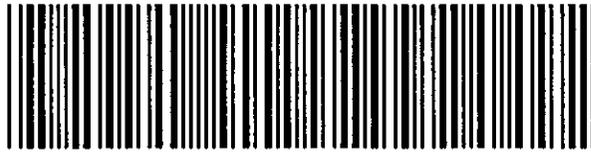


Town Board



1996



TOWN OF URBANA SPECIAL MEETING

JANUARY 3, 1996

The Town Board of the Town of Urbana held a Special Meeting January 3, 1996 at 6:00 P.M. in the Town Hall, 41 Lake Street, Hammondsport, New York concerning the Appointments and Designations.

Present: Supervisor Richard Gardiner
 Councilmen L. John Webster, Thomas Chadwick, William Moore and Councilwoman Frances Pierce
 Town Attorney Brian C. Flynn
 Town Clerk Shirley Para, CMC

Pledge of Allegiance to the Flag

Supervisor opened the meeting at 6:00 P.M.

Supervisor recommended to the Board that due to the fact that the Town & Village now each own a beach, and each will be responsible for its maintenance, insurance, etc., and due to the fact the Town pay the additional \$10,000 to support the school portion of the summer Joint Youth Program, and the Village still continues to pay workers comp and telephone, do all financial/clerical work and provide postage, paper, copies, and etc. The Town should voucher for 1 payment of \$3,450.00 and Prattsburgh for \$924.00 and the village should receive only 1 payment \$3,450.00. 1-96

Supervisor presented to the Board the Rules and Procedures of conducting a meeting.

On a motion of Councilman Webster and seconded by Councilman Moore, carried, it was RESOLVED to appoint Patrick Grimaldi from LeRoy, New York as Sole Assessor for the Town of Urbana, a six year term beginning January 4, 1996 to September 30, 2001. Starting salary \$15,500.00. 2-96

Roll call	Councilman Webster	Aye
	Councilwoman Pierce	Aye
	Councilman Chadwick	Aye
	Councilman Moore	Aye

On a motion of Councilwoman Pierce and seconded by Councilman Chadwick, carried, all voting Aye, it was RESOLVED to adopt the Designation and Appointments as follows: 3-96

1. Meeting night to be Tuesday of the month at 7:00 P.M.
2. Official depository will be Community Bank, Bath National Bank, Fleet Bank, Bank of Avoca, Chemung Canal Trust and MBIA/Class
3. Official Paper The Leader
4. Town Attorney Brian C. Flynn
5. Permit Town Officials to attend meeting and school at Town's expense
6. Milage at .28 per mile
7. Deputy Town Clerk Barbara Heytmeijer
8. Registrar Shirley Para
9. Deputy Registrar Barbara Heytmeijer
10. Town Constable John Merriam
11. Dog Control Officer John Strzepak
12. Code Enforcement Officer (Building Inspector) George Appleton
13. Code Enforcement (Zoning Officer) David Oliver
14. Co-Enforcement Officer William Brooks
15. Watershed Officer Terry DeBuck
16. Town Historian Richard Hamilton/Paul Wood
17. Town Custodian/Groundskeeper Leonard Martin

18. Z.B.A. James Bailey
 19. Fire Commissioner Kent Collins
 20. Bookkeeper Lela Martuscello
 21. Budget Officer Lela Martuscello
 22. Joint Youth Commission Frances Pierce/William Moore
 23. KWIC Thomas Chadwick
 24. Tax Collector Shirley Para
 25. Voting Machine Custodian Luther Perkins, Jr.
 26. To act on behalf of the absent Supervisor by initialing a signature facsimile for the purpose of signing checks and
 to preside over meetings/L. John Webster
 27. Library Trustee Nancy Drum
 28. Cemetery Commission Loren Clark
 29. Board of Ethic Lela Martuscello, Chairman, Rev. Lee Williams, Sister Anne Michelle McGill
 30. Deputy Highway Superintendent Deputy LeRoy Turner
 31. Rules Procedures
 32. Sexual Harassment Committees/Richard Gardiner, Frances Pierce and Lela Martuscello
 33. Safety Committee/Richard Gardiner, Lela Martuscello and Douglas Bailey/PERMA Requirement
 34. Safety Officer/Lela Martuscello and Richard Gardiner/PERMA Requirement

TOWN OFFICIAL SALARIES

1. Supervisor	\$ 9,950.00
2. Budget Officer	\$ 1,000.00
3. Bookkeeper	\$ 8,000.00
4. Town Clerk	\$11,200.00
5. Deputy Town Clerk	\$ 6.30 per hour
6. Tax collector	\$ 2,800.00
7. Town HWY. Superintendent	\$32,200.00
8. Registrar	\$ 4,200.00
9. Assessor	\$15,500.00
10. Election Inspector	\$ 45.00 short day
11. Election Inspector	\$ 90.00 long day
12. Justice William Narby	\$ 8,200.00
13. Justice Thomas Kressly	\$ 400.00
14. Councilman 4 each	\$ 1,800.00
15. Dog Control Officer	\$ 2,400.00
16. Code Enforcement Officers	\$ 10.50 per plus mileage
17. Deputy Registrar	\$ 400.00
18. Town Custodian/Grndskeeper	\$ 8,000.00
19. Watershed Inspector	\$ 10.50 per hour plus mileage
20. Town Attorney	\$ 4,000.00

On a motion of Councilman Chadwick and seconded by Councilman Webster, carried, all voting aye, it was RESOLVED to adopt the following 1996 Town of Urbana's Polices; Drug Policy, CDL Drug and Alcohol Testing Policy, Smoking Policy and Sexual Harassment Policy.

On a motion of Councilman Webster and seconded by Councilwoman Pierce, carried, all voting Aye, it was, RESOLVED to adopt the Town of Urbana's Procurement Policy with the following changes:

Supplies or Equipment \$10,000.00 or less

1. \$0 - \$2,000.00 inclusive purchased at the purchaser's discretion. subject to Board Audit.
2. Over \$2,000.00 subject to the Town Board not less than one nor more than three price quotes in written or fax form. It is left to the Board to determine the number of quotes required for submission for a specific purchase.

Public works of \$20,000.00 or less

1. The number of quotes needed for purchase under public works shall be determined by the Town Board on an individual projects basis. All public works projects in this range should be approved by the town Board before the quotes are sought.

On a motion of Councilwoman Pierce and seconded by Councilman Chadwick, carried, all voting Aye, it was RESOLVED to adopt the following Town of Urbana's Cash Management & Investment Policy with the following changes, delete Chase Manhattan Bank and add Community Bank N.A. and MBIA/Class.

On a motion of Councilman Moore and seconded by Councilwoman Pierce, carried, all voting Aye, it was RESOLVED to a adopt the 1996 Town of Urbana Employee's Policy as amended.

On a motion of Councilman Webster and seconded by Councilwoman Pierce, carried, all voting Aye, it was RESOLVED to adopt the 1996 Dog Shelter Contract with an annual fee of \$2,400.00. 10-90

At Board's suggestion the Compost Site should be opened to the public, on the 3rd Saturday, in the months of December, January, February and March. It shall be advertised in the Shopper.

On a motion of Councilman Moore and seconded by Councilman Chadwick, carried, all voting Aye, it was RESOLVED to adjourn the meeting at 7:15 P.M.

Respectfully submitted,

Shirley Para
Shirley Para, CMC
Town Clerk

TOWN OF URBANA BOARD MINUTES

JANUARY 16, 1996

The Town Board of the Town of Urbana held their Regular Meeting January 16, 1996 at 7:00 P.M. in the Town Hall, 41 Lake Street, Hammondsport, New York.

Present: Supervisor Richard Gardiner
Councilmen William Moore, L. John Webster, Thomas Chadwick and Councilwoman Frances Pierce
Town Attorney Brian C. Flynn
About 15 local citizens
Town Clerk Shirley Para, CMC

Pledge Allegiance to the Flag

Supervisor called the meeting to order at 7:00 P.M.

On a motion of Councilman Chadwick and seconded by Councilman Webster, carried, all voting Aye, it was RESOLVED to approve the Town Board's minutes of December 5, 1995.

On a motion of Councilman Webster and seconded by Councilwoman Pierce, carried, all voting Aye, it was RESOLVED to approve the Town Board's Special Meeting of December 29, 1995.

On a motion of Councilwoman Pierce and seconded by Councilman Chadwick, carried, all voting Aye, it was RESOLVED to approve the Town Board's Special Meeting of January 3, 1996.

On a motion of Councilman Webster and seconded by Councilman Moore, carried, all voting, it was RESOLVED to authorize the Supervisor to pay all General Fund bills, Abstract 1, claim 1 to claim 35 totalling \$83,246.49.

On a motion of Councilwoman Pierce and seconded by Councilman Chadwick, carried, all voting Aye, it was RESOLVED to authorize the Supervisor to pay all Highway Fund bills, Abstract 1, claim 1 to claim 18, totalling \$7,211.99.

The Town Supervisor requested from the Town Board permission to spec the boiler furnace out to bidders.

On a motion of Councilman Webster and seconded by Councilwoman Pierce, carried, all voting Aye, it was RESOLVED the Town of Urbana, New York, County of Steuben, has consented to the temporary assignment of its justices to preside in other town/village courts in the Seventh Judicial District as need arises during the 1996 and approve the temporary assignment of judges from other town/villages courts in the Seventh Judicial District to its court as need arises during the 1996 year.

87-96 On a motion of Councilman Chadwick and seconded by Councilman Moore, carried, all voting Aye, it was RESOLVED to grant permission to the Town Supervisor for the signing of securities at the Chemung Canal Trust Bank.

80-96 On a motion of Councilman Webster and seconded by Councilman Chadwick, carried, all voting Aye, it was RESOLVED that having subjected the Urbana Town Bookkeeper's ledgers to regular monthly audits and having subjected the final reports of the Urbana Town Bookkeeper, the Urbana Town Clerk, the Urbana Town Registrar and the Urbana Town Justices to year-end audit we, the Urbana Town Board, do affirm, that to the best of our knowledge these reports/ledgers do reflect a true and accurate accounting of the financial activities of the Town of Urbana for the calendar year of 1995.

THE FOLLOWING 1995 YEARLY REPORT

REGISTRAR - SHIRLEY PARA

January.....	\$680.00
February.....	\$620.00
March.....	\$680.00
April.....	\$620.00
May.....	\$570.00
June.....	\$540.00
July.....	\$930.00
August.....	\$700.00
September.....	\$400.00
October.....	\$370.00
November.....	\$690.00
December.....	\$630.00

total	<u>\$7,430.00</u>
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CONSERVATION - SHIRLEY PARA

Fishing.....	96
3-day Fishing.....	5
Hunting.....	14
Jr. Hunting.....	2
Big Game.....	70
Trapping.....	2
Bowhunting.....	84
Jr. Archery.....	0
Sportsman.....	236
Muzzleloading.....	19
Senior.....	74
Free.....	4
2nd Deer Permit.....	12
Lost License.....	3
Non-Res Fishing.....	52
5-day Non-Res Fishing.....	54
Non-Res Big Game.....	6
Non-Res Bowhunting.....	2
Subdivision.....	\$ 225.00
Variance.....	\$ 315.00
Demolition Permit.....	\$ 70.00
Special Permit.....	\$ 35.00
Building Permit.....	\$2,785.00
Septic Permit.....	\$ 800.00
Property Transfer Septic Permit..	\$1,700.00
Sign Permit.....	\$ 75.00
Marriage License.....12.....	\$ 325.00
Copies.....	\$ 251.25
Bingo License.....2.....	\$ 975.00
Game of Chance.....6.....	\$ 150.00
3% Bingo.....	\$ 114.62
Landfill.....59..\$10.00.....	\$ 590.00
Landfill.....92..\$20.00.....	\$1,840.00
Dogs	
Neutered.....	212
Unneutered.....	73
Kennel.....	4
Lost Tag.....	2
Impoundment Fee.....	\$20.00

DOG CONTROL OFFICER - John Strzepek
 Calls.....53
 Complaints.....35
 Lost/Found..... 5
 Dogs people kept found home..... 4
 Other animals..... 9
 Dogs seized.....19
 Dogs run at large.....12
 Dogs owned by owner..... 3
 Dogs hit by car..... 3
 Dog dropped..... 1
 Disposition
 Redeemed/returned.....12
 Euthanatize..... 3
 Adopted..... 5
 Died/dead..... 3
 Court appearance..... 3
 Warnings.....13
 No actions.....12

ANNUAL REPORT OF TOWN JUSTICE - William Narby 1995

Vehicle & Traffic Cases	137
Fines collected	\$5,893.00
Surcharges collected	\$1,547.00
Criminal Cases	41
Fines collected	\$695.00
Surcharges collected	\$135.00
Conservation Cases	11
Fines collected	\$585.00
Small Claims Cases	5
Fees collected	\$10.00
Civil Cases	1
Fees collected	\$10.00
Totals	\$8,875.00

Please be advise that the Court records of the Town of Urbana are available for inspection by the Town Board or any other parties at regular Court sessions on Monday nights at 6:30 PM, or at any other Special times as requested by the Board.

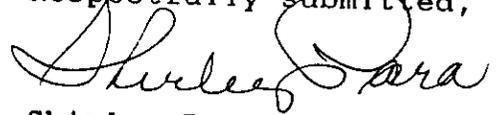
ANNUAL REPORT OF TOWN JUSTICE - Carl Eckert 1995

Vehicle and Traffic			
Total cases	60	Dismissed	16
Pending	10	Fines	\$2,550.00
		Surcharges	\$1,030.00
Criminal			
Total Cases	6	Dismissed	2
Pending	2	Fines	\$150.00
		Surcharges	\$ 90.00
Civil Cases			
Total Cases	1		\$ 10.00
		Total	\$3,830.00

The Registrar turned fees in the amount of \$630.00 to the Supervisor.

On a motion of Councilwoman Pierce and seconded by Councilman Chadwick, carried, all voting Aye, it was RESOLVED to adjourn the meeting at 7:25. P.M.

Respectfully submitted,



Shirley Para, CMC
Town Clerk

TOWN OF URBANA BOARD MINUTES

FEBRUARY 13, 1996

The Town Board of the Town of Urbana held their Regular Meeting February 13, 1996 at 7:00 P.M., in the Town Hall, 41 Lake Street, Hammondsport, New York.

Present: Supervisor Richard G. Gardiner
Councilmen Thomas Chadwick, William Moore, L. John Webster and Councilwoman Frances Pierce
Town Attorney Brian C. Flynn
Highway Superintendent Douglas Bailey
About 3 local citizens
Town Clerk Shirley Para, CMC

Pledge Allegiance to the Flag.

Supervisor called the meeting to order at 7:00 P.M.

On a motion of Councilwoman Pierce and seconded by Councilman Chadwick, carried, all voting Aye, it was RESOLVED to approve the Town Board Minutes of January 16, 1996.

On a motion of Councilman Moore and seconded by Councilwoman Pierce, carried, all voting Aye, it was RESOLVED to authorize the Supervisor to pay all General Fund bills, Abstract 2, claim 36 to claim 64, totalling \$9,950.04.

On a motion of Councilman Webster and seconded by Councilman Chadwick, carried, all voting Aye, it was RESOLVED to authorize the Supervisor to pay all Highway Fund bills, Abstract 2, claim 19 to claim 34, totalling \$50,655.69.

On a motion of Councilman Webster and seconded by Councilwoman Pierce, carried, all voting Aye, it was RESOLVED to sign a six month (small group) Drug/Alcohol Testing Contract with Management Service Center SCT BOCES of Elmira, New York. This would include on site testing at a cost of \$110.00 per person per year.

9-96

On a motion of Councilman Chadwick and seconded by Councilwoman Pierce, carried, all voting Aye, it was RESOLVED to authorize the Supervisor to contact Erdman, Anthony and Associates Inc. Engineers of Rochester, New York to do the specs for the new boiler for the Town Hall. Cost approximately \$6,200.00 plus reimbursements.

On a motion of Councilman Pierce and seconded by Councilman Moore, carried, it was RESOLVED to appoint John Jensen to the Planning Board. Term February 13, 1996 to December 31, 2000.

10-96

Roll call	Councilwoman Pierce	Aye
	Councilman Webster	Aye
	Councilman Chadwick	Aye
	Councilman Moore	Aye
	Supervisor Gardiner	Aye

On a motion of Councilman Chadwick and seconded by Councilman Webster, carried, all voting Aye, it was RESOLVED to authorize the Supervisor to transfer funds as follows:

To create Account A1950.4 (Taxes and Assessments on Rail Road Property) and transfer of funds.

Cr A1950.4	\$7991.24	Taxes and Assessments
Dr A1990.4	\$7991.24	Contingent Account

On a motion of Councilman Webster and seconded by Councilwoman Pierce, carried, all voting Aye, it was RESOLVED to authorize the Supervisor to pay KWIC their 1st payment of \$3,000.00 for the calendar year of 1996.

On a motion of Councilman Chadwick and seconded by Councilman Moore, carried, all voting Aye, it was RESOLVED to pass the following RESOLUTION: 7/21-96

WHEREAS, the New York State Legislature, pursuant to Assembly Bill #8622 and Senate Bill #5943, authorize certain municipal governments to adopt a resolution providing for a nine (9) day extension of the time for payment of the 1996 Town and County real property taxes, without interest or penalty, and

WHEREAS, the Governor of the State of New York supported this legislative action and signed it into law, and

WHEREAS, the Supervisor of the Town of Urbana contacted, by telephone, each members of the Town Board and received their unanimously favorable endorsement of his recommendation that the Town of Urbana should formally adopt a Resolution extending the non-penalty period for the collection of the 1996 Town and County real property taxes at its February 13, 1996 Town Board Meeting and that, in the interim, the Town Supervisor should authorize the Town Clerk, in her capacity as Town Tax Collector, to proceed accordingly and which was done by him,

NOW, THEREFORE, BE IT RESOLVED that the Urbana Town Board hereby ratified and confirms its prior unanimous verbal endorsement of the Town Supervisor's recommendation and subsequent authorization enabling the Town Clerk, Town Tax Collector, to receive payment in full of the 1996 Town and County real property taxes, without interest and penalty, to and including the close of business (4:00 P.M. E.S.T.) on Friday, February 9, 1996.

On a motion of Councilman Webster and seconded by Councilwoman Pierce, carried, all voting Aye, it was RESOLVED to accept the Roswell McDaniels American Legion's donation of (5) American Flags for the Town of Urbana's offices and flag pole. The Town Board was in agreement to place a \$100.00 ad in their paper for their 7th District Regional American Legion Convention held June 8, 1996. 96

The Town Board approved the Hammondsport Library's replacement of antique doors (donated by Attorney Peter Baker from the Opera House) in the entrance way of the library. 96

Supervisor reported to the Board the FEMA update. He stated that the Federal Government will reimburse 75% of the FEMA approved cost of reconstruction of damaged roads caused by flooding, erosion and etc, but understanding that the 75% will be a viable cost of construction. What FEMA requires of the Town of Urbana is accurate data on work done on each of the Town's 53 roads that have been damage by the disaster.

Supervisor reported that the new computer for the Bookkeeper will cost \$3765.61 and will be ordered this week. 7/21-96

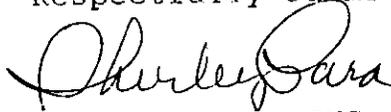
Supervisor reported that on State Route 54 (421 East Lake Road) a culvert that had been placed several years ago by the Town blew out the man hole cover during the recent flooding. Supervisor wrote to the State DOT concerning the problem and in return the State contacted the property owners and not the Town of Urbana of their decision.

9/6
The Supervisor stated that the trash grates were not placed properly by the State when culvert was installed. Town is requesting from the State that they fasten the grate properly. The Supervisor requested from the Board permission to contact an Engineer for 5 or 10 days to inspect with Highway Superintendent Bailey this and other culvert problems. Councilman Webster requested that all 53 roads be inspected by an Engineer giving their recommendations and other necessary changes on the Town's overall maintenance of the said roads. Supervisor will inquire around to get some advice and information about engineering firms and advise the Board of his finding. Board gave their approval.

Registrar turned fees in the amount of \$490.00 to the Supervisor.

On a motion of Councilman Webster and seconded by Councilwoman Pierce, carried, all voting Aye, it was RESOLVED to adjourn the meeting at 8:10 P.M.

Respectfully submitted,


Shirley Para, CMC
Town Clerk

TOWN OF URBANA BOARD MINUTES

MARCH 19, 1996

The Town Board of the Town of Urbana held their Regular Meeting, March 19, 1996 at 7:00 P.M., in the Town Hall, 41 Lake Street, Hammondsport, New York.

Present: Supervisor Richard G. Gardiner
 Councilmen Thomas Chadwick, L. John Webster, William Moore and Councilwoman Frances Pierce
 Town Attorney Brian C. Flynn
 Highway Superintendent Douglas Bailey
 Commissioner of Public Works Vincent Spagnoletti
 About 6 local citizens
 Town Clerk Shirley Para, CMC

Pledge Allegiance to the Flag

Supervisor called the meeting to order at 7:00 P.M.

On a motion of Councilman Webster and seconded by Councilman Moore, carried, all voting Aye, it was RESOLVED to approve the Town Board Minutes of February 13, 1996 as corrected.

On a motion of Councilwoman Pierce and seconded by Councilman Chadwick, carried, all voting Aye, it was RESOLVED to authorize the supervisor to pay all General Fund bills, Abstract 3, claim 66 to claim 109, totalling \$19,826.97.

On a motion of Councilman Moore and seconded by Councilman Webster, carried, all voting Aye, it was RESOLVED to authorize the Supervisor to pay all Highway Fund bills, Abstract 3, claim 35 to claim 60, totalling \$44,234.89.

Supervisor reported to the Board that the State of New York Department of Transportation would consider expending the funds to construct trash grates for the culvert on New York State Route 54, at 420-424 East Lake Road, if the Town of Urbana would agree to check and periodically clear the grates of any accumulated debris. The State would participate in this project if it did not increase liability to the State of New York. The Board feels that it is the States responsibility but would consider the State's proposal.

On a motion of Councilman Webster and seconded by Councilwoman Pierce, carried, all voting Aye, it was RESOLVED to enter into an agreement with the State of New York Department of Transportation to construct trash grates for the culvert located on State Route 54, at 420-424 East Lake Road. The State of New York will construct the trash grates and the Town of Urbana will be responsible for keeping the grates free of debris. *7/3-96*

Councilwoman Pierce will be lobbying on behalf of the Town of Urbana on March 25, 1996 on "Lobbying Day" in Albany, New York.

On a motion on Councilwoman Pierce and seconded by Councilman Chadwick, carried, it was RESOLVED that the Town Board accepts William Brooks resignation as Co-Code Enforcement Officer with deep regret. The Town Board appointed Terry DeBuck to fill the unexpired term of Mr. Brooks as Co-Code Enforcement Officer. Term March 19, 1996 to December 31, 1996. *7/4-96*

Roll Call	Councilman Webster	Aye
	Councilwoman Pierce	Aye
	Councilman Chadwick	Aye
	Councilman Moore	Aye
	Supervisor Gardiner	Aye

Supervisor stated that he faxed a bid to NYS Electric and Gas of Binghamton, New York in the amount of \$2,005.00 for a 20 hp Gravely tractor, with about 815 work hours, lawn mower and snow blower for the Town of Urbana. The Board was in agreement for said bid.

Supervisor reported that he has been in touch with the manufactures of the Draygon Evaporator which is used to remove water from the garage floor wastewater tanks. Supervisor feel this issue should be addressed as soon as possible.

96
Vincent Spagnoletti, Steuben County Commissioner of Public Works, came before the Board stating that the County was interested in a joint effort of a County and Town Salt Barn. Questions discussed were the location of said barn, type of barn, how much storage and etc. The Town's barn site on the Back Valley Road would be the location, the gambrel-roof would be the best type of barn for housing and storing 4,000 tons of mixed salt. Mr. Spagnoletti suggested that the size of the salt barn for a joint effort could 140 feet long, 40 feet wide and 30 feet high. To economize on the cost Mr Spagnoletti stated that the County's bridge crew could erect the salt storage barn, during the slow season and the Town and County crew pour the flooring, instead of hiring outside contractors. Mr. Spagnoletti said that he would draft a proposal with all the information concerning the salt barn and present it to the Town Board. Board to take this under advisement.

Superintendent Bailey requested from the Board to purchase a use or new dump box for the 1977 10 Wheeler. If over \$10,000.00, under the Procurement Policy, will need to be go out for bids. Board in agreement.

Supervisor stated to the Board that Engineer Richard Asgood, DOT Contractor from Penn Yan, New York was interested in meeting with Superintendent Bailey to see what the Town had in mind to upgrade the conditions of culverts and etc. on the Town of Urbana's 53 roads. Supervisor is requested to arrange an informal meeting.

96
On a motion of Councilman Moore and seconded by Councilman Webster, carried, all voting Aye, it was RESOLVED to approve the Town of Urbana's Boat Launch Agreement as presented.

On a motion of Councilwoman Pierce and seconded by Councilman Chadwick, carried, all voting Aye, it was RESOLVED to hold a Public Hearing on April 2, 1996 at 7:00 P.M. on a proposed Local Law No 1 of 1996 providing for Beach and Vessel Regulation.

On a motion of Councilman Webster and seconded by Councilwoman Pierce, carried, all voting Aye, it was RESOLVED to authorize the Supervisor to transfer funds as follows:

Contingent A1990.4	\$6,470.77	to
Taxes	A1950.4	\$6,470.77

115-96
On a motion of Councilwoman Pierce and seconded by Councilman Chadwick, carried, it was RESOLVED to approve the renewed Leases on the following:

1. The Hammondsport Fire District (10 year lease) March 1, 1991 to February 28, 2001
2. The Hammondsport Fire District (Carnival Grounds) (5 year lease) August 13, 1995 to August 12, 2000
3. The Hammondsport Little League, Inc. (10 year lease) June 1, 1992 to May 31, 2002

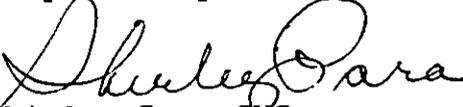
Roll call	Councilman Webster	Aye
	Councilwoman Pierce	Aye
	Councilman Chadwick	Aye
	Councilman Moore	Aye
	Supervisor Gardiner	Aye

Supervisor reported to the Board that Karl Hadley's Junkyard License was due to be renewed April 1, 1996. It is the feelings of the Town Board that Mr. Hadley has not meet his obligations to the last terms of his agreement and license should not be renewed. Attorney Flynn recommend that the Supervisor assemble all information about the junkyard via minutes, reports, videos and etc. and than have the Board do a serious review on information given to them.

Registrar turned fees in the amount of \$740.00 to the Supervisor.

On a motion of Councilman Moore and seconded by Councilman Chadwick, carried, all voting Aye, it was RESOLVED to adjourn the meeting at 8:50 P.M.

Respectfully submitted,


Shirley Para CMC
Town Clerk

TOWN OF URBANA BOARD MINUTES

APRIL 2, 1996

The Town Board of the Town of Urbana held a Special Meeting for a Public Hearing concerning a proposed Local Law no 1 of 1996 on April 2, 1996, at 7:00 P.M., in the Town Hall, Hammondsport, New York. Affidavit of publication is on file in the Town Clerk's Office.

Present Supervisor Richard G. Gardiner Councilmen Thomas Chadwick, L. John Webster, William Moore and Councilwoman Frances Pierce Town Attorney Brian C. Flynn Junkyard Dealer Karl Hadley About 5 local citizens Town Clerk Shirley Para, CMC

Pledge Allegiance to the Flag

The Supervisor called the Public Hearing to order at 7:06 P.M. on proposed Local Law no 1 of 1996 a Local law providing for Beach and Vessel Regulations.

No comments from the public was heard

On a motion of Councilwoman Pierce and seconded by Councilman Chadwick, carried, it was RESOLVED to adopt Local Law No 1 of 1996 providing for Beach and Vessel Regulations.

76-96

Roll call Councilman Webster Aye Councilwoman Pierce Aye Councilman Chadwick Aye Councilman Moore Aye Supervisor Gradiner Aye

Supervisor reported that the Village of Hammondsport would like to make an arrangement with the Town of Urbana to haul from the Town's garage the run-off waters from the trucks to the Bath sewage treatment plant in exchange for the Town to mow the Liberty Street Park. Supervisor said if said arrangement was accepted by the Town Board it would eliminate the Town's proposal to purchase water evaporator system at this time. The Board was in agreement.

On a motion of Councilman Moore and seconded by Councilwoman Pierce, carried, it was RESOLVED to adopt the 1996 revised CDL Drug and Alcohol Testing Program Policy.

79-96

Roll call: Councilman Webster Aye Councilwoman Pierce Aye Councilman Chadwick Aye Councilman Moore Aye Supervisor Gardiner Aye

On a motion of Councilman Chadwick and seconded by Councilman Webster, carried, all voting Aye, it was RESOLVED to pay all General Fund bills, Abstract 4, claim 110 to claim 127, totalling \$11,014.07.

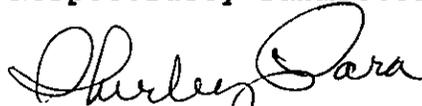
Karl Hadley operator of a junkyard located on Mitchellsville Hill Road came before the Board requesting to renew his Junkyard License. The Board rejected his application stating that Mr. Hadley had not complied with the past requests. Supervisor stated that the junkyard has been an on going problem for the past ten years and that Mr. Hadley has not taken the proper measures to comply with the neighbors' grievances. He feels that a Public Hearing should be put into place as so that the public can respond to this situation.

It was also suggested that the Supervisor, Code Enforcement Officer and Mr. Hadley have a meeting to come to terms with said situation and if the than Board considers to renew said application it should be monitored closely and held right to the line.

On a motion of Councilman Chadwick and seconded by Councilwoman Pierce, carried, all voting Aye, it was RESOLVED that the Town Board of the Town of Urbana reject the Junkyard License Application of Mr. Karl Hadley and thereafter hold a Public Hearing April 30, 1996 at 6:00 P.M. for public comments. 98-98

On a motion of Councilman Chadwick and seconded by Councilwoman Pierce, carried, all voting Aye, it was RESOLVED to adjourn the meeting at 7:35 P.M.

Respectfully submitted,


Shirley Para, CMC
Town Clerk

TOWN OF URBANA BOARD MINUTES

APRIL 30, 1996

The Town Board of the Town of Urbana held a Public Hearing April 30, 1996 at 6:00 P.M. concerning Karl Hadley's Junkyard License renewal. Affidavit of publication of the Public Hearing is on file in the Town Clerk's Office. The Regular Town Board Meeting convened at 7:00 P.M.

Present: Supervisor Richard Gardiner
 Councilmen L. John Webster, Thomas Chadwick,
 Councilwoman Pierce
 Town Attorney Brian C. Flynn
 Karl Hadley/Hadley's Junkyard
 4 local citizen's
 Town Clerk Shirley Para, CMC

Absent: Councilman William Moore

Pledge Allegiance to the Flag.

Supervisor Gardiner opened the Public Hearing concerning Karl Hadley's Junkyard renewal of a Junkyard License which is located on County Route 89, Town of Urbana, Steuben County.

Erwin Robinson, resident of the Town of Urbana and former Councilman, expressed his opinion against the renewal of the junkyard license. He said, "back three years ago, Mr. Hadley had not taken care of the situation about the condition of the junkyard. It's been a landfill dump with contamination from motor oils, gas tanks, anit-freeze and etc. It's just a complete junkyard that harbors rodents and etc." He said, "Mr. Robert Bailey has expressed his concern about the junkyard to me and Mr. Bailey finally just gave up. I think personally that the junkyard should be closed."

Mr. Hadley stated he has nothing to do about the garbage situation that Mr. Brewer is responsible for that.

Mr Robinson asked if Mr. Hadley leased the junkyard from Mr. Brewer and Mr Hadley said "yes." Mr Robinson stated, "then it's your fault." Mr Hadley said, "I see what you are saying, that I need to tell Mr. Brewer to not bury his garbage anymore." Mr. Robinson stated, "I certainly hope so." Mr Hadley said, "I can do that."

Mr Hadley also stated that as far as anit-freeze and oil, most cars do not have any motors in them he hasn't seen any anti-freeze in the last ten years.

On a motion of Councilman Webster and seconded by Councilwoman Pierce, carried, all voting Aye, it was RESOLVED to close the Public Hearing at 6:15 P.M.

Prior to the Regular Meeting Vincent Spagnoletti, Steuben County Commissioner of Public Works, came before the Town Board with three styles of salt barns ranging from \$100,000.00 to \$135,000.00. The County would consider removing their road shop in the Town of Urbana when the Town considers a partnership with the County.

The Regular Town Board Meeting was convened at 7:03. P.M.

Present: Supervisor Richard Gardiner
 Councilmen L. John Webster, Thomas Chadwick,
 William Moore, Councilwoman Frances Pierce
 Town Attorney Brian C. Flynn
 Town Clerk Shirley Para, CMC
 About 9 local citizens

On a motion of Councilwoman Pierce and seconded by Councilman Chadwick, carried, all voting Aye, it was RESOLVED to approve the Town Board minutes of March 19, 1996.

On a motion of Councilman Webster and seconded by Councilwoman Pierce, carried, all voting Aye, it was RESOLVED to approve the Town Board Special Meeting Minutes of April 2, 1996.

On a motion of Councilwoman Pierce and seconded by Councilman Moore, carried, all voting Aye, it was RESOLVED to authorize the Supervisor to pay all General Fund bills, Abstract 4, claim 128 to claim 165, totalling \$8,593.81.

On a motion of Councilman Chadwick and seconded by Councilman Moore, carried, all voting Aye, it was RESOLVED to authorize the Supervisor to pay all Highway Fund bills, Abstract 4, claim 61 to claim 86, totalling \$15,887.76.

Supervisor reported that the Code Enforcement Officer, Councilman Chadwick and himself met with Mr. Hadley presenting to him some items that he needs to address. Mr. Hadley has agreed to the dates, conditions and requirements that the items addressed. Supervisor Gardiner stated that Mr. Hadley had never been cited, but had been warned year after year. Mr Hadley is aware of the consequence if he does not comply.

Supervisor Gardiner stated that there were nine (9) items addressing Mr. Hadley's junkyard. The first four (4), inclusive, must be accomplished on or before JUNE 30, 1996. The remaining items must be established and agreed to on or before the date of the renewal of the license. 19-96

1. Motor Oil - Gasoline - Radiator fluids - Transmission fluid - All other Hazardous fluids... Must keep a record available to the Urbana Code Enforcement Officer on demand. All such liquids must be contained in clearly marked containers and stored under cover.

2. Gasoline tanks must be removed from the automobiles, drained and stored in numbers not to exceed 50 units. a specific area for storage of these units must be designated by the owner.

3. Batteries must be removed from the vehicles and stored in a designated area in numbers not to exceed 30 units. The storage area must be covered.

4. Tires not mounted on an automobile must be stored in an area designated specifically for tire storage. The tires must be stored in vertical columns sidewall to sidewall, covered against the weather and in numbers not to exceed 300 units.

5. Auto parts should not be stored on the premises.

6. Autos used for parts should be stored in a specified area; such autos should be promptly removed form the designated area once all useful parts have been removed. No specific auto should be in the designated area for more than 24 months.

7. Junk autos stored for crushing should be stored in designated areas in numbers not be exceed 300 units.

8. All miscellaneous metals should be stored under cover or in bins and disposed of each time the crusher removes junk autos.

9. White goods should be stored in a designated area or placed within an auto to be crushed. All stored white goods should be removed at the time that the crusher removes automobiles. A written explanation will be required if some of the white goods are to be left on the premises following an auto crushing event.

Rear Fence ...The fence along the Bates/Brewer line must be replaced with American Wire no less than three (3) feet high, supported with metal posts or pressure treated wood posts and maintained in a taught, vertical position. Until this line is fully established it may be temporarily marked with line posts. The American Wire fence must be fully in place on or before AUGUST 31, 1997. (850' more or less)

Boundary Fence between Brewer and Bailey...This fence must be put into good repair as determined by the Urbana Code Enforcement Officer(s). All rotted/damaged side boards and/or posts must be replaced. The fence must be brought to a vertical position and properly supported. This project must be completed on or before JUNE 30, 1997. (300' more or less)

Front Fence...All fencing facing the County Route #89 must be entirely rebuilt using sized, rough cut lumber. This fence must be framed with lumber sized to 2" x 4" or greater, fastened with galvanized or rust resistant fasteners and maintained in a vertical position of eight (8) feet or more with posts of metal or pressure treated material. This fence must be fully in place and approved by the Urbana CEO (s) no later than OCTOBER 31, 1996. (1000' more or less)

All junk vehicles and other debris located in the wooded area within the junkyard must be promptly removed from wooded area. The wooded area will, hereafter, not be used to store any materials associated with the operation of the junkyard. This task must be accomplished on or before AUGUST 1, 1996.

In all areas where it is possible a planting of conifer trees should be maintained to create a natural buffer between the junkyard and the surrounding area. These trees should be planted and maintained in accordance with guidelines established by the NYS Department of Soil and Conservation. This task should be completed on or before MAY 31, 1997.

An access road of not less than 10' in width should be maintained within the yard as generally shown on the attached sketch of the yard. This road should be fully established on or before the license renewal date in 1997.

96-
On a motion of Councilman Webster and seconded by Councilwoman Pierce, carried, all voting Aye, it was
RESOLVED that the Town Board has directed Attorney Flynn to draw an agreement with Mr. Hadley, and also to include a copy of the lease between Mr. Hadley and Mr. Brewer.

20-96
Supervisor reported to the Board that Richard N. Asgood, P.E. of Penn Yan Builders, Inc, of Penn Yan, New York gave an assessment of conditions of culverts on Town Roads. He investigated 7 sites, 6 on East Lake Road and seventh on the Lower Middle Road. Sites on East Lake Road are numbered 1-6 with number 1 starting on the south end.

1. Existing Pipe - pipe should be replaced and lengthened, however for a temporary fix, extend just the upstream portion with new pipe extension and a concrete collar.
2. Pipe should be replaced completely.
3. Place rip rap on the downstream side and reset the pipe.
4. Rip rap the upstream end of the pipe. Coordinate this work with the state contractor on Rt 54,. He is going to replace the headwall on the State culvert just upstream of the Town's culvert. Also, he is going to place rip rap on the end of the State culvert. With some extra material, he can place rip rap right up to the Town's culvert.

5. Replace the upstream and downstream walls.

6. Large Box Culvert should have the top slab removed from the beginning of the culvert to the road crossing. If necessary for parking, you could replace this top slab with a beam and open grating floor system. Opening this culvert will allow you access to keep the channel clear of debris and in event of high water caused by obstructions you will have faster access to the problem area.

7. Replacing the structure in the present location or relocating the structure downstream. In either case it will be costly. Neither alignment is good. Prefer to see a precast reinforced box culvert with sufficient width to allow for debris to pass through the structure in solid condition.

On a motion of Councilman Chadwick and seconded by Councilwoman Pierce, carried, all voting Aye, it was RESOLVED to pay the KLOC payment on Kimbell Gulley in the amount of \$1,350.00.

On a motion of Councilwoman Pierce and seconded by Councilman Chadwick, carried, all voting Aye, it was RESOLVED to instruct the Supervisor to obtain some price quotes for new electrical circuits for the Hammondsport Library.

On a motion of Councilman Chadwick and seconded by Councilman Moore, carried, it was RESOLVED the Town Board of the Town of Urbana acting as Lead Agency has conducted its SEQOR Assessments on the Bath and Hammondsport Railroad Depot (First Floor Area) located at Water Street, Hammondsport, New York. A monthly lease to L.C. Whiteford Company, Inc. of the first floor Depot Office area from May 1, 1996 to November 1996. Based on the available information and its analysis of supporting documentation the Town of Urbana has concluded, that the proposed action will not result in any significant adverse environmental impacts and provide on attachments as necessary, the reasons supporting this determination.

21-96

Roll call	Councilman Webster	Aye
	Councilwoman Pierce	Aye
	Councilman Chadwick	Aye
	Councilman Moore	Aye
	Supervisor Gardiner	Aye

On a motion of Councilman Chadwick and seconded by Councilwoman Pierce, carried, it was RESOLVED adoption of a Resolution subject to a Permissive Referendum, that the Town Supervisor of the Town of Urbana shall, subject to certain conditions hereinafter set forth, be authorized empowered and directed to execute, on behalf of the Town, a Lease Agreement with L.C. Whitford Co., Inc., of Wellsville, New York, of the first floor of the Depot premises on a month to month basis (monthly Tenancy) for a period which shall deemed to have commenced as of May 1, 1996 and which shall not extend beyond November, 1996 and which will require payment of Security Deposit of Four Hundred Dollars and no cents (\$400.00) and s Monthly rental of Four Hundred Dollars and no cents (\$00.00) per month, and also requiring this tenant to be responsible for the payment of all utilities, except the gas heat and maintenance. It is further understood that the Town of Urbana shall have sole and absolute right to occupy and use that certain 16' x 25' (approximately) addition attached to the Depot's East Side (Keuka Lake Side) for purposes associated with the Town's ownership, operation and maintenance of its municipal park area; Provided, That, within thirty (30) days after the publication of a Notice of this Resolution in the Town's Official Newspaper, No Petition protesting against such Resolution and requesting its submission for approval or disapproval to the qualified electors of the Town of Urbana, Steuben County, New York has been filed pursuant to Article 7, Section 91 of the Town Law of the State of New York.

22-96

Roll call	Councilman Webster	Aye
	Councilwoman Pierce	Aye
	Councilman Chadwick	Aye
	Councilman Moore	Aye
	Supervisor Gardiner	Aye

2296
Supervisor reported to the Board that the DEC will be conducting core samples from the landfill located at Crows Nest Road

Truth Members, Richard Falvey and William Garrison, came before the Board requesting the change of the Highway Superintendent's position from an elective to an appointed one. They felt that it's a "skilled position not a political one." The Board to take this under advisement.

On a motion of Councilman Moore and seconded by Councilman Chadwick, carried, all voting Aye, it was RESOLVED to go into Executive Session at 8:00 P.M.

Reason: To discuss a matter of pending litigation.

On a motion of Councilman Moore and seconded by Councilwoman Pierce, carried, all voting Aye, it was RESOLVED to adjourn the Executive Session at 9:44 P. M.

Absent; L. John Webster

Regular Meeting reconvened at 9:44 P.M.

96
On a motion of Councilman Chadwick and seconded by Councilman Moore, carried, all voting Aye, it was RESOLVED to approve the Bookkeeper's request to transfer \$30,000.00 from DB5110.4 to DB5110.5 Accounts.

Supervisor's Report was submitted to the Town Board.

Registrar turned fees in the amount of \$870.00 to the Supervisor.

On a motion of Councilman Moore and seconded by Councilman Chadwick, carried, all voting Aye, it was RESOLVED to adjourn the meeting at 9:45 P.M.

Respectfully submitted



Shirley Para, CMC
Town Clerk

TOWN OF URBANA BOARD MINUTES

MAY 21, 1996

The Town Board of the Town of Urbana held their Regular Town Board Meeting May 21, 1996 at 7:00 P.M. in the Town Hall, 41 Lake Street, Hammondsport, New York.

Present Supervisor Richard Gardiner
Councilmen William Moore, L. John Webster, Thomas Chadwick and Councilwoman Frances Pierce
Town Attorney Brian C. Flynn
About 4 local citizens
Town Clerk Shirley Para, CMC

Pledge Allegiance to the Flag

Supervisor convened the meeting at 7:02 P.M.

On a motion of Councilwoman Pierce and seconded by Councilman Moore, carried, all voting Aye, it was RESOLVED to approve the Town Board Minutes of April 30, 1996.

On a motion of Councilman Webster and seconded by Councilwoman Pierce, carried, all voting Aye, it was RESOLVED to authorize the Supervisor to pay all General Fund bills, Abstract 5, claim 166 to 195, totalling \$2,864.99

On a motion of Councilman Chadwick and seconded by Councilman Webster, carried, all voting Aye, it was RESOLVED to authorize the Supervisor to pay all Highway Fund bills, Abstract 5, claim 87 to claim 104, totalling \$12,366.82

Supervisor reported to the Board that Karl Hadley will be meeting with Code Enforcement Officer DeBuck to stake out the proposed site for storage. Attorney Flynn has completed his portion of the transaction and is waiting for the lease papers from Mr. Hadley.

Supervisor reported to the Board that there are only three Towns in Steuben County that have an appointed Highway Superintendent, Bath, Howard and Avoca. Supervisor has been in touch with Cornell University about the Cornell Local Road Program. The University would direct the Town in the proper manner on how a road(s) should be constructed and maintained. This could be a short term (3 to 5 years) or long term of 10 years construction and maintenance plan. The Highway Superintendent would see to all repairs of said road(s). The Supervisor feels that this would be a preferable way to go then the task of finding a qualified person to fill an appointed position of the Highway Superintendent. The appointment of the Highway Superintendent will be tabled until more investigation on the Road Plan Program can be done. The Board to take this all under advisement. 211

On a motion of Councilwoman Pierce and seconded by Councilman Chadwick, carried, all voting Aye, it was RESOLVED to authorize the Supervisor to contact the Business Method Company of Rochester, New York to see if they would honor a four (4) year maintenance contract if the Town of Urbana purchased the Lanier 6727 copier, if not to pursue the leasing of the said copier. Supervisor is authorized to purchase copier if an extended maintenance agreement is available without prohibitive increase in cost. 23-96

On a motion of Councilman Webster and seconded by Councilwoman Pierce, carried, all voting Aye, it was RESOLVED to authorize the Supervisor to contact architect Marsha Meade Coon to design plans for public bathrooms, changing rooms and to include within the depot structure a snack bar located at the newly purchased lakefront of the Town of Urbana. 24-96

Supervisor submitted bids for the electrical work to be done for the Hammondsport Public Library as follows:

1. Lyle Akins of Hammondsport, New York at a cost \$738.00
2. William Fries of Bath, New York at a cost of \$696.00

25-96
On a motion of Councilwoman Pierce and seconded by Councilman Chadwick, carried, all voting Aye, it was RESOLVED to award the bid to William Fries of Bath, New York at a cost of \$696.00.

26-96
On a motion of Councilman Webster and seconded by Councilwoman Pierce, carried, all voting Aye, it was RESOLVED to adopt a policy of a late fee of \$50.00 for all permits required after the start of construction. This charge will be in addition to the normal fee.

Supervisor Gardiner made a motion to go into Executive Session at 8:35 P.M. Seconded by Councilman Webster, all voting Aye. The session included all Board members, the Town Clerk and Town Attorney.

To discuss a matter of pending litigation

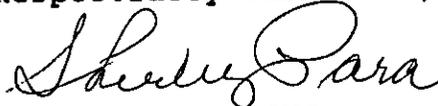
On a motion of Councilman Webster and seconded by Councilman Moore, carried, all voting Aye, it was RESOLVED to come out of Executive Session at 9:10 P.M.

Supervisor's Report was submitted to the Board.

Registrar turned fees in the amount of \$600.00 to the Supervisor.

On a motion of Councilwoman Pierce and seconded by Councilman Chadwick, carried, all voting Aye, it was RESOLVED to adjourn the meeting at 9:10 P.M.

Respectfully submitted,



Shirley Para, CMC
Town Clerk

TOWN OF URBANA BOARD MINUTES

JUNE 18, 1996

The Town Board of the Town of Urbana held their Regular Town Board Meeting June 18, 1996 at 7:00 P.M. in the Town Hall, 41 Lake Street, Hammondsport, New York.

Present Supervisor Richard Gardiner
Councilmen William Moore, Thomas Chadwick, L. John Webster and Councilwomen Frances Pierce
Town Attorney Brian C. Flynn
Highway Superintendent Douglas Bailey
About 9 local citizens
Town Clerk Shirley Para, CMC

Pledge Allegiance to the Flag

Supervisor convened the meeting at 7:02 P.M.

On a motion of Councilwoman Pierce and seconded by Councilman Chadwick, carried, all voting Aye, it was RESOLVED to approve the Town Board Minutes of May 21, 1996 as corrected.

On a motion of Councilman Webster and seconded by Councilwoman Pierce, carried, all voting Aye, it was RESOLVED to authorize the Supervisor to pay all General Fund bills, Abstract 6, claim 197 to claim 232, totalling \$12,164.32.

On a motion of Councilman Chadwick and seconded by Councilman Webster, carried, all voting Aye, it was RESOLVED to authorize the Supervisor to pay all Highway Fund bills, Abstract 6, claim 105 to claim 123, totalling \$8,029.42

Councilwoman Pierce presented to the Board reasons for Highway Superintendent to be appointed and not elected. She requested that this issue should be put on the November ballot for voting. A discussion followed with both pros and cons. No decision was reached at this meeting.

Attorney Flynn will draft a Resolution for the Referendum on whether to elect or appoint a Highway Superintendent for a two (2) year term on the ballot for the November election, this to be available for consideration by the July 16th meeting.

Supervisor reported that Mr Vincent Spagnoletti and he have been in communication concerning the salt barn and that definite plans and consideration should be finalized at the July Board Meeting concerning location and etc. of the Town and County salt barn.

On a motion of Councilwoman Pierce and seconded by Councilman Moore, carried, all voting Aye, RESOLVED that the Town Board would reject Karl Hadley's Junkyard Application if all paper work is not completed and handed to the proper individuals by Mr. Hadley when the next Town Board Meeting, July 16, 1996 is convened.

Roll call Councilman Webster Aye
Councilwoman Pierce Aye
Councilman Chadwick Aye
Councilman Moore Aye
Supervisor Gardiner Aye

On a motion of Councilman Chadwick and seconded by Councilwoman Pierce, carried, all voting Aye, it was RESOLVED to authorize the Supervisor to put out bids for old Town of Urbana equipment such as a copier, printer, Highway Equipment and etc. All bids would be sealed and individually marked for each item bid.

96
28-96

96

On a motion of Councilwoman Pierce and seconded by Councilman Webster, carried, all voting Aye, it was RESOLVED to authorize the Supervisor to include on the present sidewalk project a concrete pad and sidewalk leading to the back door of the Town Hall.

The passing of the DOT Resolution concerning the project on State Route 54 will be put on hold, by Attorney Flynn's suggestion, contingent on the assurance of the Town of Urbana's egress on the property for the clean-up of the culvert.

Supervisor reported to the Board that a renewal of a prior lease from Michael Doyle for the sum of One Dollar (\$1.00) for leasing 20 foot section of beach on Doyle's property would need to be added to the current Town of Urbana's insurance policy.

96

On a motion of Councilman Webster and seconded by Councilwoman Pierce, carried, all voting Aye, it was RESOLVED to authorize the Supervisor to contact the Town's Insurance Company instructing them to add Michael Doyle as "an also insured of the 20 foot section of beach" to our General Liability Policy.

Highway Superintendent Bailey presented to the Board a State Bid for a John Deere Loader Model 644G at a base price of \$83,300.00 Option cost which would include an electrical disconnect, counter balance, and bolt on edger for the bucket increasing the cost to \$85,810.00. Councilman Webster suggested that the loader should be put out for local bidding.

On a motion of Councilman Chadwick and seconded by Supervisor Gardiner, carried, all voting Aye RESOLVED to accept the State bid for the John Deere Loader Model 644G, with options, at a cost of \$85,810.00.

Roll call	Councilman Webster	Nay
	Councilwoman Pierce	Nay
	Councilman Chadwick	Aye
	Councilman Moore	Nay
	Supervisor Gardiner	Aye

The Nay's carried.

Supervisor Gardiner made a motion to go into Executive Session at 8:14 P.M. Councilman Chadwick seconded the motion, carried, all voting Aye. The session included all Board members, Town Attorney and Town Clerk.

To discuss a matter of pending litigation.

On a motion of Councilman Webster and seconded by Councilwoman Pierce, carried all voting Aye, it was RESOLVED to close the Executive Session at 8:40 P.M.

Supervisor's report was submitted to the Board

Registrar turned fees in the amount of \$880.00 to the Supervisor.

On a motion of Councilman Webster and seconded by Councilman Moore, carried, all voting Aye, it was RESOLVED to close the Regular Meeting at 8:41 P.M.

Respectfully submitted,

Shirley Para, CMC
Town Clerk

TOWN OF URBANA BOARD MINUTES

JULY 12, 1996

The Town Board of the Town of Urbana held a Special Board Meeting July 12, 1996 at 4:00 P.M. in the Town Hall, 41 Lake Street, Hammondsport, New York.

Present: Supervisor Richard G. Gardiner
Councilman Thomas Chadwick and Councilwoman Frances
Pierce
Town Clerk Shirley Para, CMC

Absent: Town Attorney Brian c. Flynn
Councilmen L. John Webster and William Moore

Pledge of Allegiance to the Flag.

Supervisor convened the meeting at 4:00 P.M.

Supervisor presented to the Board the following bids:

1. Frey and Campbell, Inc of Hammondsport, New York at a cost of \$48,900.00 and an option bid of \$1,500.00.
2. George Brayer of Hammondsport, New York bid an alternate at a cost of \$35,258.66

Supervisor will send said bids to Engineers Erdman Anthony of Rochester, New York for their recommendations, Board to take all under advisement.

On a motion of Councilwoman Pierce and seconded by Councilman Chadwick, carried, all voting Aye, it was
RESOLVED to adjourn the meeting at 4:07 P.M.

Respectfully submitted,


Shirley Para, CMC
Town Clerk

TOWN OF URBANA BOARD MINUTES

JULY 16, 1996

The Town Board of the Town of Urbana held their Regular Meeting July 16, 1996 at 7:00 P.M., in the Town Hall, 41 Lake Street, Hammondsport, New York.

Present: Supervisor Richard G. Gardiner
 Councilmen L. John Webster, Thomas Chadwick and
 Councilwoman Frances Pierce
 Town Attorney Brian C. Flynn
 Hadley's Junkyard/Karl Hadley
 About 11 local citizens
 Town Clerk Shirley Para, CMC

Absent Councilman William Moore

Pledge Allegiance to the Flag.

Supervisor called the meeting to order at 7:01 P.M.

On a motion of Councilman Webster and seconded by Councilwoman Pierce, carried, all voting Aye, it was RESOLVED to approve the Town Board's Minutes of June 18, 1996.

On a motion of Councilman Chadwick and seconded by Councilwoman Pierce, carried, all voting Aye, it was RESOLVED to approve the Town Board's Special Board Meeting Minutes of July 12, 1996.

On a motion of Councilwoman Pierce and seconded by Councilman Chadwick, carried, all voting Aye, it was RESOLVED to authorize the Supervisor to pay all General Fund bills, Abstract 7, claim 233 to claim 265, totalling \$9,670.22.

On a motion of Councilman Webster and seconded by Councilwoman Pierce, carried, all voting Aye, it was RESOLVED to authorize the Supervisor to pay all Highway Fund bills, Abstract 7, claim 124 to claim 136, totalling \$5,045.62.

Karl Hadley of Hadley's Junkyard stated that he has signed the agreement and reported to the Board that he was starting at one end of the junkyard going to the other end with his clean-up job, moving equipment and etc. The Board informed Mr. Hadley that if he was not in complete compliance with the agreement and if the CEO Officer after his assessment was not in total agreement with the compliance, by next Board Meeting, August 20, 1996, his junkyard license will be revoked.

On a motion of Councilman Chadwick and seconded by Councilwoman Pierce, carried, all voting Aye, it was RESOLVED that Karl Hadley of Hadley's Junkyard must be in absolute compliance of his agreement with the Town of Urbana concerning the conditions of his junkyard by August 20, 1996 or license will not be renewed.

Supervisor stated that before a decision was made concerning whether to elect or appoint a Highway Superintendent he would prefer to see in place a road program. He has been in contact with Cornell concerning a Local Road Program which could be implanted within the Town's road program. It would be entering into a training session with Cornell which would begin in May for a 10 week program. There would be three phases to this program. 1. Classify and categorize each road of what kind of usage and etc., 2. Local Road Program goes over each road making their recommendations as to what needs to be done, then the Town sets their priorities as to what road repairs need accomplished and 3. implement the Local Road Program.

Supervisor presented to the Board a Resolution concerning the elective office of the Highway Superintendent to be changed to an appointed position for a two year term.

On a motion of Councilwoman Pierce and seconded by Supervisor Gardiner, carried, it was
 RESOLVED pursuant to Section 10. Sub. 1. a (1) and Section 10. Sub 1. d. (3) of the Municipal Home Rule Law of the State of New York, SHALL THE OFFICE OF THE TOWN SUPERINTENDENT OF HIGHWAYS OF THE TOWN OF URBANA, STEUBEN COUNTY, NEW YORK HERETOFORE AN ELECTIVE OFFICE, BECOME AN APPOINTIVE OFFICE, HAVING A TWO (2) YEAR TERM, OF SUCH TOWN EFFECTIVE ON OR BEFORE JANUARY 1, 1998. 217

Roll call	Councilman Webster	Nay
	Councilwoman Pierce	Aye
	Councilman Chadwick	Nay
	Supervisor Gardiner	Nay

Nay carries.

Supervisor would like the record to show that said Resolution may be readdressed next year.

On a motion of Councilman Chadwick and seconded by Councilwoman Pierce, carried, it was
 RESOLVED to approve the Maintenance Resolution of the Town Board, Town of Urbana as follows: 217

WHEREAS, the New York State Department of Transportation has agreed as part of PIN 6010.11, State Route 54, Hammondsport-Keuka, to construct trash grates for the culvert located on State Route 54, Sta.213+00+, DS 50, providing the Town of Urbana will accept responsibility for keeping the grates free of debris.

WHEREAS, the New York State Department of Transportation will extend funds for the construction of such trash grates which will require future maintenance by the Town of Urbana after completion of the aforementioned project, in accordance with Section 10, Subdivision 25, of the Highway Law, and

WHEREAS, the New York State Department of Transportation has requested a resolution from the Town of Urbana to the effect that upon completion and acceptance of the contract for the improvement of the trash grates referred to herein, the Town of Urbana will maintain the facilities.

NOW THEREFORE BE IT RESOLVED, that the Town of Urbana hereby agrees to provide for provide for future maintenance of the trash grates preformed under the aforementioned project, as indicated in the final contract plans, and

IT IS FURTHER RESOLVED, that the Town Clerk is hereby directed to transmit two (2) certified copies of the foregoing resolution to the New York State Department of Transportation.

Roll call	Councilman Webster	Aye
	Councilwoman Pierce	Aye
	Councilman Chadwick	Aye
	Supervisor Gardiner	Aye

The Ayes carried.

Supervisor presented to the Board the Erdman Anthony Consulting Engineers recommendations for the furnace replacement in the Town Hall. Frey & Campbell Inc. submitted a bid for \$48,900.00 with an alternate for addendum #1 for \$1,500.00. George W. Brayer of Plumbing, Heating and Electrical submitted a bid of \$35,258.66. It is Erdman Anthony's recommendation that the bid from Frey & Campbell Inc. be accepted. The bid from George W. Brayer of Plumbing, Heating and Electrical does not follow the plans and specifications put forth by Erdman Anthony and Associates and cannot be accepted.

218
 On a motion of Councilman Webster and seconded by Councilwoman Pierce, carried, all voting Aye, it was RESOLVED to award the furnace bid, upon Erdman Anthony Consulting Engineers' recommendations, to Frey and Campbell Inc., of Hammondsport, New York in the amount of \$48,900.00 with an alternate for addendum #1 for \$1,500.00.

Supervisor reported that Marica Meade-Coon will be submitting to the Board for their approval the specs for the public restrooms at the depot and information on a refreshment cart.

218
 On a motion of Councilwoman Pierce and seconded by Councilman Webster, carried, all voting Aye, it was RESOLVED to declare the week of October 13 - 19 1996 Archives Week with the following Resolution/Proclamation:

WHEREAS, archives help us anchor our rapidly changing society in the stream of time, document our stewardship of the present and remind us of our accountability to future generations, and

WHEREAS, archives are central to research and education, both now and in the future, and

WHEREAS, the archives of our governments protect the rights of citizens, support the effective operation of government and document the evolution of our democracy, and

WHEREAS, archives are essential to understanding the diversity of our society and the development of our private and non profit organizations, and

WHEREAS, the sound selection, preservation, accessibility, and broad use of archival records vital to the present and future citizens of the Town of Urbana, and

WHEREAS, greater public awareness of archival conditions and increase support for the archival programs in the Town of Urbana is urgently needed, and

WHEREAS, the second week in October is being celebrate statewide as **NEW YORK ARCHIVES WEEK**,

NOW THEREFORE (WE), the Town Board of Urbana, do hereby proclaim October 13- 19, 1996 as **ARCHIVES WEEK IN THE TOWN OF URBANA**.

218
 On a motion of Councilman Chadwick and seconded by Councilwoman Pierce, carried, all voting Aye, it was RESOLVED to transfer funds of \$6,995.00 from A1900.4 (Contingency), to A1620.2 (Equipment) for the purchase of the Lanier Copier. Transfer funds of \$2,500.00 from B8090.42 KWIC to B8090.41 KLOC.

Supervisor requested permission to have Town Hall carpets cleaned. So approved.

Supervisor reported to the Board that Code Publisher will be sending to the Town sample copies on noise ordinances concerning playing outside music at business establishments.

218
 On a motion of Councilwoman Pierce and seconded by Councilman Chadwick, carried, all voting Aye, it was RESOLVED to request Erdman Anthony Consulting Engineers of Rochester, New York to write a Request for Proposals (RFP) for the asbestos abatement and submit the RFP to appropriate contractors.

Supervisor reported to the Board that Councilmen William Moore and L. John Webster have consented to be on the local roads classification assignment.

On a motion of Councilman Webster and seconded by Councilwoman Pierce, carried, all voting Aye, it was RESOLVED to accept with regret the resignation of Owen McLoughlin as Commissioner of the Hammondsport Fire District effective September 1, 1996. Term ends December 31, 1996. 219

Supervisor's Report was submitted to the Board.

Registrar turned fees in the amount of \$920.00 to the Supervisor.

On a motion of Councilman Webster and seconded by Councilman Chadwick, carried, all voting Aye, it was RESOLVED to adjourn the meeting at 8:12 P.M.

Respectfully submitted,



Shirley Para, CMC
Town Clerk

TOWN OF URBANA BOARD MINUTES

AUGUST 20, 1996

The Town Board of the Town of Urbana held their Regular Meeting August 20, 1996 at 7:00 P.M., in the Town Hall, 41 Lake Street, Hammondsport, New York.

Present: Supervisor Richard G. Gardiner
Councilmen L. John Webster, Thomas Chadwick, William Moore and Councilwoman Frances Pierce
Town Attorney Brian C. Flynn
Hadley's Junkyard/Karl Hadley
About 7 local citizen's
Town Clerk Shirley Para, CMC

Pledge Allegiance to the Flag.

Supervisor called the Meeting to order at 7:02 P.M.

On a motion Councilwoman Pierce and seconded by Councilman Chadwick, carried, all voting Aye, it was RESOLVED to approve the amended Town Board's Minutes of July 16, 1996.

On a motion of Councilman Webster and seconded by Councilwoman Pierce, carried, all voting Aye, it was RESOLVED to authorize the Supervisor to pay all General Fund bills, Abstract 8, claim 266 to claim 292, totalling \$5,228.44.

On a motion of Councilwoman Pierce and seconded by Councilman Moore, carried, all voting Aye, it was RESOLVED to authorize the Supervisor to pay all Highway Fund bills, Abstract 8, claim 137 to 155, totalling \$9,303.92.

Code Enforcement Officer Terry DeBuck presented video taps of the Hadley Junkyard taken 3/9/94 to 8/19/96. It showed what condition said yard was in at the past and present. Mr Hadley has corrected some of the set stipulations that the Board had set forth, but some have not been addressed as of to date. The Board will take a personal tour of said yard during this Board Meeting and than make their determination of whether to renew Mr. Hadley's Junkyard License or not.

On a motion of Councilman Webster and seconded by Councilwoman Pierce, carried, it was RESOLVED to adopt the Town of Urbana Safety Policy which was recommended by the Town's Insurance carrier. The policy to ensure the personal safety and welfare of the Town of Urbana employees, as well as the general public.

220

Roll call	Councilman Webster	Aye
	Councilwoman Pierce	Aye
	Councilman Chadwick	Aye
	Councilman Moore	Aye
	Supervisor Gardiner	Aye

Ayes carried

The Supervisor reported to the Board that the New York State Department of Labor had required all towns to adopt an Lock-out Tag-out Policy. The adoption of this policy would comply with the recent inspection of our garage facility to assure that no one accidentally be injured by a machine which has been turned off for repair and turned on by another individual who did not realize that the machine was under repair. It was suggested that George Appleton, Code Enforcement Officer (Building Inspector), periodically inspect the garage facility and the beaches.

On a motion of Councilman Chadwick and Councilman Moore, carried, it was RESOLVED to adopt the Lock-out Tag-out Policy that the New York State Department of Labor has required.

221

Roll call	Councilman Webster	Aye
	Councilwoman Pierce	Aye
	Councilman Chadwick	Aye
	Councilman Moore	Aye
	Supervisor Gardiner	Aye

Ayes carried

On a motion of Councilwoman Pierce and seconded by Councilman Chadwick, carried, all voting Aye, it was RESOLVED on the recommendations of Erdman Anthony Engineers, to awarded the bid to Carone Contracting of Avon, New York for the asbestos abatement.

221

On a motion of Councilman Webster and seconded by Councilwoman Pierce, carried, all voting Aye, it was RESOLVED to award to Galson Laboratories of Rochester, New York for the air monitoring of the removal of the asbestos.

221

On a motion of Councilman Webster and seconded by Councilwoman Pierce, carried, all voting Aye, it was RESOLVED to recess the Town Board Meeting at 7:50 P.M. to inspect the Hadley Junkyard

The Supervisor reconveyed the meeting at 8:40 P.M.

On a motion of Councilman Webster and seconded by Councilman Chadwick, carried, it was RESOLVED to grant a Junkyard License Permit to Karl Hadley, contingent on the improvements and the organization of the Junkyard and periodically monitor by the CEO Officer. Also a conditional agreed meeting between the CEO Officer, Supervisor and Mr. Hadley.

221

Roll call	Councilman Webster	Aye
	Councilwoman Pierce	Aye
	Councilman Chadwick	Aye
	Councilman Moore	Aye
	Supervisor Gardiner	Aye

Ayes carried

On a motion of Councilwoman Pierce and seconded by Councilman Chadwick, carried, all voting Aye, it was RESOLVED to adopt the following resolution:

221

WHEREAS, State Comptroller H. Carl McCall has instituted a program called SMART Reviews; and

WHEREAS, a SMART Review entails the study of a particular function or functions of a local government; and

WHEREAS, at the conclusion of a SMART Review, the Office of the State Comptroller (OSC) issues non-binding recommendations suggesting methods of containing costs and/or enhancing revenues without raising taxes; and

WHEREAS, the benefits of participating in the SMART program have been discussed by those officials involved in the management of the TOWN OF URBANA; and

WHEREAS, a SMART Review must be requested by resolution of the governing Board;

NOW, THEREFORE, BE IT RESOLVED, that the Office of the State Comptroller is hereby invited to conduct a SMART Review in the TOWN OF URBANA focusing on the following area(s):

CASH MANAGEMENT
PURCHASING
PAYROLL/PERSONAL SERVICE COSTS
INTERMUNICIPAL COOPERATION - specifically in the area of RECREATION

BE IT FURTHER RESOLVED, that this Board hereby designates Richard G. Gardiner, Supervisor and/or Lela Martuscello, Bookkeeper as its representative(s) to act as contact person(s) with OSC during the SMART Review.

Roll call Councilman Webster Aye
 Councilwoman Pierce Aye
 Councilman Chadwick Aye
 Councilman Moore Aye
 Supervisor Gardiner Aye

Ayes carried

The Supervisor presented to the Board the spec for the new bathhouse at the head of the lake. Board authorize the Supervisor to have the specs out for bids.

Supervisor stated that he would like to go into an agreement with the Village of Hammondsport to replace all water pipes leading into the Town Hall Building before the sidewalk replacement project begins this fall. The Board is in agreement.

222

Randy Hoad requested from the Town Board the enlargement of the T Ball Field at Champlain Beach. Move the backstop back 40 ft., move outside field back 8 ft in right field and move 18 ft. in center and left field. No objection from the Town Board contingent on what the Little League Officials agree upon. Attorney Flynn requested a written letter from the Little League Officials on their letter head recommending this project.

On a motion of Supervisor Gardiner and seconded by Councilman Webster, carried, all voting Aye, it was RESOLVED to go into Executive Session at 9:24 P.M.

Reason: Pending Litigation:

On a motion of Councilman Webster and seconded by Councilman Moore, carried, all voting Aye, it was RESOLVED to come out of the Executive Session at 9:45 P.M.

222

On a motion of Councilwoman Pierce seconded by Councilman Chadwick, carried, it was RESOLVED, WHEREAS, the Town of Urbana, Steuben County, New York has been sued by New Victory, Inc., for a very substantial reduction in its 1995 Real Property Tax Assessment from \$18,777,100.00 to \$6,078,300.00 and which said matter has now been assigned to Mercury Aircraft, Inc., and has also been sued by Mercury Aircraft, Inc., for an apparently unconscionable reduction in its 1996 Real Property Tax Assessment from \$6,000,000.00 to \$449,000.00, and the Town Attorney has advised the Town Board that the litigation hazards in these matters are such that the Town's interests therein should be defended by counsel experienced in such matters, and

WHEREAS, the Town of Urbana, Steuben County, New York must adequately defend itself in these matters, and

WHEREAS, the Town Attorney has entered into a tentative agreement with John J, Ryan, Esq. of Elmira, New York law firm of Buck, Danaher, Ryan and McGlynn, and

WHEREAS, the best interests of the Town of Urbana will be served by retaining John J. Ryan for the purpose of representing and defending the Town,

NOW THEREFORE, be it resolved by the Town Board of the Town of Urbana that John J. Ryan Esq., be and he is hereby retained as special trial counsel to represent the Town of Urbana and to take such action as he and the Town Attorney may deem necessary to fully protect the interests of the Town of Urbana in the named cases, and

BE IT FURTHER RESOLVED, that the said John J. Ryan, Esq. shall be reimbursed at the rate of \$100.00 per hour for the investigation and preparation of said cases for trial and for the trial thereof.

Roll call	Councilman Webster	Aye
	Councilwoman Pierce	Aye
	Councilman Chadwick	Aye
	Councilman Moore	Aye
	Supervisor Gardiner	Aye

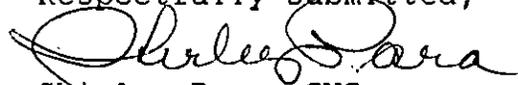
Ayes carried

Supervisor's report was submitted to the Board.

Registrar turned fees in the amount of \$610.00 to the Supervisor.

On a motion of Councilman Chadwick and seconded by Councilwoman Pierce, carried, all voting Aye, it was RESOLVED to adjourn the meeting at 9:48 P.M.

Respectfully submitted,


Shirley Para, CMC
Town Clerk

TOWN OF URBANA BOARD MINUTES

SEPTEMBER 17, 1996

The Town Board of the Town of Urbana held the opening of bids for a new Four Wheel Drive Loader and bids for a used 1978 Loader on September 17, 1996 at 7:00 P.M., in the Town Hall, 41 Lake Street, Hammondsport, New York. The Regular Meeting followed.

Present: Supervisor Richard G. Gardiner
Councilmen L. John Webster, Thomas Chadwick,
William Moore and Councilwoman Frances Pierce
Town Attorney Brian C. Flynn
About 8 local citizens
Town Clerk Shirley Para, CMC

Pledge Allegiance to the Flag

Supervisor called the opening of bids for the new 1996 Four Wheel Drive Loader at 7:00 P.M. Bids as followed:

1. Five Star Equipment, Inc. of Rochester, New York bid a 1997 John Deere Model 644G.

Bid \$83,300.00
Trade \$9,500
Net Bid Price \$73,800.00/160 days delivery/warranty 1 Year

2. KING Products Company of Rochester, New York bid a 1997 King (Caterpillar Technology) Model LG 50E.

Bid \$117,381.00
Trade \$15,000.00
Net Bid Price \$102,381.00 Option 1 Secondary steering \$3,200.00

3. S.C. Hansen, Inc. of Hornell, New York bid a 1997 Case Model 821B.

Bid \$120,000.00
Trade \$15,000.00
Net Bid Price \$105,000.00 Option 1 Secondary steering \$2,077.00, Option 2 - 5 Year or 5,000 hours extended powerstrain warranty, add \$6,650.00.

On a motion of Councilman Webster and seconded by Councilwoman Pierce, carried all voting Aye, it was RESOLVED to close the bids at 7:05 P.M.

Supervisor Gardiner called the opening of the bids for the 1978 used International 530 3YD Loader/Engine DT414.

1. Austin Construction of Campbell, New York Bid \$12,800.00
2. Ray Kolo Excavation of Hammondsport, New York bid \$16,530.00.

On a motion of Councilwoman Pierce and seconded by Councilman Chadwick, carried, all voting Aye, it was RESOLVED to close the bids at 7:06 P.M.

Supervisor called the Regular Meeting to order at 7:06 P.M.

On a motion of Councilman Moore and seconded by Councilman Chadwick, carried, all voting Aye, it was RESOLVED to approve the Town Board's Minutes of August 20, 1996.

On a motion of Councilman Webster and seconded by Councilwoman Pierce, carried, all voting Aye, it was RESOLVED to authorize the Supervisor to pay all General Fund bills, Abstract 9, claim 298 to claim 338, totalling \$13,155.81.

On a motion of Councilwoman Pierce and seconded by Councilman Chadwick, carried, all voting Aye, it was RESOLVED to authorize the Supervisor to pay all Highway Fund bills, Abstract 9, claim 156 to claim 178, totalling \$25,420.07.

Supervisor reported to the Board that Code Enforcement Officer (Building Inspector) George Appleton has agreed to instruct the Highway Employees regarding the new Lock-out Tag-out Policy as required by the NYS Department of Labor. He will also do periodic inspections of the Town Highway Garage to assure compliance with the policy and other policies/regulations falling within his authority. Similarly, he will conduct periodic inspections of our beach facilities.

ON a motion of Councilman Chadwick and seconded by Councilman Webster, carried, all voting Aye, it was RESOLVED to approve the Town of Urbana Election Inspectors as follows:

DEMOCRAT

REPUBLICAN

DISTRICT 1

Lorraine Beam
Lucyne Perkins
Jennifer Jenkins
Janny Koster

Margaret Thompson
Linda Kressly
Mary Lou Jenks

DISTRICT 11

Susan Yartym
Alzina Turner
Ethel Sick
Patricia Collins
Kristen Arnold

Louise Shoemaker
Sharon Rooks

On a motion of Councilwoman Pierce and seconded by Councilman Chadwick, carried, it was RESOLVED to adopt a resolution relative to the bid for the Urbana Culvert Project submitted to the Urbana Town Board in September, 1995 and, 225

WHEREAS the Town Board recognize price changes have occurred since that time and,

WHEREAS the June date of 1996 guaranteeing the original bid price has since passed and,

WHEREAS the Town of Urbana has just recently acquired easement rights to complete the project, the Town of Urbana will honor the submitted bid plus an addendum not to excess 10% of the original submitted bid.

Roll call	Councilman Webster	Aye
	Councilwoman Pierce	Aye
	Councilman Chadwick	Aye
	Councilman Moore	Aye
	Supervisor Gardiner	Aye

Ayes carried

On a motion of Councilman Chadwick and seconded by Councilwoman Pierce, carried, all voting Aye, it was RESOLVED to authorize the Supervisor to sign a contract with Southern Tier Central Regional Planning & Development Board for Technical Service effected October 1, 1996 to September 30, 1997 in the amount of \$1,890.00.

On a motion of Councilwoman Pierce and seconded by Councilman Moore, carried, all voting Aye, it was RESOLVED to authorize the Supervisor to sign a contract with Williamson Law Book Company for computer support for the Bookkeeper's, Town Clerk's and Tax Collector's software.

On a motion of Councilwoman Pierce and seconded by Councilman Webster, carried, all voting Aye, it was RESOLVED to authorize the Bookkeeper to transfer fund as follows:

Credit	A7140.4	Recreation/Beach	\$1,000.00
Debit	A1990.4	Contingency	\$1,000.00
Credit	B8990.4	Env. Control/Klock	\$2,000.00
Debit	B1990.4	Contingency	\$2,000.00

Supervisor's report was submitted to the Board.

Registrar turned fees in the amount of \$380.00 to the Supervisor.

On a motion of Councilman Moore and seconded by Councilman Chadwick, carried, all voting Aye, it was RESOLVED to adjourn the meeting at 8:47 P.M.

Respectfully submitted,



Shirley Para, CMC
Town Clerk

SPECIAL TOWN BOARD MINUTES

OCTOBER 4, 1996

The Town Board of the Town of Urbana held a Special Meeting on October 4, 1995 at 4:00 P.M. in the Town Hall, 41 Lake Street, Hammondsport, New York concerning the awarding a bid for the new 1996 Four Wheel Drive Loader.

Present Supervisor Richard G. Gardiner
Councilmen Thomas Chadwick, L. John Webster and
Councilwoman Frances Pierce
Highway superintendent Douglas W. Bailey
Town Clerk Shirley J. Para, CMC
Absent: Councilman William Moore

Pledge Allegiance to the Flag

Supervisor called the meeting to order at 4:02 P.M.

On a motion of Councilwoman Pierce and seconded by Councilman Chadwick, carried, it was RESOLVED that WHEREAS, in response to advertised bid specifications for a Four Wheel Drive Loader three bids have been received, and

WHEREAS, the bids from King Products Company of Rochester, NY and from S.C. Hansen, Inc. of Hornell, NY were \$25,000+ more than the State Bid contract for a machine of the same specifications, and

WHEREAS, the bid from Five Star Equipment, Inc. of Rochester, NY was compatible with the State Bid contract, and

WHEREAS, the Urbana Superintendent of Highways on or about Tuesday October 1, 1996 in a conversation with the low bidder did establish that the best route of purchase with all things considered is probably through the State Bid contract, and that the low bidder had no objection to the Town of Urbana pursuing purchase of the loader through the State Bid contract, then be it

RESOLVED the Urbana Town Board does reject all bids presented on the 1996 Four Wheel Drive Loader and, further, that the Superintendent of Highways shall pursue purchase of the Four Wheel Drive Loader through the State bid contract in accordance and compliance with the attached specifications.

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Roll call Councilman Chadwick Aye
Councilwoman Pierce Aye
Councilman Webster Aye
Supervisor Gardiner Aye

Ayes carried.

The bid price of the \$16,530 submitted by Ray Kolo for the used Four Wheel Drive loader is acceptable and will be officially acted upon at the next Town of Urbana Board Meeting to be held October 15, 1996 with considerations which stem from the fact that the loader cannot be transferred to the high bidder until such time as the replacement loader is delivered and made operational.

On a motion of Councilwoman Pierce and seconded by Councilman Webster, carried, all voting Aye, it was RESOLVED to adjourn the meeting at 4:29 P.M.

Respectfully submitted.

Shirley Para
Shirley Para, CMC

TOWN OF URBANA BOARD MINUTES

OCTOBER 15, 1996

The Town Board of the Town of Urbana held their Regular Meeting October 15, 1996 at the Town Hall, 41 Lake Street, Hammondsport, New York.

Present: Supervisor Richard G. Gardiner
 Councilmen Thomas Chadwick, L. John Webster and William Moore
 Town Attorney Brian C. Flynn
 About 3 local citizens
 Town Clerk Shirley Para, CMC

Absent: Councilwoman Frances Pierce

Pledge Allegiance to the Flag

Supervisor called the meeting to order at 7:00 P.M.

On a motion of Councilman Moore and seconded by Councilman Chadwick, carried, all voting Aye, it was RESOLVED to approve the Town Board's Minutes of September 17, 1996.

On a motion of Councilman Moore and seconded by Councilman Webster, carried, all voting Aye, it was RESOLVED to approve the Town Board Minutes of a Special Meeting of October 4, 1996.

On a motion of Councilman Webster and seconded by Councilman Chadwick, carried, all voting Aye, it was RESOLVED to authorize the Supervisor to pay all General Fund bills, Abstract 10, claim 338 to claim 367, totalling \$41,893.73.

On a motion of Councilman Moore and seconded by Councilman Chadwick, carried, all voting Aye, it was RESOLVED to authorize the Supervisor to pay all Highway Fund bills, Abstract 10, claim 179 to claim 198, totalling \$15,768.36.

On a motion of Councilman Webster and seconded by Councilman Moore, carried, all voting Aye, it was

RESOLVED to adopt the "KOLO AGREEMENT" as follows. The bid price of \$16,530.00 submitted by Ray Kolo for the Four Wheel Drive Loader is acceptable and will be officially acted upon at our next meeting to be held on October 15, 1996 which has the following considerations which stem from the fact that the loader cannot be transferred to the high bidder until such time as the replacement loader is delivered and made operational:

- 1) Payment for the used loader shall be made by the high bidder at the time the transfer of ownership actually takes place. The Town of Urbana will retain ownership of the a machine until that time.
- 2) Transfer of ownership will take place when the new loader is delivered to the Town of Urbana Highway Department and is made operational.
- 3) The Town of Urbana guarantees that the used loader will be in as good or better condition at the time of transfer of ownership as it is on this date.
- 4) High bidder may withdraw his bid any time before the transfer of ownership takes place. In event that this occurs the Town of Urbana reserves the right to again advertise the machine for sale.

- 5) Since the Town of Urbana Highway Department will continue to use the machine and since continued use means additional wear on the machine and its components, the Town of Urbana Board agrees to apply a credit to the high bidder computed at the rate of \$30.00 per operating hour to a maximum of \$1,530.00. This credit will be computed on all operating hours exceeding the recorded 5486 hours now showing on the machines instruments. In any event, the amount to be received by the Town of Urbana shall not be an amount less than \$15,000.00.

Supervisor reported that he has met with Vincent Spagnoletti (Steuben Commissioner of Public Works) and that the County is working on the legal papers concerning the Town of Urbana and the Steuben County joint salt barn and will be contacting Town Attorney Flynn to examine said papers.

The Town of Urbana Board suggested that the Town place out for bids the remaining fuel that is left in the fuel tanks. Supervisor will attend to this.

Supervisor reported that Richard Osgood, engineer from Penn Yan, New York has completed his review of the culverts on East Lake Road and South Lake Road. His summary is of seven (7) sites and deemed two should have immediate attention such as Site #1A near Mr. Poehleim's property. There is a large scour area downstream of the structure where the stability of the slope is in question. The access to this site is terrible. He suggest as a minimum to place heavy stone fill in the scoured area to slow water down and decrease scour. Estimated cost to be \$7,500.00. Site #3 the John Baer property. The pipe can carry more water than the Town's culvert. He recommends the Town replace this culvert using their own forces with a 57" x 32" corrugated steel pipe arch. The grade on the new pipe should be steepened to allow for more flow and steel end sections should be placed on each end of the new pipe. Also the scour area on the downstream side of the pipe should be repaired with heavy stones. Estimated cost for materials only \$3,000.00 and if done by contractor forces \$9,000.00. Supervisor will contact Highway Superintendent Bailey to consider these project as soon as possible. Board is in agreement with these two projects. 229

Supervisor stated that a Budget Workshop will be held October 22, 1996 from 5:00 P.M. to 10:00 P.M.

Supervisor asked permission of the Town Board to have Erdman Anthony, Engineers of Rochester, New York determine the placement of the gas meter and etc. at the Railroad Station. Board in agreement. Supervisor will contact said engineers.

Supervisor stated that the Steuben County Industrial Development Agency (IDA) will hold a meeting October 17, 1996 at 7:00 P.M. in the Village Hall, Hammondsport, New York. This meeting is to confirm an exploratory meeting for discussions on the potential for a municipal sewage system and its funding. The system would serve the Village of Hammondsport, along with Mercury Aircraft and Pleasant Valley Wine Company.

On a motion of Councilman Chadwick and seconded by Councilman Moore, carried, all voting Aye, it was RESOLVED to approve the following Bookkeeper's recommended transfer Budgetary Entries; Emergency Disaster Aid monies received. 229

Subsidiary	Acct.	General Ledger Acct.
Decrease Est. Revenue		\$179,931.00
3960 State Aid	\$29,989.00	
4960 Federal Aid	\$149,942.00	

Credit 960 Appropriations

8760.4 \$179,931.00

Emergency Disaster Work

Adjusting Journal entry

Decrease DB522 \$30,319.00

Subsidiary DB8760.4

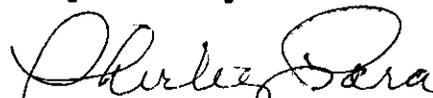
Increase DB522 \$30,319.00

Subsidiary DB5110.4

Supervisor Report was submitted to the Board.

Registrar turned fees in the amount of \$600.00 to the Supervisor.

Respectfully submitted,


Shirley Para, CMC

TOWN BOARD WORKSHOP SESSION

OCTOBER 22, 1996

Workshop Session was held October 22, 1996 at 5:00 P.M. in the Town Hall, 41 Lake Street, Hammondsport, New York.

Present Supervisor Richard Gardiner
Councilmen L. John Webster, Thomas Chadwick
Highway Superintendent Douglas Bailey
Bookkeeper Lela Martuscello

Absent Councilman William Moore and Councilwoman
Frances Pierce
Town Clerk Shirley Para, CMC

Supervisor called the Workshop to order at 5:00 P.M.

The Tentative Budget was reviewed line item by line item. Bookkeeper A1220.1A raised from \$8,000 to \$8,210, Tax Collector A1330.1 lowered from \$2,904 to \$2,872, Assessors A1355.1 raised from \$15,500 to \$15,908, Town Clerk A1410.1 raised from \$11,304 to \$11,494, Buildings A1620.1 raised \$8,000 to \$8,004, Traffic Control A3310.2 lowered from \$3,000 to \$2,000, Supt. of Highway A5132.2 raised from \$32,040 to \$32,840, Garage A5132.2 raised \$2,000 to \$4,000, Employee Benefits A9060.8 lowered from \$45,000 to \$40,000, Interest A9730.7 raised from \$30,000 to \$35,000, General Govt Support B1990.1 raised from \$6,000 to \$9,000, Registrar B4020.1 raised from \$4,704 to \$4,832, Zoning B8010.1 lowered from \$11,000 to \$6,500, Planning B80B0.1 raised from \$11,000 to \$12,000. Total Budget \$1,305,177 and total budget to be raised by taxes will be \$884,542.

Supervisor adjourn the meeting at 10:25 P.M.

Respectfully submitted,



Lela Martuscello
Bookkeeper

TOWN OF URBANA BOARD MINUTES

NOVEMBER 19, 1996

The Town Board of the Town of Urbana held a Public Hearing November 19, 1996 at 7:00 P.M. in the Town Hall, 41 Lake Street, Hammondsport, New York concerning the Preliminary Budget. Duly advertised affidavit of publication is on file in the Town Clerk's Office.

Present: Supervisor Richard G. Gardiner
Councilmen L. John Webster, Thomas Chadwick, William Moore and Councilwoman Frances Pierce
Town Attorney Brian C. Flynn
Budget Officer Lela Martuscello
About 8 citizens
Town Clerk Shirley Para CMC

Pledge Allegiance to the Flag

Supervisor called the Public Hearing on the Preliminary Budget to order at 7:00 P.M.

Erwin Robinson stated that the Supervisor, Budget Officer and Board should be commended on the excellent job done on the budget.

On the motion of the Councilman Chadwick and seconded by Councilwoman Pierce, carried, all voting Aye, it was RESOLVED to close the Public Hearing at 7:02 P.M.

Supervisor called the Regular Meeting to order at 7:03 P.M.

On a motion of Councilman Webster and seconded by Councilwoman Pierce, carried, all voting Aye, it was RESOLVED to approve the Town Board's Minutes of October 15, 1996

On a motion of Councilwoman Pierce and seconded by Councilman Chadwick, carried, all voting Aye, it was RESOLVED to authorize the Supervisor to pay all General Fund bills, Abstract No 11, claim 372 to claim 416, totalling \$7,108.52.

On a motion of Councilman Webster and seconded by Councilwoman Pierce, carried, all voting Aye, it was RESOLVED to authorize the Supervisor to pay all Highway Fund bills, Abstract No 11, claim 199 to claim 219, totalling \$24,889.04.

Supervisor reported that the surplus equipment sale is near completion and will soon be advertized.

Councilman Webster stated that he and Councilman Moore have submitted their recommendations concerning the "road classifications" to the Supervisor.

Supervisor stated that the boiler room is near completion.

232
Code Enforcement Officers have requested that they be appointed to a two (2) year terms instead of the one (1) year term. Supervisor stated, after some investigation on his part, he found the Board cannot do this request. Code Enforcement Officers serving a part time basic serve at the pleasure of the Town Board, need not be appointed each year and may be terminated at such time as the Town Board desires.

On a motion of Councilwoman Pierce and seconded by Councilman Chadwick, carried, it was RESOLVED to adopt the 1997 Town of Urbana Budget as follows:

SUMMARY OF TOWN BUDGET

CODE	FUND	APPROPRIATIONS AND PROVISIONS FOR OTHER USES	LESS ESTIMATED REVENUES	LESS UNEXPENDED BALANCE	AMOUNT TO RAISED BY
A	GENERAL	\$ 566,661	\$ 37,280	\$ 130,000	\$ 399,381
B	GENERAL OUTSIDE VILLAGE	91,932	20,711	40,000	31,161
DA	HIGHWAY-TOWNWIDE				
DB	HIGHWAY-OUTSIDE VILLAGE	612,634	77,634	110,000	425,000
CD	COMMUNITY DEVELOPMENT				
CF	FEDERAL REVENUE SHARING				
L	PUBLIC LIBRARY FUND	29,000	0	0	29,000
V	DEBT SERVICE FUND				
SPECIAL DISTRICTS:					
(LIST EACH SEPARATELY)					
	Water District #1	4950	4950	0	0
	Fire District	175,038	6250	2000	166,788
	TOTALS	\$1480,215	\$146,885	\$282,000	\$1,051,330

Village is exempt from machinery and snow misc. The completed 1997 Town of Urbana Budget may be found in the Town Clerk's Office.

Roll call	Councilwoman Pierce	Aye
	Councilman Chadwick	Aye
	Councilman Moore	Aye
	Councilman Webster	Aye
	Supervisor Gardiner	Aye

Supervisor reported that there is an interested person wanting to place paddle boats at the head of the lake during summer season. There would be someone in charged at all times and paddle boats would be removed each night from the lakefront. There would be revenue paid to the Town. Attorney Flynn stated that he should submit references, how many paddle boats, liability insurance and etc. The Board to take this under advisement.

On a motion of Councilman Chadwick and seconded by Councilman Moore, carried, all voting Aye, it was RESOLVED to grant permission to the Keuka Maid to moor their boat at the Town of Urbana dock for the winter months. The Board did request information regarding the schedule for inspection of the Keuka Maid's hull.

Supervisor reported that the Hammondsport Fire Department has requested from the Town of Urbana easement and access installation for two (2) Dry Hydrant to be placed on town land. December 13, 1996 is the deadline for this action. Attorney Flynn to review the easement.

Supervisor called to go into Executive Session at 7:34 P.M.

Reason: Personnel matter

On a motion of Councilman Webster and seconded by Councilwoman Pierce, carried, all voting Aye, it was RESOLVED to come out of the Executive Session at 8:09 P.M.

On a motion from Councilman Webster and seconded by Councilwoman Pierce, carried, all voting Aye, it was RESOLVED to transfer Appropriation account funds by Bookkeeper's recommendation as follows:

Town building renovation/repairs			
Credit		Debit	
A1620.47	\$26,924.99	A1440.1 (engineering)	\$ 4,400.00
		A1990.4 (contingency)	\$22,542.99
		Total	\$26,924.99
Credit		Debit	
B80010.1 (Zoning)	\$3,000.00	B8090.1 (Environmental Control)	\$3,000.00

Registrar turned fees in the amount of \$630.00 to the Supervisor.

On a motion of Councilwoman Pierce and seconded by Councilman Chadwick, carried, all voting Aye, it was RESOLVED to adjourn the meeting at 8:30 P.M.

Respectfully submitted,



Shirley Para, CMC
Town Clerk

TOWN OF URBANA SPECIAL MEETING BOARD MINUTES DECEMBER 17, 1996

The Town Board of the Town of Urbana held a Special Meeting December 17, 1996 at 5:00 P.M. in the Town Hall, 41 Lake Street, Hammondsport, New York, for the purpose of paying Abstracts for the month.

Present: Supervisor Richard G. Gardiner
Councilmen Thomas Chadwick, William Moore and
Councilwoman Frances Pierce
Town Clerk Shirley Para, CMC

Absent: Councilman L. John Webster

Pledge Allegiance to the Flag

Supervisor called the meeting to order at 5:00 P.M.

On a motion of Councilman Moore and seconded by Councilwoman Pierce, carried, all voting Aye, it was
RESOLVED to approve the November 19, 1996 Town Board Minutes.

On a motion of Councilwoman Pierce and seconded by Councilman Chadwick, carried, all voting Aye, it was
RESOLVED to authorize the Supervisor to pay all General Fund bills, Abstract 12, claim 413 to claim 441, totalling \$19,691.38.

On a motion of Councilman Chadwick and seconded by Councilman Moore, carried, all voting Aye, it was
RESOLVED to authorize the Supervisor to pay all Highway Fund bills, Abstract 12, claim 220 to claim 247, totalling \$29,296.47 and 1 and 001 totalling \$15,466.02.

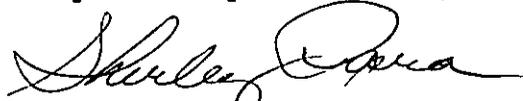
Supervisor informed the Board that our present Sole Assessor, Patrick Grimaldi has accepted a position with the Town of Victor beginning January 1, 1997 and, as of that date will no longer be in our employ.

On a motion of Councilwoman Pierce and seconded by Councilman Chadwick, carried, all voting Aye, it was
RESOLVED to accept with deep regrets the resignation of the Town of Urbana's Sole Assessor Patrick Grimaldi. Wishing him good luck in his new endeavor.

Board requested the Supervisor to place an ad in the papers for a trained Certified Assessor and to contact the Town of Pulteney to see if they want to join the Town of Urbana in this venture.

On a motion of Councilwoman Pierce and seconded by Councilman Chadwick, carried, all voting Aye, it was
RESOLVED to adjourn the meeting at 5:45 P.M.

Respectfully submitted,


Shirley Para, CMC
Town Clerk

FRIDAY DECEMBER 27, 1996

MEETING WAS CONVENED BY SUPERVISOR GARDINER AT 8:00 AM.
PRESENT AT THE MEETING:

COUNCILWOMAN FRANCES PIERCE
COUNCILMAN L. JOHN WEBSTER
SUPERVISOR RICHARD GARDINER

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MOTION WAS MADE BY COUNCILWOMAN PIERCE TO ADOPT A RESOLUTION STATING THAT THE URBANA TOWN BOARD HAS EXAMINED THE LEDGERS OF THE TOWN BOOKKEEPER, THE TOWN CLERK, THE TOWN REGISTRAR AND THE TOWN JUSTICES FOR THE CALENDAR YEAR 1996 AND TO THE BEST OF OUR KNOWLEDGE AND EXPERIENCE THESE LEDGERS DO ACCURATELY REFLECT THE FINANCIAL ACTIVITIES OF THE TOWN OF URBANA FOR THE CALENDAR/FISCAL YEAR 1996. MOTION WAS SECONDED BY COUNCILMAN L. JOHN WEBSTER AND PASSED WITH ALL VOTING AYE.

ROLL CALL: COUNCILWOMAN PIERCE....AYE
COUNCILMAN WEBSTER.....AYE
SUPERVISOR GARDINER....AYE.

ON MOTION OF COUNCILWOMAN PIERCE THE SUPERVISOR WAS AUTHORIZED TO PAY THE GENERAL FUND AND HIGHWAY ABSTRACTS AS PRESENTED TO THE BOARD BY THE SUPERVISOR. MOTION WAS SECONDED BY COUNCILMAN WEBSTER AND PASSED WITH ALL VOTING AYE.

MOTION WAS MADE BY COUNCILMAN WEBSTER TO ACCEPT THE RECOMMENDATION OF THE TOWN BOOKKEEPER REGARDING THE APPROPRIATION ACCOUNT TRANSFERS AS FOLLOWS:

DEBIT	5110.5	\$500.00
CREDIT	5110.4	\$500.00
DEBIT	5110.5	\$5000.00
CREDIT	5110.4	\$5000.00

MOTION WAS SECONDED BY COUNCILWOMAN PIERCE AND WAS PASSED WITH ALL VOTING AYE.

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MOTION WAS MADE BY COUNCILMAN WEBSTER TO TRANSFER FUNDS IN THE AMOUNT OF \$40,000 FROM ACCOUNT DB9950.9 TO THE HIGHWAY CAPITAL RESERVE FUND FOR HIGHWAY EQUIPMENT. MOTION SECONDED BY COUNCILWOMAN PIERCE AND PASSED WITH ALL VOTING AYE.

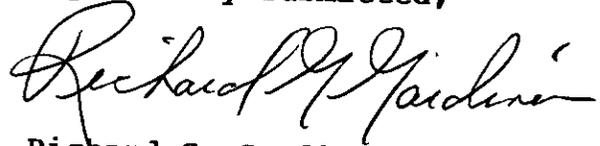
IT WAS DECIDED BY THE MEMBERS PRESENT, NO ACTION NECESSARY, TO ALLOW THE \$40,000 IN GENERAL FUND ACCOUNT A9950.9 TO

REMAIN IN THE GENERAL FUND RATHER THAN TRANSFER IT INTO THE CAPITAL RESERVE FUND FOR BUILDINGS AND LAND WHERE IT NORMALLY WOULD HAVE GONE. IT IS OUR HOPE THAT THIS MONEY MIGHT BE USED FOR HIGHWAY PURPOSES IF GRANT FUNDS CAN BE FOUND TO DO SOME OF THE PROJECTS WHICH WOULD HAVE DRAWN UPON THE CAPITAL RESERVE FUND FOR BUILDINGS AND LAND. SHOULD SUCH GRANT MONEY NOT BECOME AVAILABLE THE \$40,000 WILL BE PLACED IN THE CAPITAL RESERVE FUND BY AMMENDING THE 1997 BUDGET. THIS MONEY WILL TEMPORARILY BECOME PART OF THE GENERAL FUND FUND BALANCE.

MOTION WAS MADE BY COUNCILMAN WEBSTER TO ADJOURN THE MEETING. MOTION WAS SECONDED BY COUNCILWOMAN PIERCE AND WAS CARRIED WITH ALL VOTING AYE. MEETING WAS ADJOURNED AT 8:45 AM.

NOTE: ON MONDAY, DECEMBER 30, 1996 COUNCILMAN CHADWICK AND COUNCILMAN MOORE EXAMINED THE LEDGERS AND THE END OF THE YEAR ABSTRACTS, FOUND THEM TO BE IN GOOD ORDER AND AFFIRMED THE SAME BY AFFIXING THEIR SIGNATURES TO THE RESOLUTIONS. BOTH COUNCILMEN AFFIRMED ALL OTHER ACTIONS TAKEN BY THE MEMBERS PRESENT AT THE DECEMBER 27, 1996 MEETING.

Respectfully submitted,



Richard G. Gardiner
Acting Secretary