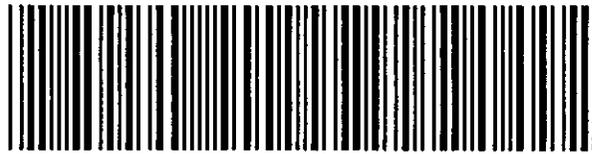


Town Board



1993



Special Meeting to be held January 4, 1993 at 6:00 P.M.
concerning the Town of Urbana's Employees Policy.

On a motion of Councilman Robinson and seconded by Councilman
Green, carried, all voting aye, it was
RESOLVED the transfer of funds as follows:

| | | |
|----------|----------|------------|
| Increase | | |
| A1355.4 | Assessor | \$ 55.00 |
| A1420.4 | Attorney | \$4,458.00 |

| | | |
|----------|--|------------|
| Decrease | | |
| A1410.4 | | \$3,400.00 |
| A1440.4 | | 700.00 |
| A1910.4 | | \$1,163.00 |

On a motion of Councilman Green and seconded by Councilman
Robinson, carried, all voting aye, it was
RESOLVED to adjourn the meeting at 12:00 Noon.

Respectfully submitted,

Shirley Para
Shirley Para
Town Clerk

TOWN BOARD MINUTES

JANUARY 4, 1993

The Town Board of the Town of Urbana held a Special Workshop Session January 4, 1993 at 6:00 P.M. in the Town Meeting Room, 41 Lake Street, Hammondsport, New York, Steuben County.

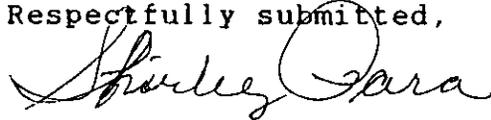
Present Supervisor Wm Garrison
 Councilmen Erwin Robinson, Donald Green, L. John
 Webster and Councilwoman Frances Pierce
 Highway Superintendent Douglas Bailey
 Deputy Highway Superintendent LeRoy Turner
 Town Clerk Shirley Para

Meeting was opened at 6:05 P.M.

The purpose of said meeting was to go over and make changes in the Town of Urbana's Employees Policy for the year of 1993. Said meeting was published in the Corning Leader and put on the Town's Bulletin Board.

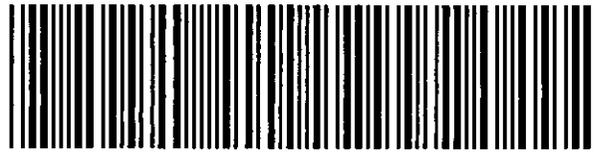
Meeting was adjourned at 8:20 P.M.

Respectfully submitted,

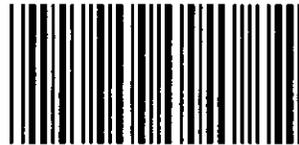


Shirley Para
Town Clerk

Town Board



1993



The Town Board of the Town of Urbana held their Regular Meeting January 11, 1993, at 7:00 P.M.E.S.T in the Town Meeting Room, 41 Lake Street, Hammondsport, Steuben County, New York.

Present: Supervisor William Garrison
Councilmembers Donald Green, Frances Pierce,
Erwin Robinson, L. John Webster
Attorney for the Town Brian C. Flynn
Town Clerk Shirley Para
Recording Secretary Roxanne Gaylord
Approximately Seventy-five (75) local citizens

Supervisor Garrison called the meeting to order at 7:05 P.M.E.S.T. He explained the Board's procedures to the public present.

On a motion by Councilman Webster, seconded by Councilwoman Pierce, carried, all voting Aye, it was RESOLVED to approve the minutes of December 14, 1992.

On a motion by Councilman Robinson seconded by Councilman Green, carried, all voting Aye, it was RESOLVED to approve the minutes of December 29, 1992.

Returning to the minutes of December 14, 1992, Councilman Green commented that it was his understanding that the matter concerning grant funds for the lakefront utilization review project affecting the south end of Keuka Lake had been tabled pending further discussion, not passed, as noted in the minutes. Supervisor Garrison stated that he had recently met with Senator Kuhl to discuss this matter. Senator Kuhl wished to make a presentation explaining his proposal and had suggested Thursday, January 21, 1993, at 6:30 P.M. as a possible meeting time. The Board agreed to this meeting time. It was noted that the minutes of December 14, 1992, would be corrected to indicate that the matter had been tabled at that time.

The Board was addressed by Al Clarke. He stated that the Village own two-thirds of the lakefront and that village officials had not been advised about any meetings concerning this area. Supervisor Garrison explained that the Town Board had merely responded to a letter from Senator Kuhl, who had suggested the possibility of a lakefront study. Mr. Clarke stated that Village officials should have been asked if they wished to enter into such a discussion and invited to attend the January 21 meeting. The Supervisor suggested that Mr. Clarke contact Senator Kuhl. Councilman Green stated that the Town Planning Board members should be asked to attend the meeting as well. The Supervisor said that the meeting would be public; as many people as possible should attend. Sam Presley suggested that an alternate meeting place be arranged if a large crowd was expected. It was agreed that the meeting should be held at the school or the fire hall if possible.

On a motion by Councilman Green, seconded by Councilwoman Pierce, carried, all voting Aye, it was RESOLVED to approve the minutes of January 4, 1993.

Regarding the General Fund bills, Councilwoman Pierce stated that the bill from Davidson and O'Mara, in the amount of \$3,162.69, should not be paid, but should be submitted to the Town's insurance carrier. Councilman Webster said that he had no objection to submitting the bill to the insurer, but that the Town should pay it first, as the insurer had already disclaimed coverage. Attorney Flynn pointed out that on November 16, 1992, the Town Board adopted a resolution to retain Davidson & O'Mara to defend past and present officials, and that the bill received from Davidson & O'Mara is a private bill for which the Town is responsible. Councilwoman

Pierce stated that in her view, the Town had paid its insurance premiums and should not be responsible for these costs. Attorney Flynn explained that the insurance company had disclaimed liability and that, as per Section 18 of the Public Officers Law, the Town is obligated to provide for the defense of its officials. He further stated that refusal to pay the bill would only result in additional litigation. Councilwoman Pierce asked if nothing could be done to pressure the insurance company. Attorney Flynn replied that the Board had passed another resolution, also on November 16, 1992, which initiated appropriate efforts intended to compel National Casualty to provide a defense at their own expense. It was Attorney Flynn's feeling that the New York State Supreme Court could very well order National Casualty to do so. Supervisor Garrison asked if the amount of the current bill would be reimbursed, should the Town pay the bill now. Attorney Flynn stated that it was his understanding that these costs would part of the decision and/or settlement which would be made. Councilwoman Pierce stated that if Attorney Flynn felt that the money could be recovered, she would agree that the bill be paid. The Board was addressed by Frank Zimar, who suggested that a second legal opinion be obtained on this point, and asked by whose authority the law firm had been hired. Attorney Flynn responded that Davidson & O'Mara had been retained by the Town of Urbana, as authorized by Resolution No. 2, adopted at the November 16, 1992, Board meeting, which Mr. Zimar had attended. On a motion by Councilman Webster, seconded by Councilman Robinson, carried, all voting Aye, it was RESOLVED to authorize the Supervisor to pay all General Fund bills, Abstract #1, Claims #1 to Claims #22, also Claims #356 of 1992, totalling \$5,827.23

On a motion by Councilman Green, seconded by Councilwoman Pierce, carried, all voting Aye, it was RESOLVED to authorize the Supervisor to pay all Highway Fund bills, Abstract #1, Claims #1, also Claims #194 and #207 of 1992, totalling \$9,881.08.

The Board was addressed by Richard Falvey, who stated that many months ago, he had requested that the bills paid by the Board each month be made available to the public at Board meetings so that the taxpayers would know exactly how their money is being spent. Supervisor Garrison said that he had done so for a while, but not in recent months. The Supervisor asked for suggestions as to how this could be accomplished. The Board was addressed by Barbara Green, who stated that she and the other citizens of the Town had elected the Board members to handle these matters. Paul Martuscello concurred. Richard Falvey stated that the only Board member, other than the Supervisor, who had run as an opposed candidate, is Councilwoman Pierce. He said that many townspeople have grave doubts as to how they are being represented, and that is why he had raised this question. Supervisor Garrison suggested that this matter be tabled and discussed at the next meeting, when there would be less business to attend to. Councilman Green asked whether the bills are currently available for public review during the day, prior to each Regular Board meeting. The Supervisor stated that the bills would only be available for a matter of a few hours because they are paid only once a month, and the bookkeeper tries to keep the books open as long as possible so that everyone can get their money. The Supervisor asked that next item of business be addressed.

Councilman Green made a motion to adopt the designations and appointments, including salaries, as presented. Councilman Robinson seconded this motion. Supervisor Garrison advised the Board that he had been in contact with the Association of Towns and had learned that each appointment must be taken up separately. Sam Presley stated that it had been his experience with the Board of Education that a blanket motion covering all appointees is not acceptable. Councilman Green withdrew his previous motion and the Board proceeded to take up each designation and appointment as a separate item.

On a motion by Councilman Webster, seconded by Councilman Robinson, carried, all voting Aye, it was RESOLVED that the meeting night be the second Monday of the month at 7:00 P.M. 3-93

On a motion by Councilman Green, seconded by Councilman Robinson, carried, all voting Aye, it was RESOLVED that the official depository be Chase Lincoln First, Bath National Bank, Fleet Bank and Bank of Avoca. Councilman Robinson asked Supervisor Garrison whether he had determined if Town monies could be invested elsewhere, due to the current low interest rates being received. The Supervisor replied that, on the type of investments permissible for public funds, the interest rates are similarly low elsewhere. [Handwritten initials]

On a motion by Councilman Robinson, seconded by Councilman Green, carried, all voting Aye, it was RESOLVED that the official paper be The Leader. [Handwritten initials]

Supervisor Garrison called for discussion on the next appointment, Attorney for the Town. The Supervisor stated that there had been objections within the community to reappointing the Town Attorney, Brian C. Flynn, dating back to last year, however, the Board had voted to reappoint him at that time. The Supervisor asked that this appointment be considered from a monetary standpoint: In 1991, the budget allocated \$1,600 for personal services (retainer) and \$4,500 for contractual expenses. The actual amount spent in 1991 totalled \$7,128. The amount paid out for 1992, the Supervisor continued, now totals \$11,005, with some bills still outstanding. (The Supervisor explained that he is waiting for a written response from the State Board of Audit Control concerning the payment of these outstanding bills.) The Supervisor stated that the 1993 budget allocated \$80,000 for potential attorney's fees, \$4,000 for personal services and \$1,000 for travel expenses.

The Supervisor then suggested that a new Attorney for the Town be appointed, namely Hammondsport resident William Reed. The Supervisor stated that he and others are concerned about the cost of the Town Attorney attending many, if not all, meetings, and explained that in his discussions with Mr. Reed, Mr. Reed had indicated that he would only attend meetings to which he was invited. The Supervisor also stated that Mr. Reed is willing to work within the budget and would not expect any Blue Cross/Blue Shield coverage. Supervisor Garrison placed Mr. Reed's name into nomination and asked him to briefly address the Board members and the public.

Mr. Reed stated that he had no formal presentation but was in attendance to answer any questions. He explained that he is associated with the Penn Yan law firm of Taylor & Wilkins and had recently opened an office in Hammondsport. Supervisor Garrison stated that in previous conversations, he had asked Mr. Reed who he was "in with," to which Mr. Reed had answered "no one," not the Board, not TRUTH, not the Supervisor. The Supervisor said that in his view, the Town needs an attorney who hadn't been in town long enough to have made a lot of enemies.

Dorothy Beers asked how long Brian Flynn had been the Attorney for the Town, to which Attorney Flynn replied, since 1964. The Supervisor asked Mr. Reed if he represented any other Towns, to which Mr. Reed replied that his firm represented the Town of Jerusalem and the Village of Dresden. A citizen inquired as to why Mr. Reed would want this job. Mr. Reed answered that his firm is new in town and being young, he thought it would be good exposure. In addition, he said that as a resident of the community, he is not entirely happy with how his tax dollars are being spent. Paul Mantuscello asked whether the \$4,000 allocated in the budget would be considered by Mr. Reed to be a retainer, with additional expenses to be billed. Mr. Reed stated that two alternatives are possible: either using the \$4,000 as a retainer and billing against that amount on an hourly basis, or, using the \$4,000 to

cover "normal municipal work" and billing any extensive litigation or work falling outside normal parameters on an hourly basis. He stated that his rate would be \$85.00 per hour.

Supervisor Garrison inquired as to how Mr. Reed's meeting attendance policy would affect his fees. Mr. Reed stated that his role as Town Attorney would be to advise the Board; if he was not asked to attend a given meeting, or there was nothing on the agenda which required his legal advice, he would not attend, and therefore would not charge the Town for his time. Supervisor Garrison asked whether Mr. Reed would charge the Town for a telephone call, should he not be at a meeting and the Board require his input. Mr. Reed stated that this would depend upon which of the two billing methods described above were agreed upon between his firm and the Town Board. Jean Kolo asked if Mr. Reed would charge \$625 to attend budget hearings. Mr. Reed responded that if he were billing on an hourly basis and it took him one hour to attend a meeting, he would bill the Town for one hour. Mrs. Kolo asked whether he is required to attend such hearings. Mr. Reed responded that his attendance at meetings would be dependent upon the specific agenda.

Bev Webster inquired as to Mr. Reed's experience and knowledge of municipal law. Mr. Reed responded that he had been an attorney for one and one half years, during which time he had advised the Village of Addison and the Town of Thurston. He stated that through his firm, he works with one attorney who has had 30 years of municipal law experience, and another who has had 6 years of such experience.

Councilman Green asked if Mr. Reed had ever done work for Supervisor Garrison personally. The Supervisor responded negatively, however, Mr. Reed reminded him of a real estate matter. The Supervisor stated that he had spoken too soon and was thinking of Town, rather than personal, business. He explained that Mr. Reed had been working on his personal administration, as the attorney for the company, and that he felt the arrangement had recommended by

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Dick Pulver inquired as to Attorney Flynn's hourly rate. Attorney Flynn responded that it is not to exceed \$100; generally, the rate is \$90, and at times it has been as low as \$30-\$35 per hour over the years.

Richard Falvey made reference to a petition which he said had been signed by 200 taxpayers requesting the removal of Brian Flynn as Town Attorney. Mr. Falvey stated that the Board had given no consideration to this petition. He also stated that over the past year, he had learned that Attorney Flynn also represents the Village of Hammondsport and the Fire District, and in his opinion, Attorney Flynn had become "an octopus" in the community. Mr. Falvey stated that the local government needs new blood and recommended that Attorney Flynn be replaced.

Francis Curran wished to clarify that the \$80,000 previously referenced by Supervisor Garrison does not go to Attorney Flynn, but is allocated for litigation. Supervisor Garrison stated that, litigation notwithstanding, he was concerned about Attorney Flynn over-spending his budget.

In response to Mr. Falvey's comments, Councilman Green pointed out that each individual board, whether it be the Village, the Fire District, the Zoning Board, etc., is responsible for hiring their own attorney. He suggested that perhaps these other boards should be examined, instead of constantly attacking the Town Board.

Supervisor Garrison offered the following Resolution: RESOLVED that Attorney William Reed be appointed Town Attorney. The resolution was seconded by Councilwoman Pierce. The resolution failed a roll call vote:

Councilman Webster -- No
 Councilman Green -- No
 Councilwoman Pierce -- Aye
 Councilman Robinson -- No
 Supervisor Garrison -- Aye

Councilman Green then offered the following Resolution: RESOLVED that Brian C. Flynn be appointed Attorney for the Town. The resolution was seconded by Councilman Robinson. Discussion ensued: Councilman Webster commented that some of the costs mentioned earlier by Supervisor Garrison were unfairly evaluated. He pointed out that in the previous year's budget line, Attorney Flynn received a \$1600 retainer fee and his contractual expenses totalled \$796. This year, Councilman Webster continued, Attorney Flynn performed additional work, at the Board's request, going above and beyond what even Mr. Reed referred to as "normal" Town duties, and billed the Town accordingly. Councilman Webster stated that if the Board members felt that these amounts were too high, it was their responsibility to clearly ascertain which services are covered by the retainer fee, and which are to be billed as additional expenses, prior to requesting these services. Councilman Webster also pointed out that the State of New York draws a distinction between "Attorney for the Town" and "Town Attorney." On the subject of attending meetings, Councilman Webster pointed out that in general, the Board has expressed a preference to have Attorney Flynn at its monthly meetings, as points of law frequently do arise. Councilman Webster also commented that by raising the Attorney's retainer fee to \$4,000 and reducing the budget line for contractual expenses to \$0, the Board may actually experience increased costs. In speaking with two other attorneys who represent towns, Councilman Webster found that they receive a retainer, but still charge for services rendered outside of normal town duties on a contractual basis. Supervisor Garrison suggested that the Board get a ruling from the State on this point.

3-93

The resolution to appoint Brian C. Flynn Attorney for the Town was then put to, and carried by, roll call vote:

Councilman Webster -- Aye
 Councilman Green -- Aye
 Councilwoman Pierce -- No
 Councilman Robinson -- Aye
 Supervisor Garrison -- No

Councilman Webster made a motion to permit Town Officials to attend meetings and schools at town expense. Discussion ensued: Supervisor Garrison proposed that limits be set on total expenses anticipated for each trip. Councilman Green stated that there are already limits set by the budget line. Supervisor Garrison pointed out that although the budget allocations limit total contractual expenses, funds had to be transferred to cover some late expenses incurred at the recent Planning Federation Conference. He stated that the total cost of that trip was approximately \$1,400, and questioned the benefits gained from such trips. Councilman Webster pointed out that the \$1,400 covered expenses for 4 people, including meals. He further stated that rather than setting limits on individual trips, he would propose strict adherence to the budget line amount. This would involve keeping up-to-date figures, in order to determine whether sufficient funds remain to cover anticipated expenses. He stressed that the Town must live within the budget for all line items, not just travel. The Supervisor agreed, but stated that he still had concerns about expensive trips being taken late in the year. Councilman Green pointed out that all proposed trips are currently subject to approval by the Board, and that projected expenses should be closely examined as part of the review process. Councilman Robinson requested that all officials attending conferences at Town expense be required to present a detailed written report to the Board, as well as an oral report.

Barb Green asked Supervisor Garrison if he himself had taken a trip to New York last year, to which the Supervisor answered affirmatively. She asked whether he had subsequently stated that he had gained something from the trip, to which the Supervisor also answered affirmatively. Mrs. Green said that it was her understanding that Supervisor Garrison had not attended the meetings but had visited friends instead. Supervisor Garrison answered that he did not know where Mrs. Green had gotten that information, but that it was false.

Richard Falvey commented that the 4 men who attended the recent Planning Federation Conference could have shared two rooms instead of occupying 4 individual rooms.

Supervisor Garrison stated that he would be satisfied with the motion which had been presented, as long as an understanding had been reached to stay within the budget lines. Councilman Webster restated his motion as follows: RESOLVED to permit Town Officials to attend meetings and schools at Town expense, as long as their budget line has sufficient funds for this to occur. The motion was seconded by Councilman Green. Councilman Green commented that it would be unreasonable to expect that trip expenses could be predicated with 100% accuracy a year in advance. Attorney Flynn added that general municipal law provides a control factor, by specifying that any and all reasonable and necessary expenses incurred in connection with, for example, a conference, are a proper municipal charge.

Judy Worden asked why it was necessary for 4 people to attend the conference, instead of sending one or two people who would then report back to the other board members. Al Clarke said that in his view, the Planning Board members had attended this conference to learn more about their field, and that the expenses incurred were minimal when compared to the knowledge gained, and when compared to the hours spent by these people, planning for the community.

The Supervisor returned to the motion on the table, which had been made and seconded. The secretary was asked to read back the motion. Councilman Webster then restated his motion as follows: RESOLVED to permit Town Officials to attend meetings and schools at Town expense, as long as their budget line has sufficient funds for this to occur; expenses in excess of the budget require approval of the Town Board prior to commencement of the trip. The resolution was seconded by Councilman Green and carried, all voting Aye.

3-93

On a motion by Councilman Robinson, seconded by Councilman Green, carried, all voting Aye, it was RESOLVED that officials attending meetings and schools at Town expense be required to present a detailed written report and an oral report to the Board upon their return.

On a motion by Councilman Green, seconded by Councilwoman Fierce, carried, all voting Aye, it was RESOLVED that the mileage rate be set at twenty-two cents (\$0.22) per mile.

3-93
MMS

On a motion by Councilman Webster, seconded by Councilman Green carried, all voting Aye, it was RESOLVED that Barbara Heytmeijer be appointed Deputy Town Clerk.

3-93

On a motion by Councilman Robinson, seconded by Councilman Green carried, all voting Aye, it was RESOLVED that Shirley Para be appointed Registrar.

3-93

On a motion by Councilwoman Fierce, seconded by Councilman Webster carried, all voting Aye, it was RESOLVED that Barbara Heytmeijer be appointed Deputy Registrar.

3-93

On a motion by Councilman Green, seconded by Councilman Robinson, carried (Garrison, Green, Robinson, Webster voting Aye,

3-93

Pierce abstaining), it was RESOLVED that George Kibbe be appointed Town Constable.

Supervisor Garrison suggested that the appointment of the Dog Control Officer be tabled and that applications be taken for the position. Councilman Webster inquired as to the reason for this action. The Supervisor stated that he had received complaints from dissatisfied citizens and that a question remains regarding the disposition of dogs. He felt that the records should be carefully checked. Councilman Robinson stated that Mr. Strzepek had been inspected by the state agriculture department. The Supervisor said that kennel itself did not pose a problem. Councilman Webster said that it was his understanding that the dogs were taken to a veterinarian in Bath to be put down. The Supervisor stated that this may well be possible, but that it had not been documented. Councilman Webster asked if Mr. Strzepek would continue on a temporary basis, should the Board choose not to reappoint him at this time. Councilman Webster also emphasized that controlling (catching) dogs and disposing of them are two separate issues which create two sets of fees. The Supervisor felt that before contracting the position for an entire year at \$2,400 for personal services, plus \$3,000 for contractual services, more checking should be done. Councilman Webster pointed out that the contractual fees cover such expenses as rabies shots and testing, and that the \$2,400 in personal service fees include both Mr. Strzepek's services and storage of the dogs.

The Supervisor stated that one of the best means of disposition, which could be nearly self-sufficient from a financial standpoint, is adoption. He felt that this option was not being effectively utilized. The Supervisor suggested that Mr. Strzepek be continued on a monthly or weekly basis until the records documenting disposition could be checked. Councilman Green asked if the Supervisor had been in contact with Mr. Strzepek. The Supervisor stated that he never sees Mr. Strzepek. Councilman Green asked if there had been any complaints against him, to which the Supervisor answered affirmatively. Councilman Webster stated that Mr. Strzepek should be notified in writing of the Board's intentions. The Supervisor concurred. On a motion by Councilman Green, seconded by Councilman Robinson, carried, all voting Aye, it RESOLVED that Dog Control Officer John Strzepek be put on a month-to-month basis at the rate of two hundred dollars (\$200.00) per month, and that the Board postpone the matter of a permanent appointment for this position until a later date. Councilman Green requested that the Board members receive a copy of the Supervisor's letter to Mr. Strzepek.

9-93

On a motion by Councilman Webster, seconded by Councilman Green, carried, all voting Aye, it was RESOLVED that George Appleton be appointed Code Enforcement Officer (Building Inspector). Councilman Robinson inquired as to whether Mr. Appleton is currently enrolled in school, to which the Supervisor answered affirmatively. The Supervisor wished to state that he was very pleased with the quality of Mr. Appleton's work and the timeliness of his reports.

3-93

Councilman Robinson offered the following resolution: RESOLVED that David Oliver be appointed Code Enforcement Officer (Zoning Officer). The motion was seconded by Councilman Webster. Discussion ensued: Richard Falvey stated that he had no direct association with David Oliver regarding his work, but that he had recently read a notice issued by Mr. Oliver which mentioned fines and imprisonment as possible punishments for code violations. Mr. Falvey asked whether this is the kind of "gestapo" that is being run in the Town, and asked whether it had become necessary to threaten people with going to jail in order to get them to comply with the law. Councilman Green asked Attorney Flynn to review the manner in which the fines had been established. Attorney Flynn responded that when zoning legislation was enacted, the law made provisions for enforcement and that Mr. Oliver was most likely

3-93

8
quoting directly from municipal code. Attorney Flynn explained that Mr. Oliver felt it only fair to advise citizens of the full range of possibilities, so that they would not dismiss a violation as trivial.

Gayle Draper stated that she had spoken with a citizen who had received a violation and currently seeking a court appointed defense attorney. She asked whether the Town would be responsible for these costs. Councilman Webster stated that the court determines eligibility on the basis of income and that the State, not the Town, assumes these costs.

Supervisor Garrison stated that he had some reservations about Mr. Oliver. The Supervisor said that although this position is a difficult one by its very nature, he saw an absence of personal contact with the citizens. The Supervisor stated that in one instance, a citizen who complained that the Code Enforcement Officer would not respond to inquiries. Supervisor Garrison felt that in most instances, problems involving code violations could be solved through discussion, rather than threatening letters, and stated that it was his desire that this administration take the former approach.

Councilman Green stated that in his view, the protocol which Mr. Oliver had developed was a reasonable approach. Councilman Green asked the Supervisor if he had discussed this protocol with Mr. Oliver. The Supervisor stated that Mr. Oliver had not initiated any contact with him, and that this was another contributing factor to his reservations about Mr. Oliver's reappointment. Councilman Webster felt that Mr. Oliver would be responsive to discussing any concerns that the Supervisor had. Supervisor Garrison said that he had asked Mr. Oliver to come into the office and discuss matters, but that Mr. Oliver had not responded.

There being no further discussion regarding this appointment, the resolution to appoint David Oliver Code Enforcement Officer (Zoning Officer) was then put to, and carried by, roll call vote:

Councilman Webster -- Aye
Councilman Green -- Aye
Councilwoman Pierce -- Abstained
Councilman Robinson -- Aye
Supervisor Garrison -- No

Al Clarke inquired whether the Code Enforcement Officer's salaries come out of the General Fund, into which the Village residents pay. He pointed out that the Village has its own CEO and expressed his concern that people in the Village may be doubly taxed. Councilman Webster explained that the Town CEO's salaries fall under the General Outside Village portion of the budget. Supervisor Garrison added that he is currently working with a committee of citizens who are investigating and attempting to eliminate duplication of services.

8
On a motion by Councilman Webster, seconded by Councilman Green, all voting Aye, it was RESOLVED to appoint Richard Sherer Town Historian.

8
Regarding the reappointment of Richard Para as Town Custodian, Supervisor Garrison stated that there had been criticisms about the upkeep of the Town building. He suggested that Diane Davis be considered for this position. The Supervisor stated that she had recently helped with some painting and that he had been impressed with her work ethic. He also stated that he had discussed the job requirements with Ms. Davis, as well as ways to eliminate various fire hazards. Councilman Webster stated that he was unaware of any complaints involving the current custodian, and that he was uncertain as to the actual job requirements for this position, beyond keeping the floors and the restrooms clean. Councilman

Webster felt that employees should be given an opportunity to improve their job performance and suggested that the Supervisor discuss his expectations with Mr. Para. He pointed out that the job title is "Custodian," not "Maintenance," and that a specific job description should be drafted to make the job requirements clear to Mr. Para. On a motion by Councilman Webster, seconded by Councilman Green, carried, all voting Aye, it was RESOLVED that Richard Para be appointed Town Custodian, with the understanding that the Supervisor will draft a job description to be reviewed by the Board, and will explain all job requirements and expectations to Mr. Para.

3-92

The Supervisor then requested that the Watershed Inspector position be discussed. He stated that currently, Bill Mahrt spends only two days per week working for the Town of Urbana. The Supervisor felt that with the new, more stringent wastewater law in effect, this would not be sufficient, and suggested that a local person be hired. The Supervisor explained that he had checked with the Penn Yan watershed authority and that the current agreement is a very loose one, involving no specific contract. The Supervisor also reported that in one specific case, he had not received timely service from Mr. Mahrt.

Councilman Robinson inquired as to the number of towns which had adopted the new wastewater law. The Supervisor reported that there are now three, and that the remaining towns are very positive. Councilman Robinson asked whether there is special training required for the watershed inspector position. The Supervisor stated that he was sure that there is training available, but that any intelligent, diligent person could do the job. Councilman Green pointed out that the new law would involve a certain amount of administrative reporting to the Keuka Lake Watershed Association and wondered whether the KLWA is also searching for potential inspectors. The Supervisor explained that certain towns seemed insistent on keeping their own inspectors. Councilman Webster stated that it was his understanding that part of the reason behind adopting the new law was to achieve uniform enforcement from a group of inspectors who would be responsible to the entire district. He also commented that the new law is complicated, and that enforcement will require trained personnel. Councilman Webster stated that his contacts with Mr. Mahrt had been favorable, however, the main priority should be achieving consistent enforcement, a goal which may be compromised if each town has its own inspector, each having differing interpretations of the law. The Supervisor stated that there will be a qualified "overseer" to whom all inspectors, regardless of which town employs them, will be responsible. The overseer would insure that the law is uniformly interpreted.

Councilman Webster suggested that this appointment could be made on a month-to-month basis, in the same manner as the Dog Control Officer position, or tabled until the next water commission meeting, at which time, questions regarding administration and training requirements could be addressed. He also requested that any current commitments to the watershed authority in Penn Yan be investigated. Councilman Green suggested that opinions of local contractors be sought out regarding this position, as they work with the watershed inspector on a day-to-day basis. On the subject of contractors, Supervisor Garrison stated that in his opinion, the watershed inspector should be required either to provide the names of all contractors in the area to persons needing work done, or to refrain completely from any recommendations, in order to avoid favoritism. Councilman Webster asked the Supervisor if he had someone in mind for the watershed inspector position. The Supervisor stated that he had spoken with Terry DeBuck, but that the position should be advertised.

It was decided that this matter be put aside until the Board's next meeting, at which time, the Supervisor would report back on the qualifications required for the position, the outlook of the

KLWA concerning the adoption of the new law by the 5 remaining municipalities, and whether any notification timelines are involved in discontinuing the current arrangement with Penn Yan. Councilman Green asked if the Supervisor envisioned this position being classified as a town employee, or handled on a contractual basis. The Supervisor responded that he was thinking in terms of a town employee who would work on an hourly basis, as the building inspector does currently. Councilwoman Pierce asked when the next water commission meeting would take place, to which the supervisor responded, January 19.

3-93

At the request of Councilman Webster, Supervisor Garrison appointed Councilwoman Pierce to the position on the Joint Youth Commission currently held by Councilman Webster.

Ron Bates inquired as to the amount currently paid for the services of the watershed and building inspectors. The Supervisor replied that the Town pays just under \$8,000 for the former and \$10.00 per hour for the latter. Mr. Bates stated that in his experience, Mr. Mahrt has not been available two days a week and that delays have occurred. He recommended that someone, whether it be Mr. Mahrt or another person, be hired full-time to serve the local area.

On a motion by Councilman Webster, seconded by Councilwoman Pierce, carried, all voting AYE, it was RESOLVED to adopt the Town Official Salaries as presented.

3-93

| | |
|-----------------------------|--------------------|
| Supervisor | \$ 9,950.00 |
| Budget Officer | \$ 1,000.00 |
| Bookkeeper | \$ 6,700.00 |
| Town Clerk | \$10,000.00 |
| Deputy Town Clerk | \$ 5.25 per hour |
| Tax Collector | \$ 2,700.00 |
| Town Highway Superintendent | \$28,089.00 |
| Attorney for the Town | \$ 4,000.00 |
| Registrar | \$ 4,000.00 |
| Assessor | \$18,000.00 |
| Election Inspectors | \$ 44.00 short day |
| Election Inspectors | \$ 88.00 long day |
| Clerk to the Assessor | \$ 5.50. per hour |
| Justice William Narby | \$ 6,200.00 |
| Justice Carl Eckert | \$ 2,400.00 |

On a motion of Councilman Robinson and seconded by Councilman Webster, carried, all voting Aye, it was RESOLVED to set the Town Highway salaries as follows:

3-93

| | |
|---|------------------|
| LeRoy Turner, Deputy Highway Superintendent | \$12.20 per hour |
| Glen Chrysler | \$11.11 " " |
| Clarence Morhouse | \$10.61 " " |
| William Finch | \$10.71 " " |
| Alfred Wilkinson | \$ 9.85 " " |
| Tim Slayton | \$ 9.55 " " |
| Leonard Martin | \$ 9.06 " " |
| Jerry Karns | \$10.90 " " |
| Randy Wood | \$ 8.31 " " |
| Chauncey Depew | \$ 6.60 " " |

In old business, Supervisor Garrison reported that according to state law, smoking is not permissible in municipal buildings, however, the Board may choose to designate a smoking room for employees as long as it is not accessible to the public. Councilman Webster pointed out that there must be a consensus of the employees in order to establish such a room. On a motion by Councilman Webster, seconded by Councilwoman Pierce, carried, all voting AYE, it was RESOLVED that the Town Hall be declared a No Smoking building, in compliance with New York State law, and that establishment of a designated smoking room be subject to a consensus of the employees. It was agreed that the Supervisor

4-93

would send memos to all offices in the building notifying them of the policy and asking for their cooperation in enforcing the policy. It was also agreed that no smoking signs be posted.

Concerning the possible purchase of the Finger Lakes Gas Company by the Town of Urbana, the Supervisor asked that Sam Presley summarize his report for the Board members and the public present. Mr. Presley stated that the main point of his report is that Mr. Axlerod's initial projections were incorrect and that his (Mr. Presley's) were on target. He pointed out that company sales had increased, residential use had gone up 45%, and overall system use had gone up roughly 13%. Mr. Presley also wished to make the Town aware of the increasing competition, as other utilities have now expressed an interest in acquiring Finger Lakes Gas. The Supervisor asked whether February would be too late for a decision by the Board. Mr. Presley replied that he could not give any specific timetable. He could say only that he had been asked to make himself available for meetings with a major utility company. He also stated that it was his understanding that a meeting had taken place between Mr. Gioia and Mr. Axlerod and that as a result, Mr. Axlerod was currently drafting a letter to the Town Board restating his position. Mr. Presley stated that he had no knowledge of the specific contents of the letter but felt that it would not harm his own position.

Councilman Green asked about an October memo in which Mr. Presley referred to Mr. Axlerod as a paid consultant for another potential buyer. Mr. Presley replied that there are currently three firms which are actively interested in Finger Lakes Gas: Bath Electric, Gas & Water; New York State Electric & Gas; and National Fuel Gas. Mr. Presley stated that on more than one occasion, Mr. Axlerod has prepared analysis reports for Bath Electric, Gas & Water, and that in his opinion, this may have colored his report to the Town. Mr. Presley said that he is attempting to set up a meeting between Mr. Axlerod, Mr. Gioia and the Town Board.

Councilman Green asked about the rate of \$6.30 quoted in Mr. Presley's report. Mr. Presley explained that this figure represents the twelve month average for tariff (regulated) rates; commercial and residential rates are included, industrial are not. He stated that this compares to average neighboring rates of approximately \$7.70. Al Clarke inquired as to "Phase II." Mr. Presley replied that Phase II would involve a second supply line to the Wayne facility. This would allow gas to be purchased at a rate 30% below current costs.

Mr. Clarke also inquired as to the procedural requirements involved, should the Board decide to pursue this matter. Attorney Flynn stated that the Board would first make a resolution to hold public hearings on the matter. He suggested that at least three hearings should be scheduled over a period of one or two months. A mandatory referendum would follow. Mr. Clarke pointed out that this process necessitates a timely decision. Mr. Presley stated it was his understanding that once the Town made a decision to proceed, the discussions with other interested parties would be discontinued.

The Board then discussed its health insurance policies. Supervisor Garrison presented a chart which compared the monthly costs of health insurance premiums paid in 1984 to current costs. He also reviewed the costs of premiums paid for 7 retirees, one part-time employee, and one part-time employee dependent (approximately \$1,600 monthly, \$19,000, annually). He projected that, at the present rate of cost increases, the annual premiums for this coverage would reach approximately \$110,000 in 5 years. He suggested that the Town reconsider 100% coverage for these persons, in light of rapidly rising costs. He reported that the Town of Prattsburg does not provide health insurance coverage for

retired employees, and that the Town of Bath has a 60%-40% agreement.

12-93
The Supervisor then proposed that portions of the Town's employment policy related to health insurance coverage be revised as follows: The Town of Urbana will pay insurance premiums for former full-time employees, but not their spouses. Spouses will have the option to co-pay at 50%. Former part-time employees and their spouses will not be eligible. Coverage for current full-time employees will be continued at the rate of co-payment in effect at the time of their retirement; spouses will have the option to co-pay at 50%. Current part-time employees will not be eligible, but have the option to pay at 100%. The Supervisor also proposed that the Town's health insurance policy be reviewed on an annual basis, so that future generations of taxpayers would not be subjected to burdens imposed by previous administrations.

Councilman Webster stated that he was unaware of any part-time employees currently working for the Town. Supervisor Garrison replied that the Town Attorney falls into this category. Councilman Webster pointed out the Attorney for the Town is an appointed official, and that there is a distinction between an appointed official and an employee. He also pointed out that part-time employees are not eligible for insurance coverage under the current policy.

Paul Martuscello stated that insurance costs could be cut in other ways, by examining rates, types of policies, deductibles, co-payments, etc., rather than targeting retirees on fixed incomes. Supervisor Garrison stated that he had spoken with a representative at Blue Cross/Blue Shield, and that he had confirmed that the Town is currently paying "top dollar" for its coverage. Councilman Webster explained that government agencies tend to be put into the highest rate brackets due to the common practice of continuing coverage for employees until death, resulting in greater numbers of claims as the insured population ages. Supervisor Garrison stated that he had spoken with the Supervisor in Prattsburgh and that their rates were lower than Urbana's. Councilman Webster pointed out that the policies may not be comparable.

A citizen asked whether the Town is compelled to stay with Blue Cross/Blue Shield, to which the Supervisor answered negatively.

Ed Percy then addressed the Board, speaking on behalf of the retirees. He pointed out that he and the other retirees had worked for minimal wages during their tenure, and that the terms of their employment specified that the Town would provide insurance coverage as part of their remuneration. Richard Falvey asked when the resolution had been passed which spelled out these terms. Mr. Percy said that he was uncertain of the exact date.

Councilman Green stated that all companies and municipalities are facing problems created by rising health insurance costs, and that increasingly, co-payments are being required. He said that perhaps this possibility should be more thoroughly examined, rather than discontinuing coverage for people on fixed incomes. Mr. Percy pointed out that he had made co-payments at the rate of 50% during the time of his employment. Councilman Green stated that the 5% co-payment recently adopted for current employees was a good first step toward addressing rising insurance costs, and that this type of approach, should be continued, rather than trying to cut out benefits for retirees. He felt that persons currently employed would be better able to bear these increases than those on fixed incomes. Councilman Green also stated that, right or wrong, this insurance was part of the employment package negotiated with these employees and should not be revoked. Richard Falvey questioned the existence of any resolution which authorized this coverage. He also commented that he did not see the need to pay for a separate

policy for Attorney Flynn's spouse. Attorney Flynn stated that Mr. Falvey's request to locate records which document the authorization of these benefits has been filed with the Records Management Officer and that it is being addressed. As for the policy for Attorney Flynn's spouse, Councilman Green pointed out that two individual policies had been purchased because the total cost of these two policies is lower than the cost of one family policy.

Councilman Webster stated that in his view, the policies of the current retirees should not be altered. He stated that with respect to future retirees, coverage should be continued until their death, but suggested that the Town's employment policy be amended to include a 50% co-payment by the retiree's spouse upon the death of the retiree. He stressed that this co-payment would not apply to any of the current retirees.

Supervisor Garrison stated that he wished to make clear his reasons for investigating this situation. He stated that several citizens had inquired as to whose insurance the Town pays. He had therefore checked the records and wanted the facts made known. Councilman Webster stated that he and the other Board members share Supervisor Garrison's concerns about rising insurance costs and that the 5% co-payment had been a result of this concern. Councilman Robinson commented that in previous budget workshops, he had voiced his objections to the automatic continuation of full coverage after 15 years of continuous service, which effect allows a person to begin work at age 20 and quit at age 35 with full medical benefits. Richard Falvey commented that the Board members authorize payment of these premiums each month and asked why this subject was only now being addressed. Councilman Robinson pointed out that the Town reviews its employment policies, including insurance benefits, once each year, in January. He stated that he had expressed his support for co-payments during the previous year's discussions, but the idea had not carried. He had maintained this position, and this year, costs had risen so much that co-payments became a necessity. Councilman Robinson stated that during the work session held on January 4, 1993, an agreement had been reached concerning the benefit package. He felt that Supervisor Garrison could have reconvened that session to discuss his proposal with the Board members, instead of waiting until the current meeting. Councilman Robinson stated that he did not want to see any benefits taken away from retired people who could not afford such cuts. Supervisor Garrison replied that at the January 4 work session, the Board had discussed policy, not dollars, and that he had brought these things to light in order that the financial aspects be carefully considered. Councilman Green agreed that insurance costs should be closely examined, but pointed out that the employees have already been contracted for this year, and that they had been reluctant to accept the 5% co-payment. Therefore, Councilman Green felt that the matter should be tabled for this year. He stated that Supervisor Garrison's ideas, as well as other possibilities, such as getting a better rate from Blue Cross/Blue Shield, finding a different insurance carrier, or changing the co-payment rate, should receive top priority at next year's budget sessions.

Richard Falvey asked if there is any way to examine each case on an individual basis, in order to determine which retirees, if any, are actually entitled to these benefits. Councilman Webster stated that these persons had been on the insurance list prior to his election to the Board. It was his understanding that they were given full paid benefits upon their retirement. Mr. Falvey said that he was not willing to accept this as conclusive. The Board was addressed by Geraldine Percy, who stated that she had worked for the Town for 23 years, and that full insurance coverage upon retirement had indeed been part of the terms of her employment. Councilman Webster reiterated that he did not support any changes to the policies of current retirees, but would accept the portion of Supervisor Garrison's proposal affecting employees currently working for the Town.

Supervisor Garrison stated that he had also discussed with the Blue Cross/Blue Shield representative the possibility of entering into a community rated group policy (pool) in order to cut costs. Councilman Webster asked whether this type of policy would be comparable to the current policy. Supervisor Garrison explained that the prescription coverage would be different. There would be a \$50 annual deductible, after which, BC/BS would pay 80%, with 100% coverage after \$450. Councilman Webster asked when the Town's current policy expires. Supervisor Garrison stated according to the BC/BS representative, the Town could change to this type of community rated policy at any time, and eventually may be required to do so. Councilman Webster pointed out that pools often involve a higher risk factor, and that more information would be needed. He made reference to the county Workman's Compensation pool, which the Town had elected not to join. He reported that the pool members are now being subjected to extremely high rates. Councilman Green agreed that more information should be gathered regarding this type of policy.

5-97
 On a motion by Councilman Webster, seconded by Councilwoman Pierce, carried, all voting Aye, it was RESOLVED to adopt the Town of Urbana employment policies as presented, with the following addition to Section IX, paragraph C: Upon the death of the retiree, the surviving spouse will pay 50% of their health insurance cost and the Town will pay 50%. (Copies of the Town of Urbana employment policies are on file in the office of the Town Clerk.) Councilman Webster also requested that the Supervisor obtain from BC/BS a line-by-line comparison of the Town's current policy and the community rated policy.

The Board then discussed the Town Hall renovations. The Supervisor explained that one of the next considerations is whether or not to put down flooring underlay prior to the installation of new carpeting. It was the general feeling of the Board that this would be a good idea, but that no carpeting should be installed until the painting and wiring had been done. Barbara Green stated that the use of the building should be determined prior to making these renovations. Supervisor Garrison replied that only the rooms necessary to conduct municipal business are being renovated at present, and that other needs will be addressed as they occur. Councilman Webster pointed out that, in order to meet the requirements of the procurement policy (i.e., taking bids, gathering estimates), the Board must project future renovation and repair needs and lump certain jobs together.

The Supervisor then asked for any suggestions for potential non-municipal uses for the building. Judy Worden replied that several community groups, including the Keuka Lake Flayers (KLF), Junior Lakers child care program, a local dance class, and Morning Star Children's Theater, have expressed interest in utilizing the available space. She stated that the Junior Lakers group would be interested in the basement area, and that KLF needs space to hold its meetings and store records, basically, an office. Ms. Worden mentioned a room on the second floor next to the stage area, which Supervisor Garrison had looked at with one of the KLF members. The Supervisor pointed out that any use of the second floor would create a major heating concern, as the current heating system is already in need of replacement. He explained that any group outside of the municipal government would be required to pay for the heating of rented space, and mentioned the possibility of zoned heating. The Supervisor also pointed out two other major concerns regarding second floor usage, namely the need for proper fire escapes and an elevator, the latter of which is required if public meetings are to be held in the room.

Councilman Green asked about the legality of renting space. Attorney Flynn explained that in order to give a legal opinion on this point, he would need to see a written proposal for a specific use. Councilman Green also inquired about possible conflicts with

Village zoning regulations. Attorney Flynn stated that a determination would have to be made regarding the existence of any restrictions imposed upon the building at the time of its acquisition.

Judy Worden asked the Board members for their general feelings towards the use of the Town Hall. Councilman Webster stated that as of yet, he had not heard any suggestions to which he objected, but that in reality, the cost of renovations necessary to put the building into usable condition are prohibitive at the present time. He also pointed out that although he would personally like to see the building restored and maintained, not everyone in the community shares that view.

Ms. Worden stated that some of the interested organizations may be willing to accept any available space with minimal renovations, and may also be willing to do some of the work themselves. She asked whether the Board would entertain a such a proposal. Councilman Robinson stated that a public consensus should be reached as to whether or not to use the building, before proceeding further. Ms. Worden requested that, if researching public opinion is to be the first step in this process, action be initiated to accomplish this.

The Supervisor stated that a study is needed which would outline the specific the costs of installing and maintaining a new heating system, taking into account second floor usage. Sam Presley suggested that as part of this study, the Board research the possibility of putting a separate heating system and meter in each individual room, as is being done in many apartment buildings throughout the northeast.

Councilman Webster stated that if KLP or any of the other organizations could come up with a no-cost proposal, it should be put in writing and presented to the Board for review. At that point, legal aspects could be investigated as well. Councilwoman Pierce agreed to draft a proposal outlining possible methods of evaluating public opinion on this issue. Councilman Robinson stated that the survey should point out the estimated cost of the project so that people could make an informed decision. Ms. Worden again stated that various community groups would be willing to do some of the renovation work, such as painting, so that costs could be reduced. Supervisor Garrison pointed out that the Chamber of Commerce has already volunteered to paint the lobby.

The Board then discussed conversion to 100% valuation. Councilman Webster stated that he had requested that this item be placed on the agenda after noticing that both the Towns of Wayne and Pulteney appear to be going to 100% valuation. He pointed out that the allocation of \$32,000 for data collection as a separate line item in the 1993 budget had been questionable at one time, but now, since other towns in the school district are moving toward 100%, Councilman Webster felt that any non-expended line item amounts from 1992 be examined as a possible source of funding for this project. Councilman Webster suggested that this approach would be safer than spending cash reserves. Councilman Green asked how much of the \$32,000 has to be paid up front. Assessor Perkins responded that this would depend on the specific data collection agency.

On a motion by Councilman Webster, seconded by Councilman Green, carried, all voting Aye, it was RESOLVED contingent upon the availability of having \$24,000.00 to \$25,00.00 in Unexpended Fund Balance that this would go toward data collection fees for the 100% valuation conversion project. E-93

Supervisor Garrison reported that Hunt Engineering will provide an estimate, free of charge, projecting the costs of a construction study for the Willow Point Bridge project.

7-93

On a motion by Councilman Green, seconded by Councilman Robinson, carried, all voting Aye, it was RESOLVED to appoint Bill Weeks to the Zoning Board of Appeals, filling the position vacated by Robert Cornell.

Regarding the wiring being done in the Town Hall, Supervisor Garrison reported that in his discussions with Bill Fries, he had learned that there is a specific state code which must be followed for buildings which can be occupied by more than 100 people. The Supervisor had instructed Mr. Fries to follow these guidelines. Councilman Webster commented that the electrical system for the entire building needs to be addressed. Councilman Robinson stated that it was his understanding that the MRB package would cover this. Councilman Webster stated that he did not recall, but pointed out that the cumulative yearly cost of all electrical projects, including grounding of computers, need to be considered, so as not to violate procurement policy guidelines.

On a motion by Councilman Green, seconded by Councilman Robinson, carried, all voting Aye, it was RESOLVED to authorize \$155.00 for Robert Heiser to clean carpets in 4 offices, with cleaning to commence subsequent to painting and other construction work which would tend to disrupt the building.

8-93

On a motion by Councilman Webster, seconded by Councilman Robinson, carried, all voting Aye, it was RESOLVED to authorize \$600.00 per person for Councilman Webster, Attorney Flynn and Assessor Perkins to attend the Association of Towns meeting in February, \$250.00 to be advanced in cash.

9-93

THE FOLLOWING 1992 YEARLY REPORTS

REGISTRAR SHIRLEY PARA

| | |
|----------------|------------|
| JANUARY..... | \$680.00 |
| FEBRUARY..... | \$800.00 |
| MARCH..... | \$550.00 |
| APRIL..... | \$320.00 |
| MAY..... | \$290.00 |
| JUNE..... | \$740.00 |
| JULY..... | \$810.00 |
| AUGUST..... | \$380.00 |
| SEPTEMBER..... | \$870.00 |
| OCTOBER..... | \$820.00 |
| NOVEMBER..... | \$450.00 |
| DECEMBER..... | \$500.00 |
| TOTAL | \$7,210.00 |

CONSERVATION SHIRLEY PARA

| | |
|---------------------|-----|
| FREE..... | 5 |
| FISHING 3-DAYS..... | 14 |
| FISHING..... | 121 |
| HUNTING..... | 12 |
| JR. HUNTING..... | 13 |
| BIG GAME..... | 86 |
| SPORTSMAN..... | 283 |
| TRAPPING..... | 5 |
| JR. TRAPPING..... | 0 |
| BOWHUNTING..... | 141 |
| JR. ARCHERY..... | 6 |
| MUZZLOADING..... | 18 |
| SENIOR..... | 72 |
| NON-RESIDENTS | |
| FISHING..... | 31 |
| FISHING 5-DAYS..... | 68 |
| HUNTING..... | 1 |
| HUNTING 5-DAYS..... | 1 |

BIG GAME.....9

| | |
|---------------------------------|------------|
| LANDFILL TICKETS @ \$ 6.00 EACH | \$ 642.00 |
| LANDFILL TICKETS 2 \$18.00 EACH | \$1,476.00 |
| COPIES AND BIDS | \$ 518.25 |
| SUBDIVISION | \$ 750.00 |
| VARIANCE FEES | \$ 490.00 |
| BUILDING PERMITS FEES | \$3,032.00 |
| ZONING PERMITS FEES | \$ 75.00 |
| 3% BINGO FEES | \$ 956.25 |
| GAME OF CHANCES | \$ 225.00 |
| BINGO LICENSE | \$ 956.25 |
| MARRIAGE LICENSE (19) | \$ 475.00 |
| RETURNED-CHECKS | \$ 15.00 |

DOGS

| | |
|-----------------------|---------|
| NEUTERED..... | 197 |
| UNNEUTERED..... | 70 |
| KENNELS..... | 1 |
| LOST TAG..... | 1 |
| IMPOUNDMENT FEES..... | \$10.00 |

DOG CONTROL OFFICER JOHN STRZEPEK

- A. 42 COMPLAINTS
 - A. 27 RUN AT LARGE
 - B. 2 HIT BY CAR
 - C. 3 RACCOON
 - D. 8 STRAY CATS
 - F. 1 SKUNK
 - G. 1 POSSUM

B. DISPOSITION

- A. 14 DOGS SEIZED
- B. 8 CATS SEIZED

TOWN JUSTICE WILLIAM NARBY

| | |
|--------------------------|------------|
| VEHICLES & TRAFFIC CASES | 170 |
| FINES COLLECTED | \$8,735.00 |
| SURCHARGES COLLECTED | \$2,859.00 |
| CRIMINAL CASES | 40 |
| FINES COLLECTED | \$ 430.00 |
| SURCHARGES | \$ 192.00 |
| CONSERVATION CASES | 5 |
| FINES COLLECTED | \$ 350.00 |
| SMALL CLAIMS CASES | 5 |
| FEES COLLECTED | \$ 10.00 |

PLEASE BE ADVISED THAT COURT RECORDS OF THE TOWN OF URBANA ARE AVAILABLE FOR INSPECTION BY THE TOWN BOARD OR ANY OTHER PARTIES AT REGULAR COURT SESSIONS ON MONDAY AT 6:30 P.M., OR AT ANY OTHER SPECIAL TIMES AS REQUIRED BY THE BOARD.

TOWN JUSTICE CARL ECKERT

| | | |
|--------------------------|------------|------------|
| VEHICLES & TRAFFIC CASES | DISMISSALS | 24 |
| | PENDING | 24 |
| FINES COLLECTED | | \$2,305.00 |
| | | \$1,232.00 |
| FINES TOTAL | | \$3,537.00 |

| | | | |
|--------------------|-----------------|--------|---|
| CRIMINAL CASES | CONVICTIONS | 2 | |
| | DISMISSALS | | 1 |
| | PENDING | 2 | |
| FINES COLLECTED | \$ | 90.00 | |
| | \$ | 7.50 | |
| | FINES TOTAL | 97.50 | |
| TRANSPORTATION LAW | FINES COLLECTED | 150.00 | |

Registrar turned fees in the amount of \$500.00 to the Supervisor.

On a motion by Councilman Green, seconded by Councilman Webster, carried, all voting Aye, it was RESOLVED to adjourn the meeting at 11:17 P.M.E.S.T.

Respectfully submitted,

Roxanne Gaylord
Roxanne Gaylord
Recording Secretary

Shirley Para
Shirley Para
Town Clerk

TOWN OF URBANA BOARD MINUTES

FEBRUARY 8, 1993

The Town Board of the Town of Urbana held their Regular Meeting February 8, 1993 at 7:00 P.M. in the Town Hall, 41 Lake Street, Hammondsport, New York.

- Present: Supervisor Wm Garrison
- Councilman Erwin Robinson, L. John Webster
- Councilwoman Frances Pierce
- Attorney for the Town Brian C. Flynn
- Highway Superintendent Douglas Bailey
- Representative of Finger Lake Gas Company Samuel Presley
- About 55 local citizens
- Town Clerk Shirley Para
- Absent: Councilman Donald Green

Supervisor Wm Garrison called the meeting to order at 7:06 P.M.

On a motion of Councilwoman Pierce and seconded by Councilman Robinson, carried, all voting Aye, it was RESOLVED to approve the minutes of January 11, 1993 as corrected.

On a motion of Councilman Webster and seconded by Councilman Pirece, carried, all voting Aye, it was RESOLVED to authorize the Supervisor to pay all General Fund bills, Abstract No 2, claims #23 to claims #55, totalling \$64,204.83.

On a motion of Councilman Robinson and seconded by Councilwoman Pierce, carried, all voting Aye, it was RESOLVED to authorize the supervisor to pay all Highway Fund bills, Abstract No 2, claims #2 to claims #18, totalling \$15,908.53.

Supervisor Garrison informed the Board that it should consider having an engineers opinion on the Willow Creekd project. The County involvement is also a futher consideration and the Highway Superintendent and Supervisor are to contact the County about this.

Supervisor Garrison reported that monies spent on litigation to date is \$1,358.72.

Councilwoman Pierce presented quotes from Robert Heiser of Bath, New York and Redwood House of Bath, New York for sub-flooring and carpeting for the Assessor's and Supervisor's officers, Town Lobby and border carpet in the town Meeting Room. Frank Wilkinson of Hammondsport, New York was contacted for quotes also but did not submit any bids.

Bids as follows:

| | |
|---------------|------------|
| Robert Heiser | \$3,789.41 |
| Redwood House | \$3,889.41 |

On a motion of Councilman Webster and seconded by Councilwoman Pierce, carried, all voting Aye. it was RESOLVED to contact Robert Heiser of Bath, New York that his bid was accepted for the sub-flooring and carpeting of the Assessor's Room and the Supervisor's office and border in the Town Meeting Room at a cost not to exceed \$2,500.00. The Board opted not to do the lobby at this time.

10-93

Supervisor Garrison states to the Board that by changing the Blue Cross/Blue Shield Insurance plan from family coverage to individual coverage for some of the town employees he could save the town considerable amount monies. If a new group insurance plan was considered there would be some parts of the coverage that would not be covered as with our present insurance plan. This was the first notice to the Board regarding such insurance matter.

On a motion of Councilman Robinson and seconded by Councilman Webster, carried, all voting Aye, it was RESOLVED to table any decision on the Blue Cross/Blue Shield Insurance plan until further information could be obtained.

Any consideration of a new and more efficient heating system for the Town of Urbana Building on Lake Street will be tabled until more public input is received about the future of said building. It was suggested to place this matter on the November Ballot.

A post card survey to be sent to the Town of Urbana residents concerning what should be done with the Town building has been aborted because it would be too costly for the Town.

On a motion of Councilwoman Pierce and seconded by Councilman Webster, carried, all voting Aye, it was RESOLVED to cancel the post card survey because it would be too costly to the Town.

11-93
On a motion of Councilwoman Pierce and seconded by Councilman Webster, carried, all voting Aye, it was RESOLVED that the newly formed Hammondsport Chamber of Commerce would be allocated a space in the Town Lobby for its use. In return the Chamber of Commerce would provide free labor, paint ceiling and walls of said lobby and restoration of lobby floor.

The Town Board of the Town of Urbana accepted State Senator Randy Kuhl's offer of an Urban Development Corporation grant for land use planning.

12-93
On a motion of Councilman Webster and seconded by Councilman Robinson, carried, all voting Aye, it was RESOLVED that the Town of Urbana support Senator Kuhl's proposal for a UDA grant to fund a land use study proposal. Further it was RESOLVED that the Town of Urbana and the Village of Hammondsport with the input from their Planning Boards shall have complete control over the planner hired and the parameters of the study. This study will cost the Town of Urbana nothing.

Supervisor Garrison stated that he felt that the present Watershed Inspector, William Mahrt, was not carrying his load and suggested that a local person be hired to fill this position. Mr Terry DeBuck had mentioned that he was interested in the position. Supervisor Garrison also stated that the Watershed position could be incorporated with the Building Inspector's job. Supervisor stated that he had approached George Appleton, Town of Urbana Building Inspectors, about position but Mr. Appleton had declined.

Supervisor Garrison stated that on February 11, 1993 at 4:00 P.M. there would be a special Meeting held with the Town Board and Paul Gioia, representative of Finger Lake Gas Company, to present answers to previously submitted questions that the Board had about said company.

Supervisor Garrison stated that the biggest complaint about the Dog Control Officer, John Strzepek, was his slow responds to dog complaints. Mr Strzepek stated that he was aware of the situation which had resulted from family matters last year. Mr. Strzepek also stated that he has 12 years of experience, he has had a series of rabies shots, he has supplied a vehicle for the position, has State regulated cages for stray animals, a place to board stray animals, can use a firearms when necessary, etc.

13-93
On a motion of Councilman Webster and seconded by Councilman Robinson, carried, it was RESOLVED to reappoint John Strzepek as Dog Control Officer with Mr. Strzepek's knowledge and awareness of said problem.

| | | |
|-----------|---------------------|-----|
| Roll Call | Councilman Webster | Aye |
| | Councilwoman Pierce | Nay |
| | Councilman robinson | Aye |
| | Supervisor Garrison | Nay |

On a motion of Councilwoman Pierce and seconded by Supervisor Garrison, carried, it was RESOLVED to reinstate John Strzepek as Dog Control Officer on a month by month appointment.

| | | |
|-----------|---------------------|-----|
| Roll Call | Councilman Webster | Nay |
| | Councilwoman Pierce | Aye |
| | Councilman Robinson | Nay |
| | Supervisor Garrison | Aye |

Attorney Flynn pointed out that the Town at this time is still without a contract for a place to house its stray dogs or a Control Officer. Supervisor Garrison stated that he would meet with Mr. Strzepek the next day to see what could be done about this situation.

Attorney Flynn requested Supervisor Garrison to draft a letter to the Village Trustees stating that he had given all information that the Village had requested from him concerning copies of all correspondence from William Garrison as Supervisor, and/or from the Town Board of Urbana, from January 1st, 1992 to January 11th, 1993 to Senator Randy Kuhl, any written responses he had received from Senator Kuhl. The Village also requested a copy of the agenda for the meeting scheduled for January 21st, 1993. The Village had appealed the denial of a access to records, pursuant to Public Officer Law, sec.89 (4) (B).

On a motion of Councilman Robinson and seconded by Councilman Webster, carried, all voting Aye, it was RESOLVED to refuse Code Publishers of Rochester, New York their request to editorially prepare and publish a new Main Index at a cost of \$925.00 - \$1,205.00.

Supervisor Garrison reported to the Board that he has had many complaints about the Town Clerk answering his phone when no one was in his office and requested an answering machine be placed in said office. Supervisor Garrison also stated that he was entitled to a Confidential Secretary to answer his phone and do his letters. Town Clerk asked if he not received his messages that come through her office. Supervisor Garrison stated that he had received said messages. Clerk Para stated that it sure sounded like a person that stands for "Open Government for All", that it sure sounds like secrecy to her.

On a motion of Councilwoman Pierce and seconded by Supervisor Garrison, carried, it was RESOLVED to place in the Supervisor's Office an answering machine 21

| | | |
|-----------|---------------------|-----|
| Roll Call | Councilman Webster | Nay |
| | Councilwoman Pierce | Aye |
| | Councilman Robinson | Nay |
| | Supervisor Garrison | Aye |

Councilman Webster suggested that the Town should have second person designated to sign checks if the Supervisor should ever be incapacitated.

Registrar turned fees in the amount of \$400.00 to Supervisor.

On a motion of Councilman Webster and seconded by Councilman Robinson, carried, all voting Aye, it was RESOLVED to adjourn the meeting at 10:45 P.M.

Respectfully submitted,
Shirley Para
 Shirley Para
 Town Clerk

13A-93

TOWN OF URBANA BOARD MINUTES

FEBRUARY 11, 1993

Town Board of the Town of Urbana held a Special Meeting February 11, 1993 at 4:00 P.M., 41 Lake Street, Hammondsport, New York concerning Finger Lakes Gas Company proposal to sell said company.

Present: Supervisor Wm Garrison
 Councilman Erwin Robinson and L. John Webster
 Councilwoman Frances Pierce
 Representative of Finger Lakes Gas Company Paul Gioia
 Representative of Finger Lake Gas Company Samuel Presley
 Town Clerk Shirley Para

Absent: Councilman Donald Green

Supervisor Garrison called the meeting to order at 4:05 P.M.

On a motion of Supervisor Garrison and seconded by Councilman Webster, carried, all voting Aye, it was RESOLVED to go into Executive Session at 4:06 P.M.

Reason: Financial matters

On a motion of Councilman Webster and seconded by Councilwoman Pierce, carried, all voting Aye, it was RESOLVED to come out of Executive Session at 5:45 P.M.

On a motion of Councilwoman Pierce and seconded by Councilman Webster to adjourn the meeting at 5:45 P.M.

Respectfully submitted,



Shirley Para
 Town Clerk

THE TOWN BOARD MINUTES

FEBRUARY 25, 1993

The Town Board of the Town of Urbana held a Work Session on February 25, 1993 at 4:00 P.M. in the Town Hall, 41 Lake Street, Hammondsport, New York for the purpose going over the coverage of the Town's Blue Cross/Blue Shield Insurance Plans.

Present: Supervisor Wm Garrison
 Councilman Erwin Robinson, L. John Webster
 Councilwoman Frances Pierce
 Highway Superintendent Douglas Bailey
 Town Highway Employees Glenn Chrysler, Jerry Karns,
 Tim Slayton, LeRoy Turner, Bill Finch, Alfred
 Wilkinson and Leonard Martin
 Local citizen Charles Guthy, Edward Percy and Judy
 Garrison
 Representative of Blue Cross/Blue Shield Jeff
 Sobkowski
 Town Clerk Shirley Para

Jeff Sobkowski Representative for Blue Cross/Blue Shield of Syracuse, New York went line item by line item on comparison benefits of the "Regionwide Plan" and the "Community Rated Plan". The biggest difference and greatest concern by the employed subscribers was the \$1.00 drug prescription that would be discontinued on the "Community Rated Plan". Mr. Sobkowski stated that the State will mandate by April 1st, 1993 that all Blue Cross/Blue Shield Insurance groups will be insured on a "Community Rated Plan". He said our present plan for family costs \$431.00 and individuals \$177.00 per month. "Community Rated Plan" for family costs \$326.30 and individuals costs \$139.80 per month.

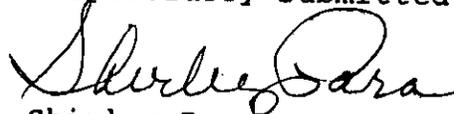
On a motion of Councilman Robinson and seconded by Councilwoman Pierce, carried, all voting Aye, it was RESOLVED to go into Executive Session at 5:10 P.M.
 Purpose: Personnel matter

On a motion of Councilwoman Pierce and seconded by Supervisor Garrison to come out of Executive Session at 7:00 P.M.

There will be a Special Meeting held February 26, 1993 at 2:30 P.M.

On a motion of Councilwoman Pierce and seconded by Supervisor Garrison to close the Work Session at 7:10 P.M. all voting Aye.

Respectfully submitted,


 Shirley Para
 Town Clerk

THE TOWN BOARD MINUTES

FEBRUARY 26, 1993

Town Board of the Town of Urbana held a Special Meeting February 26, 1993 at 2:30 P.M. in the Town Hall, 41 Lake Street, Hammondsport, New York for the purpose to adopt a Blue Cross/Blue Shield Insurance Plan.

Present: Supervisor Wm Garrison
 Councilman Erwin Robinson, L. John Webster
 Councilwoman Frances Pierce
 Local citizens Paul Wood, Gayle Draper and Jean Kolo
 Town Clerk Shirley Para

Supervisor called the meeting to order at 2:45 P.M.

14-93
 On a motion of Councilwoman Pierce and seconded by Councilman Webster, carried, all voting Aye, it was RESOLVED to adopt the Blue Cross/Blue Shield Insurance "Community Rated Plan" in the place of the Regionwide Plan. Family rate approximately \$326.30 and Individual rate approximately \$139.80 per month.

15-93
 On a motion of Councilman Webster and seconded by Councilwoman Pierce, carried, all voting Aye, it was RESOLVED to amend the 1993 Town of Urbana Employees Policy as follows:

Each employee shall be entitled up to a \$400.00 drug reimbursement. The reimbursement will be paid on a quarterly basis (March, June, September, December). Receipts from Blue Cross/Blue Shield will be the only acceptable form of claim.

All drug costs must first be submitted to Blue Cross/Blue Shield and the reimbursement will be based on the unpaid Blue Cross/Blue Shield drug payment. This benefit shall be extended to all people who are currently having their insurance paid for by the Town of Urbana.

Supervisor Garrison reported to the Board that Hunt Engineers and Architects of Corning, New York submitted a proposal for engineering services on the Willow Creek culvert replacement project. Hunt Engineers & Architects proposes to perform the following services for the said project:

1. Topographic survey of project site.
2. Prepare base map for project plans.
3. Perform structural calculations for box culvert and entrance wing walls.
4. Develop construction details and prepare plans and specifications suitable for bidding by contractors.
5. Provide 15 sets of plans and specifications by the Town of Urbana to prospective bidders.
6. Attend the bid opening, review the bids, and make a recommendation for the award.

Hunt Engineers and Architects propose to perform the above described services for a fee not to exceed \$7,000.00.

16-93
 On a motion of Supervisor Garrison and seconded by Councilman Robinson, carried, all voting Aye, it was RESOLVED to accept Hunt Engineers and Architects of Corning, New York proposal for engineering services for the Willow Creek culvert replacement project at a costs not to exceed \$7,000.00.

On a motion of Councilwoman Pierce and seconded by Supervisor Garrison to adjourn the meeting at 2:55 P.M.

Respectfully submitted,

Shirley Para
 Shirley Para
 Town Clerk

TOWN OF URBANA BOARD MINUTES

MARCH 8, 1993

The Town Board of the Town of Urbana held their Regular Meeting March 8, 1993 at 7:00 P.M. in the Town Hall, 41 Lake Street, Hammondsport, New York.

Present Supervisor Wm Garrison
 Councilman L. John Webster, Erwin Robinson
 Councilwoman Frances Pierce
 Attorney for the Town Brian C. Flynn
 Sole Assessor Luther Perkins Jr.
 About 45 local citizens

Absent Town Clerk Shirley Para
 Councilman Donald Green
 Highway Superintendent Douglas Bailey

Supervisor called the meeting to order at 7:05 P.M.

On a motion of Councilman Webster and seconded by Councilwoman Pierce, carried, all voting Aye. it was RESOLVED to approved the Regular Meeting minutes of February 8, 1992.

On a motion of Councilman Robinson and seconded by Councilwoman Pierce, carried, all voting Aye, it was RESOLVED to approve the Special Meeting minutes of February 11, 1993.

On a motion of Councilman Robinson and seconded by Councilman Webster, carried, all voting Aye, it was RESOLVED to approve the Work Session minutes of February 25, 1993.

On a motion of Councilman Robinson and seconded by Councilman Webster, carried, all voting Aye, it was RESOLVED to approve the Special Meeting minutes of February 26, 1993.

On a motion of Councilman Webster and seconded by Councilwoman Pierce, carried, all voting Aye, it was RESOLVED to authorize the Supervisor to pay all General Fund bills, Abstract 3, Claims #56 to Claims #92, totalling \$14,573.22.

On a motion of Councilwoman Pierce and seconded by Councilman Webster, carried, all voting Aye, it was RESOLVED to authorize the Supervisor to pay for all Highway Fund bills, Abstract 3, Claims #19 to Claims #40, totalling \$11,363.54.

On a motion of Councilman Webster and seconded by Councilwoman Pierce, carried, all voting Aye, it was RESOLVED that the Town Board's decision was to make the "Lunch Room" a non-smoking room. 17-93

The Town Board will direct Hunt Engineers of Corning, New York to put together a proposal with information for an Equipment Barn and have each Board member receive a copy by this Friday. The Board will hold a Special Meeting to determine the type of barn and dollar cost of construction. It then will go out for a Mandatory Referendum.

The existing barn located in Hammondsport, is in a state of disrepair. The current barn has been damaged by a grader hitting the side of said barn. The Town has received two (2) estimates for the repairs that would stabilize the building. The bids are as follows:

- | | |
|--|------------|
| 1. D. L. States of Bath, New York | \$7,478.00 |
| 2. J. M Duncan of Hammondsport, New York | \$3,125.00 |

Board tabled the consideration of these bids until the Insurance Adjuster has made his report.

Work Session will be held February 11, 1993 at 4:00 P.M. to consider the resumes of people to fill the positions of Watershed Inspector and Dog Control Officer.

Clerk Para read a letter from Jim Castner, President of FBI Radio Systems, Inc, of Penn Yan, New York which stated that once a call has been transferred, or once a central office line has been answered, it is impossible for any telephone conversation to be listened in on. The telephone system is equipped with a privacy feature which won't permit eavesdropping.

Councilman Webster suggested that Attorney Flynn should draw in all bills for the suit against the Board by the Truth, et al. Funds left from the \$80,000.00 allocated for the Board's defense in the suit should be given back to the taxpayers next year.

18-93
Councilman Webster asked if a person had been selected to sign Town checks in case the Supervisor is ever incapacitated. Supervisor has selected Frances Pierce.

On a motion of Supervisor Garrison and seconded by Councilwoman Pierce, carried, all voting Aye, it was RESOLVED to notify Senator Randy Kuhl to go on with the UDA grant to fund a land use study proposal, will be Councilman Webster and Chairman William Venema of the Town of Urbana Planning Board to be Senator Kuhl's contact persons.

Councilman Webster and Sole Assessor Luther Perkins, Jr. submitted copies and gave a report of their Association of Towns Annual Meeting which was held February 14-17 in New York City. Attorney Flynn submitted a report to Town Clerk.

Sole Assessor Perkins stated that the Municipal Appraisers and Revaluation Company has made a proposal to collect data on local properties. Robert Strell of said company suggested April to November as time period for data collection. The company would notify residents, set up meetings, hire three or four full time data collectors and get data required by the State, along with a photo of each property on the approved cards. Data collectors would make two attempts to interview property owners and then leave a mail-in questionnaire.

Assessor Perkins stated that data collection is first step in a two-part process. The second step is revaluing the properties according to data collected.

19-93
On a motion of Councilman Webster and seconded by Councilman Robinson, carried, all voting Aye, it was RESOLVED to hire Municipal Appraiser and Revaluation Company and accept their bid proposal. Attorney Flynn to check over said contract before it is signed by the Supervisor.

20-93
On a motion of Councilwoman Pierce and seconded by Councilman Robinson, carried, all voting Aye, it was RESOLVED to support RESOLUTION #18-92 SUPPORTING CONTINUATION OF STATE ASSISTANCE TO LOCAL GOVERNMENTS FOR HIGHWAY MAINTENANCE AND CONSTRUCTION

WHEREAS, the expiration of the CHIPS Program funding to local governments, towns, villages, cities and counties to assist their efforts to maintain their highways and,

WHEREAS, the expiration of the CHIPS Program and the deadlock on distribution of the dedicated transformation fund ("locked box") will result in millions of dollars being lost for highway construction and maintenance in Steuben County, and

WHEREAS, the commitment by the New York State Legislature and the Governor in creating the "locked Box" dedicated fund was to assure continuation of funding levels comparable to the CHIPS Program, and

WHEREAS, rural towns and villages are often without any State

Highways within their borders, necessitating reliance upon the county, town and villages highway systems.

NOW, THEREFORE, BE IT RESOLVED, the Town of Urbana, New York, urges the Governor and the New York State Legislature to resolve the distribution of the "locked box" so as to continue funding to local governments (towns, villages, cities, and counties) at levels equivalent to those previously established under the CHIPS Program, including the operating maintenance and Capital portions, and be it further

RESOLVED, certified copies of this Resolution be forwarded to the Governor, State Majority Leader Marino, Assembly Speaker Weprin, Senator Kuhl, Jr., Assemblyman Davidsen, to the New York State Association of Counties, New York State Supervisors' and County Legislatures Association New York State Association of Towns, and the New York Conference of Mayors.

On a motion of Councilwoman Pierce and seconded by Councilman Robinson, carried, all voting Aye, it was RESOLVED to grant permission to Town Clerk Para to attend the New York Town Clerks Association, Inc., Conference in Buffalo, New York, April 25th through April 28th 1993. American Plan includes meals and hotel rates.

21-93

On a motion of Councilman Robinson and seconded by Councilman Webster, carried, all voting Aye, it was RESOLVED to appoint for the 1993 year Muriel Brown as permanent Chairwoman for the Youth Commission.

22-93

It was also suggested by Councilman Robinson to appoint a school student, faculty member and a religious leader to the Youth Commission as a advisory committee. This matter will be taken under advisement by the Town Board.

On a motion of Councilman Webster and seconded by Councilman Robinson, carried, all voting Aye, it was RESOLVED to change the Regular Meeting of April 12th to April 19th 1993 due to Easter vacation.

Registrar turned over fees in the amount of \$570.00 to the Supervisor.

On a motion of Councilman Webster and seconded by Councilman Robinson, carried, all voting Aye, it was RESOLVED to adjourn the meeting at 9:45 P.M.

Respectfully submitted,

Shirley Para
Shirley Para
Town Clerk

TOWN BOARD WORK SESSION MINUTES

MARCH 11, 1993

Town Board of the Town of Urbana held a Work Session March 11, 1993 at 4:00 P.M., in the Town Hall, 41 Lake Street, Hammondsport, New York concerning resumes for Watershed Inspector and Dog Control Officer.

Present Supervisor Wm Garrison
 Councilman Erwin Robinson , L John Webster
 Councilwoman Frances Pierce
 Town Clerk Shirley Para

Absent Councilman Donald Green

Work Session called to order by Supervisor at 4:00 P.M.

On a motion of Councilwoman Pierce and seconded by Councilman Robinson, carried, all voting Aye, it was RESOLVED to go into Executive Session at 4:00 P.M.

Reason: Personnel Matters

On a motion of Councilwoman Pierce and seconded by Councilman Webster, carried, all voting Aye, it was RESOLVED to come out of Executive Session at 6:27 P.M.

23-93

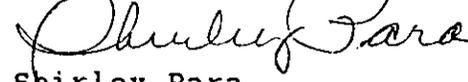
On a motion of Councilman Webster and seconded by Councilman Robinson, carried, all voting Aye, it was, RESOLVED to appoint John Strzepek as Dog Control Officer for the Town of Urbana for the remainder of the 1993 calendar year.

24-93

On a motion of Councilwoman Pierce and seconded by Councilman Robinson, carried, all voting Aye, it was RESOLVED to appoint Terry DeBuck as Code Enforcement Officer for Watershed Control for the Town of Urbana. Salary would be \$10.00 per hour and .22 cents per mile.

On a motion of Councilman Robinson and seconded by Councilman Webster, carried, all voting Aye, it was RESOLVED to adjourn the meeting at 6:30 P.M.

Respectfully submitted,



Shirley Para
Town Clerk

TOWN OF URBANA BOARD MINUTES

MARCH 22, 1993

The Town board of the Town of Urbana held a Special Meeting March 22, 1993 at 7:00 P.M. in the Town Hall, 41 Lake Street, Hammondsport, New York concerning the proposed new Equipment Barn.

Present: Supervisor Wm Garrison
 Councilman Erwin Robinson L. John Webster
 Highway Superintendent Douglas Bailey
 Representatives of Hunt Engineers and
 Architects Charles Franzese, Groff Coon,
 Jeff Drake
 Sole Assessor Luther Perkins Jr.
 About 45 local citizens
 Town Clerk Shirley Para

Absent: Attorney for the Town Brian C. Flynn
 Councilman Donald Green
 Councilwoman Frances Pierce

Meeting called to order by Supervisor Garrison at 7:00 P.M.

The Board authorized Supervisor Garrison to sign the contract with MRA Municipal Appraisal and Revaluation Company for the Data Collecting which will start about April 1, 1993. 25-93

On a motion of Supervisor Garrison and seconded by Councilman Robinson, carried, all voting Aye, it was
 BE IT RESOLVED the Urbana Town Board commends the Highway Superintendent and all the men of the Highway Department for their heroic efforts during and following the "Blizzard of March, 1993".

As a result of their diligence, perseverance and tenacity our roads were opened and kept passable as soon as was humanly possible.

Gentlemen, we thank you.

William Garrison
 Supervisor

Hunt Engineers and Architects of Corning, New York will develop a preliminary plan for the new proposed Equipment Barn for the Town of Urbana. The preliminary design is scheduled to be ready in early May with probable design and cost estimates. The cost will be about \$6,000.00 for the preliminary designs. Hunt Officials stated that they will be certain by the completion of the preliminary design whether the town's land off Back Valley Road will be suitable for a town barn before it does any further work. The Engineers estimated a \$340,00.00 figure for the new proposed Equipment Barn, but can be limited or reduced by a more austere design.

Engineers presented a tentative timeline as follows:

May 7th design and cost estimates.

Late May public referendum.

June final design.

July 16th digging begins under the Wickes Law (different contracts for electrical, plumbing, ventilation/heating/air conditioning, and general contracting).

July 13th bids awarded.

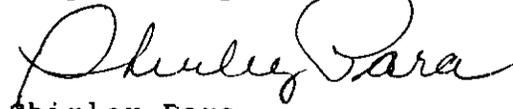
July 26th construction starts.

On a motion of Councilman Webster and seconded by Councilman Robinson, carried, all voting Aye,
 RESOLVED to approve a \$28,000.00 contract with Hunt Engineers and Architects of Corning, New York for the new proposed Town of Urbana Equipment Barn. 26-93

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|-----------|---------------------|-----|
| Roll Call | Councilman Webster | Aye |
| | Councilman Robinson | Aye |
| | Supervisor Garrison | Aye |

On a motion of Councilman Robinson and seconded by Councilman Webster, carried, all voting Aye, it was RESOLVED to adjourn the meeting at 9:25 P.M.

Respectfully submitted,



Shirley Para
Town clerk

The Town Board of the Town of Urbana held their Regular Meeting April 19, 1993, at 7:00 P.M.E.S.T in the Town Meeting Room, 41 Lake Street, Hammondsport, Steuben County, New York.

Present: Supervisor William Garrison
Councilmembers Donald Green, Frances Pierce,
Erwin Robinson, L. John Webster
Attorney for the Town Brian C. Flynn
Recording Secretary Roxanne Gaylord
Approximately Twenty-five (25) local citizens

Supervisor Garrison called the meeting to order at 7:02 P.M.E.D.T. The Supervisor noted that a new format had been developed for the monthly budget report and that he had posted several copies around the room for public viewing.

On a motion by Councilman Webster, seconded by Councilwoman Pierce, carried, all voting Aye, it was RESOLVED to approve the minutes of March 8, 1993.

On a motion by Councilwoman Pierce, seconded by Councilman Webster, carried, all voting Aye, it was RESOLVED to approve the minutes of March 11, 1993.

Regarding the minutes of March 22, 1993, Councilman Webster stated that he had no recollection of an actual cost estimate having been mentioned by Hunt Engineers. Councilman Robinson concurred. The secretary was directed to strike this reference from the minutes. On a motion by Councilman Robinson, seconded by Councilman Webster, carried, all voting AYE, it was RESOLVED to approve the minutes of March 22, 1993, as corrected.

The Supervisor then gave the following announcements and updates:

Commendations to the Chamber of Commerce and Peter Van Delinder for work done in the Town Hall Lobby.

The traffic signal proposed for the intersection of State Routes 54 and 54A is scheduled for installation in early May.

As a first step in recouping snow removal expenditures related to the storm of March 13-14, Supervisor Garrison and Highway Superintendent Doug Bailey have compiled a report detailing costs incurred by the Town. Supervisor Garrison reported that he had scheduled a meeting with county officials and that he would continue to follow up on this matter. He stated that, for certain expenses, the Town is eligible for up to 75% reimbursement.

The Keuka Watershed Improvement Cooperative, (KWIC) will meet April 20th to consider a proposed charter. Supervisor Garrison reported that if the charter is adopted by the KWIC Board of Directors, it will then be brought before the 8 municipalities. The Supervisor also reported that KWIC is working on a budget proposal which should be ready for presentation to the Urbana Town Board at its next meeting.

Commendations to newly appointed Watershed Inspector Terry DeBuck for his enthusiasm and work well done.

Supervisor Garrison reported that he had received a letter from Senator Randy Kuhl regarding reimbursement of rabies related expenses by the State Health Department to local governments. The Supervisor stated that he had been in contact with county officials to see that Urbana receives its share. Councilman Webster stated that it was his understanding that a 40% reimbursement was

32
available, retroactive to last year, and requested that the Supervisor check into this possibility.

Supervisor Garrison stated that he, George Appleton, Doug Bailey and Councilman Robinson had met briefly with Jeff Drake of Hunt Engineers, and that Mr. Drake would like to meet again at 3 p.m. on April 20th. As the Board members expressed interest in attending, it was decided that this meeting be posted as a Board Work Session.

On a motion by Councilman Robinson, seconded by Councilman Green, carried, all voting Aye, it was RESOLVED to authorize the Supervisor to pay all Highway Fund bills, Abstract #4, Claims #41 to Claims #61, totalling \$10,544.13.

On a motion by Councilwoman Pierce seconded by Councilman Webster, carried, all voting Aye, it was RESOLVED to authorize the Supervisor to pay all General Fund bills, Abstract #4, Claims #93 to Claims #132, totalling \$12,519.72.

The Board was addressed by Sam Presley. Mr. Presley offered to provide, free of charge, a sign to replace the Curtiss Museum sign which had been located outside the Town Hall. The sign would hang on the existing framework and would list the offices located within the building. Mr. Presley brought sketches of various signs and lettering styles. It was decided that Councilwoman Pierce would work with Mr. Presley on the design.

27-93
On a motion by Councilman Webster, seconded by Councilman Robinson, carried, all voting AYE, it was RESOLVED to authorize Carol and Donald Strzepek to assist Dog Control Officer John Strzepek.

The Board then discussed the new Highway Equipment Garage. Supervisor Garrison explained the approval procedure as follows: The Board must pass a resolution specifying a dollar amount for the project, which then cannot be exceeded. A mandatory referendum would follow. Attorney Flynn added that there must be 20 days notice prior to the mandatory referendum. Regarding the setting of a cost limit, Supervisor Garrison stated that the Board has two options -- either to wait for the architect's and engineer's estimates, or to establish its own price limit. The Supervisor reported that the available funds, as of April 21, would be approximately \$340,592.76. He explained that in a conversation with Jeff Drake, the principal engineer, Mr. Drake had estimated that the building would run about \$290,000, according to preliminary plans. Councilman Green asked whether the \$290,000 includes engineering fees, to which Supervisor Garrison responded negatively. Councilman Green pointed out that these fees would add \$28,000 to the project costs. In addition, Councilman Green stated that if work is to be done by Doug Bailey and his crews, these expenses should be charged to the Capital Reserve Fund, not to the Highway Fund. Attorney Flynn asked whether the Capital Reserve Fund had been established specifically for the Highway Equipment Garage. Supervisor Garrison stated that he had checked on this point and that the account is designated for town buildings in general, and is not restricted solely to the garage. Councilman Webster stated that, taking into consideration all the fees mentioned so far, and allowing for a certain degree of cost over-run, \$340,000 seemed a fair limit to set.

Councilman Green asked whether the idea of drive-through access had been abandoned in favor of single entry doors to be located at the rear of the building. Councilman Robinson explained that in discussing the pros and cons of a drive-through with Mr. Drake, it had appeared that the cost would be excessive. Councilman Webster added that the new single entry doors will be wider than those of the present garage.

Returning to setting the cost limit, Supervisor Garrison stated that in his opinion, it would be better for the Board to

state its own price, rather than reacting to the recommendations of others. Councilwoman Pierce inquired as to the possibility of setting a \$300,000 limit and saving the remaining \$40,000. Councilman Webster replied that once the limit is set, additional funds cannot be expended without another referendum, so that if the project came in over the limit, it could not be completed. He felt that an over-run should be built in. The Board was addressed by Terry DeBuck, who commented that he sees two separate issues here, involving two sets of numbers -- one being the referendum amount inclusive of total project costs, the other being the amount allocated to Hunt.

Paul Wood inquired as to the existence of a water supply at the building site. Supervisor Garrison reported that there is a well on the site and that a pump is going to be hooked up so that the water can be tested. A citizen inquired as to the run-off situation and asked Supervisor Garrison whether he had been contacted by the DEC. The Supervisor stated that he had not. He suggested that during the April 20th work session, the engineers visit the site in order to evaluate current ground conditions. Supervisor Garrison also stated that according to the preliminary plans, no building will be done on the upper plateau.

Supervisor Garrison asked that the Board also consider whether the resolution should be structured as an all or nothing proposition, or as a more flexible proposition, allowing citizens the opportunity to vote on individual points of the resolution, e.g., cost, location, etc. Councilman Robinson stated that Chuck Franzese's comments regarding the potential mineral value of the property led him to the opinion that the resolution should be all or nothing.

The Board then discussed possible dates for the referendum, and decided upon Tuesday, May 25, 1993. It was agreed to set a \$340,000 cost limit, with all financing to be done through the Capital Reserve Fund. These points having been agreed upon, Attorney Flynn brought before the Board a draft of the proposed resolution, which each Board member reviewed. A question arose regarding voter eligibility criteria. Attorney Flynn stated that in order to vote, a person must be the owner of record of real property. He stated that he was unsure of the exact residency requirements and agreed to check up on this point. Richard Falvey inquired as to the bidding procedure, once the project is approved. Supervisor Garrison stated that the engineering firm will handle the bidding process, but the Board will make the final decision as to who does the work. Supervisor Garrison asked if there were any further comments on this matter, and as there was no response, he called for a formal resolution.

The following Resolution was offered by L. John Webster who moved its adoption, seconded by Erwin J. Robinson, to wit:

WHEREAS, the Town Board of the Town of Urbana, Steuben County, New York, has heretofore resolved that, on its own motion, it will present a certain proposition concerning the construction of a new Highway Equipment Garage building to house the tools, equipment, and vehicles of the Town Highway Department to the qualified electors of said Town,

NOW, THEREFORE BE IT RESOLVED, as follows:

1. That a Special Election of the qualified electors of the Town of Urbana, Steuben County, New York shall be held on the 25th day of May, 1993, between the hours of 12:00 P.M. Noon, E.D.T. and 8:00 P.M., E.D.T. for the purpose of voting by ballot on the proposition hereinafter set forth.

2. PROPOSITION:"Shall the Town of Urbana construct a Highway Equipment Garage at a cost not to exceed THREE HUNDRED FORTY THOUSAND DOLLARS AND NO CENTS (\$340,000.00) and finance its construction from those funds presently in its Capital Reserve Fund".

3. That the polling places for such election for Election Districts No. 1 and No. 2 shall be in the Urbana Municipal

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Building, 41 Lake Street, Hammondsport, New York and no person will be entitled to vote at said election unless he or she is a qualified elector of said Town of Urbana.

4. That the Town Clerk is hereby authorized and directed to give notice of such election by publication thereof in The Leader, such publication to be at least ten (10) days prior to the date of such Special Election, and by Posting on the Town's Sign Board a copy of such notice at least ten (10) days before such Special Election.

5. That the Town Clerk is hereby authorized and directed to provide the official ballots in sufficient quantity for use at said Special Election and also to prepare for the use of the election officers the necessary oaths and certificates of election, as well as to procure and deliver to such election officers any and all necessary paraphernalia for the proper conduct of such election.

6. That the following duly qualified persons hereby designated to act as election inspectors and ballot clerks respectively are as follows:

| <u>NAME</u> | <u>ADDRESS</u> |
|-------------------|--|
| Lorraine Beam | 5 Curtiss Avenue Hammondsport, N.Y., 14840 |
| Linda Kressley | 3 Vine Street Hammondsport, N.Y., 14840 |
| Margaret Thompson | 10 Wheeler Avenue Hammondsport, N.Y., 14840 |
| Susan Yartym | 8 Church Street Hammondsport, N.Y., 14840 |
| Ethel H. Sick | 128 Pulteney Street Hammondsport, N.Y., 14840 |
| Louise Shoemaker | 11 Water Street Hammondsport, N.Y., 14840 |
| Sharon Rooks | 31 Pulteney Street Hammondsport, N.Y., 14840 |

7. That this Resolution shall take effect immediately.

The question of the adoption of the foregoing Resolution was duly put to a vote and the roll call thereon resulted as follows:

| | | | |
|--------------|---------------------|--------|-------|
| Supervisor | William P. Garrison | Voting | (Aye) |
| Councilman | L. John Webster | Voting | (Aye) |
| Councilman | Donald Green | Voting | (Aye) |
| Councilman | Erwin J. Robinson | Voting | (Aye) |
| Councilwoman | Frances B. Pierce | Voting | (Aye) |

The Resolution was thereupon declared duly adopted.

The Board then discussed possible public hearing dates. Supervisor Garrison asked how many hearings should be scheduled, adding that he felt there should be more than one. Councilman Green pointed out that the engineers will attend one public hearing as part of their fee. Councilman Webster stated that the meeting should not be held prior to the completion of building plans. Supervisor Garrison stated that Jeff Drake had assured him that preliminary plans would be completed by April 20th. In that case, Councilman Webster suggested that the public hearings be held Monday, May 3, and Tuesday, May 11. Supervisor Garrison agreed to contact the school regarding the availability of the auditorium on these dates. It was decided that the engineers could be consulted at the April 20th work session as to which of the two meetings they would attend. The Supervisor stated that the advertising for the hearings should clearly identify which hearing would be attended by the engineers, so that anyone having specific engineering questions could ask them directly. Councilman Webster suggested that the advertising not be limited to the Leader, but also include the Observer, the Courier, and the Shopper.

The Board then discussed the possibility of an environmental audit and appraisal of the property currently containing the town garage. Supervisor Garrison reported that he had discussed an environmental audit with Chuck Franzese who had described it as a three stage process: 1) the history of the use of the property is studied, 2) samples are taken, 3) an appraisal is made. On this third point, Mr. Franzese had recommended that the Town not hire a local appraiser, as local appraisals tend to be low, in his opinion. One purpose of the environmental audit, Supervisor Garrison explained, is to aid in the sale of the property, should the Town decide to sell it. He stated that in the current economic climate, no bank would handle the mortgage on such a property without evidence of a clear environmental audit. The audit would also provide a basis for comparison between appraised value and the cost of any necessary clean-up. Supervisor Garrison reported that he had been in contact with a Pennsylvania firm which does this type of audit and that a representative of this firm would be willing to meet with the Board, for a \$250 fee, to discuss its options. Councilman Webster inquired as to the total cost of the audit. Supervisor Garrison stated that this would depend on the scope of the work done. Attorney Flynn mentioned that Hunt Engineers has a publication devoted to this subject which may provide information regarding costs. Councilman Webster agreed that Hunt would be the best starting place. Councilman Green suggested that Fagan Engineers could be contacted as well, since they had worked with the Town previously. Supervisor Garrison agreed to follow up on this matter. 35.

The Board then addressed the renovation of the Town Hall. Supervisor Garrison suggested that a resolution to preserve the Town Hall be adopted and that a referendum on this resolution be held concurrently with the garage referendum. Attorney Flynn stated that any matter to be put before the public for approval should be the subject of separate, independent hearings. Councilman Webster stated that a referendum generally connotes a specific financial expenditure and would not be appropriate to this project at this time. Instead, Councilman Webster suggested that the May 25th Special Election would provide a forum for the distribution of a questionnaire designed to gauge public opinion on the matter, e.g., do you favor preservation of the Town Hall and if so, to what extent. Supervisor Garrison stressed the importance of proceeding with the project as soon as possible, due to the status of the current heating system. He proposed that a resolution could be worded in such a way that funds for the renovations would be budgeted yearly. Councilman Webster stated that he did not favor simultaneous presentation to the public of two separate issues involving two sets of figures. Councilman Green stated that in his opinion, the questionnaire approach would be the best way to proceed. He pointed out that the results would be available for discussion at the Board's June meeting. It was the consensus of the Board that a questionnaire be presented to the public at the May 25, 1993, Special Election. Citizen could fill out the survey at that time, or return it to the Town Clerk at their convenience.

The Board was addressed by Marsha States, who asked whether some of the renovation costs would be covered by the development grant discussed at the February 8 meeting. Councilman Webster stated that this grant deals primarily with land use, not existing buildings. Supervisor Garrison stated that he is checking into the availability of other grants designed specifically for purposes of building restoration. Councilman Robinson asked that Supervisor Garrison also research the particular circumstances under which the Town building had previously been condemned.

The Board then reviewed the excavation permit application submitted by the Curtiss Museum. Supervisor Garrison explained that the Board's approval is required due to the amount of material to be moved, in this case, 1,222.2 cubic yards. It was noted that the application had been approved by the DEC and Code Enforcement Officer David Oliver, and that the excavation would not interfere

with wetlands or be visible from the highway. The Board then reviewed the SEQR Full Environmental Assessment Form, Part 1, as completed by the applicant, and completed Part 2. It was the unanimous opinion of the Town Board of the Town of Urbana that this excavation would not have any significant environmental impact. On a motion by Councilman Webster, seconded by Councilwoman Pierce, it was RESOLVED that the Board place in its file a written Notice of Determination of Non-Significance (Negative Declaration) and request that Attorney Flynn prepare the Negative Declaration and file it. Roll call vote was taken:

| | | | |
|--------------|---------------------|--------|-------|
| Supervisor | William P. Garrison | Voting | (Aye) |
| Councilman | L. John Webster | Voting | (Aye) |
| Councilman | Donald Green | Voting | (Aye) |
| Councilman | Erwin J. Robinson | Voting | (Aye) |
| Councilwoman | Frances B. Pierce | Voting | (Aye) |

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Consistent with the foregoing procedures, on a motion by Councilman Webster, seconded by Supervisor Garrison, it was RESOLVED to approve the excavation permit application of the Curtiss Museum. Roll call vote was taken:

| | | | |
|--------------|---------------------|--------|-------|
| Supervisor | William P. Garrison | Voting | (Aye) |
| Councilman | L. John Webster | Voting | (Aye) |
| Councilman | Donald Green | Voting | (Aye) |
| Councilman | Erwin J. Robinson | Voting | (Aye) |
| Councilwoman | Frances B. Pierce | Voting | (Aye) |

Before proceeding to the next agenda item, Supervisor Garrison reported that Paul Gioia, representative of the Finger Lakes Gas Company, is currently preparing a fixed offer to sell. The Supervisor suggested that as soon as the offer comes down, a special meeting of the Board be called to discuss it. He added that Mr. Gioia had asked that the Board advise him as to their administrative plans for the company, should the Town eventually purchase it, i.e., whether it would be run as an authority or a commission. Supervisor Garrison called upon Sam Presley to explain the differences between these two administrative entities. Mr. Presley stated that it was his understanding that an authority would operate as a corporation owned by the Town, but separate from the Town government; whereas a commission would be a department within the Town government, as is, for example, the Highway Department. He explained that an authority would have the ability to borrow money, with the approval of its board of directors. On the other hand, all capital expenditures proposed by a commission would be subject to public referendum. Mr. Presley explained that Mr. Gioia has requested this information because the decision may affect the rate of bonding.

Attorney Flynn commented that he had been attempting to contact Mr. Gioia but had not been successful as of the present meeting. He stated that until such time as a specific offer is made, there is not enough information upon which to base such a decision, i.e., the Board cannot decide how it wishes to administer something until it knows exactly what it will be administering. Attorney Flynn suggested that for Mr. Gioia's purposes, his financial proposal could be written using both alternatives, providing the Board members a basis for comparison. Councilman Webster concurred, stating that at the present time, he did not have enough information to draw a distinction between an authority and a commission. He felt that the Board should consult with someone who could explain the advantages and disadvantages of both methods of operation. Councilman Green suggested that Mr. Axelrod might be consulted for this purpose. Supervisor Garrison offered to contact Mr. Gioia and request that his proposal be written both ways. Councilman Robinson asked Mr. Presley if, to his knowledge, Mr. Gioia has a clear understanding of the Town's request, i.e., the offer to sell. Mr. Presley reported that Mr. Gioia has expressed difficulty with this request, stating that he had never received such a request in all his previous business dealings. Mr.

Presley explained that Mr. Gioia is reluctant to commit to writing any offer which could be construed as some type of limit by competing buyers, should the Town choose to reject his offer. Attorney Flynn stated that Mr. Gioia had not voiced any of these concerns to him. Mr. Presley stated that the offer would be forthcoming when Mr. Gioia receives assurances from his counsel that the proposal will not jeopardize his own position. As for a consultant, Mr. Presley reported that Mr. Gioia is seeking an independent consultant to review to entire deal at his own expense. Councilman Green stated that in his opinion, the Board should have its own advisor. He stated that as the Board has never had an opportunity to discuss Mr. Axelrod's recent change of position regarding this purchase, a meeting would be desirable. Supervisor Garrison stated that he would attempt to arrange some type of meeting with Mr. Axelrod.

Turning to new business, the Board addressed the application of Karl Hadley for renewal of his junkyard permit. Mr. Hadley was present. Councilman Webster asked Supervisor Garrison about a reference made by CEO Oliver to a videotape of the Hadley junkyard. Supervisor Garrison stated that he had no knowledge of such a tape. Councilman Webster also noted a complaint registered by Robert Bailey regarding problems with fences and gates. Mr. Hadley responded that there are three entrances, one of which faces the road (Co. Rte. 89). He explained that this entrance does have a gate which is normally kept closed. Mr. Hadley stated that the other two gates have been subjected to vandalism and that, being a one-man operation, he cannot constantly monitor their condition. He added that none of the three gates face Mr. Bailey's property. Supervisor Garrison inquired as to planned crushing activity. Mr. Hadley explained that he had signed an agreement with Campbell Auto Parts to sell a minimum of 300 cars and 50-100 tons of white goods. He stated that a portable crusher would be brought in as soon as the ground is firm enough to support the machinery, probably within a month. Councilman Webster asked about the vehicles outside of the fence. Mr. Hadley said that with the exception of a couple of trucks, these belong to Ralph Brewer. He also stated that white goods are often deposited outside the fence without his knowledge or approval. Councilman Webster explained that this is another reason why the property should be secured with adequate fencing and gates. On a motion by Councilman Robinson, seconded by Councilman Green, carried, all voting AYE, it was RESOLVED that the renewal of Mr. Hadley's junkyard permit be postponed until such time as there is evidence of crushing activity, and until adequate gates are in place, with the understanding that Mr. Hadley will continue in business during this period of postponement. Councilman Webster asked that Supervisor Garrison consult CEO Oliver regarding this matter, so that if there are any other problems which may affect the permit renewal, they can be brought to Mr. Hadley's attention and resolved in a timely manner.

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Supervisor Garrison reported that he had received a letter from Joe Swarthout regarding the Town's right of first refusal on approximately 100' of lakefront property owned by the Bath & Hammondsport Railroad Company. As the Village has made a purchase offer on this property, the letter stated that the Town must waive this right in order for the deal to proceed. Supervisor Garrison said that in his opinion, the waiver should be worded such that the Town will retain its rights in the event that the Village does not buy the property. Attorney Flynn requested a copy of the letter and stated that he would prepare the proper documents for the consideration of the Board. He went on to say that, despite what is stated in the letter, the acceptance of the purchase offer is not dependent upon the resolution of this issue. Rather, the waiver is a contingency of final sale. Supervisor Garrison asked whether, conceptually, the Board could agree on the conditions of the waiver at this time, to which Attorney Flynn answered affirmatively. On a motion by Councilman Webster, seconded by Councilman Green, carried, all voting AYE, it was RESOLVED that the

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Town waive its right of first refusal, contingent upon the Village procuring the designated property.

32-93
 Supervisor Garrison reported that two separate groups of citizens have asked that the Board initiate speed reductions on their roads. He stated that a petition in support of a 30 m.p.h. limit on Woodhouse/Bootjack Hill Road had been signed by all those residing along that road. On a motion by Supervisor Garrison, seconded by Councilman Webster, carried, all voting AYE it was RESOLVED that a speed limit of 30 m.p.h. be established on Woodhouse/Bootjack Hill Road from County Route 113 to County Route 16, approximately 2.7 miles.

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 A second petition in support of a speed reduction from 45 to 35 m.p.h. on Fish Hatchery Road had been signed by 85 residents, roughly 90% of those residing along that road. Marsha States, a resident of Fish Hatchery Road, addressed the Board. She stated that the road is densely populated, many residents being elderly or having young children. She pointed out that the road is often used as an alternative to State Route 54, and in said that in her opinion, the already high volume of traffic will only increase in the future. On a motion by Councilman Webster, seconded by Councilman Green, carried, all voting AYE, it was RESOLVED to approve a speed reduction from 45 m.p.h. to 35 m.p.h. on Fish Hatchery Road from State Route 54 in the Town of Bath to County Route 88 in the Town of Urbana, approximately 2.9 miles.

Ms. States asked to address the Board concerning another matter, namely a statement she had read at the February 8, 1993, meeting. She had reported at the time that there had been a DEC study of the B&H Railroad property along the lakefront. It had since come to her attention that the engineer with whom she had corresponded had actually been referring to a study which took place at a site on Reservoir Hill. The engineer acknowledged that the DEC is aware of the B&H site and would conduct an investigation of that location, should development occur.

The Board then discussed proposed fee schedules for septic inspections. Supervisor Garrison explained that the fees could be structured either as user fees, i.e., whoever uses the service would pay part of the cost, or, as is the case with the police department, costs could be distributed equally among all residents, whether or not they ever use the service. Supervisor Garrison reported that KWIC would be discussing the subject of fees at their April 20th meeting, and that he would like to go into that meeting with a clear picture of the Town Board's position. The Supervisor asked whether, in the opinion of the Board, the Town of Urbana should reserve the right to charge a flat fee for the services of its watershed inspector. Councilman Green asked whether the Town is presently charging such fees. Terry DeBuck answered that Urbana currently is not. He stated that he had contacted other towns and found that inspection fees are being assessed for 1) transfer (sale) or refinancing of property; 2) new construction; 3) periodic inspections required under the new wastewater law. He explained that the specifics vary from town to town. The prevailing sentiment seemed to be to forego the third type of fee, since the costs of uncovering the tank and any pumping which may be necessary would be born by the owner. Councilman Webster asked how much time an average inspection requires. Mr. DeBuck stated that, barring complications, a normal inspection takes 1-2 hours. Councilman Webster asked whether this includes paperwork. Mr. DeBuck replied affirmatively, explaining that he does most of his paperwork on site. Supervisor Garrison stated that at one time, the board had discussed a flat \$10 per visit fee. Councilman Webster commented that there may be an advantage to an all-inclusive fee in cases of new construction, as opposed to a per visit charge. In his view, \$10 per trip would not be sufficient to cover all expenses, however, it would be a step toward making the program pay, at least in part, for itself. Supervisor Garrison stated that at the last KWIC meeting, they had strongly advised against fees for periodic

inspections, out of concern for public relations. The consensus had been that it would not be wise to mandate inspections and then charge property owners to have them done.

Councilman Webster questioned KWIC's authority to collect fees, since inspection work is to be done by the various municipalities, not KWIC. Terry DeBuck explained that in certain situations, the wastewater law mandates a system beyond the norm (the norm being a septic tank and leech fields), which he is not qualified to design. At this point, the KWIC manager would step in. Councilman Webster stated that he had no problem with KWIC charging a system design fee, but felt that the Town should receive all other fees. Supervisor Garrison asked for suggestions as to specific dollar amounts. As the average inspection would take 1-2 hours according to Mr. DeBuck, Councilman Webster suggested a \$15 per visit fee to split the difference, and a \$30 fee for new construction. Councilman Green agreed, adding that expenses should be reviewed in January, as fees are renewable at that time. Mr. DeBuck pointed out that there is a distinction drawn between new construction and replacement systems, and that these terms should not be used interchangeably. On a motion by Councilman Webster, seconded by Councilman Green, carried, all voting AYE, it was RESOLVED that the Town of Urbana reserve the right to charge septic inspection fees, that these fees be established at the rate of \$15.00 per visit for the purpose of property transfer or property refinancing, \$30.00 per construction permit application for the purpose of installing a new or replacement system, and that said fees be subject to review in January, 1994. Mr. DeBuck inquired as to how these fees are to be collected. Councilman Webster explained that checks are to be made out to the Town Clerk and collected by the inspector at the time services are rendered. The inspector will be responsible for balancing his receipts against monies turned in to the Town Clerk.

The Board then reviewed a building permit application submitted by the Hammondsport Fire Department for the purpose of building a new pavilion on property leased by the Fire Department from the Town. It was noted that CEO Oliver had approved the application. On a motion by Councilman Green, seconded by Councilman Robinson, carried, all voting AYE, it was RESOLVED to approve the building permit application submitted by the Hammondsport Fire Department. 34-93

On a motion by Councilwoman Pierce, seconded by Councilman Green, carried, all voting AYE, it was RESOLVED to table the matter of the purchase of a heavy duty vacuum cleaner for the Town Hall until such time as price information is available. Councilwoman Pierce agreed to obtain the necessary information from the Town Clerk prior to the next meeting.

Councilman Webster asked whether documents necessary to begin Keuka Maid operations for the season -- captain's licenses, insurance papers, etc., had been received from Stan Clark. Supervisor Garrison replied that they had not. Councilman Webster asked that Supervisor Garrison contact Ed Briggs. 35-93

Councilman Webster inquired as to insurance coverage on repairs to the town barn. Supervisor Garrison reported that the insurance company had issued a check, which is now in the bank.

Councilman Webster noted that a recently repaired section of East Lake Road, in the vicinity of the Hubbs and Lin properties, is in extremely poor condition. He stated that although the damage could be the result of the bad winter, it is also possible that the heavy equipment being used for the construction of a new house adjacent to these properties is at fault. Councilman Webster inquired as to who is responsible for the road repair costs, if the damage has indeed been caused by the construction equipment. Councilman Robinson stated that he believed there is a statute which requires those responsible for construction damage to 36-93.

reimburse the Town for repair costs. Supervisor Garrison agreed to check into this matter.

37-93

Councilman Webster inquired as to what action is to be taken concerning the Smith landfill. He pointed out that in their recent letter, the DEC had categorized this site as Class 2, requiring action, and described the site as potentially harmful to people. Councilman Green stated that the insurance company should be contacted. Councilman Webster stated that this situation is excluded from coverage. Councilman Green stated that he understood that clean-up is excluded, but explained that he was referring to liability coverage, which may be a separate issue. Attorney Flynn agreed to provide copies of the DEC notice to C.E. Shaw and suggested that Fagan Engineers be contacted.

38-93

Councilman Webster inquired as to a bill received from the Municipal Utilities Board. Supervisor Garrison replied that when he had made inquiries as to how the arrangement between the Town and the Utilities Board should be discontinued, he had been told that no contract ever existed. Attorney Flynn asked that Supervisor Garrison gather his notes from this conference, and stated that he would then help the Supervisor draft a letter of response. Supervisor Garrison pointed out that he had never seen any documentation as to services provided by the Utilities Board, and also questioned the billing period described in the letter. Terry DeBuck expressed a concern that the Utilities Board intends to charge a fee for copies of records which pertain to septic systems located in the Town of Urbana. He felt that these records technically belong to the town. Attorney Flynn suggested that the records be borrowed in order for the Town to make its own copies. It was the consensus of the Board that the bill received from the Municipal Utilities Board not be paid at this time, and that Attorney Flynn and Supervisor Garrison should work together to document the Town's position.

Marsha States asked whether the Board was aware of the environmental consulting services offered by the county which may help save money. She reported that her research has shown that many municipalities, rather than hiring independent consultants for each separate environmental issue, have established their own environmental advisory councils as a means of cutting costs. Supervisor Garrison asked Ms. States to stop by his office to discuss these options further.

Attorney Flynn reported that he is following up on a letter received from Bruce Thompson concerning an abandoned roadway located on the Diesel property on Cider Hill Road.

On a motion by Councilman Webster, seconded by Councilwoman Pierce, carried, all voting AYE, it was RESOLVED to adjourn the meeting at 9:50 P.M.E.D.T.

Respectfully submitted,

Roxanne Gaylord
Recording Secretary

TOWN OF URBANA BOARD MINUTES

MAY 10, 1993

The Town Board of the Town of Urbana held their regular meeting May 10, 1993 at 7:00 P.M., in the Town Hall, 41 Lake Street, Hammondsport, New York.

Percent: Supervisor William Garrison
 Councilman Erwin Robinson, L. John Webster, Donald Green
 Councilwoman Frances Pierce
 Attorney for the Town Brian C. Flynn
 Highway Superintendent Douglas Bailey
 Code Enforcement Officer David Oliver
 About 25 local citizens
 Town Clerk Shirley Para

Supervisor called the meeting to order at 7:00 P.M.

On a motion of Councilwoman Pierce and seconded by Councilman Webster, carried, all voting Aye, it was RESOLVED to approve the minutes of April 19, 1993.

On a motion of Councilman Webster and seconded by Councilman Green, carried, all voting Aye, it was RESOLVED to authorize the Supervisor to pay all General Fund bills, Abstract 5, claim 133 to claim 170, totalling \$24,754.84.

On a motion of Councilman Robinson and seconded by Councilwoman Pierce, carried, all voting Aye, it was RESOLVED to authorize the Supervisor to pay all Highway Fund bills, Abstract 5, claim 5 to claim 62, totalling \$ 14, 798.14.

Supervisor Garrison reported that the bridge at Willow Point on East Lake Road has a hole in the floor and that the Highway Superintendent has closed said bridge until he can make temporary repairs. Hunt Engineers of Corning, New York will have bid opening ready by June 8, 1993 at which time bids can be considered and a bid awarded to the lowest responsible bidder for the Willow Point project.

On a motion of Councilman Robinson and seconded by Councilman Green, carried, all voting Aye, it was RESOLVED to defer renewing of Karl Hadley's junkyard license until June meeting at which time the Board will have had time to review the video tape Code Enforcement Officer submitted, check to see if and how many cars have been crushed and inform Robert Bailey of what has been done. 39-93

Code Enforcement Officer Oliver was requested to investigate whether Ralph Brewer is in violation of the Town Code concerning his used cars that are parked outside of the fence of said junkyard

On a motion of Councilwoman Pierce and seconded by Councilman Webster, carried, all voting Aye, it was RESOLVED to retype the 1993 Employees Policy to include a and b concerning Jury Duty and Court Appearance from the 1990 Employees Policy. 40-93

Supervisor Garrison stated that the Keuka Watershed Improvement Cooperative has drawn their organizational charter and has given it to the Town Attorney for recommendations and then it will be submitted to the Town Board at their regular meeting.

A position on the Zoning Board of Appeals is vacant due to William Weeks moving out of the town. Attorney Flynn will contact Mr. Weeks requesting that he resign to the Town Clerk.

Supervisor reported that the Town of Urbana will receive from CHIPS Program about \$59,000.00 for road repairs. 41-93

42-93

Supervisor Garrison made a motion that he wants to sell two (2) cemetery lots in Chestnut Glen Cemetery to Mr. and Mrs. George Remaily and stipulating that the Town would not be responsible for any extra expense. Councilwoman Pierce seconded the motion.

After a lengthy discussion concerning the selling of lots, Councilman Robinson stated that you have to set aside 10% of the proceeds for permanent maintenance care, maintain records, have annual meetings with a Cemetery Board, be audited by the State, etc. Councilman Robinson goes on record that he is not in favor of selling cemetery lots at this time until further study is done.

Supervisor Garrison withdrew his motion to sell cemetery lots pending more information from the Comptroller office.

Supervisor Garrison reported that he has had an "on running debate" over the subdivision of his land and the Planning Board's requirement for a survey of said land. Supervisor contacted Senator Randy Kuhl asking if the State has subdivision laws and he stated that Senator Kuhl said there are no State laws concerning subdivisions.

The Supervisor proposed changing and clarifying the Town's Local Law concerning subdivisions. His proposed changes are as follows:

1. When a landowner wants to divide a small parcel from larger acreage (less than half the parcel), only the parcel being sold or given away need be surveyed, not the entire acreage.
2. Exception - when the parcel is to be transferred within the family, the Town will not require a survey of any part of the land transferred or retained by the owner.
3. Hardship should be defined as "financial".
4. One parcel subdivision is created and it is than half of the total acreage, then that part that's being sold should be surveyed.

Supervisor moved that the Town Attorney put all this in proper terminology and put it to a public hearing and move forward to adopt and clarify the Local Law as mentioned above. Atty. Flynn stated that he would do as instructed if this requested revision was to be a deemed legal action.

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On motion of Supervisor Garrison and seconded by Councilman Green, carried all voting AYE, it was

RESOLVED to instruct the Town Attorney to put the Supervisor's suggestions into proper terminology and clarify said Local Law.

The Hammondsport Chamber of Commerce is requesting permission to put a non-advertising sign at the corner of Routes 54 and 54A. John Jensen is in charge of going before the Planning Board to present their request.

44-93

On a motion of Councilman Webster and seconded by Councilman Robinson, carried, all voting Aye, it was

RESOLVED to transfer accounts as follows:

| Decrease Account | Increase Account |
|-----------------------|-------------------------|
| A1910.4 \$4,776.00 | A1920.4 \$ 27.00 |
| | A1989.4 \$ 600.00 |
| | A9040.8 \$4,149.00 |
| | \$4,776.00 |

New Account from Environmental Control Account

| | |
|------------------|--------------------|
| Decrease Account | B8090.4 \$5,000.00 |
| Increase Account | B8090.1 \$5,000.00 |

DEC has stated that the Town is responsible for the petroleum spill that had occurred at the Town barn which contaminated drainage ditches and Keuka Lake. The Town is also responsible for the testing of contaminants, the cost of disposal, and any other additional analysis.

45-93

On a motion of Councilman Webster and seconded by Councilwoman Pierce, carried, all voting Aye, it was
 RESOLVED to write a letter to Paul Lindenfels, Water Program Specialist Spill Management Division of the DEC, that the Town will take full responsibility testing of contaminants, cost of disposal, etc and ask for assistance from Mr. Lindenfels on the day of the digging of the ditches to determine the amount of said removal of dirt.

45-93

Highway Superintendent was instructed to build a dam to help contain any future water run off into said ditch.
 High water at the head of the lake has caused damage to the boat docks. Village of Hammondsport is requesting from the Town monies to help with the cost of the repair. The Board stated that they would wait for estimates from the Village as to what the what the cost will be.

On a motion of Councilman Robinson and seconded by Supervisor Garrison, carried, all voting Aye, it was
 RESOLVED approved of the paying of \$25.00 for Councilwoman Pierce membership to the Spencer Nature Center.

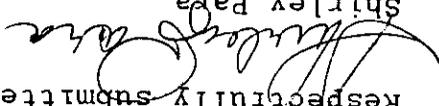
46-93

On a motion of Councilwoman Pierce and seconded by Councilman Robinson, carried, all voting Aye, it was
 RESOLVED to have Highway Superintendent's crew remove the post fence in front of the Town Hall and Library and fill holes and seed.

47-93

Registrar turned fees in the amount of \$750.00 to the Supervisor.

On a motion of Councilman Webster and seconded by Councilman Green, carried, all voting Aye, it was
 RESOLVED to adjourn the meeting at 9:00 P.M.

Respectfully submitted,

 Shirley Para
 Town Clerk

TOWN OF URBANA BOARD MINUTES

JUNE 4, 1993

The Town Board of the Town of Urbana held a Special Meeting June 4, 1993 at 2:00 P.M. in the Town Hall 41, Lake Street, Hammondsport, New York concerning the opening of bids for the Culvert Replacement, Willow Point Road, Willow Creek.

Present: Supervisor Wm Garrison
 Councilmen Erwin Robinson, Donald Green, L. John Webster
 Hunt Engineers & Architects Representative Charles Human Jr.
 Town Clerk Shirley Para

Absent: Councilwoman Frances Pierce
 Attorney for the Town Brian C. Flynn
 Highway Superintendent Douglas Bailey

Supervisor Garrison called the meeting to order at 2:00 P.M.

There were five (5) bids submitted. Bids as follows

- 48-93
- | | | |
|----|---|-------------|
| 1. | R.C. Billings, Inc. 230 E. Washington Street Bath, New York 14810 | \$76,335.50 |
| 2. | Penn Yan Builders PO Box 3 Penn Yan, New York 14527 | \$69,692.48 |
| 3. | Silverline Construction 4299 Newton Road Burdett, New York 14818 | \$66,465.00 |
| 4. | Wind SUN Construction 1982 Five Mile Line Road Penfield, New York 14526 | \$88,725.00 |
| 5. | A.L. Blades & Sons, Inc. Webbs Crossing Road Hornell, New York 14843 | \$83,360.00 |

Board to take bids under advisement. Bid will be awarded at the June 14, 1993 Regular Meeting.

On a motion of Councilman Robinson and seconded by Councilman Green, carried, all voting Aye, it was RESOLVED to adjourn the meeting at 2:10 P.M.

Respectfully submitted

Shirley Para
 Shirley Para
 Town Clerk

TOWN OF URBANA BOARD MINUTES

JUNE 14, 1993

The Town Board of the Town of Urbana held their regular meeting June 14, 1993 at 7:00 P.M. in the Town Hall, 41 Lake Street, Hammondsport, New York.

Present: Supervisor William Garrison
Councilman Erwin Robinson, Donald Green, L. John Webster
Councilwoman Frances Pierce
Attorney for the Town Brian C. Flynn
Highway Superintendent Douglas Bailey
About 30 local citizens
Town Clerk Shirley Para

Supervisor Garrison called the meeting to order at 7:20 P.M.

On a motion of Councilman Webster and seconded by Councilwoman Pierce, carried, all voting Aye, it was, RESOLVED to approve the minutes of May 10, 1993.

On a motion of Councilman Green and seconded by Councilman Robinson, carried, all voting Aye, it was RESOLVED to approve the minutes of the Special Meeting June 4, 1993.

On a motion of Councilwoman Pierce and seconded by Councilman Webster, carried, all voting aye, it was, RESOLVED to authorize the supervisor to pay all General Fund bills, Abstract 6, claims #133 to #170, totalling \$24,754.84.

On a motion of Councilman Robinson and seconded by Councilwoman Pierce, carried, all voting Aye, it was RESOLVED to authorize the Supervisor to pay all Highway Fund bills, claims #62 to claims #83, totalling \$14,798.14.

On a motion of Councilwoman Pierce and seconded by Councilman Robinson, carried, all voting Aye, it was RESOLVED to authorize a Board Resolution for the transfer of funds of \$340,000.00 from Capital Project Reserve Pursuant to the results of the Public Referendum. The Board approves the transfer from "Reserve for Buildings" in the amount of \$340,000.00 to the Capital Project Fund to fund the Highway Garage Project. 49-93

| | | |
|------------|---------------------|-----|
| Roll call: | Councilwoman Pierce | Aye |
| | Councilman Webster | Aye |
| | Councilman Green | Aye |
| | Councilman Robinson | Aye |
| | Supervisor Garrison | Aye |

The Board did not approve the transfer of funds for the Data Collection Project until said contract is signed by the Municipal Appraisal and Revaluation Company of Buffalo, New York.

Fagan's Engineers of Elmira, New York has submitted Phase I Environmental Assessment proposal for the Town of Urbana for the old Highway Garage on Liberty Street. Phase I scope of work will consist of Site Definition, Site History, Waste Disposal or Storage at the Site and Activities on Abutting Properties. The cost not to exceed \$2,000.00. ~~SA~~

Hunt Engineers & Architects of Corning, New York has also submitted Phase I Environmental Assessment proposal for the Town of Urbana as follows: Review of Environmental Lists, Initial Site Data Collection, Site Inspection, Document Review and Environmental Audit Report. The cost not exceed \$1,500.00.

Environmental Compliance Group, Inc. (Environmental Consultants/Engineers) submitted a statement of qualifications and experience which is on file in the Town Clerk's Office. No fee was included.

50-93
 On a motion of Councilman Webster and seconded by Councilman Robinson, carried, all voting Aye, it was RESOLVED to accept the lowest responsible bid for the Willow Creek Project and award the contract to Silverline Construction of Burdett, New York in the amount of \$66,465.00.

On a motion of Councilman Robinson and seconded by Councilwoman Pierce, carried, all voting Aye, it was RESOLVED to go into Executive Session at 7:30 P.M.

Reason: Attorney Client Privilege (Section 1083) Subdivision 3 of the Public Officers Law

On a motion of Councilman Webster and seconded by Councilman Robinson, carried, all voting Aye, it was RESOLVED to come out of the Executive Session at 7:45 P.M.

51-93
 On a motion of Councilman Webster and seconded by Councilman Robinson, carried, all voting Aye, it was RESOLVED to grant permission to Karl Hadley to continue his Junkyard operation on a month by month basis. Mr Hadley was instructed that before the July 12, 1993 Town Board Meeting he must file with the Town Clerk a current lease with Mr. Brewer and preform necessary repairs to his fence and gates in order for his application for a renewal of his Junkyard License to receive further consideration by the Town Board.

Supervisor Garrison presented to the Board a cemetery committee dubbed the "Thanatopasis Commission". This would consist of a five (5) member commission to oversee the cleaning and regulations to both abandoned and potentially active cemeteries. The Board will set staggered terms for members and ask them to present a budget. Volunteer commissioners will be Town of Urbana residents and include Hilah Remailly, Loren Clark, Peter Doherty, Lloyd Scotchmer and Sam Presley Sr. This will be tabled until the June 28, 1993 Special Meeting.

The Minor Subdivision Survey will be tabled until the July 12, 1993 meeting.

The Town of Urbana Investment Policy has not been completed at this date.

Three Rivers Development will hold a meeting with the Village and Town Planning Boards July 1, 1993 at 7:00 P.M. in the Town Hall.

On a motion of Councilman Robinson and seconded by Councilman Green, carried, all voting Aye, it was RESOLVED to grant permission to the Hammondsport Volunteer Ambulance Corps, Inc. to conduct a Mass Casualty Incident on July 18, 1993 between the hours of 9:00 A.M. to 12:00 P.M. at the Town of Urbana Building , 41 Lake Street, Hammondsport, New York.

53-93
 Supervisor Garrison reported to the Board that a concrete box culvert, located on the John Milliron property on State Route 54, top caved in during last year snow storm. Every time it rains hard, the sluice overflows and run across the properties and across the highway. Mr. Milliron is requesting that the Town of Urbana replace said culvert. Superintendent Bailey found no easements of record to the Town of Urbana nor any record that the Town of Urbana installed the concrete box culvert or are responsible to maintain said culvert.

The Public Opinion Poll indicates that the Town should continue to use the current Town Hall. A majorities called for enlarging the library space, restoring the first floor and exterior, renting available space to other groups and doing the work in small amounts and paying for it by yearly budgeting rather than borrowing monies to do all the work at once. A recommendation was made to do three things future, install storm windows in the children's room in the library; namely to adequately heat the building too and handle some exterior repairs. It was brought to Boards attention that the Town building may be placed on the Historical Registry. 54-93

Councilman Webster suggested that the Board write to the state asking to temporarily take it off the registry (not closing the door) until such time the Board learns of what it would mean to be placed on said registry, specifically, whether this would prevent the Town doing what they wanted to do with said building. The Supervisor was directed to responded with such a letter.

On a motion of Councilman Green and seconded by Councilman Webster, carried, all voting Aye, it was RESOLVED to appoint Scott Burg to the Zoning Board of Appeals to fill the unexpired term of William Weeks. Term of Office to December 31, 1997. 55-93

On a motion of Councilman Robinson and seconded by Councilman Webster, carried, all voting Aye it was The following resolution was adopted:
WHEREAS, the City of New York operates a facility for the homeless people in the Town of Chester, New York, and

WHEREAS, the Towns of Chester and Blooming Grove have and are experiencing difficulties with individuals who reside at the facility causing public safety and health concerns, and

WHEREAS, the Towns of Chester and Blooming Grove have ascertained to their satisfaction that a certain number of the residents at the facility are the subject of outstanding criminal warrants, and 56-93

WHEREAS, no screening of criminal records for outstanding warrants, etc. is preformed by the City of New York prior to placing the residents at this facility, and

WHEREAS, the Town of Chester and Blooming Grove have requested the help of other municipalities in the state to help insure passage of legislation designed to require criminal record checks prior to admission to this non-secure residential facility (S2150 and A2526),

NOW THEREFORE BE IT RESOLVED THAT THE TOWN OF URBANA supports the Towns of Chester and Blooming Grove in their desire to have the above bills enacted into law, and

BE IT FURTHER RESOLVED that a copy of this resolution be sent to the State Senator and State Assemblyman representing the Town of Urbana, with our request to support said bill(s), and

BE IT FURTHER RESOLVED that a copy of this resolution be sent to the Town Supervisor of the Town of Chester.

Councilman Robinson understands that the Taylor Wine (Vintner's International Winery) is not putting any more monies into their radio tower. Councilman Robinson suggested that an investigation be done about the possibility of installing one on the top hill of the of the new Town land where the new Town Barn will be located. He also added that he would like to invite the Hammondsport Central School, Hammondsport Ambulance and the Village of Hammondsport to use this radio tower along with the Town of Urbana. Councilman Robinson also suggested, that beside Highway Superintendent Bailey's 8 units that two portable units are needed for road traffic and emergencies namely, one base unit for the barn, and one unit for the Town Office.

Supervisor Garrison reported to the Board that the Village of Hammondsport had three bids for the repairs of the docks at the head of the lake from D.L. Sick Lake Construction, Veley Enterprises and Yartym Construction Co., Inc. all from Hammondsport, New York. The Town Board felt that the bids were rather high and asked to have a re-bid again now that the water had receded. They suggested that the Supervisor get in touch with the bidders and have new bids submitted by June 28th and work completed by July 4, 1993. Attorney Flynn recommended the safest course of action would be to preclude any use of the docks until repairs are completed.

On a motion of Councilman Webster and seconded by Councilwoman Pierce, carried, all voting Aye, it was RESOLVED to authorize the Supervisor to contact D.L. Sick Lake Construction, Veley Enterprises and Yartym Construction Co., Inc and ask these bidders to rework their estimates for the repairs to the dock. The project will be awarded on June 28th and work completed July 4th.

The Town of Urbana Planning Board will have proposed Local Legislation concerning the Road Side Stands for the June 28th meeting.

Supervisor Garrison will investigate the cost and the installation of some type of lighting for the playground area between the Library and Lee Williams property.

58-93
New York State Department of Labor Richard Bunnell, Safety and Health Inspector of Binghamton, New York sent to the Town of Urbana a " Hazardous Material Response Plan" that the Town should implement with Town/Village, Highway Dept/Village Street Dept, Fire Dept/Ambulance and Fix Location/Transit. It should include 1. Emergency Response Plan, 2. Elements of an Emergency Response Plan, 3. Procedures for Handling Emergency Response, 4. Skilled Support Personnel, 5. Specialist Employees, 6. Training, 7. Trainers, 8. Refresher Training, 9. Medical Surveillance and Consultation, 10. Chemical Protection Clothing and 11. Post-Emergency Response Operations.

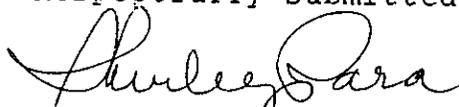
Highway Superintendent Bailey asked Board's permission to look for specifications for a new truck. Board instructed him to obtain all relevant information and to present it to the July 12th meeting.

Councilman Webster requested Highway Superintendent Bailey to check on a driving course for his highway employees. Councilman Webster stated that there is an instructor at Hornell DOT Office who will provide training and give the actual road test. There is no cost to the Town for this service.

Registrar turned fees in the amount of \$380.00 to the Supervisor.

On a motion of councilman Webster and seconded by Councilman Robinson, carries, all voting Aye, it was RESOLVED to adjourn the meeting at 10:00 P.M.

Respectfully submitted,


Shirley Para
Town Clerk

TOWN OF URBANA BOARD MINUTES

JUNE 28, 1993

The Town Board of Town of Urbana held a Special meeting June 28, 1993 at 7:00 P.M. in the Town Hall, 41 Lake Street, Hammondsport, New York, concerning Hunt Engineers and Architects for the advanced plans of the new Town Highway Maintenance Facility.

Present: Supervisor William Garrison
 Councilman Erwin Robinson, Donald Green L. John Webster
 Councilwoman Frances Pierce
 Attorney for the Town Brian C. Flynn
 Representative from Hunt Engineers and Architects, Jeffrey Drake
 Planning Board members William Venema, Robert Magee and Randy Robinson
 About 30 local citizens
 Town Clerk Shirley Para

Absent: Highway Superintendent Douglas Bailey

Supervisor called the meeting at 7:00 P.M..

The Supervisor brought to the Board's attention that a separate Abstract is to be used in the paying of the engineers fees for the new Highway Maintenance Facility.

The Planning Board submitted a working draft regarding Roadside Vending. The Planning Board established the following objectives:

1. To provide and allow the sale of farm produce and retail products.
2. To place uniform control on roadside vending, peddling and soliciting.
3. To address hazardous traffic conditions caused by roadside vending.
4. To require a ar licensing procedure for "door to door" salespersons.
5. It also agreed to change from 45 days to 60 days the time period that a vendor can operate any roadside stand.

Final draft to be approved by the Town Board and a Public Hearing scheduled.

On a motion of Councilman Webster and seconded by Councilman Robinson, carried, all voting Aye, it was RESOLVED to authorize the Supervisor to pay all Engineering Fees, Abstract #6, claims #1 to claims #2, totalling \$6,476.65.

Jeffrey Drake and Engineers from Hunt Engineers and Architects of Corning, New York presented to the Board the advanced plans for the new Town Highway Maintenance Facility. He presented contract document and technical specifications; such as specs on drawing, layout sheets. Recommend bidding of extra bays; Alt #1 Extra Bay, Alt #2 Extra Bays. Looking at moving door to rear of building from end frame. A layout for Wicks Law which would include 4 contract HVAC, Plumbing, Electrical and General. Recommend that the plans and specifications be sold at the Town Clerk's Office Town Hall. Well tests have been completed 6/25/93 10 gal/minute. Perk test for septic design has been coordinated with the Town of Urbana Watershed Inspector as of 6/25/93. The following schedule would be to advertise for bids July 9th. To open bids July 26th at 3:00 P.M. at a Special Meeting and Hunt Engineers will give their recommendations on the submitted bids at a Special Meeting to be held July 26th at 7:00 P.M. Bids would be awarded at the Special Meeting July 26th. Construction would begin in Mid August and would be completed November 30, 1993.

On a motion of Councilwoman Pierce and seconded by Councilman Green, carried, all voting Aye, it was RESOLVED that plans and specifications for the new Town Highway Maintenance Facility will be sold at the Town Clerk's Office, Town Hall.

On a motion of Councilman Webster and seconded by Councilwoman Pierce, carried, all voting Aye, it was RESOLVED to authorize Hunt Engineers and Architects to move the end door to behind the back of the new Town Highway Maintenance Facility pursuant to the recommendation of Hunt Engineer.

Three bids were submitted for the Environmental Audit for the old Town barn located at Liberty Street.

- 60-93
1. Fagan's Engineers of Elmira, New York at a cost not to exceed \$2,000.00.
 2. Hunt Engineers and Architects of Corning, New York at a cost not to exceed \$1,500.00.
 3. Environmental Compliance Corp with a statement of qualifications and expenses with no fee included.

61-93

On a motion of councilman Robinson and seconded by Councilman Green, carried, all voting Aye, it was RESOLVED to award to Hunt Engineers and Architects of Corning, New York the bid of \$1,500.00 for the Environmental Audit on the old Town Barn.

The Town of Urbana resolved to create a commission (which will be known as "The Thanatopsies Commission") which will administer to all gravesides and cemeteries, needed some amendments to the resolution as follows:

- 62-93
1. The commission's duties and responsibilities will be to present recommendations to the Town Board of Urbana.
 2. The Board will consist of five (5) residents of the Town of Urbana.
 3. Town Board to set terms of office from one (1) to five (5) years so that membership will staggered after initial appointed terms are completed and future terms to be five (5) years.
 4. Charter Members will be:

| | |
|--------------------|----------------------|
| Samuel Presely Sr. | Term one (1) year |
| Hilah Remaily | Term Two (2) years |
| Loren Clark | Term Three (3) years |
| Richard Hamilton | Term Four (4) years |
| Lloyd Scotchmer | Term Five (5) years |

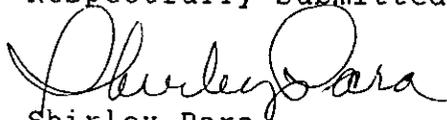
On a motion of Supervisor Garrison and seconded by Councilman Robinson, carried, all voting Aye, it was RESOLVED to adopt the amended Cemetery Commission with the Charter members and terms.

The Town Board received one resubmitted bid for the repairs to the boat docks located at the Head of the Lake. Velej Enterprise of Hammondsport, New York submitted a bid of \$7,750.00. Board felt that the rebid was still too high considering that monies would be difficult to find in this year's budget. It was also suggested that the damaged portion of the docks could be cleared away and piling sawed off or pulled out. This would still leave five (5) remaining boat docks. On Board recommendations the fixing of the damaged docks by the recent flooding will not be done until the work is budgeted for the 1994 budget.

On a motion of Councilman Green and seconded by Councilwoman Pierce, carried, all voting Aye, it was RESOLVED to find the most practical method to repair the damaged docks and to alleviate the possibility of liability.

Councilman Robinson and seconded by Councilman Green, carried, all voting Aye. it was RESOLVED to adjourn the meeting at 8:40 P.M.

Respectfully submitted,


Shirley Para
Town Clerk

TOWN OF URBANA BOARD MINUTES

JULY 12, 1993

The Town Board of the Town of Urbana held their Regular Meeting July 12, 1993 at 7:00 P.M. in the Town Hall, 41 Lake Street, Hammondsport, New York

Present Supervisor William Garrison
 Councilman L. John Webster, Donald Green,
 Erwin Robinson
 Councilwoman Francis Pierce
 Attorney for the Town Brian C. Flynn
 Highway Superintendent Douglas Bailey
 About 15 local Citizens
 Town Clerk Shirley Para

Supervisor Garrison called the meeting to order at 7:00 P.M.

On a motion of Councilman Webster and seconded by Councilman, carried, all voting Aye, it was RESOLVED to approve the Board minutes of June 14th, 1993.

On a motion of Councilman Robinson and seconded by Councilwoman Pierce, carried, all voting aye, it was RESOLVED to approve the corrected Board's minutes at the Special Meeting held June 28th, 1993.

On a motion of Councilwoman Pierce and seconded by Councilman Green, carried, all voting Aye, it was RESOLVED to authorize the Supervisor to pay all General Fund bills, Abstract #7, claims 205 to claims 224, totalling \$1,812.42.

On a motion of Councilman Green and seconded by Councilman Webster, carried, all voting Aye, it was RESOLVED to authorize the Supervisor to pay all Highway Fund bills, Abstract #7, claims 109 to claims 131, totalling \$6,869.82.

On a motion of Councilman Robinson and seconded by Councilman Webster, carried, all voting Aye, it was RESOLVED to authorize the Supervisor to pay all Capital Reserve Fund bills, Abstract 7, claims 3 to claims 4, totalling \$1,456.44.

Supervisor Garrison reported to the Board that the Special Meeting scheduled for the opening and awarding of the bids for the new Town Highway Maintenance Facility will be July 28th instead of July 26th and will be held at 3:00 P.M. and 7:00 P.M.

Supervisor Garrison is scheduled to have a meeting with Vincent Spagnoletti of the Steuben County Highway Department concerning the possibility of a joint salt storage barn in the near future with the Town.

Supervisor Garrison reported to the Board that the new Investment Policy is still in the making. Councilwoman Pierce is assisting the Supervisor on this project.

63A.94
 Karl Hadley's matter was continued by the Town Board for another month. Mr Hadley did submit a new lease between Mr. Ralph Brewer and himself but other commitments that the Board had asked him to do had not been met as of this date. Supervisor Garrison asked if the Town really needed this junkyard as Bath has a well operated one. Councilman Webster stated that he would hate to see a business legislated out because, without a junkyard, the Town of Urbana would find its gullies and ditches full. The Board would act against the junkyard if Mr Hadley operates his business outside its boundaries. If it were expanding Mr. Hadley would need a "Site Plan Review". It was suggested that Mr. Hadley be invited to the next Board Meeting August 9th. Also, the Board directed the Town Clerk to address a letter to Mr. Hadley.

It was suggested that Code Enforcement Officer Oliver keep monitoring on Hadley's junkyard and also the Reverend Alfred Allen's property at Randallville Hill Road.

On a motion of Councilwoman Pierce and seconded by Councilman Webster, carried, all voting Aye, it was RESOLVED to authorize the Supervisor to contact the New York State Police, instructing them to check on Mr. Ralph Brewer's operation of his used cars and to make sure the vehicle are registered and in compliance with State Regulations.

On a motion of Councilman Webster and seconded by Councilwoman Pierce, carried, all voting Aye, it was RESOLVED to direct the Town Clerk to draft a letter to Mr Karl Hadley thanking him for the new lease and his intention to the use of the crusher in his junkyard. Also stating that he should move forward with the repairs of the fence and gates, and instructing him that, if his business is expanding the original boundaries, it would interfere with the issuance of his license and would also require a Site Plan Review. 93

The Town Board has directed Highway Superintendent Bailey to make an estimated cost on the John Milliron's property repair and report at next Board Meeting. It is still not determined as to whose responsibility this project will be, Mr. Milliron or the Town of Urbana. Until such time as this determination is made the project will not move forward.

Joseph Littleton appeared on behalf of the Keuka Watershed Improvement Corp. (KWIC) asking for the Town of Urbana's support on the Intermunicipal Agreement which calls for a professional watershed manager to insure enforcement and to provide design services to the public for a reasonable fee. All Towns and Villages will share and share alike on the KWIC budget. This would mean about a \$5,000.00 budgeted cost per year or higher. The Urbana Town Board goes on record supporting the formation of the KWIC but leaving ultimate control with the Towns and Villages governing bodies.

On a motion of Supervisor Garrison and seconded by Councilman Webster, carried, all voting Aye, it was RESOLVED to support the repealing of the Wicks Law Mandate and to provide the public owners the freedom to choose efficient construction methods. 93

Supervisor Garrison stated to the Board that he felt the Town should make a non-binding offer of \$1 Million to the Finger Lake Gas Co. that would have to be accepted, rejected or countered by a certain date. Town Attorney Flynn cautioned that such a move would be rather unwise since the Town does not yet know what the full scope of the purchase would entail. Town Board members are concerned about Finger Lakes Gas upholding its prior assurances that the Town would be given right of first refusal, which appears to have been not honored, for the purchase of said Company, especially since other parties are negotiating for the said Company. A letter stating such, would be written by the Town of Urbana to Paul Gioia, of First Albany Corporation, lead broker for the sale. 93

The Board instructed Supervisor Garrison to request from MRB an estimate and recommendations as to what size dual heating system the Town Hall would need. This would go out for bids.

The Board appointed Councilmen Webster and Green to the Lake Front Development Committee. Any interested Town of Urbana citizens may submit, in writing, their intent as to how and why they could like to serve on said committee.

Supervisor Garrison introduced legislation of Local Law No 1 of 1993 to the Town Board. A Local Law to provide for Regulations of Roadside Vending and Transient Merchants Within the Town of Urbana. It was also suggested to request from the Town of Urbana Planning Board, to formulate a Transient Vendor Permit by July 28th.

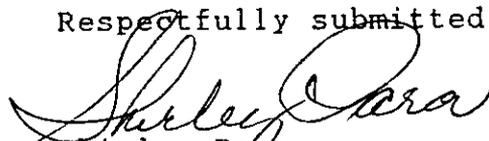
On a motion of Councilman Webster and seconded by Councilwoman Pierce, carried, all voting Aye. it was RESOLVED to hold a Public Hearing July 28, 1993 at 7:00 P.M. in the Town Hall, 41 Lake Street, Hammondsport, New York for the proposed Local Law No 1 of 1993 to provide for Regulation of Roadside Vending and Transient Merchants Within the Town of Urbana.

Councilman Robinson inquired about the transfer of funds for the Data Collection project. Supervisor reported that as soon as the contract is signed it will take place. Also asked if Keuka Maid has filed with the Town of Urbana proof of Insurance and Captain's License.. Supervisor said not at this time.

Registrar turned fees in the amount of \$790.00 to the Supervisor.

On a motion of Councilman Green and seconded by Supervisor, carried, all voting Aye, it was RESOLVED to adjourn the meeting at 9:35 P.M.

Respectfully submitted,


Shirley Para
Town Clerk

The Town Board of the Town of Urbana held a Special Meeting July 28, 1993 at 3:00 P.M in the Town Hall, 41 lake Street, Hammondsport, New York concerning the opening bids on the new Town of Urbana Highway Equipment Facility.

Present: Supervisor William Garrison
 Councilmen Erwin Robinson, Donald Green
 Attorney for the Town Brian C. Flynn
 Highway Superintendent Douglas Bailey
 Hunt Engineers and Architects, Charles Franze
 and Jeffrey Drake
 Town of Urbana Building Inspection George Appleton
 Town Clerk Shirley Para

Supervisor Garrison opened the meeting at 3:00 P.M.

Ten bid packages were picked up at the Town Clerk's office for the Town of Urbana Highway Equipment Facility. The Bid Packages consisted of four ways for bidding, General Construction, Plumbing, Electric, and Heating, Ventilation and Air Conditioning. Eight bids were submitted as follows:

| | | Alt I | Alt II |
|--|---|----------------------|----------------------|
| Keuka Construction 196 W. 6th St Corning, New York | General Base Bid 185,000 | 205,000 | 224,000 |
| Frey & Campbell, Inc. 87 Lake Street Hammondsport, New York | Plumbing Base Bid 27,600 Heating Base Bid 16,730 | 30,900 21,930 | 32,200 22,690 |
| Collins & Walton Plumb. 1525 Lake Street Elmira, New York 14902 | Plumbing Base Bid 22,000 Heating Base Bid 14,878 | 27,400 18,253 | 27,657 18,395 |
| Jones-Marinich, Inc. 6 Badger Street Endicott, New York 13760 | General Base Bid 196,500 | 21,900 | 43,000 |
| Ellison Wheeler, Inc. PO box 2299 Elmira Heights, New York 14903 | General Base Bid 209,000 | 229,00 | 259,000 |
| John Mill Electric, Inc. 3002 Grand Central Ave. Elmira Heights, New York 14903 | Electric Base Bid 26,300 | 2,500 | 2,100 |
| Finger Lakes Piping 154 Lenox Rd. Geneva, New York | Plumbing Base Bid 26,544 | 29,744 | 34,944 |
| Box Electric Co, Inc. 10 Morris Street Bath, New York 14810 | Electric Base Bid 24,700 | 2,500 | 2,500 |

66-93

The following picked up bids but submitted no bids:

Bardo Cox & Miller, Inc.
 PO Box 2
 Alba, PA 16910

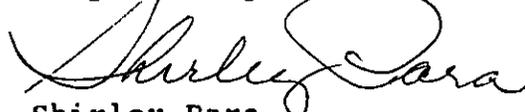
56
George Brayer, P.H.E
14 Curtiss Ave.
Hammondsport, New York 14840

On a motion of Councilman Green and seconded by Councilman Robinson, carried, all voting Aye, it was RESOLVED to close the bidding at 3:12 P.M.

Mr Franzese and Mr Drake, of Hunt Engineers and Architects, with Attorney for the Town Brian Flynn, will go over each bid and give their recommendations at the Special Meeting July 28, 1993 at 7:00 P.M.

On a motion of Councilman Robinson and seconded by Councilman Green, carried, all voting Aye, it was RESOLVED to adjourn the meeting at 3:13 P.M.

Respectfully submitted,



Shirley Para
Town Clerk

TOWN OF URBANA BOARD MINUTES

JULY 28, 1993

The Town Board of the Town of Urbana held a Public Hearing July 28, 1993 at 7:00 P.M. in the Town Hall, 41 Lake Street, Hammondsport, New York concerning a proposed Local Law No 1 of 1993 to provide for the Regulation of Roadside Vending and Transient Merchants within the Town of Urbana.

Present: Supervisor William Garrison
Councilmen Erwin Robinson, Donald Green, L. John Webster
Councilwoman Frances Pierce
Attorney for the Town Brian C. Flynn
Highway superintendent Douglas Bailey
Hunt Engineers and Architects Jeffrey Drake
Planning Board Robert Magee
4 local citizens
Town Clerk Shirley Para

Supervisor Garrison opened the Public Hearing at 7:00 P.M. on the proposed Local Law No 1 of 1993 to provide the Regulation of Roadside Vending and Transient Merchants within the Town of Urbana.

Councilman Webster raised the question if their was a Transient Permit ready. Robert Magee stated that one is in the making and will be ready soon. Councilman Webster also asked if a fee schedule had been set for the permit. Mr. Magee stated "no". It was than suggested that the fee be set at \$25.00 per permit

On a motion of councilman Webster and seconded by Councilwoman Pierce, carried, all voting Aye, it was RESOLVED to closed the Public Hearing at 7:07 P.M.

On a motion of Councilman Green and seconded by Councilman Robinson, carried, it was RESOLVED The Town Board of the Town of Urbana acting as Lead Agency conducted its SEQRA Assessment of Local Law Nol of 1993 providing for the Regulation of Roadside Vending and Transient Merchants within the Town of Urbana, Steuben County, New York. Based on the available information and its analysis of supporting documentation, the Town Board concluded, that the proposed action would not result in any significant adverse environmental impact.

67-93

| | | |
|-----------|---------------------|-----|
| Roll call | Councilman Robinson | Aye |
| | Councilwoman Pierce | Aye |
| | Councilman Green | Aye |
| | Councilman Webster | Aye |
| | Supervisor Garrison | Aye |

On a motion of Councilman Webster and seconded by Councilwoman Pierce, carried, it was RESOLVED to duly adopt Local Law No 1 of 1993 to provide for the Regulation of Roadside Vending and Transient Merchants within the Town of Urbana, Steuben County, New York.

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|-----------|---------------------|-----|
| Roll call | Councilman Robinson | Aye |
| | Councilwoman Pierce | Aye |
| | Councilman Green | Aye |
| | Councilman Webster | Aye |
| | Supervisor Garrison | Aye |

68-93

On a motion of Councilman Webster and seconded by Councilman Robinson, carried, it was RESOLVED to adopt a fee schedule of \$25.00 per permit for the Transient Vendor's Permit.

69-93

The bids for the four contracts, namely General Construction, Plumbing, Electrical and Heating, Ventilation and Air Conditioning, for the Highway Equipment Facility were opened at a Special Meeting held July 28, 1993 at 3:00 P.M. Hunt Engineers and Architects Charles Franzeie and Jeffrey Drake with Town Attorney Brian Flynn gave their recommendations to the following:

1. General Construction to Keuka Construction of Corning, New York
Alt II \$205,000.00
 2. Plumbing to Collins & Walton Plumbing & Heating of Elmira, New York \$ 27,400.00
 3. Heating, Ventilation, and Air Conditioning to Collins & Walton Plumbing & Heating of Elmira, New York \$18,253.00
 4. Electric to Box Electric Co., Inc. of Bath, New York \$27,200.00
- Total Construction cost \$277,853.00

Upon approval of the Town to award the above contracts, Hunt Engineers and Architects will prepare contract documents for the 4 agreements. The resolution will authorize the Supervisor to sign the individual agreements after contractors have executed them, submitted bonds and insurance certificates and after Town Attorney Brian Flynn has approved them. A preconstruction meeting and contract documents signing meeting with the contractors will be scheduled within 15 days of the date of approval. It was also suggested by Attorney Flynn that the Supervisor should check with William Venema, Chairman of the Town of Urbana Planning Board, to see if the Town will need a " Site Plan Review" for the new Town Highway Equipment Facility.

On a motion of Councilman Webster and seconded by Councilman Robinson, carried, it was RESOLVED to accept the recommendations of Hunt Engineers and Architects, President Charles Fanzese, that was presented by Jeffrey Drake, also of Hunt's, to award the bids for the new Town Highway Equipment Facility to Keuka Construction of Corning, New York for General Construction in the amount of \$205,000.00, to Collins & Walton Plumbing of Elmira, New York for Plumbing in the amount of \$27,400 and Heating in the amount of \$18,253.00, to Box Electric Co., Inc of Bath, New York for Electric in the amount of \$27,200.00. and to authorize the Supervisor to sign the four contracts with Keuka Construction, Collins & Walton Plumbing, and Box Electric Co., Inc. This is all contingent on the approval of Attorney for the Town Brian C. Flynn.

70-93

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|-----------|---------------------|-----|
| Roll call | Councilman Robinson | Aye |
| | Councilwoman Pierce | Aye |
| | Councilman Green | Aye |
| | Councilman Webster | Aye |
| | Supervisor Garrison | Aye |

On a motion of Councilwoman Pierce and seconded by Councilman Green, carried, all voting Aye, it was RESOLVED to approve the transfer of monies for Municipal Appraisal and Revaluation Company, for the Data Collection, in the amount of \$35,000.00, to be transferred from the Unexpended Fund Balance and set up an Appropriation Account A1355.41 in the amount of \$35,000.00.

71-93

Superintendent Bailey requested from the Board that an engineer be contacted to apply for the Mining Permit that is due this September for the gravel pit. It was suggested that Hunt Engineers and Architects be contacted and give an estimated cost for such services.

59

Supervisor Garrison reported to the Board that on August 3rd at 3:00 P.M. he was meeting with Dan Bowes, of Hunt Engineers and Architects, relative to the Environmental Audit on the old Town barn to do a "preliminary walk through" concerning the ditch on August 3rd at 3:00 P.M.

On a motion of Councilman Robinson and seconded by Councilwoman Pierce, carried, all voting Aye, it was RESOLVED to adjourn the meeting at 8:00 P.M.

Respectfully submitted,


Shirley Fara
Town Clerk

60
TOWN OF URBANA BOARD MINUTES

AUGUST 9, 1993

The Town Board of the Town of Urbana held their regular meeting August 9, 1993 at 7:00 P.M. in the Town Hall, 41 lake Street, Hammondsport, New York.

Present: Supervisor William Garrison
Councilman Erwin Robinson, Donald Green, L. John Webster, Councilwoman Frances Pierce
Attorney for the Town Brian C. Flynn
Highway Superintendent Douglas Bailey
Sole Assessor Luther Perkins Jr.
Steuben County Legislator Nomine David Stachnik
President of Hammondsport Library Nancy Drum
About 25 Local Citizens
Town Clerk Shirley Para

Supervisor called the meeting to order at 7:10 P.M.

On a motion of Councilman Webster and seconded by Councilman Green, carried, all voting Aye, it was RESOLVED to approve the Board Minutes of July 12, 1993.

On motion of Councilman Robinson and seconded by Councilwoman Pierce, carried, all voting Aye, it was RESOLVED to approve the Board Minutes of the Special Meeting held July 28, 1993 at 3:00 P.M.

On a motion of Councilman Robinson and seconded by Councilman Webster, carried, all voting Aye, it was RESOLVED to approve the Board Minutes of the Special Meeting held July 28, 1993 at 7:00 P.M.

On a motion of Councilman Green and seconded by Councilman Robinson, carried, all voting Aye, it was RESOLVED to authorize the Supervisor to pay all General Fund bills, Abstract #8, claims 225 to claims 248, totalling \$8,254.43

On a motion of Councilman Webster and seconded by Councilwoman Pierce, carried, all voting Aye, it was RESOLVED to authorize the Supervisor to pay all Highway Fund bills, Abstract #8, claims 133 to claims 159, totalling \$8,531.61.

On a motion of Councilwoman Pierce and seconded by Councilman Green, carried, all voting Aye, it was RESOLVED to authorize the Supervisor to pay all Capital Project Fund bills, Abstract #3, claims 5 to claims 6, totalling \$12,221.72.

72-93
On a motion of Councilman Webster and seconded by Councilman Robinson, carried, all voting Aye, it was RESOLVED to appoint Marcia States to the Lakefront Committee.

Attorney for the Town Brian C. Flynn was requested by the Board to contact Three Rivers Development for written confirmation of the status Lakefront grant application.

The Town of Urbana has started the Data Collection Project in preparation for going to 100% valuation in the Town Assessments. Mr. Perkins Jr., Solo Assessor, stated that a quote from last year was approximately \$37,500 and should be considered and allocated in the 1994 Budget. The schedule would be to finish the Data work in 1994, do the valuation in 1994 and be ready for 100% valuation in 1995.

73-93
On a motion of Councilman Webster and seconded by Councilman Robinson, carried, all voting aye, it was RESOLVED on the recommendation of the Fiscal Officer Garrison to adopt the 1993 Investment Policy.

Daniel Bower of Hunt Engineers and Architects will meet with the Highway Superintendent to proceed with Phase II of the old Town Barn. The present property will not be saleable until it is declared free from environmental problems.

On a motion of Councilman Webster and seconded by Councilwoman Pierce, carried, all voting Aye, it was RESOLVED to grant a Junkyard Permit to Karl Hadley subject to the following conditions from the Town Board;

74-93

1. To complete the fence repairs in front and to finish the upper side of fenceing which you volunteered to do.
2. To finish the crushing of the junk cars by mid October 1993.
3. To establish a holding area where white goods, etc. could be dropped off and be completely enclosed from view.
4. To finish any present and future crushing in a timely manner.

On a motion of Councilwoman Pierce and seconded by Councilman Garrison, carried, all voting Aye, it was RESOLVED to request from an engineering firm a design and cost for a collapsing concrete tunnel concerning John Milliron and Greg Miller properties.

75-93

The Town Board authorized the Supervisor to report back to the KWIC that the Board needs more time to review the Inter- Municipal Agreement before they will make a final decision.

David Stachnik of Hammondsport, New York came before the Board asking for support of his considering seeking of the District #5 seat on the Steuben County Board of Legislators. He stated that he his committed to decreasing government operation.

Nancy Drum, President of Hammondsport Public Library, asked three things of the Town Board;

76-93

1. That an increase of \$8,000 in library funding be included in the November referendum.
2. Consider the paying of medical benefits worth \$4,000 for the Librarian Director.
3. Storm windows be installed in the children's room.

It was suggested that two referendums could be presented on the November Election. One for \$8,000 and one for \$12,000 which would include the medical expenses. No resolution was made to do so.

Supervisor Garrison presented a proposal for a referendum to be placed on the November Election on the terms of the Supervisor and Councilmen. He proposed the Supervisor's term should be limited to two consecutive terms. He pointed out the a Supervisor could be returned to office after being out for a term and a Supervisor could run for a seat on the Town Board. Board's terms should be for two years with no limit on the numbers of terms. Supervisor feels that we should have more citizens coming forth. Councilman Webster pointed out that it takes a least two years to understand the process. Its already self limiting; if people don't like the job your doing they'll replace you.

On a motion of Supervisor Garrison and seconded by Councilwoman Pierce, carried, it was RESOLVED to limit the Supervisor's term to two consecutive terms and the Board's term to two years with no limit on number of terms.

77-93

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| Roll Call: | Councilman Webster | Nay |
| | Councilman Green | Nay |
| | Councilwoman Pierce | Aye |
| | Councilman Robinson | Nay |
| | Supervisor Garrison | Aye |

Supervisor reported to Board that he contacted MRB Group concerning the heating system in the Town Hall. Mr Krause, P.E., Project Manager of MRB, said that he would spend a 10 hour day making a study of the heating system and make a firm recommendation and draw up specification for the bidding process at a cost of \$750.00. The Board requested that the specification should address themselves to a natural gas and fuel burning systems. Also that the first area floor would be the primary heating concern for now.

78-92
On a motion of Councilman Pierce and seconded by Councilman Robinson, carried, all voting Aye, it was RESOLVED to hire Mr. Krause of MRB Group at a cost of \$750.00 for the drawing of specs for a heating system for natural gas and fuel burning and the first floor to be the primary heating concern.

On a motion of Councilman Robinson and seconded by Councilwoman Pierce, carried, all voting Aye, it was RESOLVED to adopt the 1994 Joint Youth Budget at a cost to the Town of \$25,000.

62
Margaret Doherty has resigned from the Town of Urbana Planning Board effective immediately as has William "Tony" Doherty Jr. from the Town of Urbana Zoning Board of Appeals. The Board excepted their resignations with deep regrets. Tony and Mardo have given many hours of dedicated service the two Boards. Their presents will be greatly missed. These two vacancies will be placed on the September Agenda.

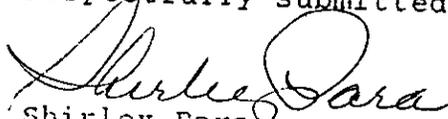
Councilman Webster inquired of the Supervisor if a work session would be in order to start preparing the 1994 Town of Urbana Tentative Budget. Supervisor preferred to present the Tentative Budget on his own.

On a motion of Councilman Robinson and seconded by Councilman Webster, carried, all voting Aye, it was RESOLVED to change the Regular Board Meeting from September 13th, to the September 20th.

Registrar turned fees in the amount of \$480.00 to the Supervisor.

On a motion of Councilman Webster and seconded by Councilman Robinson, carried, all voting Aye, it was RESOLVED to adjourn the meeting at 10:15 P.M.

Respectfully submitted,


Shirley Fara
Town Clerk

Town Board Minutes

September 20, 1993

The Town Board of the Town of Urbana held their Regular Meeting September 20, 1993 at 7:00 P.M. in the Town Hall, 41 Lake Street, Hammondsport, New York.

Present: Supervisor William Garrison
Councilmen L. John Webster, Donald Green, Erwin Robinson, Councilwoman Frances Pierce
Attorney for the Town Brian C. Flynn
Highway Superintendent Douglas Bailey
Community Center Representative Julia Erb
President of Hammondsport Library Nancy Drum
Town Building Inspector George R. Appleton
Planning Board member Robert Magee
About 40 local citizens
Town Clerk Shirley Para

Supervisor called the meeting to order at 7:05 P.M.

On a motion of Councilman Webster and seconded by Councilman Green, carried, all voting Aye, it was RESOLVED to approve the Board Minutes of August 9, 1993.

On a motion of Councilman Robinson and seconded by Councilwoman Pierce, carried, all voting Aye, it was, RESOLVED to authorize the Supervisor to pay all General Fund bills, Abstract 9, claims 249 to claims 276, totalling \$4,296.71.

On a motion of Councilman Green and seconded by Councilwoman Pierce, carried, all voting Aye, it was RESOLVED authorize the Supervisor to pay all Highway Fund bills, Abstract 9, claims 160 to claims 180, totalling \$6,317.75.

On a motion of Councilman Robinson and seconded by Councilwoman Pierce, carried, all voting Aye, it was RESOLVED to authorize the Supervisor to pay all Capital Project Fund bills, claims 7 to claims 9, totalling \$2,877.43.

On a motion of Councilwoman Pierce and seconded by Councilman Webster, carried, all voting Aye, it was RESOLVED that the Town Board of the Town of Urbana has approved a request from the Town Library Board that a certain proposition be submitted to the qualified electors of the Town of Urbana, authorizing the addition of the sum of Nine Thousand Dollars (\$9,000.00) to be added to the present sum of Nineteen Thousand Dollars (\$19,000.00) thus making a total sum of Twenty Eight Thousand dollars (\$28,000.00) to be raised by taxation for Library Account. 79-93

Julie Erb, Keuka College Senior, came before the Board asking for support to help establish a Community Center that would cater to the young and old with recreational and cultural activities for the greater Hammondsport area. The organizers see the Town Building as a potential home for the center. Ms. Erb states that right now they are "gathering data" for said center. They asked for a show of hands at the Board Meeting which unanimously approved the concept. 63

George Appleton, Building Inspector for the Town, came before the Board informing them that the current building permits do not address the mobile homes that are built 1975 or earlier. Mobile homes built 1975 or earlier are considered to be classified as homes not mobile homes by the New York State Code Division. Only homes built 1975 or later and have the "HUD Seal" and meet proper Town of Urbana Zoning requirements and addressed in our zoning Laws. Mobile homes owners who want to locate or relocate in the Town with units that were built 1975 or earlier will have to get a variance form the New York Code Division and the owner must pay the cost of this matter, not the Town. The Board felt this was matter for the Planning Board. 63

Clerk of the Works, George Appleton, asked the Board if they would consider waiving the Building Permit for the new Town Barn. He did state that the contractors are responsible for obtaining and paying for all permits required. Attorney Flynn stated that it should be noted that, 1. Can the Town Board waive each and every contractor associated with the Town project?, 2. If the Board can legally do so, then do they wish too waive such fees. Attorney Flynn will check on this matter.

80-93
On a motion of Councilman Robinson and seconded by Councilwoman Pierce, carried, all voting Aye, it was RESOLVED to waiver all Town related Building Permit fees contingent upon Attorney Flynn's favorable findings.

81-93
On a motion of Councilman Webster and seconded by Councilman Green, carried, all voting Aye, it was RESOLVED to waiver all Town related fees concerning the new Town Barn project. This is contingent on Attorney Flynn's favorable findings.

Supervisor Garrison stated that the Willow Creek Point project that was to start September 21, 1993 has not as yet started. Silverline Construction stated that due to the delay in the shipment of the box culvert, they are requesting a 45 days extension to complete said project. Attorney Flynn suggested that Silverline Construction put in writing to the Board the reasons why the box culvert is not here, when they ordered the box culvert and why they can't complete the project. Supervisor will contact Silverline Construction asking for a written explanation of the situation.

The Board requested from the Supervisor the status on the Wilbur Wheeler's right-of-away. Attorney Flynn stated that they are waiting for a survey description of the right-of-away from McConnell/Muller Surveyors. The descriptions is 25 ' wide from Winding Stairs following the Finger Lake Trail to the big gully. Attorney Flynn to draw up contract.

Question was asked of the Supervisor if he had contacted the Planning Board concerning the new Town Barn project referring to the Site Plan Review. Supervisor had not as yet, but Mr. Magee, member of the Planning Board, was in the audience and was asked said question. Mr Magee stated that they would not need a Site Plan Review.

Vicky Loucks, member of the Hammondsport Chamber of Commerce, came before the Board requesting permission to proceed with the project of erecting a "Welcome to Hammondsport" sign at the intersections of New York State Route 54 and 54A. A written Agreement was requested by the Board stating that if the Chamber of Commerce every dissolved or if said sign ever became in a state of disrepair than the Chamber of Commerce would be responsible for the removal of said sign associated therewith.

82-93
On a motion of Councilman Robinson and seconded by Councilman Webster, carried, all voting Aye, it was RESOLVED to approve the placement of a " Welcome to Hammonsport" sign at the intersections of New York State Route 54 and 54A. This approval is subject Town first receiving a written Agreement between the Chamber of Commerce and the Town of Urbana stating the Chamber's full responsibly to maintain such sign at its own cost.

Supervisor reported the Milliron and Miller project on New York State 54A is still ongoing. Supervisor stated that from the Engineer's standpoint the estimated cost for materials for the concrete piping section would be about \$20,000.00. Both Mr. Milliron and Mr. Miller have given prior notification that they see a problem concerning the drainage pipe. Supervisor stated that he felt that the Town is responsible for the repairs of said concrete box. Mr. Milliron stated that if the Town does not repair the problem that he would cover it. Attorney Flynn requested that the

Town Board investigate this matter and get all facts to him and a written report from the engineers before he can render a legal opinion herein. This matter eas than tabled until October meeting.

On a motion of Councilman Webster and seconded by Councilman Robinson, carried, all voting Aye, it was RESOLVED to appoint Citizen-at-Large Joseph Swarthout to the Lakefront Committee.

83-93

On a motion of Councilwoman Pierce and seconded by Supervisor Garrison, carried, it was RESOLVED to declare the Code Enforcement Officer's position vacant and accept applications from the public for said position.

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| Roll Call | Councilman Robinson | Nay |
| | Councilman Green | Nay |
| | Councilwoman Pierce | Aye |
| | Councilman Webster | Nay |
| | Supervisor Garrison | Aye |

On a motion of Supervisor Garrison and seconded by Councilwoman Pierce, carried, it was RESOLVED to appoint Robert Magee as Chairman of the Planning Board for the remainder of his term in office.

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| Roll call | Councilman Robinson | Aye |
| | Councilman Green | Aye |
| | Councilwoman Pierce | Aye |
| | Councilman Webster | Aye |
| | Supervisor Garrison | Aye |

84-93

On a motion of Councilman Green and seconded by Councilman Robinson, carried, it was RESOLVED to appoint Douglas McLoughlin to Fire Commissioner's Board to fill the vacancy of Arthur Chapman. Term September 20, 1993 to December 31, 1996.

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| Roll call | Councilman Robinson | Aye |
| | Councilman Green | Aye |
| | Councilwoman Pierce | Aye |
| | Councilman Webster | Aye |
| | Supervisor Garrison | Aye |

85-93

On a motion of Supervisor Garrison and seconded by Councilwoman Pierce, carried, it was RESOLVED to appoint L. Paul Wood to the Planning Board to fill the vacancy of Margaret Doherty. Term September 20, 1993 to December 31 1995.

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| Roll call | Councilman Webster | Aye |
| | Councilman Green | Nay |
| | Councilwoman Pierce | Aye |
| | Councilman Robinson | Aye |
| | Supervisor Garrison | Aye |

86-93

The Board made a "gentlemen's agreement" to appoint a person who lives along Keuka Lake to the next position on the Planning Board to maintain even geographical distribution of the seat.

On a motion of Councilman Webster and seconded by Councilman Robinson, carried, it was RESOLVED to appoint Edward Tyler to the Zoning Board of Appeals to fill the vacancy of Tony Doherty. Term September 20, 1993 to December 31, 1996.

87-93

On motion of Councilman Webster and seconded by Councilman Robinson, carried, it was RESOLVED to advertise for the position of a Co-Code Enforcement Officer and accept application of resume.

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| Roll call | Councilman Robinson | Aye |
| | Councilman Green | Aye |
| | Councilwoman Pierce | Aye |
| | Councilman Webster | Aye |
| | Supervisor Garrison | Aye |

The Town Board has declared the Municipal Building off limits to non-governmental meetings until it establishes a new policy on use of the facilities. Attorney Flynn advised the Board to determine which room(s) it would allow outside groups to use, set up a rental schedule to give them equal treatment, and to agree on a rate to be charged.

88-93

On a motion of Councilman Webster and seconded by councilman Robinson, carried, all voting Aye, it was RESOLVED to declare the Town Municipal Building off limits until a policy can be set up.

89-93

On a motion of Councilwoman Pierce and seconded by councilman Robinson, carried, all voting Aye, it was RESOLVED to authorize the Supervisor to sign the contract with the Southern Tier Regional Planning Board in the amount \$1,500.00 per year for computer consultant.

On a motion of councilman Webster and seconded by Councilman Robinson, carried, all voting Aye, it was RESOLVED to grant permission to set up a rabies clinic sometime in October.

An application of Contel Telephone of New York for a Franchise to lay and place and maintain equipment fixtures and other necessary property for transmitting and distributing telecommunication through and on the highways and other public places in the Town of Urbana. Tabled until Attorney Flynn reviews this matter.

The Town Board is considering the replacement of the present heating system in the Municipal Building with a dual burning furnace being capable of burning natural gas as well as being able to burn fuel oil and the installation of a 1,000 gal. fuel tank to be placed in cellar.

91-93

On a motion of Councilwoman Pierce and seconded by Councilman Green, carried, all voting Aye, it was RESOLVED to advertise for bid specifications for dual burning furnace capable of burning natural gas as well as being able to burn fuel oil and the installation of a 1,000 gal. fuel tank to be placed in the cellar. All installations to meet State Law Requirements.

Sole Assessor, Luther Perkins Jr. requested that \$37,400.00 be put into the 1994 budget for the valuation project in 1994.

Supervisor reported that the Tentative Budget presentation will be held September 27, 1993 at 7:00 P.M. at the Hammondsport Fire House.

A Work Session will be held October 12, 1993 at 7:00 P.M. on the 1994 budget.

92-93

On a motion of Councilman Robinson and seconded by Councilman Green, carried, all voting Aye, it was RESOLVED to approve the Planning Board members, James Presley, Robert Magee and Randy Robinson, and Attorney Brian C. Flynn to attend the New York Planning Federation 1993 Annual Planning and Zoning Institute, October 17 through October 20, 1993 at the Nevele in Ellenville, New York.

93-93

On a motion of Councilman Webster and seconded by Councilman Green, carried, all voting Aye, it was RESOLVED to complete the Fish Hatchery Road at an estimated cost of \$45,000.00 by R.C. Billings of Bath, New York.

94-93

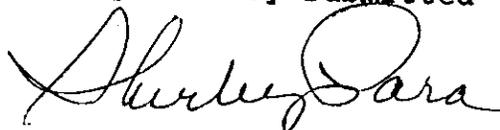
On a motion of Councilman Webster and seconded by Councilman Green, carried, all voting Aye, it was RESOLVED to grant permission to A.L. Blades of Hornell, New York to put pug mill mix on .6 miles of the South Lake Road at an estimated costs of \$18,705.00.

On a motion of Councilman Webster and seconded by Councilman Green, carried, all voting Aye, it was RESOLVED to grant permission to Allison and Daniels of Penn Yan, New York to install storm windows in the children's room in the Hammondsport Library at a cost of \$1,260.00. 95-93

Registrar turned fees in the amount of \$800.00 to the Supervisor.

On a motion of Supervisor Garrison and seconded by Councilman Webster, carried, all voting Aye, it was RESOLVED to adjourn the meeting at 11:10 P.M.

Respectfully submitted



Shirley Para
Town Clerk

Special Executive Session was held August 9, 1993 at 10:17 P.M. in the Town Hall, 41 Lake Street, Hammondsport, New York.

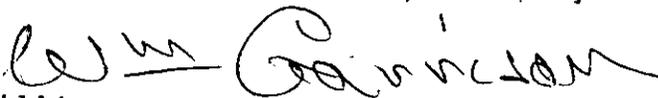
Supervisor Garrison called an Executive Session at 10:17 P.M.

Reason: Personnel Matter

On a motion of Councilman Webster and seconded by Supervisor Garrison, carried, all voting aye, it was RESOLVED to come out of Executive Session at 10:45 P.M.

On a motion of Councilman Green and seconded by Councilman Robinson, carried, all voting Aye, it was RESOLVED to adjourn the meeting at 10:47 P.M.

Respectfully submitted,



William Garrison, Supervisor

95-93
 An informational meeting was held commencing at 7:00 P.M.E.D.T on September 27, 1993, at the Hammondsport Fire Hall, Hammondsport, Steuben County, New York, concerning the tentative 1994 budget.

Present: Supervisor William Garrison
 Councilmembers Donald Green, Frances Pierce,
 Erwin Robinson, L. John Webster
 Recording Secretary Roxanne Gaylord
 Approximately Thirty (30) local citizens

Supervisor Garrison called the meeting to order at 7:00 P.M.E.D.T. He explained the state laws governing the budget process to the public present. He stated that as the Budget Officer, he is required to submit a tentative budget proposal to the Town Clerk by September 30th. The Town Clerk must in turn submit the proposal to the Board members by October 5th. In the absence of the Clerk, Supervisor Garrison stated that he himself had presented the Board members with copies of the tentative budget. He explained that the current meeting is not required by law, but that the law does require a public hearing on the preliminary budget which has been set for Wednesday, November 3, 1993. The law requires that the final budget be submitted by November 20th. The Supervisor also reminded the public present that when they receive their tax bill, county and village taxes, if applicable, will be included on the same bill as the town taxes.

Copies of the tentative budget were then made available to the public present. The figures were also projected on a screen. Supervisor Garrison reviewed the tentative budget figures by category, primarily addressing those line items for which changes had been proposed.

GENERAL FUND APPROPRIATIONS -- Personal services for the Town Board, Justices and Supervisor remained unchanged from 1993. Supervisor Garrison proposed an increase of \$500 for the Bookkeeper. Budgeted amounts for tax collection and Budget Officer remained unchanged; a line was added in the assessors category: \$37,400 to cover Phase II of the 100% valuation conversion project.

Personal services for the Town Clerk remained unchanged, however, personal services for the Deputy Clerk were reduced by \$1,000. Supervisor Garrison explained that this cut had been made based upon his comparison of the amount budgeted for 1993 to the actual year-to-date expenses for 1993, i.e., as three quarters of the year had past, and considerably less than three quarters of the budgeted amount had been expended, the amount budgeted for 1994 had been reduced accordingly. The Supervisor explained that he had evaluated all line items in this manner. Contractual expenses for the Attorney were reduced by \$500 and the \$80,000 budgeted for litigation in 1993 was eliminated.

With regard to engineering expenses, Supervisor Garrison explained that most engineering costs are now included with each specific job, rather than being put into a separate category. He stated that this practice more accurately tracks the actual total costs of each job. The Supervisor asked if there were any questions from the public concerning any items presented thus far. As there were none, he continued.

Supervisor Garrison proposed a slight reduction for elections. Regarding buildings, the Supervisor explained that the line amount for contractual expenses, \$40,000, remained unchanged, however, it had been broken down into seven categories: electricity, heating, phone, miscellaneous supplies, computer, paper supplies, renovation/repairs. Special items remained unchanged with exception of the line item amount for surveying, which was reduced

by \$1,500. The Supervisor stated that he did not foresee the need for much more additional surveying next year.

Under public safety, police and constable remained unchanged. Traffic control (signs) was reduced by \$1,000. Control of dogs remained unchanged. The Supervisor added that much of this money is recovered as revenue from dog licensing fees.

Under transportation, personal services for the Superintendent of Highways was rounded off from \$28,098 to \$28,100. Contractual expenses, (clothing allowance) remained unchanged. Contractual garage expenses were broken down into five categories: phone, electric, miscellaneous supplies, SafetKleen and oil. The proposed total of \$11,000 represents a reduction of \$4,000 from 1993. The Supervisor explained that this would be realized through savings on oil and electric in the new, more energy efficient garage.

The Supervisor proposed that the \$400 allocated to Veterans services be eliminated. The Supervisor explained that he had never received a request for these funds and stated that in his opinion, it does not make sense to include money in the budget and then not spend it. He stated that while it is true that unexpended funds can be carried over to the next year, he favored leaving money in the pockets of the taxpayers rather than putting it in the Town's bank account. He pointed out that it would not be advisable to underbudget either, and stated that he had tried to achieve the proper balance in his tentative proposal.

Historian remained unchanged, however the Supervisor proposed that the \$900 be split over two lines: \$450 for personal services and \$450 for contractual expenses. Adult recreation remained unchanged. Cemeteries was increased \$1,000. The Supervisor explained that this was in order to make up for many years of neglected maintenance. The Town's contribution to Area Hope for Youth remained unchanged.

Employee benefits remained unchanged, with the exception of a \$6,000 cut in hospital and medical insurance, due to a reduction in premiums. Bond anticipation remained unchanged. The Supervisor reported that the \$10,000 allocated in the 1994 budget represents the final payment on the bond. Interest payments on the bond decreased by \$200. Interfund Transfers (Capital Projects Fund) remained unchanged.

GENERAL FUND REVENUES -- The Supervisor commented that the only anticipated increase in revenue was an additional \$1,000 generated from the rental of real property, namely the dock rental paid by the Keuka Maid. The Supervisor explained that his approach to revenue is to estimate as conservatively as possible, rather than to count on money which may not come in. For example, he reported that the Town had just received an unanticipated \$7,500 in state revenue sharing. However, the Supervisor stated that he considers this to be a windfall of sorts and thinks it best not to count on such aid for next year.

GENERAL OV FUND APPROPRIATIONS -- General government support (contingent account) and public safety (police, personal services) remained unchanged. Supervisor Garrison stated that, with regard to the police department, there is some uncertainty as to how the village intends to structure the department next year and that, regardless of the type of plan the Village adopts, the Town must consider whether the services being received are worth the \$5,000 allocated. The Supervisor stated that in his opinion, the Town was not getting its money's worth.

Based upon the work load of the building inspector, the Supervisor proposed an \$800 increase for personal services under safety inspection. Personal services and contractual expenses for the Board of Health were eliminated as a result of an agreement with the Village whereby the village will hire the BOH doctor to

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serve both the Town and Village, and in turn, the Town will hire the Dog Control Officer to serve both municipalities. Personal services for the Registrar of Vital Statistics remained unchanged; contractual expenses were cut \$200 as the amount budgeted for 1993 had not been spent.

Playgrounds and recreational centers remained unchanged. On the recommendation of the Joint Youth Board, contractual expenses for youth programs were increased by \$5,000. Supervisor Garrison explained that there were 65 children from the Town enrolled in the six week summer program this year, which represents, should the line amount remain at the proposed \$25,000, a program cost of approximately \$400 per child. The Supervisor asked Councilman Robinson, a member of the Joint Youth Board, whether there has been any decision on the proposal that the school take over part of the youth program, thereby decreasing costs to the Town. Councilman Robinson reported that the decision had not been made as of yet, but that he hoped to have an answer prior to submission of the final budget.

Zoning remained unchanged. The Supervisor proposed a \$1,000 cut in personal services for planning, and a \$500 cut in contractual expenses. Environmental control was increased by \$2,645. The Supervisor explained that the proposed total of \$12,645 breaks down as follows: \$145 to Keuka Lake Outlet Compact (KLOC); \$5,500 to Keuka Watershed Improvement Cooperative (KWIC) for start-up costs, should KWIC become a reality; and \$7,000 for personal services for the watershed inspector. The Supervisor pointed out that the fact that KWIC costs must be approved as part of the budget just as any other line amount. He stated that in this way, the Town taxpayers retain a measure of control over KWIC's spending. He also explained that, due to the new wastewater law, there is much work to be done in with regard to septic inspections.

Under Undistributed, employee benefits remained unchanged with the exception of the elimination of Social Security, as the bookkeeper had informed the Supervisor that these expenses are not paid from this line.

GENERAL OV FUND REVENUES -- Revenues were unchanged as the Supervisor anticipated no increase.

HIGHWAY FUND APPROPRIATIONS, INSIDE VILLAGE -- The Supervisor proposed a \$2,000 cut in capital outlay (bridges) as only \$2,420 of the \$12,000 budgeted in 1993 had been spent so far this year.

HIGHWAY FUND REVENUES, INSIDE VILLAGE -- unchanged.

HIGHWAY OV FUND APPROPRIATIONS -- Supervisor Garrison stated that in 1993, at the request of the highway crew, the Town had changed from its system of compensatory time to paid overtime. He also pointed out that the highway workers had requested a .50 raise for 1993 and had been given a .25 raise. The Supervisor reported that these changes had worked out well and the Town was able to stay within the budget, with the exception of an anticipated shortfall of approximately \$4,000 for personal services for snow removal. However, he reported that the Town will be receiving reimbursement for expenses incurred during the March blizzard. At this point, the Supervisor asked that LeRoy Turner, representative from the highway workers, present their proposal for 1994.

Mr. Turner stated that the workers propose that their insurance premiums and benefits, clothing allowance, and time-off benefits remain unchanged, and that they receive a \$1.00 raise. Mr. Turner said that although the highway workers had received a \$500 across the board raise in 1993, after taxes, he personally sees only an extra \$3.00 per week increase in his take home pay. Mr. Turner explained that, according to Social Security Office

statistics, the cost of living had gone up 3.7% in 1991, 3.0% in 1992 and is anticipated to go up 2.0-3.0% this year. He stated that after examining the tentative budget, he had come to the conclusion that, taking into account the anticipated savings on health insurance premiums, the unanticipated money recently received from the state, and the unexpended money allocated to litigation in 1993, funds are available to finance a \$1.00 raise without raising taxes.

Supervisor Garrison explained that if the raise is approved, it would add slightly over \$10,000 to the personal services line. He added that the highway workers do a difficult and dangerous job and asked if anyone had any questions for Mr. Turner. A citizen commented that he does the same type of work for the county and feels that the Town workers deserve a raise. The Supervisor stated that he had made provisions for the raise in his tentative proposal by adding \$4,000 to the personal services line under snow removal. This \$4,000, added to the aforementioned money recently received from the state, would pay for the \$1.00 raise. The Supervisor explained that he had proposed sizeable cuts under contractual expenses and major repairs, as the money budgeted for this year had not been spent. He stated that he hoped that a major project such as Willow Point would not have to be undertaken next year. Supervisor Garrison stated that he fully expects to hear some reaction to these cuts prior to the final budget hearing. Under machinery, equipment was reduced by \$5,000 and contractual expenses were reduced by \$10,000. Employee benefits remained unchanged with the exception of hospital and medical. This line was reduced by \$12,000 due to savings on premiums. The Supervisor stated that this savings is another possible way to finance the raise for the highway workers. Interfund transfers remained unchanged.

HIGHWAY OV FUND REVENUE -- The Supervisor reported that the state legislature has appropriated billions of dollars in 1993 CHIPS and that he has been notified that the Town's share amounts to approximately \$50,000. He stated that he has also been notified of pending litigation against the state in this matter. Upon seeking advice at the county level as to whether or not to count on this money being available, the Supervisor was informed that, in anticipation of receiving its estimated share of CHIPS, approximately \$2 million, the county is going ahead with its project plans. Supervisor Garrison stated that although this matter does not directly affect the 1994 budget, it brings out a point to be considered. Again, he stressed that, in his opinion, state money should not be taken for granted.

LIBRARY APPROPRIATIONS -- The Supervisor stated that it was his understanding that any increase in library expenditures generated from Town tax money must be put before a referendum. That being the case, the \$9,000 increase requested by the library, included in the tentative budget, would be subject to a public approval. The Supervisor pointed out that the Town of Wayne is increasing its library contribution by \$1,000.

WATER DISTRICT APPROPRIATIONS & REVENUE -- unchanged.

The Supervisor then reviewed the budget summary found on the last page of the tentative budget document. He explained that the figures in the "fund balance" column represent the Town's savings. He stated that these savings may either be carried over from year to year, or used to finance parts of the budget. For example, the \$37,400 anticipated in 1994 for Phase II of the revaluation project, which he described as a one-time expense, could be financed through savings rather than through taxes. The Supervisor explained that decisions must be made regarding how much of the budget is to be financed through savings and how much through taxes. Following his tentative proposal, i.e., subtracting the estimated revenues and the fund balances listed from the

appropriations, the Supervisor concluded that the amount to be raised by taxes for 1994 would be approximately \$200,000 less than in 1993. In addition, he stated that he had examined the year-to-date balances and anticipates a carry-over of approximately \$165,000 in unexpended funds from 1993. This amount could then be subtracted from the amount to be raised by taxes in 1994.

The Supervisor then asked for questions or comments. He explained that any taxpayer is entitled to a copy of the budget and asked that any suggestions be presented to him in writing prior to the November 3 deadline.

Richard Falvey asked if, after subtracting the \$165,000 carry-over, the amount to be raised by taxes in 1994 would be approximately \$365,000 less than in 1993. The Supervisor replied that the \$165,000 does not take into account any major expenses for the remainder of 1993, such as a new heating system for the Town Hall, or any unforeseen highway expenses. Elsie Wood asked at what point the budget actually becomes final. The Supervisor explained that the budget becomes final when the Board votes to adopt it. This will take place at a public hearing held prior to the November 20th deadline. A citizen inquired as to what percentage of taxes levied are actually collected. Councilman Webster explained that 100% of the taxes levied by the Town are received by the Town, as the county re-levies any unpaid Town taxes and takes the loss upon itself. Paul Wood asked whether the Supervisor anticipates any large bills from the Town Attorney at the end of this year, to which the Supervisor answered that he did not. Richard Falvey stated that he wished to commend the Supervisor for his efforts in preparing the tentative budget.

The Supervisor asked for further questions or comments. As there were none, the meeting was adjourned at 8:33 P.M.E.D.T.

Respectfully submitted,

Roxanne F. Gaylord
Roxanne Gaylord
Recording Secretary

TOWN OF URBANA BOARD MINUTES

OCTOBER 11, 1993

The Town Board of the Town of Urbana held their regular meeting October 11, 1993 at 7:00 P.M in the Town Hall, 41 Lake Street, Hammondsport for the purpose of open bids for a dual burning furnace capable of burning natural gas as well as fuel oil.

Present: Supervisor William Garrison
Councilmen Erwin Robinson, Donald Green, L. John Webster
Councilwoman Frances Pierce
Attorney for the Town Brian C. Flynn
Highway Superintendent Douglas Bailey
About 25 local citizens
Town Clerk Shirley Para

The Supervisor called for opening of bids at 7:05 P.M.

Corgas of Corning, New York submitted two bids

- 1. Replace/expand existing heating system \$43,627.58
- 2. Alternate #4 Set back thermostats for existing thermostats model # F90-51 costs \$686.87

On a motion of Councilman Webster and seconded by Councilman Robinson, carried, all voting Aye, it was RESOLVED to reject all bids, because they were considerable higher than the projected cost that MRB Engineers had estimated, and to rebid said furnace for bid opening at the December meeting.

On a motion of Councilman Robinson and seconded by Councilwoman Pierce, carried, all voting Aye, it was RESOLVED to approve the August 9, 1993 Executive Session Meeting minutes.

On a motion of Councilman Webster and seconded by Councilman Robinson, carried, all voting Aye, it was RESOLVED to approve the September 20, 1993 Board Minutes as amended

On a motion of Councilman Robinson and seconded by Councilwoman Pierce, carried, all voting Aye, it was RESOLVED to approve the September 27, 1993 informational meeting minutes.

On a motion of Councilman Webster and seconded by Councilman Green, carried all voting Aye, it was RESOLVED to authorize the Supervisor to pay all General Fund bills, Abstract 10, claims 277 to claims 306, totalling \$3,759.15.

On a motion of Councilwoman Pierce and seconded by Councilman Robinson, carried, all voting Aye, it was RESOLVED to authorize the Supervisor to pay all Highway Fund bills, Abstract 10, claims 181 to claims 193, totalling \$6,264.78.

On a motion of Councilwoman Pierce and seconded by Councilman Green, carried, all voting Aye, it was RESOLVED to authorize the Supervisor to pay all Capital Fund Project bills, abstract 10, claims 10 to claims 11, totalling \$1,027.00.

On a motion of Councilman Webster and seconded by Councilman Green to hold a Public Hearing November 8, 1993 at 7:00 P.M. for Local Law no 2 of 1993 to amend Chapter 93 of the Code of the Town of Urbana Relative to Subdivision of Land and followed by a Public Hearing concerning a Franchise Application of Contel, New York to lay, place and maintain equipment, fixtures and other necessary property for transmitting and distributing telecommunications through and on the highways and other public places in the Town of Urbana, County of Steuben, and State of New York.

On a motion of Councilwoman Pierce and seconded by Councilman Webster, carried, all voting Aye, it was RESOLVED to authorize the Bookkeeper to transfer the following funds

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|--------------------------|------------|-------------------|------------|
| Decrease Account A9060.8 | \$1,048.76 | Increase A1220.4 | \$146.76 |
| | | Increase A8810.4 | \$902.01 |
| | | | \$1,408.46 |
| Decrease Account B8010.1 | \$ 693.26 | Increase B8020.1 | \$693.26 |
| Decrease Account DB268.0 | \$5,407.59 | Increase DB5110.5 | \$3,150.00 |
| | | Increase DB5110.4 | \$2,302.59 |
| | | | \$5,407.59 |

On a motion of Councilman Webster, and seconded by Councilman Robinson, carried, all voting Aye, it was RESOLVED to grant permission to Mr. Stanley Clark to moor the Keuka Maid at the Town of Urbana dock for the winter months. State requires Mr Clark to lift, check and clean the bottom of said boat every so many years. The Board requested that Mr. Clark make the DEC aware of this operation.

On a motion of Councilwoman Pierce and seconded by Councilman Webster, carried, all voting Aye, RESOLVED to accept Wilbur Wheeler's offer of a 50' right of way along the Finger Lakes Trail, following the old logging road to the Town of Urbana's property line. Attorney Flynn to draw up the said agreement.

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| Roll call | Councilman Robinson | Aye |
| | Councilman Green | Aye |
| | Councilman Webster | Aye |
| | Councilwoman Pierce | Aye |
| | Supervisor Garrison | Aye |

Co-Code Enforcement Officer position is to be advertised again as only person one has applied, in about 2 weeks the Town Board hold a Special Meeting and interview all applicants at that time.

On a motion of Supervisor Garrison and seconded by Councilman Robinson, carried, all voting Aye, it was RESOLVED that the Board has agreed to continue to allow the use of the Town facilities free of charge as long as any group schedules its activities with the Town Clerk and makes its own arrangements to be let into the building after regular business hours. The groups will also be asked to turn out lights, turn down thermostats and lock all doors when they are done.

Milliron and Miller problem on West Lake Road is a concern to the Board concerning the sluice. They feel this problem is not the Town's responsibility. Mr. Milliron said the sluice was plugged by the 1935 flood and that he had to knock the top off to open and clean it. The (concrete lined) sluice was partially open until Mr. Milliron covered it for safety sake because water escaping from the sluice eroded his foundation. Supervisor said the problem must be solved by the Town. Garrison reported that Hunt's Engineers estimated the cost of a 36" concrete pipe for the sluice to be \$20,000.00. Highway Superintendent Bailey stated that the only way you can fix it is to lay new concrete or lay new pipe, because the bottom of the structure is gone. The Board requested that the cost for this project should be considered in the 1994 Budget and also requested the Supervisor to contact an Engineering Firm to draw plans and furnish an estimated cost for said project.

On a motion of Councilman Webster and seconded by Councilwoman Pierce, carried, all voting Aye RESOLVED to open, clean the ditch and make the necessary repairs to stop future erosion on the Milliron's and Miller's property.

97-93

98-93

99-93

100-93

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| Roll call | Councilman Robinson | Aye |
| | Councilman Green | Aye |
| | Councilman Webster | Aye |
| | Councilwoman Pierce | Aye |
| | Supervisor Garrison | Aye |

Supervisor reported that he has had no reply from Paul Gioia, First Albany Corp., concerning the Town's interest in purchasing the Finger Lake Gas.

On a motion of Supervisor Garrison and seconded by Councilwoman Pierce, carried, all voting Aye, RESOLVED to authorize the Supervisor to execute the KWIC 161-93 Intermunicipal Agreement.

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| Roll Call | Councilman Robinson | Aye |
| | Councilman Green | Aye |
| | Councilman Webster | Aye |
| | Councilwoman Pierce | Aye |
| | Supervisor Garrison | Aye |

The Board requested that it receive copy of the KWIC minutes of each monthly meeting.

On a motion of Councilman Webster and seconded by Councilman Green, carried, all voting Aye RESOLVED that the Town Board of the Town of Urbana is in favor of the state to help complete its revaluation process in 1994-95 so that it will have 100% Assessments in place for 1995-96. 102-93

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| Roll call | Councilman Robinson | Aye |
| | Councilman Green | Aye |
| | Councilman Webster | Aye |
| | Councilwoman Pierce | Aye |
| | Supervisor Garrison | Aye |

Supervisor reported to the Board that Karl Hadley's Junkyard, which is owned by Ralph Brewer, is for sale. The Board is concerned that Mr. Hadley has not finished the crushing of junk cars or repairs to the fence. It was suggested that the Supervisor communicate with Mr. Hadley stating that, if the Town's requests are not met by October 30, 1993, Mr Hadley's Junkyard Permit may be revoked after a Public Hearing is held November 15, 1993.

On a motion of Councilman Robinson and seconded by Councilman Green, carried, all voting Aye, it was RESOLVED to authorize the Supervisor to write to Mr. Hadley stating that the Board's decision is, that if he does not finish the crushing of the Junk Cars by October 30, 1993, than Town Board will schedule a Hearing on the issue of revocation of his license. This also complies with the conditions of the Town's September 10, 1993 letter to Mr. Hadley namely references to "1", "3" and "4" therein. 103-93

Supervisor reported that the Department of Public Works, Vincent Spagnoletti, is concerned about the necessary amounts of garbage being dumped along Town Roads. The County is inquiring as to whether the Town is interested in helping fund an officer to work within the Sheriff's Department at a cost of \$40,00.00 per year. County expense would be \$11,200.00 and each Town's share would be \$900.00.

The Board requested the Supervisor to check with Daniel Bowes, Hunt Engineers and Architects, about the Phase II of the old Town barn.

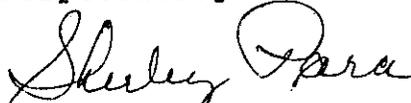
Contractors that have contracted with the Town of Urbana to build the new Town barn are obligated to pay for the permits to the Town.

Preliminary Budget Public Hearing to be November 3, 1993.

Registrar turned fees in the amount of \$530.00 to the Supervisor.

On a motion of Councilman Green and seconded by Councilman Robinson, carried, all voting Aye, it was RESOLVED to adjourn the meeting at 10:05 P.M.

Respectfully submitted,


Shirley Para
Town Clerk

Town of Urbana Work Session Minutes

October 12, 1993

The Town Board of the Town of Urbana held a Work Session October 12, 1993 at 7:00 P.M. in the Town Hall, 41 Lake Street, Hammondsport, New York

Present: Supervisor Garrison
Councilman Erwin Robinson, Donald Green, L. John Webster, Councilwoman Frances Pierce
Superintendent of Highway Douglas Bailey
Town Clerk Shirley Para
About 8 Local citizens

The Supervisor opened the Work Session 7:00 P.M.

Councilman Green stated "let the record show that the Budget Officer was asked at the August meeting if he needed assistance in the preparation of the Tentative Budget and he said he would do it alone. Also let it be known that the Budget Officer did not give the Board members and department heads Budget Estimates form to be completed by September 20th, as required by law, so he could take these into consideration in the preparation of the Tentative Budget."

ET

The Budget Officer presented the budget at a total of \$886,545.00.

The Board and Budget Officer Garrison went line item by line item. Board did increase in the General Fund the Town Clerk's salary \$200.00, Registrar \$200.00 and Tax Collectors \$100.00. The Assessors Clerk from \$4,900.00 to \$5,900.00. Buildings (computer) from \$5,000.00 to 3,000.00. Zoning form \$1,000.00 to \$1,600.00. Planning raised \$2,500.00 In the Highway Fund Capital Outlay was raised \$2,000.00, General Repairs in Contractual from \$30,000.00 to 65,000.00, Machinery raised \$30,000.00, Snow Removal raised \$1,000.00, Capital Project Fund raised \$40,000. This would estimate an increase to the budget about \$117,000.00 with changes.

On a motion of Councilman Robinson and seconded by Supervisor Garrison, carried, all voting Aye, it was RESOLVED to adjourn the Work Session at 10:08 P.M.

Respectfully submitted,
Shirley Para
Shirley Para
Town Clerk

Town of Urbana Board Minutes

October 20, 1993

The Town Board of the Town of Urbana held a Special Meeting October 20, 1993, at 4:00 P.M. in the Town Hall, 41 Lake Street, Hammondsport, New York, concerning the Tentative Budget.

Present: Supervisor William Garrison
Councilmen L. John Webster, Donald Green, Erwin Robinson and Councilwoman Frances Pierce
Town Clerk Shirley Para

Supervisor called the Special Meeting to order at 4:00 P.M.

Supervisor and Board reviewed the Tentative Budget line item by line item. Changes made are as follows :

Supervisor, Personal Services, from \$10,950.00 to \$9,950.00.
Budget Officer Personal Services form 0 to \$1,000.00.
Historian Personal Services from \$450.00 to 0. Historian Contractual from \$450.00 to \$900.00.
Snow Removal Personal Services from \$90,000.00 to \$92,020.00.

104-93

On a motion of Councilman Webster and seconded by Councilwoman Pierce, carried, all voting Aye, it was RESOLVED, that the Town Board of the Town of Urbana, having view the Tentative 1994 Budget and having made changes, documented in the Minutes of October 12th, 1993, hereby schedule a Public Hearing on the Preliminary Budget, to be held on November 3rd, 1993 at 7:00 P.M. in the Town Municipal Building, further, that this Budget be filed with the Town Clerk, along with required schedules of estimated surplus by Fund, Special Reserves, Salaries, and Wages, and statement of Debt, with copies to be made available for inspection by the Public, no later than 9:00 A.M. on October 27th, 1993.

On a motion of Councilwoman Pierce and seconded by Supervisor Garrison, carried, all voting Aye, it was RESOLVED to adjourn the meeting at 5:00 P.M.

Respectfully submitted,

Shirley Para
Shirley Para, Town Clerk

TOWN OF URBANA BOARD MINUTES

OCTOBER 28, 1993

The Town Board of the Town of Urbana held a Special Meeting October 28, 1993 at 4:00 P.M. in the Town Hall, 41 Lake Street, Hammondsport, New York concerning the Town of Urbana Highway Employees's wages.

Present Supervisor William Garrison
Councilmen Erwin Robinson, Donald Green, L. John Webster and Councilwoman Frances Pierce
Highway Superintendent Douglas Bailey
Applicant for Co-Code Enforcement position William Brooks of Branchport, New York and Arnold Drake of Bath, New York
Highway Employees LeRoy Turner, Glenn Chrysler, Clarence Morehouse, William Finch, Leonard Martin and Gerald Karns
Karl Hadley of Hadley's Junkyard
Town Clerk Shirley Para

On a motion of Councilman Webster and seconded by Councilwoman Pierce, carried, all voting Aye, it was RESOLVED to go into Executive Session at 4:00 P.M.

RE: Personnel Matter

On a motion of Councilman Green and seconded by Councilman Robinson, carried, all voting Aye, it was RESOLVED to come out of Executive Session at 4:35 P.M.

After a lengthy discussion concerning the Town of Urbana Highway Employees's the Town employees requested an \$1.00 per hour raise for the hourly workers. They felt that the increase of the cost of living should merit such a raise. They did state that they were satisfied with their vacation time, clothing allowance, overtime and insurance. They also stated that their job, especially in the winter months, was very hazardous. After much consideration, the Board decision's was to increase the salary to .70 cents per hours for the hourly Highway Town Employees and \$1,465.00 yearly increase for the Highway Superintendent.

On a motion of Councilman Webster and seconded by Councilwoman Pierce, carried, all voting aye, RESOLVED to increase the Highway Employees salary to .70 cents per hour for the hourly workers and \$1,465.00 yearly increase for the Highway Superintendent.

105-93

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| Roll call | Councilman Robinson | Aye |
| | Councilman Green | Aye |
| | Councilwoman Pierce | Aye |
| | Councilman Webster | Aye |

It was brought to the Board's attention that Gerald Karns was promised a change in job description and a 3% increase in salary about 4 years ago. His job description was changed from laborer to MEO but no increase in salary. The Board felt that after the interim he deserved said raise.

On a motion of Councilman Webster and seconded by Supervisor Garrison, carried, all voting Aye, it was RESOLVED to grant Gerald Karns an increase in salary from \$10.90 to per hour to \$11.11 effected with the next pay period.

106-93

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Karl Hadley came before the Board requesting an extension on the time frame concerning the crushing of junk cars. The deadline is October 30th, 1993. He stated that he was having contract problems with his present crushing company. He now is trying to contact another contractor who has an opening and could do the crushing around Christmas time. Councilman Robinson stated that he felt that Mr. Hadley was giving the Board the same run around that he had before. Mr. Robinson said that there have been many complaints about the condition of the junkyard, and that Mr Hadley has had ample time to address some of the conditions set forth. He also stated that white goods have been brought into said junkyard from other Townships. He feels that Mr. Hadley should be shut down. The Board stated he still has until October 30th to comply, and he should keep the Board aware of his progress. The Board will make their decision at their November meeting.

107-93
On a motion of Councilman Webster and seconded by Supervisor Garrison, carried, all voting Aye, it was RESOLVED to appoint Mr. William Brooks of Branchport, New York as the Co-Code Enforcement Officer.

Councilman Webster felt that Mr. Brooks should work with Code Enforcement Officer Oliver for a least a month before he works on his own.

On a motion of Supervisor Garrison and seconded by Councilwoman Pierce, carried, all voting Aye, it was, RESOLVED to adjourn the meeting at 6:00 P.M.

Respectfully submitted,


Shirley Para
Town Clerk

Town of Urbana Board Minutes

November 3, 1993

The Town Board of the Town of Urbana held a Public Hearing November 3, 1993 at 7:00 P.M. in the Town Hall, 41 Lake Street, Hammondsport, New York for the purpose of the hearing of the 1994 Preliminary Budget. Affidavit of ad is on file in the Clerk's Office.

Present: Supervisor William Garrison
 Councilmen Erwin Robinson, Donald Green, L. John Webster and Councilwoman Frances Pierce
 Superintendent of Highway Douglas Bailey
 Bath Area Hope for Youth Sherry Parks
 President of the Hammondsport Library Nancy Drum
 About 25 local citizen
 Town Clerk Shirley Para

Supervisor called the Public Hearing to order at 7:00 P.M. concerning the 1994 Preliminary Budget

Supervisor presented the 1994 Preliminary Budget line item by line item. Some of the comments from the public were concerning the increase in the Town Highway Employees raise in salary of 70 cents per hour for hourly employees.

Robert Magee, chairman of the Planning Board, submitted the following considerations to the budget:

| | |
|----------------------|------------|
| Secretarial Expenses | \$1,200.00 |
| Educational Expenses | \$1,500.00 |
| Planning Study | \$5,000.00 |

Sherry Parks, Bath Area Hope for Youth, stated that the organization does a lot of work with local children. There is a part time councilor two days a week at the Hammondsport School, and about 30 to 50 children are helped per year. Teen pregnancy and drug and alcohol problems are also addressed. She stated that the organization is very active in this area and monies are always needed for the said program.

Nancy Drum came before the Board requesting that they discount many of the "no" votes of the Library Proposition. The Library Board believes that the majority of the people support the library and their services. The Library Board requests that the Town Board will support the \$28,000 requested for the 1994 Town Budget.

Supervisor stated that the following Fund Balance are:

| | |
|----------------------------|--------------|
| Fund Balance in General A | \$12,759.85 |
| Fund Balance in General B | \$38,910.91 |
| Fund Balance in Highway DA | \$19,898.52 |
| Fund Balance in Highway DB | \$117,412.92 |

Councilmen Webster and Green stated that they felt that no less than \$100,000.00 should be left in the General Fund Balance. The 1994 Town Budget would total \$1,014,877.00.

The adoption of the 1994 Town of Urbana Budget will be held at their regular meeting November 8, 1993.

On a motion of Councilman Green and seconded by Supervisor Garrison, carried, all voting Aye, it was RESOLVED to close the Public Hearing at 9:40 P.M.

On a motion of Supervisor Garrison and seconded by Councilman Webster to adjourn the meeting at 9:42 P.M.

Respectfully submitted,

Shirley Para
 Shirley Para
 Town Clerk

TOWN BOARD MINUTES

NOVEMBER 8, 1993

The Town Board of the Town of Urbana held two (2) Public Hearings November 8, 1993 at 7:00 P.M. in the Town Hall, 41 Lake Street, Hammondsport, New York, concerning Local Law No 2 of 1993 to Amend Chapter 93 of the Code of the Town of Urbana Relative to Subdivision of Land and a application from Contel of New York, Inc. GTE New York for a Franchise to place and maintain equipment fixtures and other necessary property for transmitting and distributing telecommunications through and on the highways and other public places in the Town of Urbana, County of Steuben, and State of New York. Affidavits of publications, with respect to each Public Hearing, are on file in the Town Clerk's office.

Supervisor opened the Public Hearing at 7:00 P.M. concerning the Local Law No 2 of 1993 to Amend the Chapter 93 of the Code of the Town of Urbana Relative to Subdivision of Land.

No comments from the public were made.

On a motion from Councilman Webster and seconded by Councilwoman Pierce, carried, all voting Aye, it was RESOLVED to close the Public Hearing at 7:03 P.M.

Supervisor opened the Public Hearing at 7:03 P.M. concerning the application of Contel, New York, Inc. GTE New York for a Franchise to place and maintain equipment, fixtures and other necessary property for transmitting and distributing telecommunications through and on the highways and other public places in the Town of Urbana, County of Steuben, and the State of New York.

No comments from the public were made.

On a motion of Councilman Green and seconded by Councilman Robinson, carried, all voting Aye, it was RESOLVED to close the Public Hearing at 7:05 P.M.

Supervisor called the Regular Meeting to order at 7:06 P.M.

Present

- Supervisor William Garrison
- Councilmen Erwin Robinson, Donald Green, L. John Webster and Councilwoman Frances Pierce
- Attorney for the Town Brian C. Flynn
- Highway Superintendent Douglas Bailey
- Sole Assessor Luther Perkins Jr.
- Hunt Engineers and Architects Bill Roe
- Hadley's Junkyard/ Karl Hadley
- About 32 local citizens
- Town Clerk Shirley Para

On a motion from Councilman Webster and seconded by Councilwoman Pierce, carried, it was, RESOLVED the Town Board of the Town of Urbana acting as Lead Agency had conducted its SEQRA Assessment of Local Law No 2 of 1993 to Amend Chapter 93 of the Code of the Town of Urbana Relative to Subdivision of Land within the Town of Urbana. Based on the available information and its analysis of supporting documentation, the Town Board concluded, that the proposed action would not result in any significant adverse environmental impact.

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Roll call

- Councilman Robinson Aye
- Councilwoman Fierce Aye
- Councilman Green Aye
- Councilman Webster Aye
- Supervisor Garrison Aye

On a motion of Councilman Webster and seconded by Councilwoman Pierce, carried, it was,
RESOLVED to adopt Local Law No 2 of 1993 to Amend Chapter 93 of the Code of the Town of Urbana Relative to Subdivision of Land.

| | | |
|-----------|---------------------|-----|
| Roll Call | Councilman Robinson | Aye |
| | Councilwoman Pierce | Aye |
| | Councilman Green | Aye |
| | Councilman Webster | Aye |
| | Supervisor Garrison | Aye |

109-93

On a motion of Councilwoman Pierce and seconded by Councilman Robinson, carried, it was,
RESOLVED the Town Board of the Town of Urbana acting as Lead Agency had conducted its SEQRA Assessment of the application of Contel New York, Inc. GTE New York for a Franchise to lay, place and maintain equipment, fixtures and other necessary property for transmitting and distributing telecommunications through and on the highways and other public places in the Town of Urbana, County of Steuben, and State of New York. Based on the available information and its analysis of supporting documentation, the Town Board concluded, that the proposed action would not result in any significant adverse environmental impact.

| | | |
|-----------|---------------------|-----|
| Roll call | Councilman Robinson | Aye |
| | Councilwoman Pierce | Aye |
| | Councilman Green | Aye |
| | Councilman Webster | Aye |
| | Supervisor Garrison | Aye |

110-93

On a motion of Councilwoman Pierce and seconded by Councilman Robinson, carried, it was,
RESOLVED to grant a Franchise to Contel New York Inc. GTE New York to lay, place and maintain equipment, fixtures and other necessary property for transmitting and distributing telecommunications through and on the highways and other public places in the Town of Urbana, county of Steuben , and State of New York.

| | | |
|-----------|---------------------|-----|
| Roll call | Councilman Robinson | Aye |
| | Councilwoman Pierce | Aye |
| | Councilman Green | Aye |
| | Councilman Webster | Aye |
| | Supervisor Garrison | Aye |

111-93

On a motion of Councilman Webster and seconded by Councilman Green, carried, all voting Aye, it was
RESOLVED to approve the minutes of the October 11, 1993 Regular Town Board Meeting.

On a motion of Councilman Robinson and seconded by Councilwoman Pierce, carried, all voting Aye, it was
RESOLVED to approve the minutes of October 12, 1993 Work Session Meeting of the Town Board.

On a motion of Councilman Green and seconded by Councilman Robinson, carried, all voting Aye, it was
RESOLVED to approve the minutes of the October 20, 1993 Special Town Board meeting.

On a motion of Councilman Green and seconded by Councilwoman Pierce, carried, all voting Aye, it was
RESOLVED to approve the minutes of the October 28, 1993 Special Town Board Meeting.

On a motion of Councilman Robinson and seconded by Councilman Green, carried, all voting Aye, it was
RESOLVED to approve the minutes of November 3, 1993 Public Hearing

On a motion of Councilman Green and seconded by Councilman Webster, carried, all voting Aye, it was RESOLVED to authorize the Supervisor to pay all General Fund bills, Abstract 11, (with the exception of claim #339 to Attorney Brian C. Flynn in the amount of \$13,500.00) claims #307 to claims # 338, totalling \$6,282.37.

On a motion of Councilman Green and seconded by Councilman Webster, carried, it was, RESOLVED to approve the payment of claim #339 to Attorney Brian C. Flynn in the amount of \$13,500.00.

| | | |
|-----------|---------------------|-----|
| Roll call | Councilman Robinson | Aye |
| | Councilwoman Pierce | Nay |
| | Councilman Green | Aye |
| | Councilman Webster | Aye |
| | Supervisor Garrison | Nay |

On a motion of Councilman Webster and seconded by Councilwoman Pierce, carried, all voting Aye, it was RESOLVED to authorize the Supervisor to pay all Highway Fund bills, Abstract 11, claims #197 to claims #219, totalling \$22,920.12.

On a motion of Councilwoman Pierce and seconded by Councilman Green, carried, all voting Aye, it was RESOLVED to authorize the Supervisor to pay all Capital Project Fund bills, Abstract 11, claims #12 to claims #16, totalling \$36,835.44.

On a motion of Councilman Webster and seconded by Councilwoman Pierce, carried, all voting Aye, it was RESOLVED to accept the offer of Wilbur Wheeler's right-of-way to the Town of Urbana of 50' wide and 1/2 mile long as the survey map showed at the November 8, 1993 meeting, recognizing that a change had been made of the survey map from what was presented to the Board at the October Meeting.

113-93

William Roe, Engineer from Hunt Engineer and Architects of Corning, New York, came before the Board with drawings for a proposal to consider a solution to the run-off in a dilapidated pipe at the Milliron/Miller properties. Mr. Roe presented a plan that would rebuild the 210' of storm drain by installing corrugated metal pipe with a concreted headwall and a basin to catch debris. A manhole would be installed near the back door of Mr. Milliron's house. Highway Superintendent Bailey stated that it would take four to five man crew of the Highway Department about 3 weeks to do the job. Mr. Roe stated that the estimated cost for materials would be \$10,400.00. The Board requested Mr. Roe to provide an itemized estimate of materials and construction costs based on contractor's prices and finalize plans to the Highway Superintendent Bailey.

The Board's changes on the 1994 Preliminary Budget are as follows:

General Fund

1. Building.....Computers..A16020.45
Make a separate line item of \$2,000.00
Computer Hardware line.....\$3,000.00
2. Supt. of Highway...Personal Service... A5010.1
from \$29,556.00 to \$30,000.00
3. Historian.....A7510.4
from \$450.00 to \$900.00
4. Health....Board of Health....Personal Service
B4010.4 from \$300.00 to \$500.00

General OV Fund

5. Planning....Personal Service..B8020.1
from \$3,000.00 to \$1,200.00
Contractual Exp.....B8020.4
from \$2,000.00 to \$ 7,500.00

On a motion of Councilman Robinson and seconded by Councilman Green, carried, it was RESOLVED to approve the Planning's Personal Service B8020.1 from \$3,000.00 to \$1,200.00 and Contractual B8020.4 from \$2,000.00 to \$7,500.00.

Roll Call

| | |
|---------------------|-----|
| Councilman Robinson | Aye |
| Councilwoman Pierce | Nay |
| Councilman Green | Aye |
| Councilman Webster | Aye |
| Supervisor Garrison | Nay |

Highway OV Fund

6. Snow Removal...Contractual..D85412.4 from \$36,000.00 to \$41,000.00
Library Budget....Personal Service..L7410.1 from \$24,192.00 to \$15,192.00...The \$9,000.00 decrease in the Budget due to the Library Referendum not passing.

On a motion of Councilman Webster and seconded by Councilman Robinson, carried, it was RESOLVED to decrease the Library Budget, Personal Service L7410.1 from \$24,192.00 to \$15,192.00.

Roll call

| | |
|---------------------|-----|
| Councilman Robinson | Aye |
| Councilwoman Pierce | Aye |
| Councilman Green | Aye |
| Councilman Webster | Aye |
| Supervisor Garrison | Aye |

Appropriation Summary of All Funds

- 7. General Fund A from...\$142,000.00 to \$42,000.00
- 8. General OV Fund from..\$3,000.00 to \$15,000.00
- 9. Highway Fund from..\$2,000.00 to \$10,000.00
- 10. Highway OV Fund from..\$100,000.00 to \$100,000.00

Councilman Green wanted the records to show that when Budget Officer Garrison presented the 1994 Preliminary Budget to the Clerk for public viewing it did not have attached to it the salaries, Anticipated Fund Balances and Revenues as required by Law.

On a motion of Councilman Green and seconded by Councilman Robinson, carried, it was RESOLVED to adopt the 1994 Town of Urbana Budget as amended. This makes the Unappropriated Fund Balance at \$113,000.00.

Roll call

| | |
|---------------------|-----|
| Councilman Robinson | Aye |
| Councilwoman Pierce | Aye |
| Councilman Green | Aye |
| Councilman Webster | Aye |
| Supervisor Garrison | Aye |

114-93

Summary of Town Budget

| CODE | FUND | APPROPRIATIONS AND PROVISIONS FOR OTHER USES | LESS ESTIMATED REVENUES | LESS UNEXPENDED BALANCE | AMOUNT TO BE RAISED BY TAXES |
|------|-------------------------|--|-------------------------|-------------------------|------------------------------|
| A | GENERAL | \$ 406,450 | \$ 39,200. | \$ 42,000. | \$ 325,250 |
| | GENERAL OUTSIDE VILLAGE | 66,045 | 8,300. | 15,000. | 42,745 |
| A | HIGHWAY-TOWNWIDE | 12,000 | 400 | 10,000 | 1,600 |
| 3 | HIGHWAY-OUTSIDE VILLAGE | 504,576 | 0 | 100,000. | 404,576 |
| | COMMUNITY DEVELOPMENT | | | | |
| | FEDERAL REVENUE SHARING | | | | |
| | PUBLIC LIBRARY FUND | 21,500. | 2,500. | | 19,000 |
| 7 | DEBT SERVICE FUND | | | | |
| 3 | SPECIAL DISTRICTS: | | | | |
| | (LIST EACH SEPARATELY) | | | | |
| | WATER | 4,950. | 4,950. | | |
| | Five District | 148,170 | 3,000 | - 0 - | 148,170 |
| | TOTALS | \$1,166,691 | \$ 58,350 | \$ 167,000 | \$ 941,341 |

Village is exempt from machinery and snow misc. The complete 1994 Town of Urbana Budget may be found in the Town Clerk's file.

On a motion of Councilwoman Pierce and seconded by Councilman Green, carried, all voting Aye, it was RESOLVED to approve the transfer of monies as follows:

| | | |
|--------------------------------|------------------------|------------|
| Decrease A1440.1....\$2,205.00 | Increase A3120.4....\$ | 5.00 |
| | A8810.1....\$1,200.00 | |
| | A9030.8....\$1,000.00 | |
| | Total | \$2,205.00 |

| | | |
|--------------------------------|--------------------------------|------------|
| Decrease B8090.4....\$2,440.00 | Increase B3620.1....\$1,115.00 | |
| | B3620.4....\$ 325.00 | |
| | B8010.1....\$1,000.00 | |
| | Total | \$2,440.00 |

Karl Hadley's Junkyard Permit deadline has expired as of October 30, 1993. Mr. Hadley stated that on November 4, 1993 he signed a contract with a new crushing company, Whitney Point, and said company will start crushing most of all the junk cars during 2nd or 3rd week of December and that these junk cars will have white goods in each. Attorney Flynn requested that Whitney Point Company make a commitment to the Town of Urbana with respect to writing in said contract.

115-93

On a motion Supervisor Garrison and seconded by Councilwoman Pierce, carried, all voting Aye, it was RESOLVED to extend Karl Hadley one month's grant on his junkyard operations. Mr Hadley must report to the Board at the December 13, 1993 meeting on progress.

Supervisor Garrison is to investigate the \$4,000.00 bill that the Penn Yan Watershed of Penn Yan, New York, states that the Town of Urbana still owes for the 3 months service of the Watershed Inspector for the Town of Urbana. Supervisor is to request an itemized bill for said services.

Two bids were submitted for Mobile System Radios for the Town of Urbana Highway Department.

1. T.C. Communications of Naples, NY at a cost of \$5,950.00.
2. Pfeiffer Electronic Corp. of Hornell, NY at a cost of \$4,706.00.

116-93

On a motion of Councilman Robinson and seconded by Councilman Webster, carried, all Voting Aye, it was RESOLVED to grant permission to Highway Superintendent Bailey to purchase from Pfeiffer Electronic Corp. of Hornell, NY Mobile System Radios at a cost of \$4,706.00.

Supervisor was requested by the Board to find out from C.E. Shaw, Inc. at just what point in time the Town of Urbana needs insurance for any damages which could occur to new Town Barn until it is finished.

Town of Urbana Disaster Plan needs to be in effect by December 31, 1993. The Supervisor was instructed to get all of the particular in writing and to apply in writing for an extension of time.

Sole Assessor, Luther Perkins, Jr. stated the Data Collection is on schedule and the State has been notified of Town Board's resolution for State help to complete its revaluation process and to have the 100% assessments in place for 1995-96.

117-93

On a motion of Councilman Webster and seconded by Councilman Green, carried, it was RESOLVED that the Town of Urbana in Steuben County is familiar with requirements of the Cable Act of 1992 concerning cable television rates, and, on November 8, 1993, resolved to have the NY State Commission on Cable Television undertake rate regulation for said municipality in compliance with the Federal Law as implemented by Federal Communications Commission. Dated November 8, 1993. Signed by the Town Clerk of Urbana, Shirley Para.

| | | |
|-----------|---------------------|-----|
| Roll call | Councilman Robinson | Aye |
| | Councilwoman Pierce | Aye |
| | Councilman Green | Aye |
| | Councilman Webster | Aye |
| | Supervisor Garrison | Aye |

Board requested Supervisor Garrison to inquire about more information from Senator Randy Kuhl concerning "extraordinary and unanticipated" costs associated with repairing infrastructure damage caused by a natural disaster. Because of last Spring's severe flooding the New York State, Emergency Assistance Program has been created. This program will make available reimbursement for future disaster related expenses. Deadlines to prepare and file said plan before December 31, 1993.

Councilman Robinson brought to the Board's attention that James Presley member of the Planning Board, for what ever reason, cancelled his attendance the scheduled Planning Board Seminar at the Nevele at Ellenville, NY at the last minute. Councilman Robinson feels that Mr. Presley should reimburse the Town for his registration fees in the amount of \$150.00. Supervisor will follow up on this matter and report to the Board.

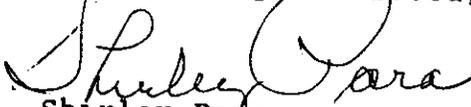
Supervisor was requested by the Board to contact Steven Shaw, of C.E. Shaw Inc., to ascertain whether the Town of Urbana needs to obtain a Certificate of Insurance Coverage from each of those out side groups, organizations, etc. it allows to use the Town's Meeting Room.

Samuel Presley, of Finger Lake Gas, requested that an application be filed with his company for the laying of pipes by Finger Lakes Gas Co. for gas service for the new Town Barn. Supervisor to follow up on this matter.

Registrar turned fees in the amount of \$610.00 to the Supervisor.

On a motion of Councilman Robinson and seconded by Supervisor Garrison, carried, all voting Aye, it was RESOLVED to adjourn the meeting at 10:30 P.M.

Respectfully submitted,


Shirley Para
Town Clerk

TOWN BOARD MINUTES

DECEMBER 13, 1993

The Town Board of the Town of Urbana held it's Regular Meeting December 13, 1993, in the Town Hall, 41 Lake Street, Hammondsport, New York.

Present Supervisor William Garrison
 Councilman Erwin Robinson, Donald Green, L. John Webster and Councilwoman Frances Pierce
 Attorney for the Town Brian C. Flynn
 Highway Superintendent Douglas Bailey
 Hadley's Junkyard/Karl Hadley
 Penn Yan Municipal Utilities Board Operator
 Supervisor/Carl Stuck
 About 35 local citizens
 Town Clerk Shirley Para

Sealed bids for a dual burning furnace capable of burning natural gas as well as fuel oil and for the sealed bids for new, unused, 1994 4x4 pickup truck. The affidavit of publications for each are on file in the Town Clerk's. Supervisor called for opening of the two submitted bids at 7:10 P.M.

George Brayer, Wheeler Avenue, Hammondsport, New York

System 1. Hydrotherm MR-B Gas fired Heating Plant.

- a. Without pipe insulation \$15,336.83
- b. Including pipe insulation \$16,536.83

System 2. Hydrotherm MOP Dual-Fuel Heating Plant

- a. Without pipe insulation \$16,891.00
- b. Including pipe insulation \$16,140.50

System 3. Hydrotherm ID-165A System or HI-165/100B Boiler

- a. Without pipe insulation \$17,241.17
- b. Including pipe insulation \$18,490.67

System 4. Hydrotherm Multi-Pulse (5) M-100B Modules

- a. Without pipe insulation \$21,981.76
- b. Including pipe insulation \$23,231.26

In addition: Hydrotherm Level 2 or Level 3 Controls, as agreed between the owner and the contractor.

Kellogg's Plumbing & Heating, PO Box 166, Wayne, New York

Installation of M4HeII-634-1536 Weil McLain Mult Boiler System with TEKMAR outside Sensor Control and SX60V foot mounted expansion tank. Equipment to be vented through window well at boiler room as preapproved and suggested by gas utility. Contractor understands that we are to connect equipment to existing piping and our system piping is in the boiler room only. Equipment to be installed and work to be performed according to spec sheet issued prior to bid. Cost of project \$18,132.00.

On a motion of Councilman Webster and seconded by Councilman Robinson, carried, all voting aye. it was RESOLVED to close the bidding at 7:18 P.M.

Supervisor called for opening the three sealed bids for a 1994 new, unused 3/4 ton, 4x4 pickup truck at 7:19 P.M.

1. Van Brunt Chevrolet, Inc., of 7327 Hammondsport Road, Bath, New York. Chevrolet CK20903 3/4 ton Fleetside 8Ft. Box 8600 GVM.
 - a. With air conditioner \$19,626.85
 - b. Without air conditioner \$ 19,278.55

2. Hoselton Chevrolet, Inc., 909 Fairport Road, of East Rochester, New York. Chevrolet CK20903 3/4 ton 4WD.
 - a. With air conditioner \$17,257.21
 - b. Without air conditioner \$16,601.14

3. Delacy Ford, 5229 Broadway, Lancaster, New York. Ford F250 4x4 - 8' Box - 8600 Lb GVM
 - a. With air conditioner \$16,471.00
 - b. Without air conditioner \$15,686.00

On a motion of Councilman Robinson and seconded by Councilwoman Pierce, carried, all voting Aye, it was RESOLVED to close the bidding at 7:23 P.M.

All bids for the furnace and for truck will be tabled until such time as they can be studied further by the Board and the Highway Superintendent.

Supervisor opened the Regular Meeting at 7:28 P.M.

On a motion of Councilman Green and seconded by Councilwoman Pierce, carried, all voting Aye, it was RESOLVED to approve the Town Board Minutes of November 8, 1993.

On a motion of Councilman Webster and seconded by Councilwoman Pierce, carried, all voting Aye, it was RESOLVED to authorize the Supervisor to pay all General Fund bills, Abstract 12, claims 340 to claims 383, totalling \$21,703.10.

On a motion of Robinson and seconded by Councilwoman Pierce, carried, all voting Aye, it was RESOLVED to authorize the Supervisor to pay all Highway Fund bills, Abstract 12, claims 220 to claims 245, totalling \$70,336.80.

On a motion of Councilwoman Pierce and seconded by councilman Green, carried, all voting Aye, it was RESOLVED to authorize the Supervisor to pay all Capital fund bills, Abstract 7, claims 17 to claims 20, totalling \$3,000.78.

There is a situation in the Town of Urbana on Lockwood Road concerning a family living in poor living conditions. Code Enforcement Officer and Building Inspector will review these conditions if they are afforded access to the interior of said property. If they are refused, Supervisor Garrison felt a Court Order should be obtain by the Town. Social Services are also involved in this case. Town Attorney Flynn advised that the Town should get further and more specific information before it considers undertaking any such authorization as mentioned by Town Supervisor. The Board will await receipt of same.

Carl Stuck, Penn Yan Municipal Utilities Board Operations Supervisor, came before the Board announcing he was there to collect the amount the Town of Urbana owed for Watershed Inspections services. Mr. Stuck said the Town had been invoiced for \$8,201.72 from August 1, 1992 to July 31, 1993 on same basis as it had been since 1963. He stated that 96 inspection were done between August 1, 1992 to March 22, 1993. The Board stated that the reasons the Town withdrew from the services was that the Board was dissatisfied with the services provided by Penn Yan. Mr Stuck stated that he never received an official resolution authorizing the Town of Urbana to withdraw from the arrangements from Supervisor Garrison and that is how they came to the amount of \$8,201.72. Mr Stuck wanted the Board to know that communication had been sent to the Supervisor as to what needed to be done. Mr. Stuck stated that if they don't come back with a check, legal action could and would be taken. Mr. Stuck also stated that if the Town paid for the services rendered between August 1, 1992 to March 22, 1993 in the amount of \$4,100.86 they would consider the agreement with the Penn Yan Municipal Board to be terminated and that this would have no further financial responsiblitiy therein.

120-93

On a motion of Councilman Webster and seconded by Councilman Robinson, carried, it was

120-92
RESOLVED to pay the Penn Yan Municipal Board \$4,100.86 for services rendered for Watershed Inspections from August 1, 1992 to March 22, 1993 and consider this the end of said agreement between Penn Yan and the Town of Urbana as terminated on a satisfactory basis.

| | | |
|-----------|---------------------|-----|
| Roll call | Councilman Robinson | Aye |
| | Councilwoman Pierce | Nay |
| | Councilman Green | Aye |
| | Councilman Webster | Aye |
| | Supervisor Garrison | Nay |

Karl Hadley came before the Board and asked for another extension because the crusher would not be there until after January 1, 1994. He stated that he has done some fence repairs.

On a motion of Councilman Green and seconded by Councilwoman Pierce, carried, it was

RESOLVED to table Karl Hadley's renewal for his Junkyard License until the January 10th, 1994 Board Meeting.

| | | |
|-----------|---------------------|-----|
| Roll call | Councilman Robinson | Nay |
| | Councilwoman Pierce | Aye |
| | Councilman Green | Aye |
| | Councilman Webster | Aye |
| | Supervisor Garrison | Aye |

Upon inquirer made of him, Supervisor Garrison acknowledged that William Roe, Hunt Engineers, had not submitted an itemized contractors cost estimated relative to the Milliron matter.

Donald Frederick of Fairport, New York came before the Board requesting that the abandoned road sign be moved from its current location to his property line and further requested that the Town of Urbana maintain road to that point so that it is to his property line. Superintendent Bailey feels in all fairness to the Town of Urbana, to Mr. Milliron and to Mr. Frederick that the Town should hold a Special Meeting and have Mr. Daniel T. Johnson, Jr., Deputy Commissioner of the Steuben Public Works Dept., come and review each situation and make recommendation about possible solution of these problems. Superintendent Bailey has been in communications with Mr. Johnson and feel with Mr. Johnson's expertise and knowledge could benefit the Town greatly.

On a motion of Councilman Webster and seconded by Councilman Robinson, carried, it was

RESOLVED to hold a Special Meeting on Superintendent Bailey recommendations, with Daniel Johnson and parties concerned, to offer information to resolve these problems.

| | | |
|-----------|---------------------|-----|
| Roll call | Councilman Robinson | Aye |
| | Councilwoman Pierce | Nay |
| | Councilman Green | Aye |
| | Councilman Webster | Aye |
| | Supervisor Garrison | Nay |

Cemetery Committee will give their report in January 1994

It was brought to the Boards attention that the Town of Urbana's Disaster Plan has not been implemented by the Supervisor in the time frame that the New York State Labor Department had given the Town. The Supervisor had lead the Board to believe that the Town's Disaster Plan had indeed been finished and filed with the New York State Labor Department. The due date for the filing of the Disaster Plan was November 4, 1993 with an option to request an extension if the Town so deemed. The Town of Urbana is now subject to a fine by the New York State Labor Department.

On a motion of Supervisor Garrison and seconded by Councilwoman Pierce, carried, it was RESOLVED to adopt the New York Emergency Assistance Program that was introduced by Senator Randy Kuhl. The provision which requires a Town of Urbana to have in place by December 31, 1993 a plan to address emergency situations caused by natural disasters.

122-93

Roll call
Councilman Robinson Aye
Councilwoman Pierce Aye
Councilman Green Aye
Councilman Webster Aye
Supervisor Garrison Aye

On a motion of Councilman Robinson and seconded by Councilwoman Pierce, carried, all voting Aye, it was RESOLVED to approve the following transfer of monies:

| | | | |
|-------------------|-------------|-------------------|------------|
| Increase DB5130.4 | \$2,000.00 | Decrease DB9060.B | \$7,006.77 |
| DB5142.4 | \$2,000.00 | | |
| DB5100.5 | \$3,006.77 | | |
| | ----- | | |
| | \$ 7,006.77 | | |

| | | | |
|------------------|------------|------------------|------------|
| Increase B3620.1 | \$ 610.00 | Decrease B9060.8 | \$ 800.00 |
| B3620.4 | \$ 400.00 | B8090.4 | \$1,956.42 |
| B8080.1 | \$ 682.00 | | |
| B8010.4 | \$1,064.42 | | |
| | ----- | | ----- |
| | \$2,756.42 | | \$2,756.42 |

| | | | |
|------------------|------------|------------------|------------|
| Increase A1220.1 | \$ 150.00 | Decrease A9060.8 | \$4,271.63 |
| A1620.1 | \$ 248.00 | | |
| A1898.4 | \$ 490.00 | | |
| A3120.4 | \$ 5.00 | | |
| A8810.1 | \$ 548.25 | | |
| A9030.8 | \$2,835.38 | | |
| | ----- | | |
| | \$4,271.63 | | |

Hammondsport Police Chief George Kibbe sent a letter of resignation, effected December 17, 1993, as Town of Urbana Constable and recommenced John Merriam, Patrolman, as his successor.

On a motion of Councilman Green and seconded by Councilman Robinson, carried, all voting Aye, it was RESOLVED to accept George Kibbe resignation as of December 17, 1993 as Town of Urbana Constable and appoint John Merriam as the successor to and including December 31, 1993.

124-93

On a motion of Councilman Webster and seconded by Councilman Robinson, carried, all voting Aye, it was RESOLVED to authorize the renewal of a Bond Anticipation Note of the Town of Urbana, Steuben County, New York, to the Bank of Avoca, in the amount of Ten Thousand Dollars (\$10,000.00) at the rate of 3.11%, December 19, 1994 per annum.

125-93

Robert Magee reported on his and Randy Robinson attendance at the New York Planning Federation 1993 Annual Planning and Zoning Institute, October 17 through October 20, 1993 in Ellenville, New York. He stated that instead of a lengthy report he would set up a file in the Town Clerk's Office of all materials and can be viewed by any interested parties. Attorney Flynn furnished to Supervisor Garrison and each Councilman a copy of a written report related to his attendance to the conference and filed the original of such with the Town Clerk.

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Attorney Flynn once again, went on record as stating that he had never received and reviewed the final contract from Keuka Construction, Collins & Walton and Box Electric concerning the construction of the new Town barn even tho Supervisor Garrison had been required by the Town Board to have Attorney Flynn review the contracts before Supervisor Garrison did the signing of them.

Highway Superintendent Bailey requested that he be given more time to consider the bids for the 1994 4x4 pickup trucks.

The Board requested that the Supervisor schedule a Special Meeting be held before the end of the year to consider the bids for the dual burning furnace, and bids for the 1994 4x4 pickup truck and the transfer of end of the year funds so that the truck could be paid out of 1993 Budget. Also it was suggested that Edward Tyler should be contacted to go over the furnace bids and give his recommendations.

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Councilman Robinson wanted to go on record as stating that the newspaper article concerning Wilbur Wheeler's right-of-way was misleading when it stated that the right-of-way was a donation. The right-of-way was compensation for the 26 trees cut from Town land without permission, not a donation.

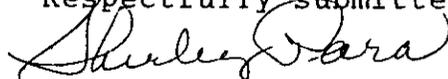
92

Councilman Robinson also went on record as reprimanding Supervisor Garrison and requested that Supervisor Garrison give a public apologize for his written comments to the newspapers, which included a personal insult, to the former Town Supervisor Constance Moorehouse. Supervisor Garrison stated "NEVER".

Registrar turned fees in the amount of \$710.00 to the Supervisor.

Elise Wood a spectator with the Supervisor permission adjourned the meeting at 9:25 P.M.

Respectfully submitted,



Shirley Para
Town Clerk