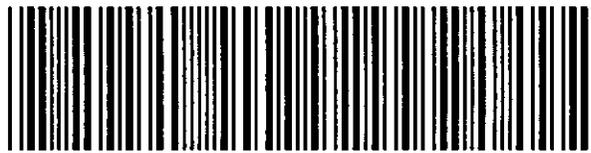


# Town Board



1997



## Special Town Board Meeting

January 6, 1997

The Town Board of the Town of Urbana held a Special Board Meeting January 6, 1997 at 7:00 P.M. in the Town Hall, 41 Lake Street, Hammondsport, New York for the purpose to accept the designations and appointments, Town's polices and Highway salaries.

Present: Councilman L. John Webster, presiding  
 Councilmen Thomas Chadwick, William Moore and  
 Councilwoman Frances Pierce.  
 Town Attorney Brian c. Flynn  
 Town Clerk Shirley Para, CMC

Absent: Supervisor Richard G. Gardiner

Pledge Allegiance to the Flag.

Councilman Webster called the meeting to order at 7:00 P.M.

On a motion of Councilman Chadwick and seconded by Councilwoman Pierce, carried, it was RESOLVED to approve the following Designation and Appointments ad follows:

1. Meeting night: Generally the third Tuesday of the month at 7:00 P.M. Schedule attached
2. Official depositories will be Community Bank, Bath National Bank, Fleet Bank, Bank of Avoca, Chemung Canal Trust and MBIA/Class
3. Official newspaper: The Leader
4. Town Attorney: Brian C. Flynn
5. Milage at 30 cents per mile
6. Deputy Town Clerk: Barbara Heytmeijer
7. Registrar: Shirley Para
8. Deputy Registrar: Barbara Heytmeijer
9. Town Constable: John Merriam
10. Dog Control Officer: John Strzepek
11. Code Enforcement Officer (Building Inspector): George Appleton
12. Code Enforcement Officer (Zoning Officer): Terry DeBuck
13. Co-Code Enforcement Officer: David Oliver
14. Watershed Inspector: Terry DeBuck
15. Town Historian: Terry Bretherton
16. Town Custodian/Groundskeeper: Leonard Martin
17. Planning Board: Robert Magee
18. Z.B.A.: Edward Tyler
19. Fire Commissioner: Richard Hamilton
20. Bookkeeper: Lela Martuscello
21. Budget Officer: Lela Martuscello

22. Joint Youth Commission: Frances Pierce, William Moore
23. KWIC: Thomas Chadwick
24. Tax Collector: Shirley Para
25. Voting Machine Custodian: Luther Perkins Jr.
26. To act on behalf of the absent Supervisor by initialing a signature facsimile for the purpose of signing checks: Thomas Chadwick; to preside over meetings: L. John Webster
27. Library Trustee: Bonnie Colado
28. Cemetery Commission: Richard Hamilton
30. Board of Ethics: Lela Martuscello, Chairman, Rev. Lee Williams, Sister Anne Michelle McGill
31. Deputy Highway Superintendent: LeRoy Turner
32. Rules & Procedures: Attached
33. Sexual Harassment Committee: Richard Gardiner, Frances Pierce and Lela Martuscello
34. Safety Committee: Richard Gardiner, Lela Martuscello and Douglas Bailey
35. Safety Officers: Lela Martuscello and Richard Gardiner

## TOWN OFFICIAL SALARIES

1. Supervisor	\$ 9,960.00
2. Budget Officer	\$ 1,024.00
3. Bookkeeper	\$ 8,210.00
4. Town Clerk	\$11,494.00
5. Deputy Town Clerk	\$ 6.50 per hour
6. Tax Collector	\$ 2,872.00
7. Town Hwy. Superintendent	\$32,840.00
8. Town Attorney	\$ 4,104.00
9. Registrar	\$ 4,832.00
10 Assessor	\$15,908.00
11. Election Inspector	\$ 50.00 short day
12. Election Inspector	\$ 100.00 long day
13. Clerk to the Assessor	\$000000.00
14. Justice William Narby	\$ 8,200.00
15. Justice Thomas Kressly	\$ 400.00
16. Councilman (four)	\$ 1,980.00 each
17. Dog Control Officer	\$ 2,400.00
18. Code Enforcement Officers	\$ 10.75 per hour plus mileage
19. Deputy Registrar	\$ 504.00

- 20. Town Custodian/Grndskeeper \$ 8,000.00
- 21. Watershed Inspector \$ 12,000.00 per year plus mileage
- 22. Zoning Officer \$ 4,500.00 plus mileage
- 23. Secretary of Planning Board \$ 6.65 per hour
- 24. Cemetery Groundskeeper \$ 10.00 per hour
- 25. Compost Attendant \$ 8.00 per hour
- 26. Associate Building Inspector \$ 1,500.00 per year plus mileage  
(temporary position)

Roll Call            Councilwoman Pierce            Aye  
                          Councilman Chadwick            Aye  
                          Councilman Moore                Aye  
                          Councilman Webster             Aye

On a motion of Councilwoman Pierce and seconded by Councilman Chadwick, carried, it was RESOLVED to the Highway Salary Rates, Monthly Payroll Schedule, the Dates of the Meetings of the Town Board, the Rules and Procurers for the Town Board Meetings and the Official Holiday Dates, as presented to the Urbana Town Board by the Supervisor. Please find attached to the minutes.

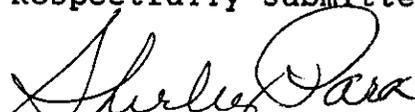
Roll call:            Councilwoman Pierce            Aye  
                          Councilman Chadwick            Aye  
                          Councilman Moore                Aye  
                          Councilman Webster             Aye

On a motion of Councilman Chadwick and seconded by Councilwoman Pierce, carried, it was RESOLVED to adopt the Procurement Policy, Cash Management Policy, and Employee's Policy while reaffirming those Polices which do not require renewal but nevertheless, remain as active Policies in the Town of Urbana. Such would be the case of the Drug/Alcohol Policy, the Smoking Policy, the sexual Harassment Policy, Code of Ethics, Etc. All which are contained in the individual Boardmenber's folder and are on file in the office of the Town Clerk.

Roll Call            Councilwoman Pierce            Aye  
                          Councilman Chadwick            Aye  
                          Councilman Moore                Aye  
                          Councilman Webster             Aye

On a motion of Councilwoman Pierce and seconded by Councilman Chadwick, carried, all voting Aye, it was RESOLVED to adjourn the meeting at 7:16 P.M.

Respectfully submitted,

  
 Shirley Para, CMC  
 Town Clerk

SATURDAY JANUARY 18, 1997

THE JOINT MEETING OF THE TOWN BOARDS OF URBANA AND PULTENEY WAS CONVENED AT 9:30 AM FOR THE PURPOSE OF INTERVIEWING THREE CANDIDATES FOR THE POSITION OF SOLE ASSESSOR FOR EACH OF THE TOWNSHIPS. PRESENT: SUPERVISORS OF BOTH TOWNS  
ALL EIGHT TOWN BOARD MEMBERS  
TOWN CLERK OF PULTENEY  
TWO OR THREE CITIZENS

INTERVIEWS WERE CONDUCTED IN THE URBANA MUNICIPAL HALL AT THE FOLLOWING TIMES:

- 9:30 AM DIANE CARNEY 1-97
- 10:25 AM KATHLEEN HARTER
- 11:05 AM WILLIAM TORP

AT THE CONCLUSION OF THE INTERVIEWS AT ABOUT 11:40 AM A BRIEF DISCUSSION OF THE CANDIDATES WAS CONDUCTED AND BASED UPON THE RESUMES PRESENTED BY THE CANDIDATES AND CONCLUSIONS DRAWN FROM THE INTERVIEW PROCESS IT WAS DECIDED TO OFFER THE POSITION TO KATHLEEN HARTER. THE PULTENEY TOWN BOARD REMAINED IN THE CONFERENCE ROOM AND THE URBANA TOWN BOARD WITHDREW TO THE TOWN CLERK'S OFFICE TO CONDUCT SEPARATE AND INDIVIDUAL MEETINGS TO CONFIRM THE CHOICE OF KATHLEEN HARTER AS THE NEW ASSESSOR TO FILL OUT THE UNEXPIRED TERM OF PATRICK GRIMALDI.

THE MEETING WAS CONVENED BY SUPERVISOR GARDINER AT 11:50 AM IN THE TOWN CLERK'S OFFICE OF THE MUNICIPAL HALL IN HAMMONDSPORT, NY. MOTION WAS MADE BY COUNCILWOMAN FRANCES PIERCE TO APPOINT KATHLEEN HARTER TO THE POSITION OF SOLE ASSESSOR TO FILL OUT THE UNEXPIRED TERM OF PATRICK GRIMALDI WHOSE RESIGNATION WAS EFFECTIVE DECEMBER 31, 1996. MOTION WAS SECONDED BY COUNCILMAN THOMAS CHADWICK. MOTION CARRIED WITH ALL VOTING AYE.

- ROLL CALL:
- COUNCILWOMAN PIERCE.....AYE
  - COUNCILMAN WEBSTER.....AYE
  - COUNCILMAN CHADWICK.....AYE
  - COUNCILMAN MOORE.....AYE
  - SUPERVISOR GARDINER.....AYE
- 1-97

THIS UNEXPIRED TERM FOR THE SOLE ASSESSOR WILL EXPIRE ON SEPTEMBER 30, 2001.

MOTION MADE BY COUNCILMAN CHADWICK TO ADJOURN THE MEETING. MOTION SECONDED BY COUNCILWOMAN PIERCE. MOTION CARRIED WITH ALL VOTING AYE. MEETING ADJOURNED AT 11:58 AM.

Respectfully submitted,  
*Richard G. Gardiner*  
Richard G. Gardiner  
Acting Secretary

## TOWN OF URBANA TOWN BOARD MINUTES

JANUARY 28, 1997

The Town Board of the Town of Urbana held their Regular Meeting January 28, 1997 at 7:00 P.M. in the Town Hall, 41 Lake Street, Hammondsport, New York.

Present: Supervisor Richard G. Gardiner  
 Councilman Thomas Chadwick, William Moore and  
 Councilwoman Frances Pierce  
 Town Attorney Brian C. Flynn  
 About 2 local citizens  
 Town Clerk Shirley Para, CMC

Absent Councilman L. John Webster

## Pledge Allegiance to the Flag

On a motion of Councilwoman Pierce and seconded by Councilman Moore, carried, all voting Aye, it was RESOLVED to approve the following Town Board minutes: Regular Town Board Meeting of December 17th 1996, Special Town Board Minutes of January 27, 1996, Special Town Board Minutes of January 6th, 1997 and Special Joint Town Board Meeting with Pulteney Town Board.

On motion of Councilwoman Pierce and seconded Councilman Moore, carried, all voting Aye, it was RESOLVED to authorize the Supervisor to pay all A General Fund bills, Abstract 1, claim 1 to claim 39, totalling \$38,489.18 and B General Fund bills Abstract 1, claim 1 to claim 3, totalling \$235.95.

On a motion of Councilman Chadwick and seconded by Councilwoman Pierce, carried, all voting Aye, it was RESOLVED to authorize the Supervisor to pay all Highway Fund bills, Abstract 1, claim 1 to claim 17, totalling \$13,487.77.

On a motion of Councilwoman Pierce and seconded by Councilman Chadwick, carried, it was RESOLVED that the Town Board of the Urbana does authorize the Supervisor of the Town of Urbana to spend from the Highway Equipment Reserve Fund the amount of eighty-six thousand two hundred fifty-five dollars (\$86,255.00) dollars for the purchase of one four-wheel drive John Deere Loader, model number 644G to be purchased under the NYS Bid Program. This Resolution is subject to a Permissive Referendum pursuant to Article 7 of the Town Law of the State of New York.

Roll call

Councilwoman Pierce	Aye
Councilman Chadwick	Aye
Councilman Moore	Aye
Supervisor Gardiner	Aye

On a motion of Councilwoman Pierce and seconded by Councilman Moore, carried, all voting Aye, it was RESOLVED to authorize the Supervisor to renew our Drug Testing contract with Schuyler-Chemung-Tioga BOCES and that the contract automatically renew for the years 1998 and 1999 both parties agreeable. This contract is in compliance with the Federal CDL Drug Testing Program.

On a motion of Councilman Chadwick and seconded by Councilman Moore, carried, all voting Aye, it was RESOLVED the Town of Urbana, New York, County of Steuben, has consented to the temporary assignment of its justices to preside in other town/village courts in the Seventh Judicial District as need arises during 1997 year and approve the temporary assignment of judges from other town/village courts in the Seventh Judicial District of its courts as need arises during the 1997 year.

On a motion of Councilwoman Pierce and seconded by Councilman Moore, carried, all voting Aye, it was RESOLVED to authorize the Supervisor to pay the renewal installment payment of \$3,400.00 to KWICK. The balance of \$3,300.00 to be paid in July 1997.

243

The Town of Urbana is interested in applying for funding under the Clean Water/Clean Air Bond Act construction of a new salt storage facility. A letter to that effect was drafted to Senator Kuhl.

The Town of Urbana understands that there is \$25,000,000.00 available for the Finger Lakes Region and that salt storage facilities may be eligible under the non-point source pollution category thereof.

243

The Town of Urbana is requesting from Senator John R. Kuhl, Jr. assistance on the Town's behalf, with the Department of State and the DEC to secure the necessary funds.

THE FOLLOWING 1996 YEARLY REPORT

REGISTRAR - SHIRLEY PARA

January.....	\$490.00
February.....	\$740.00
March.....	\$870.00
April.....	\$600.00
May.....	\$880.00
June.....	\$920.00
July.....	\$610.00
August.....	\$380.00
September.....	\$600.00
October.....	\$630.00
November.....	\$560.00
December.....	\$650.00
total	-----
	\$7,930.00

CONSERVATION- SHIRLEY PARA

Free.....	96
Senior.....	66
Fishing.....	84
Hunting.....	18
Big Game.....	62
Trapping.....	3
Bowhunting.....	91
Muzzleloading.....	16
Sportsman.....	225
Fishing (3- days).....	10
Special Deer Permit.....	11
Jr. Hunting.....	1
Fishing (1-day).....	2
Turkey Permit.....	137
Lost License.....	6
Non-Residents	
Fishing.....	51
Big Game.....	10
Fishing (5-days).....	59
Bowhunting.....	2
Subdivision.....	\$ 550.00
Variance.....	\$ 315.00
Building Permit.....	\$3,170.00
Septic Permits.....	\$ 750.00
Septic Transfer.....	\$ 900.00
Marriage License.....	\$ 400.00
Copies.....	\$ 179.75
Bingo 3%.....	\$ 48.27

Game of chance.....	\$ 150.00
Landfill...\$10.00.....	\$ 570,00
Landfill \$20.00.....	\$3,400.00
Boat Launch.....	\$ 607.50
Boat Contract.....	\$ 287.50
Demolition Permit.....	\$ 105.00
Renewal Building Permit.....	\$ 35.00
Junkyard License.....	\$ 25.00

Dogs	
Neutered.....	205
Unneutered.....	52
Tags.....	1
Agriculture & Markets for Unneutered.	37

**DOG CONTROL OFFICER - JOHN STRZEPEK**

Complaints.....	18
Dogs seized.....	13
Court Appearance.....	1
Dogs Returned.....	8
Dogs euthanatize.....	3

**ANNUAL REPORT OF TOWN JUSTICE - WILLIAM NARBY**

**Vehicle & Traffic cases, including Ag Market & Tax**  
200

Fines collected.....	\$8,380.00
Surcharges collected.....	\$2,970.00

Criminals cases	47
Fines collected.....	\$ 205.00
Surcharges collected.....	\$ 315.00

Conservation cases	4
Fines collected.....	\$ 150.00

Small Claim cases	11
Fees collected	\$ 79.00

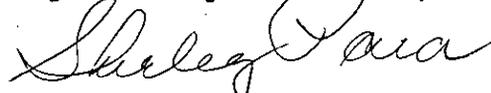
Civil cases	2
Fees collected	\$ 20.00

Please be advised that the Court records of the Town of Urbana are available for inspection by the Town Board or any other parties at regular Court Sessions on Monday nights at 6:30 P.M., or at any other special times as requested by the board.

Registrar turned fees in the amount of \$850.00 to the Supervisor.

On a motion of Councilman Moore and seconded by Councilman Chadwick, carried, all voting Aye, it was RESOLVED to adjourn the meeting at 8:50 P.M.

Respectfully submitted,



Shirley Para, CMC  
Town Clerk

## TOWN OF URBANA TOWN BOARD MINUTES

MARCH 4, 1997

The Town Board of the Town of Urbana held their Regular Meeting March 4, 1997 at 7:00 P.M. in the Town Hall, 41 Lake Street Hammondsport, New York.

Present: Supervisor Richard G. Gardiner  
 Councilmen L. John Webster, William Moore, Thomas Chadwick and Councilwoman Frances Pierce  
 Town Attorney Brian C. Flynn  
 About 3 local citizens  
 Town Clerk Shirley Para, CMC

## Pledge Allegiance to the Flag

On a motion of Councilman Moore and seconded by Councilwoman Pierce, carried, all voting Aye, it was RESOLVED to authorize the Supervisor to pay all A-General Fund bills, Abstract 3, claim 40 to claim 62, totalling \$31,397.80, B-General Fund bills, Abstract 3, claim 4 to claim 8, totalling \$3,681.06 and Highway Fund bills, Abstract 3, claim 18 to claim 42, totalling \$40,996.71.

Supervisor requested from Councilman Webster and Councilman Moore to complete the Town Highway Road Project with Highway Superintendent as soon as possible.

Supervisor requested from the Board permission to put out for bids the work for the Railroad Depot Project. The Board was in agreement to said request.

On a motion of Councilwoman Pierce and seconded by Councilman Chadwick, carried, all voting Aye, it was RESOLVED to approve the Town of Urbana to submit payment up to \$2,000.00 for the construction of a new porch for the Library entrance. 245

Supervisor reported to the Board that Jean O'Connell would write any type of grants that the Town might need at a cost of \$3,500 per 1/4 of a year. Total cost per year \$14,000.00. Board requested Supervisor to contact her see if she would work for one 1/4 of a year and not a full year.

On a motion of Councilman Webster and seconded by Councilwoman Pierce, carried, all voting Aye, it was RESOLVED to approve the recommendations of the Supervisor to remove the railroad tracks, leave the caboose where it is now and restore said caboose. 245

Supervisor reported to the Board that the Hammondsport Rotary Club has asked permission to use the docks at the "Head of the Lake" for the Bass Tournament Day, April 21st, 5:00 AM to 4:00 PM. Attorney Flynn recommends a 2 Million Dollar Insurance Policy, naming the Town of Urbana as the primary insured. Supervisor to check the amount of premium for 1 and 2 million dollar policies before making final decision.

Its been brought to the Boards attention that the docks at the "Head of the Lake" needs to be extended more out into the water. With Boards approval the Supervisor will check into this matter.

Supervisor has requested to have the Town Board meeting changed from March 18th to March 25th. Board has approved.

Local Government Seminar held at CCC of Corning, New York April 10th will be attended by Supervisor, Town Attorney and Town Clerk.

Supervisor reported that the cost for two heavy-duty overhead door closures at the Town Barn will be about \$3,600.00.

Supervisor submitted to the Board two new monthly types of reports that he has requested the Dog Control Officer and the CEO Officer to file each month.

The Town Board is considering the replacement of the present Insurance Program (Blue/Cross Blue/Shield) with another Insurance Company GHI. There will be a joint meeting with all employees to consider such a move with GHI representatives present.

Registrar turned fees in the amount of \$580.00 to the Supervisor.

On a motion of Councilman Chadwick and seconded by Councilwoman Pierce, carried, all voting Aye, it was RESOLVED to adjourn the meeting at 9:60 P.M.

Respectfully submitted,



Shirley Para, CMC  
Town Clerk

TOWN OF URBANA BOARD MINUTES

MARCH 25, 1997

The Town Board of the Town of Urbana held their Regular Meeting March 25, 1997 at 10:00 A.M. in the Town Hall, 41 Lake Street, Hammondsport, New York.

- Present: Supervisor Richard G. Gardiner  
Councilmen William Moore, Thomas Chadwick and  
Councilwoman Frances Pierce  
Representatives from Group Health Incorporated  
(GHI) James Opelt Donald K. Hessney and Donald J.  
Jabonski  
About 16 interested employees and insured Town  
Citizens  
Town Clerk Shirley Para, CMC
- Absent: Councilman L. John Webster  
Town Attorney Brian C. Flynn

Pledge Allegiance to the Flag

Supervisor called the meeting to order at 10:02 A.M.

On a motion of Councilwoman Pierce and seconded by Councilman Moore, carried, all voting Aye, it was RESOLVED to approve the Town Board Minutes of March 4, 1997.

On a motion of Councilman Chadwick and seconded by Councilwoman Pierce, carried, all voting Aye, it was RESOLVED to authorize the Supervisor to pay all A-General Fund bills, Abstract 3, claim 63 to claim 85, totalling \$6,458.45, B-General Fund bills, Abstract 3, claim 9 to claim 12, totalling \$279.80 and Highway Fund bills, Abstract 3, claim 43 to claim 67, totalling \$23,574.04.

On a motion of Councilwoman Pierce and seconded by Councilman Chadwick, carried, all voting Aye, it was RESOLVED to authorize the Town Clerk to advertise for bids on a used Compaction Roller. 247

On a motion of Councilwoman Pierce and seconded by Councilman Chadwick, carried, all voting Aye, it was RESOLVED to approve transfer of funds for a Budget Amendment as follows: 247

DB960 (Approp)	Credit	\$34,745.13
DB599 (Fund Bal)	Debit	\$34,745.13

To increase 1997 budget to add additional monies to Account

DB5130.2 Highway Machinery Equipment	\$15,000.00
DB5130.4 Highway Equipment Contractual	\$19,745.13

(\$15,000.00 Received 2/21/97 from Ray Kolo)  
(\$19,745.13 Received 12/96 Insurance Recovery)

Representatives James Opelt, Donald Hessney and Donald Jabonski from the Group Health Incorporated (GHI) gave a presentation concerning GHI insurance for the Town employees. Some benefits to the GHI Insurance against Blue/Cross and Blue/Shield Insurance are 365 days of inpatient Semi-Private Room and Board with GHI, 70 days inpatient hospital care when medically necessary with present insurance, Doctor's Office visits \$10.00 co-payment per office visit with GHI, covered subject to \$50.00 deductible and 80% - 20% co-insurance provision present Insurance, Retail Pharmacy - 30 days supply; \$50.00 deductible then \$10.00 co-payment for generic drugs; \$10.00 co-payment name brand drugs if no generic with GHI, present insurance covered subject to deductible and co-insurance provisions, and etc.

248

On a motion of Councilman Chadwick and seconded by Councilwoman Pierce, carried, it was RESOLVED to adopt the Group Health Incorporated (GHI) Insurance Program for the Town of Urbana.

Roll call	Councilwoman Pierce	Aye
	Councilman Chadwick	Aye
	Councilman Moore	Aye
	Supervisor Gardiner	Aye

On a motion of Councilwoman Pierce and seconded by Councilman Chadwick, carried, all voting Aye, it was RESOLVED to adjourn the meeting at 10:40 A.M.

Respectfully submitted,



Shirley Para, CMC  
Town Clerk

TOWN OF URBANA BOARD MINUTES

APRIL 29, 1997

The Town Board of the Town of Urbana held a bid opening on April 29, 1997 at 7:00 P.M. in the Town Hall, 41 Lake Street, Hammondsport, New York for a 1990 or newer single Drum Vibratory Roller with no more than 1,000 hours of use. Affidavit of publication is on file in the Town Clerk's office. Regular meeting convened followed the bid opening.

Pledge Allegiance to the Flag.

Supervisor convened the bid opening at 7:02 P.M. for a 1990 or newer single Drum vibratory roller with no more than 1000 hours of use. Bids as follows:

S.C. Hansen, Inc. of Hornell, New York for a 1997 BOMAG Model BW172D-2 with no hours. One year parts and labor.

Price: \$61,860.00
Trade-in
Total price \$61,860.00

Tracey Road Equipment, Inc. of East Syracuse, New York for a 1996 Ingersoll-Rand Model SD70D with 375 hours. Warranty is 90 days "50/50" parts and labor warranty on major powertrain components.

Price \$60,444.00
Trade-in 2,250.00
Total price \$58,194.00

Rupp Rental & Sales Corporation of Buffalo, New York for a 1997 Ingersoll-Rand Model SD-70D with no hours. Warranty is standard Manufactures's warranty 1 year/1000 hours.

Price \$63,957.00
Trade-in 3,500.00
Total price \$60,457.00

Rupp Rental & Sales Corporation of Buffalo, New York for a 1995 Ingersoll-Rand Model SD-70D with 417 hours. Warranty 60 days/200 hours on Rupp Powerstrain Warranty \* Vibratory System, Hydrostatic Drive, Engine Only.

Price \$58,947.00
Trade-in 3,500.00
Total Price \$55,447.00

On a motion of Councilman Chadwick and seconded by Councilwoman Pierce, carried, all voting Aye, it was RESOLVED to close the bidding at 7:11 P.M.

Supervisor called the Regular Meeting to order at 7:11 P.M.

- Present: Supervisor Richard G. Gardiner
Councilmen Thomas Chadwick, William Moore, L. John Webster and Councilwoman Francis Pierce
Town Attorney Brian C. Flynn
Highway Superintendent Douglas Bailey
Tri-County Housing Council Representatives Judy, Sylvia Farr and Christine Snyder
About 12 local citizens
Town Clerk Shirley Para, CMC

On a motion of Councilwoman Pierce and seconded by Councilman Moore, carried, all voting Aye, it was RESOLVED to approve the Town Board Minutes of March 25, 1997.

On a motion of Councilman Webster and seconded by Councilwoman Pierce, carried, all voting Aye, it was RESOLVED to authorize the Supervisor to pay all A-General Fund bills, Abstract 4, claim 86 to claim 116, totalling \$10,391.18 and B-General Fund bills, Abstract 4, claim 13 to 14, totalling \$357.16.

On a motion of Councilman Chadwick and seconded by Councilman Moore, carried, all voting Aye, it was RESOLVED to authorize the Supervisor to pay all Highway Fund bills, Abstract 4, claim 68 to claim 87, totalling \$21,193.01.

The bid for the 1990 or newer Single Drum Vibratory Roller with no more than 1,000 hours of use was tabled until Highway Superintendent can further examine the bids.

97-250

Supervisor reported to the Board that the Town Highway Department would do the removal of the ties at the "Head of the Lake". The caboose would be moved ahead to replace the tracks under it and than put back to original site. On the recommendation of Building Inspector George Appleton the foundation under the Depot addition should be replaced with a new foundation. The Board was in agreement with recommendations.

Supervisor informed the Board that the DEC will be holding a Public Hearing on May 6, at 7:00 P.M. in the Town Hall concerning the Landfill on Crows Nest Road, Town of Urbana.

Supervisor reported to the Board that CEO Officer Terry DeBuck has inspected the Karl Hadley Junk Yard and found that he has met most of the compliances and schedules that were put forth to him. There is a concern about the number of tires that are stored on site and was given 90 days to comply with the original agreement.

97-250

On a motion of Councilwoman Pierce and seconded by Councilman Webster, carried, all voting aye, it was RESOLVED that Karl Hadley has until midnight July 31, 1997 to remove used tires that are stored on the junkyard site. The limit of stored tires is 300.

97-250

Representatives from the Tri-County Housing Council came before the Board to inform them of the agency goal to create affordable housing for lower and moderate income families through the construction of new units or the rehabilitation of existing structures. Program goal is to build ten single-family homes in the southeastern Steuben County based on the program offered in Chemung County. Grant monies up to \$25,000.00 will be available to families to buy down the mortgage and pay for closing costs. Two or three models, all starter homes, will be offered. Estimated sale price ranges from \$75,000 to \$80,000. The Tri-County needs from the Town Board a support letter supporting the program, assist with locating suitable sites, assist with identifying families who may be eligible for the program and etc.

97-250

On a motion of Councilman Webster and seconded by Councilwoman Pierce, carried, all voting Aye, it was RESOLVED to authorize the Supervisor to send a support letter to the Tri-County Housing Council stating that the Town of Urbana Board is in full support of said project.

Supervisor reported the Keuka Maid status to date there is no owner of record and they have not presented the Town Board with any Insurance Policies. A meeting April 30th at 4:00 with proper representatives of the Keuka Maid will be held by the Supervisor to finalize the compliances.

On a motion of Councilwoman Pierce and seconded by Councilman Chadwick, carried, it was  
 RESOLVED that the Town Board of the Town of Urbana, in agreement between the Town Highway Superintendent of the Town of Urbana located in Steuben County, State of New York and the undersigned members of the Urbana Town Board. Pursuant to the Provisions of Section 284 of the Highway Law, we agree that monies levied and collected in the Town of Urbana for the repair and improvement of highways, and received from the State of New York and State Aid for the repair and improvement of highways to the estimated expenses of \$222,800.00. And to direct Highway Superintendent Bailey to contact proper people to start said projects

97-251

Expenses	\$222,800.00
General Fund	- 42,000.00
Chips	-117,000.00
Major Repairs	- 60,000.00
Balance	\$ 3,800.00

Roll call Supervisor Richard G. Gardiner	Aye
Highway Superintendent Douglas Bailey	Aye
Councilman L. John Webster	Aye
Councilwoman Frances Pierce	Aye
Councilman Thomas Chadwick	Aye
Councilman William Moore	Aye

On a motion of Councilman Chadwick and seconded by Councilman Moore, carried, all voting aye, it was  
 RESOLVED to hold a Public Hearing on May 20, 1997 at 7:00 P.M. on proposed Local Law No 1 of 1997 in relation to the Classification of Low Volume Rural Towns; the Establishment of Maintenance and Rehabilitation Guidelines for such Roads and the Procedure to be Followed to Designate Particular Roads According to Classification.

On a motion of Councilman Webster and seconded by Councilwoman Pierce, carried, all voting Aye,  
 RESOLVED that the Town Board of the Town of Urbana approves and support the following Resolution;  
 WHEREAS, Governor Pataki's proposed State budget includes a decrease in certain funding levels for the consolidated Highways Improvement Program (CHIPS), and

97-251

WHEREAS, we as local municipalities, will ultimately be adversely affected by such decrease, be it

RESOLVED, that we, THE TOWN BOARD OF URBANA hereby state that we are in opposition of any and all decreases of the funding levels for the consolidated Highway Improvement Program, and be it further

RESOLVED that we respectfully requested that the Governor and elected representatives restore the funding for this very important program.

Roll call Councilwoman Frances Pierce	Aye
Councilman L. John Webster	Aye
Councilman William Moore	Aye
Councilman Thomas Chadwick	Aye
Supervisor Richard G. Gardiner	Aye

On a motion of Councilwoman Pierce and seconded by Councilman Chadwick, carried, all voting Aye  
 RESOLVED that the Town Board of the Town of Urbana approves and support the following Resolution;  
 WHEREAS the Town of Urbana has not separately established the office of Receiver of Taxes and Assessments nor the office of Registrar of Vital Statistics, and

97-251

WHEREAS the Town Board of the Town of Urbana has now determined that the functions and duties associated therewith should become an integral part of those duties performed by the person serving as the Town Clerk of the Town of Urbana,

NOW, THEREFORE, consistent with the statutory powers conferred upon the Town Boards pursuant to Section 30, sub. 11 of the Town Law, it is hereby

97-252

RESOLVED that, henceforth, the additional powers and duties of the Registrar of Vital Statistics and the Receiver of Taxes and Assessments, shall be duly performed by the Town Clerk of the Town of Urbana.

Roll call Councilman L. John Webster	Aye
Councilwoman Frances Pierce	Aye
Councilman Thomas Chadwick	Aye
Councilman William Moore	Aye
Supervisor Richard G. Gardiner	Aye

On a motion of Councilman Webster and seconded by Councilman Moore, carried, it was

97-252

RESOLVED that the Town Board of the Town of Urbana approves and support the following Resolution;

WHEREAS, the Town of Urbana Highway Department and the Steuben County DPW share a salt and sand open storage site just a few hundred feet from intersection of NYS ROUTES 54 and 54A, and

WHEREAS, this site is approximate to the entrance to the Village of Hammondsport, a community very dependent upon its tourist revenue, and

WHEREAS, this site is situate approximate to homes relying upon water wells for their potable water, to a creek flowing directly into a regulated wetlands and indirectly into Cold Brook and is otherwise unsightly as a greeter to this Finger Lakes Region, and

WHEREAS, the County of Steuben is pursuing grant assistance on behalf of the county and the Town of Urbana for the construction of an enclosed salt storage facility, be it

RESOLVED, that the URBANA TOWN BOARD does support the County of Steuben in its pursuit of grant assistance for this project and does respectfully request that grantors give full and appropriate attention on this project.

Roll call Councilwoman Frances Pierce	Aye
Councilman L. John Webster	Aye
Councilman Thomas Chadwick	Aye
Councilman William Moore	Aye
Supervisor Richard G. Gardiner	Aye

The Supervisor wanted it to be duly noted that the December 6, 1997 meeting is wrong and should be changed to December 2, 1997.

On a motion of Councilman Webster and seconded by councilwoman Pierce, carried, it was

97-252

RESOLVED authorize the Supervisor to purchase Gravely 18 horse power Riding Mover from a John Walsh from Bath, New York in the sum of \$2,500.00.

Roll call Councilman L. John Webster	Aye
Councilwoman Frances Pierce	Aye
Councilman Thomas Chadwick	Aye
Councilman William Moore	Aye
Supervisor Richard G. Gardiner	Aye

Supervisor presented to the Board the Supervisor's Report

Registrar turned fees in the amount of \$740.00 to the Supervisor.

On a motion of Councilman Chadwick and seconded by Councilman Moore, carried, all voting Aye, it was RESOLVED to adjourn the meeting at 8:50 P.M.

Respectfully submitted,



Shirley Para, CMC  
Town Clerk  
Town of Urbana

## TOWN OF URBANA BOARD MINUTES

MAY 10, 1997

The Town Board of the Town of Urbana held a Special Meeting May 10, 1997 at 9:00 A.M. concerning the awarding the bids for the Single Drum Vibratory Roller.

The Supervisor called the Special Board Meeting to order at 9:00 A.M.

Present Supervisor Richard G. Gardiner  
Councilmen Thomas Chadwick, L. John Webster, William Moore and Councilwoman Frances Pierce  
Highway Superintendent Douglas Bailey  
Representative from S.C. Hansen Gary Marsh  
Town Clerk Shirley Para, CMC

## Bids as follows:

1. S.C. Hansen, Inc of Hornell, New York for a 1997 BOMAG Model BW172D-2 with no hours, One Year parts and labor. Costs \$61,860.00.
2. Tracey road Equipment, Inc. of East Syracuse, New York for a 1996 Ingersoll-Rand Model SD70D with 375 hours. Warranty is 90 days "50/50" parts and labor warranty on major powertrain components. Costs \$60,444.00, Trade-in \$2,250.00, total cost \$58,194.00.
3. Rupp Rental & Sales Corporation of Buffalo, New York for a 1997 Ingersoll-Rand Model SD-70D with no hours. Warranty is standard Manufactures's warranty 1 year/1000 hours. Costs \$63,957.00, Trade-in \$3,500.00, total cost \$60,457.00.

Rupp Rental & Sales Corporation of Buffalo, New York for a 1995 Ingersoll-Rand Model SD-70D with 417 hours. Warranty 60 days/200 hours on Rupp Powerstrain Warranty.  
\* Vibratory System, Hydrostatic Drive, Engine ONLY.

Costs \$58,947.00, Trade-in \$3,500.00, total cost \$55,447.00.

After viewing the bids the Board's decision was to award the bid for a NEW Single Drum Vibratory Roller considering the fact that the difference in cost between a New Unit and a Used Unit is negligible when spread over the lifetime of the Roller..

97254  
On a motion of Councilman Webster and seconded by Councilwoman Pierce, carried, it was  
RESOLVED to award the bid for a new 1997 BOMAG Model BW172D-2 Single Drum Vibratory with no hours to S.C. Hansen, Inc. of Hornell, New York for \$61,860.00 contingent upon written guarantee that a loaner will be available for the Town of Urbana's use on May 12, 1997 until the new roller is delivered. The logic for said awarding to S.C. Hansen, Inc., the BOMAG Model BW172D-2 has a thicker drum shell, it is more fuel efficient and the service center is closer to the Town of Urbana.

Roll call	Councilman William Moore	Aye
	Councilwoman Frances Pierce	Aye
	Councilman Thomas Chadwick	Aye
	Councilman John L. Webster	Aye
	Supervisor Richard Gardiner	Aye

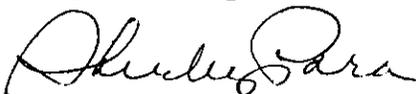
Superintendent Bailey submitted to the Board three (3) sales quotation for mixed gravel to stock pile behind Hammondsport Fire Department. Bids as follows:

1. B.R.DeWitt, Inc. (Seller) of Pavilion, New York costs Haul from our Bath pit (GP-2) to Hammondsport \$2.00/ton.
2. Knight Settlement Sand & Gravel, Inc. of Bath, New York costs FOB plant \$6.20/ton delivered to Hammondsport \$7.78/ton. 97-255
3. A.L. Blades & Sons, Inc. of Bath, New York costs hauling is optional @ \$2.50/ton of all gravel.

On a motion of Councilman Webster and seconded by Councilman Moore, carried, all voting aye, it was RESOLVED to award the bid to B.R. DeWitt (Seller) of Pavilion, New York at a cost of \$2.00/ton. To haul said gravel from their Bath pit (GP-2) to stock pile behind the Hammondsport Fire Department. This resolution contingent on delivery by May 31, 1997.

On a motion of Councilman Moore and seconded by councilman Chadwick, carried, all voting Aye, it was RESOLVED to adjourn the meeting at 10:20 A.M.

Respectfully submitted,



Shirley Para, CMC  
Town Clerk

TOWN OF URBANA BOARD MINUTES

MAY 20, 1997

The Town Board of the Town of Urbana held a Public Hearing on May 20, 1997 at 7:00 P.M. in the Town Hall, 41 Lake Street, Hammondsport, New York, concerning a proposed Local Law No 1 of 1997. Affidavit of publication is on file in the Town Clerk's Office. Regular meeting followed.

Present: Supervisor Richard G. Gardiner  
Councilmen William Moore, Thomas Chadwick, L. John Webster and Councilwoman Francis Pierce  
Town Attorney Brian C. Flynn  
About 5 local citizens  
Town Clerk Shirley Para, CMC

Pledge Allegiance to the Flag.

Supervisor opened the Public Hearing at 7:04 P.M. on proposed Local Law 1 of 1997 concerning a Local Law in relation to the Classification of Low Volume Rural Town Roads; the Establishment of Maintenance and Rehabilitation Guidelines for Such Roads and the Procedure to be Followed to Designate Particular Roads According to Classification.

No comments from the public.

On a motion of Councilman Webster and seconded by Councilwoman Pierce, carried, it was  
RESOLVED to close the Public Hearing at 7:04 P.M.

97.256

Roll call: Councilman Webster Aye  
Councilwoman Pierce Aye  
Councilman Chadwick Aye  
Councilman Moore Aye  
Supervisor Gardiner Aye

Supervisor called the Regular meeting to order at 7:04 P.M.

On a motion of Councilwoman Pierce and seconded by Councilman Chadwick, carried, all voting Aye, it was  
RESOLVED to approve the Town Board Minutes of April 29, 1997.

On a motion of Councilman Webster and seconded by Councilwoman Pierce, carried, all voting Aye, it was  
RESOLVED to approve the Town Board Minutes of a Special Meeting held May 10, 1997.

On a motion of Councilman Chadwick and seconded by Councilman Moore, carried, all voting Aye, it was  
RESOLVED to authorize the Supervisor to pay all A-General Fund bills, Abstract 5, claim 92 to claim 147 bills, totalling \$4,967.37 and B-General Fund bills, Abstract 5, claim 16 to claim 18 totalling \$293.80.

On a motion of Councilwoman Pierce and seconded by Councilman Chadwick, carried, all voting Aye, it was  
RESOLVED to authorize the Supervisor to pay all Highway Fund bills, Abstract 5, claim 88 to claim 105, totalling \$7,730.15.

Supervisor reported that at the "Head of Lake" the Town Highway Department is taking up the railroad ties and tracks. Tracks to go to the highest bidder and the ties to the landfill. Also the Town will dig a trench about 2' wide, 4' to 5' deep to bury electrical conduit, telephone conduit and water line. The Town contacted Kent Collins to see if any permits were needed and none were for this specific project.

On a motion of Councilwoman Pierce and seconded by Councilman Chadwick, carried, all voting Aye, it was RESOLVED to go into Executive Session at 7:38 P.M.

Reason: for discussion of strategy regarding proposed pending or current litigation.

On a motion of Councilman Moore and seconded by Councilman Chadwick, carried, all voting Aye, it was RESOLVED to come out of Executive Session at 7:38 P.M.

Supervisor presented to the Board the Supervisor 's report

Registrarr turned fees in the amount of \$670.00 to the Supervisor.

On a motion of Councilman Moore and seconded by Councilman Chadwick to adjourn the meeting at 7:38 P.M.

Respectfully submitted,



Shirley Para, CMC  
Town Clerk

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TOWN OF URBANA BOARD MINUTES

JUNE 17, 1997

The Town Board of the Town of Urbana held their Regular Board meeting June 17, 1997 at 7: 00 P.M. at 41 Lake Street, Hammondsport, New York.

Present: Supervisor Richard G. Gardiner  
 Councilmen L. John Webster, William Moore, Thomas Chadwick  
 Town Attorney Brian C. Flynn  
 Commissioner Steuben County DPW Vincent Spagnoletti  
 KWICK J. C. Smith  
 About 4 local citizens  
 Town Clerk Shirley Para, CMC

Absent: Councilwoman Frances Pierce

On a motion of Councilman Chadwick and seconded by Councilman Moore, carried, all voting Aye, it was RESOLVED to approve the minutes of the Public Hearing held May 20, 1997.

On a motion of Councilman Webster and seconded by Councilman Chadwick, carried, all voting Aye, it was RESOLVED to approve the Town Board Minutes of May 20, 1997.

On a motion of Councilman Chadwick and seconded by Councilman Moore, carried, all voting Aye, it was RESOLVED to authorize the Supervisor to pay all A-General Fund bills, Abstract No 5, claim 148 to claim 187, totalling \$5,771.07. B-General Fund claim 19 to claim 24, totalling \$17,064.84.

On a motion of Councilman Webster and seconded by Councilman Chadwick, carried, all voting Aye, it was RESOLVED to authorize the Supervisor to pay all Highway Fund bills, Abstract No 5, claim 106 to claim 130, totalling \$95, 701.81.

Vincent Spagnoletti, Commissioner Steuben County DPW came before the Board with the proposed salt barn project. Salt barn will be subject to the Town of Urbana approval. County will be lead agency in the Environmental Assessment Form (SEQR) and has already complied with the requirements. The Town of Urbana will be owner of said barn with the County having the use of same. County will buy all the sand and salt materials and Town pays for materials used. This project will be a 50 year agreement between the County and Town of Urbana with a long term maintenance proposal. This is all subject to the Town Attorney's review and approval of the language.

97-258

J.C. Smith of KWICK came before the Board requesting a resolution to consider a "Keuka Watershed Improvement Cooperative Preliminary Zone I Inventory" a classification of Zone I consisting of Cold Brook Creek, Glen Brook Creek, Soft Water Creek, and Mitchillsville Creek. Attorney Flynn will draft resolution and have available by the July meeting.

Supervisor reported to the Board that the depot project is progressing. The "snack bar" will be for the sales of hots, pop, ice cream and etc. and kept modest.

Supervisor reported that the Cornell Local Road Project could not be provided with a Cornell student but will be replaced with a Cornell staff person in consideration of either room/board or mileage for payment of service.

On a motion of Councilman Webster and seconded by Councilman Chadwick, carried, it was RESOLVED to delete from the 1997 Employee's Policy that Section titles "VII Health Insurance" to be replaced with the attached revised policy titled "Health Insurance" and "Attachment 'A'" effective July 1, 1997 and each calendar year thereafter until such time as it is either revised or deleted from the Employee's Policy.

97-258

Roll call            Councilman L. John Webster    Aye  
                          Councilman William Moore       Aye  
                          Councilman Chadwick            Aye  
                          Supervisor Richard Gardiner   Aye

Resolution approved by four (4) Ayes

On a motion of Councilman Moore and seconded by Councilman Chadwick, carried, it was  
 RESOLVED it was determined to delete from the 1997 Employee's Policy Section III, Article C found on page three (3) beginning "upon retirement any unused sick time...." to be replaced with the statement "at the close of each calendar year any unused sick time shall be assigned a dollar value by multiplying the Highway Employee's current hourly rate by the number of hours of sick time accumulated by the number two-thirds. This amount shall be paid to the employee within thirty (30) days of the close of the calendar year. No sick time, unless otherwise stipulated within the Employee's Policy, shall be carried from one calendar year to the next." This policy change effective July 1, 1997 and each calendar year thereafter unless otherwise amended or deleted.

97-259

Roll call            Councilman L. John Webster       Aye  
                          Councilman William Moore       Aye  
                          Councilman Thomas Chadwick    Aye  
                          Supervisor Richard Gardiner    Aye

Resolution approved by four (4) Ayes

On a motion of Councilman Chadwick and seconded by Councilman Webster, carried, it was  
 RESOLVED to determined to delete from the 1997 Employee's Policy on page five (5) Section VII, Article B and replace it with the following:

97-259

- 1) Co-payments will include prescription and doctor's office calls.
- 2) A claim form supplied by the Town will need to be completed, accompanied by proper receipts and sent to the Town of Urbana Supervisor's office.
- 3) The claim must be submitted by December 26 of 1997. Payment will be sent to the claimant within thirty (30) calendar days following submission of the claim.
- 4) Receipts must be dated on or after July 1, 1997.
- 5) Reimbursement over the indicated period shall be as follows:

\$150.00 per individual insured  
 \$500.00 limit per insured family

This program supersedes all other co-payment programs and will be terminated at the close of the 1997 calendar year. As of that date all co-payment will cease.

Roll call:            Councilman L. John Webster       Aye  
                          Councilman William Moore       Aye  
                          Councilman Thomas Chadwick    Aye  
                          Supervisor Richard Gardiner    Aye

Resolution approved by four (4) Ayes

With deep regrets the Town accepts George Appleton's resignation as Building Inspector for the Town of Urbana effective as July 1, 1997. Mr. Appleton will be consultant as needed.

97-259

97-260

On a motion of Councilman Chadwick and seconded by Councilman Moore, carried, all voting Aye, it was RESOLVED to appoint Terry DeBuck as the Building Inspector for the Town of Urbana for the unexpired term of July 1, 1997 to December 31, 1997.

Supervisor presented the Supervisor's report to the Board.

Registrar turned fees in the amount of \$620.00 to the Supervisor.

On a motion of Councilman Webster and seconded by Councilman Chadwick, carried, all voting Aye, it was RESOLVED to adjourn the meeting at 9:20 P.M.

Respectfully submitted,



Shirley Para, CMC  
Town Clerk

Town of Urbana Board Minutes

JULY 9, 1997

The Town Board of the Town of Urbana held a Special Board Meeting July 9, 1997 at 9:30 A.M. in the Town Hall, 41 Lake Street, Hammondsport, New York.

Present: Supervisor Richard G. Gardiner  
Councilmen L. John Webster, William Moore, Thomas Chadwick and Councilwoman Frances Pierce  
Town Clerk Shirley Para, CMC

Supervisor called the meeting to order at 9:35 A.M.

The Board reviewed the draft of the Intergovernmental Cooperation Agreement Contract between the Town of Urbana and Steuben County concerning the salt barn. The Board discussed in length the terms and consideration of the contract and will take all under advisement.

Supervisor reported to the Board information from the Village Planning Board's Meeting regarding the Lakefront Project. This project should go out for bids presently.

On a motion of Councilwoman Pierce and seconded by Councilman Chadwick, carried, it was  
RESOLVED to hire Jean O'Connell of Clarence, New York to be the Town of Urbana's grant writer.

97261

Roll call	Councilman Webster	Aye
	Councilman Chadwick	Aye
	Councilman Moore	Aye
	Councilwoman Pierce	Aye
	Supervisor Gardiner	Aye

On a motion of Councilman Chadwick and seconded by Councilman Webster, carried, all voting Aye, it was  
RESOLVED to adjourn the meeting at 12:07 P.M.

Respectfully submitted,

*Shirley Para*  
Shirley Para, CMC  
Town Clerk

TOWN OF URBANA BOARD MINUTES

JULY 15, 1997

The Town Board of the Town of Urbana held their Regular Board Meeting July 15, 1997 at 7:00 P.M. in the Town Hall, 41 Lake Street, Hammondsport, New York.

- Present Supervisor Richard G. Gardiner
- Councilmen Thomas Chadwick, L. John Webster, and
- Councilwoman Frances Pierce
- Town Clerk Shirley Para CMC
- Absent Town Attorney Brian C. Flynn
- Councilman William Moore

Pledge Allegiance to the Flag

On a motion of Councilman Webster and seconded by Councilwoman Pierce, carried, all voting Aye, it was RESOLVED to approve the Town Board Minutes of June 17, 1997.

On a motion of Councilwoman Pierce and seconded by Councilman Chadwick, carried, all voting aye, it was RESOLVED to approve the Town Board Special Minutes of July 9, 1997.

On a motion of Councilman Chadwick and seconded by Councilman Webster, carried, all voting Aye, it was RESOLVED to authorize the Supervisor to pay all A- General Fund bills, Abstract 7, claim 188 to claim 217, totalling \$6,906.90. B-General Fund bills, Abstract, claim 25 to claim 27, totalling \$249.58.

On a motion of Councilman Webster and seconded by Councilwoman Pierce, carried, all voting aye, it was RESOLVED to authorize the Supervisor to pay all Highway Fund bills, Abstract 7, claim 131 to claim 149, totalling \$23,501.49.

Supervisor reported to the Board that the Salt Barn project between the Town of Urbana and Steuben County is being finalized with some minor changes and shortly will be under construction.

Supervisor reported to the Board that the Lakefront project is ready to go out for bids.

On a motion of Councilwoman Pierce and seconded by Councilman Webster, carried, it was RESOLVED to authorize the Supervisor to present for bids for the depot project, for the structure, boiler and fixtures for the remodeling of the Railroad depot.

- |           |                                |     |
|-----------|--------------------------------|-----|
| Roll call | Councilman Thomas Chadwick     | Aye |
|           | Councilwoman Frances Pierce    | Aye |
|           | Councilman L. John Webster     | Aye |
|           | Supervisor Richard G. Gardiner | Aye |

97-262

On a motion of Councilwoman Pierce and seconded by Councilman Webster, carried, all, it was RESOLVED to amend the first Resolution to read, if problems arises from individual bidding for structure, boiler and fixtures, place the bid as one package bidding for the depot.

- |           |                                |     |
|-----------|--------------------------------|-----|
| Roll call | Councilman Thomas Chadwick     | Aye |
|           | Councilwoman Frances Pierce    | Aye |
|           | Councilman L. John Webster     | Aye |
|           | Supervisor Richard G. Gardiner | Aye |

97-262

97-263

On a motion of Councilman Webster and seconded by Councilman Chadwick, carried, it was

RESOLVED to hire Terry DeBuck as the Watershed Inspector, Zoning Officer and the Building Inspector for a fee as follows:

Watershed Inspector -1000 hrs @ \$8.00 per hour	\$12,000.00
Zoning Officer - 600 hrs @ \$5.25 per hour	3,150.00
Building Inspector - 544 hrs @ \$5.25 per hour	2,856.00
Employee & Spouse Insurance @ \$283.60 per month	
Total salary for a year	\$21,403.20

Roll call Councilman Thomas Chadwick	Aye
Councilwoman Frances Pierce	Aye
Councilman L. John Webster	Aye
Supervisor Richard G. Gardiner	Aye

On a motion of Councilwoman Pierce and seconded by Councilman Chadwick, carried, all voting Aye, it was RESOLVED to authorize the Supervisor to make the 1st installment payment, on or before August 1, 1997, to Jean O'Connell of Clarence, New York as the Town of Urbana grant writer.

97-263

On a motion of Councilman Webster and seconded by Councilman Chadwick, carried, it was

RESOLVED, that the Town of Urbana shall retain the Girasole Appraisal Company, Inc. of Niagara Falls, New York to prepare a preliminary appraisal in connection with the pending litigation entitled Mercury Aircraft, Inc. vs. Town of Urbana, et al. Index No. 72202, that its fees for such services shall be reimbursed at the rate of \$125.00 per hour, and shall not exceed \$7,5000.00.

Roll call Councilman Thoams Chadwick	Aye
Councilwoman Frances Pierce	Aye
Councilman L. John Webster	Aye
Supervisor Richard G. Gardiner	Aye

Supervisor requested from the Board that the Regular Town Board Meeting, August 19, 1997, time be changed from 7:00 P.M. to 8:30 A.M. Board was in agreement.

Supervisor presented the Supervisor's Report to the Board.

Registrar turned fees in the amount of \$600.00 to the Supervisor's.

On a motion of Councilwoman Pierce and seconded by Councilman Chadwick, carried, all voting Aye, it was RESOLVED to adjourn the meeting at 8:30 P.M.

Respectfully submitted,



Shirley Para, CMC  
Town Clerk

TOWN OF URBANA BOARD MINUTES

AUGUST 19, 1997

The Town Board of the Town of Urbana held their Regular Meeting August 19, 1997 at 8:30 A.M., in the Town Hall, 41 Lake Street, Hammondsport, New York.

Present: Supervisor Richard G. Gardiner  
Councilmen L. John Webster, Thomas Chadwick and  
Councilwoman Frances Pierce  
Town Attorney Brian C. Flynn  
Town Clerk Shirley Para, CMC  
Absent: Councilman William Moore

Pledge Allegiance to the Flag

On a motion of Councilman Webster and seconded by Councilwoman Pierce, carried, all voting Aye, it was RESOLVED to approve the Town Board Minutes of July 15, 1997.

On a motion of Councilwoman Pierce and seconded by Councilman Chadwick, carried, all voting Aye, it was RESOLVED to authorize the Supervisor to pay all A-General Fund bills, Abstract 8, claim 218 to claim 250, totalling \$8,137.09 and B-General Fund, Abstract 8, claim 29 to claim 32, totalling \$4,102.49.

On a motion Councilman Chadwick and seconded by Councilman Webster, carried, all voting Aye, it was RESOLVED to authorize the Supervisor to pay all Highway Fund bills, Abstract 8, claim 150 to claim 168, totalling \$9,057.01.

Supervisor reported to the Board that the construction on the salt barn has been started. The Town is waiting for the finalization of the contract between the County and Town that will be acceptable to the Town. Attorney Flynn reported that the County has a 2 million dollar Liability Insurance Policy on the salt barn project naming the Town of Urbana as lead agency.

Supervisor reported that the bids for the depot project at the Head of the Lake has been detained due to the New York State Health Department not approving the existing septic system. Bidding will be held up temporarily until the septic system has been fully considered.

Consideration of the Zone I streams for the Watershed Program will be delayed until the September meeting.

On a motion of Councilman Webster and seconded by Councilman Chadwick, carried, all voting Aye, it was RESOLVED to approve the 1997 Election Inspectors as follows:

District I

Democrat  
Lorrain Beam  
Lucyna Perkins  
Jennifer Jenkins resigned  
Janny Koster

Republican  
Margaret Thompson  
Linda Kressly  
Mary Jenks  
Judith Worden  
Carol Hallenbeck  
Joanne Beam

District II

Susan Yartym  
Alzina Turner  
Ethel Sick  
Patricia Collins

Sharon Rooks  
Lillian Elwood

97-265

On a motion of Councilman Chadwick and seconded by Councilwoman Pierce, carried, all voting Aye, it was RESOLVED to hold a Public Hearing on the Lakefront Study, September 4, 1997 at 6:30 P.M. in the Town Hall, Hammondsport, New York.

Superintendent Douglas Bailey requested from the Board permission to spec out for a new pickup truck with plow for the next meeting. Specs will be presented at the September meeting.

Attorney Flynn was advised that he is to place on the November Election Ballot the following resolution " Shall the qualified electors of the Town of Urbana, Steuben County, New York approve the resolution authorizing the addition of the sum of Six Thousand Dollars (\$6,000) to the present sum of Twenty Nine Thousand Dollars (\$29,000) thus making a total sum of Thirty Five Thousand Dollars (\$35,000) to be raised by taxation for the Library Account"?

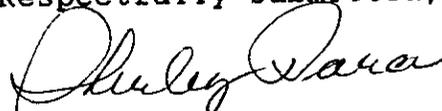
97-265

It was brought to the Board's attention that KWICK would like to place at Branchport, Penn Yan and Hammondsport a measurement board for public viewing of Keuka Lake's lake level. KWICK would absorb the total costs. Board is in agreement of project.

Registrar turned fees in the amount of \$630.00 to the Supervisor.

On a motion of Councilwoman Pierce and seconded by Councilman Chadwick, carried, all voting Aye, it was RESOLVED to adjourn the meeting at 10:03 A.M.

Respectfully submitted,



Shirley Para, CMC  
Town Clerk

TOWN OF URBANA BOARD MINUTES

SEPTEMBER 16, 1997

The Town Board of the Town of Urbana held their Regular Board meeting September 16, 1997 at 7:00 p.m. at 41 Lake Street, Hammondsport, New York.

PRESENT: Supervisor Richard Gardiner  
Councilmen L. John Webster, William Moore,  
Thomas Chadwick  
Councilwoman Frances Pierce  
Building/Zoning Officer Terry DeBuck  
Judy Gardiner  
Deputy Clerk Debbie Pierce

ABSENT: Attorney Brian Flynn

On motion of Councilman Webster and seconded by Councilwoman Pierce and carried, all voting aye, it was Resolved to approve the Town Board minutes of August 19, 1997.

On motion of Councilwoman Pierce and seconded by Councilman Chadwick and carried, all voting aye, it was Resolved to authorize the Supervisor to pay all A-General Fund bills, Abstract #9, claim 251 to 285, totaling \$7,338.55. B-General Fund claim 33-34, totaling \$207.92.

On motion of Councilman Chadwick and seconded by Councilman Moore, and carried, all voting aye, it was Resolved to authorize Supervisor to pay all Highway Funds, Abstract #9, claim 169-191, totaling \$17,540.45.

OLD BUSINESS:

SALT BARN: Supervisor Gardiner reported on the progress of salt barn. They will be paving the section between Rt. 54 and Back Valley Road. The Town will be able to connect to Village's well water supply at no cost to Town. Phone and phone lines will be going in at the salt barn.

LAKEFRONT RENOVATIONS: Department of Health requires engineered plans for an approved septic system.

On motion of Councilman Webster and seconded by Councilman Moore and carried, all voting aye, to authorize Supervisor Gardiner to get quotes from engineers on designing septic system and also to include erosion control and upon receiving quotes, bids will be let out for public restrooms and changing room construction.

97-266

On motion of Councilwoman Pierce and seconded by Councilman Moore and carried, all voting aye, to appoint Albert Clarke to Board of Assessment Review.

97-266

CABOOSE: Jim Presley has volunteered to restore the caboose. Board would like Mr. Presley to present his plans at the October meeting.

PICK-UP SPECS: Board reviewed specs for 1997 3/4 ton pick-up with plow.

On motion of Councilman Chadwick and seconded by Councilwoman Pierce and carried it was Resolved to bid out 1997 3/4 Pick-up truck with plow provided one of the Town trucks is eliminated.

97-266

Roll call:	Councilman L. John Webster	Aye
	Councilwoman Frances Pierce	Aye
	Councilman Thomas Chadwick	Aye
	Councilman William Moore	Nay
	Councilman Richard Gardiner	Aye

Resolution approved by four (4) Ayes

**SOUTH LAKE ROAD:** Supervisor Gardiner presented signed petition from East Lake Road residents requesting the Board to change the South Lake Road signs back to East Lake Road. Supervisor Gardiner explained it may not require a Resolution because it was never officially named South Lake Road. This will be further addressed at the October board meeting.

On motion of Councilman Webster and seconded by Councilwoman Pierce and carried, all voting aye, it was Resolved to renew the Southern Tier Regional Planning Board computer services contract for 1998.

267

**KWIC ZONE 1:** On motion of Councilman Chadwick and seconded by Councilwoman Pierce and carried, all voting aye, to accept Watershed Officer DeBucks's watercourse recommendation for Zone 1 to include Cold Brook Creek, Soft Water Creek, Mitchellsville Creek, Keuka Inlet, Glen Brook Creek - from the Village of Hammondsport to Reservoir Hill Rd., and the Wet Land Area as defined by the zoning map as Flood Plain.

**LIBRARY PROPOSITION:** On motion of Councilwoman Pierce and seconded by Councilman Webster and carried, all voting aye to place on the November Election Ballot a Resolution authorizing the addition of the sum of Six Thousand Dollars (\$6,000.00) to be raised by taxation for the Library Account raising the total appropriation from \$29,000 to \$35,000.

**NEW BUSINESS:**

Letter received from Barbara Lucas requesting permission to lease the depot for an art gallery. Supervisor Gardiner will write letter to Ms. Lucas requesting a personal interview with her.

Board discussed the possibility of creating a commission that would look into the renting or leasing of Town owned property.

Letter received from Church People Against Poverty requesting the Town to write letter of support in order for them to apply for continued grant money. Permission granted to the Supervisor.

Letter will be sent to C.E. Shaw Insurance letting them know the Town will not be bidding insurance out for 1998.

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**KEUKA MAID LEASE:** Board reviewed proposed septic plans for Keuka Maid. Plans include running sewer pipe from the boat to the fire department's existing outdoor facilities to a buried tank. The Keuka Maid would allow the fire department to also use their tank without charge. Board discussed the possibility of having the Little League connect to this line also. A letter will be written to Mr. Pfuntner explaining some of the Town's concerns.

**KWIC BILL:** On motion of Councilman Chadwick and seconded by Councilman Webster and carried, all voting aye it was Resolved to pay final KWIC payment of \$2600.00.

Roll call:	Councilwoman Pierce	Aye
	Councilman Moore	Aye
	Councilman Chadwick	Aye
	Councilman Webster	Aye
	Supervisor Gardiner	Aye

**KWIC BUDGET 1998:** On motion of Councilman Webster and seconded by Councilwoman Pierce and carried, it was Resolved to approve the 1998 KWIC Budget of \$68,800.00 with Town's share being \$6500.00.

Roll call:	Councilwoman Pierce	Aye
	Councilman Webster	Aye
	Councilman Chadwick	Aye
	Councilman Moore	Nay
	Supervisor Gardiner	Aye

Councilman Webster discussed the possibility for the Town to gain access to the Internet.

Board discussed the need for additional docks at the head of the lake. Board also discussed how to treat the problem of slipperiness when docks are wet.

Supervisor noted for the Board that cots to be used in emergency situations have been relocated from the basement to the top floor in the Municipal Hall. These cots are the property of either the Red Cross or the Steuben County Defense unit. 268

Supervisor presented the Supervisor's Report to the Board.

Registrar turned fees in the amount of \$880.00 to the Supervisor.

On motion of Councilwoman Pierce and seconded by Councilman Moore and carried, all voting aye to adjourn the meeting at 9:00 p.m.

Respectfully Submitted,

*Debbie Pierce*

Debbie Pierce  
Deputy Clerk

TOWN OF URBANA BOARD MINUTES

OCTOBER 11, 1997

The Town Board of the Town of Urbana held a Special Meeting October 11, 1997 at 8:00 A.M., in the Town Hall, 41 Lake Street, Hammondsport, New York.

Supervisor Gardiner called the meeting to order at 8:17.

Present: Supervisor Richard G. Gardiner  
Councilmen Thomas Chadwick and William Moore

On a motion of Councilman Chadwick and seconded by Councilman Moore, carried, it was RESOLVED I, Shirley Para, the duly elected Town Clerk of the Town of Urbana located in Steuben County, New York State, a municipality subject to the Municipal Laws of the State of New York and qualified for tax exempt status under the Federal Internal Revenue Code, do hereby certify that the following resolution was adopted at a Special Meeting of the Town Board of the Town of Urbana held in the Municipal Hall at 41 Lake Street, in the Village of Hammondsport on October 11, 1997 at 8:00 A.M. and is in the original minutes of said meeting and that said resolution has not altered, amended or revoked and is full force and effected.

RESOLVED: That Richard G. Gardiner as Supervisor of the Town of Urbana, is hereby authorized and directed to file an application for funds from the New York State of Parks, Recreation and Historic Preservation in accordance with the provisions of Title 9 of the Environmental Protection Act of 1993 and/or Title 3 of the Clean Water/Clean Air Bond Act, in the amount not to exceed Three hundred Fifty Thousand Dollars and no cents (\$350,000.00), and upon approval of said request to enter into and execute a project agreement with the State of New York for such financial assistance to this municipality for Lakefront Revitalization on Water Street in the Village of Hammondsport.

Roll call Councilman Thomas Chadwick Aye  
Councilman William Moore Aye  
Supervisor Richard G. Gardiner Aye

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On a motion of Councilman Moore and seconded by Councilman Chadwick, carried, it was RESOLVED WHEREAS, The Town of Urbana, herein called the "MUNICIPALITY" after thorough consideration of the various aspects of the problem and study of available data, has hereby determined that certain work, as designed in its application and attachments, herein called the "PROJECT" is desirable, is in the public interest, and is required in order to implement the project, and WHEREAS, Article 56 of the Environmental Conservation Law authorizes state assistance to municipalities for Environmental Restoration Projects by means of a contract and the municipality deems it to be in the public interest and benefit under this Law to enter into contract therewith, NOW, THEREAFTER, be it resolved by the Urbana Town Board (1) that the duly elected Supervisor of the Town of Urbana is the representative authorize to act in behalf of Municipality's Governing Body in all matters related to state assistance under ECL Article 56, Title 3. The representative is also authorized to make application, execute the state assistance contract, submit project documentation, and otherwise act for the Municipality's Governing Body in all matters related to the project and state assistance: (2) that the municipality agrees that it will fund its portion of the cost to the project and that funds will be available to initiate project's field work within twelve (12) months of written approval of its application by the Department of Environmental Conservation: (3) that one (1) certified copy of this resolution be prepared and sent to the Albany Office of the State of New York Department Environmental Conservation together with the application for state assistance payments: (4) that this resolution take effect immediately.

Roll call:	Councilman Thomas Chadwick	Aye
	Councilman William Moore	Aye
	Supervisor Richard G. Gardiner	Aye

On a motion of Councilman Chadwick and seconded by Councilman Moore, carried, all voting Aye, it was RESOLVED to adjourn the meeting at 8:20 A.M.

Respectfully submitted,

*Shirley Para*  
 Shirley Para, CMC

TOWN OF URBANA BOARD MINUTES

OCTOBER 21, 1997

The Town Board of the Town of Urbana held their Regular Meeting October 21, 1997 at 7:00 P.M., in the Town Hall, Hammondsport, New York.

Present : Supervisor Richard G. Gardiner  
Councilmen William Moore, Thomas Chadwick, L. John Webster; Councilwoman Francis Pierce  
Town Attorney Brian C. Flynn  
3 Local Citizens  
Town Clerk Shirley Para, CMC

Supervisor called the meeting to order at 7:03 P.M.

Supervisor called the bid opening at 7:03 P.M. on surplus equipment. Bids as follows Lot #1 Konica Copier, Lot #2 Post & Rail Fence, Lot #3 Wooden Chairs, Lot #4 Wooden Chairs, Lot #5 Wood/Glass Showcase, Lot #6, Windows, Window Screens, Etc., Lot #7 Old Doors, misc., Lot #8 Bathroom Sink & Toilet, Lot #9 Two (2) Vacuum Cleaners, Lot #10 Roll of Wire Fencing, Lot #11 Austin Western Roller 1973, Lot #12 Salamander, Lot #13 Jenny Steam Cleaner Super 200C, Lot #14 Drill Press 1/2", Lot #15 Flichburg Chipper, Lot #16 Stainless Milk Tank, Lot #17 Metal Lathe (America), Lot #18 Green Machine Weed Eater. Lot #19 Five-Yard Heil Dumpbox with Hoist, Lot #20 Five-Yard Heil Dump Box Hoist, Lot #21 Double Cylinder Hoist for '14 Dumpbox, Lot #22 Ten-foot Viking Angle Snow Plow, Lot #23 Stationary Air Compressor.

Bids as follows: John Jensen Lot #1 @ \$101.00, Lot 7 @ \$11.00 and Lot #8 @ \$10.00, Robert Magee Lot #2 @ \$16.50 and Lot #9 @ \$12.50, Charles Morse Lot #3 @ \$25.00 and Lot #6 @ \$15.00, Leonard Martin Lot #4 @ \$25.00, Timothy Slayton Lot #14 @ \$125.00 and Lot #23 @ \$110.00, Matthew Allen Lot #19 @ \$455.00 and Jeff Smith Lot #20 @ \$402.00.

On a motion of Councilman Webster and seconded by Councilwoman Pierce, carried, all voting Aye, it was RESOLVED to close the bids.

All bids were accepted by the Town Board except Lot #1 the Konica Copier.

On a motion of Councilwoman Pierce and seconded by Councilman Webster, carried, all voting Aye, it was RESOLVED to withdraw the copier bid of \$101.00 and rebid. Starting bid at \$150.00.

On a motion of Councilman Webster and seconded by Councilman Moore, carried, all voting Aye, it was RESOLVED to approve the Town Board Minutes of September 16, 1997.

On a motion of Councilman Chadwick and seconded by Councilman Moore, carried, all voting Aye, it was, RESOLVED to approve the Town Board Special Board Minutes of October 11, 1997.

On a motion of Councilman Webster and seconded by Councilwoman Pierce, carried, all voting Aye, it was RESOLVED to authorize the Supervisor to pay all A-General Fund bills, Abstract 10, claim 286 to claim 323, totalling \$8,979.81.

On a motion of Councilman Moore and seconded by Councilman Chadwick, carried, all voting Aye, it was RESOLVED to authorize the Supervisor to pay all Highway Fund bill, Abstract 10, claim 192 to claim 216, totalling \$13,348.42.

Tom Para came before the Board with a complaint that dirt had been dumped on his newly acquired property (6/12/97) (Bully Hill) without his permission and that there had been some property damage done. It was the Board's understanding that Highway Superintendent had permission to dump before property had been purchased by Mr. Para from Mr. Para's mother Eileen Para. Mr. Para stated that R.C. Billings had quoted a price of \$13,076.00 to correct the damage. The Board stated that the Highway Superintendent has offered to remove debris but Mr. Para refused to sign an option form to allow the Town to go on Mr. Para's land.

Supervisor reported that the grant for the Lakefront Development as been submitted and additional grants will follow.

Supervisor reported that he had proposals for design plans for the lakefront wastewater system and eroision control from two engineers, Jody Allen from Painted Post, New York, Fagan's Engineers from Elmira, New York. Hunts Engineers declined to submit proposal. 272

Allen's estimated cost \$3750.00 to \$5,000.00 and Fagan's estimated cost \$4,000.00 to \$11,000.00.

On a motion of Councilwoman Pierce and seconded by Councilman Chadwick, carried, all voting Aye, it was RESOLVED to accept Allen Engineering proposal. 272

Supervisor to contact Tree Removal Services for estimated cost for the complete pruning or removal of the Cottonwood tree that is located at the Lakefront.

Supervisor reported that there would be a Budget Workshop October 28th at 5:00 P.M.

Supervisor reported that a Barbara Lucas was interested in renting the lower section of the Bath & Hammondsport Railroad Station for a Art Studio. Attorney Flynn stated that there would be many considerations concerning this proposal. Board to take this under advisement.

On a motion of Councilman Chadwick and seconded by Councilwoman Pierce, carried all, it was RESOLVED to authorize the Bookkeeper to the following Account Transfer:

Increase DB5110.4	\$56,159.94	(General Road Repairs)	
Decrease DB909	\$56,159.94	(Fund Balance)	
		(FEMA MONEY)	272
Increase DB5142.4	\$20,000.00	(Snow Removal Contractual)	
Decrease DB909	\$20,000.00	(Fund Balance)	
		(FEMA MONEY)	

Roll call	Councilman L. John Webster	Aye
	Councilwoman Frances Pierce	Aye
	Councilman Thomas Chadwick	Aye
	Councilman William Moore	Aye
	Supervisor Richard G. Gardiner	Aye

Supervisor reported that Sole Assessor, Kathy Harter would hold an informational meeting November 18th at the Main Street School to furnish information on the Star Exemption program.

On a motion of Councilwoman Pierce and seconded by Councilman Webster, carried, it was  
 RESOLVED that the Town Board of the Town of Urbana does authorize the Supervisor of the Town of Urbana to spend from the Highway Equipment Reserve Fund, a sum not to exceed Twenty-Two Thousand Dollars and no Cents (\$22,000.000) for a new three-quarter ton pick-up truck to replace an aging truck with 200,000 miles, more or less, which is to be sold after delivery of the new truck. This Resolution is subject to a Permissive Referendum pursuant to Article 7 of the Town Law of the State of New York.

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Roll call	Councilwoman Pierce	Aye
	Councilman Chadwick	Aye
	Councilman Moore	Aye
	Councilman Webster	Aye
	Supervisor Gardiner	Aye

Supervisor reported that the Keuka Maid, Inc. has requested permission to moor the boat for winter storage at the Town docks. Supervisor stated the Keuka Maid, Inc. lease expires November 30, 1997.

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On a motion of Councilman Webster and seconded by Councilwoman Pierce, carried, all voting Aye, it was  
 RESOLVED to grant permission to Keuka Maid, Inc, to moor the boat from December 1, 1997 to April 1, 1998 with a fee of \$6,000.00 along with their insurance remaining intact. With respect to the aforesaid payment the Town of Urbana will give an appropriate dollars and cents credit towards future rental payments embraced within any future lease agreement entered into by and between the Town of Urbana and Keuka Maid, Inc., or Robert J. Pfuntner or the Estate of Stanley M. Clark. If lease is not renewed by April 1, 1998 they will be instructed to move said boat.

Supervisor reported that three proposal were put out for equipment and material for the FEMA Project. Were a follows:

Dewitt for equipment @ \$55.00 and material \$4.00 per ton  
 Knight Settlement for equipment @ \$48.00 and material \$3.95 per ton  
 Kolo for equipment @ \$45.00 and material \$3.45 per ton

On a motion of Councilman Moore and seconded by Councilman Chadwick, carried, all voting Aye, it was  
 RESOLVED to authorize the Highway Superintendent to pursue the FEMA Project with Kolo's proposal of \$45.00 for trucking, material for \$3.45 per ton and if necessary to rent a second roller compactor to finish the job.

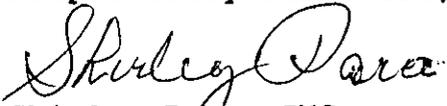
Supervisor reported that the Hammondsport Fire Department had submitted a Building Permit concerning the enlargement of their pavilion. Before application can be processed the Town of Urbana's signature needs to be on said application because of ownership of land. The Hammondsport Fire Department leases said land.

On a motion of Councilman Webster and seconded by Councilman Chadwick, carried, all voting Aye, it was,  
 RESOLVED to authorize the Supervisor to sign the Hammondsport Fire Department's Building Permit, as landowner, contingent on the Hammondsport Fire Commissioners approval of said project.

The Board gave Supervisor permission to have the Town Hall's bathrooms and the full area of the new Town Barn stripped and rewaxed. Wine Country Janitorial Service will do the job for \$400.00.

Registrar turned fees in the amount of \$600.00 to the Supervisor.

On a motion of Councilwoman Pierce and seconded by Councilman Moore, carried, all voting Aye, it was  
 RESOLVED to adjourn the meeting at 9:28 P.M.

Respectfully submitted,  
  
 Shirley Para, CMC

## TOWN BOARD WORKSHOP SESSION

OCTOBER 28, 1997

Workshop session was held October 28, 1998 at 5:00 P.M. in the Town Hall, 41 Lake Street, Hammondsport, New York.

Present: Supervisor Richard G. Gardiner  
 Councilman L. John Webster  
 Councilwoman Frances Pierce  
 Councilman Thomas Chadwick  
 Councilman William Moore  
 Bookkeeper Lela Martuscello

Supervisor called the meeting to order at 5:00 P.M.

The Tentative Budget was reviewed line item by line item. Revenues changes were A2410 decreased from \$8,000.00 to \$6,000.00, A2530 enter \$40.00 from 0, A3820 enter \$3,400.00 from 0, A1601 enter \$5,500.00. Expenditures changes up to \$5,000.00 from \$2,000.00. Revenues B1601 eliminated change over to A1601 \$5,500.00, B2115 enter \$100 from 0, B3820 enter \$1,032.00 from 0. Total Budget \$1,349,165.00 an increase of \$14,475.00. Second workshop scheduled for November 3, 1997 at 7:00 P.M.

Supervisor adjourn the meeting at 10:30 P.M.

Respectfully submitted,

Lela Martuscello

## TOWN BOARD WORKSHOP SESSION

NOVEMBER 3, 1997

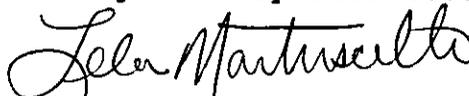
Workshop Session was held Novemeber 3, 1997 at 7:00 P.M. in the Town Hall, 41 Lake Street, Hammondsport, New York.

Present: Supervisor Richard G. Gardiner  
 Councilman L. John Webster  
 Councilwoman Frances Pierce  
 Councilman Thomas Chadwick  
 Councilman William Moore  
 Bookkeeper Lela Martuscello

Supervisor call the workshop to order at 7:00 P.M.

After considering various options the Town Board gave a final approval to the 1998 Budget. Amount to be raised by taxes The Town Board approved the Fund Balance of \$1,048,273.00.

Respectfully submitted,

  
 Lela Martuscello

TOWN OF URBANA BOARD MEETING

NOVEMBER 18, 1997

The Town Board of the Town of Urbana held a Public Hearing on the 1998 Town Budget and their Regular Board Meeting on November 18, 1997 at 7:00 p.m. at 41 Lake Street, Hammondsport, New York.

PRESENT: Supervisor Richard Gardiner  
Councilmen L. John Webster, William Moore,  
Thomas Chadwick  
Councilwoman Frances Pierce  
Building/Zoning Officer Terry DeBuck  
Town Clerk Shirley Para  
Town Bookkeeper Lela Martusello  
Attorney Brian Flynn  
Deputy Clerk Debbie Pierce

The Public Hearing for the 1998-1999 Town Budget was brought to order at 7:05 p.m. by Supervisor Richard Gardiner. There were no questions or comments from those present.

On motion of Councilman Chadwick and seconded by Councilwoman Pierce and all voting Aye to close the Public Hearing at 7:08 p.m.

BID OPENING: Bids were opened for the sale of the Town of Urbana's surplus equipment. Bids were received for the following:

- Lot #1 Konica Copier Model 2020- Bonnie Colado for \$175.00, Jill Flynn for \$500.00, Leroy Turner for \$175.00, John Jensen for \$203.00.
- Lot #2 Wood/Glass Showcase - no bid received
- Lot #3 Roll of wire fencing - John Jensen for \$1.00
- Lot #4 Salamander - John Jensen for \$11.00
- Lot #5 Jenny Steam Cleaner - Ken Learn for \$30.00, Gary Giovanni for \$5.00.
- Lot #6 Drill Press 1/2" Chuck - Leroy Turner for \$50.00, Ken Learn for \$30.00, and John Jensen for \$11.00
- Lot #7 Stainless Steel Milk Tank 3500 Gallons - no bid received.
- Lot #8 Metal Lathe- Charles Stone for \$101.00, Gary Giovanni for \$25.00
- Lot #9 Green Machine Weed Eater - no bid received
- Lot #10 Double Cylinder Hoiste for 14' Dump Box - no bid received
- Lot #11 Ten Foot Viking Angle Snow Plow - no bid received
- Lot #12 Sharp Desktop Calculator - no bid received
- Lot #13 Quantity of Fuel Oil in inground Tank - John Jensen for \$.10 a gallon

On motion of Councilman Chadwick and seconded by Councilman Webster and carried all voting Aye to close the bid opening.

The Town of Urbana Regular Business meeting opened at 7:13 p.m.

The previous month's minutes were not available and approval will be done at the December 2, 1997 meeting.

On motion of Councilman Webster and seconded by Councilman Moore and carried, all voting Aye, it was Resolved to authorize the Supervisor to pay all A-General Fund Bills, Abstract #11, claim 324-364, totaling \$5,514.57. B-General Fund claim 37-38, totaling \$148.36. Highway Fund, claim 217-234, totaling \$15,352.89.

On motion of Councilman Chadwick and seconded by Councilman Webster and carried to adopt the 1998-99 Town of Urbana Budget as presented.

SUMMARY OF TOWN BUDGET

CODE	FUND	APPROPRIATIONS AND PROVISIONS FOR OTHER USES	LESS ESTIMATED REVENUES	LESS UNEXPENDED BALANCE	AMOUNT TO BE RAISED BY TAX
A	GENERAL	\$612,326	\$45,965	\$70,000	\$496,361
B	GENERAL OUTSIDE VILLAGE	77,806	14,094	25,000	38,712
DA	HIGHWAY-TOWNWIDE	0	0	0	0
DB	HIGHWAY-OUTSIDE VILLAGE	619,683	81,483	60,000	478,200
CD	COMMUNITY DEVELOPMENT				
CF	FEDERAL REVENUE SHARING				
L	PUBLIC LIBRARY FUND	35,000	0		35,000
V	DEBT SERVICE FUND				
<b>SPECIAL DISTRICTS:</b>					
(LIST EACH SEPARATELY)					
	Water District #1	4350	4350	0	0
	Fire District	167,050	5300	0	161,750
<b>TOTALS</b>		<b>\$1,516,215</b>	<b>\$151,192</b>	<b>\$155,000</b>	<b>\$1,210,023</b>

Roll Call: Supervisor Gardiner Aye  
 Councilwoman Pierce Aye  
 Councilman Webster Aye  
 Councilman Moore Aye  
 Councilman Chadwick Aye

The complete 1998 Town of Urbana Budget may be found in the Town Clerk's file.

**SURPLUS EQUIPMENT BIDS:** On motion of Councilman Webster and seconded by Councilwoman Pierce and carried, all voting Aye to allow the surplus equipment bids to go to the highest bidder.

- Lot #1 Konica Copier - Jill Flynn for \$500.00
- Lot #3 Roll of Wire Fencing - John Jensen for \$1.00
- Lot #4 Salamander - John Jensen for \$11.00
- Lot #5 Jenny Steam Cleaner - Ken Learn for \$30.00
- Lot #6 Drill Press 1/2" Chuck - Leroy Turner for \$50.00
- Lot #8 Metal Lathe - Charles Stone for \$101.00
- Lot #13 Quantity of Fuel Oil in Inground Tank - John Jensen for \$.10 a gallon.

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The Hammondsport Central School expressed an interest in the Austin-Western Roller.

On motion of Councilwoman Pierce and seconded by Councilman Chadwick and carried, all voting Aye to sell the Austin-Western Roller to the Hammondsport Central School for \$1.00.

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Supervisor Gardiner will report back to the Board at the December 2, 1997 meeting concerning disposal of the remaining surplus equipment.

**DEPOT LEASE:** The Board reviewed the plans submitted by Barbara Lucas for a possible use of the depot. The Board tabled until the December 2, 1997 meeting.

Supervisor Gardiner presented the Supervisor's Report to the Board.

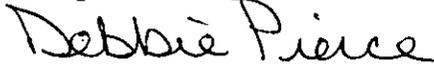
The Registrar turned fees in the amount of \$460.00 to the Supervisor.

On motion of Councilwoman Pierce and seconded by Councilman Chadwick and carried, all voting Aye to adjourn to Executive Session at 7:35 p.m. under the Attorney Client privilege.

On motion of Councilwoman Pierce and seconded by Councilman Webster and carried, all voting Aye to adjourn the Executive Session at 7:45 p.m.

On motion of Councilman Webster and seconded by Councilwoman Pierce and carried, all voting Aye to adjourn the meeting at 7:46 p.m.

Respectfully Submitted,



Debbie Pierce  
Deputy Clerk

## TOWN OF URBANA BOARD MINUTES

DECEMBER 2, 1997

The Town Board of the Town of Urbana held a Special Meeting December 2, 1997 at 5:00 P.M. in the Town Hall, 41 Lake Street, Hammondsport, New York.

Present: Supervisor Richard G. Gardiner  
Councilmen Thomas Chadwick, L. John Webster, William Moore and Councilwoman Frances Pierce  
Attorney Brian C. Flynn  
Barbara Lucas  
Town Clerk Shirley Para, CMC

Supervisor called the meeting to order at 5:05 P.M.

On a motion of Councilman Webster and seconded by Councilwoman Pierce, carried, all voting Aye, it was RESOLVED to approve the following Town Board Minutes: Regular Meeting October 21, 1997, Workshop Session October 28, 1997, Workshop Session November 3, 1997 and Public Hearing November 18, 1997.

On a motion of Councilman Chadwick and seconded by Councilman Moore, carried, all voting Aye, it was RESOLVED to authorize the Supervisor to pay all General Fund bills, Abstract 12, claim 365 to claim 385, totalling \$73,924.17.

On a motion of Councilwoman Pierce seconded by Councilman Webster, carried, all voting aye, it was RESOLVED to authorize the Supervisor to pay all Highway fund bills, Abstract 12, claim 235 to claim 247, totalling \$8,136.76.

On a motion of Councilwoman Pierce and seconded by Councilman Chadwick, carried, all voting Aye, it was RESOLVED the Town Board gave permission to the Hammondsport Public Library Board to renovate the hallway of the Library at no cost to the Town.

Barbara Lucas came before the Town Board asking permission to renovate the Depot Station (at her costs) for the purpose of holding classes for an Art School. She had submitted plans for said project. Village Planning Board will need to be informed of said project. Classes hopefully starting June 1st of 1998.

On a motion of Councilwoman Pierce and seconded by Councilman Webster, carried, all voting Aye, it was RESOLVED to grant conceptual approval to Barbara Lucas for the renovation of the Depot Station for the purpose of starting a teaching Art School. Ms. Lucas will approach the Village Planning Board in December with her project.

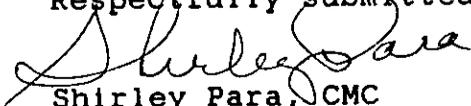
Supervisor reported to the Board that the Town of Urbana was in receipt of a bank draft for \$6,000.00 from the Keuka Maid, Inc. pursuant to the terms as payment in full for the Town's permission to moor the Keuka Maid and the attending vessels at the Town's dock for the winter season 1997-1998.

Supervisor reminded the Board of the two scheduled meetings left on the present calendar. The first to be held at 8:00 AM on December 30, 1997 to pay all abstracts to date; the second to be held January 5, 1998 at 7:00 PM as the Reorganization Meeting.

Registrar turned over fees in the amount of \$490.00 to the Supervisor.

On a motion of Councilwoman Pierce and seconded by Councilman Chadwick, carried, all voting Aye, it was RESOLVED to adjourn the meeting at 7:05 P.M.

Respectfully submitted,

  
Shirley Para, CMC  
Town Clerk

The Town Board of the Town of Urbana held their end of the year meeting December 30, 1997 at 8:00 A. M., in the Town Hall, Hammondsport, New York.

Present: Supervisor, Richard Gardiner  
Councilmen William Moore, Thomas Chadwick, and L. John Webster  
Bookkeeper, Lela Martuscello

Supervisor called the meeting to order at 8:06 A. M.

On a motion of Councilman Chadwick and seconded by Councilman Webster, carried, all voting Aye, it was RESOLVED to authorize the Supervisor to pay all General Fund A bills and all General Fund B bills, Abstract 13, claim 386 to claim 416, totalling \$16,279.26 for General Fund A and claim 38 to claim 43, totalling \$1,011.31 for General B.

On a motion of Councilman Webster and seconded by Councilman Moore, carried, all voting Aye, it was RESOLVED to authorize the Supervisor to pay all Highway Fund bills, Abstract 13, claim 249 to claim 275, totalling \$44,053.95.

On a motion of Councilman Chadwick and seconded by Councilman Webster, carried, all voting Aye, it was RESOLVED to authorize the Bookkeeper to make the following account transfers:

Decrease A1620.47 \$25,000; transfer to CP Reserve Buildings and Land along with interfund transfer A9950.9 \$40,000.

Increase A1440.1 \$ 998.30 (Engineer)  
A1989.4 \$7500.00 (Survey)  
A9060.8 \$1924.50 (Medical Ins.)  
A1620.2 \$1174.21 (Building Equipment)  
Decrease A1990.4 \$11,597.01 (Contingent Account)

Increase B8090.1 \$2438.00 (Environmental Control)  
Decrease B1990.4 \$2438.00 (Contingent)

Increase DB5130.4 \$4901.04 (Machinery)  
Decrease DB5110.4 \$4901.04 (General Road Repair)

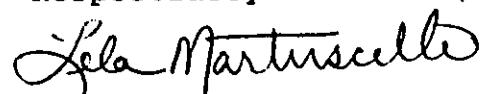
Increase DB5110.4 \$4000.00 (General Road Repair)  
DB5142.4 \$5814.83 (Snow Removal)  
DB8760.4 \$33044.72 (Emergency Disaster)  
Decrease DB909 \$42859.55 (Fund Balance)

The Supervisor and Town Board members held a brief discussion with Highway Superintendent elect David Buckley regarding his retirement from the Steuben County Sheriff Department which takes effect January 8, 1998.

Following their discussion with David Buckley, the Supervisor and Town Board members met with Terry DeBuck to discuss his role as Code Enforcement Officer for Building Inspector and Zoning Officer.

On a motion of Councilman Webster and seconded by Councilman Moore, carried, all voting Aye, it was RESOLVED to adjourn the meeting at 11:00 A. M.

Respectfully submitted,



Lela Martuscello

TOWN OF URBANA  
ORGANIZATIONAL MEETING  
JANUARY 5, 1998

The Town Board of the Town of Urbana held a their Organizational Meeting January 5, 1998 at 7:00 P.M. in the Town Hall, 41 Lake Street, Hammondsport, New York.

PRESENT: SUPERVISOR RICHARD GARDINER  
COUNCILWOMAN FRANCES PIERCE  
COUNCILMAN L. JOHN WEBSTER  
COUNCILMAN THOMAS CHADWICK  
COUNCILMAN WILLIAM MOORE  
ATTORNEY BRIAN FLYNN

OTHERS PRESENT: TERRY DEBUCK, ERWIN ROBINSON,  
JUDY GARDINER

Supervisor Gardiner called the Organizational Meeting to order at 7:04 P.M.

On motion of Councilwoman Pierce and seconded by Councilman Moore, and carried, all voting Aye to approve the December 2nd minutes.

On motion of Councilman Moore and seconded by Councilman Chadwick, and carried, all voting Aye to approve the December 30th minutes.

On motion of Councilman Moore and seconded by Councilwoman Pierce, and carried, it was RESOLVED to approve the Supervisor's report on Designations and Appointments, with the exception of the appointment of Deputy Highway Superintendent, for the 1998 fiscal year.

Roll Call:	Councilwoman Pierce	Aye
	Councilman Chadwick	Aye
	Councilman Moore	Aye
	Councilman Webster	Aye
	Supervisor Gardiner	Aye

1998  
DESIGNATIONS AND APPOINTMENTS

1. OFFICIAL DEPOSITORIES: COMMUNITY BANK, BATH NATIONAL BANK, FLEET BANK, BANK OF AVOCA, CHEMUNG CANAL TRUST AND MBIA/CLASS
2. OFFICIAL NEWSPAPER: THE CORNING LEADER
3. TOWN ATTORNEY: BRIAN FLYNN
4. FIRST DEPUTY TOWN CLERK: SHIRLEY PARA
5. SECOND DEPUTY TOWN CLERK: LELA MARTUSCELLO
6. TOWN CONSTABLE: JOHN "JACK" MERRIAM
7. DOG CONTROL OFFICER: JOHN STRZEPEK
8. CODE ENFORCEMENT OFFICER: TERRY DEBUCK
- (BUILDING INSPECTOR)
9. CODE ENFORCEMENT OFFICER: TERRY DEBUCK  
(ZONING)
10. WATERSHED INSPECTOR: TERRY DEBUCK
11. CO-CODE ENFORCEMENT OFFICER: DAVID OLIVER
12. TOWN HISTORIAN: TERRY BRETHERTON
13. BUILDING CUSTODIAN/GROUNDSKEEPER: LEONARD MARTIN