellent job of the clean-up on State Route 54.

On a motion of Councilman McCandless and seconded by Councilman Robinson to go into Executive Session at 9:30 P.M. for the reason of Attorney client privilege.

On a motion of Councilman McCandless and seconded by Councilman Robinson to come out of Executive Session at 10:10 P.M.

A rather thorough discussion of several matters involving certain omissions and violations of recent date by Keuka Maid, Inc. as well as several others of a recurrent nature, then transpired. Mr Edwin Briggs acknowledged the same and stated that his efforts to remedy these situations would continue, that he appreciated the assistance given him by Attorney Flynn and that he understood the Town's position herein.

169

Further discussion was had concerning a lease modification to accommodate the request of the Keuka Maid, Inc., so that its moonlight-cruises would not be in violation of its Lease with the Town's need to change certain annual compliance dates of Keuka Maid, Inc. Certain other presently outstanding obligations which Keuka Maid, Inc. must proceed to discharge were also addressed.

The issue of the amount of consideration to be paid to the Town in connection with the modification was generally discussed. Counsel stated that a sum in the neighborhood of \$2,500.00 would appear, under the attendant facts and circumstances, to be very reasonable. Mr. Briggs acknowledge his awareness of the fact that a very substantial amount of time and expense had been expended by the Town on these issues. After acknowledging his understanding he thanked the Town Board for its kind understanding and assistance.

Consistent with the foregoing Attorney Flynn was instructed to prepare and have ready for the August 12th Board Meeting a Modification of Lease and to incorporate in such instrument all of the issues generally and specifically discussed this evening.

Registrar turned fees in the amount of \$325.00 over to the Supervisor.

On a motion of Councilman McCandless and seconded by Councilman Robinson, carried, all voting aye, it was RESOLVED to adjourn the meeting at 10:30 P.M.

Respectfully submitted,  
*Shirley Para*  
 Shirley Para  
 Town Clerk

SPECIAL MEETING

JULY 10, 1991

The Town Board of the Town of Urbana held a Special Meeting July 10, 1991 in the Curtiss Museum Building at 8:30 AM.

Present: Supervisor Constance Moorehouse  
Councilman Erwin Robinson, Richard McCandless and L. John Webster

Absent Councilman Donald Green

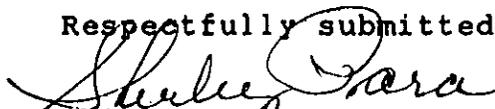
Meeting was called to order by Supervisor Moorehouse at 8:35 P.M.

Supervisor reported to the Board that the Village of Hammondsport is requesting payment of \$5,000.00 from the Town of Urbana for police service performed in the Town, outside the Village of Hammondsport. The Town Board will request a joint meeting between Town and Village to discuss the scope of the service and a adequate contract between the Town and the Village.

It was brought to the Boards attention about the condition of the excavated land on State Route 54. Town to put on notice to the property owner to clean-up said excavated land. Councilman McCandless to draft a letter stating the notice.

On a motion of Councilman Robinson and seconded by Councilman McCandless, carried, all voting aye, it was RESOLVED to adjourn the meeting at 9:03 A.M.

Respectfully submitted,

  
Shirley Pava  
Town Clerk

## TOWN OF URBANA BOARD MINUTES

August 12, 1991

Town Board of the Town of Urbana held their meeting August 12, 1991 in the Curtiss Museum Building considering two (2) proposed Local Laws No 2 of 1991 at 8:00 P.M., proposed Local Law No 3 of 1991 at 8:05 P.M., and bids for the East Lake Road Culvert followed by the regular meeting. Affidavit of ads on file.

Present Supervisor Constance Moorehouse  
 Councilmen Richard McCandless, Erwin Robinson, Donald Green and L. John Webster  
 Attorney for the Town Brian Flynn  
 Highway Superintendent Douglas Bailey  
 Planning Board members Clarence Vanscoter, Robert Magee, Myrna Marshall and Margaret Doherty  
 Empire House & Structural Inspection Inc Engineer Paul Burgess and Oisin Burgess  
 Moose Club Representative Douglas Henry  
 Keuka Maid Representative Edwin Briggs  
 Sliverline Costruction Donna Compton  
 R.C. Billings William D. Dinehart  
 Concerned citizen John Daddoto Frances Pierce, Arlene Bradstreet, Peter Bradstreet  
 Town Clerk Shirley Para

Supervisor called the Public Hearing to order at 8:00 P.M. on the proposed Local Law No 2 of 1991 providing for the fixation and payment of fees, costs and disbursements on all applications or petitions to the Town Board, the Planning Board or to the Zoning Board of Appeals at 8:00 P.M.

Councilman McCandless stated that on page 4 section 1-7 A. should read " Building Permits and Sign Permits".

On a motion of Councilman McCandless and seconded by Councilman Donald Green, carried, all voting Aye, it was RESOLVED to close the public hearing at 8:04 P.M.

Supervisor called the Public Hearing to order at 8:05 P.M. on the proposed Local Law No 3 of 1991 establishing certain Regulations for Travel trailers, Recreational Vehicles, Cabins Tourist and/or Trailer Camps.

Douglas Henry, representative of the Moose Club, wanted to go on record stating that he was against the said Local Law. He feels that a self-contained duly licensed and inspected vehicle by the State of New York should be allowed to be parked anywhere on privately owned property within this township. 171

On a motion of Councilman Webster and seconded by Councilman McCandless, carried, all voting Aye, it was RESOLVED to close the Public Hearing at 8:11 P.M. 45:91

Supervisor called bid openings at 8:11 P.M.

Nine bids were submitted. They were as follows:

1.	R.C. Billings of Bath, NY	A \$110,358.35
		B \$108,788.35
2.	Isbell Drainage of Oswego, NY	A \$96,040.98
		B \$88,540.98
3.	Silver Line Const. of Burdette	A \$124,132.00
		B \$118,432.00
4.	Hakes Const. of Painted Post, NY	A \$120,074.27
		B \$115,065.27
5.	A.L. Blades of Hornell, NY	A \$131,002.50
		B \$125,502.50
6.	Dukes Sales & Service of Syracuse	A \$119,905.12
		B \$116,633.12



On a motion of Councilman McCandless and seconded by Councilman Robinson, carried, all voting Aye, it was RESOLVED to have a Public Hearing on proposed Local Law No 4 of 1991 establishing a Moratorium for a period of five (5) months on September 9, 1991 at 7:00 P.M. in the Curtiss Museum Building.

Mr Nicolas Merola has written several letters to Assessor Perkins and Supervisor Moorehouse who have had difficulty understanding their contents. The Board has requested that Mr. Merola come before the Town Board with his assessment complaints at the next Board meeting.

Town and Village Board will meet concerning the Town of Urbana payment of \$5,000.00 toward Police Service for the Town outside of the Village of Hammondsport.

On a motion of Councilman Robinson and seconded by Councilman Green, carried, all voting Aye, it was RESOLVED to approve the purchase of a thermometer for the compost area.

On a motion of Councilman Robinson and seconded by Councilman Webster, carried, all voting Aye, it was RESOLVED to approve having a pole set for electricity and a water pump for water at the compost area.

The Town Board of the Town of Urbana, acting as Lead Agency, conducted its SEQR assessment of the Local Law no 2 of 1991 establishing various fees and costs, together with responsibility for their payment, which are deemed necessary and proper for the cost effective administration of those certain municipal functions enunciated therein and which relate to applications to the Town of Urbana, the Planning Board,, the Zoning Board of Appeals, the office of the Building Inspector and the Zoning Officer who function under titles of Code Enforcement Officers. Based on the information and analysis above and supporting documentation, the Board concluded that the proposed action will not result in any significant adverse environmental impacts.

On a motion of Councilman McCandless and seconded by Councilman Webster, carried, it was RESOLVED to authorize the Supervisor to execute the Environmental Assesment Form and file with the Town Clerk. 48:91

Roll Call	Councilman McCandless	Aye
	Councilman Robinson	Aye
	Councilman Green	Aye
	Councilman Webster	Aye
	Supervisor Moorehouse	Aye

On a motion of Councilman Webster and seconded by Councilman Green, carried, it was RESOLVED to approve Local Law No 2 of 1991 providing for the fixation and payments of fees, costs and disbursements on all applications or petitions to the Town Board, the Planning Board or to the Zoning Board of Appeals. 49:91

Roll Call	Councilman McCandless	Aye
	Councilman Robinson	Aye
	Councilman Green	Aye
	Councilman Webster	Aye
	Supervisor Moorehouse	Aye

The Town Board, acting as Lead Agency, conducted its SEQR assessments of the Local Law No 3 1991 to promote the health, safety and general welfare if the inhabitants of the Town of Urbana, Steuben County, New York by regulating the location, design, occupancy and use of Travel Trailers, Recreational Vehicles, Cabins, tourist and/or Trailer Camps. Based on the information and analysis above and supporting documentation, the Town Board concluded that the proposed action will not result in any significant adverse environmental impacts.

On a motion of Councilman McCandless and seconded by Councilman Webster, carried, it was RESOLVED to authorize the Supervisor to execute the Environmental Assessment Form and file with the Town Clerk.

50:91

Roll Call	Councilman McCandless	Aye
	Councilman Robinson	Nay
	Councilman Green	Abstain
	Councilman Webster	Aye
	Supervisor Moorehouse	Aye

On a motion of Councilman of Councilman Webster and seconded by Councilman McCandless, carried it was RESOLVED to approve Local Law No 3 of 1991 establishing certain regulations for Travel Trailers, Recreational Vehicles, Cabins, Tourist and/or Trailer Camps.

51:91

Roll Call	Councilman McCandless	Aye
	Councilman Robinson	Nay
	Councilman Green	Abstain
	Councilman Webster	Aye
	Supervisor Moorehouse	Aye

The Town Board, acting as Lead Agency conducted its SEQR assessment of the Lease Modification to allow dance cruises and to further define lessees obligations and related time frames. Based on the information and analysis above supporting documentation, the Town Board concluded that the proposed action will not result in and any significant adverse environmental impacts.

On a motion of Councilman Green and seconded by Councilman Webster, carried, it was RESOLVED to authroize the Supervisor to execute the Evironmental Assessment Form and file with the Town Clerk.

52:91

Roll Call	Councilman McCandless	Aye
	Councilman Robinson	Aye
	Councilman Green	Aye
	Councilman Webster	Aye
	Supervisor Moorehouse	Aye

On a motion of Councilman McCandless and seconded by Councilman Robinson, carried, it was RESOLVED to approve the Lease Modification between the Town of Urbana and the Keuka Maid, Inc.

53:91

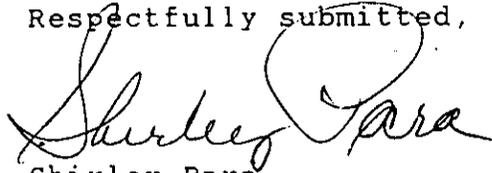
Roll Call	Councilman McCandless	Aye
	Councilman Robinson	Aye
	Councilman Green	Aye
	Councilman Webster	Aye
	Supervisor Moorehouse	Aye

Mr Briggs, representative of the Keuka Maid, Inc. came before the Board asking permission to place a sign which advertise their bands and happenings on the ground of the Fire Department. This sign would be located off Route 54 at the edge of the Keuka Maid entrance driveway. Attorney Flynn to address this matter.

Registrar turned fee over to the Supervisor in the amount of \$225.00.

On a motion of Councilman Green and seconded by Councilman Robinson, carried, all voting Aye, it was RESOLVED to adjourn the meeting at 11:35 P.M.

Respectfully submitted,

A handwritten signature in cursive script that reads "Shirley Para". The signature is written in dark ink and is positioned above the printed name and title.

Shirley Para  
Town Clerk

TOWN OF URBANA BOARD MINUTES

August 19, 1991

The Town Board of the Town of Urbana held a Special Meeting August 19, 1991 at 9:00 P.M. in the Curtiss Museum Building concerning the East Lake Road project.

Present Supervisor Constance Moorehouse  
Councilman Erwin Robinson, Donald Green, L. John Webster and Richard McCandless  
Attorney for the Town Brian Flynn  
Town Highway Superintendent Douglas Bailey  
Town Clerk Shirley Para

Town Supervisor Moorehouse called the meeting to order at 9:00 P.M.

After a lengthy meeting at the site with concerned citizens of the East Lake Road and Town Board, Attorney for the Town Flynn and Engineers Burgess, concerning the East Lake Road project, the majority of the citizens felt that the culvert project was assessed as sound and agreed that the project should proceed and that the Town Board should award a contract pursuant to the bids received.

The Town Board of the Town of Urbana acting as Lead Agency conducted its assessment of the East Lake Road Project as required by SEQR and determined, based on information and analysis of the above and all supporting documents, the Town Board concluded that the project will not result in any large and important impact(s) and, therefore, is one which will not have a significant impact on the environmental, therefore a negative declaration will be filed herein

On a motion of Councilman McCandless and seconded by Councilman Robinson, carried, it was RESOLVED to authorize the supervisor to execute the Environmental Assessment form and file with the Town Clerk.

Roll Call Councilman McCandless Aye  
Councilman Robinson Aye  
Councilman Green Aye  
Councilman Webster Aye  
Supervisor Moorehouse Aye

55.91 On a motion of Councilman Green and seconded by Councilman Robinson, carried, it was RESOLVED to accept Isbell Highway Drainage of Oswego, NY low Bid B in the amount of \$88,540.98.

Board will hold a workshop with Engineer Burgess Monday August 26th at 9:00 A.M. concerning the new barn and salt storage.

September 11th at 7:00 P.M. the Board to meet with Peter Lander of the Keuka Lake Shore Association.

On a motion of Councilman McCandless and seconded by Councilman Green, carried, all voting Aye, it was RESOLVED to adjourn the meeting at 10:20 P.M.

Respectfully submitted,

*Shirley Para*  
Shirley Para  
Town Clerk

TOWN OF URBANA BOARD MINUTES

September 9, 1991

The Town Board of the Town of Urbana held a Public Hearing at 8:00 P.M. in the Curtiss Museum Building on September 9, 1991 concerning proposed Local Law NO 4 of 1991 Establishing a Moratorium in the Development for a Period of Five (5) Months. Affidavit of Publication is on file.

Present Supervisor Constance Moorehouse  
Councilman Richard McCandless, Donald Green, L. John Webster  
Attorney for the Town Brian C. Flynn  
Highway Superintendent Douglas Bailey  
Empire House & Structural Inspection Inc Paul Burgess  
Planning Board Members William Venema, Robert Magee,  
Building Code Inspector Arthur Chapman  
Town Highway Employees LeRoy Turner, Glen Chrysler,  
William Finch, Alfred Wilkinson and Timothy Slayton  
Concerned Citizens Frances Pierce, Mr. and Mrs. O.B. Gibson and John Doddato  
Town Clerk Shirley Para

Absent Councilman Erwin Robinson

Supervisor opened the Public Hearing to order at 8:00 P.M. on the proposed Local Law No 4 of 1991 Establishing a Moratorium On Development for a Period of Five (5) Months From the Effective Date Hereof Throughout the Entire Town of Urbana, Steuben County, New York, which is situated outside the Incorporated Village of Hammondsport, New York.

No one from the Public made any comments therein.

On a motion of Councilman McCandless and seconded by Councilman Green the Public Hearing was closed at 8:04 P.M.

The Town Board of the Town of Urbana, acting as Lead Agency, conducted its SEQRA assessment of the Local Law No 4 of 1991 Establishing a Moratorium on Development for a Period of Five (5) Months from the Effective Date Hereof Throughout the Entire Town of Urbana, Steuben County, New York which is situated outside the Incorporated Village of Hammondsport, New York. Based on the available information and its analysis above and supporting documentation, the Town Board concluded, that the proposed action will not result in any significant adverse environmental impacts.

August 20, 1991 the Steuben County Planning Board submitted its recommendations on Local Law No 4 of 1991. It concluded that any decisions by the Local Agency having jurisdiction should be based solely on its study of the facts of the case since the County Planning Board's review of the matter has not revealed any pertinent inter-community or County-wide considerations.

On a motion of Councilman McCandless and seconded by Councilman Green, carried, it was RESOLVED to authorize the Supervisor to execute the Environmental Assessment Form and filed with the Town Clerk.

Roll Call Councilman McCandless Aye  
Councilman Green Aye  
Councilman Webster Aye  
Supervisor Moorehouse Aye

56.91

57:91  
 On a motion of Councilman McCandless and seconded by Councilman Green, carried, it was RESOLVED to approve Local Law No 4 of 1991 Establishing a Moratorium on Development for a Period of Five (5) Months from the Effective Date Hereof Throughout the Entire Town of Urbana, Steuben County, New York, which is situated Outside the Incorporated Village of Hammondsport, New York.

Roll Call	Councilman McCandless	Aye
	Councilman Green	Aye
	Councilman Webster	Nay
	Supervisor Moorehouse	Aye

On a motion of Councilman Green and seconded by Councilman Webster, carried, all voting Aye, it was RESOLVED to approve the August 12, 1991 minutes.

On a motion of Councilman Webster and seconded by Councilman McCandless, carried, all voting Aye, it was RESOLVED to approve the August 19, 1991 minutes.

On a motion of Councilman McCandless and seconded by Councilman Webster, carried, all voting Aye, it was RESOLVED to authorize the Supervisor to pay all General Fund bills, Abstract 9, claims 183 to claims 204, totalling \$13,089.48

On a motion of Councilman Webster and seconded by Councilman Green, carried, all voting Aye, it was RESOLVED to authorize the Supervisor to pay all Highway Fund bills, Abstract 9, claims 124 to claims 141, totalling \$5,621.73.

LeRoy Turner, Town Highway employee and spokes person for the group, addressed the Board concerning their next year's increases. They wanted to know, if the Town establishes pay on eight hour work day, whether the one hour would be compensated in their pay and if their insurance coverage would be the same. They all were pleased with their \$200.00 clothing allowance. The Board suggested that they appear later on after the Town Board budget workshop meeting which would be before the next regular Board meeting.

Budget Workshop Meeting will be held October 7, 1991 at 7:00 P.M.

Mr Doddato and Mr Gibson expressed some concern over the East Lake Road project and are in hopes that the project will progress to everyone's satisfaction. Mr Doddato did not sign his Easement. Mr Gibson said he would sign his after some consideration but Attorney Flynn suggested that it should be signed in front of Mr Gibson's Attorney.

Engineer Paul Burgess stated that the proposed Box Culvert project would have two (2) more concrete sections to extend it another 12 ft. This leaves 135 ft to be lined with rip-rap and fabric on both sides to the edge of lake. This expense would be up to Mr. Doddato and Mr. Gibson to pay to the contractor.

58:91  
 On a motion of Councilman McCandless and seconded by Councilman Green, carried, all voting Aye, it was RESOLVED to authorize the Supervisor to execute a change work order for the East Lake Road Culvert project and also authorized Engineer Burgess to proceed with the project as designed with the added two sections of concrete for a cost of \$6,000.00. Attorney Flynn requested that a full copy of this contract be made for his file herein.

Update on the new town barn is to continue the design on the barn and finalize it, plan roadway by end of September, get pad ready for salt storage, look at budget to be around \$750,000.00 for project. This needs to go out for bids in the Spring of 1992. This also will require to be a mandatory referendum.

On a motion of Councilman McCandless and seconded by Councilman Green, carried, all voting Aye, it was RESOLVED for road preparation work to be granted to the lowest responsible contractor.

On a motion of Councilman McCandless and seconded by Councilman Green, carried, all voting Aye, it was RESOLVED that the Town of Urbana upon the authorization of the Town Board will spend from the Town Buildings Reserve up to and not to exceed \$25,000.00. Pursuant to Article 2 Section 6C of the General Municipal Law. 61:91

On a motion of Councilman McCandless and seconded by Councilman Green, carried, all voting Aye, it was RESOLVED to approve the 1992 Joint Youth Budget in the amount of \$41,000.00. 62:91

On an motion of Councilman Green and seconded by Councilman Webster, carried, all voting Aye, it was RESOLVED to grant permission to Assessor Luther Perkins and his Secretary Carol Jenkins to attend the Annual NYS Assessors Association on September 29th thur October 2nd at the Nevele in Ellenville, New York. 63:91

On a motion Councilman Webster and seconded by Councilman McCandless, carried, all voting Aye, it was RESOLVED to grant permission for a Rabies Clinic to be held sometime in October.

On a motion of Councilman Webster and seconded by Councilman Green, carried, all voting Aye, it was RESOLVED to place three Community Sign Poles on the corner of State Route 54 and 54A, Hammondsport Fire Station and in the vicinity of Pleasant Valley Inn on State 54. Pole users would contribute funds for a 3x4 sign. 63:91

On October 14, 1991 at 7:00 P.M. the Town Board will hold a Joint Meeting with the Village of Hammondsport.

The Town Board will take no action on the Town of Washington landfill questionnaire.

Supervisor Moorehouse suggested to the Board that the "Adopt A Highway" program would be a good Boy Scout project. Supervisor will contact Scout Master David Oliver. It was also suggested that, if a Town Road was adopted then the Town would be responsible for the supplying of signs, vests and bags. Councilman Green volunteered to head this project.

A.U.T.O. has asked the Town of Urbana for a donation of monies from \$100.00 to \$1,000.00 to continue with its transportation program for the Elderly. No action was taken.

On a motion of Councilman McCandless seconded by Councilman Green, carried, all voting Aye, it was RESOLVED to approve a contract for the construction of a 14'x 32' wooden storage shed for the sum of \$3,186.70 and awarded to Fred Buckley Jr. Prior to commencing work on the project Mr Buckley will be required to execute a proper liability disclaimer. A copy of this bid/contract will be furnished to Attorney Flynn for his use in the preparation of such disclaimer. 64:91

On a motion of Councilman Webster and seconded by Councilman Green, carried, all voting Aye, it was RESOLVED to contract Mr Norman Hann for the installation of the waterline to the storage shed in the amount of \$1,264.44. Mr. Hann will produce his insurance certificates before commencing this project. 65:91

project.

Highway Superintendent Bailey wants to set a policy for the Town of Urbana regarding the laying of pipes. Policy being that the first pipe to be laid the property owner buys and town installs. The next pipe town buys and installs if the pipe is causing problems with Town roadways.

Registrar turned fees in the amount of \$450.00 to the Supervisor.

Respectfully submitted,

A handwritten signature in cursive script that reads "Shirley Para". The signature is written in black ink and is positioned above the typed name.

Shirley Para  
Town Clerk

TOWN OF URBANA BOARD MINUTES

October 14, 1991

Town Board of the Town of Urbana held their regular monthly meeting in the Curtiss Museum Building on October 14, 1991 at 8:00 P.M.

Present: Supervisor Constance Moorehouse  
Councilman Richard McCandless, Erwin Robinson,  
Donald Green and L. John Webster  
Attorney for the Town Brian C. Flynn  
Highway Superintendent Douglas Bailey  
Town Highway Employees William Finch, Alfred  
Wilkinson, Timothy Slayton, Clarence Morhouse, and  
Glen Chrysler  
Town Clerk Shirley Para

Supervisor Moorehouse called the meeting to order at 8:00 P.M.

On a motion of Councilman Green and seconded by Councilman McCandless, carried, all voting aye, it was RESOLVED to approve the minutes of September 9, 1991.

On a motion of Councilman Robinson and seconded by Councilman Green, carried all voting aye, it was RESOLVED to authorize the Supervisor to pay all General Fund bills, Abstract 9, claims #205 to #230, totalling \$15,596.96

On a motion of Councilman McCandless and seconded by Councilman Robinson, carried, all voting aye, it was RESOLVED to authorize the Supervisor to pay all Highway Fund bills, Abstract 9, claims #142 to claims #165, totalling \$91,162.84

Supervisor Moorehouse informed the Board that the East Lake Road Box Culvert Project is completed.

Attorney Flynn presented an "update" on several Crocker Curtis matters. Thereafter he outlined a proposed course of legal action which could be pursued. The Town Board requested him, to proceed accordingly.

William Finch, Highway Employee was spokesperson for the Town Employees. He stated five proposals they would like the Board to consider:

1. 100% compensation for loss of the one hour overtime that is being considered by the Board to be discontinued.
2. Comp time during work day only. Weekends and holidays time should be overtime. 24 hours on call during bad weather.
3. 20 minutes paid lunch time they felt was good.
4. Clothing allowance is greatly appreciated.
5. Insurance policy remain intact.

66:91

The Board will take this under advisement. Friday, October 18th at 4:00 P.M. the Board will hold a Workshop to discuss the Highway Employees proposal.

On a motion of Councilman Green and seconded by Councilman Robinson, carried, all voting aye, it was RESOLVED to approve Williamson Laws Computer Support Contract at a cost of \$500.00 per year.

October 21st at 4:00 P.M. the Board will meet at the new Town site with Engineer Paul Burgess, followed by a Budget Workshop at 7:00 P.M.

Joseph Connelly of 368 East Lake Road has a septic system on the opposite side of the road. He would like an easement from the Town of Urbana stating that the Town would give them permission to maintain, repair and replace the pipe under the Town road.

Upon discussing this request with the Town Highway Superintendent and the Town Attorney it was decided that any such agreement would not permit any digging or uprooting of the macadam road in any roadway area nor would it permit the removal of any surface of the road. Also Attorney Flynn states that there should be a License Agreement between the Town of Urbana and the Connellys which would permit the continued presence within the Town's right of way if certain stairs to continue until such time as they wore out or until such time as the Town of Urbana might require their removal.

68:91  
On a motion of Councilman McCandless and seconded by Councilman Webster, carried, all voting aye, it was RESOLVED to grant permission to the Keuka Maid, Inc. to birth the vessel at the Town's docks during the winter months.

On a motion of Councilman Green and seconded by Councilman McCandless, carried, all voting aye, it was RESOLVED to approve the 1992 Tentative Budget.

69:91  
On a motion of Councilman Webster and seconded by Councilman McCandless, carried, all voting aye, it was RESOLVED to pay Herbert Buckley Jr., on the approval of Highway Superintendent Bailey, in full for the wooden shed project when it has been completed.

70:91  
On a motion of Councilman McCandless and seconded by Councilman Robinson, carried, all voting aye, it was RESOLVED to approve the repairs of the Town Road on Reservoir Hill approximately between Gardiners and VanNess at an estimated cost of \$17,280.00.

On a motion of Councilman Green and seconded by Councilman Robinson, carried, all voting aye, it was RESOLVED to adjourn the meeting at 11:07 P.M.

Registrar turned in fees in the amount of \$310.00 to the Supervisor.

On a motion of Councilman Green and seconded by Councilman Robinson, carried, all voting aye, it was RESOLVED to adjourn the meeting at 11:07 P.M

Respectfully submitted,



Shirley Para  
Town Clerk

## TOWN OF URBANA BOARD MINUTES

NOVEMBER 11, 1991

The Town Board of the Town of Urbana held a Public Hearing on the proposed 1992 Preliminary Budget on November 11, 1991 at 8:00 P.M. in the Curtiss Museum building. Affidavit of Publication is on file.

Present: Supervisor Constance Moorehouse  
 Councilman Richard McCandless, ERwin Robinson, Donald Green L. John Webster  
 Attorney for the Town Brian C. Flynn  
 Code Enforcement Officer David Oliver  
 Hatch-Leonard/Markin-Shaw, Inc representative Brian D. Conlogue and Paul French  
 Citizens Randy Robinson and Wm Garrison  
 Town Clerk Shirley Para

Absent: Highway Superintendent Douglas Bailey

Supervisor Moorehouse opened the Public Hearing on the 1992 Preliminary Budget at 8:00 P.M.

Randy Robinson raised some questions concerning the working of the budget. He was informed that the state mandates most of the budget. He was concerned over Town Highway employees overtime and the large equipment inventory. The Board informed Mr Robinson that the budget process starts in August and the Board welcomes any input from the public.

On a motion of Councilman McCandless and seconded by Councilman Robinson, carried, all voting aye, it was RESOLVED to close the Public Hearing at 8:36 P.M.

Supervisor called the regular meeting to order at 8:36 P.M.

On a motion of Councilman McCandless and seconded by Councilman Green, carried, all voting aye, it was RESOLVED to approve the minutes of October 14, 1991

On a motion of Councilman Robinson and seconded by Councilman Green, carried, all voting aye, it was RESOLVED to authorize the Supervisor to pay all General Fund bills, Abstract 11 claims #231 to claims #263, totalling \$22,885.59

On a motion of Councilman Webster and seconded by Councilman Green, carried, all voting aye, it was RESOLVED to authorize the Supervisor to all Highway Fund bills, Abstract 11, claims #166 to claims #184, totalling \$124,883.42

Mr. Conlogue a representative of Hatch-Leonard/Markin-Shaw, Inc. came before the Board requesting an opportunity to make a preliminary study of the total insurance coverage and the total cost to the Town of Urbana. The Board requested that Councilman Green check and see what the present policies are. Also the Board instructed the Supervisor to inform the present agent (C.E. Shaw, Inc.) of the intended preliminary study and to request a complete report of the present coverage and its total cost to the Town of Urbana.

Attorney Flynn advised the Board that he planned to present the initial papers in the Crocker Curtis matter to the Supreme Court Justice sometime during the week of December 2, 1991.

On a motion of Councilman McCandless and seconded by Councilman Green, carried, all voting aye, it was RESOLVED that the Town Board of the Town of Urbana accept with regret the resignation of Clarence VanScoter from the Town of Urbana Planning Board. His input, time and expertise on the Planning Board has been invaluable and greatly appreciated. He will be missed by all. 71.91

72:91 On a motion of Councilman Green and seconded by Councilman Webster, carried, all voting aye, it was RESOLVED to appoint Richard Hamilton to the Board of Review. Term October 1, 1991 to September 30, 1996.

73:91 On a motion of Councilman McCandless and seconded by Councilman Robinson, carried, all voting aye, it was RESOLVED to appoint Robert Magee to the Planning Board. Term January 1, 1992 to December 31, 1996.

74:91 On motion of Councilman Robinson and seconded by Councilman McCandless, carried, all voting aye, it was RESOLVED to appoint Arthur Chapman to the Fire Commissioner's Board. Term January 1, 1992 to December 31, 1996.

75:91 On a motion of Councilman McCandless and seconded by Councilman Webster, carried, all voting aye, carried RESOLVED to appoint William Doherty Jr. to the Zoning Board of Appeals. Term January 1, 1992 to December 31, 1996

76:91 On a motion of Councilman Webster and seconded by Councilman Green, carried, all voting aye, it was RESOLVED to appoint Randy Robinson to the Planning Board filling the unexpired term of Clarence VanScoter. Term November 11, 1991 to December 31, 1994.

On a motion of Councilman McCandless and seconded by Councilman Webster, carried, all voting aye, it was RESOLVED to approve the 1992 Town of Urbana Budget.

78:91 On a motion of Councilman Green and seconded by Councilman McCandless, carried, all voting aye, it was RESOLVED to grant permission to Superintendent Bailey to gravel Steven Perkins driveway for the purpose of a school bus turn around for the Hammondsport Central School.

Supervisor reported that Ted Markham has submitted a concerned citizen petition to the Town of Urbana requesting for the lowering of the speed limit on County Route 13, designating more "NO PASSING" Zones in dangerous area and also regular patrolling of said road. Board will take this under advisement.

Board requested Sam Presley Jr., of Finger Lakes Gas presences at the December 9th Board Meeting concerning the possible installation of the natural gas service to the Curtiss Museum building.

✓ On a motion of Councilman Green and seconded by Councilman McCandless, carried, all voting aye, it was RESOLVED to approve Isbell Construction of Oswego, New York the proposal of \$104.00 per hour including fuel for site.

A proposed Site Plan Review Law, Local Law No 5 of 1991 providing, with certain exceptions for the regulation of all land ~~uses in County with New York Town to be under~~ advisement by the Board.

Registrar turned fees in the amount of \$335.00 to the Supervisor.

On a motion of Councilman Green and seconded by Supervisor Moorehouse the meeting was adjourned at 10:00 P.M

Respectfully submitted,

*Shirley Para*  
Shirley Para  
Town Clerk

**SUMMARY OF TOWN BUDGET**

<u>CODE</u>	<u>FUND</u>	<u>APPROPRIATIONS AND PROVISIONS FOR OTHER USES</u>	<u>LESS ESTIMATED REVENUES</u>	<u>LESS UNEXPENDED BALANCE</u>	<u>AMOUNT TO BE RAISED BY TAX</u>
A	GENERAL	\$ 427,146	\$ 45,880	\$ 105,000	\$ 276,266
B	GENERAL OUTSIDE VILLAGE	71,769	<sup>900</sup> 10,800	3,000	59,969
DA	HIGHWAY-TOWNWIDE	13,000	400	2,000	9,600
DB	HIGHWAY-OUTSIDE VILLAGE	564,156	52,000	100,000	412,156
CD	COMMUNITY DEVELOPMENT				
CF	FEDERAL REVENUE SHARING				
L	PUBLIC LIBRARY FUND	20,800	1800	0	19,000
V	DEBT SERVICE FUND				
S	SPECIAL DISTRICTS:				
	(LIST EACH SEPARATELY)				
	Water Dist #1	4950	4950	0	0
	Fire District	134,770	5500	9300	139,970
	TOTALS	\$ 1,255,591	\$ 121,330	\$ 219,300	\$ 916,961
			<sup>-1200</sup> 120,130		+1200 916,161

Village is exempt from machinery and snow misc. taxes. The complete 1992 Budget may be found in Town Clerk's files.

## Town of Urbana Board Minutes

December 9, 1991

The Town Board of the Town of Urbana held their regular monthly meeting December 9, 1991 at 8:00 P.M. in the Curtiss Museum building.

## Present

Supervisor Constance Moorehouse  
 Councilman Richard McCandless, Erwin Robinson,  
 Donald Green and L. John Webster  
 Attorney for the Town Brian C. Flynn  
 Highway Superintendent Douglas Bailey  
 Code Enforcement Officer David Oliver  
 Planning Board Member William Venema, Margaret  
 Doherty, Robert Magee and Randy Robinson  
 Finger Lake Gas Representative Christine Beers  
 Empire House Structural Inspection, Inc. Paul  
 Burgess  
 Town Clerk Shirley Para

Supervisor called the meeting to order at 8:00 P.M.

On a motion of Councilman McCandless and seconded by Councilman Robinson, carried, all voting aye, it was RESOLVED to approve the minutes of November 11, 1991 Board meeting.

On a motion of Councilman Webster and seconded by Councilman Green, carried, all voting aye, it was RESOLVED to authorize the Supervisor to pay all General Fund bills, Abstract 12, claims 264 to Claims 298, totalling \$16,233.97.

On a motion of Councilman Robinson and seconded by Councilman McCandless, carried, all voting aye, it was RESOLVED to authorize the Supervisor to pay all Highway Fund bills, Abstract 12, Claims 185 to Claims 209, totalling \$11,594.15.

After a lengthy discussion between the Town Board of Urbana and the Town of Urbana Planning Board concerning the Site Plan Review Law it was decided to hold a Workshop Session on December 18, 1991 at 7:00 P.M. in the town office and review the law verbatim.

Christine Beers, representative of the Finger Lakes Gas came before the Board with a proposal.

- |  |            |
|--|------------|
| 1). Kelloggs Plumbing & Heating<br>Hammondsport, New York  | \$7300.00  |
| 2). Halco Plumbing & Heating<br>Quote did not include the cost<br>of chimney lining and/or venting | \$12960.00 |

Time table (upon acceptance) for both contractors is approximately two (2) weeks for delivery and installation. Finger Lakes Gas is offering to pay toward the conversion costs \$3250.00 by crediting your monthly billing \$325.00 per month for ten (10) months.

Board to take this under advisement.

Code Enforcement officer David Oliver came before the Board updating his progress. To date he has located about 60 different location of junk cars in the Town of Urbana. He also discovered 30 or more campers that are in violation.

Mr. Oliver would like to incorporate a written notice of warning giving violators 30-60 days notice.

The Board suggested that Mr. Oliver purchase a Camcorder.

80:91

On a motion of Councilman Robinson and seconded by Councilman McCandless, carried, all voting aye, it was RESOLVED to authorize the Code Enforcement Officer to purchase a Camcorder, cost not to exceed \$900.00.

Paul Burgess, Empire House & Structural Inspection, Inc. Engineer presented to the Board guidelines for running a yard waste composting operation that handles less than 3000 cy of material a year. Mr. Burgess also stated that the gravel pit is in good sound working order and should be operable for a least another twenty years.

Mr. Burgess presented a cover sheet for the site plan to be signed by the Board and incoming Supervisor. Mr. Burgess recommends that the site plan road work be completed now.

81:91

On a motion of Councilman Webster and seconded by Councilman McCandless, carried, all voting aye, it was RESOLVED to authorize the Supervisor to appropriate \$35,000.00 from the Unexpended Fund Balance to A1620.4 for site work

The Board requested Engineer Burgess to attend a Workshop Session on January 6, 1992 at 7:00 P.M. in the town

office.

82:91

On a motion of Councilman Webster and seconded by Councilman Green, carried, it was RESOLVED to hold a Special Election on Monday February 10, 1992 on a Referendum for the new town barn.

Roll Call	Councilman McCandless	Aye
	Councilman Robinson	Aye
	Councilman Green	Aye
	Councilman Webster	Aye
	Supervisor Moorehouse	Aye

On a motion of Councilman Green and seconded by Councilman McCandless, carried, all voting aye, it was RESOLVED to authorize the Highway Superintendent Bailey to reopen the East Lake Road.

83:91

On a motion of Councilman McCandless and seconded by Councilman Green, carried, all voting aye, it was RESOLVED to accept with regrets the resignation of Roberta Sparling as Secretary to the Town of Urbana Planning Board effective December 31, 1991.

84:91

On a motion of Councilman Green and seconded by Councilman Webster, carried, all voting aye, it was RESOLVED to authorize Councilman Robinson to purchase a Simplex TC2C Model 1201 Time Clock for the Town Highway employees. Cost not to exceed \$700.00.

85:91

On a motion of Councilman McCandless and seconded by Councilman Robinson, carried, all voting aye, it was RESOLVED to authorize Graphic Impression to design a 2 sided sign in the amount of \$1500.00 for the community sign board. Supervisor to inform Edwin Briggs of Keuka Maid, Inc. that a portion of the cost of the sign will be theirs if they wish to advertize on said sign.

On a motion of Councilman McCandless and seconded by Councilman Webster, carried, all voting aye, it was RESOLVED to set the Town Highway Employees salaries as follows;

LeRoy Turner	\$11.95	Deputy Highway Superintendent
Glen Chrysler	\$10.86	
Clarence Morehouse	\$10.36	
William Finch	\$10.46	
Alfred Wilkinson	\$ 9.60	
Tim Slayton	\$ 9.30	
Leonard Martin	\$ 8.81	
Jerry Karns	\$10.65	
Randy Wood	\$ 8.31	

On a motion of Councilman Robinson and seconded by Councilman Green, carried, all voting aye, it was RESOLVED to authorize the Supervisor to renew the Bond Anticipation Note at the lowest interest rate.

On a motion of Councilman McCandless and seconded by Councilman Green, carried, all voting aye, it was RESOLVED to pass a resolution permitting our local magistrate to serve in other towns of the 7th Judicial District when needed.

On a motion of Councilman Webster and seconded by Councilman McCandless, carried, all voting aye, it was RESOLVED to authorize the Supervisor to make the following Budget Amendments: 89.91

Appropriations (decrease)	A960	\$38,933.00
A1355.2	\$ 438.00	
A1420.1	\$ 2,735.00	
A1440.1	\$22,870.00	
A1620.1	\$ 1,300.00	
A3510.4	\$ 9,524.00	
A5010.4	\$ 1,566.00	
A3120.4	\$ 500.00	

Appropriations (increase)	A960	\$38,933.00
A1010.4	\$ 438.00	
A1010.4	\$ 312.00	
A1110.4	\$ 850.00	
A1220.4	\$ 404.00	
A1440.4	\$ 4,000.00	
A1620.2	\$ 1,300.00	
A1620.2	\$ 2,735.00	
A1910.4	\$ 9,524.00	
A1990.4	\$19,370.00	

Appropriations (decrease)	B960	\$938.00
B7310.4	\$400.00	
B8090.4	\$538.00	

Appropriations (increase)	B960	\$938.00
B1990.4	\$938.00	

Appropriations (decrease)	DB960	\$20,000.00
DB5110.4	\$20,000.00	

Appropriations (increase)	DB960	\$20,000.00
DB5130.4	\$20,000.00	

Councilman Green reported to the Board that his findings of the Town of Urbana insurance coverage needed more time for further investigation. He also stated that the Town's insurance agent, C. E. Shaw, appreciated the knowledge that the town is being approached by other insurance vendors. Mr. Brian D. Conlogue representative of Hatch/Leonard will be in contact with the Town sometime in May.

On a motion of Councilman McCandless and seconded by Councilman Robinson, carried, all voting aye, it was RESOLVED to go into Executive Session at 11:15 P.M. for the reason of personnel matter.

On a motion of Councilman McCandless and seconded by Councilman Robinson, carried, all voting aye, it was RESOLVED to come out of the Executive Session at 11:25 P.M.

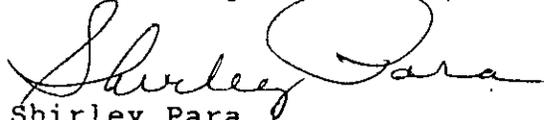
A Special Meeting December 16, 1991 at 7:00 P.M. in the town office with the Supervisor Elect Wm Garrison.

Councilman Webster would like to go on record thanking Connie Moorehouse for the excellent job she has done as Supervisor for the Town of Urbana. The Board unanimously agreed. The Board expressed their "good luck" in her future endeavors.

The Registrar turned in fees in the amount of \$480.00 to the Supervisor.

On a motion of Councilman Green and seconded by Councilman Webster, carried, all voting aye, it was RESOLVED to adjourn the meeting at 11:30 P.M.

Respectfully submitted,

  
Shirley Para

Town Clerk

TOWN OF URBANA BOARD MINUTES

DECEMBER 16, 1991

The Town Board of the Town of Urbana held a Special Meeting December 16, 1991 at 8:00 P.M. at the Curtiss Museum building.

Present: Deputy Supervisor Richard McCandless  
Councilman Erwin Robinson, John L. Webster. Donald Green  
Town Elect Supervisor Wm Garrison  
Town Clerk Shirley Para

Deputy Supervisor McCandless called the meeting to order at 8:00 P.M.

On a motion of Councilman Green and seconded by Councilman Robinson, carried, all voting aye, it was RESOLVED to go into Executive Session at 8:00 P.M. for the purpose of personnel matter.

Town Elect Supervisor was invited into to the Executive Session.

On a motion Councilman Webster and seconded by Councilman Green, carried, all voting aye, it was, RESOLVED to come out of Executive Session at 9:35 P.M.

On a motion a Councilman Robinson and seconded by Councilman Webster, carried, all voting aye, it was, RESOLVED to adjourn the meeting at 9:36 P.M.

Respectfully submitted,



Shirley Para  
Town Clerk

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TOWN OF URBANA BOARD MINUTES

DECEMBER 27, 1991

Town Board of the Town of Urbana held a Special Meeting December 27, 1991 at 9:00 A.M. in the Curtiss Museum building.

Present: Supervisor Constance Moorehouse  
Councilman Richard McCandless, Erwin Robinson,  
Donald Green and L. John Webster  
Attorney for the Town Brian C. Flynn  
Highway Superintendent Douglas Bailey  
Planning Board members Robert Magee, Margaret  
Doherty, Randy Robinson  
Town Clerk Shirley Para

Meeting was called to order at 9:00 A.M. by supervisor Moorehouse

On a motion of Councilman McCandless and seconded by Councilman Robinson, carried, all voting aye, it was RESOLVED to authorize the Supervisor to pay all General Fund bills Abstract 12, claims #264 to claims #277, totalling \$10,998.59.

On a motion of Councilman Green and seconded by Councilman Webster, carried, all voting aye, it was RESOLVED to authorize the Supervisor to pay all Highway Fund bills, Abstract 12/, claims #210 to claims #219, totalling \$9,042.14.

On a motion of Councilman Green and seconded by Councilman Robinson, carried, all voting aye, it was RESOLVED to authorize W. E. Doherty, Director of the Curtiss Museum, to instruct Eastern Security Services, Inc. of Ithaca, New York to install a smoke detector for the Town of Urbana office at a cost to the town of \$125.00.

90:91

Planning Board presented to the Board a revised Review Site Plan. A Public Hearing will be held on this proposed Local Law No 1 1992 on January 13, 1992 at 7:00 P.M. in the town office.

On a motion of Councilman McCandless and seconded by Councilman Green, carried, all voting aye, it was RESOLVED to increase the marriage license fees from Twenty Dollars (20.00) to Twenty Five dollars (25.00) effective January 1, 1992.

91:91

On a motion of Councilman Webster and seconded by Councilman Robinson, carried, all voting aye, it was, RESOLVED to authorize the Supervisor to do the following Budget Amendment:

92:91

Appropriations (decrease)	A960	\$434.00
A3510.4	\$323.00	
A1355.4	10.00	
A9030.8	47.00	
A1110.4	54.00	
Appropriation (increase)		\$434.00
A1410.4	\$434.00	
Appropriations (decrease)	B960	\$5,000.00
B3120.1	\$5,000.00	
Appropriations (increase)	B960	\$5,000.00
B1990.4	\$3,562.00	
B3620.1	\$1,438.00	

100  
192

On a motion of Councilman Webster and seconded by Councilman Robinson, carried, all voting aye, it was RESOLVED to authorize Attorney Flynn to prepare an instrument of release for Darryl E. Drew of Prattsburg, New York for the removal of the 1960 P & H shovel that is situated in the town gravel pit. Mr. Drew will pay the Town a \$15.00 fee.

93:91

On a motion of Councilman Webster and seconded by Councilman Robinson, carried, all voing aye, it was RESOLVED to authorize the Supervisor to appropriate \$55,000.00 from unexpended funds and tranfer it to the Building Fund.

The Town Board will add to the Town of Urbana Employees Policy, upon the approval of said employees, the following changes:

I STANDARD WORK WEEK OF HOURLY HIGHWAY EMPLOYEES

94:91

1. Time clock shall be used. Each employee shall be responsible for recording his own time.
2. Only Highway Superintendent, or his Deputy shall ring said employees in or out of a work day if necessary.
3. Three (3) minutes late on time clock will be considered tardy/Eight (8) minutes late , pay will be docked fifteen minutes.
4. On site Twenty (20) minutes lunch break at employees discretion.

A Work week of a full time employee of the Town Highway Department shall be Forty (40) hour per week. Time in excess of Forty (40) hours shall be taken as compensatory time (hereinafter refereed to as comp time).

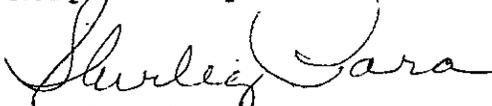
- a. If employee is called after normal working hours or on week-ends they shall receive comp time and half.
- b. If called in on a designated holiday the employees will be paid double time.
- c. Fifteen (15) comp days will be allowed to accumulate. These comp days must be used up by the 31st of October of each year. Employees will be paid time and half of any accumulated comp time beyond the fifteen (15) days.
- d. Comp time must be approved prior to occurrence with Twenty Four (24) hours notice to the Highway Superintendent or Deputy Superintendent.
- e. Minimum comp time will be one half day.

On a motion of Councilman McCandless and seconded by Councilman Robinson, carried, all voting aye, it was RESOLVED to go into Executive Session at 11:25 A.M. concerning personnel matter.

ON a motion of Councilman Robinson and seconded by Councilman McCandless, carried, all voting aye, it was RESOLVED to adjourn the Executive Session at 12:00 Noon.

On a motion of Councilman Robinson and seconded by Councilman McCandless, carried, all voting aye, it was RESOLVED to adjourn the meeting at 12:01 P.M.

Respectfully Submitted,

  
Shirley Para  
Town Clerk