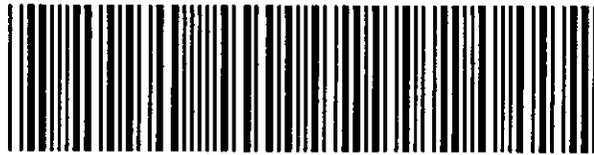


Town Board



2002



**TOWN OF URBANA
ORGANIZATIONAL MEETING
JANUARY 3, 2002**

The Town Board of the Town of Urbana held their organizational meeting on Thursday, January 3, 2002 at 6:30 p.m. in the Town Hall, 41 Lake Street, Hammondsport, New York.

PRESENT: Supervisor Richard Gardiner
Councilperson John Webster
Councilperson Jim Presley
Attorney Brian C. Flynn
Town Clerk Deborah Pierce

ABSENT: Councilperson Tom Chadwick and Councilperson Connie Cook

OTHERS PRESENT: Frances Pierce

Supervisor Gardiner called the organizational meeting to order at 6:30 p.m.

On Motion of Councilperson Presley and seconded by Councilperson Webster and carried, all voting AYE, it was **RESOLVED** to approve the Supervisor's report on the Designations and Appointments for the 2002 fiscal year.

ROLL CALL VOTE: 3 -AYES 0-NAYS

2002

DESIGNATIONS AND APPOINTMENTS

- | | |
|---|--|
| 1. OFFICIAL NEWSPAPER | THE CORNING LEADER |
| 2. OFFICIAL DEPOSITORIES: | COMMUNITYBANK, BATH NATIONAL BANK, BANK OF AVOCA, FLEET BANK, CHEMUNG CANAL TRUST, MBIA/CLASS, & CHASE BANK |
| 3. TOWN ATTORNEY(2003) | BRIAN C. FLYNN |
| 4. FIRST DEPUTY TOWN CLERK | PAT COLLINS |
| 5. SECOND DEPUTY TOWN CLERK | STARR PERRY |
| 6. TOWN CONSTABLE | JOHN "JACK" MERRIAM |
| 7. DOG CONTROL OFFICER | MARVIN RETHMEL |
| 8. TOWN HISTORIAN | TERRY BRETHERTON |
| 9. CODE ENFORCEMENT OFFICERS | |
| BUILDING INSPECTOR | TERRY DEBUCK |
| WATERSHED INSPECTOR | TERRY DEBUCK |
| ZONING | MARVIN RETHMELL |
| CO-ZONING | DAVID OLIVER |
| 10. BUILDING CUSTODIAN/GROUNDSKEEPER | LEONARD MARTIN |
| 11. SAFETY COMMITTEE | CHAIRWOMAN - LELA MARTUSCELLO RICHARD GARDINER DAVID BUCKLEY |
| 12. SAFETY OFFICERS | LELA MARTUSCELLO RICHARD GARDINER DAVID BUCKLEY |

92. DEPUTY SUPERINTENDENT OF HIGHWAYS TIMOTHY SLAYTON

14. PLANNING BOARD (FIVE YEAR TERM 2006) ROBERT MAGEE

15. ZONING BOARD OF APPEALS (ZBA) JERAULD HOLCOMBE
(FIVE YEAR TERM - 2006)

16. FIRE COMMISSIONER RICHARD HAMILTON
(FIVE YEAR TERM - 2006)

17. LIBRARY TRUSTEE BONNIE COLADO
(FIVE YEAR TERM - 2006)

18. LIBRARY TRUSTEE SISTER MARGARET KUNDER
(FIVE YEAR TERM 2003)

19. CEMETERY COMMISSION RICHARD HAMILTON
(FIVE YEAR TERM - 2006)

20. PARKS & RECREATION COMMISSION L. JOHN WEBSTER (CHAIRMAN)
FRANCES PIERCE
MARY DUGGAN

21. KWIC/KLOC REPRESENTATIVE THOMAS CHADWICK

22. VOTING MACHINE CUSTODIAN LUTHER PERKINS, JR.

23. BOOKKEEPER TO THE SUPERVISOR LELA MARTUSCELLO

24. BUDGET OFFICER LELA MARTUSCELLO

25. BOARD OF ETHICS CHAIRWOMAN - LELA MARTUSCELLO
SISTER ANNE MICHELLE MCGILL
REV. BABS STEINERT

26. SEXUAL HARASSMENT COMMITTEE RICHARD GARDINER
(2002) CONNIE COOK
LELA MARTUSCELLO

27. HIGHWAY COMMITTEE L. JOHN WEBSTER
JAMES PRESLEY

28. TO ACT ON BEHALF OF THE ABSENT SUPERVISOR BY INITIALING A SIGNATURE
FACSIMILE FOR THE PURPOSE OF SIGNING CHECKS.
COUNCILMAN CHADWICK

29. TO ACT ON BEHALF OF THE ABSENT SUPERVISOR BY PRESIDING OVER MEETINGS
OF THE TOWN BOARD.
COUNCILMAN L. JOHN WEBSTER

30. ATTACHED FOR ADOPTION/READOPTION
RULES AND PROCEDURES

1. SALARY AND OTHER
COMPENSATION SCHEDULE
2. HIGHWAY EMPLOYEE'S PAY RATE
SCHEDULE
3. SCHEDULE OF TOWN BOARD
MEETINGS FOR 2002
4. LIST OF OFFICIAL PAID
HOLIDAYS
5. PAYROLL DATE SCHEDULE

31. TOWN POLICIES FOR ADOPTION/AFFIRMATION
CASH MANAGEMENT AND INVESTMENT POLICY
PROCUREMENT POLICY
DRUG ALCOHOL-FREE WORKPLACE POLICY
DRUG AND ALCOHOL TESTING PROGRAM/POLICY
EMPLOYMENT POLICIES
CODE OF ETHICS
SAFETY STATEMENT
SEXUAL HARASSMENT POLICY
SMOKING POLICY

*******ALL DESIGNATIONS AND APPOINTMENTS ARE ANNUAL UNLESS OTHERWISE NOTED.**

AGENDA

OPEN MEETING

PLEDGE OF ALLEGIANCE TO THE FLAG

APPROVAL OF MINUTES OF LAST MEETING (S)

AUTHORIZATION BY BOARD FOR SUPERVISOR TO PAY ALL ABSTRACTS

CITIZEN INPUT ON ANY OLD BUSINESS AGENDA ITEM

OLD BUSINESS

***CITIZEN INPUT ON ANY NEW BUSINESS AGENDA ITEM**

***OTHER BUSINESS**

CLOSE MEETING

*** ANY OBSERVING CITIZEN MAY UPON RECOGNITION BY THE SUPERVISOR ADDRESS ANY ITEM ON THE AGENDA RELATIVE TO THIS SECTION. PLEASE KEEP YOUR COMMENTS NONPERSONAL, AS FACTUAL AS POSSIBLE AND IN A TIME FRAME OF FIVE MINUTES OR LESS.**

***ANY BOARD MEMBER OR CITIZEN UPON RECOGNITION BY THE SUPERVISOR MAY BRING FORTH AT THIS TIME ANY ITEM OF THEIR CONCERN WITH THE UNDERSTANDING THAT THE ITEM WILL NOT BE DISCUSSED NOR ACTED UPON AT THIS MEETING BUT WILL BE NOTED AND ACTED UPON AT A LATER DATE IN ACCORDANCE WITH THE NATURE OF THE ITEM.**

IF YOU WISH TO PUT AN ITEM ON THE AGENDA, PLEASE STOP IN THE SUPERVISOR'S OFFICE AND FILL OUT A FORM WHICH WILL REQUIRE YOUR NAME, THE GROUP YOU REPRESENT (SELF, ETC.), THE DATE YOU WISH TO PRESENT THE ITEM AND THE NATURE OF THE ITEM. THIS MUST BE DONE NO LATER THAN THE TUESDAY BEFORE A REGULAR MONTHLY MEETING - WEDNESDAY IF TUESDAY IS A HOLIDAY.

AGENDAS WILL NORMALLY BE AVAILABLE ONE CALENDAR DAY PRIOR TO THE SCHEDULED MEETING.

SALARY SCHEDULE - 2002

| | |
|--|-----------------------------|
| SUPERVISOR | \$10,692.00 |
| COUNCILPERSONS (4) (EACH) | \$ 2,244.00 |
| SUPERINTENDENT OF HIGHWAYS | \$35,400.00 |
| TOWN CLERK | \$13,410.00 |
| TAX COLLECTOR | \$ 3,432.00 |
| REGISTRAR | \$ 5,478.00 |
| DEPUTY TOWN CLERK(s) (HOURLY - 700 HRS.) | |
| 1 ST DEPUTY /HR | \$ 8.50 |
| 2 ND DEPUTY /HR..... | \$ 8.50 |
| BOOKKEEPER | \$ 11,004.00 |
| BUDGET OFFICER | \$ 1,500.00 |
| PART TIME TYPIST (HIGHWAY) | \$ 420.00 |
| TOWN ATTORNEY | TOWN BOARD.....\$ 5,124.00 |
| | ZONING BOARD..... \$ 600.00 |
| | PLANNING BOARD. \$ 2,400.00 |
| ASSESSOR..... | \$ 24,948.00 |
| CLERK TO ASSESSOR (HOURLY - 190 HRS.) | \$ 8.50 |
| FIELD ASSISTANT (HOURLY - 1040 HRS)..... | \$ 12.00 |
| DOG CONTROL OFFICER | \$ 3,180.00 |
| ELECTION INSPECTOR - SHORT DAY | \$ 60.00 |
| - LONG DAY | \$ 110.00 |
| TOWN JUSTICE (WILLIAM HEWSON) | \$ 9,480.00 |
| (THOMAS KRESSLY) | \$ 500.00 |
| CLERK TO JUSTICES (HOURLY - 260 HOURS)..... | \$ 10.00/HR. |
| CODE ENFORCEMENT OFFICER/INSPECTOR | |
| WATERSHED | \$ 16,500.00 |
| BUILDING | \$ 8,496.00 |
| ZONING | \$ 7,104.00 |

| | |
|--|-------------|
| CO-CODE ENFORCEMENT OFFICER (ZONING) (HOURLY - 100 HRS.) | \$ 10.75 |
| CLERK FOR CODE ENFORCEMENT OFFICER (HOURLY - 150 HRS.) | \$ 8.50 |
| BUILDING CUSTODIAN/GROUNDSKEEPER | \$ 8,688.00 |
| SECRETARY TO THE PLANNING BOARD (HOURLY - 280 HRS.) | \$ 8.50 |
| SECRETARY TO THE ZBA (HOURLY - 100 HRS.) | \$ 8.50 |
| VOTING MACHINE CUSTODIAN (HOURLY) | \$ 11.00 |
| TOWN CONSTABLE (ANNUALLY) | \$ 125.00 |
| COMPOST PILE ATTENDANT (HOURLY - 128 HRS.) | \$ 10.30 |
| BOARD OF ASSESSMENT & REVIEW (HOURLY - 80 HRS.) . | \$ 12.50 |
| CLERK FOR B.A.R. (ANNUALLY) | \$ 150.00 |
| USE OF PERSONAL VEHICLE FOR TOWN BUSINESS - PAID AT IRS RATE PER MILE | \$.365 |

PAYROLL DATES

2002

| PAY DATES | SUBMIT CLAIMS BY NOON** |
|---------------------------|-------------------------|
| JANUARY 15.....TUESDAY | FRIDAY.....JANUARY 11 |
| FEBRUARY 12.....TUESDAY | FRIDAY.....FEBRUARY 8 |
| MARCH 12..... TUESDAY | FRIDAY.....MARCH 8 |
| APRIL 16..... TUESDAY | FRIDAY.....APRIL 12 |
| MAY 14..... TUESDAY | FRIDAY.....MAY 10 |
| JUNE 11..... TUESDAY | FRIDAY.....JUNE 7 |
| JULY 16..... TUESDAY | FRIDAY.....JULY 12 |
| AUGUST 13..... TUESDAY | FRIDAY.....AUGUST 9 |
| SEPTEMBER 10..... TUESDAY | FRIDAY.....SEPTEMBER 6 |
| OCTOBER 15..... TUESDAY | FRIDAY.....OCTOBER 11 |
| NOVEMBER 12..... TUESDAY | FRIDAY.....NOVEMBER 8 |
| DECEMBER 10..... TUESDAY | FRIDAY.....DECEMBER 6 |

**CLAIMS SHOULD BE PRESENTED TO THE BOOKKEEPER

ALL CONTRACTUAL CLAIMS (I.E. LODGING, MEALS, MILEAGE, ETC.) SHOULD BE PRESENTED TO THE BOOKKEEPER BY THE CLOSE OF THE WEDNESDAY BUSINESS DAY PRIOR TO THE REGULAR MONTHLY MEETING OF THE TOWN BOARD. CLAIMS MUST BE PRESENTED ON THE VOUCHER FORM WITH RECEIPTS ATTACHED.

**HOLIDAYS
2002**

| | |
|-------------------------------------|-----------------------------|
| NEW YEAR'S DAY | JANUARY 1 |
| MARTIN LUTHER KING DAY | JANUARY 21 |
| PRESIDENT'S DAY | FEBRUARY 18 |
| MEMORIAL DAY | MAY 27 |
| INDEPENDENCE DAY | JULY 4 |
| LABOR DAY | SEPTEMBER 2 |
| COLUMBUS DAY | OCTOBER 7 |
| VETERAN'S DAY | NOVEMBER 11 |
| THANKSGIVING DAY | NOVEMBER 21 & 22 |
| CHRISTMAS DAY | DECEMBER 25 |

SOME DATES MAY NOT COINCIDE WITH THE ACTUAL HOLIDAY - HOLIDAYS WHICH FALL ON SATURDAY ARE CELEBRATED ON FRIDAY: THOSE HOLIDAYS WHICH FALL ON SUNDAY ARE CELEBRATED ON MONDAY.

RULES OF PROCEDURE

- 1. THREE OR MORE BOARD MEMBERS ARE NEEDED TO CONDUCT OFFICIAL BUSINESS.**
- 2. WITH FEW EXCEPTIONS THREE VOTES ARE NECESSARY TO PASS A MOTION OR RESOLUTION.**
- 3. THE PRESIDING OFFICER IS THE SUPERVISOR OR THE BOARD APPROVED APPOINTEE.**
- 4. ROBERT'S RULES OF ORDER WILL BE USED AS THE BASIS FOR CONDUCTING AN ORDERLY MEETING. THESE RULES WILL BE INTERPRETED AND APPLIED INFORMALLY BY THE SUPERVISOR.**
- 5. THE VOTE ON EVERY QUESTION WILL BE TAKEN BY AYES AND NAYS, AND THE NAMES OF THE MEMBERS PRESENT AND THEIR VOTES WILL BE ENTERED INTO THE MINUTES.**
- 6. NO MEMBER OF THE PUBLIC SHALL BE PERMITTED TO ADDRESS THE BOARD WITHOUT FIRST BEING RECOGNIZED BY THE SUPERVISOR AND, EVEN THEN, THE REMARKS MADE MUST BE DIRECTED TO THE SUPERVISOR WHO MAY EITHER RESPOND OR REFER THE MATTER TO A BOARD MEMBER.**
- 7. INDIVIDUALS WHO ADDRESS THE BOARD SHOULD STATE THEIR NAME AND THEIR ADDRESS AS A MATTER OF COURTESY TO THOSE WHO MIGHT NOT OTHERWISE KNOW THEM.**
- 8. THE SUPERVISOR IS AUTHORIZED TO ADJOURN OR RECESS THE MEETING.**

SALARY SCHEDULE - 2002
HIGHWAY DEPARTMENT
FULLTIME - PERMANENT EMPLOYEES

| <u>STEP</u> | <u>LABORER</u> | <u>TMW</u> | <u>MEO</u> | <u>MEO/MECHANIC</u> | <u>MECHANIC</u> |
|-------------|----------------|------------|------------|---------------------|-----------------|
| 1 | 8.50 | 9.10 | 9.70 | 10.70 | 12.70 |
| 2 | 8.68 | 9.48 | 10.00 | 11.22 | 13.20 |
| 3 | 8.98 | 9.88 | 10.50 | 11.82 | 13.90 |
| 4 | 9.18 | 10.30 | 10.80 | 12.42 | 14.50 |
| 5 | 9.48 | 10.70 | 11.10 | 12.84 | 15.00 |
| 6 | 9.68 | 11.10 | 11.60 | 13.46 | 15.50 |
| 7 | 10.16 | 11.50 | 12.20 | 13.86 | 16.00 |
| 8 | 10.48 | 11.92 | 12.84 | 14.28 | 16.50 |
| 9 | 10.70 | 12.34 | 13.36 | 14.70 | 17.00 |
| 10 | 10.90 | 12.74 | 13.86 | 15.14 | 17.50 |
| 11 | 11.10 | 13.12 | 14.26 | 15.60 | 18.00 |
| 12 | 11.30 | 13.52 | 14.70 | 16.06 | 18.50 |
| 13 | 11.50 | 13.92 | 15.14 | 16.54 | 19.00 |
| 14 | 11.70 | 14.32 | 15.60 | 17.04 | 19.50 |
| 15 | 12.00 | 14.76 | 16.08 | 17.56 | 20.00 |
| 20 | 12.90 | 15.00 | 16.50 | 17.00 | 22.00 |
| 25 | 13.90 | 16.00 | 17.00 | 18.00 | 25.00 |

HIGHWAY PERSONNEL

2002.

| | | | |
|------------------|--------------|----|-----------|
| GERALD KARNs | MEO | 25 | \$17.00 |
| ALFRED WILKINSON | MEO | 14 | # \$15.60 |
| TIMOTHY SLAYTON | MEO/MECHANIC | 13 | * \$16.54 |
| THOMAS STRATTON | MEO | 08 | \$12.84 |
| JUSTIN BUCKLEY | MEO | 07 | \$12.20 |
| DOUGLAS ROBINSON | MEO | 07 | \$12.20 |
| MICHAEL KENVILLE | TMW | 03 | \$09.88 |
| LEONARD FRENCH | TMW | 03 | \$09.88 |

Receives an additional \$0.50 per hour when working in the shop as the Assistant Mechanic. A separate time card must be used to keep track of the shop time. This card shall be clearly marked "ASSISTANT MECHANIC'S RATE". That rate shall be \$16.10 per hour for the calendar year 2002.

The overtime rate for the assistant mechanic shall always be calculated at the MEO rate unless the entire week is recorded on the time card marked "ASSISTANT MECHANIC'S RATE".

* Receives an additional \$1.00 per hour for serving as Deputy Superintendent of Highways. His hourly rate shall be \$17.54 for the calendar year 2002.

DAVID BUCKLEY SUPERINTENDENT OF HIGHWAYS \$35,400 annual salary
\$2,950 paid monthly

MEETING DATES
2002

JANUARY 3THURSDAY EVENING.....6:30 P.M..REORGANIZATION

JANUARY 15.....TUESDAY EVENING.....6:30 P.M.. FINAL AUDIT2001

FEBRUARY 12.....TUESDAY EVENING.....6:30 P.M.

MARCH 26..... TUESDAY EVENING.....6:30 P.M.

APRIL 23..... TUESDAY EVENING..... 6:30 P.M.

MAY 21..... TUESDAY EVENING.....6:30 P.M.

JUNE 18..... TUESDAY EVENING.....6:30 P.M.

JULY 16 TUESDAY EVENING..... 6:30 P.M.

AUGUST 20TUESDAY EVENING..... 6:30 P.M.

SEPTEMBER 17TUESDAY EVENING6:30 P.M.
(COUNCILPERSONS RECEIVE SUPERVISOR'S TENTATIVE BUDGET FROM
TOWN CLERK)

OCTOBER 1.....TUESDAY AFTERNOON/EVENING.....5:00 PM - 10:00 PM
(BUDGET WORKSHOP - PRELIMINARY BUDGET)

OCTOBER 8TUESDAY AFTERNOON/EVENING.....5:00 PM - ?
(BUDGET WORKSHOP - IF NEEDED)

OCTOBER 15TUESDAY EVENING6:30 PM
(BUDGET PUBLIC HEARING WITH REGULAR MONTHLY MEETING IMMEDIATELY
FOLLOWING THE PUBLIC HEARING. BUDGET ADOPTED IF POSSIBLE)

NOVEMBER 19TUESDAY EVENING.....6:30 PM

DECEMBER 30TUESDAY MORNING8:00 AM
(PAYMENT OF THE BALANCE OF THE ABSTRACTS FROM 2002. NO OTHER
BUSINESS SCHEDULED)

2003

JANUARY 2THURSDAY EVENING.....6:30 PM.....REORGANIZATION

JANUARY 21.....TUESDAY EVENING.....6:30 PM
(REGULAR MONTHLY MEETING - FINAL AUDIT 2002)

On Motion of Councilperson Webster and seconded by Councilperson Presley and carried, all voting AYE, to adopt and accept the 2002 Town Board Meeting dates, Holiday Schedule, Agenda procedures, Rules of Procedure and Pay Rate Salary Schedule.

ROLL CALL VOTE: 3-AYES 0-NAYS

On Motion of Councilperson Webster and seconded by Councilperson Presley and carried, all voting AYE, it was RESOLVED to allow the Bookkeeper to make the following account transfers.

ROLL CALL VOTE: 3-AYES 0-NAYS

DEBIT DB 9950.9 \$17,000.00
CREDIT DB 5130.2 \$17,000.00

Transfer from the Highway interfund transfer account to the Highway equipment account from the 2001 Budget.

DEBIT A 9950.9 \$40,000.00
CREDIT A 201 \$40,000.00

Transfer from the General A interfund transfer account to General Fund Building Reserve from the 2001 Budget.

On Motion of Councilperson Presley and seconded by Councilperson Webster and carried, all voting AYE, to appoint John Webster as voting delegate to attend the Annual Business Session of the Association of Towns meeting to be held in New York City on February 20, 2002 and to appoint James Presley as the alternate delegate to attend the same session.

ROLL CALL VOTE: 3-AYES 0-NAYS

On Motion of Councilperson Presley and seconded by Councilperson Webster and carried, all voting Aye to authorize the Supervisor to use his judgement whether the Town uses the County or Quest for the Drug and Alcohol Testing program.

ROLL CALL VOTE: 3-AYES 0-NAYS

CORRESPONDENCE: Frances Pierce presented letter to the Board requesting the Town Board to pass a resolution based on the following letter.

January 2, 2002
343 West Lake Road
Hammondsport, New York 14940-9643

The Town Board of Urbana
Hammondsport, New York 14840

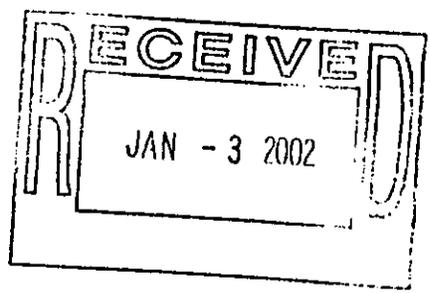
Gentlemen:

I would like to suggest that you pass a resolution immediately to withhold the monthly stipend to any Board Member who does not attend scheduled meeting because of private plans to vacation away from Urbana. This would not mean any member who is called away by the illness or death of family members or the illness of the member.

I feel very strongly about this. We should have done something like this before when another Board member did not feel that attendance at scheduled meetings was mandatory.

Very truly yours,

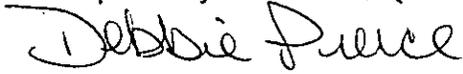
Frances B. Pierce
Frances B, Pierce



Correspondence Amendment: Counsel advised that the Board has no recourse over elected officials attendance at board meetings.

On Motion of Councilperson Webster and seconded by Councilperson Presley and carried, all voting AYE, to adjourn the meeting at 7: 15 p.m.

Respectfully submitted,



Debbie Pierce
Town CLerk

TOWN BOARD MEETING

JANUARY 15, 2002

The Town of Urbana Town Board held their monthly meeting on Tuesday, January 15, 2002 in the Town Hall, 41 Lake Street, Hammondsport, New York.

PRESENT: SUPERVISOR RICHARD GARDINER
COUNCILPERSON JOHN WEBSTER
COUNCILPERSON JIM PRESLEY
COUNCILPERSON TOM CHADWICK

ABSENT: COUNCILPERSON CONNIE COOK

OTHERS PRESENT: JUDY GARDINER, PAUL AND ELENA SMITH, FRANCES PIERCE, KATHERINE MEADE, RACHEL BROWN, CARL LINDE, KEUKA LAKE ASSOCIATION MEMBERS PAUL CARNEY, KEN BLUMENSTOCK, TOM NOTEWARE, HIGH SCHOOL STUDENTS JAMIE PRESLEY, AARON BROWN, JEN LEONOVICH, BECCI WARREN AND GRANT MONROY,

Supervisor Gardiner opened the meeting at 6:30 p.m. with the salute to the flag.

Paul Carney and Ken Blumenstock attended the meeting to present a video on how the Keuka Lake Association was formed and what the organization does to preserve the quality of Keuka Lake. Paul explained that the Keuka Lake Association was organized in 1991. The Keuka Lake Association periodically test the waters of Keuka Lake in order to keep it pure. Many septic systems were found not to be in compliance and many had not been pumped or inspected in 20 years. The Keuka Lake Watershed was formed to make inspections of septic systems along the lake. Uniformity in septic systems and inspections along the lake is one reason it is successful in keeping Keuka Lake pure and unpolluted. The Keuka Lake Association works diligently at keeping an eye on the quality of the water.

On Motion of Councilperson Webster and seconded by Councilperson Chadwick and carried, all voting AYE, to approve the December 27, 2001 Year End meeting Minutes.

ROLL CALL VOTE: 4-AYES 0-NAYS

On Motion of Councilperson Presley and seconded by Councilperson Webster and carried, all voting Aye, to approve the January 3, 2002 Organizational Meeting Minutes with the following amendments and additions. Amend the roll call vote in the minutes to reflect 3-eyes instead of 5 eyes (there were only 3 board members present at the Organizational Meeting) List absentees at the organizational meeting. To include the appointment of Paul Martuscello (who was inadvertently omitted from the organizational list) to the Planning Board to fill the unexpired term of Jim Presley, whose term expires on December 31, 2002. To include that Counsel advised that the Board has no recourse over elected officials attendance at board meetings.

ROLL CALL VOTE: 4-AYES 0-NAYS

On Motion of Councilperson Webster and seconded by Councilperson Presley and carried, all voting AYE, it was RESOLVED to authorize the Supervisor to pay A-General Fund Bills, Abstract #1, claim # 001- #034 totaling \$57,635.32 and B-General Fund Bills, Abstract #1, claim # 001- #004 totaling \$391.68.

ROLL CALL VOTE: 4-AYES 0-NAYS

On Motion of Councilperson Chadwick and seconded by Councilperson Webster and carried, all voting AYE, it was RESOLVED to authorize the Supervisor to pay Highway Fund Bills, Abstract #1, claim #001-#018 totaling \$ 6,284.38.

ROLL CALL VOTE: 4-AYES 0-NAYS

HAMMONDSPOORT LIBRARY: Katherine Meade attended meeting and asked the board asked to be on the agenda in February.

Supervisor Gardiner informed the Board that the water line on the Back Valley Road is complete and we are waiting for Department of Health approval.

Supervisor Gardiner informed the Board that C.E. Shaw Insurance had sent a letter asking to give a quote to the Town Board for insurance. Supervisor Gardiner informed Shaw Insurance that we would not be asking for insurance quotes for another year.

DRUG AND ALCOHOL TESTING PROGRAM: Supervisor Gardiner informed the Board that Tom Harnas, Technician, hired by EHP will be performing the drug and alcohol testing for the Town of Urban Highway department. Each quarter three of the Town Highway Department men will be tested. 2

MUNISTAT CONTRACT: On Motion of Councilperson Chadwick and seconded by Councilperson Webster and carried, all voting AYE, to authorize the Supervisor to sign and execute the Munistat Contract for 2002. 3

ROLL CALL VOTE: 4-AYES 0-NAYS

On Motion of Councilperson Chadwick and Seconded by Councilperson Webster and carried, all voting AYE, to approve the following Account Transfers.

ROLL CALL VOTE: 4-AYES 0-NAYS

| | | |
|--|-------------|-------------|
| DR DB 950.9 (transfer to capital projects) | \$18,000.00 | |
| CR DB 5130.2 (highway equipment) | | \$18,000.00 |
| Transfer money for the purchase of a new truck | | |

| | | |
|---|------------|------------|
| DR A 1990.4 (contingency) | \$8,603.00 | |
| CR A 9040.8 (workers comp ins) | | \$8,603.00 |
| Transfer money into workers compensation insurance line to pay for increase in insurance premium. | | |

JOINT YOUTH COMMITTEE: Supervisor Gardiner suggested the Board work on a chart that would outline what the duties are of the Youth Committee and what they would like to achieve.

Supervisor Gardiner reported that the Town of Urbana would be receiving money from the Margurite Tears Estate.

The Supervisor's Report was presented to the Board.

The Town Clerk turned in fees of \$ 1276.13 to the Supervisor.

YEAR-END AUDIT: Having subjected the Town of Urbana Justice's Ledgers, the Town of Urbana Bookkeeper's Ledgers, the Town Clerk and Registrar's Ledgers to a year-end audit and having subjected the final report for the year to audit we, the Urbana Town Board do affirm that, to the best of our knowledge, the ledgers do reflect a true and accurate accounting of the financial activities of the Town of Urbana.

On Motion of Councilperson Webster and seconded by Councilperson Chadwick and carried, all voting AYE, to adjourn the meeting at 7:35 p.m.

Respectfully submitted,

Debbie Pierce

Debbie Pierce

COMPREHENSIVE PLAN PUBLIC MEETING
JANUARY 16, 2002

The Town of Urbana and the Village of Hammondsport held a public meeting on Wednesday, January 16, 2002 at 6:30 p.m. in the Hammondsport Main Street School.

PRESENT: Town Supervisor Richard Gardiner Mayor Robert Deseyn
 Councilperson Tom Chadwick Village Trustee Dan Williams
 Councilperson John Webster Town Clerk Deborah Pierce
 Councilperson Jim Presley

OTHERS PRESENT:

| | |
|-------------------------------|---------------------------------|
| Richard Falvey, Sr. | Dan Williams |
| Richard Falvey, Jr. | Marcia States |
| Corinna Martin | Bob Magee |
| Paul & Elana Smith | Paul and Lela Martuscello |
| Judy Gardiner | Mr. and Mrs. Chris Goodrich |
| Mr. and Mrs. Charles Egressi | Morgan Crooks (Dundee Observer) |
| Al Clarke | Mary Perham (The Leader) |
| Frank Curran | |
| Louis Webster | |
| Frances Pierce | |
| Mr. and Mrs. Jerauld Holcombe | |
| Kay Leiderbach | |
| Mr. and Mrs. George Walike | |

The Public Meeting was held to discuss the results of the comprehensive study that was conducted by Allee, King, Rosen and Flemming Planning Consultants. Supervisor Gardiner explained to those present that the Town of Urbana has not updated the Brown and Anthony Comprehensive Plan since 1968. The region has changed dramatically in 40 years. The comprehensive plan will show what changes have occurred since 1968. The area is already seeing major growth changes in surrounding towns such as Erwin and Painted Post. Bath is growing and that growth will eventually come our way. With a comprehensive plan we will be able to control growth in the Town of Urbana.

Supervisor Gardiner introduced John Fell and Elizabeth Chetney from the firm of Allee, King, Rosen and Flemming Planning Consultants.

The purpose of updating the comprehensive plan is to prepare an action plan for future development within the Town of Urbana and the Village of Hammondsport. The Town and Village had a 50% response (600 surveys were returned) from the survey. Results of the survey indicated the residents desire to preserve agriculture, encourage tourist related development, protect our scenic features, prevent "strip" development, preserve open space and develop more park land, and a need to promote more affordable housing.

The survey resulted in the following:

Many favored large lot development along Pleasant Valley and Route 54.
Lack of jobs was a concern
Retail and high tech business along Rt. 54
Specialty food stores
Movie theaters
Develop bicycle and pedestrian trails
70 % want to improve water front park
74% want to develop nature trails
Develop more business on Rt. 54
Maintain or increase land management
Zoning regulations need to addressed - signage

Questions and concerns from the public:

Elizabeth Chetney posed the question of where do you want community development to go based on the survey results.

Richard Falvey stated that a new comprehensive plan may cause new regulations that won't be enforced. There are laws in the Town of Urbana now that are not getting enforced.

Results from the survey were about the same for the Village and Town.

Charlie Egresi stated that there is not much agriculture land left especially along both sides of the lake and Route 54.

Mr. Goodrich asked if you combine the Town and the Village would the town's taxes increase?

Mr. Holcombe stated that when new regulations are developed he would like to see enforcement on property maintenance.
-inventory poorly maintained properties

Mr. Falvey stated that there is a junk car law now that is not being enforced.

Other comments and ideas:

Don't let development infringe on existing rural atmosphere.

Chain store development would have a negative effect on the Village Square.

If you have more residents living here, you would need a sewer system

If you have a sewer system, it needs to be cost effective, especially if big industry moves out of the area.

Most people agree to keep the ambiance of the area. We must keep the Village alive in order to keep the ambiance. Need a plan to make businesses viable.

Need year round businesses.

High Tech firms would be interested in quality of life factors.(ie. Housing and schools)

Many have to commute in order to work here.

The Public Meeting ended at 8:30 p.m.

Respectfully submitted,

Debbie Pierce

Debbie Pierce

Town Clerk

TOWN OF URBANA BOARD MEETING
FEBRUARY 7, 2002

THE TOWN BOARD OF THE TOWN OF URBANA HELD A SPECIAL MEETING ON THURSDAY February 7, 2002 at 4:00 P. M. IN THE TOWN HALL, 41 LAKE STREET, HAMMONDSPORT, NEW YORK.

PRESENT: SUPERVISOR GARDINER
COUNCILPERSON JAMES PRESLEY
COUNCILPERSON TOM CHADWICK
COUNCILPERSON CONNIE COOK
COUNCILPERSON JOHN WEBSTER
BOOKKEEPER LELA MARTUSCELLO

OTHERS PRESENT: JUDY GARDINER, MILLIE DESYN

Supervisor Gardiner brought the meeting to order at 4:00 p.m. with the salute to the flag.

Supervisor Gardiner discussed the Federal EPA Grant distributed by the NYS Historic Preservation Parks and Recreation Group. The grant cannot include the depot as part of the project as once thought. Therefore, the Town will not be reimbursed for the money already spent on the depot. The grant process can move forward on the lakefront only.

On motion of Councilperson Chadwick and seconded by Councilperson Cook and carried, all voting AYE, to allow Supervisor Gardiner to send to J. O'Connell and Associates, the administer of the grant, a redrawn map eliminating the depot from the project.

ROLL CALL VOTE: 5-AYES 0-NAYS

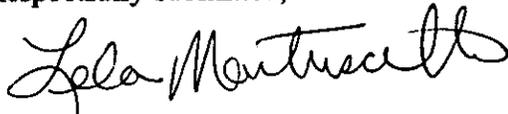
On motion of Councilperson Webster and seconded by Councilperson Presley and carried, all voting AYE, to give Supervisor Gardiner the authority to sign closure papers finalizing the property settlement with Crooked Lake Enterprises, Inc. at the request of Attorney John Ryan.

ROLL CALL VOTE: 5-AYES 0-NAYS

At the request of the depot tenant, Dr. Margot Fass, the Town Board agreed to allow her to advertise for a tenant to share the lease amount for the first floor. Any arrangement would need to be approved by the Town Board.

LIBRARY: Supervisor Gardiner stated that he sent a letter to Katherine Meade requesting her to bring information regarding the finances of the Library. He specifically requested the 2002 Budget, estimated costs to build the new building and to supply and furnish it, the amount of money pledged to date, and the amount of the endowment fund. The Town cannot gift the property to the library, therefore, other avenues are being considered.

Respectfully submitted,



Lela Martuscello, Bookkeeper



Town of Urbana

41 Lake Street
Hammondsport, New York 14840-0186

Supervisor
607-569-3741

Town Clerk
607-569-3743

Fax #
607-569-2412

February 7, 2002

WHEREAS, on the eleventh of August, 2001 the Urbana Town Board adopted the following settlement of the property line dispute between the Town of Urbana and Crooked Lake Enterprises, Inc.:

the new property line would run along a line off the northerly boundary of William Street in an easterly direction to a point in the midline of the disputed property and then generally along the midline in a northerly direction to the northerly boundary of the Urbana Town property line in the middle of the flume. 5

AND

WHEREAS, the Supervisor of the Town of Urbana is the fiscal officer and chief executive officer of the Township,

NOW BE IT RESOLVED, that the Supervisor is hereby authorized to sign any and all documents which are necessary to bring the above action to full closure.

| | | | |
|---------------------|--------------------------------------|-----|---------|
| Councilwoman Cook | <input checked="" type="radio"/> AYE | NAY | ABSTAIN |
| Councilman Webster | <input checked="" type="radio"/> AYE | NAY | ABSTAIN |
| Councilman Chadwick | <input checked="" type="radio"/> AYE | NAY | ABSTAIN |
| Councilman Presley | <input checked="" type="radio"/> AYE | NAY | ABSTAIN |
| Supervisor Gardiner | <input checked="" type="radio"/> AYE | NAY | ABSTAIN |

Lela Martuscello, Bookkeeper
TOWN CLERK

2/11/02
DATE

TOWN BOARD MEETING
FEBRUARY 12, 2002

The Town of Urbana Town Board held their monthly meeting on Tuesday, February 12, 2002 in the Town Hall, 41 Lake Street, Hammondsport, New York.

PRESENT: SUPERVISOR RICHARD GARDINER
COUNCILPERSON TOM CHADWICK
COUNCILPERSON CONNIE COOK
COUNCILPERSON JIM PRESLEY
COUNCILPERSON JOHN WEBSTER

OTHERS PRESENT: JUDY GARDINER, BONNIE COLADO, MARCIA STATES, NANCY DRUM, RICHARD FALVEY, SR., SAM PENNISE, LISA HALGREN, MORGAN CROOKS (DUNDEE OBSERVER), FRANCES PIERCE, JUDY SWARTHOUT, KATHERINE MEADE, JERAULD HOLCOMBE, SISTER MARGARET KUNDAR, RACHEL BROWN, EMERY CUMMINGS, LIN CHADWICK, CARL LUNDY, HAMMONDSPORT HIGH SCHOOL STUDENTS KATE MILLARD, J.T. DRUM, LINDSAY HERMAN AND JEN PIZURA.

Supervisor Gardiner brought the meeting to order at 6:30 p.m. with the salute to the flag.

On Motion of Councilperson Presley and seconded by Councilperson Chadwick and carried, all voting AYE, to approve the Minutes of January 15, 2002.

On Motion of Councilperson Webster and seconded by Councilperson Cook and carried, all voting AYE, it was RESOLVED to authorize the Supervisor to pay A-General Fund Bills, Abstract #2, claim #035- #066 totaling \$31,836.18 and B-General Fund Bills, Abstract #2, claim # 005 - #008 totaling \$2,782.07.

ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Chadwick and seconded by Councilperson Presley and carried, all voting AYE, it was RESOLVED to authorize the Supervisor to pay Highway Fund Bills, Abstract #2, claim # 019-#042 totaling \$17,115.97.

ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Cook and seconded by Councilperson Chadwick and carried, all voting AYE, it was RESOLVED to approve the Highway Expenditure Report for 2002 in the amount of \$55,000.00 for highway improvements to Reservoir Hill Road, Stephanie Taylor Memorial Drive, North Urbana Road, and Draper Road.

ROLL CALL VOTE: 5-AYES 0-NAYS

Emery Cummings spoke to board regarding the Fire Commissioner appointment. The Town of Urbana Town Board appointed incumbent Richard Hamilton and the Village of Hammondsport Board appointed Emery Cummings as Fire Commissioner. Mr. Cummings further stated that in the past the entity whose turn it is to appoint a Commissioner would appoint someone and the other entity would abide by it. Mr. Cummings asked that the Town and Village Boards need to hold a joint meeting and follow Section 189-e of the Town Law which calls for a joint meeting of the two boards. Since Mr. Hamilton is the incumbent, he would remain in the position until it is resolved. Supervisor Gardiner explained to Mr. Cummings that he would be willing to have a joint meeting with the Village Board.

On Motion of Councilperson Webster and seconded by Councilperson Presley and carried, all voting AYE, it was RESOLVED to authorize the Supervisor to sign and execute the joint contract between the Village of Hammondsport and the Town of Urbana for Building Code Inspector for the year 2002 at a cost to the Village of \$4,568.75.

ROLL CALL VOTE: 5-AYES 0-NAYS

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LIBRARY: Katherine Meade attended the meeting to address questions and concerns the Town Board had with the Library wanting to move to another location. Ms. Meade explained that the Library has attended workshops and have spoken to other libraries concerning yearly operational costs. The Total projected cost a newly constructed Public Library is \$1, 050,000. (This cost consists of building construction, furnishings, and the endowment fund. Mrs. Meade has stated before that construction will not begin until all the money is in hand. As of January 31, 2002 the Library has \$71,300 in their capital reserve fund and \$135,000 in pledges totaling \$206,300. The money to be raised will be from foundations, individual gifts, state funds, corporate funds and general fund raising projects. 8

Supervisor Gardiner explained that he is not opposed to this project. Supervisor Gardiner further explained that on the comprehensive survey that was circulated last summer, the people of the Town and Village have stated that they do not want the Town to abandon this building. If the Library moves out, the Town will still possess and have to maintain the building. The Town cannot give Town property away. The Town has 3 options: The Town could pass a local law to gift the property, or sell the property at less than appraised value. The Local Law would not be required if the Town Board offered to sell the property at appraised value. All options would result in a permissive referendum. A local law would address one particular way to sell or dispose of the property.

Mr. Holcombe stated that a Phase I Environmental Study should be done on the property before anything is done. Mrs. Meade explained that a Phase I Study has been done on the Mercury site.

KOMPAN CONTRACT: On Motion of Councilperson Presley and seconded by Councilperson Webster and carried, all voting AYE, to authorize the Supervisor to eliminate certain items on the Kompan bill and recalculate their bill to not exceed \$500.00. 9

ROLL CALL VOTE: 5-AYES 0-NAYS

DOG CONTRACT: Counsel advised that there were a couple items that need to be re-worded. Board tabled.

Supervisor Gardiner advised that Elizabeth Chetney, Allee, King, Rosen and Flemming Planning Specialist will meet with the Town Board on March 18th at 6:30 p.m.

CORRESPONDENCE:

Letter from Tom Young asking to purchase Town land on Rt. 54 across from Champlin Beach to build a home for his family. The Town Board suggested that Mr. Young make an offer for the land. The Town Board also suggested letting Mr. Young know that you cannot access the property from Rt. 54 and no logging operation without the advice of a forester.

Chamber of Commerce Letter: The Hammondsport Chamber of Commerce sent a letter to the Town of Urbana asking if the Town would like to purchase an ad in their brochure for \$200.00. The Board did not take any action.

On Motion of Councilperson Webster and seconded by Councilperson Presley and carried, all voting AYE, to approve the Avon Anglers, of Avon, New York to use the boat launch on April 27, 2002 for a fishing tournament and to advise the club that they will have to allow Town of Urbana residents to use the launch that day.

ROLL CALL VOTE: 5-AYES 0-NAYS

EMPIRE ZONE: Supervisor Gardiner explained to the Board that part of the Empire Zone application stipulates that Mr. Doyle has until September 1, 2002 to purchase the Pleasant Valley Winery.

10 On Motion of Councilperson Chadwick and seconded by Councilperson Webster and carried, all voting AYE, to authorize Supervisor Gardiner to sign and execute the Boundary Revision/Project Agreement between Hornell-Corning-Steuben County Empire Zone, the Town of Urbana, and Michael Doyle Acquisition Corporation.

ROLL CALL VOTE: 5-AYES 0-NAYS

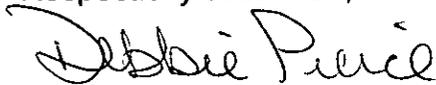
NATURE PATH: The Town Board discussed the walkway/nature path that the Village has proposed. The Town Board requested the Supervisor to ask Mayor Deseyn for more specific information and a complete project description before they can make further comment or grant any requests.

The Supervisor's report was presented to the Board.

The Town Clerk turned in fees of \$ 1541.95 to the Supervisor.

On Motion of Councilperson Chadwick and seconded by Councilperson Cook and carried, all voting AYE, to adjourn the meeting at 8:50 p.m.

Respectfully submitted,



Debbie Pierce
Town Clerk

TOWN OF URBANA SPECIAL MEETING

MARCH 7, 2002

The Town of Urbana Town Board held a Special Meeting on Thursday, March 7, 2002
AT 4:00 P.M. in the Town Hall, 41 Lake Street, Hammondsport, New York.

PRESENT: SUPERVISOR RICHARD GARDINER
COUNCILPERSON TOM CHADWICK
COUNCILPERSON JIM PRESLEY
COUNCILPERSON JOHN WEBSTER
COUNCILPERSON CONNIE COOK

OTHERS PRESENT: Library representatives- Katherine Meade, Rachel Brown, Marilyn and Jim Conklin, Carl Lundy, Lyn Binnert, Judy Gardiner, Sister Margaret Kundar, Nancy Drum, Mary Farmer.

Supervisor Gardiner brought the Special Meeting to order at 4:02 p.m. with the salute to the flag.

Supervisor Gardiner explained to the Library members that he has an environmental concern on the Mercury and Town of Urbana property located on Liberty Street.

Supervisor Gardiner stated that a Phase II Environmental Study needs to be done on both parcels before anything can be started. Supervisor Gardiner explained that Lu Engineers had been hired by the Town last year but that the Town wanted the Mercury site to be done at the same time.

Supervisor Gardiner explained that he had two concerns with what the Library wants to pursue. 1. The environmental concern at both sites and 2. As the fiscal officer of the Town of Urbana, he is concerned about the long term finance of operations of the building we are now in. We still have to maintain this building.

After the Phase II is done, the Town Board would have to pass a local law to either sell or gift the property to the Library. Gifting or reduced sale would be subject to a Permissive Referendum.

On Motion of Councilperson Presley and seconded by Councilperson Cook and carried, all voting AYE, to authorize Supervisor Gardiner to hire a Lu Engineers to do a Phase II study on the Town barn located on Liberty Street.

ROLL CALL VOTE: 5-AYES 0-NAYS

SNUG HARBOR: Supervisor Gardiner explained to the Board that Tim Tompkins, owner of Snug Harbor, is applying for a new liquor license and had asked if the Town would write a letter to the Liquor authority requesting them to waive the 30 day waiting period on his liquor license application. Supervisor Gardiner informed the board that he had written a letter on his behalf.

Supervisor Gardiner reported that Prattsburgh and Pulteney would like to share with the Town of Urbana a piece of mowing equipment that would cut trees along the highway. The Board did not have enough information, therefore, they agreed not to do this.

On Motion of Councilperson Webster and seconded by Councilperson Presley and carried, all voting AYE, to authorize Supervisor Gardiner to advertise for bids for the materials to be used in the installation of electric and the installation of a sprinkler system for the Depot Park at the Head of the Lake. Bids will be opened at 4:00 p.m. on March 26, 2002.

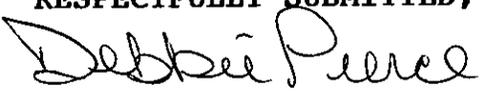
ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Chadwick and seconded by Councilperson Cook and carried, all voting AYE, to hire Jody Allen Engineering to draw up the specs for the Board Walk for the Depot Park at the head of the lake.

ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Chadwick and seconded by Councilperson Webster and carried, all voting AYE, to adjourn the Special Meeting at 5:30 p.m.

RESPECTFULLY SUBMITTED,



DEBBIE PIERCE

TOWN CLERK

TOWN OF URBANA BOARD MEETING

MARCH 26, 2002

The Town of Urbana and the Village of Hammondsport held a **joint meeting** at the Town of Urbana's regular monthly meeting held on Tuesday, March 26, 2002 at 6:30 p.m.

| | |
|--------------------------------------|-----------------------|
| PRESENT: SUPERVISOR RICHARD GARDINER | MAYOR ROBERT DESEYN |
| COUNCILPERSON TOM CHADWICK | TRUSTEE DAN WILLIAMS |
| COUNCILPERSON JOHN WEBSTER | TRUSTEE STELLA PULVER |
| COUNCILPERSON JIM PRESLEY | TRUSTEE BRUCE WHITE |
| COUNCILPERSON CONNIE COOK | TRUSTEE BETH KING |
| ATTORNEY BRIAN C. FLYNN | |
| TOWN CLERK DEBORAH PIERCE | |

OTHERS PRESENT: JUDY GARDINER, BILL AND LINDA FRIES, FRANK CURRAN MORGAN CROOKS (OBSERVER) MARY PERHAM (CORNING LEADER), SAM PENNISE, DAVID BUCKLEY, JUSTIN BUCKLEY, JIM STONE, JIM STONE, JR., CLYDE ELWOOD, RANDY HOAD, LIN BINNERT, JULIE AMSDEN, DON STRZEPEK, RACHEL BROWN, BILL REED, EMERY CUMMINGS, JERAULD HOLCOMBE, DEBBIE DRAIN, SISTER MARGARET KUNDAR, TERRY NARDONE, JUDY SWARTHOUT, MARY FARMER, AARON BROWN, DOUG ROBB, RICHARD HAMILTON

Supervisor Gardiner opened the meeting, along with Mayor DeSeyn, at 6:30 p.m. with the salute to the flag.

Supervisor Gardiner explained that the Town of Urbana and the Village of Hammondsport have to hold a joint meeting to vote on the appointment of a Fire Commissioner for the Hammondsport Fire District. The two boards had previously voted independently and ended in a tie vote. The two boards will vote collectively at tonight's meeting to determine the appointment of a Fire Commissioner for the Hammondsport Fire District. The two board's then voted on Incumbent Richard Hamilton and Emery Cummings, Jr.

ROLL CALL VOTE:

| | |
|----------------------------|--------------------|
| Supervisor Gardiner | - Richard Hamilton |
| Councilperson Tom Chadwick | - Richard Hamilton |
| Councilperson John Webster | - Richard Hamilton |
| Councilperson Jim Presley | - Emery Cummings |
| Councilperson Connie Cook | - Emery Cummings |
| Trustee Dan Williams | - Emery Cummings |
| Trustee Stella Pulver | - Emery Cummings |
| Trustee Bruce White | - Emery Cummings |
| Trustee Beth King | - Emery Cummings |

The vote ended with Emery Cummings, Jr. receiving 6 votes and Richard Hamilton received 3 votes. Emery Cummings, Jr. was appointed Fire Commissioner of the Hammondsport Fire Department for a 5 year term ending December 31, 2006. 12

Supervisor Gardiner closed the joint meeting at 6:40 p.m.

Supervisor Gardiner opened the regular Town Board meeting at 6:41 p.m.

WALKING TRAIL: Mayor DeSeyn asked if the Town would be lead agency on the New York State Department of Environmental Conservation Wetlands Permit Application. Mr. Robb explained that you have to own property in order to be considered the lead agency and the museum does not own any property along this trail. The Town Board discussed there concerns on liability issues. Doug Robb, Museum Director, explained that he had contacted the museum's insurance agent concerning liability issues and law suites. The museum had considered taking out legal insurance and the insurance company assured them there was no need to do this, that they would be covered under their present insurance policy. Mr. Robb explained that the museum is willing to say that

when the easements have been signed, they would be willing to assume the liability if there was a lawsuit. Councilperson Webster questioned Mr. Robb's statement regarding the museum assuming all liability responsibility and upkeep for the trail. Mr. Robb stated that the museum would be responsible for that portion between the Curtiss Museum and Main Street. Mr. Robb explained that perhaps maintaining and operating the trails could be included in the easements. Mayor DeSeyn asked if the Village Board and the Museum get all the paperwork and easements together then the Town Board could review the application and then determine if they would be the lead agency. Supervisor Gardiner asked that a narrative be provided addressing the liability issue and when the application is complete the Town Board would review it and then make a determination.

Supervisor Gardiner adjourned the meeting for a 10 minute recess at 6:50.p.m.

SPRINKLER SYSTEM BID OPENING::

Supervisor Gardiner brought the meeting back to order at 7:05 p.m. with the opening of the material bids for the installation of the sprinkler system at the Head of the Lake Depot Park. There were three bids submitted.

- | | | | |
|--|------------|--|------------|
| 1. S. V. Moffett Co. Inc. 33 Thruway Park Drive West Henrietta, NY 14586 | \$2,909.66 | 3. Vine City Supply 89 Lake St. Hammondsport, NY | \$2,526.86 |
| 2. KMB Supply, Inc. 1619 Grand Central Ave. Elmira, NY 14803 | \$3,535.18 | | |

Supervisor Gardiner closed the bid opening at 7:06 p.m.

On Motion of Councilperson Webster and seconded by Councilperson Presley and carried, all voting AYE, to **approve the minutes of February 7, 2002 .**

ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Webster and seconded by Councilperson Cook and carried, all voting AYE, to **approve the minutes of February 12, 2002.**

ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Presley and seconded by Councilperson Chadwick and carried, all voting AYE, to **approve the minutes of March 7, 2002.**

ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Chadwick and seconded by Councilperson Webster and carried, all voting AYE, it was **RESOLVED to authorize the Supervisor to pay A-General Fund Bills, Abstract #3, claim # 068-#A118 totaling \$15,207.44 and B-General Fund Bills, Abstract #3, claim #B009-#B013, totaling \$3,736.90.**

ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Presley and seconded by Councilperson Cook and carried, all voting Aye, it was **RESOLVED to authorize the Supervisor to pay Highway Fund Bills, Abstract #3, claim # D043-D069, totaling \$38, 298.34.**

ROLL CALL VOTE: 5-AYES 0-NAYS

PAGE -3-

March 26, 2002

LIBRARY: Julie Amsden presented the Town Board with a Petition signed by 163 people who support the building of a new library on Liberty Street on property that has been donated to the Library from Mercury Aircraft. Supervisor Gardiner explained that he contacted Lu Engineers, the firm hired by the Town of Urbana, to do the Phase II study on the Town owned land on Liberty Street and they will be sending a contract for the Town of Urbana to sign to begin the Phase II study. Benchmark, an environmental firm, and an in house engineer at Mercury do not feel a Phase II study is necessary on the Liberty Street Mercury property. Supervisor Gardiner explained that the Town of Urbana will be doing a Phase II study on the Town property.

Julie Amsden asked what the time table would be. Supervisor Gardiner explained that after the contract is signed with Lu Engineers it would be about 2 weeks before preliminary results would be done. Then the Town Board could pass a local law that would allow the town to gift the property, there is a 45 day waiting period after law is passed in order to give citizens an opportunity to petition the Board to put this on the ballot to be voted on. Judy Swarhout asked whether the Town's decision on granting this property is contingent on anything Mercury does with their property. Supervisor Gardiner explained that they have not discussed what they will do if Mercury does not do a Phase II. Supervisor Gardiner explained that the Town Board cannot make any decisions because they do not have all the information from the Phase II study. Supervisor Gardiner thanked Ms. Amsden and the Petition was entered into the Minutes. *(on file in clerks office)*

PARK USE APPLICATION: On Motion of Councilperson Chadwick and seconded by Councilperson Cook and carried, all voting AYE, to approve the Urbana Masonic Lodge to use the head of the lake park during the Antique Boat Show July 20th and July 21st.

ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Chadwick and seconded by Councilperson Cook and carried, all voting AYE, to approve the Wine Country Classic Boat Association to use the head of the lake park : set up July 18th, July 19th, July 20th and July 21st. Board approved the application based on: 1. Accuracy of dates (applicant had wrong dates on application) 2. The Beach (swimming) would be closed from 6:00 P.M. Friday until 4:00 P.M. Sunday (3.) The antique boat show must allow the launch area to remain open for Town of Urbana residents and they cannot tie boats to the launch dock.

ROLL CALL VOTE: 5-AYES 0-NAYS

EPA GRANT: Supervisor Gardiner explained that an archaeological study may have to be done at the head of the lake.

On Motion of Councilperson Webster and seconded by Councilperson Presley and carried, all voting AYE, to advertise to bid out for the electric light poles, electrical supplies, benches, and electrician/plumber supervisor for the head of the lake park.

ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Webster and seconded by Councilperson Cook and carried, all voting AYE, to advertise for sealed bids on the sale of the 1997 F-250 4x4 pickup truck.

ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Chadwick and seconded by Councilperson Presley and carried, all voting AYE, **to bid out for the installation of the boardwalk at the head of the lake.**

ROLL CALL VOTE: 5-AYES 0-NAYS

14 On Motion of Councilperson Presley and seconded by Councilperson Cook and carried, all voting AYE, **to authorize Highway Superintendent Buckley to sign the Steuben County Soil & Water Stabilization Program streambank stabilization program contract for stabilizing the streambank channel of Willow Point Creek at a cost to the County of \$4,804.50 and a cost of \$1,601.50 to the Town of Urbana.(TOTAL \$6,406.00)**

ROLL CALL VOTE: 5-AYES 0-NAYS

Tom Young sent a purchase offer to the Town to purchase Town land across the road from Champlin Beach. The Town Board discussed that the results from the comprehensive study indicated that residents would like to see more hiking trails in the Town.

On Motion of Councilperson Presley and seconded by Councilperson Webster and carried, all voting AYE, **to send a letter to Mr. Young indicating that we are still working on the comprehensive plan and that the plan had suggested the Town use this land. The Board tabled Mr. Young's request until the comprehensive plan is completed.**

ROLL CALL VOTE: 5-AYES 0-NAYS

The Town Board reviewed diagrams of clocks for the head of the lake.

15 On Motion of Councilperson Webster and seconded by Councilperson Cook and carried, all voting AYE, **to award the material bid for the sprinkler system at the head of the lake to Vine City Supply for \$2,530.87.**

ROLL CALL VOTE: 5-AYES 0-NAYS

The Supervisor Report was presented to the Board.

The Town Clerk turned in fees of \$1,789.00 to the Supervisor.

On Motion of Councilperson Chadwick and seconded by Councilperson Webster and carried, all voting AYE, to adjourn the meeting at 8:20 p.m.

ROLL CALL VOTE: 5-AYES 0-NAYS

RESPECTFULLY SUBMITTED,

Debbie Pierce

DEBBIE PIERCE
TOWN CLERK

Laurie L. Barra

of Corning, in said County, being duly sworn doth depose and says that he/she is the billing clerk of The Leader, a public newspaper, published in said County, and that the

BIDS - SPRINKLER SYSTEM

notice of which the annexed is a printed copy, cut from said newspaper, was printed

and published in said newspaper 1 time(s) each week for 1 week(s).

The first publication being on the 14TH day of MARCH

2002, and the last upon the 14TH day of MARCH 2002

Laurie L. Barra

NOTICE TO BIDDERS
NOTICE IS HEREBY GIVEN that the Town of Urbana will be soliciting bids for a materials list for the installation of an underground sprinkler system at the head of the Lake Depot Park located on Water Street, Hammondsport, New York. Bid specifications are available in the Town Clerk's Office, 41 Lake Street, Hammondsport, New York. Sealed bids marked "Sprinkler Materials Bid" will be accepted until 4:00 p.m. on Monday, March 25, 2002. Bids will be opened and read aloud at 6:30 p.m. Tuesday, March 26, 2002 at the Town Hall, 41 Lake Street, Hammondsport, New York. The Town of Urbana has the right to reject any or all bids. The Town of Urbana has been and will continue to be an equal opportunity organization. All qualified minority and Women-Owned Business Enterprises (MWBE) suppliers, contractors and/or businesses will be afforded equal opportunity without discrimination because of race, color, religion, national origin, sex, age, disability, sexual preference or Vietnam Era Veterans status.
By Order of the Town Board,
Debbie Pierce, Town Clerk
11z 3/14

Subscribed and sworn to before me, this 14TH day of

MARCH 2002

Carol A. Doud
Notary Public

CAROL A. DOUD
Notary Public, State Of New York
Steuben County, No.01DO6050773
Commission Expires 11-13-02

TOWN OF URBANA BOARD MEETING
APRIL 22, 2002

The Town of Urbana held a special board meeting on Monday, April 22, 2002 at 4:00 p.m. in the Town Hall, 41 Lake Street, Hammondsport, New York.

PRESENT: Supervisor Richard Gardiner
Councilperson James Presley
Councilperson Connie Cook
Councilperson Tom Chadwick
Deputy Town Clerk Starr Perry

ABSENT: Councilperson John Webster

OTHERS PRESENT: Judy Gardiner, Mary Perham

Supervisor Gardiner brought the meeting to order at 4:03.

ELECTRICIAN /PLUMBER BID: At the bid opening on April 15,2002, 2 bids were received.

16

- 1. Smarthouse
8221 Longwell Cross Road
Hammondsport, New York 14840 \$9,600.00
- 2. Fries Electric
7352 Fish Hatchery Road
Bath, New York 14810 \$5,670.00

On the Motion of Councilperson Presley and seconded by Councilperson Cook and carried, all voting AYE, to accept the Fries Electric bid of \$5,670.00.

ROLL CALL VOTE: 4 AYES 0 NAYS

ELECTRICAL MATERIALS BID: At the bid opening on April 15, 2002, 2 bids were received

17

- 1. Booth Electric Supply
7330 Bath-Hammondsport Road
Bath, New York 14810 \$885.73
- 2. Vine City Supply
89 Lake Street
Hammondsport, New York 14840 \$638.17

On the Motion of Councilperson Chadwick and seconded by Councilperson Cook and carried, all voting AYE, to accept the Vine City Supply bid of \$638.17.

ROLL CALL VOTE: 4-AYES 0-NAYS

1997 FORD F-250 PICK-UP BID: At the bid opening on April 15, 2002 3 bids were received:

- 1. Joe Sheehan Sam Presley Sr. \$5,251.00
7835 Route 54 Route 76
Bath, New York 14810 \$3,500.00 Hammondsport, New York 14840
- 2. Clark Specialty Co, Inc.
8550 Route 54
Hammondsport, New York 14840 \$6,766.00

Highway Department recommended to Supervisor Gardiner, the bids be set aside and take the truck to Auction. On the Motion of Councilperson Chadwick and seconded by Councilperson Cook and carried, all voting AYE to reject all bids.

ROLL CALL VOTE: 3-AYES 1-ABSTAIN (Councilperson Presley)

On Motion of Councilperson Cook and seconded by Councilperson Chadwick and carried, all voting AYE , to take the truck to auction with a minimum bid of \$7,000.
ROLL CALL VOTE 3-AYES 1-ABSTAIN (Councilperson Presley)

DEPOT LIGHTING BID: At the bid opening on April 15, 2002 two bids were received:

- 1. T&G Electrical Supply Inc.
5350 North Street \$5,889.36
Canandaigua, New York 14424
- 2. H&S Supply Inc.
P. O. Box 219 \$11,448.00
310 Lincolnway East
New Oxford, Pa. 17350-0219

Supervisor Gardiner suggested both companies be contacted for more information before a decision is made. Possibly asking to send a sample of the lamp post tops. The Town of Urbana will pay freight to have them shipped. All consented, no vote.

PARK BENCH BIDS: At the bid opening on April 22, 2002 one bid was received:

- 1. Parkitects, Inc.
26 Mill Street \$15,070.00
Lansing, New York

18

On the Motion of Councilperson Chadwick and seconded by Councilperson Cook and carried, all voting AYE , to accept the bid from Parkitects, Inc. for \$15,070.
ROLL CALL VOTE 4-AYES 0-NAYS

On the Motion of Councilperson Presley and seconded by Councilperson Cook and carried, all voting AYE, to pay Ladd Archaeological Services \$4400.00.
ROLL CALL VOTE 4-AYES 0-NAYS

19

On the Motion of Councilperson Presley and seconded by Councilperson Cook and carried, all voting AYE, to advertise the 1st floor of the depot for \$700 month rent with leases for both floors running concurrent.
ROLL CALL VOTE 4-AYES 0-NAYS

On the Motion of Councilperson Presley and seconded by Councilperson Cook and carried, all voting AYE, to allow Heron Hill to set off fireworks with the contingency that Heron Hill notify all neighbors within a one mile radius in writing before each event. Dates of the events approved are as follows:

- Saturday, May 25, 2002
- Saturday, August 24, 2002
- Saturday, August 31, 2002
- Saturday, September 21, 2002
- ROLL CALL VOTE 4-AYES 0-NAYS

On the Motion of Councilperson Chadwick and seconded by Councilperson Cook and carried, all voting AYE, to purchase a tank for water supply for the lake project from Zeiser Wilbert Vault, Inc. 750 Howard Street, Elmira, New York 14904.
ROLL CALL VOTE 4-AYES 0-NAYS

20

On the Motion of Councilperson Presley and seconded by Councilperson Cook and carried, all voting AYE, to contact two appraisers and get a proposal for the eminent domain 11.6 acres B&H property (eminent domain) to present to the board on April 30, 2002.

ROLL CALL VOTE

4-AYES

0-NAYS

Board discussed pursuing topsoil for the lake project with Leonard French. All consented to check on this, no vote.

Supervisor Gardiner brought everyone up to date on everything with the lake project.

On the motion of Councilperson Presley and seconded by Councilperson Cook and carried, all voting AYE, to adjourn the meeting at 5:05 p.m.

Respectfully Submitted:



Starr Perry
Deputy Town Clerk

STATE OF NEW YORK
SS
COUNTY OF STEUBEN

Regina K. VanDerhoff

of Corning, in said County, being duly sworn doth depose and says that he/she is the billing clerk of The Leader, a public newspaper, published in said County, and that the

Bids - Lamp

notice of which the annexed is a printed copy, cut from said newspaper, was printed

and published in said newspaper 1 time(s) each week for 1 week(s).

The first publication being on the 28th day of March

2002, and the last upon the 28th day of March 2002.

Regina K. VanDerhoff

Subscribed and sworn to before me, this 28th day of

March

2002.

Carol A. Doud
Notary Public

CAROL A. DOUD
Notary Public, State Of New York
Steuben County, No.01DO6050773
Commission Expires 11-13-02

NOTICE TO BIDDERS
The Town of Urbana is presently seeking bids for street lighting lamps and posts to be used in the lighting of the park adjacent to the former B&N Railroad Depot located on Water Street in the Village of Hammondsport. Specifications for the lighting fixtures may be obtained in the Town Clerk's office located in the Municipal Hall at 41 Lake Street in the Village of Hammondsport. Bids must be submitted in writing in a sealed envelope marked "Depot Lighting Bid" to the Town Clerk no later than 4:00 p.m. on Monday, April 15, 2002. The Bids will be opened Tuesday, April 16, 2002 at Noon and will be awarded on or before April 30, 2002. The Town of Urbana has the right to reject any or all bids. The Town of Urbana has been and will continue to be an equal opportunity organization. All qualified minority and Women-Owned Business Enterprises (MWBE) suppliers, contractors and/or businesses will be afforded equal opportunity without discrimination because of race, color, religion, national origin, sex, age, disability, sexual preference or Vietnam Era Veterans status.
By Order of the Town Board,
Debbie Pierce, Town Clerk
1tz 3/28

Regina K. VanDerhoff

of Corning, in said County, being duly sworn doth depose and says that he/she is the billing clerk of The Leader, a public newspaper, published in said County, and that the

Electrician/Plumber

notice of which the annexed is a printed copy, cut from said newspaper, was printed

and published in said newspaper _____ 1 _____ 1 time(s) each week for _____ week(s).

The first publication being on the _____ 28th _____ day of _____ March _____

2002, and the last upon the _____ 28th _____ day of _____ March _____ 2002.

Regina K. VanDerhoff

Subscribed and sworn to before me, this _____ 28th _____ day of _____ March _____ 2002.

Carol A. Doud
Notary Public

CAROL A. DOUD
Notary Public, State Of New York
Steuben County, No.01DO6050773
Commission Expires 11-13-02

NOTICE TO BIDDERS
The Town of Urbana is presently seeking bids for the services of an electrician/plumber to supervise and assist the Town of Urbana DPW in the installation of the lighting fixtures and the lawn irrigation system to be installed in the lakeside park located near the former B&H Railroad depot on Water Street in the Village of Hammondsport. Scope of the work may be obtained from the Town Clerk's office located in the Village of Hammondsport. Bids must be submitted in writing in a sealed envelope marked "Electrician/Plumber Supervisor" to the Town Clerk no later than 4:00 p.m. on Monday, April 15, 2002. The Bids will be opened Tuesday, April 16, 2002 at Noon and will be awarded on or before April 30, 2002. The Town of Urbana has the right to reject any or all bids. The Town of Urbana has been and will continue to be an equal opportunity organization. All qualified minority and Women-Owned Business Enterprises (MWBE) suppliers, contractors and/or businesses will be afforded equal opportunity without discrimination because of race, color, religion, national origin, sex, age, disability, sexual preference or Vietnam Era Veterans status.
By Order of the Town Board,
Debbie Pierce, Town Clerk
11/3/20

STATE OF NEW YORK
SS
COUNTY OF STEUBEN

Regina K. VanDerhoff

of Corning, in said County, being duly sworn doth depose and says that he/she is the billing clerk of The Leader, a public newspaper, published in said County, and that the

Bids - '97 Ford

notice of which the annexed is a printed copy, cut from said newspaper, was printed

and published in said newspaper 1 time(s) each week for 1 week(s).

The first publication being on the 27th day of March

2002, and the last upon the 27th day of March 2002.

NOTICE TO BIDDERS
The Town of Urbana Town Board will be accepting sealed bids for the sale of a 1997 Ford F-250 4x4 pickup truck, 62,000 miles with 8 ft. Meyers power-angle snowplow, 460 Ci engine, Excellent condition. Bids will be accepted until 4:00 p.m. on April 15, 2002. Bids will be opened Tuesday, April 16 at noon. Bids must be in envelope marked 1997 TRUCK BID. Bids will be awarded on or before April 30, 2002. The Town of Urbana Board reserves the right to reject any or all bids.
Debbie Pierce, Town Clerk
11z 3/27/02

Regina K. VanDerhoff

Subscribed and sworn to before me, this 27th day of March 2002.

Carol A. Doud
Notary Public

CAROL A. DOUD
Notary Public, State Of New York
Steuben County, No.01DO6050773
Commission Expires 11-13-02

TOWN OF URBANA SPECIAL BOARD MEETING
APRIL 25, 2002

The Town of Urbana Town Board held a Special Meeting with the Library trustees on Thursday, April 25, 2002 at 9:30 a.m. in the Town Hall, 41 Lake Street, Hammondsport, New York.

PRESENT: SUPERVISOR RICHARD GARDINER
COUNCILPERSON TOM CHADWICK
COUNCILPERSON JIM PRESLEY
COUNCILPERSON CONNIE COOK
TOWN CLERK DEBORAH PIERCE

ABSENT: COUNCILPERSON JOHN WEBSTER

OTHERS PRESENT: ELENA SMITH, CARL LUNDY, KATHERINE MEADE

Supervisor Gardiner brought the Special Meeting to order at 9:30 a.m. to discuss what options are available for the library and the Town building.

Board discussed the following options:

1. Sell the present Town Hall
2. Tear down this building and build new Town Hall and Library
3. Build a new building on Liberty Street
4. Renovate the present Town Hall

Supervisor Gardiner explained that it would cost approximately \$500,000.00 to renovate and bring the present Town Hall into compliance. This amount would include windows, lighting, sprinkler and elevator.

The library discussed that the proposed new building would be approximately 6000 sq. Ft and would cost approximately \$750,000.00 to build.

The Town Board discussed the following:

1. Get estimate on what this building would cost to renovate all three floors
2. Investigate what it would cost to build new combined structure
3. Figure how much square footage the Town offices would need.

The Special Meeting adjourned at 10:40 a.m.

Respectfully submitted,



Debbie Pierce
Town Clerk

TOWN OF URBANA BOARD MEETING
APRIL 30, 2002

The Town of Urbana Town Board held their regular monthly meeting on Tuesday, April 30, 2002 at 6:30 p.m. in the Town Hall, 41 Lake Street, Hammondsport, New York.

PRESENT: SUPERVISOR RICHARD GARDINER
COUNCILPERSON TOM CHADWICK
COUNCILPERSON JOHN WEBSTER
COUNCILPERSON CONNIE COOK
COUNCILPERSON JIM PRESLEY
HIGHWAY SUPERINTENDENT DAVID BUCKLEY
TOWN CLERK DEBORAH PIERCE

ABSENT: ATTORNEY BRIAN C. FLYNN

OTHERS PRESENT: JUDY GARDINER, FRANCES PIERCE, AND MAYOR BOB DESEYN

Supervisor Gardiner opened the meeting with the salute to the flag.

Mayor Deseyn discussed description changes to the proposed walking trail. The trail would be used during daylight hours approximately nine months of the year from April through November. The Glenn H. Curtiss Museum will be responsible for construction and maintenance of the section (west leg) of trail between the museum and Main Street in Hammondsport. The Village of Hammondsport and the Town of Urbana will be responsible for construction and maintenance of the trail (east leg) between Main Street and Champlin Beach. No powered vehicles of any kind will be allowed on either section. There would be a fence constructed to separate the trail from the baseball field. Councilperson Webster asked who would be policing the area and who would clean up the litter along the trail.

Councilperson Webster made mention that the use of motorized vehicles would allow for easier maintenance and clean up of the trail.

On Motion of Councilperson Webster and seconded by Councilperson Presley and carried, all voting AYE, **to approve the March 26, 2002 minutes as amended.**

***Atty. Flynn and Town Clerk Pierce had been omitted in the attendance of the meeting.**

ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Chadwick and seconded by Councilperson Cook and carried, all voting AYE, **to approve the April 22, 2002 minutes as amended.**

***Correction to wording of depot lease to include that leases would run concurrently.**

ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Presley and seconded by Councilperson Cook and carried, all voting AYE, **to approve the April 25, 2002 Special board meeting minutes.**

ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Presley and seconded by Councilperson Webster and carried, all voting AYE, **it was RESOLVED to authorize the Supervisor to pay A-General Fund Bills, Abstract #4, claim # 119-# 170, totaling \$22,155.09 and B-General Fund Bills, Abstract #4, claim # 014- # 018, totaling \$5,748.10.**

ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Cook and seconded by Councilperson Chadwick and carried, all voting AYE, **it was RESOLVED to authorize the Supervisor to pay Highway Fund Bills, Abstract #4, claim # 070 -# 094, totaling \$12,026.49.**

ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Presley and seconded by Councilperson Chadwick and carried, all voting AYE, it was **RESOLVED** to authorize the Supervisor to pay all Capital Project Bills relative to the Depot Park at the head of the lake.

ROLL CALL VOTE: 5-AYES 0-NAYS

21
HAMMONDSPOrt FIRE DISTRICT AND HAMMONDSPOrt LITTLE LEAGUE SUB-LEASE:

On Motion of Councilperson Webster and seconded by Councilperson Cook and carried, all voting AYE, that the Town Board reviewed and approved the renewal of the Hammondsport Fire District and Hammondsport Little League sublease.

ROLL CALL VOTE: 5-AYES 0-NAYS

22
KOMPAN PLAYGROUND CONTRACT: On Motion of Councilperson Chadwick and seconded by Councilperson Cook and carried, all voting AYE, to renew the yearly maintenance inspection contract of \$225.00.

ROLL CALL VOTE: 5-AYES 0-NAYS

SALT/SAND STORAGE INTERMUNICIPAL CONTRACT: Board tabled until May meeting.

23
FINGER LAKES SPCA CONTRACT: Attorney Flynn had advised Supervisor Gardiner that the wording throughout the kennel contract needed to be changed.

On Motion of Councilperson Webster and seconded by Councilperson Chadwick and carried, all voting AYE, it was **RESOLVED** to allow the Supervisor to sign the Finger Lakes SPCA Contract subject to Attorney Flynn's approval of the changes.

ROLL CALL VOTE: 5-AYES 0-NAYS

24
NYS DEC AUTOMATED LICENSING SYSTEM (DECALS) CONTRACT: On Motion of Councilperson Webster and seconded by Councilperson Chadwick and carried, all voting AYE, to authorize the Town Clerk to sign and execute the NYS DEC DECALS contract for the issuance of fishing and hunting licenses.

ROLL CALL VOTE: 5-AYES 0-NAYS

YOUTH PROGRAM AGREEMENT: On Motion of Councilperson Cook and seconded by Councilperson Webster and carried, all voting AYE, it was **RESOLVED** to authorize the Supervisor to send the youth program agreements to the Town of Wayne, Pulteney, and Town of Prattsburgh for the 2002 summer recreation program. The Town Board suggested that a note be sent notifying all three towns that the amount they pay will probably increase next year.

ROLL CALL VOTE: 5-AYES 0-NAYS

25
COMPREHENSIVE PLAN STEERING COMMITTEE: On Motion of Councilperson Presley and seconded by Councilperson Webster and carried, all voting AYE, to allow the Supervisor to appoint all five (5) members of the Town Board and all five (5) members of the Town of Urbana Planning Board to the Comprehensive Planning Steering Committee.

ROLL CALL VOTE: 5-AYES 0-NAYS

KARL HADLEY JUNK YARD LICENSE: On Motion of Councilperson Chadwick and seconded by Councilperson Cook and carried, all voting AYE, to deny the Hadley Junk Yard License and to send a letter stipulating that he has 90 days to clean up the site.

ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Presley and seconded by Councilperson Chadwick and carried, all voting AYE, it was RESOLVED that,

RESOLUTION AGAINST THE PROPOSED INCREASE IN THE LOCAL GOVERNMENT RECORDS MANAGEMENT IMPROVEMENT FUND

26

At the regular Town Of Urbana Town Board held on Tuesday, April 30, 2002 the Town Board passed the following RESOLUTION.

On Motion of Council person Jim Presley and seconded by Councilperson Tom Chadwick and carried, all voting AYE, it was RESOLVED that,

WHEREAS, The Governor has proposed to remove certain offices overseeing Cultrual Education from the New York State Education Department, incorporating these in an entirely new Institute for Cultural Education; and

WHEREAS, in order to fund this Institute; including the State Archives, State Library, State Museum and State Office for Public Broadcasting New York State will need to raise millions of dollars in capital investment and plans to do this by quadrupling the present five dollars collected by all County Clerks and the Register of the City of New York on all recorded, indexed and entered documents to twenty dollars, effective July 1, 2002, and

WHEREAS, the Local Government Records Management Improvement was created in 1989 to support grants and technical assistance to local governments to improve and enhance the management of their records and information, and

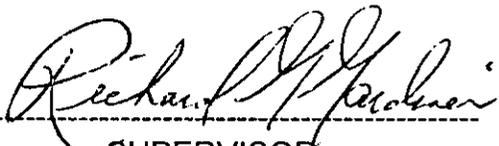
WHEREAS, said fee increase would provide no improvement in service for the taxpayers paying the fee, nor any additional benefits to the local governments that must collect said fee increase; and

WHEREAS, no demonstrated benefit has been identified in the relocation of these functions to the proposed Institute, to contrast to the highly effective and beneficial relationship that local governments now enjoy with the New York State Education Department; now be it hereby

RESOLVED, by the Town Board of the Town of Urbana, that this body stands firmly opposed to this proposal; and be it further

RESOLVED, that a copy of this resolution be delivered to the Governor, the New York State Legislature and all others deemed necessary and proper, and we urge them to likewise oppose this propcsal.

DATED: April 30, 2002



SUPERVISOR
TOWN OF URBANA

| | | |
|-----------------|-----------------------------|-----|
| ROLL CALL VOTE: | SUPERVISOR RICHARD GARDINER | AYE |
| | COUNCILPERSON JOHN WEBSTER | AYE |
| | COUNCILPERSON TOM CHADWICK | AYE |
| | COUNCILPERSON CONNIE COOK | AYE |
| | COUNCILPERSON JIM PRESLEY | AYE |

April 30, 2002

WALKING TRAIL: The Town Board discussed the revised narrative of project description for the walking trail application. The Town Board discussed that the Town of Urbana would assume liability and maintenance for only the Town of Urbana owned land.

21
On Motion of Councilperson Webster and seconded by Councilperson Presley and carried, all voting AYE, **to sign as lead agency in the application on the New York State Department of Environmental Conservation Wetlands Permit Application with contingency that the narrative changes and application is subject to Attorney Flynn's approval.**

ROLL CALL VOTE:**5-AYES****0-NAYS**

The Supervisor's report was presented to the board.

The Town Clerk turned in fees of \$ 936.83 to the Supervisor.

On Motion of Councilperson Webster and seconded by Councilperson Chadwick and carried, all voting AYE, to adjourn the meeting at 9:02 p.m.

Respectfully submitted,

Debbie Pierce

Debbie Pierce
Town Clerk .

TOWN OF URBANA BOARD MEETING
May 21, 2002

The Town of Urbana Town Board held their regular monthly meeting on Tuesday, May 21, 2002 at 6:30 p.m. in the Town Hall, 41 Lake Street, Hammondsport, New York.

PRESENT: SUPERVISOR RICHARD GARDINER
COUNCILPERSON TOM CHADWICK
COUNCILPERSON CONNIE COOK
COUNCILPERSON JOHN WEBSTER
HIGHWAY SUPERINTENDENT DAVID BUCKLEY
TOWN ATTORNEY BRIAN C. FLYNN
TOWN CLERK DEBORAH PIERCE

ABSENT: COUNCILPERSON JIM PRESLEY

OTHERS PRESENT: JUDY GARDINER, DUNDEE OBSERVER REPORTER
MORGAN CROOKS, KARL HADLEY, AND LANCE LOCEY

Supervisor Gardiner opened the regular board meeting at 6:30 p.m. with the salute to the flag.

Supervisor Gardiner introduced Mr. Lance Locey who would like to offer watersports ie: water skiing and tubing through the summer youth program. Mr. Locey has been involved in this type of sport in Florida for about 7 years. The waterskiing instruction would be for 2 weeks (Monday - Friday) and would cost \$75.00 per person. Each skier would be accompanied with an instructor. The instructor would get into the water with the skier and wears a ski wider and shorter than the skier. The instructor's ski hooks to the bottom of the skiers ski, when the boat pulls away, the instructor comes out of the water with you. When the instructor feels you're ready, he releases his ski and you are skiing on your own. When the skiing is finished you get to take a tube ride with the instructor. After that you take a tube ride. The students would have their parents sign a liability waiver. Mr. Locey will check on the insurance liability concerning if the 1,000,000 coverage is per person. The Town Board felt this would be a nice opportunity for people to have a chance to learn to waterski and enjoy various watersports.

On Motion of Councilperson Webster and seconded by Councilperson Chadwick to approve the **April 30, 2002 minutes as amended**. The amendment was to the motion on the **Walking Trail** that should read as follows: **On motion that the Town will act as lead agency in the application on the New York State Department of Environmental Conservation Wetlands Permit Application with the contingency that the narrative changes and application is subject to Attorney Flynn's approval and that any and all costs, disbursements, and expenses associated therewith shall be borne entirely by the applicant or joint applicants as the case may be.**

ROLL CALL VOTE: 4-AYES 0-NAYS

On Motion of Councilperson Chadwick and seconded by Councilperson Cook and carried, all voting AYE, it was **RESOLVED** to authorize the Supervisor to pay **A General Fund Bills, Abstract #5, claim #171- #196, totaling \$14,362.06 and B- General Fund Bills, Abstract #5, claim #019 - #023, totaling \$2,114.21.**

ROLL CALL VOTE: 4-AYES 0-NAYS

On Motion of Councilperson Webster and seconded by Councilperson Cook and carried, all voting AYE, it was **RESOLVED** to authorize the Supervisor to pay **Highway Fund Bills, Abstract #5, claim # 094 - #123, totaling \$19,557.64.**

ROLL CALL VOTE: 4-AYES 0-NAYS

KARL HADLEY JUNK YARD: Mr. Hadley asked the Town Board why his junk yard application was denied. Supervisor Gardiner explained that the Town Board had some concerns over the amount of tires being stored there and the potential fire hazard. Supervisor Gardiner explained that he has more vehicles than his license allows. Mr. Hadley explained that he has a crusher coming to take care of that. Mr. Hadley further explained that at the moment there isn't much business in junk cars. Mr. Hadley explained that he would like to apply for another permit and continue the crushing. Supervisor Gardiner suggested that Mr. Hadley first comply with getting rid of the junk cars, as per his notification of May 1, 2002. When that is finished, he should then write up a narrative as to what he plans to do in the future and then present it to the Town Board at which time they will reconsider his application.

FINGER LAKES SPCA CONTRACT: Attorney Flynn sent a corrected contract to the Finger Lakes SPCA and has not heard from them.

WALKING TRAIL: Application is not ready.

PLANNING BOARD LAP TOP COMPUTER: The Town Board discussed the purchase of a lap top computer for the Planning Board and Secretary to use.

28. On Motion of Councilperson Webster and seconded by Councilperson Cook and carried, all voting AYE, to approve the purchase of a lap top computer (no printer) for the Planning Board at a cost of \$ 2,388.00. Supervisor Gardiner will check if our insurance would cover any damages, if so, then the Town Board would not purchase the insurance package that was included in the price of the lap top.

ROLL CALL VOTE: 4-AYES 0-NAYS

PARKS AND RECREATION COMMITTEE: The Parks and Recreation Committee would like to open a snack bar in the depot. The snack bar would consist of soft drinks, and packaged foods.

Councilperson Webster would like to check on installing time clocks for the lifeguard staff to use.

INFORMATION BOOTH: The Town Board will check with the Hammondsport Chamber of Commerce about using the old information booth on the corner of Main and Liberty Street for the lifeguards use at the head of the lake.

KOMPAN PLAYGROUND: The Town Board reviewed samples of new playground equipment for the playground behind the municipal building. The Town Board was given an estimate of \$19,650.00 to replace the existing equipment.

The Supervisor Report was presented to the Board.

The Town Clerk turned in fees of \$ 1971.33 to the Supervisor.

On Motion of Supervisor Gardiner and seconded by Councilperson Chadwick and carried, all voting AYE, it was **RESOLVED to adjourn to Executive Session at 8:10 p.m. to discuss a personnel matter.** The Supervisor invited the Town Board, Highway Superintendent Buckley, Attorney Brian C. Flynn Town Clerk Deborah Pierce to the Executive Session.

On Motion of Councilperson Chadwick and seconded by Councilperson Webster and carried, all voting AYE, **to adjourn the Executive Session at 8:50 p.m.**

On Motion of Councilperson Chadwick and seconded by Councilperson Webster and carried, all voting AYE, **to adjourn the board meeting at 8:50 p.m.**

Respectfully Submitted,

Debbie Pierce
DEBBIE PIERCE
TOWN CLERK

TOWN OF URBANA BID OPENING

MAY 29, 2002

The Town of Urbana Town Board held a bid opening on Wednesday, May 29, 2002 at 4:00 p.m. in the Town Hall, 41 Lake Street, Hammondsport, New York.

PRESENT: SUPERVISOR RICHARD GARDINER
COUNCILPERSON TOM CHADWICK
COUNCILPERSON CONNIE COOK
COUNCILPERSON JOHN WEBSTER
TOWN CLERK DEBORAH PIERCE

ABSENT: COUNCILPERSON JIM PRESLEY

OTHERS PRESENT: MRS. DON CAMPBELL, JR.

Supervisor Gardiner called the bid opening to order at 4:10 p.m.

There were two bids received for the installation of a boardwalk/dock at the head of the lake Depot Park.

Bids received from:

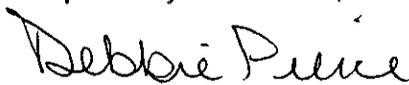
- | | |
|---|--------------|
| 1. Colonial Industrial Contractors, Corp. 408 North Midler Avenue P.O. Box 153 Eastwood Station Syracuse, New York 13206 | \$229,483.00 |
| 2. Donald G. Campbell, Jr. 180 Disbrow Hill Road Dundee, New York 14837 | \$183,815.00 |

On Motion of Supervisor Gardiner and seconded by Councilperson Webster and carried, all voting AYE, to close the bid opening at 4:15 p.m.

Supervisor Gardiner asked Mrs. Campbell to furnish the Town Board with a list of references.

The Board will meet at 6:00 p.m. Monday, June 3, 2002, in the Town Hall to discuss the bids.

Respectfully Submitted,



Debbie Pierce
Town Clerk

TOWN OF URBANA SPECIAL BOARD MEETING

JUNE 3, 2002

The Town of Urbana Town Board held a Special Meeting on Monday, June 3, 2002 at 6:00 p.m. in the Town Hall, 41 Lake Street, Hammondsport, New York.

PRESENT: SUPERVISOR RICHARD GARDINER
COUNCILPERSON JOHN WEBSTER
COUNCILPERSON TOM CHADWICK
COUNCILPERSON CONNIE COOK
COUNCILPERSON JIM PRESLEY
TOWN CLERK DEBORAH PIERCE

Supervisor Gardiner brought the Special Meeting to order at 6:05 p.m. to discuss the Boardwalk bids that were opened on May 29, 2002.

Two bids were received on the installation of the boardwalk. One was not bid according to the Town's specs. The Board further discussed that the use of galvanized metal is more expensive.

On Motion of Councilperson Presley and seconded by Councilperson Cook and carried, all voting AYE, to reject the two bids and rebid to indicate that all bidders must bid according to engineered specs and eliminate the use of galvanized metal and end caps.

Roll Call Vote: 5-AYES 0-NAYS

Board discussed adding an additional bid option to construct a new swim dock.

On Motion of Councilperson Webster and seconded by Councilperson Cook and carried, all voting AYE, to include an additional bid option to build a new swim dock with a platform.

Roll Call Vote: 5-AYE 0-NAYS

On Motion of Councilperson Cook and seconded by Councilperson Webster and carried, all voting AYE, to allow the Supervisor to send a letter authorizing CEO Marvin Rethmel to inspect property at the following addresses:

1. Barn located on the Curtis Clark property located at 8560 Co. Rt. 87, Hammondsport, New York.
2. Barn located on the Richard Angel property located at 7123 Co. Rt. 89, Bath, New York, Town of Urbana.
3. Frank Adams property located at 8280 Everett Road, Hammondsport, New York
4. Fred Meyers property located at 402 East Lake Road, Hammondsport, New York.

On Motion of Supervisor Gardiner and seconded by Councilperson Presley and carried, all voting AYE, to adjourn the Special Meeting at 6:45 p.m.

Respectfully submitted,

Debbie Pierce

Debbie Pierce
Town Clerk

TOWN OF URBANA PLANNING SPECIALIST MEETING

JUNE 3, 2002

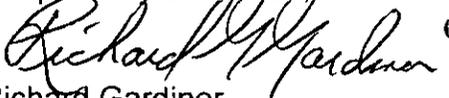
The Town of Urbana held a Planning Specialist meeting on Monday, June 3, 2002 at 6:50 p.m. in the Town Hall, 41 Lake Street, Hammondsport, New York.

PRESENT: SUPERVISOR RICHARD GARDINER
COUNCILPERSON TOM CHADWICK
COUNCILPERSON JIM PRESLEY
COUNCILPERSON CONNIE COOK
COUNCILPERSON JOHN WEBSTER
MAYOR ROBERT DESEYN
VILLAGE RESIDENT DAN WILLIAMS
TOWN OF URBANA PLANNING BOARD MEMBER BOB MAGEE
PLANNING SPECIALIST ELIZABETH CHETNEY
PLANNING SPECIALIST JOHN FELL

Supervisor Gardiner opened the Planning Specialist Meeting at 6:50 p.m. to review updates to the proposed new Town of Urbana and Village of Hammondsport comprehensive plan.

On Motion of Councilperson Webster and seconded by Councilperson Presley and carried, all voting AYE, to adjourn the Planning Specialist Meeting at 10:30 p.m.

Respectfully submitted,


Richard Gardiner
Town Supervisor

TOWN OF URBANA BOARD MEETING

JUNE 18, 2002

The Town of Urbana Town Board held their regular monthly meeting on Tuesday, June 18, 2002 at 6:30 p.m. in the Town Hall, 41 Lake Street, Hammondsport, New York.

PRESENT: SUPERVISOR RICHARD GARDINER
COUNCILPERSON TOM CHADWICK
COUNCILPERSON CONNIE COOK
COUNCILPERSON JIM PRESLEY
COUNCILPERSON JOHN WEBSTER
HIGHWAY SUPERINTENDENT DAVID BUCKLEY
TOWN ATTORNEY BRIAN C. FLYNN
TOWN CLERK DEBORAH PIERCE

OTHERS PRESENT: JUDY GARDINER, DUNDEE OBSERVER REPORTER MORGAN CROOKS, FRANCES PIERCE, MARCIA STATES, ELENA SMITH, TOM MULLER, RACHEL BROWN, TOM NOTEWARE, JULIE AMSDEN, AND KATHERINE MEADE.

Supervisor Gardiner opened the meeting at 6:30 p.m. with the salute to the flag.

On Motion of Councilperson Webster and seconded by Councilperson Chadwick and carried, all voting AYE, to approve the Minutes of May 21, 2002 as amended. The amendment was relative to the Walking Trail.

ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Chadwick and seconded by Councilperson Cook and carried, all voting AYE, to approve the Minutes of May 29, 2002.

ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Presley and seconded by Councilperson Webster and carried, all voting AYE, to approve the Minutes of June 3, 2002.

ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Presley and seconded by Councilperson Chadwick and carried, all voting AYE, it was RESOLVED to authorize the Supervisor to pay A General Fund Bills, Abstract #6, claim # 215 - #228 totaling \$ 8,273.19 and B General Fund Bills, Abstract #6, claim # 024 totaling \$. \$273.34.

ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Webster and seconded by Councilperson Presley and carried, all voting AYE, it was RESOLVED to authorize the Supervisor to pay Highway Fund Bills, Abstract #6, claim # 124- #147 totaling \$58,248.03.

ROLL CALL VOTE: 5-AYES 0-NAYS

Town Resident Marcia States spoke to the Board concerning the proposed Garret Landing Condo project on Mike Doyle's property at the head of the lake. Marcia explained that she attended the Village Planning Board meeting held on June 13, 2002. The Planning Board reviewed the SEQRA short form application. Marcia explained that there have been a number of study's done in the Town and Village over the years and each time a study was done, Mike Doyle's property at the head of the lake has been left out. Ms. States expressed that what happens to Mr. Doyle's property is very important in the future development of the whole lakefront. Ms. State's urged the Town Board to take a close look at the proposed project that will definitely have an effect on the future development of the lakefront and to take into effect the enormity and visual effects this development will have on the lakefront. Supervisor Gardiner explained that at this time, the proposed condominium project is a Village project.

LIBRARY: Village Resident Julie Amsden asked the Town Board if the Phase II study has been done on the Town property located on Liberty Street. Supervisor Gardiner explained that the Town has not had a Phase II Study done and that the Town is pursuing other options for the library and therefore, would not spend the money on a Phase II Study if one is not needed. Ms. Amsden suggested that the Town work in parallel with looking at other options and pursuing the Phase II Study. Ms. Amsden wanted to know what the time table would be in order to move forward with a Phase II Study and to be able to get the proposition for a new library on the November ballot. Supervisor Gardiner explained that the Town Board plans on pursuing alternate possibilities for the Library during June and at the end of June the Town could hire the company to do the Phase II and perhaps the Phase II Study could be done by the end of July.

Town of Urbana Resident Tom Muller: Mr. Muller spoke to the Town Board concerning New York State Electric and Gas trucks had been working on the lower East Lake Road and had not put any orange cones out and had blocked both ends of the road so a vehicle could not drive down that portion of the road. Supervisor Gardiner explained to Mr. Muller that he would check with New York State Electric and Gas on this.

DEPOT PARK LAMPS: On Motion of Councilperson Chadwick and seconded by Councilperson Cook and carried, all voting AYE, to purchase 12 lamps for the Depot Park at the Head of the Lake from H&S Supply, New Oxford, Pennsylvania for \$11,448.00. The Town Board gave the Supervisor permission to reimburse T&G Electric from Canandaigua \$100.00 to cover their cost for shipping their lamp to us. 29

ROLL CALL VOTE: 5-AYES 0-NAYS

DEPOT PARK REFRESHMENT STAND: Supervisor Gardiner explained that the equipment for the refreshment stand has been purchased.

CELL PHONES: Supervisor Gardiner explained that the Town's cell phones have been upgraded to digital cell phones.

TRANSIENT MERCHANT PERMIT: On Motion of Councilperson Webster and seconded by Councilperson Presley and carried, all voting AYE, to grant a transient permit to Michael Spurgin, 7162 Snyder Hill Road, Bath, New York to sell educational books door to door within the Town of Urbana.

ROLL CALL VOTE: 5-AYES 0-NAYS

NYSEG EASEMENT: On Motion of Councilperson Presley and seconded by Councilperson Webster and carried, all voting AYE, to grant New York State Electric and Gas and easement to place an electric pole to service the Citizens Hose Company on Town of Urbana owned property. 30

ROLL CALL VOTE: 5-AYES 0-NAYS

SEAWEED HARVESTING: Supervisor Gardiner explained that Steuben County did not receive Federal grant money that has allowed the County to do the seaweed harvesting at Champlin Beach each year.

On Motion of Councilperson Webster and seconded by Councilperson Cook and carried, all voting AYE, to authorize the Supervisor to enter into a contract with the Steuben County Soil and Water Conservation District in order to harvest the seaweed at Champlin Beach. Estimated total cost approximately \$2,280.00. The Town Board asked that the Village of Hammondspport be made aware of this and perhaps they would share in the expense of the weed harvesting. 31

ROLL CALL VOTE: 5-AYES 0-NAYS

JUNE 18, 2002

NEW YORK STATE DEPARTMENT OF TRANSPORTATION RESOLUTION:

On Motion of Councilperson Chadwick and seconded by Councilperson Cook and carried, all voting AYE, to authorize the Supervisor to sign documents and contracts of a member item grant given to the Town of Urbana for the purpose of paving the parking area at the Depot Park by Senator John R. Kuhl and Assemblyman James Bacalles.

32



Town of Urbana

41 Lake Street
Hammondsport, New York 14840-0186

Supervisor
607-569-3741

Town Clerk
607-569-3743

Fax #
607-569-2412

NOTICE IS HEREBY GIVEN that a Resolution was made by Councilperson CHADWICK and seconded by Councilperson COOK at a Regularly Scheduled meeting held on the 18th of June, 2002, and that the Town Board of the Town of Urbana duly adopted said Resolution.

WHEREAS, the Town of Urbana is presently engaged in a project to improve the park area on Water Street in the Village of Hammondsport, NY, and

WHEREAS, the parking area for the Park runs parallel to Water Street and is constructed of gravel, and

WHEREAS, during storms when wind and/or rain are present the parking area either billows with dust clouds or becomes a mud lot, and

WHEREAS, a member item grant given to the Town of Urbana for the purpose of paving the parking area by Senator John R. Kuhl, Jr. and Assemblyman James Bacalles is now available,

NOW BE IT RESOLVED, that the Urbana Town Board does hereby authorize the Supervisor of the Town of Urbana to sign such documents, contracts, and the like as may be required to facilitate the paving of the parking area and the receipt of the grant funds.

Motion made by: COUNCILPERSON TOM CHADWICK

Seconded by: COUNCILPERSON CONNIE COOK

All voting as follows:

- Supervisor Gardiner..... (AYE) NAY
- Councilwoman Cook..... (AYE) NAY
- Councilman Webster..... (AYE) NAY
- Councilman Chadwick..... (AYE) NAY
- Councilman Presley..... (AYE) NAY

TOWN CLERK: Deborah Peice

DATE: 6/18/02

June 18, 2002

EMINENT DOMAIN APPRAISAL: On Motion of Councilperson Chadwick and seconded by Councilperson Presley and carried, all voting AYE, to hire Midland Appraisal Associates, Inc. and Keuka Appraisers in preparing an appraisal of the 11.7 acres of B& H Railroad land that the Town of Urbana is seeking to acquire through an eminent domain proceeding. 33

ROLL CALL VOTE:

5-AYES

0-NAYS

KEUKA MAID: Councilperson Presley gave a report of his meeting with the Keuka Maid on April 12, 2002. Mr. Pfunkner has asked if the Town Highway department would remove steel guard post and cable in the parking lot. They would like to be able to drive buses and other traffic through the parking lot and out the other side in order to better accommodate customers and eliminate the safety hazard of backing the buses in and out. They would like to have better delineated parking spaces. The Town Board suggested that Town Highway department could help with removing the steel posts.

On Motion of Supervisor Gardiner and seconded by Councilperson Cook and carried, all voting AYE, to adjourn to Executive Session at 8:15 p.m. under the Public Officers Law Section 108, Sub paragraph 3 - Attorney client privilege. The Supervisor invited the Town Board members, the Town Attorney Brian Flynn, and the Town Clerk into the Executive Session.

On Motion of Supervisor Gardiner and seconded by Councilperson Chadwick and carried, all voting AYE, to adjourn the Executive Session at 9:10 p.m.

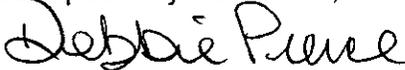
The Supervisor's report was presented to the Board.

The Town Clerk turned in fees of \$2,619.70 to the Supervisor.

On Motion of Councilperson Presley and seconded by Councilperson Chadwick and carried, all voting AYE, to authorize the Supervisor to pay the Depot Park renovation bills totaling \$20, 295.67.

On Motion of Councilperson Webster and seconded by Councilperson Presley and carried, all voting AYE, to adjourn the meeting at 9:20 p.m.

Respectfully submitted,



Debbie Pierce
Town Clerk

(1)

Town of Urbana Board 6/18/02

This evening I would like to address the Town Board regarding the proposed Condominium development on Kenha Lake in the Village. I attended a Hammondsport Village Planning Board meeting, Thursday June 13th, developers Peter Krog and Mike Doyle presented the board with preliminary paperwork for the site plan review process for the development. A short assessment form, asking questions about the development process and its physical characteristics, was read by the planning board chair and questions were asked by the board. The Village Planning Board is requesting lead agency for the development's review. The Town of Urbana government and citizens have a critical stake in this development. The Town owns a public park and other property adjacent to this development. The town is going through an eminent domain proceeding on 11 acres of property which lies adjacent to the Southern end of the proposed development. The Borovst + Anthony Comprehensive plan states on page 94, paragraph 4, under Land Use

Plan." Many of the proposals in the Development Plan involve action by units of government other than the Village. Joint Town and Village action and coordination is recommended for waterfront development along Kenka Lake Inlet and Kenka Lake." The Town and Village are currently in the joint process of renewing the comprehensive plan. The Weidall Study, \$100,000.00 state study, was jointly completed by the Town and Village. The study and a Village Study, completed by Syracuse University, all were for the benefit of planning the future of our waterfront and community. The Doyle property was left out of these studies, its development is still a critical part of our lakefront and the future plans of our community. This development lies in a critical Environmental Management area. This has only become more evident since the property was rezoned in 1994 for lakefront residential development. The only mandate for the rezoning was by the Village Board. The public was not allowed comment on the future of our lakefront until after the rezoning was completed. A

petition, with over 400 signatures, was presented to the Village Board asking them to please not rezone the lakefront until a study was completed, it was ignored.

Listening to the questions asked on the short form, the Village Planning Board reviewed June 13th, made me realize that more than the planning board needs to ask these very serious questions. We all need to take a very hard look at a project that will severely alter our lakefront forever. The proposed condos lie in the most vulnerable area of the flood plain, the southern end of Kenha Lake is rated double A on water quality, the proximity of many boats, to be used by the residents of the condos, to our public park, the enormity and visual effect of the development on such a small piece of land and there are many other hard questions that need to be asked. What is the towns liability if we do not address these questions? Our lakefront is vitally important to our economic infrastructure. We all have a stake in this community. I believe that the subdivision of the Railroad property in 1995 was

illegal. The Village Planning Board did not require the railroad to submit the entire parcel for subdivision, the attorney general's office says the entire parcel must be submitted. The Town Board should address this matter in a thoughtful way.

I ask our Town Board to please take a hard look at this proposed development, for the benefit of all the citizens in our community and those who come here to enjoy the quality of life I hope we don't take for granted.

Marcia Stales

TOWN OF URBANA BID OPENING

JUNE 21, 2002

The Town of Urbana Town Board held a bid opening on Friday, June 21, 2002 in the Town Hall, 41 Lake Street, Hammondsport, New York.

PRESENT: SUPERVISOR RICHARD GARDINER
COUNCILPERSON TOM CHADWICK
COUNCILPERSON JAMES PRESLEY
COUNCILPERSON JOHN WEBSTER
TOWN CLERK DEBORAH PIERCE

ABSENT: COUNCILPERSON CONNIE COOK

OTHERS PRESENT: RAYMOND MCMASTER ENGINEER FROM DISSEN AND JUHN

Supervisor Gardiner opened the bid opening at 4:03 p.m. Certification of Publication attached.

BOARDWALK BIDS:

There were two bids received. Ten bids were mailed to contractors.

| | |
|--|-------------------------|
| 1. Colonial Industrial Contractors Corp. | BOARDWALK: \$192,547.00 |
| 408 N. Midler Avenue | SWIM DOCK: \$ 58,963.00 |
| P.O. Box 153 | |
| Syracuse, New York 13206 | |

Exceptions to bid are on file:

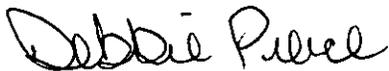
| | |
|-------------------------|-------------------------|
| 2. Dissen & Juhn Corp. | BOARDWALK: \$114,950.00 |
| 3340 Canandaigua Road | SWIM DOCK: \$ 25,000.00 |
| Macedon, New York 14502 | |

Exceptions to bid are on file:

The Town Board asked Mr. McMaster if he would provide a list of references.

On Motion of Councilperson Webster and seconded by Councilperson Presley and carried, all voting AYE, to close the bid opening at 4:35 p.m.

Respectfully submitted,



Debbie Pierce
Town Clerk

STATE OF NEW YORK
SS
COUNTY OF STEUBEN

Laurie L. Banker

of Corning, in said County, being duly sworn doth depose and says that he/she is the billing clerk of The Leader, a public newspaper, published in said County, and that the

BIDS - BOARDWALK/ DOCK

notice of which the annexed is a printed copy, cut from said newspaper, was printed

and published in said newspaper 1 time(s) each week for 1 week(s).

The first publication being on the 11TH day of JUNE

2002, and the last upon the 11TH day of JUNE 2002

Laurie L. Banker

Subscribed and sworn to before me, this 11TH day of

JUNE

2002

Carol A. Doud
Notary Public

CAROL A. DOUD
Notary Public, State Of New York
Steuben County, No.01DC6050773
Commission Expires 11-13-02

NOTICE TO BIDDERS
NOTICE IS HEREBY GIVEN that the Town of Urbana will be accepting sealed bids for the construction of a 400' x 8' composite boardwalk/dock with steel framing and steel piling along the shoreline of the Town of Urbana Lakefront Park located on Water Street, Hammondsport, New York. Bid specifications are available in the Town Clerk's Office, 41 Lake Street, Hammondsport, New York. Sealed bids marked "Boardwalk/Dock Bid" will be accepted until 4:00 p.m. on Friday, June 21, 2002. Bids will be opened and read aloud at that time in the Town Hall, 41 Lake Street, Hammondsport, New York. Bids will be awarded on or before June 29, 2002. The Town of Urbana may require a performance bond. All bidder's must carry liability insurance. It is the bidder's responsibility to comply with all State regulations regarding prevailing wage rates, submittals, payment schedules, or any other regulations imposed by the State of New York in regard to this grant. Contractors bidding the work must have at least five (5) years experience in metal fabrication. The Town of Urbana has the right to reject any or all bids. The Town of Urbana has been and will continue to be an equal opportunity organization. All qualified minority and Women Owned Business Enterprises (MWBE) suppliers, contractors and/or businesses will be afforded equal opportunity without discrimination because of race, color, religion, national origin, sex, age, disability, sexual preference or Vietnam Era Veterans status. By Order of the Town Board, Debbie Pierce, Town Clerk 6/11

TOWN OF URBANA PLANNING SPECIALIST MEETING AND SPECIAL BOARD
MEETING

JUNE 24, 2002

The Town of Urbana Town Board held a meeting on Monday, June 24, 2002 at 11:00 a.m. in the Town Hall, 41 Lake Street, Hammondsport, New York.

PRESENT: SUPERVISOR RICHARD GARDINER
COUNCILPERSON TOM CHADWICK
COUNCILPERSON JOHN WEBSTER
COUNCILPERSON CONNIE COOK
PLANNING SPECIALIST ELIZABETH CHETNEY
PLANNING SPECIALIST JOHN FELL
VILLAGE RESIDENT DAN WILLIAMS

ABSENT: TOWN CLERK DEBORAH PIERCE
COUNCILPERSON JIM PRESLEY

Supervisor Richard Gardiner brought the meeting to order at 11:00 a.m. to review updates to the proposed new Town of Urbana and Village of Hammondsport comprehensive plan.

Supervisor Gardiner moved to adjourn the Planning Specialist meeting at 1:45 p.m. and seconded by Councilperson Webster and carried, all voting AYE .

Supervisor Gardiner opened a Special Meeting at 1:46 p.m. to discuss awarding the boardwalk bids that were opened on Friday, June 21, 2002.

34
On Motion of Councilperson Webster and seconded by Councilperson Cook and carried, all voting AYE, it was RESOLVED to award the Depot Park Boardwalk Bid to Dissen and Juhn Corp. for \$114, 950.00 for the boardwalk and \$25,000.00 for the swim dock.

ROLL CALL VOTE: 4- -AYES 0-NAYS

On Motion of Councilperson Webster and seconded by Councilperson Chadwick and carried, all voting AYE, to close the Special Meeting at 1:47p.m.

Respectfully submitted

Richard Gardiner
Richard Gardiner
Town Supervisor

SPECIAL TOWN BOARD MEETING

JUNE 27, 2002

The Town of Urbana Town Board held a Special Meeting on Thursday, June 27, 2002 at 8:00 a.m. in the Town Hall, 41 Lake Street, Hammondsport, New York.

PRESENT: SUPERVISOR RICHARD GARDINER
COUNCILPERSON JOHN WEBSTER
COUNCILPERSON CONNIE COOK
COUNCILPERSON TOM CHADWICK
COUNCILPERSON JIM PRESLEY

ABSENT: TOWN CLERK DEBORAH PIERCE

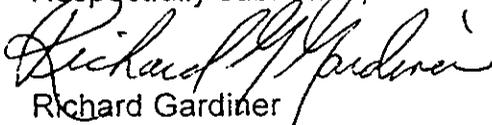
Supervisor Gardiner opened the Special Meeting at 8:00 a.m. to review and file a short environmental assessment form (SEQRA) on the depot park boardwalk.

On Motion of Councilperson Presley and seconded by Councilperson Cook and carried, all voting AYE, the Town of Urbana Town Board has determined that the proposed action of the installation of a boardwalk across the depot park lakefront will not have a significant effect on the environment. The Town Board has prepared and filed a Short Environmental Assessment Form herein. 35

ROLL CALL VOTE: 5-AYES O-NAYS

On Motion of Councilperson Chadwick and seconded by Councilperson Webster and carried, all voting AYE, to adjourn the Special Meeting at 8:10 a.m.

Respectfully submitted,


Richard Gardiner
Supervisor

State Environmental Quality Review
SHORT ENVIRONMENTAL ASSESSMENT FORM
 For UNLISTED ACTIONS Only

PART I—PROJECT INFORMATION (To be completed by Applicant or Project sponsor)

| | |
|---|---|
| 1. APPLICANT /SPONSOR TOWN OF URBANA | 2. PROJECT NAME BOARDWALK - DEPOT PARK |
| 3. PROJECT LOCATION: Municipality HAMMONDSPORT NY County STEUBEN | |
| 4. PRECISE LOCATION (Street address and road intersections, prominent landmarks, etc., or provide map) 1 WATER STREET HAMMONDSPORT NY | |
| 5. IS PROPOSED ACTION: <input checked="" type="checkbox"/> New <input type="checkbox"/> Expansion <input type="checkbox"/> Modification/alteration | |
| 6. DESCRIBE PROJECT BRIEFLY: A BOARDWALK WILL BE CONSTRUCTED THE FULL LENGTH OF THE NEWLY INSTALLED STEEL SEAWALL - 400 feet long and 8 feet wide attached to the seawall on the lakeside; extending over the lake ablut 8 feet. | |
| 7. AMOUNT OF LAND AFFECTED: Initially <u>2/25</u> acres Ultimately <u>2/25</u> acres | |
| 8. WILL PROPOSED ACTION COMPLY WITH EXISTING ZONING OR OTHER EXISTING LAND USE RESTRICTIONS? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If No, describe briefly | |
| 9. WHAT IS PRESENT LAND USE IN VICINITY OF PROJECT? <input type="checkbox"/> Residential <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input type="checkbox"/> Agriculture <input checked="" type="checkbox"/> Park/Forest/Open space <input type="checkbox"/> Other Describe: | |
| 10. DOES ACTION INVOLVE A PERMIT APPROVAL, OR FUNDING, NOW OR ULTIMATELY FROM ANY OTHER GOVERNMENTAL AGENCY (FEDERAL, STATE OR LOCAL)? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, list agency(s) and permit/approvals | |
| 11. DOES ANY ASPECT OF THE ACTION HAVE A CURRENTLY VALID PERMIT OR APPROVAL? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, list agency name and permit/approval | |
| 12. AS A RESULT OF PROPOSED ACTION WILL EXISTING PERMIT/APPROVAL REQUIRE MODIFICATION? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | |
| I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE TO THE BEST OF MY KNOWLEDGE | |
| Applicant/sponsor name: TOWN OF URBANA - Richard G. Gardiner, Supervisor Date: <u>06/27/02</u> | |
| Signature: <u>Richard G. Gardiner</u> | |

If the action is in the Coastal Area, and you are a state agency, complete the Coastal Assessment Form before proceeding with this assessment

OVER

1

PART II—ENVIRONMENTAL ASSESSMENT (To be completed by Agency)

A. DOES ACTION EXCEED ANY TYPE I THRESHOLD IN 6 NYCRR, PART 617.12? If yes, coordinate the review process and use the FULL EAF.
 Yes No

B. WILL ACTION RECEIVE COORDINATED REVIEW AS PROVIDED FOR UNLISTED ACTIONS IN 6 NYCRR, PART 617.6? If No, a negative declaration may be superseded by another involved agency.
 Yes No

C. COULD ACTION RESULT IN ANY ADVERSE EFFECTS ASSOCIATED WITH THE FOLLOWING: (Answers may be handwritten, if legible)

C1. Existing air quality, surface or groundwater quality or quantity, noise levels, existing traffic patterns, solid waste production or disposal, potential for erosion, drainage or flooding problems? Explain briefly:
 NO

C2. Aesthetic, agricultural, archaeological, historic, or other natural or cultural resources; or community or neighborhood character? Explain briefly:
 NO

C3. Vegetation or fauna, fish, shellfish or wildlife species, significant habitats, or threatened or endangered species? Explain briefly:
 NO

C4. A community's existing plans or goals as officially adopted, or a change in use or intensity of use of land or other natural resources? Explain briefly:
 NO

C5. Growth, subsequent development, or related activities likely to be induced by the proposed action? Explain briefly.
 NO

C6. Long term, short term, cumulative, or other effects not identified in C1-C5? Explain briefly.
 NO

C7. Other impacts (including changes in use of either quantity or type of energy)? Explain briefly.
 NO

D. IS THERE, OR IS THERE LIKELY TO BE, CONTROVERSY RELATED TO POTENTIAL ADVERSE ENVIRONMENTAL IMPACTS?
 Yes No If Yes, explain briefly

PART III—DETERMINATION OF SIGNIFICANCE (To be completed by Agency)

INSTRUCTIONS: For each adverse effect identified above, determine whether it is substantial, large, important or otherwise significant. Each effect should be assessed in connection with its (a) setting (i.e. urban or rural); (b) probability of occurring; (c) duration; (d) irreversibility; (e) geographic scope; and (f) magnitude. If necessary, add attachments or reference supporting materials. Ensure that explanations contain sufficient detail to show that all relevant adverse impacts have been identified and adequately addressed.

- Check this box if you have identified one or more potentially large or significant adverse impacts which MAY occur. Then proceed directly to the FULL EAF and/or prepare a positive declaration.
- Check this box if you have determined, based on the information and analysis above and any supporting documentation, that the proposed action **WILL NOT** result in any significant adverse environmental impacts AND provide on attachments as necessary, the reasons supporting this determination:

TOWN OF URBANA

Name of Lead Agency

RICHARD G. GARDINER

Print or Type Name of Responsible Officer in Lead Agency

Richard G. Gardiner
 Signature of Responsible Officer in Lead Agency

SUPERVISOR

Title of Responsible Officer

Signature of Preparer (If different from responsible officer)

06/27/02
 Date

617.21
 Appendix F
 State Environmental Quality Review
NEGATIVE DECLARATION
 Notice of Determination of Non-Significance

Project Number _____

Date 06/27/02

This notice is issued pursuant to Part 617 of the implementing regulations pertaining to Article 8 (State Environmental Quality Review Act) of the Environmental Conservation Law.

The TOWN OF URBANA STEUBEN COUNTY NEW YORK, as lead agency, has determined that the proposed action described below will not have a significant effect on the environment and a Draft Environmental Impact Statement will not be prepared.

Name of Action:

BOARDWALK - DEPOT PARK

SEQR Status: Type I
 Unlisted

Conditioned Negative Declaration: Yes
 No

Description of Action: A BOARDWALK APPROXIMATELY 400' x 8' WILL BE CONSTRUCTED ON THE LAKESIDE OF THE STEEL SEAWALL WHICH RUNS ALONG THE SHORELINE AT DEPOT PARK AT 1 WATER STREET IN HAMMONDSPORT, NY. THE AREA IS A PUBLIC PARK WITH SWIM AREA, BOAT LAUNCH AND SPIDER DOCK FOR MOORING BOATS FOR VISITORS TO THE VILLAGE. NO OVERNIGHT MOORING ALLOWED.

Location: (Include street address and the name of the municipality/county. A location map of appropriate scale is also recommended.)

THIS AREA IS ABOUT 2/25 OF AN ACRE AND RUNS PARALLEL TO WATER STREET ALONG THE SEAWALL. MAP ATTACHED.

Reasons Supporting This Determination:

(See 617.6(g) for requirements of this determination; see 617.6(h) for Conditioned Negative Declaration)

Since the proposed project will be done almost exclusively from the shore there will be little or no effect on the lakeside of the steel seawall. The boardwalk will be attached to the seawall and supported by pilings driven about 8' out from the shoreline by a machine operating from the shore. It is our determination that there will be very little impact on either the land environment or the water environment.

If Conditioned Negative Declaration, provide on attachment the specific mitigation measures imposed.

For Further Information: Not Applicable

Contact Person:

Address:

Telephone Number:

For Type I Actions and Conditioned Negative Declarations, a Copy of this Notice Sent to:

Commissioner, Department of Environmental Conservation, 50 Wolf Road, Albany, New York 12233-0001

Appropriate Regional Office of the Department of Environmental Conservation

Office of the Chief Executive Officer of the political subdivision in which the action will be principally located.

Applicant (if any)

Other involved agencies (if any) None

SPECIAL TOWN BOARD MEETING

JUNE 27, 2002

The Town of Urbana Town Board held a Special Meeting on Thursday, June 27, 2002 at 8:00 a.m. in the Town Hall, 41 Lake Street, Hammondsport, New York.

PRESENT: SUPERVISOR RICHARD GARDINER
COUNCILPERSON JOHN WEBSTER
COUNCILPERSON CONNIE COOK
COUNCILPERSON TOM CHADWICK
COUNCILPERSON JIM PRESLEY

ABSENT: TOWN CLERK DEBORAH PIERCE

Supervisor Gardiner opened the Special Meeting at 8:00 a.m. to review and file a short environmental assessment form (SEQRA) on the depot park boardwalk.

On Motion of Councilperson Presley and seconded by Councilperson Cook and carried, all voting AYE, the Town of Urbana Town Board has determined that the proposed action of the installation of a boardwalk across the depot park lakefront will not have a significant effect on the environment, The Town Board has prepared and filed a Short Environmental Assessment Form herein.

ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Chadwick and seconded by Councilperson Webster and carried, all voting AYE, to adjourn the Special Meeting at 8:10 a.m.

Respectfully submitted,



Richard Gardiner
Supervisor

TOWN OF URBANA BOARD MEETING

JULY 16, 2002

The Town of Urbana Town Board held their regular monthly meeting on Tuesday, July 16, 2002 at 6:30 p.m. in the Town Hall, 41 Lake Street, Hammondsport, New York.

PRESENT: SUPERVISOR RICHARD GARDINER
 COUNCILPERSON TOM CHADWICK
 COUNCILPERSON CONNIE COOK
 COUNCILPERSON JIM PRESLEY
 COUNCILPERSON JOHN WEBSTER
 HIGHWAY SUPERINTENDENT DAVID BUCKLEY
 TOWN ATTORNEY BRIAN C. FLYNN
 TOWN CLERK DEBORAH PIERCE

OTHERS PRESENT: JUDY GARDINER, KARL HADLEY AND VINCENT DOMERASKI
 AND ELENA SMITH

Supervisor Gardiner opened the meeting at 6:30 p.m. with the salute to the flag.

On Motion of Councilperson Presley and seconded by Councilperson Cook and carried, all voting Aye, to approve the Minutes of June 18, 2002 as amended. Amendment to page 4 to read land that the Town of Urbana is seeking to acquire through an eminent domain proceeding and the motion to pay Depot Park renovation to read - the Board authorized the Supervisor to pay the Depot Park renovation bills totaling \$20,295.67.

ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Chadwick and seconded by Councilperson Webster and carried, all voting AYE, to approve the Minutes of June 21, 2002 as amended. Amendment was to the amount of Colonial Industrial Contractors swim dock bid price. It had been inadvertently listed as \$25,000.00 and should read \$58,963.00.

ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Webster and seconded by Councilperson Presley and carried, all voting AYE, to approve the Minutes of June 24, 2002.

ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Presley and seconded by Councilperson Cook and carried, all voting AYE, to approve the Minutes of June 27, 2002.

ROLL CALL VOTE: 5-AYES 0-NAYS

BOARDWALK PROJECT: Supervisor Gardiner explained that the Town of Urbana had filed an application with the Department of Environmental Conservation for the placement of the boardwalk at the head of the lake. The New York State Department of Environmental Conservation sent the Town a letter stating a permit was not needed for this project.

On Motion of Councilperson Webster and seconded by Councilperson Cook and carried, all voting AYE, it was RESOLVED to authorize the Supervisor to pay A General Fund Bills, Abstract #7, claim # 229 - #263 totaling \$8,572.39 and B General Fund Bills, Abstract #7, claim # 025- #026 totaling \$2,489.10.

ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Presley and seconded by Councilperson Chadwick and carried, all voting AYE, it was RESOLVED to authorize the Supervisor to pay Highway Fund Bills, Abstract #7, claim #148 -#167 totaling \$8,110.83.

ROLL CALL VOTE: 5-AYES 0-NAYS

FINGER LAKES HUMANE SOCIETY CONTRACT: No contract has been received.

July 16, 2002

HEAD OF LAKE UPDATE: The contractors will be starting the boardwalk approximately August 1st. The old tourist information booth has been placed at the head of the lake for use by the lifeguards. The Department of Health has asked that signage stating no swimming without a lifeguard on duty be placed at the head of the lake. Village resident Vincent Domeraski asked if more garbage containers could be placed at the head of the lake. The Town Board discussed placing a sand area for children to play in near the wading area.

WALKING/BIKING TRAIL: Councilperson Webster reported that there is an interest with a group of citizens and the Hammondspont Central School to construct a mile and a half walking/biking trail that could possibly run behind the Town of Urbana Highway department land to Wilbur Wheeler's property on the Winding Stairs Road and eventually connect back to the high school.

WILBUR WHEELER: The Town Board discussed sending a letter to Mr. Wheeler regarding the location of the 50' right of way. The Town Board sent a letter regarding the location of the 50' right of way some time ago and have not heard from Mr. Wheeler.

B&H EMINENT DOMAIN APPRAISAL: Supervisor Gardiner reported that Atty. John Ryan has not received the appraisal results for the B&H Railroad property the Town of Urbana is trying to acquire through eminent domain.

COMPLAINT: Mr. and Mrs. Deegan have filed a zoning complaint on properties located on Glenbrook road. Supervisor Gardiner reported that the complaints have been forwarded to CEO Rethmel.

KARL HADLEY: Mr. Hadley appeared before the Town Board to ask for an extension to clean up his junk yard. Councilperson Webster asked Mr. Hadley how he was disposing of his tires. Mr Hadley reported that he is taking sides off the tire so they do not hold water and he could take them to the landfill or bury them on site. Councilperson Webster stated he would like to see them taken to the landfill.

On Motion of Councilperson Presley and seconded by Councilperson Webster and carried, all voting AYE, to give Mr. Hadley until the end of October to clean up his junk car site.

ROLL CALL VOTE: 5-AYES 0-NAYS

30 **SENATOR KUHL LINE ITEM GRANT:** Supervisor Gardiner reported that The Town of Urbana received \$10,000.00 to pave the area at the head of lake and the boat launch.

BOARDWALK: On Motion of Councilperson Webster and seconded by Councilperson Presley and carried, all voting AYE, to authorize the Supervisor to sign the contract with Dissen and Juhn for \$114,950.00 for the boardwalk installation and \$25,000.00 for the swimdock installation at the head of the lake.

ROLL CALL VOTE: 5-AYES 0-NAYS

WATER DISTRICT UPDATE: Supervisor Gardiner reported that the Town of Urbana would qualify for funding for the installation of a water line to run down Route 54 and loop around County Route 88 to the Pleasant Valley Winery, up part of Mitchellsville Hill Road, continue up Fish Hatchery Road to Route 54 and to include Celito Lindo's, Bears Restaurant, the Baptist Church and eventually connect to Ira Davenport Hospital. Supervisor Gardiner explained that we would have to form a new water district and further explained that there would be a problem due to the fact the watershed changes at Ira Davenport Hospital.

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July 16, 2002

CHAMBER OF COMMERCE VISITOR CENTER: Councilperson Presley reported that the eaves need to be repaired and a new rear entrance door installed on the Chamber Visitor Center.

The Supervisor's report was presented to the Board.

The Town Clerk turned in fees of \$1991.93 to the Supervisor.

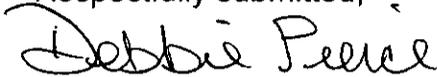
PARK USE APPLICATION: On Motion of Councilperson Webster and seconded by Councilperson Presley and carried, all voting AYE, to approve the park use application for the Chamber of Commerce Genundawa Festival to be held at the head of the lake on August 31, 2002.

ROLL CALL VOTE: 5-AYES 0-NAYS

At 8:00 p.m., Supervisor Gardiner and the Town Board recessed the meeting to go the head of the Lake and inspect the locations for the fencing and installation of the lights and poles.

On Motion of Supervisor Gardiner and seconded by Councilperson Chadwick and carried, all voting AYE, to adjourn the meeting at 8:45 p.m.

Respectfully submitted,



Debbie Pierce
Town Clerk

TOWN OF URBANA SPECIAL MEETING

JULY 23, 2002

The Town of Urbana Town Board held a Special Meeting on Tuesday, July 23, 2002 at 9:30 a.m. in the Town Hall, 41 Lake Street, Hammondsport, New York.

PRESENT: SUPERVISOR RICHARD GARDINER
COUNCILPERSON TOM CHADWICK
COUNCILPERSON JOHN WEBSTER
COUNCILPERSON JIM PRESLEY
COUNCILPERSON CONNIE COOK
TOWN CLERK DEBORAH PIERCE

OTHERS PRESENT: CARL LUNDY, LYN CHADWICK, KATHERINE MEADE, BONNIE COLADO, SISTER MARGARET KUNDAR, RACHEL BROWN, AND NANCY DRUM.

Supervisor Gardiner brought the Special Meeting with the Hammondsport Public Library to order at 9:30 a.m.

Supervisor Gardiner presented the Hammondsport Public Library a draft Resolution that would allow the Town Board to place on the November 2002 ballot a proposition that would allow gifting the Town of Urbana Highway Garage property on Liberty Street to the Hammondsport Public Library contingent upon conditions.

Supervisor Gardiner asked the Library Board if there were any changes to be made to the draft Resolution.

Katherine Meade suggested that Item #3 that reads The subject Town Highway Garage site shall be used by the Library as a Parking area and a green space area is too restrictive. Ms. Meade suggested that an expansion clause could be added so that in the future if more space is needed, the Library could expand on the Town Garage property.

Ms. Meade does not feel the Library should have to pay for a Phase II Study to be done on the Town Highway Garage property.

The proposed proposition suggested the Library have a time frame to secure their funding. The Library would like to keep the time frame open ended to secure their funding. The economic conditions have changed dramatically in the last year which has had an effect on securing funds.

Councilperson Webster feels that if you keep the time frame open ended, the Library may never get the project done. Councilperson Webster suggested perhaps the Library secure 60% of their funds within 10 years.

Ms. Meade asked that the paragraph that reads; Whereas, Mercury Aircraft, Inc. has supposedly offered to gift to the Hammondsport Public Library - to read that Mercury Aircraft has verbally offered to gift to the Hammondsport Public Library that property located on Liberty Street in the Village of Hammondsport and adjacent to the Town Highway Garage, contingent upon the Town of Urbana gifting the Highway Garage site to the Library.

The Town Board will contact Lu Engineers to get a cost estimate to do a Phase II Study on both properties. The Town of Urbana will do a Phase II Study regardless if Mercury does or not. A Phase II Study would have to be done if the Town of Urbana were to sell this property. The Library will contact a local contractor to get an estimate on tearing down the Town Highway Garage.

Supervisor Gardiner suggested an exit poll be done that could suggest alternatives for the Library.

Page -2-

July 23, 2002

The Town Board would like to see the Library reach 60% of their funds based on today's costs (\$500,00.00) within 5 years.

On Motion of Supervisor Gardiner and seconded by Councilperson Presley and carried, all voting AYE, to adjourn the meeting at 10:40 a.m.

Respectfully submitted,



Debbie Pierce
Town Clerk

JOINT TOWN AND VILLAGE COMPREHENSIVE PLAN
PUBLIC HEARING
JULY 24, 2002

3A

The Town of Urbana and the Village of Hammondsport Board held a joint Public Hearing at 7:00 p.m. in the Hammondsport Main Street High School on Wednesday, July 24, 2002.

PRESENT: SUPERVISOR RICHARD GARDINER MAYOR ROBERT DESEYN
COUNCILPERSON JOHN WEBSTER TRUSTEE SAM PENNISE
COUNCILPERSON TOM CHADWICK ASST. KIM CRANE
COUNCILPERSON JIM PRESLEY
TOWN CLERK DEBORAH PIERCE
DEPUTY CLERK STARR PERRY

Mary Perham (The Leader) and Morgan Crooks (Dundee Observer)

OTHERS PRESENT: SEE ATTACHED SHEET. (42 in attendance)

Mayor Deseyn opened the joint Public Hearing at 7:02 p.m. to review the draft Joint Town and Village Comprehensive Plan. Mayor Deseyn explained to the public that the draft comprehensive plan is a result of the response to a survey that was mailed to the public a year ago. There will be 3 public hearings before the comprehensive plan will become finalized.

Ms. Elizabeth Chetney from Allee, King, Rosen and Fleming reviewed the draft comprehensive plan. The purpose of a comprehensive development plan is to identify goals for growth and development of the community.

1. Look at existing conditions of the community
2. Look at where trends are going
3. Look at goals and objectives
4. Create action plan on how to get there
5. Implementation of the plan

PLAN USE:

- Keep the downtown character
- Protect rural landscapes
- Allow for diversity in land uses (allow room for commercial development)
- Allow for reuse of properties such as Gold Seal

LAND USE PLAN:

- Scale on commercial development should fit with existing community character.
- Keep community facilities in Village center
- Keep shoreline and hillside protection
- Streamline land use regulations

TOWN OF URBANA LAND USE:

- Preserve and enhance agricultural uses
- Promote a rural land use pattern
- Preserve natural areas
- Special planning areas - Rt. 54 corridor - concentrate on commercial development
In a group not sprawling along Rt. 54. Traffic and design guidelines would be addressed.

VILLAGE LAND USE:

- Downtown area needs careful development
- Possible transitional area connecting Pulteney Square to the lake.

OPEN SPACE RECREATION PLAN:

- Improve public access to lakefront

OPEN SPACE RECREATION CONT'D.

- Enhance Liberty Park
- Encourage tot lots
- Make improvements to Champlin Beach - rethink circulation of entire site and Signage
- Promote Hammond Glen - possible better access to this.
- Develop a scenic overlook park - possibly off Rt. 54-A
- Develop an interconnected trail system possibly connecting to finger lakes trail

ECONOMIC PLAN - VILLAGE:

- Promote the Village Square
- Restrict the size of retail development in the Town
- Develop positive business climate
- Develop tourism
- Pursue grants that would be helpful to businesses

HOUSING:

- Revitalize older structures
- Allow for in-law apartments
- Conversion of barns and garages- this would allow for preservation of rural design

CULTURAL RESOURCES PLAN:

- Historic barns program - survey potential historic properties

RESOURCE PLAN:

- More activities for not only tourists but residents

NATURAL RESOURCES PROTECTION PLAN:

- Protect scenic resources
- Adopt tree protection law
- Reclaim gravel mines
- Protect lake and stream water quality
- Control drainage

AGRICULTURE PLAN:

- Prohibit sewer and water extensions to prime agriculture land
- Enact local right to farm law
- Follow State policies - Purchase Development Rites Program
- Transfer Development Rites Program

TRANSPORTATION PLAN:

- Add turning lanes to Rt. 54
- Improve critical intersections - Rt. 76 intersect. Of 54A
- Rehabilitate Two Rod Road bridge with Town of Wheeler
- Stabilize road shoulders - Rt. 76 and Rt. 87 and Reservoir Hill Road
- Retain dirt roads - lower maintenance costs

ROUTE 54 CORRIDOR:

- Limit the amount of curb cuts and driveways
- Connect parking lots - reduces conflict points
- Limit corner lot access
- Encourage access roads
- Initiate a capital improvement plan
- Coordinate with the Department of Transportation

PEDESTRIAN AND BICYCLE:

- Extend and link the Town of Urbana and the Village of Hammondsport with a Comprehensive trail system. (Wineries, village attractions and waterways)
- Reuse former railway (tourist passenger train)
- Improve sidewalks and bicycle system - encourage more bicycle use both tourist and resident- have more access to bicycle tie ups.

PARKING:

- Enhance with landscaping
- Provide standards for Rt. 54 - limiting interference with high speed traffic Rt. 54
- Shop owners could consider a satellite parking lot- would open up more parking spaces.

MUNICIPAL UTILITIES & COMMUNITY SERVICES PLAN:

- Encourage sharing of services with other municipalities
- Utilize SEQRA
- Encourage inter-government cooperation
- Implement Capital Improvement Program

- Develop sewer district for Village
- Consider waste water plant in village
- Underground utilities enhance the appeal of a village
- Develop more internet options instead of one provider
- Study the feasibility of municipally owned utilities
- Keep post office facilities and library in downtown area
- Utilize municipally owned lands - relocation of Village and Town offices

QUESTIONS FROM THE PUBLIC:

David Stachnik: The plan seems to highlight tourism and we already have mechanisms in place to do this. We don't need to reinvent the wheel on this.

Ms. Chetney replied that we should make one person responsible for promoting tourism.

Ed Vought: (Comments attached)

1. We already have a property maintenance standards act in the Village.
2. Passenger Train - DOT does not allow passenger rail into the village via the Bath and Hammondsport Railway.
3. Comprehensive Plan recommends to stop mining on hillside - the 1967 Comprehensive plan 35 years ago recommended it be stopped. It is still going on.
4. SEQRA Process training - Annual training of Government officials need to be done in order to act competently with SEQRA process.
5. The plan calls for 99 action plans - the Town and Village must prioritize on what can actually be accomplished.
6. Many of the recommendations call for the creation of more tax exempt land in the village. Removing private land from the tax rolls does not lower taxes.
7. We need more affordable senior housing.
8. Public Sewer system would be too expensive for property owners.

Vince Domeraski: Taking properties off the tax rolls in the long run will cost you more money.

Geoffrey Grimsman: The comprehensive plan does not address absentee landowners. Is there a provision for their involvement in what happens in the community.

Marcia States: Asked what concerns there were on pedestrian traffic in the downtown area. Ms. Chetney explained that drive-thrus are hazardous and do not fit in with the area.

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July 24, 2002 .

Debbie Drain: What is the plan for the Rt 54 corridor?

Ans. As it is, we could end up with strip businesses all the way to Bath. Should focus on what we have and enhance upon it. Use guidelines that would require landscaping. Survey did not support big businesses coming in such as Walmart etc. The comprehensive plan recommends putting a limit on building size.

Richard Falvey, Sr.

The Town has a junk car law and it is not being enforced. We need to enforce the junk car law.

George Brayer:

We need to take into consideration our younger generation. Will we make impositions on them. Must allow for changes to be made later on.

Brad Pearce:

New resident in the Village. It is apparent that everyone here tonight wants to preserve the qualities of this community.

Edward Vought: Underutilized utilities- only a few buildable sites within the village.

Geoffrey Grimsman: How do we bring this plan into play?

Ans. Each government will vote independently on the adoption of the comprehensive plan.

An Environmental Impact Statement will be addressed.

You don't have to adopt the whole plan.

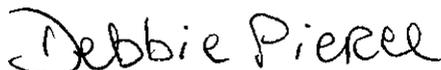
Robert Magee: The Planning Specialists have given the Town and Village a so called wish list. Now, the Town and Village will fine tune this list and we can adopt certain items. Also, out of this plan will come possible zoning changes and the zoning issues will be addressed. Zoning will say you can build in a specific spot and build to a specific size. ie. Big box stores.

Robert Domras: The use of "preserve" in comments. Conserve means wise use. If we use wisely, we are better off than we are preserving something.

John Jensen: Written comments submitted after the meeting and are attached.

There were no further comments. The Public Hearing adjourned at 8:30 p.m.

Respectfully submitted,



Debbie Pierce
Town Clerk

JULY 24, 2002

MY NAME IS ED VOUGHT. I AM A VILLAGE RESIDENT AND PROPERTY OWNER HERE. I WISH FIVE MINUTES OF YOUR TIME TO SPEAK ABOUT THE JOINT COMPREHENSIVE PLAN.

A CURRENT COMPETENT COMPREHENSIVE PLAN IS ESSENTIAL IN PUBLIC PLANNING AND AN EXTREMELY IMPORTANT COMPONENT IN REQUESTS FOR PUBLIC FUNDING OF COMMUNITY PROJECTS. THERE ARE MANY ISSUES IN THIS PROPOSED PLAN TO BE CONSIDERED. HOWEVER, REVIEW OF THE PLAN HAS BEEN MADE EXTREMELY DIFFICULT BY VILLAGE AND TOWN OFFICIALS. ONLY TWO COPIES OF THIS TWO VOLUME PLAN ARE IN THE TOWN HALL. THEY CANNOT BE TAKEN FOR REVIEW. THERE IS NO COPY IN THE LIBRARY. WE TAXPAYERS ARE SPENDING OVER 40 THOUSAND DOLLARS FOR THIS PLAN AND OVER 300 OF US RESPONDED TO A LENGTHY QUESTIONNAIRE ON ISSUES TO BE ADDRESSED. I WOULD LIKE TO ASK A SHOW OF HANDS OF THOSE RESIDENTS HERE WHO HAVE BEEN ABLE TO READ THE PLAN WE ARE DISCUSSING? IS THIS THE WAY TO ENCOURAGE **INFORMED** PUBLIC COMMENT ON THE FINAL PRODUCT? WHY THE SECRECY?

THE VISIONARY PLAN SUBMITTED HAS MANY GOOD FEATURES.

FIRST: ALL ACTION PROGRAMS ARE "RECOMMENDED". THE RESPECTIVE BOARDS SHOULD BE VERY CAREFUL TO ELIMINATE ANY APPROVAL OF LEGISLATIVE LANGUAGE MANDATING ACTION - YOU WOULD BE LOCKED IN TO THE RECOMMENDATIONS.

SECOND: THE JOINT PLAN CONTAINS MANY EXCELLENT RECOMMENDATIONS FOR LONG OVERDUE ACTION RECOMMENDED BUT NEVER IMPLEMENTED IN THE 1967 PLAN. FOR EXAMPLE: MINING BY THE TOWN OF URBANA ON THE HILLSIDES OVERLOOKING THE VILLAGE HAS CONTINUED UNABATED FOR 35 YEARS SINCE THE EXISTING PLAN RECOMMENDED THAT IT STOP. RECLAMATION OF THIS MINED LAND HAS NOT BEEN INSTITUTED EITHER. THIS PLAN MAKES THE SAME RECOMMENDATIONS TO STOP MINING AND RECLAIM THIS AND THE OTHER HILLSIDE PIT NEXT TO THE GLEN NORTH OF THE VILLAGE. WILL THE TOWN BOARD RESPOND THIS TIME AROUND?

THIRD: THERE IS A RECOMMENDATION FOR ANNUAL TRAINING OF VILLAGE OFFICERS, PARTICULARLY IN SEQR. A REVIEW SHOULD BE UNDERTAKEN TO IDENTIFY ALL VILLAGE AND TOWN OFFICERS WHO LACK THIS TRAINING AND STEPS TAKEN TO SEND THEM TO TRAINING SCHOOLS.

FOURTH: THE RECOMMENDATIONS INCLUDE A QUARTERLY FOLLOW UP WITH PROGRESS STATED BY THE RELEVANT BOARDS.

NOW FOR A FEW QUESTIONS:

FIRST: REFERRING TO THE NEED FOR FOLLOW UP LOOK AT THE RECOMMENDATIONS. THERE ARE A TOTAL OF 99 ACTION PROGRAMS AND RELATED FOLLOW UP REQUIREMENTS BY VARIOUS BOARDS - PARTICULARLY THE TOWN AND VILLAGE BOARDS AND THEIR RESPECTIVE PLANNING BOARDS. THE LAST TWO SIMPLE ZONING CHANGES IN THE VILLAGE TOOK NEARLY ONE YEAR TO FINALIZE. JUST THE RECOMMENDED REZONING OF FORMER B&H RAILROAD LAND TO PUBLIC PARK WILL TAKE YEARS AND PROBABLY MORE EXPENSIVE COURT CASES TO FINALIZE. IT IS PRIVATE PROPERTY AND ABOUT THE ONLY AVAILABLE OPEN UNDEVELOPED PROPERTY LEFT IN THE VILLAGE. I AM NOT COMMENTING ON THE VALUE OF THE RECOMMENDATIONS BUT THE DIFFICULTY, TIME FRAME AND COSTS OF PASSAGE. HOW MANY OF THESE DO WE BUDGET, AND FIGHT FOR OR AGAINST AT ONE TIME?

GOD SUMMARIZED HIS PLAN FOR LIFE IN TEN, AND MOST OF US HAVE TROUBLE REPORTING HONESTLY ON ALL OF THEM. THE RECOMMENDATIONS IN THE PLAN SHOULD BE PRIORITIZED IF THEY ARE TO BE SUCCESSFULLY IMPLEMENTED. IDENTIFYING THE TEN MOST IMPORTANT WOULD BE A GOOD START. WHEN THOSE ARE HANDLED, START ON THE NEXT TEN.

SECOND: THERE ARE MANY CONFLICTING AND MISLEADING STATEMENTS IN THE PLAN WHICH SHOULD BE EXAMINED. AS A SIMPLE EXAMPLE, THE COMMUNITY DEMOGRAPHICS OF NEED LISTED IN THE TABLES FOR PARK FACILITIES LIKE PUBLIC SWIMMING POOLS AND TEMPERATURE CONTROLLED ICE SKATING RINKS DO NOT SUPPORT THE RECOMMENDATIONS FOR THEIR CONSTRUCTION. FINANCIAL FEASIBILITY FOR THIS TYPE OF CONSTRUCTION WAS NOT PROVEN FOR THE MUCH LARGER POPULATION BASE IN BATH. MOST WOULD NEED 10 TIMES OUR POPULATION TO BE JUSTIFIED HERE. FUNDING VIA HIGHER TAXES?

A SECOND EXAMPLE SUPPORTED BY A MISLEADING STATEMENT IS THE COST OF A PUBLIC SEWER SYSTEM IN THE VILLAGE. ACCORDING TO THE PLAN, ANNUAL COST TO THE PROPERTY OWNERS IN THE VILLAGE IS QUOTE - "LESS THAN ANY COMMUNITY AROUND THE LAKE", ENDQUOTE. WHAT ARE THESE LOWER COSTS AS PROJECTED BY THE ENGINEERING FIRM MAKING THE RECOMMENDATIONS? THE HOOK-UP AND FIRST YEAR FEE WITH ALL PUBLIC FUNDING AVAILABLE IS ESTIMATED AT \$3,000 PER PROPERTY OWNER IN THE VILLAGE PLUS A \$1,000 MAINTENANCE CHARGE PER YEAR FOR THE NEXT 29 YEARS. **THIS HOOK UP IS MANDATORY FOR ALL PROPERTY OWNERS AND DOES NOT INCLUDE THE COST OF A TREATMENT PLANT ESTIMATED AT AN ADDITIONAL 5 MILLION DOLLARS BY THE ENGINEER.**

THIRD: MANY OF THE RECOMMENDATIONS CALL FOR THE CREATION OF MORE TAX EXEMPT LAND IN THE VILLAGE. 84% OF THE QUESTIONNAIRE RESPONDENTS SAID LOWERING OF HIGH TAXES IS EXTREMELY OR VERY IMPORTANT. REMOVING PRIVATE LAND FROM THE TAX ROLLS AND ATTRACTING MORE TOURISTS WILL NOT LOWER THE TAX BURDEN ON PROPERTY OWNERS.

FOURTH: RECOMMENDATIONS IDENTIFY THE NEED FOR "AFFORDABLE HOUSING". HOW DO YOU DEFINE "AFFORDABLE HOUSING"? WHO SETS THE PARAMETERS? WE CERTAINLY NEED MORE HOUSING, ESPECIALLY FOR SENIORS WISHING TO MOVE OUT OF THEIR OLD 4 AND 5 BEDROOM HOMES BUT IT IS NOT AVAILABLE HERE. 80% OF THE RESPONDENTS WANTED MORE HOUSING OPPORTUNITY WITHIN THE VILLAGE. IT MUST BE RECOGNIZED THAT OVER 1/3 OF HOME OWNERS IN THE VILLAGE ARE RETIRED BUT HAVE NO SENIOR HOUSING WITHIN THE VILLAGE TO RETIRE TO. THE VILLAGE PLANNING BOARD DEFINED THIS PROBLEM LAST YEAR, BUT THE RECOMMENDATIONS WERE NEVER PUBLICLY REVIEWED BY THE VILLAGE BOARD. WHY?

FIFTH: MORE RETAIL BUSINESSES AND RESTAURANTS ARE RECOMMENDED. HOW DO WE FILL THE EMPTY STORE FRONTS WE HAVE NOW? TAX BREAKS FOR ENTREPRENEURS?

I COULD ASK FOR TIME TO ASK MORE QUESTIONS, BUT YOU GET THE IDEA.

THESE PLANS DESERVE PUBLIC ACCESS FOR MUCH MORE REVIEW AND COMMENT THAN HAS BEEN PERMITTED BY YOUR ELECTED OFFICIALS FOR THIS HEARING. THANK YOU.

FILE: COMPREHENSIVE PLAN 2

Date 7/24/02

From: John Jensen, 75 Shethar St., Hammondsport, NY

To: Town of Urbana and Village of Hammondsport

RE: Comprehensive Development Plan

Below are some comments and recommendations about the proposed Comprehensive development plan. I have separated the comments by topic.

RE: Comp. Plan.....relating to the Agricultural districts (A1 & A2)

Wineries should be a permitted principal use in the agricultural districts. It is both natural and desirable to start new wineries adjacent to the vineyards that supply them. New wineries are desirable for our town in terms of jobs, tourism, tax base, and the general economy. Establishing a winery in a vineyard should be encouraged, at least it must be allowed as a principal use.

RE: Comp. Plan.....Enterprise Zone (E)

This zone, as written, smacks of spot zoning. It gives nearly unlimited zoning to 4 particular parcels (only). First, there is no need to do this since these parcels enjoy mixed use now. Secondly, the question must be asked why certain wineries get this zone but others (Renaissance Winery) don't. And what about the winery that has yet to be built? Mixed use might better be a matter for special permits than districts.

RE Comp. Plan.....Shoreline Protection district.

There are already Fed. State and local protections. This is unneeded and ambiguous. No one locally would be qualified to enforce this and NYS or EPA or DEC would have the jurisdiction anyway. I recommend this be removed from plan.

Page 1 of 2

RE: Comp. Plan.....Adaptive Reuse district.

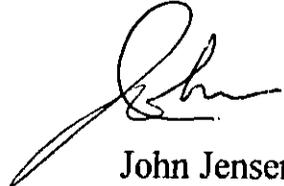
While I agree that adaptive reuse of historic buildings should be allowed, I do not agree that this should be a zoning district and thus limited to only a few buildings. Adaptive reuse should be allowed through a special permit process. Part of this process should involve the applicant making the case for the historic nature of the building he wants to develop. Once the historic nature of the property is established, the less restrictive zoning could apply.

RE: Comp. Plan.....housing development needs

The plan calls for various types of housing needs. It discusses the possible need for affordable housing, but conditions this need on a determination of need by asking Urbana employers whether the need exists. I do not agree that the employers (and I am one) are the best people to determine this need. While they are a good source of information, they should not be the only source.

My personal opinion, based on my 25 years of owning a small business here, is that the type of housing that our local business / economy needs is Year-Round housing. The largest problem facing small businesses here is the seasonality of our population. I feel that our comprehensive plan should address our residential seasonality. We need houses for people that work here and for people that can commute to work from here. We need to do something to increase the number of people in our area in the off season. If we are going to have a year-round downtown, we need to have a year-round customer base. I recommend that the writers of our plan develop a plan to encourage year - round residential development.

Thanks for your consideration,



John Jensen
75 Shethar St.
Hammondsport, NY 14840

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TOWN OF URBANA BOARD MEETING

August 20, 2002

The Town of Urbana Town Board held their regular monthly meeting on Tuesday, August 20, 2002 at 6:30 p.m. in the Town Hall, 41 Lake Street, Hammondsport, New York.

PRESENT: SUPERVISOR RICHARD GARDINER
COUNCILPERSON TOM CHADWICK
COUNCILPERSON JOHN WEBSTER
COUNCILPERSON CONNIE COOK
COUNCILPERSON JIM PRESLEY
TOWN ATTORNEY BRIAN C. FLYNN
HIGHWAY SUPERINTENDENT DAVID BUCKLEY
DEPUTY TOWN CLERK STARR PERRY

OTHERS PRESENT: JUDY GARDINER, TOM DEEGAN, KAREN DEEGAN,
CAMERON DUNLOP, JIM DUGGAN, EMERY
CUMMINGS, JIMMY GEORGE AND JEANNE HOERTER,
ELENA SMITH

Supervisor Gardiner opened the meeting at 6:30 p.m. with the salute to the flag.

On Motion of Councilperson Webster and seconded by Councilperson Chadwick and carried all voting AYE to approve the Minutes of July 16, 2002 as amended. Amendment to page 2 to read Mr. Hadley reported that he is taking sides off the tire so they do not hold water.

ROLL CALL VOTE 5-AYES 0-NAYS

On the Motion of Councilperson Presley and seconded by Councilperson Cook and carried all voting AYE to approve the Minutes of July 24, 2002 as amended. Amendment to page 1 to read The Town of Urbana and the Village of Hammondsport Board held a joint Public Hearing at 7:00 in the Hammondsport Main Street School. Also correction was made to read Mary Perham.

ROLL CALL VOTE 5-AYES 0-NAYS

On the Motion of Councilperson Webster and seconded by Councilperson Chadwick and carried all voting AYE to authorize the Supervisor to pay A General Fund Bills, Abstract #8, claim # 264-299 totaling \$14,102.13 and B General Fund Bills, Abstract #8, claim #27-30 totaling \$5,720.36.

ROLL CALL VOTE 5-AYES 0-NAYS

On the Motion of Councilperson Cook and seconded by Councilperson Webster and carried all voting AYE to authorize the supervisor to pay Highway Funds Bills, Abstract #8, claim # 168-197 totaling \$12,751.36.

ROLL CALL VOTE 5-AYES 0-NAYS

TOM DEEGAN: Mr. Deegan appeared before the board to discuss the zoning problems at Glen Brook Road, Town of Urbana. Supervisor Gardiner said it would be best to speak with ZBA Chairman Joe Littleton or the Planning Board, and he will have CEO Marvin Rethmel get in touch with Tom Deegan.

DEPOT PARK: Work has been started on the boardwalk. Bases went in today for 5 street lights. Work will begin on the boat launch after the boardwalk is done, probably sometime in October.

August 21, 2002

On the motion of Councilperson Chadwick and seconded by Councilperson Cook and carried all voting AYE to authorize Supervisor Gardiner to pay for the topsoil purchased from Leonard French in the amount of \$2,000.

ROLL CALL VOTE 5-AYES 0-NAYS

WILBUR WHEELER: The Town Board discussed the matter of coming up with a reasonable compromise in regards to the right- of- way issue on Mr. Wheeler's property. All members feel the offer made to Mr. Wheeler is the best offer. Supervisor Gardiner will write back and let Mr. Wheeler know that the Town is firm on keeping the right- of -way, and that the Board feels the alternative offer made was the best one.

CAMERON DUNLAP: Mr. Dunlap appeared before the Town Board proposing an excavating project on his property located on Route 54, in the Town of Urbana. Supervisor Gardiner and the Board Members said that the project must go before the planning board and they will wait for the planning boards recommendations before making their decision.

On the motion of Councilperson Chadwick and seconded by Councilperson Presley and carried all voting AYE to accept the Jean O'Connell Contract at the same amount as last year of \$14,000.

38

ROLL CALL VOTE 5-AYES 0-NAYS

LIBRARY RESOLUTION: This will be put off until the next meeting.

On the Motion of Councilperson Chadwick and seconded by Councilperson Webster and carried all voting AYE to accept the Southern Tier Regional Development Contract, with the price increase this year of \$80.00.

39

ROLL CALL VOTE 5-AYES 0-NAYS

MARGURITE TEARS : Margurite Tears left \$29, 218.40 from her estate to the Town of Urbana specifying the money be used for the Head of the Lake Project. The Supervisor was authorized to sign any and all legal documents relative to this bequest.

40

JOINT BOARD MEETING: Supervisor Gardiner advised the Board that he would like to meet jointly with the Town Board and the Planning Board to further discuss the Comprehensive Development Plan. He will get a date with Bob Magee for late September, preferably the regular monthly meeting date of September 17.

On the Motion of Councilperson Presley and seconded by Councilperson Cook and carried all voting AYE to authorize Supervisor Gardiner to transfer \$150,000 from the Fund Balance account to the Appropriation Account to finish paying for the Depot Park Project. When the check from the State comes, the money will be deposited back in the account.

ROLL CALL VOTE 5-AYES 0-NAYS

(SEE TRANSFER AT END OF MINUTES)

On the Motion of Councilperson Presley and seconded by Councilperson Webster and carried all voting AYE to accept a Paving Bid for the Depot Park parking area in the amount of \$12,500 from Ray Kolo.

41

ROLL CALL VOTE 5-AYES 0-NAYS

SIGNAGE GRANT: The Town of Urbana and the Village of Hammondsport are jointly pursuing a sign grant for improvement of small communities. Four signs are proposed for the Town of Urbana. Supervisor Gardiner would like the Board Members to look over the information and he will get back with them at a later time for discussion.

JP
On the motion of Councilperson Webster and seconded by Councilperson Presley and carried all voting AYE to accept the contract from SEI Organization for the software service and training of both Village and Town Justices and Clerks, in the amount of \$1,907.27. Supervisor Gardiner sent a letter to Mayor Bob DeSeyn suggesting they split the cost of the contract.

ROLL CALL VOTE 5-AYES 0-NAYS

GENUNDAWA FESTIVAL: The Town board discussed putting the fire this year in the boat launch area which may involve closing the area temporarily. Councilman Presley will check with Bob and get back with Supervisor Gardiner in regards to this.

Meeting was moved by the Supervisor into Executive Session at 8:35 to discuss matter of personnel and real estate acquisition. Attending were: All Board Members, Deputy Town Clerk, Starr Perry, Attorney Flynn, and Highway Superintendent David Buckley.

On the Motion of Councilperson Chadwick and Seconded by Councilperson Presley and carried all voting AYE to end Executive session AT 9:21.

ROLL CALL VOTE 5-AYES 0-NAYS

On the Motion of Councilperson Cook and Seconded by Councilperson Chadwick and carried all voting AYE to adjourn the Board Meeting at 9:21.

ROLL CALL VOTE 5-AYES 0-NAYS

Respectfully submitted,

Starr Perry

Starr Perry
Deputy Town Clerk

| | | | |
|--------------|---------------------|--------------|--------------|
| *** DR. A599 | APPROPRIATIONS F.B. | \$150,000.00 | |
| CR. A960 | APPROPRIATIONS | | \$150,000.00 |
| DR. A7110.4 | PARKS | \$150,000.00 | |
| CR. A202 | | | \$150,000.00 |

TOWN OF URBANA BOARD MEETING

SEPTEMBER 17, 2002

The Town of Urbana Town Board held their regular monthly meeting on Tuesday, September 17, 2002 at 6:00 p.m. in the Town Hall, 41 Lake Street, Hammondsport, New York.

PRESENT: SUPERVISOR RICHARD GARDINER
COUNCILPERSON TOM CHADWICK
COUNCILPERSON JIM PRESLEY
COUNCILPERSON CONNIE COOK
COUNCILPERSON JOHN WEBSTER
TOWN ATTORNEY BRIAN C. FLYNN
TOWN CLERK DEBORAH PIERCE

OTHERS PRESENT: JUDY GARDINER, ELENA SMITH, KATHERINE MEADE, JIM DUGGAN, ROBERT MAGEE, ELIZABETH FITZPATRICK, RANDY ROBINSON, TIM SLAYTON, CAMERON DUNLAP, DAVID OLIVER, AND FRANCES PIERCE

Supervisor Gardiner opened the meeting at 6:00 p.m. with the salute to the flag.

On Motion of Councilperson Webster and seconded by Councilperson Presley and carried, all voting AYE, to approve the August 20, 2002 minutes as amended. The amendment to page 1 Tom Deegan to read Supervisor Gardiner said it would be best to speak with ZBA Chairman Joe Littleton or the Planning Board, and he will have CEO Marvin Rethmel get in touch with Tom Deegan.

ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Chadwick and seconded by Councilperson Cook and carried, all voting Aye, to authorize the Supervisor to pay A General Fund Bills, Abstract #9, claim # 300-#341 totaling \$9,632.65 and B General Fund Bills, Abstract #9, claim #031-#038 totaling \$562.16.

ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Presley and seconded by Councilperson Webster and carried, all voting Aye, to authorize the Supervisor to pay Highway Fund Bills, Abstract #9, claim #198-#216 totaling \$71,856.07.

ROLL CALL VOTE: 5-AYES 0-NAYS

HEAD OF LAKE UPDATE: Supervisor Gardiner reported that the contractors have started the boardwalk. Councilperson Webster expressed concern if we increase the swim area we would have to have another lifeguard on duty at the head and that would increase the youth program.

BOARD OF ASSESSMENT REVIEW APPOINTMENT: Supervisor Gardiner will contact Al Clarke on whether he would like to be reappointed for another 5 year term.

DISSEN AND JUHN CORPORATION CHANGE OF WORK ORDER:

The Board discussed price quote of \$12,600 to install a 4 foot by 40 foot boat launch dock plus \$5,000.00 for the removal of both docks. The Board discussed asking for quotes from local contractors.

On Motion of Councilperson Cook and seconded by Councilperson Chadwick and carried, all voting Aye, to accept the price quote of \$12,600 from Dissen and Juhn Corporation for the construction of the boat launch dock. The Board also approved up to \$5,000.00 for the removal of both docks.

ROLL CALL VOTE: 5-AYES 0-NAYS

BOAT LAUNCH GATE: Board discussed using a swipe card locking system instead of a combination lock system for the boat launch. Board tabled.

43

LIBRARY RESOLUTION: The Hammondsport Public Library Board has requested the Town Board to place a proposition on the November ballot requesting the voters of the Town of Urbana to approve the addition of \$10,000.00 to the Library budget, thus making the total sum of \$50,000.00, and requesting the Town Board to withhold the previously suggested proposition regarding the "gifting" of the old highway garage site located on the corner of Mill and Liberty Streets in Hammondsport until such time as the issue of building a new public library facility on the property located at 16 Shethar Street in the Village of Hammondsport has been determined, always and ever mindful of the following two conditions:

1. If the proposition, consequent to the failure to secure the abovementioned property as the site for the new library, is then placed before the voters the Library Board and the Town of Urbana will equally share any costs created by the necessity of holding a special referendum.
2. If the issue is not settled on or before April 30, 2003, the proposition to "gift" shall be permanently withdrawn by the Urbana Town Board.

Mrs. Meade asked the Town Board if the sale of the 16 Shethar Street property and the application process to build a library at the 16 Shethar Street property would drag out until April 30, 2003. The Board stated that it would not take until April 30, 2003 to complete.

On Motion of Councilperson Webster and seconded by Councilperson Presley and carried, all voting AYE, it was RESOLVED that the following Proposition to be placed on the Urbana November ballot:

44 "Shall the qualified electors of the Town of Urbana, Steuben County, New York, approve the resolution authorizing the addition of Ten Thousand Dollars (\$10,000.00) thus making the total sum of Fifty Thousand Dollars (\$50,000.00) To be raised by taxation for the Library Account?"

ROLL CALL VOTE:

5-AYES

0-NAYS

September 17, 2002

MUNICIPAL SIGN: On Motion of Councilperson Chadwick and seconded by Councilperson Webster and carried, all voting AYE, to advertise for bids on a Town and Village municipal sign in front of the Town and Village offices and new highway welcome signs.

The Village Board has agreed to pay half of the municipal sign.

ROLL CALL VOTE: 5-AYES 0-NAYS

SALT BARN CONTRACT: Steuben County has asked if the Town would be willing to purchase the sand material for the salt barn and the County would reimburse the Town of Urbana for what the County will use. On Motion of Councilperson Presley and seconded by Councilperson Cook and carried, all voting AYE, to alter the Steuben County Salt Barn Contract to reflect that the Town of Urbana will purchase sand for the salt barn and the County will reimburse the Town for what they use.

ROLL CALL VOTE: 5-AYES 0-NAYS

2002 GMC Truck: The Town Board tabled advertising Superintendent Buckley's 2002 GMC truck for sale until a value for the truck can be established.

On Motion of Councilperson Webster and seconded by Councilperson Cook and carried, all voting AYE, to purchase from state bid a 2003 1-ton Ford pick up with plow for \$24,789.00 for the Highway Department.

ROLL CALL VOTE: 5-AYES 0-NAYS

Deputy Highway Superintendent Slayton approached the Board on a possible interest in sharing a stone spreader for oil and stone work with other municipalities. Deputy Superintendent Slayton will get information on shared services with other municipalities and report back at the October meeting. Deputy Superintendent Slayton explained that the highway department has spent \$15,000.00 since 1998 to rent a stone spreader and one can be purchased for \$22,588.00

The Supervisor's report was presented to the Board.

The Town Clerk turned in fees of \$ 2137.23 to the Supervisor.

The Town Clerk presented the Town Board with a copy of the 2003 tentative budget.

On Motion of Councilperson Chadwick and seconded by Councilperson Cook and carried, all voting AYE, to adjourn the meeting at 7:10 p.m.

7:15 P.M. The Town of Urbana Planning Board and the Town Board held a meeting following the Town of Urbana Town Board's regular meeting.

The Town of Urbana Planning Board met with the Town Board to discuss the Comprehensive Plan. Planning Board Chairman Bob Magee told the Town Board that he would like to re-do Map 4-1 Generalized Land Use Plan. Chairman Magee will present the revised map to the Town Board within 30 days.

Respectfully submitted,

Debbie Pierce

Debbie Pierce
Town Clerk

TOWN OF URBANA BOARD MEETING
SEPTEMBER 26, 2002

THE TOWN BOARD OF THE TOWN OF URBANA HELD A SPECIAL MEETING ON THURSDAY SEPTEMBER 26, 2002 AT 11:00 A.M. IN THE TOWN HALL, 41 LAKE STREET, HAMMONDSPORT, NEW YORK.

PRESENT: SUPERVISOR RICHARD GARDINER
COUNCILPERSON THOMAS CHADWICK
COUNCILPERSON CONNIE COOK
COUNCILPERSON JOHN WEBSTER
BOOKKEEPER LELA MARTUSCELLO

Supervisor Gardiner brought the meeting to order at 11:00 a.m.

The Board discussed the replacement of Al Clarke to the Board of Assessment Review Board. His term expires September 2002. The Supervisor asked Al Clarke a month ago if he was interested in serving again and did not get an answer from him. Last week Al suffered a stroke. Supervisor Gardiner suggested to the Town Board members that a replacement be made. Supervisor Gardiner suggested Christine Kolo.

41 On motion of Councilperson Cook and seconded by Councilperson Chadwick and carried, all voting AYE, to appoint Christine Kolo to the Board of Assessment Review Board for a term of 5 years.

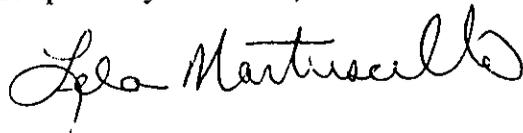
Supervisor Gardiner reminded the Board Members about the Budget Workshop on October 1, 2002.

On motion of Councilperson Webster and seconded by Councilperson Chadwick and carried, all voting AYE, the Town Highway GMC ½ ton pickup truck will be bid out with a minimum bid of \$18,000. The bids are due on or before 3:00 p.m. Friday October 25, 2002.

There was discussion about having the truck detailed. Supervisor Gardiner will check on a price and where to have it done. He will go ahead and have the truck detailed for a price of \$150.00 or less.

On motion of Councilperson Cook and seconded by Councilperson Webster and carried, all voting AYE, the meeting was adjourned at 11:26 p.m.

Respectfully submitted,



Lela Martuscello
Bookkeeper

TOWN OF URBANA BUDGET WORKSHOP
OCTOBER 1, 2002

The Town of Urbana Town Board held a Budget Workshop on Tuesday, October 1, 2002 at 5:00 p.m. in the Town Hall, 41 Lake Street, Hammondsport, New York.

PRESENT: SUPERVISOR RICHARD GARDINER
COUNCILPERSON CONNIE COOK
COUNCILPERSON JOHN WEBSTER
COUNCILPERSON TOM CHADWICK
COUNCILPERSON JIM PRESLEY

ABSENT: TOWN CLERK DEBORAH PIERCE

The Town Board discussed each budget line but no final budget was established. The following changes were made to the 2003 tentative budget.

| APPROPRIATIONS | TENTATIVE | PRELIMINARY |
|----------------|-----------|-------------|
| A5010.1 | 36,960.00 | 35,400.00 |
| A5010.110 | 0.00 | 420.00 |
| A5010.120 | 0.00 | 1068.00 |
| A9710.7 | 22,274.00 | 20,274.00 |
| A9730.7 | 5,000.00 | 2,900.00 |
| A9950.9 | 40,000.00 | 20,000.00 |

REVENUES:

| | | |
|-------|------|---------|
| A2350 | 0.00 | 7747.00 |
|-------|------|---------|

APPROPRIATIONS:

| | | |
|---------|-----------|----------|
| B8020.1 | 1050.00 | 0.00 |
| B8020.4 | 30,000.00 | 4,000.00 |

APPROPRIATIONS:

| | | |
|----------|-----------|-----------|
| DB5110.5 | 60,000.00 | 40,000.00 |
|----------|-----------|-----------|

Discussion on the proposal submitted by Dissen & Juhn for (1) removal of the swim dock, (2) installation of dock steps to the water and (3) driving the wall casing for the irrigation system. A second proposal submitted by Steve Veley for the removal of the swim dock was considered and rejected as Steve Veley was going to cut the pilings at lake bottom level but the Board had required that the pilings be pulled as a safety measure.

On Motion of Councilperson Cook and seconded by Councilperson Chadwick and carried, all voting AYE, to accept the proposal of \$ 2,500.00 submitted by Dissen & Juhn for the removal of the dock and \$1,250.00 proposal for the driving of the wall casing. 48

ROLL CALL VOTE: 5-AYES 0-NAYS

The step proposal between \$2500.00 to \$3500.00 was set aside for additional consideration.

The Town Board will meet at 9:00 a.m. October 3, 2002 to finish work on the 2003 budget.

The budget workshop adjourned at 10:25 p.m.

RESPECTFULLY SUBMITTED

Lela Martuscello
LELA MARTUSCELLO
BOOKKEEPER

TOWN BOARD BUDGET WORKSHOP
OCTOBER 3, 2002

The Town of Urbana Town Board held a Budget Workshop on Thursday, October 3, 2002 at 9:00 a.m. in the Town Hall, 41 Lake Street, Hammondsport, New York.

PRESENT: SUPERVISOR RICHARD GARDINER
COUNCILPERSON TOM CHADWICK
COUNCILPERSON JOHN WEBSTER
COUNCILPERSON CONNIE COOK
COUNCILPERSON JIM PRESLEY
BOOKKEEPER LELA MARTUSCELLO

ABSENT: TOWN CLERK DEBORAH PIERCE

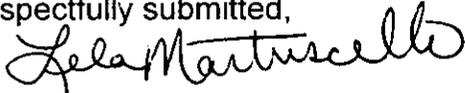
The Town Board opened the budget workshop at 9:00 a.m. to review the figures of the preliminary 2003 budget. No changes were made.

On Motion of Councilperson Webster and seconded by Councilperson Chadwick and carried, all voting AYE, to hold the 2003 Budget Public Hearing on Tuesday, October 29, 2002 at 6:30 p.m.

ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Supervisor Gardiner and seconded by Councilperson Presley and carried, all voting AYE, to adjourn the budget workshop at 10:15 a.m.

Respectfully submitted,



Lela Martuscello
Bookkeeper

TOWN OF URBANA SPECIAL MEETING
OCTOBER 21, 2002

The Town of Urbana Town Board held a Special Meeting on Monday, October 21, 2002 at 2:00 p.m. in the Town Hall, 41 Lake Street, Hammondsport, New York.

PRESENT: SUPERVISOR RICHARD GARDINER
COUNCILPERSON JOHN WEBSTER
COUNCILPERSON JAMES PRESLEY
TOWN CLERK DEBORAH PIERCE

ABSENT: COUNCILPERSON CONNIE COOK
COUNCILPERSON TOM CHADWICK

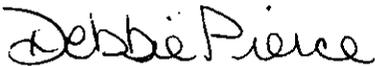
Supervisor Gardiner opened the Special Meeting at 2:00 p.m. The purpose of the Special Meeting is to approve payment of bills that will be due before the next regular board meeting.

On Motion of Councilperson Webster and seconded by Councilperson Presley and carried, all voting AYE, to pay General Fund A Abstract #010, claim #A341-#A377 totaling \$13,250.54, General Fund B Abstract #010, claim # B038- #B044 totaling \$1,590.37, and Highway Fund Abstract #010, claim # D217 -#D239, totaling \$19,952.17.

ROLL CALL VOTE: 3-AYES 0-NAYS

On Motion of Supervisor Gardiner and seconded by Councilperson Presley and carried, all voting AYE, to adjourn the Special Meeting at 2:15 p.m.

Respectfully submitted,



Debbie Pierce
Town Clerk

TOWN OF URBANA TOWN BOARD MEETING
OCTOBER 29, 2002

The Town of Urbana Town Board held their regular monthly meeting on Tuesday, October 29, 2002 at 6:30 p.m. in the Town Hall, 41 Lake Street, Hammondspont, New York.

PRESENT: SUPERVISOR RICHARD GARDINER
COUNCILPERSON TOM CHADWICK
COUNCILPERSON JIM PRESLEY
COUNCILPERSON CONNIE COOK
COUNCILPERSON JOHN WEBSTER
TOWN ATTORNEY BRIAN C. FLYNN
TOWN CLERK DEBORAH PIERCE
HIGHWAY SUPERINTENDENT DAVID BUCKLEY

OTHERS PRESENT: STEVE CATHERMAN, JUDY GARDINER, FRANCES PIERCE, PAUL CARNEY, KIRK HOUSE (DUNDEE OBSERVER) MR. BARTZ, RICHARD FALVEY, SR., RICHARD FALVEY, JR., ROLAND BAIRD, KARL HADLEY, MARCIA STATES, AND MICHAEL DOYLE

Supervisor Gardiner opened the board meeting at 6:30 p.m. with the salute to the flag.

Supervisor Gardiner opened the Public Hearing on the Preliminary 2003 Town Budget at 6:40 p.m. Supervisor Gardiner explained the increase to the Town budget to those present. (Supervisor's summary is attached). Mr. Bartz asked about the Park & Recreation increase. Supervisor Gardiner explained that the Town had a Joint Youth program that included swimming and a recreation program with the Village. The Village no longer participates financially. The Town has had to increase that portion of the program. (Certification of publication attached).

Mr. Carney after reviewing the budget felt that line item by line item from last year to this year did not look like it had been cut aggressively.

Mr. Falvey asked why the Town is selling a brand new truck and perhaps now is not the time to purchase another truck.

The 2003 Preliminary Town Budget Public Hearing closed at 7:15 p.m.

The Town Board agreed to change the November Town board meeting to November 12, 2002 at 6:30 p.m. to adopt the 2003 Town Budget.

HEAD OF LAKE UPDATE: Councilperson Chadwick reported that the boardwalk and docks are done. The foundation has been poured for the street lights. The curb has been changed at the boat launch entrance. The rough grade on the lawn needs to be done before sprinkler system can be done.

RESIGNATION: Supervisor Gardiner reported that Sister Margaret Kunder has resigned from the Library board and Debbie Drain has been appointed to fill that vacancy.

LIBRARY APPOINTMENT: The Library has recommended Diane D'Ingianni to fill another vacancy that has been open for some time on the Library board. On Motion of Councilperson Chadwick and seconded by Councilperson Cook and carried, all voting AYE, to approve of Diane D'Ingianni's appointment contingent upon verification from the New York State Education Department that this can be done.

ROLL CALL VOTE: 5-AYES 0-NAYS

October 29, 2002

RESOLUTION TEA-21 GRANT: On Motion of Councilperson Presley and seconded by Councilperson Webster and carried, all voting AYE, that at the regular Town of Urbana Town Board meeting held on Tuesday, October 29, 2002 the Town Board passed the following RESOLUTION: THAT Richard Gardiner, as Supervisor of the Town of Urbana, is hereby authorized and directed to file an application for funds from the New York State Office of Parks, Recreation and Historic Preservation in accordance with the provisions of the Recreational Trails Program, in an amount not to exceed \$100,000.00, and upon approval of said request to enter into and execute a project agreement with the State for such financial assistance to the Town of Urbana for the Federal TEA-21 Recreational Trails Program to implement its Depot Park/Winding Stairs Road Recreational Trails Project. 52

ROLL CALL VOTE: 5-AYES 0-NAYS

The TEA-21 Grant would allow for a trail/pathway across Depot Park and a trail/pathway from Route 54 across the Town's property (highway dept.) and out across the Wilbur Wheeler property to the Winding Stairs Road.

ZONING BOARD OF APPEALS ALTERNATES as well as Planning Board alternates: Attorney Flynn will draft a local law for review at the November meeting.

JOINT COMPREHENSIVE DEVELOPMENT PLAN: On Motion of Councilperson Webster and seconded by Councilperson Presley and carried, all voting AYE, to hold a Public Hearing to adopt the Joint Comprehensive Development Plan on Wednesday, November 20, 2002 at 6:30 p.m. at the Hammondsport Junior/Senior High School. The Town Board asked that a stenographer be hired to do the transcript of the hearing.

ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Cook and seconded by Councilperson Chadwick and carried, all voting AYE, to authorize Highway Superintendent Buckley to sign the Multi-Modal (MM 2000) Program with the New York State Department of Transportation for \$30,000.00 to pave Greyton H. Taylor Memorial Drive. 53

ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Presley and seconded by Councilperson Webster and carried, all voting AYE, to authorize the Supervisor to sign the request for assistance from the New York State Office of Real Property Services (ORPS) for the 2003 reassessment project.

ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Webster and seconded by Councilperson Cook and carried, all voting AYE, to authorize Supervisor Gardiner to sign the lease agreement with the Keuka Maid for a five year term beginning May 2, 2003 - November 30, 2007 with an annual rental of \$15,000.00.

ROLL CALL VOTE: 5-AYES 0-NAYS

Marcia States spoke to the board concerning the proposed Garrett Landing project that Mr. Doyle has filed with the Village Planning Board. Ms. States had filed a FOIL request with the Village Clerk for a copy of the Draft Environmental Impact Statement that Mr. Doyle had filed on this project. The Village Clerk denied the request based on the fact that the EIS was still in the review stage and not available to the public until the Planning Board's meeting on November 13, 2002. Once the Planning Board has determined that the Draft Environmental Impact Statement prepared by the sponsor is adequate, it would then be available for the public. The Planning Board would not have to release it while it is still in the review stage. Ms. States would like to Town Board to remain as an interested party on this project.

HADLEY JUNK YARD: Mr. Hadley asked the Town Board for an extension of time in order to accomplish a complete clean up of his property. The Town Board agreed to give Mr. Hadley more time and asked that he come back in January to let us know how he is doing. The Town Board advised Mr. Hadley that CEO Rethmel would be visiting his site to review how he is doing.

On Motion of Councilperson Webster and seconded by Councilperson Presley and carried, all voting AYE, to approve the September 17, 2002 Minutes as amended. The amendment was on page 3, paragraph 5 - change the word wood chipper to stone spreader.

ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Chadwick and seconded by Councilperson Cook and carried, all voting AYE, to approve the September 26, 2002 Minutes.

ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Cook and seconded by Councilperson Chadwick and carried, all voting AYE, to approve the October 1, 2002 Minutes.

ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Presley and seconded by Councilperson Webster and carried, all voting AYE, to approve the October 3, 2002 Minutes.

ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Webster and seconded by Councilperson Chadwick and carried, all voting AYE, to approve the October 21, 2002 Minutes.

ROLL CALL VOTE: 5-AYES 0-NAYS

SEAWALL: The Town Board discussed options to install metal sheeting in the open area between the seawall and the boardwalk. Councilperson Presley offered to do a cost analysis to install the sheeting.

TRUCK BID: 2002 GMC ½ ton 4-wheel drive pickup truck: No bids received. Certification of publication attached.

On Motion of Councilperson Webster and seconded by Councilperson Cook and carried, to re-advertise the 2002 GMC ½ ton 4 wheel drive pickup truck. No minimum bid. Bids will be accepted until 4:00 p.m. November 19th. Bids will be awarded no later than November 20, 2002.

ROLL CALL VOTE: 5-AYES 0-NAYS

The Supervisor's report was presented to the board.

The Town Clerk turned in fees of \$2,330.46 to the Supervisor.

On Motion of Supervisor Gardiner and seconded by Councilperson Chawick and carried, all voting AYE, to adjourn to Executive Session at 8:40 p.m. to discuss real estate acquisition and a personnel matter. Supervisor Gardiner invited the Town Board, Town Attorney and the Town Clerk into Executive Session.

On Motion of Councilperson Cook and seconded by Councilperson Presley and carried, all voting AYE, to adjourn the Executive Session at 9:25 p.m.

On Motion of Councilperson Webster and seconded by Councilperson Cook and carried, all voting AYE, to adjourn the board meeting at 9:30 p.m.

Respectfully submitted,

Debbie Puel
TOWN CLERK

RESOLUTION

At the regular Town of Urbana Town Board meeting held on Tuesday, October 29, 2002 the Town Board passed the following RESOLUTION.

On Motion of Councilperson Jim Presley and seconded by Councilperson John Webster and carried, all voting AYE, it was RESOLVED

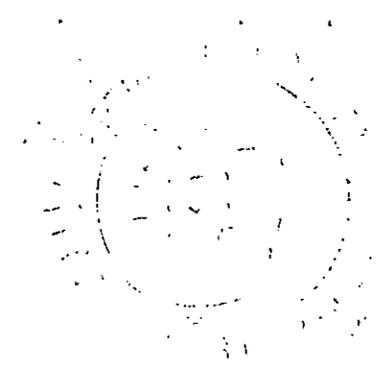
THAT Richard Gardiner, as Supervisor of the Town of Urbana, is hereby authorized and directed to file an application for funds from the New York State Office of Parks, Recreation and Historic Preservation in accordance with the provisions of the Recreational Trails Program, in an amount not to exceed \$100,000.00, and upon approval of said request to enter into and execute a project agreement with the State for such financial assistance to the Town of Urbana for the Federal TEA-21 Recreational Trails Program to implement its Depot Park/ Winding Stairs Road Recreational Trails Project.

| | | |
|-----------------|-----------------------------|-----|
| ROLL CALL VOTE: | SUPERVISOR RICHARD GARDINER | AYE |
| | COUNCILPERSON TOM CHADWICK | AYE |
| | COUNCILPERSON JOHN WEBSTER | AYE |
| | COUNCILPERSON CONNIE COOK | AYE |
| | COUNCILPERSON JIM PRESLEY | AYE |

DATED: 10/30/02

Richard G. Gardiner
 RICHARD GARDINER
 SUPERVISOR

Deborah Peice
 TOWN CLERK



Laurie L. Banker

of Corning, in said County, being duly sworn doth depose and says that he/she is the billing clerk of The Leader, a public newspaper, published in said County, and that the

BIDS - 2002 GMC

notice of which the annexed is a printed copy, cut from said newspaper, was printed

and published in said newspaper 1 time(s) each week for 1 week(s).

The first publication being on the 1ST day of OCTOBER

2002, and the last upon the 1ST day of OCTOBER 2002

NOTICE TO BIDDERS
PLEASE TAKE NOTICE that the Town of Urbana will be accepting sealed bids for the sale of a 2002 GMC 1/2 ton 4 wheel drive pickup truck with less than 9,000 miles. Excellent condition. Minimum bid is \$18,000.00. Bid forms can be picked up at the Town Clerk's Office, 41 Lake Street, Hammondsport, New York. Bids will be accepted until 3:00 p.m. on October 25, 2002. Bids will be awarded on or before October 31, 2002. Bids must be in envelope marked "TRUCK BID". The Town of Urbana reserves the right to reject any or all bids.
By Order of the Town Board,
Deborah Pierce, Town Clerk
11z 10/1

Laurie L. Banker

Subscribed and sworn to before me, this 1ST day of

OCTOBER 2002

Carol A. Doud
Notary Public

CAROL A. DOUD
Notary Public, State Of New York
Steuben County, No.01DO6050773
Commission Expires 11-13-02

STATE OF NEW YORK
SS
COUNTY OF STEUBEN

Laurie L. Banker

of Corning, in said County, being duly sworn doth depose and says that he/she is the billing

clerk of The Leader, a public newspaper, published in said County, and that the

PRELIMINARY BUDGET

notice of which the annexed is a printed copy, cut from said newspaper, was printed

and published in said newspaper 1 time(s) each week for 1 week(s).

The first publication being on the 7TH day of OCTOBER

2002, and the last upon the 7TH day of OCTOBER 2002

Laurie L. Banker

Subscribed and sworn to before me, this 7TH day of

OCTOBER

2002

Carol A. Doud
Notary Public

CAROL A. DOUD
Notary Public, State Of New York
Steuben County, No.01DO605(773
Commission Expires 11-13-02

**NOTICE OF PUBLIC HEARING
ON THE 2003 TOWN OF
URBANA PRELIMINARY
BUDGET**

NOTICE IS HEREBY GIVEN that the Preliminary Budget for the Town of Urbana for the fiscal year beginning January 1, 2003 has been completed and a copy has been filed in the office of the Town Clerk of the Town of Urbana, 41 Lake Street, Hammondsport, New York, where it is available for inspection by any interested person during regular business hours: Monday thru Friday, 9:00 A.M. to 12:00 P.M., 1:00 P.M. to 4:00 P.M.

FURTHER NOTICE IS HEREBY GIVEN that a Public Hearing on the Preliminary Budget will be held on Tuesday, October 29, 2002 at 6:30 P.M., 41 Lake Street, Hammondsport, New York. Pursuant to Section 108 of the Town Law, the proposed salaries of the following Town Officers are hereby specified as follows:
Supervisor \$10,892.00
Town Clerk \$14,514.00
Councilpersons (4) each \$2244.00
Highway Superintendent \$ 8,976.00
By Order of the Town of Urbana
Town Board
Debbie Pierce, Town Clerk
11/10/02

The Urbana Town Board met at 5:00 PM on October 1 for the first of two scheduled budget workshops. The meeting came promptly to order at five o'clock and ran until about 10:30 PM with a short break for dinner which was provided by Budget Officer Lela Martuscello, Lyn Chadwick, wife of Councilman Tom Chadwick and Judith Gardiner, wife of the Supervisor. The Tentative Budget was reviewed line item by line item by the Board under the direction of the Budget Officer. This was a particularly difficult budget to work with as the very same problems faced by all levels of government are faced locally as well. Income from invested funds falls far short of the levels commonly received in the last two decades. Investments which previously earned \$60 - \$70 thousand are now earning \$20 - \$25 thousand. It would take about \$4 million of assessed value to equal the difference. A growing community might not even notice the difference but smaller communities which are not experiencing growth do feel the pinch.

When all was said and done the budget for 2003 was tentatively set at \$1,563,929 which is \$14,937 less than the 2002 budget. The actual budget figures show a total decrease over the 2002 budget of over \$50,000. Increases in individual line items narrowed that figure to the \$14,937. Most of the elected officials received no salary increase; those who did were generally given very small increases.

In 2002 the amount of fund balance which was put toward the budget was \$203,000; the amount to be put forward on the 2003 budget is \$90,000 which is a conservative move to protect the future. Translated into real dollars, a property assessed at \$10,000 not in the village will receive an increase over 2002 of about \$10; a property in the village valued at \$10,000 will receive an increase over 2002 of about \$4.30. In 2002 the tax rate for properties outside of the village was \$9.02; the tax rate of properties within the village was \$4.11. For the 2003 budget the tax rate outside of the village will be \$10.04; the rate inside the village will be \$4.54. Both numbers are more than we wanted them to be but less than they might have been considering the loss of revenue from our investments and the reduction of our tax base by about \$1.4 million due in part to a Grievance Day assessment settlement with Mercury, Inc. The Library proposition is included in the 2003 budget; if the proposition fails the tax rate for inside and outside of the village will decrease by about \$0.08 per thousand.

The Board met briefly on Thursday morning October 3 to review the numbers after they had been entered into the computer. The Preliminary Budget was presented to the Town Clerk following that meeting. The budget hearing was set for October 29 at 6:30 PM but final adoption will be delayed until after the General Election as the proposition submitted on behalf of the Hammondsport Public Library will be on the ballot for consideration by local voters. If the proposition passes it will not effect the current budget numbers as it is already considered in the budget.

At that meeting the Board also put out to bid a 2002 1/2-ton GMC 4 x 4 pickup truck with bids to be accepted until

October 25, awarded on or before the end of the month. The truck was purchased with a special discount in early Spring and was intended to be sold before winter 2002. The truck may be seen at the highway garage on NYS Route 54. This truck will be replaced with a one-ton 4 x 4 Ford equipped to plow snow. The replacement truck will be purchased through the State bid process.

Meeting summarized by Supervisor Richard G. Gardiner

TOWN BOARD MEETING
NOVEMBER 12, 2002

The Town of Urbana Town Board held their regular monthly meeting on Tuesday, November 12, 2002 at 6:30 p.m. in the Town Hall, 41 Lake Street, Hammondspport, New York.

PRESENT: SUPERVISOR RICHARD GARDINER
COUNCILPERSON TOM CHADWICK
COUNCILPERSON JIM PRESLEY
COUNCILPERSON JOHN WEBSTER
COUNCILPERSON CONNIE COOK
HIGHWAY SUPERINTENDENT DAVID BUCKLEY
TOWN ATTORNEY BRIAN C. FLYNN
TOWN CLERK DEBORAH PIERCE
BOOKKEEPER LELA MARTUSCELLO

OTHERS PRESENT: JUDY GARDINER

Supervisor Gardiner opened the meeting at 6:30 p.m. with the salute to the flag.

On Motion of Councilperson Chadwick and seconded by Councilperson Cook and carried, all voting AYE, to approve the minutes of October 29, 2002 as amended. Amendment to page 3 Hadley Junk Yard to read Mr. Hadley asked the Town Board for an extension of time for the complete cleanup of his property.

ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Webster and seconded by Councilperson Cook and carried, all voting AYE, to authorize the Supervisor to sign and pay the the SPCA Finger Lakes Human Society Contract for 2003. The contract amount is \$2184.00.

ROLL CALL VOTE: 5-AYES 0-NAYS

Supervisor Gardiner asked that for the record there were three Councilmen working at Depot Park on Friday, November 8 and Sunday, November 10, 2002. No business was conducted.

On Motion of Councilperson Chadwick and seconded by Councilperson Presley and carried, all voting AYE, to authorize the Supervisor to pay A General Fund Bills, Abstract #11, claim # 378-#417 totaling \$12,726.23 and B General Fund Bills, Abstract #11, claim #045-#048 totaling \$1,533.67.

ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Webster and seconded by Councilperson Presley and carried, all voting AYE, to authorize the Supervisor to pay Highway Fund Bills, Abstract #11, claim #240-#265 totaling \$18,070.24.

ROLL CALL VOTE: 5-AYES 0-NAYS

DEPOT PARK: Councilperson Chadwick reported that the Boat Launch parking area is being defined. The old entrance to the Boat Launch has been blocked off and the new entrance from William Street is open.

2003 TOWN BUDGET: On Motion of Supervisor Gardiner and seconded by Councilperson Webster and carried, all voting AYE, to adopt the 2003 Town Budget.

ROLL CALL VOTE: 5-AYES 0-NAYS

Councilperson Presley stated for the record he wanted to vote against the budget but due to his inexperience and a need for unity with the board he voted for the budget.

COMPREHENSIVE PLAN NEGATIVE DECLARATION RESOLUTION: Tabled till the December meeting.

DRAFT LOCAL LAW - ALTERNATE PLANNING BOARD AND ZONING BOARD MEMBERS: The Town Board reviewed a draft local law that would allow for alternate board members on the Town's Planning Board and Zoning Board of Appeals. The Town Board will look at this law at their December meeting.

TIMBER LAW: The Town Board discussed asking Allee, King, Rosen and Fleming if they may know of an existing timber law that the Town could review.

SEQRA - DEPOT PARK/WINDING STAIRS ROAD RECREATIONAL TRAILS PROJECT: The Town Board reviewed Part II of the Short Environmental Assessment Form on the above mentioned trails project. On Motion of Councilperson Presley and seconded by Councilperson Cook and carried, all voting AYE, the Town Board has determined that the proposed Depot Park/Winding Stairs Road Recreational Trail will not have a significant effect on the environment and therefore, the Town Board has declared a negative declaration on the proposed project and has filed a Short Environmental Assessment Form herein.

ROLL CALL VOTE: 5-AYES 0-NAYS

LIBRARY APPOINTMENT: On Motion of Councilperson Webster and seconded by Councilperson Presley and carried, all voting AYE, to rescind the motion made on October 29, 2002 appointing Diana D'Ingiani to the Library Board. Ms. D'Ingiani is not a Town of Urbana resident.

ROLL CALL VOTE: 5-AYES 0-NAYS

FIRE DISTRICT APPOINTMENT: Supervisor Gardiner explained that an appointment will have to be made on the Fire District Board this year. Supervisor Gardiner appointed Councilperson Webster and Councilperson Presley to meet with two members of the Village Board with suggestions for the appointment.

54 **COPIER:** The Town Board discussed the copier proposal from Xerox and Lanier. On Motion of Councilperson Presley and seconded by Councilperson Cook and carried, all voting AYE, to lease the Xerox copier and to allow the Supervisor to sell the old copier on bid.

ROLL CALL VOTE: 5-AYES 0-NAYS

The Supervisor's report was presented to the board.

The Town Clerk turned in fees of \$ 1,703.31 to the Supervisor.

On Motion of Councilperson Chadwick and seconded by Councilperson Cook and carried, all voting AYE, to adjourn the meeting at 7:40 p.m.

Respectfully submitted,

Debbie Pierce

Debbie Pierce
Town Clerk

PROJECT I.D. NUMBER

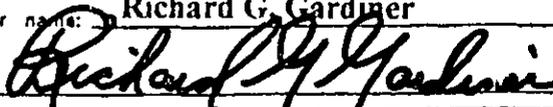
617.20

SEQR 183

Appendix C

State Environmental Quality Review
SHORT ENVIRONMENTAL ASSESSMENT FORM
 For UNLISTED ACTIONS Only

PART I—PROJECT INFORMATION (To be completed by Applicant or Project sponsor)

| | |
|---|---|
| 1. APPLICANT / SPONSOR Town of Urbana | 2. PROJECT NAME Depot Park / Winding Stair Road Recreational Trails Project |
| 3. PROJECT LOCATION: Municipality Town of Urbana County Steuben | |
| 4. PRECISE LOCATION (Street address and road intersections, prominent landmarks, etc., or provide map) One site is located at the Depot Park on Water Street between Williams Street and Shether Street in the village of Hammondsport. The second site is located on Town property, and on an easement located along the Saxton property, between NYS Route 54 and Winding Stair Road. | |
| 5. IS PROPOSED ACTION: <input checked="" type="checkbox"/> New <input type="checkbox"/> Expansion <input type="checkbox"/> Modification/alteration | |
| 6. DESCRIBE PROJECT BRIEFLY: The Trails Project will construct 8,000 linear feet of new hiking and biking trails in the Town of Urbana. 1,000 linear feet of eight-foot-wide trails will be built in the Depot Park, located at the south end of Keuka Lake. Another 7,000 linear feet of trail will be constructed between Route 54 and Winding Stair Road, including use of an easement along private property (2,600 linear feet). | |
| 7. AMOUNT OF LAND AFFECTED: Initially <u>two</u> acres Ultimately <u>250</u> acres | |
| 8. WILL PROPOSED ACTION COMPLY WITH EXISTING ZONING OR OTHER EXISTING LAND USE RESTRICTIONS? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If No, describe briefly | |
| 9. WHAT IS PRESENT LAND USE IN VICINITY OF PROJECT? <input type="checkbox"/> Residential <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input type="checkbox"/> Agriculture <input checked="" type="checkbox"/> Park/Forest/Open space <input type="checkbox"/> Other Describe: The Trails Project will be located within an existing public park, and will extend into forested Town property as well as forested private property (easement has been approved). | |
| 10. DOES ACTION INVOLVE A PERMIT APPROVAL, OR FUNDING, NOW OR ULTIMATELY FROM ANY OTHER GOVERNMENTAL AGENCY (FEDERAL, STATE OR LOCAL)? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, list agency(s) and permit/approvals | |
| 11. DOES ANY ASPECT OF THE ACTION HAVE A CURRENTLY VALID PERMIT OR APPROVAL? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, list agency name and permit/approval | |
| 12. AS A RESULT OF PROPOSED ACTION WILL EXISTING PERMIT/APPROVAL REQUIRE MODIFICATION? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | |
| I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE TO THE BEST OF MY KNOWLEDGE | |
| Applicant/sponsor name: Richard G. Gardiner | Date: 11/12/2002 |
| Signature:  | |

If the action is in the Coastal Area, and you are a state agency, complete the Coastal Assessment Form before proceeding with this assessment

OVER

PART II - IMPACT ASSESSMENT (To be completed by Lead Agency)

A. DOES ACTION EXCEED ANY TYPE I THRESHOLD IN 6 NYCRR, PART 617.4? If yes, coordinate the review process and use the FULL EAF.
 Yes No

B. WILL ACTION RECEIVE COORDINATED REVIEW AS PROVIDED FOR UNLISTED ACTIONS IN 6 NYCRR, PART 617.6? If No, a negative declaration may be superseded by another involved agency.
 Yes No

C. COULD ACTION RESULT IN ANY ADVERSE EFFECTS ASSOCIATED WITH THE FOLLOWING: (Answers may be handwritten, if legible)

C1. Existing air quality, surface or groundwater quality or quantity, noise levels, existing traffic pattern, solid waste production or disposal, potential for erosion, drainage or flooding problems? Explain briefly:

NO

C2. Aesthetic, agricultural, archaeological, historic, or other natural or cultural resources; or community or neighborhood character? Explain briefly:

NO

C3. Vegetation or fauna, fish, shellfish or wildlife species, significant habitats, or threatened or endangered species? Explain briefly:

NO

C4. A community's existing plans or goals as officially adopted, or a change in use or intensity of use of land or other natural resources? Explain briefly:

NO

C5. Growth, subsequent development, or related activities likely to be induced by the proposed action? Explain briefly:

NO

C6. Long term, short term, cumulative, or other effects not identified in C1-C5? Explain briefly:

NO

C7. Other impacts (including changes in use of either quantity or type of energy? Explain briefly:

NONE

D. WILL THE PROJECT HAVE AN IMPACT ON THE ENVIRONMENTAL CHARACTERISTICS THAT CAUSED THE ESTABLISHMENT OF A CRITICAL ENVIRONMENTAL AREA (CEA)? (If yes, explain briefly:

Yes No
NO

E. IS THERE, OR IS THERE LIKELY TO BE, CONTROVERSY RELATED TO POTENTIAL ADVERSE ENVIRONMENTAL IMPACTS? If yes explain:

Yes No
NO

PART III - DETERMINATION OF SIGNIFICANCE (To be completed by Agency)

INSTRUCTIONS: For each adverse effect identified above, determine whether it is substantial, large, important or otherwise significant. Each effect should be assessed in connection with its (a) setting (i.e. urban or rural); (b) probability of occurring; (c) duration; (d) irreversibility; (e) geographic scope; and (f) magnitude. If necessary, add attachments or reference supporting materials. Ensure that explanations contain sufficient detail to show that all relevant adverse impacts have been identified and adequately addressed. If question d of part ii was checked yes, the determination of significance must evaluate the potential impact of the proposed action on the environmental characteristics of the CEA.

Check this box if you have identified one or more potentially large or significant adverse impacts which **MAY** occur. Then proceed directly to the FULL EAF and/or prepare a positive declaration.

Check this box if you have determined, based on the information and analysis above and any supporting documentation, that the proposed action **WILL NOT** result in any significant adverse environmental impacts **AND** provide, on attachments as necessary, the reasons supporting this determination.

TOWN OF URBANA
Name of Lead Agency

NOVEMBER 12, 2002
Date

RICHARD G. GARDINER
Print Name of Responsible Officer in Lead Agency

SUPERVISOR
Title of Responsible Officer

Richard G. Gardiner
Signature of Responsible Officer in Lead Agency

Signature of Preparer (if different from responsible officer)

STATE OF NEW YORK
SS
COUNTY OF STEUBEN

Laurie L. Banker

of Corning, in said County, being duly sworn doth depose and says that he/she is the billing clerk of The Leader, a public newspaper, published in said County, and that the

JOINT COMPREHENSIVE PLAN

notice of which the annexed is a printed copy, cut from said newspaper, was printed

and published in said newspaper _____ 1 _____ 1 _____ week(s).

The first publication being on the _____ 4TH _____ day of _____ NOVEMBER

2002, and the last upon the _____ 4TH _____ day of _____ NOVEMBER _____ 2002

Laurie L. Banker

Subscribed and sworn to before me, this _____ 4TH _____ day of

NOVEMBER

2002

Carol A. Doud
Notary Public

CAROL A. DOUD
Notary Public, State Of New York
Steuben County, No. 01DO6050773
Commission Expires 11-13-02

NOTICE OF PUBLIC HEARING
TOWN OF URBANA JOINT
COMPREHENSIVE PLAN
PLEASE TAKE NOTICE that
the Town of Urbana Town
Board will hold a public hearing
on Wednesday, November 20,
2002 at 6:30 p.m. at the Ham-
mondsport Junior/Senior High
School, 8272 Main Street, Ex-
tension, Hammondsport, New
York to consider adopting the
draft Joint Comprehensive Plan
for the Town of Urbana.
Copies of the draft Joint Com-
prehensive Plan are available
for public review at the Town
Hall, 41 Lake Street, Hammond-
sport, New York. All interested
parties and citizens shall have
an opportunity to be heard at
the public hearing to be held
aforesaid or comments can be
mailed to the Town Hall at the
above address until November
20, 2002.
By Order of the Town Board
Debbie Pierce, Town Clerk
tz 11/4

T O W N B U D G E T

F O R 2 0 0 3

T O W N O F U R B A N A

I N

C O U N T Y O F S T E U B E N

V I L L A G E S W I T H I N T O W N

H A M M O N D S P O R T

C E R T I F I C A T I O N O F T O W N C L E R K

I, Deborah Peice, TOWN CLERK,

CERTIFY THAT THE FOLLOWING IS A TRUE AND CORRECT COPY OF THE
2003 BUDGET OF THE TOWN OF URBANA AS ADOPTED BY THE TOWN BOARD
ON NOVEMBER 12, 2002.

Signed: Deborah Peice

Dated: 11/12/02



TOWN OF URBANA, NEW YORK
SUMMARY OF FISCAL BUDGET BY FUND
FOR 2003

| | APPROPRIATIONS | ESTIMATED REVENUE | UNEXPENDED FUND BALANCE | AMOUNT TO BE RAISED BY TAX |
|------------------------------------|-----------------|-------------------|-------------------------|----------------------------|
| A GENERAL FUND - TOWNWIDE | \$ 742,715.00 | 104,228.00 | 50,000.00 | 588,487.00 |
| B GENERAL FUND - OUTSIDE VILLAGES | 77,675.00 | 9,269.00 | 15,000.00 | 53,406.00 |
| DE HIGHWAY FUND - OUTSIDE VILLAGES | 689,489.00 | 89,069.00 | 25,000.00 | 575,420.00 |
| L LIBRARY FUND | \$ 50,000.00 | | | 50,000.00 |
| TOTAL TOWN | \$ 1,559,879.00 | 202,566.00 | 90,000.00 | 1,267,313.00 |
| SPECIAL DISTRICTS | | | | |
| SW WATER DISTRICT #1 | \$ 3,855.00 | 3,855.00 | | |
| TOTAL SPECIAL DISTRICTS | \$ 3,855.00 | 3,855.00 | | |
| GRAND TOTAL | \$ 1,563,734.00 | 206,421.00 | 90,000.00 | 1,267,313.00 |
| SPECIAL DISTRICTS | | | | |
| FIRE DISTRICT | \$ 221,680.00 | 4,300.00 | | 217,380.00 |
| GRAND TOTAL | \$ 1,785,414.00 | 210,721.00 | 90,000.00 | 1,484,693.00 |

Water Relevy

86.73

TOWN OF URBANA
FISCAL BUDGET - GENERAL FUND - TOWNWIDE
FOR 2003

(ADOPTED NOVEMBER 12, 2002)

| SCHEDULE 1-A APPROPRIATIONS | ACTUAL 2001 | ACTUAL BUDGET 07/31/02 | RECOMMENDED BUDGET 2003 | ADOPTED BUDGET 2003 |
|-----------------------------------|------------------|------------------------------|-------------------------------|---------------------------|
| <u>GENERAL GOVERNMENT SUPPORT</u> | | | | |
| <u>TOWN BOARD</u> | | | | |
| <u>PERSONAL SERVICES</u> | | | | |
| A1010.100 PERSONAL SERVICES | 8,736.00 | 8,976.00 | 8,976.00 | 8,976.00 |
| TOTAL PERSONAL SERVICES | <u>8,736.00</u> | <u>8,976.00</u> | <u>8,976.00</u> | <u>8,976.00</u> |
| <u>CONTRACTUAL EXPENSE</u> | | | | |
| A1010.400 CONTRACTUAL | 3,233.51 | 4,000.00 | 4,000.00 | 4,000.00 |
| TOTAL CONTRACTUAL EXPENSE | <u>3,233.51</u> | <u>4,000.00</u> | <u>4,000.00</u> | <u>4,000.00</u> |
| TOTAL TOWN BOARD | <u>12,029.51</u> | <u>12,976.00</u> | <u>12,976.00</u> | <u>12,976.00</u> |
| <u>JUSTICES</u> | | | | |
| <u>PERSONAL SERVICES</u> | | | | |
| A1110.100 PERSONAL SERVICES | 9,170.00 | 9,430.00 | 9,610.00 | 9,630.00 |
| A1110.110 PERSONAL SERVICES | 1,270.00 | 500.00 | 500.00 | 500.00 |
| A1110.120 PERSONAL SERVICES | 0.00 | 2,500.00 | 2,600.00 | 2,600.00 |
| A1110.130 PERSONAL SERVICES | 130.00 | 0.00 | 0.00 | 0.00 |
| TOTAL PERSONAL SERVICES | <u>9,320.00</u> | <u>12,530.00</u> | <u>12,750.00</u> | <u>12,760.00</u> |
| <u>CONTRACTUAL EXPENSE</u> | | | | |
| A1110.400 CONTRACTUAL | 438.55 | 700.00 | 700.00 | 700.00 |
| TOTAL CONTRACTUAL EXPENSE | <u>438.55</u> | <u>700.00</u> | <u>700.00</u> | <u>700.00</u> |
| TOTAL JUSTICES | <u>10,409.55</u> | <u>13,280.00</u> | <u>13,460.00</u> | <u>13,460.00</u> |
| <u>SUPERVISOR</u> | | | | |
| <u>PERSONAL SERVICES</u> | | | | |
| A1220.100 PERSONAL SERVICES | 10,392.00 | 10,692.00 | 10,692.00 | 10,692.00 |
| A1220.110 BOOKKEEPER | 10,404.00 | 11,004.00 | 12,000.00 | 12,000.00 |
| TOTAL PERSONAL SERVICES | <u>20,796.00</u> | <u>21,696.00</u> | <u>22,692.00</u> | <u>22,692.00</u> |
| <u>CONTRACTUAL EXPENSE</u> | | | | |
| A1220.400 CONTRACTUAL | 3,500.00 | 3,500.00 | 3,500.00 | 3,500.00 |
| A1220.410 CONTRACTUAL | 1,994.00 | 2,000.00 | 0.00 | 0.00 |
| TOTAL CONTRACTUAL EXPENSE | <u>5,494.00</u> | <u>5,500.00</u> | <u>3,500.00</u> | <u>3,500.00</u> |
| TOTAL SUPERVISOR | <u>26,290.00</u> | <u>27,196.00</u> | <u>26,192.00</u> | <u>26,192.00</u> |
| <u>TAX COLLECTION</u> | | | | |
| <u>PERSONAL SERVICES</u> | | | | |

TOWN OF URBANA FISCAL BUDGET

SCHEDULE 1-A

APPROPRIATIONS

ADOPTED 11/12/02

| | ACTUAL 2001 | ACTUAL BUDGET 07/31/02 | RECOMMENDED BUDGET 2003 | ADOPTED BUDGET 2003 |
|--------------------------------------|----------------|------------------------------|-------------------------------|---------------------------|
| A1330.100 PERSONAL SERVICES | 3,264.00 | 3,432.00 | 3,480.00 | 3,480.00 |
| TOTAL PERSONAL SERVICES | 3,264.00 | 3,432.00 | 3,480.00 | 3,480.00 |
| <u>CONTRACTUAL EXPENSE</u> | | | | |
| A1330.400 CONTRACTUAL | 400.00 | 100.00 | 100.00 | 100.00 |
| TOTAL CONTRACTUAL EXPENSE | 400.00 | 100.00 | 100.00 | 100.00 |
| TOTAL TAX COLLECTION | 3,664.00 | 3,532.00 | 3,580.00 | 3,580.00 |
| <u>BUDGET OFFICER</u> | | | | |
| <u>PERSONAL SERVICES</u> | | | | |
| A1340.100 PERSONAL SERVICES | 1,440.00 | 1,500.00 | 1,560.00 | 1,560.00 |
| TOTAL PERSONAL SERVICES | 1,440.00 | 1,500.00 | 1,560.00 | 1,560.00 |
| TOTAL BUDGET OFFICER | 1,440.00 | 1,500.00 | 1,560.00 | 1,560.00 |
| <u>ASSESSORS</u> | | | | |
| <u>PERSONAL SERVICES</u> | | | | |
| A1355.100 PERSONAL SERVICES | 26,632.00 | 24,943.00 | 24,948.00 | 24,943.00 |
| A1355.110 BOARD OF ASSESSMENT | 1,254.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| A1355.120 PERSONAL SERVICES - CLERK1 | 305.00 | 1,300.00 | 1,300.00 | 1,300.00 |
| A1355.130 PERSONAL SERVICES - CLERK2 | 150.00 | 12,480.00 | 12,480.00 | 12,480.00 |
| TOTAL PERSONAL SERVICES | 18,341.00 | 40,223.00 | 40,228.00 | 40,228.00 |
| <u>CONTRACTUAL EXPENSE</u> | | | | |
| A1355.400 CONTRACTUAL | 907.48 | 1,000.00 | 1,000.00 | 1,000.00 |
| TOTAL CONTRACTUAL EXPENSE | 907.48 | 1,000.00 | 1,000.00 | 1,000.00 |
| TOTAL ASSESSORS | 19,248.48 | 41,223.00 | 41,228.00 | 41,228.00 |
| <u>TOWN CLERK</u> | | | | |
| <u>PERSONAL SERVICES</u> | | | | |
| A1410.100 PERSONAL SERVICES | 12,708.00 | 13,410.00 | 14,514.00 | 14,514.00 |
| A1410.110 DEPUTY CLERK | 5,600.00 | 6,100.00 | 12,350.00 | 12,350.00 |
| TOTAL PERSONAL SERVICES | 18,308.00 | 19,510.00 | 26,764.00 | 26,764.00 |
| <u>CONTRACTUAL EXPENSE</u> | | | | |
| A1410.400 CONTRACTUAL | 4,500.00 | 4,500.00 | 4,500.00 | 4,500.00 |
| TOTAL CONTRACTUAL EXPENSE | 4,500.00 | 4,500.00 | 4,500.00 | 4,500.00 |
| TOTAL TOWN CLERK | 22,808.00 | 24,010.00 | 31,264.00 | 31,264.00 |
| <u>TOWN ATTORNEY</u> | | | | |
| <u>PERSONAL SERVICES</u> | | | | |
| A1420.100 PERSONAL SERVICES | 4,980.00 | 5,124.00 | 5,160.00 | 5,160.00 |
| TOTAL PERSONAL SERVICES | 4,980.00 | 5,124.00 | 5,160.00 | 5,160.00 |
| <u>CONTRACTUAL EXPENSE</u> | | | | |
| A1420.400 CONTRACTUAL | 900.00 | 900.00 | 900.00 | 900.00 |

TOWN OF URBANA FISCAL BUDGET

SCHEDULE 1-A

APPROPRIATIONS

ADOPTED 11/12/02

| | ACTUAL 2001 | ACTUAL BUDGET 07/31/02 | RECOMMENDED BUDGET 2003 | ADOPTED BUDGET 2003 |
|----------------------------------|----------------|------------------------------|-------------------------------|---------------------------|
| A1420.410 LITIGATION | 990.52 | 30,000.00 | 30,000.00 | 30,000.00 |
| TOTAL CONTRACTUAL EXPENSE | 1,890.52 | 30,900.00 | 30,900.00 | 30,900.00 |
| TOTAL TOWN ATTORNEY | 6,870.52 | 36,024.00 | 36,060.00 | 36,060.00 |
| <u>ENGINEER</u> | | | | |
| <u>PERSONAL SERVICES</u> | | | | |
| A1440.100 PERSONAL SERVICES | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL PERSONAL SERVICES | 0.00 | 0.00 | 0.00 | 0.00 |
| <u>CONTRACTUAL EXPENSE</u> | | | | |
| A1440.400 CONTRACTUAL | 19,419.74 | 6,000.00 | 6,000.00 | 6,000.00 |
| TOTAL CONTRACTUAL EXPENSE | 19,419.74 | 6,000.00 | 6,000.00 | 6,000.00 |
| TOTAL ENGINEER | 19,419.74 | 6,000.00 | 6,000.00 | 6,000.00 |
| <u>ELECTIONS</u> | | | | |
| <u>PERSONAL SERVICES</u> | | | | |
| A1450.100 PERSONAL SERVICES | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL PERSONAL SERVICES | 0.00 | 0.00 | 0.00 | 0.00 |
| <u>CONTRACTUAL EXPENSE</u> | | | | |
| A1450.400 CONTRACTUAL | 1,397.83 | 2,800.00 | 2,800.00 | 2,800.00 |
| TOTAL CONTRACTUAL EXPENSE | 1,397.83 | 2,800.00 | 2,800.00 | 2,800.00 |
| TOTAL ELECTIONS | 1,397.83 | 2,800.00 | 2,800.00 | 2,800.00 |
| <u>SARA GRANT PAYROLL</u> | | | | |
| A1460.800 FICA/MEDICARE | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL SARA GRANT PAYROLL | 0.00 | 0.00 | 0.00 | 0.00 |
| <u>OPERATION OF BUILDINGS</u> | | | | |
| <u>PERSONAL SERVICES</u> | | | | |
| A1620.100 PERSONAL SERVICES | 8,544.00 | 8,588.00 | 8,688.00 | 8,688.00 |
| TOTAL PERSONAL SERVICES | 8,544.00 | 8,688.00 | 8,688.00 | 8,688.00 |
| <u>EQUIPMENT/CAPITAL OUTLAY</u> | | | | |
| A1620.200 EQUIPMENT | 596.54 | 5,100.00 | 5,100.00 | 5,100.00 |
| TOTAL EQUIPMENT/CAPITAL OUTLAY | 596.54 | 5,100.00 | 5,100.00 | 5,100.00 |
| <u>CONTRACTUAL EXPENSE</u> | | | | |
| A1620.410 ELECTRICITY | 8,617.45 | 18,000.00 | 18,000.00 | 18,000.00 |
| A1620.420 HEATING | 13,137.91 | 15,000.00 | 15,000.00 | 15,000.00 |
| A1620.430 TELEPHONE | 6,150.50 | 6,500.00 | 6,500.00 | 6,500.00 |
| A1620.440 MISCELLANEOUS SUPPLIES | 9,583.35 | 8,000.00 | 8,000.00 | 8,000.00 |
| A1620.450 COMPUTER | 1,661.57 | 4,000.00 | 4,000.00 | 4,000.00 |
| A1620.460 PAPER SUPPLIES | 1,199.63 | 1,000.00 | 1,000.00 | 1,000.00 |

TOWN OF URBANA FISCAL BUDGET

SCHEDULE 1-A

APPROPRIATIONS

ADOPTED 11/12/02

| | ACTUAL 2001 | ACTUAL BUDGET 07/31/02 | RECOMMENDED BUDGET 2003 | ADOPTED BUDGET 2003 |
|--------------------------------------|----------------|------------------------------|-------------------------------|---------------------------|
| A1620.470 RENOVATIONS & REPAIRS | 41,236.06 | 20,000.00 | 20,000.00 | 20,000.00 |
| A1620.480 COMPUTER HARDWARE | 3,629.01 | 6,000.00 | 6,000.00 | 6,000.00 |
| TOTAL CONTRACTUAL EXPENSE | 85,215.48 | 78,500.00 | 78,500.00 | 78,500.00 |
| TOTAL OPERATION OF BUILDINGS | 94,356.02 | 92,288.00 | 92,288.00 | 92,288.00 |
| <u>CENTRAL MAILING</u> | | | | |
| <u>CONTRACTUAL EXPENSE</u> | | | | |
| A1670.400 CONTRACTUAL | 3,426.37 | 4,000.00 | 4,000.00 | 4,000.00 |
| TOTAL CONTRACTUAL EXPENSE | 3,426.37 | 4,000.00 | 4,000.00 | 4,000.00 |
| TOTAL CENTRAL MAILING | 3,426.37 | 4,000.00 | 4,000.00 | 4,000.00 |
| <u>SPECIAL ITEMS</u> | | | | |
| A1910.400 UNALLOCATED INSURANCE | 18,277.65 | 30,000.00 | 30,000.00 | 30,000.00 |
| A1920.400 MUNICIPAL ASSOCIATION DUES | 800.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| A1930.400 JUDGEMENTS & CLAIMS | 23,171.08 | 0.00 | 0.00 | 0.00 |
| A1990.400 CONTINGENT ACCOUNT | 21,679.91 | 36,397.00 | 45,000.00 | 45,000.00 |
| TOTAL SPECIAL ITEMS | 63,928.64 | 67,397.00 | 75,000.00 | 75,000.00 |
| TOTAL GENERAL GOVERNMENT SUPPORT | 285,287.67 | 334,231.00 | 347,408.00 | 347,408.00 |
| <u>PUBLIC SAFETY</u> | | | | |
| <u>POLICE & CONSTABLE</u> | | | | |
| <u>CONTRACTUAL EXPENSE</u> | | | | |
| A3120.400 CONTRACTUAL | 125.00 | 125.00 | 125.00 | 125.00 |
| TOTAL CONTRACTUAL EXPENSE | 125.00 | 125.00 | 125.00 | 125.00 |
| TOTAL POLICE & CONSTABLE | 125.00 | 125.00 | 125.00 | 125.00 |
| <u>TRAFFIC CONTROL</u> | | | | |
| <u>EQUIPMENT/CAPITAL OUTLAY</u> | | | | |
| A3310.200 EQUIPMENT | 670.31 | 3,000.00 | 3,000.00 | 3,000.00 |
| TOTAL EQUIPMENT/CAPITAL OUTLAY | 670.31 | 3,000.00 | 3,000.00 | 3,000.00 |
| TOTAL TRAFFIC CONTROL | 670.31 | 3,000.00 | 3,000.00 | 3,000.00 |
| <u>CONTROL OF DOGS</u> | | | | |
| <u>PERSONAL SERVICES</u> | | | | |
| A3510.100 PERSONAL SERVICES | 3,000.00 | 3,180.00 | 3,240.00 | 3,240.00 |
| TOTAL PERSONAL SERVICES | 3,000.00 | 3,180.00 | 3,240.00 | 3,240.00 |
| <u>CONTRACTUAL EXPENSE</u> | | | | |
| A3510.400 CONTRACTUAL | 2,885.94 | 3,500.00 | 3,500.00 | 3,500.00 |
| TOTAL CONTRACTUAL EXPENSE | 2,885.94 | 3,500.00 | 3,500.00 | 3,500.00 |
| TOTAL CONTROL OF DOGS | 5,885.94 | 6,680.00 | 6,740.00 | 6,740.00 |

TOWN OF URBANA FISCAL BUDGET

SCHEDULE 1-A

APPROPRIATIONS

ADOPTED 11/12/02

| | ACTUAL 2001 | ACTUAL BUDGET 07/31/02 | RECOMMENDED BUDGET 2003 | ADOPTED BUDGET 2003 |
|--|----------------|------------------------------|-------------------------------|---------------------------|
| TOTAL PUBLIC SAFETY | 6,681.25 | 9,305.00 | 9,855.00 | 9,855.00 |
| <u>PUBLIC HEALTH</u> | | | | |
| <u>REGISTRAR OF VITAL STATISTICS</u> | | | | |
| <u>PERSONAL SERVICES</u> | | | | |
| A4020.100 PERS SERV | 5,220.00 | 5,478.00 | 5,700.00 | 5,700.00 |
| TOTAL PERSONAL SERVICES | 5,220.00 | 5,478.00 | 5,700.00 | 5,700.00 |
| TOTAL REGISTRAR OF VITAL STATISTICS | 5,220.00 | 5,478.00 | 5,700.00 | 5,700.00 |
| TOTAL PUBLIC HEALTH | 5,220.00 | 5,478.00 | 5,700.00 | 5,700.00 |
| <u>TRANSPORTATION</u> | | | | |
| <u>SUPERINTENDENT OF HIGHWAYS</u> | | | | |
| <u>PERSONAL SERVICES</u> | | | | |
| A5010.100 PERSONAL SERVICES | 35,435.00 | 35,400.00 | 35,400.00 | 35,400.00 |
| A5010.110 PERSONAL SERVICES | 385.00 | 420.00 | 420.00 | 420.00 |
| A5010.120 ROAD DATA | 0.00 | 1,068.00 | 1,068.00 | 1,068.00 |
| TOTAL PERSONAL SERVICES | 35,820.00 | 36,888.00 | 36,888.00 | 36,888.00 |
| <u>CONTRACTUAL EXPENSE</u> | | | | |
| A5010.400 CONTRACTUAL | 1,918.71 | 2,000.00 | 2,500.00 | 2,500.00 |
| TOTAL CONTRACTUAL EXPENSE | 1,918.71 | 2,000.00 | 2,500.00 | 2,500.00 |
| TOTAL SUPERINTENDENT OF HIGHWAYS | 37,738.71 | 38,888.00 | 39,388.00 | 39,388.00 |
| <u>GARAGE</u> | | | | |
| <u>EQUIPMENT/CAPITAL OUTLAY</u> | | | | |
| A5132.200 EQUIPMENT | 0.00 | 500.00 | 500.00 | 500.00 |
| TOTAL EQUIPMENT/CAPITAL OUTLAY | 0.00 | 500.00 | 500.00 | 500.00 |
| <u>CONTRACTUAL EXPENSE</u> | | | | |
| A5132.410 TELEPHONE | 2,937.13 | 3,000.00 | 3,200.00 | 3,200.00 |
| A5132.420 ELECTRICITY | 5,081.17 | 6,700.00 | 6,700.00 | 6,700.00 |
| A5132.430 MISCELLANEOUS SUPPLIES | 5,093.89 | 6,000.00 | 6,000.00 | 6,000.00 |
| A5132.450 HEATING | 4,240.50 | 7,000.00 | 7,000.00 | 7,000.00 |
| TOTAL CONTRACTUAL EXPENSE | 17,452.79 | 22,700.00 | 22,900.00 | 22,900.00 |
| TOTAL GARAGE | 17,452.79 | 23,200.00 | 23,400.00 | 23,400.00 |
| TOTAL TRANSPORTATION | 55,191.50 | 62,088.00 | 62,788.00 | 62,788.00 |
| <u>ECONOMIC ASSISTANCE AND OPPORTUNITY</u> | | | | |
| <u>GRANT WRITER</u> | | | | |
| <u>CONTRACTUAL EXPENSE</u> | | | | |

TOWN OF URBANA FISCAL BUDGET

SCHEDULE 1-A

APPROPRIATIONS

ADOPTED 11/12/02

ACTUAL ACTUAL RECOMMENDED ADOPTED
 BUDGET BUDGET BUDGET BUDGET
 2001 07/31/02 2003 2003

| | | | | | |
|-----------|---------------------------|-----------|-----------|-----------|-----------|
| A5989.400 | CONTRACTUAL | 16,000.00 | 17,000.00 | 17,000.00 | 17,000.00 |
| | TOTAL CONTRACTUAL EXPENSE | 16,000.00 | 17,000.00 | 17,000.00 | 17,000.00 |

| | | | | |
|--------------------|-----------|-----------|-----------|-----------|
| TOTAL GRANT WRITER | 16,000.00 | 17,000.00 | 17,000.00 | 17,000.00 |
|--------------------|-----------|-----------|-----------|-----------|

| | | | | |
|---|-----------|-----------|-----------|-----------|
| TOTAL ECONOMIC ASSISTANCE AND OPPORTUNITY | 16,000.00 | 17,000.00 | 17,000.00 | 17,000.00 |
|---|-----------|-----------|-----------|-----------|

CULTURE AND RECREATION

PARKS & RECREATION

PERSONAL SERVICES

| | | | | | |
|-----------|-------------------------|----------|-----------|-----------|-----------|
| A7140.100 | PERSONAL SERVICES | 2,688.05 | 33,000.00 | 32,000.00 | 32,000.00 |
| A7140.110 | PERSONAL SERVICES | 0.00 | 3,360.00 | 3,360.00 | 3,360.00 |
| A7140.120 | PERSONAL SERVICES | 0.00 | 3,000.00 | 3,000.00 | 3,000.00 |
| A7140.130 | PERSONAL SERVICES | 0.00 | 0.00 | 2,420.00 | 2,420.00 |
| | TOTAL PERSONAL SERVICES | 2,688.05 | 39,360.00 | 40,780.00 | 40,780.00 |

CONTRACTUAL EXPENSE

| | | | | | |
|-----------|---------------------------|----------|-----------|-----------|-----------|
| A7140.400 | CONTRACTUAL | 4,500.00 | 11,000.00 | 14,000.00 | 14,000.00 |
| A7140.410 | CONTRACTUAL | 0.00 | 4,500.00 | 4,500.00 | 4,500.00 |
| A7140.420 | CONTRACTUAL | 0.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| A7140.430 | CONTRACTUAL | 0.00 | 0.00 | 1,000.00 | 1,000.00 |
| | TOTAL CONTRACTUAL EXPENSE | 4,500.00 | 16,500.00 | 20,500.00 | 20,500.00 |

| | | | | |
|--------------------------|----------|-----------|-----------|-----------|
| TOTAL PARKS & RECREATION | 7,188.05 | 55,860.00 | 61,280.00 | 61,280.00 |
|--------------------------|----------|-----------|-----------|-----------|

HISTORIAN

CONTRACTUAL EXPENSE

| | | | | | |
|-----------|---------------------------|-------|--------|--------|--------|
| A7510.400 | CONTRACTUAL | 85.00 | 900.00 | 900.00 | 900.00 |
| | TOTAL CONTRACTUAL EXPENSE | 85.00 | 900.00 | 900.00 | 900.00 |

| | | | | |
|-----------------|-------|--------|--------|--------|
| TOTAL HISTORIAN | 85.00 | 900.00 | 900.00 | 900.00 |
|-----------------|-------|--------|--------|--------|

ADULT RECREATION

CONTRACTUAL EXPENSE

| | | | | | |
|-----------|---------------------------|----------|----------|----------|----------|
| A7520.400 | CONTRACTUAL | 2,000.00 | 2,000.00 | 2,000.00 | 2,000.00 |
| | TOTAL CONTRACTUAL EXPENSE | 2,000.00 | 2,000.00 | 2,000.00 | 2,000.00 |

| | | | | |
|------------------------|----------|----------|----------|----------|
| TOTAL ADULT RECREATION | 2,000.00 | 2,000.00 | 2,000.00 | 2,000.00 |
|------------------------|----------|----------|----------|----------|

| | | | | |
|------------------------------|----------|-----------|-----------|-----------|
| TOTAL CULTURE AND RECREATION | 9,273.05 | 58,760.00 | 64,180.00 | 64,180.00 |
|------------------------------|----------|-----------|-----------|-----------|

HOME AND COMMUNITY SERVICES

ENVIRONMENTAL CONTROL

PERSONAL SERVICES

| | | | | | |
|-----------|-------------------------|----------|----------|----------|----------|
| A8090.100 | PERSONAL SERV | 2,000.00 | 2,200.00 | 2,200.00 | 2,200.00 |
| | TOTAL PERSONAL SERVICES | 2,000.00 | 2,200.00 | 2,200.00 | 2,200.00 |

| | | | | |
|-----------------------------|----------|----------|----------|----------|
| TOTAL ENVIRONMENTAL CONTROL | 2,000.00 | 2,200.00 | 2,200.00 | 2,200.00 |
|-----------------------------|----------|----------|----------|----------|

TOWN OF URBANA FISCAL BUDGET

SCHEDULE 1-A

APPROPRIATIONS

ADOPTED 11/12/02

| | ACTUAL 2001 | ACTUAL BUDGET 07/31/02 | RECOMMENDED BUDGET 2003 | ADOPTED BUDGET 2003 |
|--|----------------|------------------------------|-------------------------------|---------------------------|
| <u>CEMETERIES</u> | | | | |
| <u>PERSONAL SERVICES</u> | | | | |
| A8810.100 PERSONAL SERVICES | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL PERSONAL SERVICES | 0.00 | 0.00 | 0.00 | 0.00 |
| <u>CONTRACTUAL EXPENSE</u> | | | | |
| A8810.400 CONTRACTUAL | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL CONTRACTUAL EXPENSE | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL CEMETERIES | 0.00 | 0.00 | 0.00 | 0.00 |
| <u>CATHOLIC CHARITIES CONTRIBUTION</u> | | | | |
| <u>CONTRACTUAL EXPENSE</u> | | | | |
| A8989.400 CONTR | 41,050.47 | 1,000.00 | 1,000.00 | 1,000.00 |
| TOTAL CONTRACTUAL EXPENSE | 41,050.47 | 1,000.00 | 1,000.00 | 1,000.00 |
| TOTAL CATHOLIC CHARITIES CONTRIBUTION | 41,050.47 | 1,000.00 | 1,000.00 | 1,000.00 |
| TOTAL HOME AND COMMUNITY SERVICES | 43,050.47 | 3,200.00 | 3,200.00 | 3,200.00 |
| <u>EMPLOYEE BENEFITS</u> | | | | |
| <u>EMPLOYEE BENEFITS</u> | | | | |
| A9010.800 STATE RETIREMENT | 4,800.00 | 4,800.00 | 4,800.00 | 4,800.00 |
| A9030.800 SOCIAL SECURITY | 12,292.79 | 16,000.00 | 16,500.00 | 16,500.00 |
| A9040.800 WORKER'S COMPENSATION | 24,764.00 | 38,693.00 | 45,000.00 | 45,000.00 |
| A9055.800 DISABILITY INSURANCE | 1,800.00 | 2,100.00 | 2,100.00 | 2,100.00 |
| A9060.800 HOSPITAL & MEDICAL INSURANCE | 44,437.29 | 46,000.00 | 46,000.00 | 46,000.00 |
| TOTAL EMPLOYEE BENEFITS | 88,094.08 | 107,593.00 | 114,400.00 | 114,400.00 |
| <u>DEBT SERVICE</u> | | | | |
| <u>PRINCIPAL</u> | | | | |
| A9710.600 PRINCIPAL | 40,000.00 | 40,000.00 | 40,000.00 | 40,000.00 |
| TOTAL PRINCIPAL | 40,000.00 | 40,000.00 | 40,000.00 | 40,000.00 |
| <u>INTEREST</u> | | | | |
| A9710.700 INTEREST | 24,393.76 | 25,000.00 | 20,274.00 | 20,274.00 |
| TOTAL INTEREST | 24,393.76 | 25,000.00 | 20,274.00 | 20,274.00 |
| <u>BOND ANTICIPATION NOTES</u> | | | | |
| <u>PRINCIPAL</u> | | | | |
| A9730.600 PRINCIPAL | 0.00 | 35,000.00 | 35,000.00 | 35,000.00 |
| TOTAL PRINCIPAL | 0.00 | 35,000.00 | 35,000.00 | 35,000.00 |
| <u>INTEREST</u> | | | | |
| A9730.700 INTEREST | 0.00 | 5,000.00 | 2,900.00 | 2,900.00 |

TOWN OF UREANA FISCAL BUDGET

SCHEDULE 1-A

APPROPRIATIONS

ADOPTED 11/12/02

| | | | |
|--------|----------|-------------|---------|
| ACTUAL | ACTUAL | RECOMMENDED | ADOPTED |
| 2001 | BUDGET | BUDGET | BUDGET |
| | 07/31/02 | 2003 | 2003 |

| | | | | |
|---|------------|------------|------------|------------|
| TOTAL INTEREST | 0.00 | 5,000.00 | 2,900.00 | 2,900.00 |
| TOTAL BOND ANTICIPATION NOTES | 0.00 | 40,000.00 | 37,900.00 | 37,900.00 |
| TOTAL DEBT SERVICE | 64,393.76 | 105,000.00 | 98,174.00 | 98,174.00 |
| <u>INTERFUND TRANSFERS</u> | | | | |
| <u>TRANSFERS TO CAPITAL FUNDS</u> | | | | |
| A9950.900 TRANSFERS TO CAPITAL PROJECTS | 0.00 | 40,000.00 | 20,000.00 | 20,000.00 |
| TOTAL | 0.00 | 40,000.00 | 20,000.00 | 20,000.00 |
| TOTAL TRANSFERS TO CAPITAL FUNDS | 0.00 | 40,000.00 | 20,000.00 | 20,000.00 |
| TOTAL INTERFUND TRANSFERS | 0.00 | 40,000.00 | 20,000.00 | 20,000.00 |
| TOTAL APPROPRIATIONS | 573,191.78 | 743,065.00 | 742,715.00 | 742,715.00 |

TOWN OF URBANA
FISCAL BUDGET - GENERAL FUND - TOWNWIDE
FOR 2003

(ADOPTED NOVEMBER 12, 2002)

| SCHEDULE 2-A ESTIMATED REVENUES | ACTUAL 2001 | ACTUAL BUDGET 07/31/02 | RECOMMENDED BUDGET 2003 | ADOPTED BUDGET 2003 |
|---|----------------|------------------------------|-------------------------------|---------------------------|
| <u>REAL PROPERTY TAXES</u> | | | | |
| A1001 REAL PROPERTY TAXES | 524,612.00 | 544,559.00 | 544,559.00 | 588,487.00 |
| TOTAL REAL PROPERTY TAXES | 524,612.00 | 544,559.00 | 588,487.00 | 588,487.00 |
| <u>REAL PROPERTY TAX ITEMS</u> | | | | |
| A1090 INTEREST & PENALTIES ON REAL PROP TAXES | 10,175.43 | 6,698.71 | 5,000.00 | 5,000.00 |
| TOTAL REAL PROPERTY TAX ITEMS | 10,175.43 | 5,000.00 | 5,000.00 | 5,000.00 |
| <u>NON-PROPERTY TAX ITEMS</u> | | | | |
| A1170 FRANCHISES | 25.00 | 25.00 | 25.00 | 25.00 |
| TOTAL NON-PROPERTY TAX ITEMS | 25.00 | 25.00 | 25.00 | 25.00 |
| <u>DEPARTMENTAL INCOME</u> | | | | |
| A1255 CLERK FEES | 2,967.00 | 1,568.25 | 2,000.00 | 2,000.00 |
| A1601 REGISTRAR | 8,091.00 | 4,270.00 | 5,500.00 | 5,500.00 |
| A1603 VITAL STATISTICS FEES | 0.00 | 0.00 | 0.00 | 0.00 |
| A2130 REFUSE & GARBAGE CHARGES | 104.25 | 58.50 | 0.00 | 0.00 |
| TOTAL DEPARTMENTAL INCOME | 11,162.25 | 7,500.00 | 7,500.00 | 7,500.00 |
| <u>INTERGOVERNMENTAL CHARGES</u> | | | | |
| A2350 INTERGOVERNMENTAL SERVICES YOUTH CHARGES | 0.00 | 7,747.00 | 0.00 | 7,747.00 |
| TOTAL INTERGOVERNMENTAL CHARGES | 0.00 | 0.00 | 7,747.00 | 7,747.00 |
| <u>USE OF MONEY AND PROPERTY</u> | | | | |
| A2401 INTEREST & EARNINGS | 23,572.29 | 10,574.71 | 20,000.00 | 15,000.00 |
| A2401R INTEREST & EARNINGS - RESERVES | 1,124.72 | 708.61 | 0.00 | 0.00 |
| A2410 RENTAL OF REAL PROPERTY | 30,900.00 | 24,100.00 | 28,000.00 | 24,000.00 |
| A2412 PROPERTY - OTHER GOVERNMENTS | 0.00 | 0.00 | 3,600.00 | 3,600.00 |
| TOTAL USE OF MONEY AND PROPERTY | 60,597.01 | 51,600.00 | 42,600.00 | 42,500.00 |
| <u>LICENSES AND PERMITS</u> | | | | |
| A2530 GAMES OF CHANCE | 50.00 | 60.00 | 0.00 | 0.00 |
| A2544 DOG LICENSES | 2,040.36 | 1,475.25 | 1,500.00 | 1,500.00 |
| A2545 JUNK YARK LICENSE | 25.00 | 0.00 | 25.00 | 0.00 |
| TOTAL LICENSES AND PERMITS | 2,125.36 | 1,525.00 | 1,500.00 | 1,500.00 |
| <u>FINES AND FORFEITURES</u> | | | | |
| A2610 FINES & FORFEITED BAIL | 11,329.50 | 4,700.00 | 6,000.00 | 5,000.00 |
| TOTAL FINES AND FORFEITURES | 11,329.50 | 6,000.00 | 6,000.00 | 6,000.00 |
| <u>SALE OF PROPERTY & COMPENSATION FOR LOSS</u> | | | | |
| A2665 SALES OF EQUIPMENT | 397.50 | 0.00 | 0.00 | 0.00 |
| A2680 INSURANCE RECOVERIES | 484.00 | 11,018.00 | 0.00 | 0.00 |
| TOTAL SALE OF PROPERTY & COMPENSATION FOR LOSS | 881.50 | 0.00 | 0.00 | 0.00 |

TOWN OF URBANA FISCAL BUDGET

SCHEDULE 2-A

REVENUES

ADOPTED 11/12/02

| | | | |
|--------|----------|-------------|---------|
| ACTUAL | ACTUAL | RECOMMENDED | ADOPTED |
| 2001 | BUDGET | BUDGET | BUDGET |
| | 07/31/02 | 2003 | 2003 |

MISCELLANEOUS LOCAL SOURCES

| | | | | | |
|--|-----------------------------------|--------------|-------------|-------------|-------------|
| A2701 | REFUND OF PRIOR YEAR EXPENDITURES | 0.00 | 58.54 | 0.00 | 0.00 |
| A2770 | OTHER UNCLASSIFIED REVENUES | 30.00 | 0.00 | 0.00 | 0.00 |
| TOTAL MISCELLANEOUS LOCAL SOURCES | | 30.00 | 0.00 | 0.00 | 0.00 |

STATE AID

| | | | | | |
|------------------------|--|------------------|------------------|------------------|------------------|
| A3005 | MORTGAGE TAX | 31,843.33 | 31,106.72 | 18,000.00 | 25,000.00 |
| A3040 | STATE AID-REAL PROPERTY TAX ADMINISTRATI | 0.00 | 0.00 | 0.00 | 0.00 |
| A3060 | RECORDS MANAGEMENT | 2,233.00 | 0.00 | 0.00 | 0.00 |
| A3089 | STATE AID OTHER-STAR PROGRAM | 6,838.75 | 0.00 | 0.00 | 0.00 |
| A3320 | YOUTH PROGRAMS | 0.00 | 0.00 | 8,856.00 | 8,856.00 |
| TOTAL STATE AID | | 40,915.08 | 26,855.00 | 33,856.00 | 33,856.00 |

| | | | | | |
|-----------------------|---------------------|-------------------|-------------------|-------------------|-------------------|
| A5031 | INTERFUND TRANSFERS | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL REVENUES | | 661,853.13 | 643,065.00 | 592,715.00 | 592,715.00 |

| | | | | | |
|----------------------------------|--|-------------------|-------------------|------------------|------------------|
| APPROPRIATED FUND BALANCE | | -98,661.25 | 100,000.00 | 50,000.00 | 50,000.00 |
|----------------------------------|--|-------------------|-------------------|------------------|------------------|

| | | | | | |
|---|--|-------------------|-------------------|-------------------|-------------------|
| TOTAL REVENUES & OTHER SOURCES | | 573,191.78 | 743,065.00 | 742,715.00 | 742,715.00 |
|---|--|-------------------|-------------------|-------------------|-------------------|

TOWN OF URBANA
FISCAL BUDGET - GENERAL FUND - OUTSIDE VILLAGE
FOR 2003

(ADOPTED NOVEMBER 12, 2002)

| SCHEDULE 1-B APPROPRIATIONS | ACTUAL BUDGET 2001 | ACTUAL BUDGET 07/31/02 | RECOMMENDED BUDGET 2003 | ADOPTED BUDGET 2003 |
|------------------------------------|--------------------------|------------------------------|-------------------------------|---------------------------|
| <u>GENERAL GOVERNMENT SUPPORT</u> | | | | |
| <u>SPECIAL ITEMS</u> | | | | |
| B1930.400 JUDGEMENTS & CLAIMS | 1,755.99 | 0.00 | 0.00 | 0.00 |
| B1990.400 CONTINGENT ACCOUNT | 4,973.62 | 9,000.00 | 9,000.00 | 9,000.00 |
| TOTAL SPECIAL ITEMS | 6,729.61 | 9,000.00 | 9,000.00 | 9,000.00 |
| TOTAL GENERAL GOVERNMENT SUPPORT | 6,729.61 | 9,000.00 | 9,000.00 | 9,000.00 |
| <u>PUBLIC SAFETY</u> | | | | |
| <u>SAFETY INSPECTION</u> | | | | |
| <u>PERSONAL SERVICES</u> | | | | |
| B3620.100 PERSONAL SERVICES | 7,788.00 | 9,072.00 | 13,920.00 | 13,920.00 |
| TOTAL PERSONAL SERVICES | 7,788.00 | 9,072.00 | 13,920.00 | 13,920.00 |
| <u>CONTRACTUAL EXPENSE</u> | | | | |
| B3620.400 CONTRACTUAL | 1,767.53 | 2,000.00 | 2,000.00 | 2,000.00 |
| TOTAL CONTRACTUAL EXPENSE | 1,767.53 | 2,000.00 | 2,000.00 | 2,000.00 |
| TOTAL SAFETY INSPECTION | 9,555.53 | 11,072.00 | 15,920.00 | 15,920.00 |
| TOTAL PUBLIC SAFETY | 9,555.53 | 11,072.00 | 15,920.00 | 15,920.00 |
| <u>PUBLIC HEALTH</u> | | | | |
| <u>BOARD OF HEALTH</u> | | | | |
| <u>CONTRACTUAL EXPENSE</u> | | | | |
| B4010.400 CONTRACTUAL | 0.00 | 500.00 | 500.00 | 500.00 |
| TOTAL CONTRACTUAL EXPENSE | 0.00 | 500.00 | 500.00 | 500.00 |
| TOTAL BOARD OF HEALTH | 0.00 | 500.00 | 500.00 | 500.00 |
| TOTAL PUBLIC HEALTH | 0.00 | 500.00 | 500.00 | 500.00 |
| <u>HOME AND COMMUNITY SERVICES</u> | | | | |
| <u>ZONING</u> | | | | |
| <u>PERSONAL SERVICES</u> | | | | |
| B8010.100 PERSONAL SERVICES | 6,828.00 | 7,104.00 | 7,200.00 | 7,200.00 |
| B8010.110 PERSONAL SERVICES | 0.00 | 600.00 | 600.00 | 600.00 |

TOWN OF URBANA FISCAL BUDGET

SCHEDULE 1-B

APPROPRIATIONS

ADOPTED 11/12/02

| | ACTUAL 2001 | ACTUAL BUDGET 07/31/02 | RECOMMENDED BUDGET 2003 | ADOPTED BUDGET 2003 |
|--|----------------|------------------------------|-------------------------------|---------------------------|
| B8010.120 PERSONAL SERVICES | 735.00 | 1,585.00 | 1,585.00 | 1,585.00 |
| TOTAL PERSONAL SERVICES | 7,564.00 | 9,289.00 | 9,385.00 | 9,385.00 |
| <u>CONTRACTUAL EXPENSE</u> | | | | |
| B8010.400 CONTRACTUAL | 413.75 | 1,000.00 | 1,000.00 | 1,000.00 |
| TOTAL CONTRACTUAL EXPENSE | 413.75 | 1,000.00 | 1,000.00 | 1,000.00 |
| TOTAL ZONING | 7,977.75 | 10,289.00 | 10,385.00 | 10,385.00 |
| <u>PLANNING</u> | | | | |
| <u>PERSONAL SERVICES</u> | | | | |
| B8020.100 PERSONAL SERVICES | 1,200.00 | 4,175.00 | 0.00 | 0.00 |
| B8020.120 PERSONAL SERVICES | 2,630.38 | 3,930.00 | 3,450.00 | 3,150.00 |
| TOTAL PERSONAL SERVICES | 3,830.38 | 8,105.00 | 3,450.00 | 3,150.00 |
| <u>CONTRACTUAL EXPENSE</u> | | | | |
| B8020.400 CONTRACTUAL | 4,000.00 | 30,000.00 | 4,000.00 | 4,000.00 |
| TOTAL CONTRACTUAL EXPENSE | 4,000.00 | 30,000.00 | 4,000.00 | 4,000.00 |
| TOTAL PLANNING | 7,830.38 | 38,105.00 | 7,450.00 | 7,150.00 |
| <u>ENVIRONMENTAL CONTROL</u> | | | | |
| <u>PERSONAL SERVICES</u> | | | | |
| B8090.100 PERSONAL SERV | 15,960.00 | 17,076.00 | 13,920.00 | 13,920.00 |
| TOTAL PERSONAL SERVICES | 15,960.00 | 17,076.00 | 13,920.00 | 13,920.00 |
| <u>CONTRACTUAL EXPENSE</u> | | | | |
| B8090.400 CONTRACTUAL | 1,361.04 | 1,500.00 | 1,500.00 | 1,500.00 |
| B8090.410 K L O C | 0.00 | 1,200.00 | 1,200.00 | 1,200.00 |
| B8090.420 K W I C | 5,250.00 | 6,800.00 | 6,800.00 | 6,800.00 |
| TOTAL CONTRACTUAL EXPENSE | 6,611.04 | 9,500.00 | 9,500.00 | 9,500.00 |
| TOTAL ENVIRONMENTAL CONTROL | 22,571.04 | 26,576.00 | 23,420.00 | 23,420.00 |
| TOTAL HOME AND COMMUNITY SERVICES | 38,379.17 | 74,970.00 | 41,255.00 | 41,255.00 |
| <u>EMPLOYEE BENEFITS</u> | | | | |
| <u>EMPLOYEE BENEFITS</u> | | | | |
| B9010.800 STATE RETIREMENT | 0.00 | 0.00 | 1,000.00 | 1,000.00 |
| B9030.800 SOCIAL SECURITY | 4,969.88 | 3,600.00 | 4,000.00 | 4,000.00 |
| B9060.800 HOSPITAL & MEDICAL INSURANCE | 4,500.00 | 4,500.00 | 6,000.00 | 5,000.00 |
| TOTAL EMPLOYEE BENEFITS | 9,469.88 | 8,100.00 | 11,000.00 | 11,000.00 |
| TOTAL APPROPRIATIONS | 64,134.19 | 103,642.00 | 77,675.00 | 77,675.00 |

TOWN OF URBANA
FISCAL BUDGET - GENERAL FUND - OUTSIDE VILLAGE
FOR 2003

(ADOPTED NOVEMBER 12, 2002)

| SCHEDULE 2-B ESTIMATED REVENUES | ACTUAL 2001 | ACTUAL BUDGET 07/31/02 | RECOMMENDED BUDGET 2003 | ADOPTED BUDGET 2003 |
|---|----------------|------------------------------|-------------------------------|---------------------------|
| <u>REAL PROPERTY TAXES</u> | | | | |
| B1001 REAL PROPERTY TAXES | 50,365.00 | 68,190.00 | 68,190.00 | 53,406.00 |
| TOTAL REAL PROPERTY TAXES | 50,365.00 | 68,190.00 | 68,190.00 | 53,406.00 |
| <u>DEPARTMENTAL INCOME</u> | | | | |
| B1270 SHARED SERVICES VILLAGE GOV | 0.00 | 500.00 | 3,500.00 | 4,569.00 |
| B2110 ZONING FEES | 0.00 | 0.00 | 0.00 | 0.00 |
| B2115 PLANNING BOARD FEES | 745.00 | 195.00 | 0.00 | 0.00 |
| B2170 SHARED SERVICES | 3,500.00 | 0.00 | 0.00 | 0.00 |
| B2189 SERVICES INCOME | 1,850.00 | 950.00 | 1,500.00 | 1,000.00 |
| TOTAL DEPARTMENTAL INCOME | 6,095.00 | 5,000.00 | 5,569.00 | 5,569.00 |
| B2350 YOUTH SERVICES | 0.00 | 0.00 | 0.00 | 0.00 |
| <u>USE OF MONEY AND PROPERTY</u> | | | | |
| B2401 INTEREST & EARNINGS | 3,989.58 | 1,360.38 | 1,800.00 | 1,200.00 |
| TOTAL USE OF MONEY AND PROPERTY | 3,989.58 | 1,800.00 | 1,800.00 | 1,200.00 |
| <u>LICENSES AND PERMITS</u> | | | | |
| B2555 BUILDING PERMITS | 4,230.00 | 3,805.00 | 2,500.00 | 2,500.00 |
| TOTAL LICENSES AND PERMITS | 4,230.00 | 2,500.00 | 2,500.00 | 2,500.00 |
| <u>SALE OF PROPERTY & COMPENSATION FOR LOSS</u> | | | | |
| B2655 MINOR SALES | 20.00 | 1.00 | 0.00 | 0.00 |
| TOTAL SALE OF PROPERTY & COMPENSATION FOR LOSS | 20.00 | 0.00 | 0.00 | 0.00 |
| <u>STATE AID</u> | | | | |
| B3001 STATE REVENUE SHARING (PER CAPITA) | 8,885.00 | 0.00 | 0.00 | 0.00 |
| B3089 STATE REVENUE CODES REIMBURSEMENT | 2,067.22 | 0.00 | 0.00 | 0.00 |
| B3820 YOUTH PROGRAMS | 22,440.89 | 0.00 | 0.00 | 0.00 |
| TOTAL STATE AID | 33,393.11 | 0.00 | 0.00 | 0.00 |
| TOTAL REVENUES | 98,092.59 | 77,490.00 | 62,675.00 | 62,675.00 |
| APPROPRIATED FUND BALANCE | -33,958.50 | 26,152.00 | 15,000.00 | 15,000.00 |
| TOTAL REVENUES & OTHER SOURCES | 64,134.19 | 103,642.00 | 77,675.00 | 77,675.00 |

TOWN OF URBANA
FISCAL BUDGET - HIGHWAY FUND - OUTSIDE VILLAGE
FOR 2003

(ADOPTED NOVEMBER 12, 2002)

| SCHEDULE 1-DB APPROPRIATIONS | ACTUAL 2001 | ACTUAL BUDGET 07/31/02 | RECOMMENDED BUDGET 2003 | ADOPTED BUDGET 2003 |
|-----------------------------------|----------------|------------------------------|-------------------------------|---------------------------|
| <u>GENERAL GOVERNMENT SUPPORT</u> | | | | |
| <u>SPECIAL ITEMS</u> | | | | |
| DB1930.400 JUDGEMENTS AND CLAIMS | 13,259.19 | 0.00 | 0.00 | 0.00 |
| TOTAL SPECIAL ITEMS | 13,259.19 | 0.00 | 0.00 | 0.00 |
| TOTAL GENERAL GOVERNMENT SUPPORT | 13,259.19 | 0.00 | 0.00 | 0.00 |
| <u>TRANSPORTATION</u> | | | | |
| <u>GENERAL REPAIRS</u> | | | | |
| <u>PERSONAL SERVICES</u> | | | | |
| DB5110.100 PERSONAL SERVICES | 113,509.78 | 136,620.00 | 140,725.00 | 140,725.00 |
| TOTAL PERSONAL SERVICES | 113,609.78 | 136,620.00 | 140,725.00 | 140,725.00 |
| <u>CONTRACTUAL EXPENSE</u> | | | | |
| DB5110.400 CONTRACTUAL | 49,120.52 | 55,000.00 | 55,000.00 | 55,000.00 |
| DB5110.410 CONTRACTUAL - O&M | 12,095.00 | 15,766.00 | 0.00 | 0.00 |
| TOTAL CONTRACTUAL EXPENSE | 61,215.52 | 70,766.00 | 55,000.00 | 55,000.00 |
| DB5110.500 MAJOR | 51,624.80 | 60,000.00 | 40,000.00 | 40,000.00 |
| TOTAL | 51,624.80 | 60,000.00 | 40,000.00 | 40,000.00 |
| TOTAL GENERAL REPAIRS | 226,450.10 | 267,386.00 | 235,725.00 | 235,725.00 |
| <u>PERMANENT IMPROVEMENTS</u> | | | | |
| <u>EQUIPMENT/CAPITAL OUTLAY</u> | | | | |
| DB5112.200 CAPITAL OUTLAY | 58,270.00 | 58,305.00 | 74,069.00 | 74,069.00 |
| TOTAL EQUIPMENT/CAPITAL OUTLAY | 58,270.00 | 58,305.00 | 74,069.00 | 74,069.00 |
| TOTAL PERMANENT IMPROVEMENTS | 58,270.00 | 58,305.00 | 74,069.00 | 74,069.00 |
| <u>MACHINERY</u> | | | | |
| <u>EQUIPMENT/CAPITAL OUTLAY</u> | | | | |
| DB5130.200 EQUIPMENT | 78,830.26 | 43,000.00 | 25,000.00 | 25,000.00 |
| TOTAL EQUIPMENT/CAPITAL OUTLAY | 78,830.26 | 43,000.00 | 25,000.00 | 25,000.00 |
| <u>CONTRACTUAL EXPENSE</u> | | | | |
| DB5130.400 CONTRACTUAL | 60,000.00 | 60,000.00 | 60,000.00 | 60,000.00 |
| TOTAL CONTRACTUAL EXPENSE | 60,000.00 | 60,000.00 | 60,000.00 | 60,000.00 |
| TOTAL MACHINERY | 138,830.26 | 103,000.00 | 85,000.00 | 85,000.00 |

TOWN OF URBANA FISCAL BUDGET

SCHEDULE 1-DB

APPROPRIATIONS

ADOPTED 11/12/02

| | ACTUAL 2001 | ACTUAL BUDGET 07/31/02 | RECOMMENDED BUDGET 2003 | ADOPTED BUDGET 2003 |
|--|----------------|------------------------------|-------------------------------|---------------------------|
| <u>SNOW REMOVAL TOWN HIGHWAYS</u> | | | | |
| <u>PERSONAL SERVICES</u> | | | | |
| DB5142.100 PERSONAL SERVICES | 91,541.24 | 111,420.00 | 114,495.00 | 114,495.00 |
| TOTAL PERSONAL SERVICES | 91,541.24 | 111,420.00 | 114,495.00 | 114,495.00 |
| <u>CONTRACTUAL EXPENSE</u> | | | | |
| DB5142.400 CONTRACTUAL | 45,714.90 | 60,000.00 | 60,000.00 | 60,000.00 |
| TOTAL CONTRACTUAL EXPENSE | 45,714.90 | 60,000.00 | 60,000.00 | 60,000.00 |
| TOTAL SNOW REMOVAL TOWN HIGHWAYS | 137,256.14 | 171,420.00 | 174,495.00 | 174,495.00 |
| TOTAL TRANSPORTATION | 550,806.50 | 600,111.00 | 569,289.00 | 569,289.00 |
| <u>EMPLOYEE BENEFITS</u> | | | | |
| <u>EMPLOYEE BENEFITS</u> | | | | |
| DB9010.800 STATE RETIREMENT | 0.00 | 12,200.00 | 12,200.00 | 12,200.00 |
| DB9030.800 SOCIAL SECURITY | 15,805.75 | 19,000.00 | 20,000.00 | 20,000.00 |
| DB9060.800 HOSPITAL & MEDICAL INSURANCE | 38,206.24 | 40,000.00 | 48,000.00 | 48,000.00 |
| TOTAL EMPLOYEE BENEFITS | 54,012.99 | 71,200.00 | 80,200.00 | 80,200.00 |
| <u>DEBT SERVICE</u> | | | | |
| <u>BOND ANTICIPATION NOTES</u> | | | | |
| <u>PRINCIPAL</u> | | | | |
| DB9730.600 PRINCIPAL | 22,400.00 | 0.00 | 0.00 | 0.00 |
| TOTAL PRINCIPAL | 22,400.00 | 0.00 | 0.00 | 0.00 |
| <u>INTEREST</u> | | | | |
| DB9730.700 INTEREST | 1,075.20 | 0.00 | 0.00 | 0.00 |
| TOTAL INTEREST | 1,075.20 | 0.00 | 0.00 | 0.00 |
| TOTAL BOND ANTICIPATION NOTES | 23,475.20 | 0.00 | 0.00 | 0.00 |
| TOTAL DEBT SERVICE | 23,475.20 | 0.00 | 0.00 | 0.00 |
| <u>INTERFUND TRANSFERS</u> | | | | |
| <u>TRANSFERS TO CAPITAL FUNDS</u> | | | | |
| DB9950.900 TRANSFERS TO CAPITAL PROJECTS | 17,000.00 | 22,000.00 | 40,000.00 | 40,000.00 |
| TOTAL | 17,000.00 | 22,000.00 | 40,000.00 | 40,000.00 |
| TOTAL TRANSFERS TO CAPITAL FUNDS | 17,000.00 | 22,000.00 | 40,000.00 | 40,000.00 |
| TOTAL INTERFUND TRANSFERS | 17,000.00 | 22,000.00 | 40,000.00 | 40,000.00 |
| TOTAL APPROPRIATIONS | 668,552.83 | 693,311.00 | 689,489.00 | 689,489.00 |

TOWN OF URBANA
FISCAL BUDGET - HIGHWAY FUND - OUTSIDE VILLAGE
FOR 2003

(ADOPTED NOVEMBER 12, 2002)

| SCHEDULE 2-DB ESTIMATED REVENUES | ACTUAL 2001 | ACTUAL BUDGET 07/31/02 | RECOMMENDED BUDGET 2003 | ADOPTED BUDGET 2003 |
|---|-------------------|------------------------------|-------------------------------|---------------------------|
| <u>REAL PROPERTY TAXES</u> | | | | |
| DB1001 REAL PROPERTY TAXES | 493,936.00 | 497,240.00 | 497,240.00 | 575,420.00 |
| TOTAL REAL PROPERTY TAXES | <u>493,936.00</u> | <u>497,240.00</u> | <u>497,240.00</u> | <u>575,420.00</u> |
| <u>USE OF MONEY AND PROPERTY</u> | | | | |
| DB2401 INTEREST & EARNINGS | 27,675.49 | 9,842.51 | 22,000.00 | 15,000.00 |
| DB2401R INTEREST & EARNINGS - RESERVES | 2,421.53 | 303.50 | 0.00 | 0.00 |
| TOTAL USE OF MONEY AND PROPERTY | <u>30,097.02</u> | <u>22,000.00</u> | <u>15,000.00</u> | <u>15,000.00</u> |
| <u>SALE OF PROPERTY & COMPENSATION FOR LOSS</u> | | | | |
| DB2650 SALE OF SCRAP | 0.00 | 0.00 | 0.00 | 0.00 |
| DB2665 SALE OF EQUIPMENT | 8,156.50 | 6,975.00 | 0.00 | 0.00 |
| DB2680 INSURANCE REFUND | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL SALE OF PROPERTY & COMPENSATION FOR LOSS | <u>8,156.50</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| DB2701 REFUNDS OF PRIOR YEARS EXPENSES | 0.00 | 240.00 | 0.00 | 0.00 |
| DB2770 UNCLASSIFIED REVENUE | 0.00 | 0.00 | 0.00 | 0.00 |
| <u>STATE AID</u> | | | | |
| DB3501 CONSOLIDATED HIGHWAY AID | 74,068.87 | 0.00 | 74,071.00 | 74,069.00 |
| DB3960 STATE EMERGENCY DISASTER AID | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL STATE AID | <u>74,068.87</u> | <u>74,071.00</u> | <u>74,069.00</u> | <u>74,069.00</u> |
| DB4960 FEDERAL EMERGENCY DISASTER AID | 0.00 | 0.00 | 0.00 | 0.00 |
| DB5031 INTERFUND TRANSFER | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL REVENUES | <u>606,258.39</u> | <u>593,311.00</u> | <u>664,489.00</u> | <u>664,489.00</u> |
| APPROPRIATED FUND BALANCE | <u>62,294.49</u> | <u>100,000.00</u> | <u>25,000.00</u> | <u>25,000.00</u> |
| TOTAL REVENUES & OTHER SOURCES | <u>668,552.88</u> | <u>693,311.00</u> | <u>689,489.00</u> | <u>689,489.00</u> |

TOWN OF UREANA
FISCAL BUDGET - LIBRARY FUND
FOR 2003

(ADOPTED NOVEMBER 12, 2002)

| SCHEDULE 1-L APPROPRIATIONS | ACTUAL 2001 | ACTUAL BUDGET 01/31/02 | RECOMMENDED BUDGET 2003 | ADOPTED BUDGET 2003 |
|--------------------------------|----------------|------------------------------|-------------------------------|---------------------------|
| <u>CULTURE AND RECREATION</u> | | | | |
| <u>LIBRARY OPERATIONS</u> | | | | |
| <u>PERSONAL SERVICES</u> | | | | |
| L7410.100 PERSONAL SERVICES | 40,000.00 | 40,000.00 | 50,000.00 | 50,000.00 |
| TOTAL PERSONAL SERVICES | 40,000.00 | 40,000.00 | 50,000.00 | 50,000.00 |
| TOTAL LIBRARY OPERATIONS | 40,000.00 | 40,000.00 | 50,000.00 | 50,000.00 |
| TOTAL CULTURE AND RECREATION | 40,000.00 | 40,000.00 | 50,000.00 | 50,000.00 |
| TOTAL APPROPRIATIONS | 40,000.00 | 40,000.00 | 50,000.00 | 50,000.00 |

TOWN OF URBANA
 FISCAL BUDGET - LIBRARY FUND
 FOR 2003

(ADOPTED NOVEMBER 12, 2002)

| SCHEDULE 2-L ESTIMATED REVENUES | ACTUAL 2001 | ACTUAL BUDGET 01/31/02 | RECOMMENDED BUDGET 2003 | ADOPTED BUDGET 2003 |
|------------------------------------|----------------|------------------------------|-------------------------------|---------------------------|
| <u>REAL PROPERTY TAXES</u> | | | | |
| L1001 REAL PROPERTY TAXES | 40,000.00 | 40,000.00 | 40,000.00 | 50,000.00 |
| TOTAL REAL PROPERTY TAXES | 40,000.00 | 40,000.00 | 50,000.00 | 50,000.00 |
| L5031 INTERFUND TRANSFERS | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL REVENUES | 40,000.00 | 40,000.00 | 50,000.00 | 50,000.00 |
| APPROPRIATED FUND BALANCE | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL REVENUES & OTHER SOURCES | 40,000.00 | 40,000.00 | 50,000.00 | 50,000.00 |

TOWN OF URBANA
 FISCAL BUDGET - WATER DISTRICT #1
 FOR 2003

(ADOPTED NOVEMBER 12, 2002)

| SCHEDULE 1-SW APPROPRIATIONS | | ACTUAL 2001 | ACTUAL BUDGET 07/31/02 | RECOMMENDED BUDGET 2003 | ADOPTED BUDGET 2003 |
|---------------------------------|----------------------|----------------|------------------------------|-------------------------------|---------------------------|
| <u>DEBT SERVICE</u> | | | | | |
| <u>SERIAL BONDS</u> | | | | | |
| <u>PRINCIPAL</u> | | | | | |
| SW9710.600 | PRINCIPAL | 0.00 | 2,000.00 | 2,000.00 | 2,000.00 |
| | TOTAL PRINCIPAL | 0.00 | 2,000.00 | 2,000.00 | 2,000.00 |
| <u>INTEREST</u> | | | | | |
| SW9710.700 | INTEREST | 973.75 | 1,950.00 | 1,855.00 | 1,855.00 |
| | TOTAL INTEREST | 973.75 | 1,950.00 | 1,855.00 | 1,855.00 |
| | TOTAL SERIAL BONDS | 973.75 | 3,950.00 | 3,855.00 | 3,855.00 |
| | TOTAL DEBT SERVICE | 973.75 | 3,950.00 | 3,855.00 | 3,855.00 |
| | TOTAL APPROPRIATIONS | 973.75 | 3,950.00 | 3,855.00 | 3,355.00 |

TOWN OF URBANA
 FISCAL BUDGET - WATER DISTRICT #1
 FOR 2003

(ADOPTED NOVEMBER 12, 2002)

| SCHEDULE 2-SW ESTIMATED REVENUES | ACTUAL 2001 | ACTUAL BUDGET 07/31/02 | RECOMMENDED BUDGET 2002 | ADOPTED BUDGET 2003 |
|-------------------------------------|----------------|------------------------------|-------------------------------|---------------------------|
| <u>DEPARTMENTAL INCOME</u> | | | | |
| SW2140 METERED SALES | 0.00 | 0.00 | 0.00 | 0.00 |
| SW2144 WATER CONNECTION CHARGES | 973.75 | 0.00 | 3,950.00 | 3,855.00 |
| TOTAL DEPARTMENTAL INCOME | 973.75 | 3,950.00 | 3,855.00 | 3,855.00 |
| TOTAL REVENUES | 973.75 | 3,950.00 | 3,855.00 | 3,855.00 |
| APPROPRIATED FUND BALANCE | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL REVENUES & OTHER SOURCES | 973.75 | 3,950.00 | 3,855.00 | 3,855.00 |

TOWN OF URBANA
SCHEDULE OF SALARIES OF ELECTED AND APPOINTED
OFFICERS AND EMPLOYEES

| | |
|-------------------------------|------------------------------|
| <u>TOWN JUSTICE</u> | <u>\$ 500.00 per year</u> |
| <u>TOWN JUSTICE</u> | <u>\$ 9,660.00 per year</u> |
| <u>TAX COLLECTOR</u> | <u>\$ 3,480.00 per year</u> |
| <u>HIGHWAY SUPERINTENDENT</u> | <u>\$ 35,400.00 per year</u> |
| <u>BOARD MEMBERS - 4</u> | <u>\$ 2,244.00 per year</u> |
| <u>TOWN SUPERVISOR</u> | <u>\$ 10,692.00 per year</u> |
| <u>TOWN CLERK</u> | <u>\$ 14,514.00 per year</u> |

TOWN OF URBANA SPECIAL BOARD MEETING

DECEMBER 12, 2002

The Town of Urbana Town Board held a Special Meeting on Thursday, December 12, 2002 at 10:00 a.m. in the Town Hall, 41 Lake Street, Hammondsport, New York.

PRESENT: SUPERVISOR RICHARD GARDINER
COUNCILPERSON TOM CHADWICK
COUNCILPERSON JOHN WEBSTER
COUNCILPERSON JIM PRESLEY
COUNCILPERSON CONNIE COOK
TOWN CLERK DEBORAH PIERCE

Supervisor Gardiner opened the Special meeting at 10:02 a.m. to discuss awarding the 2002 GMC Pick up Truck Bid.

There was only (1) one bid received.

1. Mr. William & Nancy Kuchner \$16,505.00
4151 Roosa Road
Canisteo, New York 14823

53 On Motion of Councilperson Presley and seconded by Councilperson Cook and carried, all voting AYE, to accept the bid for the 2002 GMC Pick up Truck received from Mr. Kuchner for \$16,505.00.

ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Chadwick and seconded by Councilperson Webster and carried, all voting AYE, to adjourn the meeting at 10:15 a.m.

Respectfully submitted,

Debbie Pierce

Debbie Pierce
Town Clerk

TOWN OF URBANA SPECIAL MEETING

DECEMBER 16, 2002

The Town of Urbana Town Board held a Special Meeting on Monday, December 16, 2002 at 11:00 a.m. in the Town Hall, 41 Lake Street, Hammondsport, New York.

PRESENT: SUPERVISOR RICHARD GARDINER
COUNCILPERSON TOM CHADWICK
COUNCILPERSON JOHN WEBSTER
COUNCILPERSON CONNIE COOK
COUNCILPERSON JIM PRESLEY
TOWN CLERK DEBORAH PIERCE
JOHN RYAN - LEGAL COUNSEL

Supervisor Gardiner brought the special meeting to order at 11:02 a.m. The purpose of the special meeting was to pay the abstract to date and to hold an executive session concerning the acquisition of real property.

On Motion of Councilperson Webster and seconded by Councilperson Chadwick and carried, all voting AYE, to purchase 2 used trucks- Volvo tractors from Matt Allen for \$7500.00.

ROLL CALL VOTE: 5-AYES 0-NAYS

WHEELER RIGHT OF WAY: Supervisor Gardiner reported that Tom Saxton has agreed to the 50' right of way on the northern boundary line of his property and Delores, Valerie, and Robert Wheeler property. The Town of Urbana has agreed to a 5-natural barrier on the north side of the 50' right of way.

On Motion of Councilperson Chadwick and seconded by Councilperson Webster and carried, all voting AYE, to adjourn to Executive Session at 11:20 a.m. to discuss pending real estate acquisition. The Supervisor invited Councilperson Chadwick, Webster, Cook, Presley, Town Clerk Pierce and John Ryan into the Executive Session.

ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Presley and seconded by Councilperson Cook and carried, all voting AYE, to adjourn the Executive Session at 12:15 p.m.

ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Supervisor Gardiner and seconded by Councilperson Webster and carried, to open the regular board meeting at 12:16 p.m.

Supervisor Gardiner reported that his office will take over control of the pop machine and the proceeds will go to offset the summer snack shop stand.

On Motion of Councilperson Cook and seconded by Councilperson Presley and carried, all voting AYE, to authorize the Supervisor to pay A General Fund Bills, Abstract #12, claim # 418 -# 455 totaling \$49,300.79 and B General Fund Bills, Abstract #12, claim # 049 -# 056 totaling \$883.87.

ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Webster and seconded by Councilperson Chadwick and carried, all voting AYE, to authorize the Supervisor to pay Highway Fund Bills, Abstract #12, claim # 266 -#286 totaling \$15,990.15. The Board approved payment of Highway Fund Bills contingent upon the accuracy of bill #278 to A&W Diesel for \$1676.90.

ROLL CALL VOTE: 5-AYES 0-NAYS

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December 16, 2002

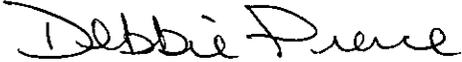
5p JUSTICE CHAMBER FURNITURE: On Motion of Councilperson Cook and seconded by Councilperson Chadwick and carried, all voting AYE, to approve the purchase of office furniture for the Justice Chamber from staples at a price not to exceed \$3,000.00.

ROLL CALL VOTE: 5-AYES 0-NAYS

The Supervisor's report was presented to the board.

On Motion of Councilperson Presley and seconded by Councilperson Chadwick and carried, all voting AYE, to adjourn the meeting at 12:55 p.m.

Respectfully submitted, -



Debbie Pierce
Town Clerk

TOWN OF URBANA YEAR-END MEETING
DECEMBER 30, 2002

The Town of Urbana Town Board held their year end meeting on Monday, December 30, 2002 at 8:00 a.m. in the Town Hall, 41 Lake Street, Hammondspport, New York.

- PRESENT: SUPERVISOR RICHARD GARDINER
 COUNCILPERSON TOM CHADWICK
 COUNCILPERSON JOHN WEBSTER
 COUNCILPERSON CONNIE COOK
 COUNCILPERSON JIM PRESLEY
 TOWN CLERK DEBORAH PIERCE

OTHERS PRESENT: KIRK HOUSE (DUNDEE OBSERVER REPORTER)

The Supervisor called the meeting to order at 8:15 a.m.

On Motion of Councilperson Chadwick and seconded by Councilperson Cook and carried, all voting AYE, to approve the November 12, 2002 minutes.
ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Webster and seconded by Councilperson Presley and carried, all voting AYE, to approve the November 20, 2002 minutes.
ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Presley and seconded by Councilperson Webster and carried, all voting AYE, to approve the December 12, 2002 minutes.
ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Webster and seconded by Councilperson Cook and carried, all voting AYE, to approve the December 16, 2002 minutes as amended. The amendment was to add to the minutes who was present during the executive session of the December 16th meeting and to include the following to the Wheeler Right of Way - 5' barrier on the north side of the right of way.
ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Presley and seconded by Councilperson Webster and carried, all voting AYE, it was RESOLVED to authorize the Supervisor to pay A-General Fund Bills Abstract #13, claim #456-#468 totaling \$9,535.89.
ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Webster and seconded by Councilperson Presley and carried, all voting AYE, it was RESOLVED to authorize the Supervisor to pay B-General Fund Bills Abstract #13, claim #057-#058 totaling \$122.10.
ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Chadwick and seconded by Councilperson Cook and carried, all voting Aye, it was RESOLVED to authorize the Supervisor to pay Highway Fund Bills Abstract #13, claim #287-#289 totaling \$31,150.95.
ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Cook and seconded by Councilperson Chadwick and carried, all voting AYE, it was RESOLVED to authorize the Supervisor to pay the Capital Projects bills totaling \$37,365.77.
ROLL CALL VOTE: 5-AYES 0-NAYS

December 30, 2002

ACCOUNT TRANSFERS: On Motion of Councilperson Presley and seconded by Councilperson Cook and carried, all voting AYE, it was RESOLVED to authorize the Bookkeeper to make the following Accounting Transfers.

ROLL CALL VOTE: 5-AYES 0-NAYS

Transfer \$40,000.00 from A9950.9 (transfers to capital projects) to the Building Reserve.

Transfer \$16,500.00 from DB9950.9 (transfers to capital projects) to DB5130.2 (highway equipment) for the purchase of the new Ford Truck and the trucks from Matt Allen.

Transfer from DB9010.8 (retirement) to DB9060.8 (health insurance).

| | | |
|-------------------|-----------|-----------|
| Debit DB9010.800 | \$3709.03 | |
| Credit DB9060.800 | | \$3709.03 |

Transfer from DB5112.2 (capital outlay), DB5110.41 (O&M) and DB5110.5 (Major repairs) to DB5110.4 (general road repair.) The wrong accounts were charged.

| | | |
|-----------------|------------|-------------|
| Debit DB5112.2 | \$25510.93 | |
| Debit DB5110.5 | 2175.70 | |
| Debit DB5110.41 | 657.94 | |
| Debit DB5110.4 | | \$28,344.57 |

Transfer from B1990.4 (contingency) to B9060.8 (health insurance)

| | | |
|----------------|-----------|-----------|
| Debit B1990.4 | \$1201.96 | |
| Credit B9060.8 | | \$1201.96 |

Transfer from contingency in General A to balance out appropriation accounts.

| | | |
|----------------|-----------|---------|
| Debit A1990.4 | \$1592.46 | |
| Credit A1110.4 | | \$71.58 |
| A1355.4 | | 63.79 |
| A1420.4 | | 20.98 |
| A3510.4 | | 287.28 |
| A5010.4 | | 440.69 |
| A5132.43 | | 295.15 |
| A9040.8 | | 327.00 |
| A9055.8 | | 86.00 |

57 On Motion of Councilperson Webster and seconded by Councilperson Presley and carried, all voting AYE, to authorize the Supervisor to purchase a Glenn Curtiss photo collection that is being offered through John Ormsby for \$500.00.

ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Webster and seconded by Councilperson Chadwick and carried, all voting AYE, to adjourn the meeting at 8:50 p.m.

Respectfully submitted,

Debbie Pierce

Debbie Pierce
Town Clerk