

Town Board



2003



TOWN OF URBANA RE-ORGANIZATIONAL MEETING
JANUARY 2, 2003

The Town of Urbana Town Board held their re-organizational meeting on Monday, January 2, 2003 at 10:00 a.m. in the Town Hall, 41 Lake Street, Hammondspport, New York.

PRESENT: SUPERVISOR RICHARD GARDINER
COUNCILPERSON TOM CHADWICK
COUNCILPERSON JIM PRESLEY
COUNCILPERSON CONNIE COOK
COUNCILPERSON JOHN WEBSTER
TOWN CLERK DEBORAH PIERCE
OTHERS PRESENT: Mayor Robert Deseyn

The Supervisor called the meeting to order at 10:00 a.m.

On Motion of Councilperson Chadwick and seconded by Councilperson Cook and carried, all voting AYE, to appoint Norm Hann to the Zoning Board of Appeals to fill the unexpired term of Jim Bailey. Term expires 12/31/2005.
ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Cook and seconded by Councilperson Presley and carried, all voting AYE, to approve the Supervisor's Designation and Appointments, Salary Schedule, Holiday Schedule, Payroll Dates, and Meeting Dates for the 2003 fiscal year with the exception of the Employee's Policy, which will be addressed at a later date.
ROLL CALL VOTE: 5-AYES 0-NAYS

The Board discussed compiling an excess list of Town owned furniture and equipment that could be sold. The Board will review the list at their January 21st meeting.
Mayor Deseyn informed the Board that the Village agreed with the re-appointment of Carol Jenkins to the Hammondspport Board of Fire Commissioners. Mayor Deseyn informed the Board that the Village and Town received a joint grant for signage in the Village and Town. The sign committee will meet this month and review the specs that will be required.

Mayor Deseyn explained to the Board that the Village would like to use Town land to deposit the Diatomaceous Earth from the water treatment plant. The Village would like to grade a 40 foot diameter area 3 foot deep at the center area at the Town of Urbana gravel pit and storage area to dump the materials in.
On Motion of Councilperson Cook and seconded by Councilperson Presley and carried, all voting AYE, to allow the Village to deposit the diatomaceous earth upon receipt of confirmation from the New York State Health Department that the diatomaceous earth material is not a contaminant.
ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Webster and seconded by Councilperson Presley and carried, all voting AYE, to appoint Richard Frey to the Zoning Board of Appeals to fill the unexpired term of Joe Littleton. Term expires 12/31/04.
ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Cook and seconded by Councilperson Chadwick and carried, all voting AYE, to adjourn the meeting at 11:04 a.m.

Respectfully submitted,

Debbie Pierce

Debbie Pierce
Town Clerk

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TOWN OF URBANA BOARD MEETING

JANUARY 21, 2003

The Town of Urbana Town Board held their regular monthly meeting on Tuesday, January 21, 2003 at 6:30 p.m. in the Town Hall, 41 Lake Street, Hammondsport, New York.

PRESENT: SUPERVISOR RICHARD GARDINER
COUNCILPERSON TOM CHADWICK
COUNCILPERSON JOHN WEBSTER
COUNCILPERSON CONNIE COOK
COUNCILPERSON JIM PRESLEY
TOWN CLERK DEBORAH PIERCE
ATTORNEY BRIAN C. FLYNN
SUPERINTENDENT DAVID BUCKLEY
ASSESSOR KATHY HARTER

OTHERS PRESENT: KIRK HOUSE (DUNDEE OBSERVER) JUDY GARDINER

Supervisor Gardiner brought the meeting to order at 6:35 p.m. with the salute to the flag.

Assessor Kathy Harter explained how the data collection was progressing for the proposed reval. Ms. Harter explained that about 40% of the parcels have been visited and explained the time frame process once the data is collected and entered onto the computer. The assessment update would be reflected on the school tax roll of 2004 and the Town and County/Fire District tax roll of 2005. Ms. Harter also explained the criteria used to determine the value on a home and on docks.

On Motion of Councilperson Webster and seconded by Councilperson Presley and carried, all voting AYE, to approve the December 30, 2002 year-end Minutes.

ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Chadwick and seconded by Councilperson Cook and carried, all voting AYE, to approve the January 2, 2003 Re-Organizational Minutes.

ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Presley and seconded by Councilperson Chadwick and carried, all voting AYE, to authorize the Supervisor to pay A General Fund Bills, Abstract #1, claim # 001 - #036, totaling \$83,728.63 (with the exception of a lakefront Capital Projects bill that had been inadvertently added to the abstract.) And B General Fund Bills, Abstract #1, claim #001- #003, totaling \$283.90.

ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Webster and seconded by Councilperson Cook and carried, all voting AYE, to authorize the Supervisor to pay Highway Fund Bills, Abstract #1, claim #001 - #024, totaling \$17,126.2.

ROLL CALL VOTE: 5-AYES

On Motion of Councilperson Chadwick and seconded by Councilperson Presley and carried, all voting AYE, to advertise for sealed bids on:

6 cloth covered office chairs with casters

Large walnut antique desk

Used Lanier 6725 copier machine

Large antique pigeon holed cupboard

Bids will be opened on February 11, 2003.

ROLL CALL VOTE: 5-AYES 0-NAYS

CORRESPONDENCE: A letter from Mrs. Klement, 7741 Bean Station Road, asking at the Town of Urbana Town Board to post a speed limit sign along with speed bumps on Bean Station Road due to speeding from motorists. The Town Board authorized Supervisor Gardiner to write a letter to the Town of Wheeler and Prattsburgh Supervisor's asking that they along with the Town of Urbana write letters to Mr. Spagnoletti concerning the signage.

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On Motion of Supervisor Gardiner and seconded by Councilperson Cook and carried, all voting AYE, to appoint Councilperson Webster as the voting delegate to attend the Annual Business Session of the Association of Towns meeting to be held in New York City on February 19, 2003 and to appoint James Presley as the alternate delegate to attend the same session.

ROLL CALL VOTE: 5-AYES 0-NAYS

BUILDING INSPECTOR/WATERSHED INSPECTOR INTERMUNICIPAL AGREEMENT: The Town Board has asked Attorney Flynn to make a couple revisions. This will be on the February agenda.

On Motion of Councilperson Webster and seconded by Councilperson Cook and carried, all voting AYE, to advertise the Public Hearing for Local Law #1 of 2003 relative to the appointment of ad hoc temporary members to the Zoning Board of Appeals of the Town of Urbana and Local Law #2 of 2003 relative to the appointment of ad hoc temporary members to the Planning Board of the Town of Urbana for February 11, 2003 at 6:30 p.m.

ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Chadwick and seconded by Councilperson Cook and carried, all voting AYE, it was RESOLVED that having subjected the Town of Urbana Justice's Ledgers, the Town of Urbana Bookkeeper's Ledgers, the Town Clerk and Registrar's Ledgers to a year-end audit and having subjected the final report for the year to audit we, the Urbana Town Board do affirm that, to the best of our knowledge, the ledgers do reflect a true and accurate accounting of the financial activities of the Town of Urbana.

ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Presley and seconded by Councilperson Chadwick and carried, all voting AYE, to authorize the Supervisor, contingent upon Attorney Flynn's approval of the contract, to sign and execute the contract agreement of \$19,500.00 with Allee, King, Rosen and Fleming Planning Consultants.

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ROLL CALL VOTE: 5-AYES 0-NAYS

WHEELER RIGHT OF WAY: The Town Board tabled until the changes are made to the boundary line.

TOWN HIGHWAY ROADS: The Town Board discussed setting weight limits on Town roads.

DEPOT WINDOW DRESSING: Margot Fass has asked that the Town Board compensate her for the window dressings she had installed at the Depot. The Town Board asked the Supervisor to make an offer of \$400.00 but to not exceed \$700.00 for the window dressings.

Supervisor Gardiner reported that he has been approached by residents that would like to purchase benches with names of memorials on them at the Depot Park. The Town Board tabled until they have a price for the benches and the plaques.

Boat Launch - The Town Board discussed installing a key card instead of a combination lock for the gate and there was discussion on establishing rules and regulations for the launching of boats.

RESOLUTION

At the regular Town of Urbana Town Board held on Tuesday, January 21, 2003 the Town Board passed the following RESOLUTION;

RESOLUTION urging the Legislature of the State of New York to INCREASE the fee retained by municipalities for issuing hunting and fishing licenses under the Department of Environmental Conservation Automated Licensing Services (DECALS) program

WHEREAS, the issuance of hunting and fishing licenses/stamps by local governments is a valuable and necessary service to the state; and

WHEREAS, Town Clerks must be aware of and carefully follow the mandates of the Environmental Conservation Law and the New York State Department of Environmental Conservation in connection with the issuance of licenses and/or stamps; and

WHEREAS, Towns face considerable liability for any failure to properly issue and record such licenses, for failure to comply with all other requirements of the new legislation; and

WHEREAS, Towns must maintain a separate telephone line, equipment and space as a condition of participation in the DECALS program; and

WHEREAS, the state only pays for the installation of such required additional telephone line, but not for the added monthly cost of maintaining such line; and

WHEREAS, Towns participating in the DECALS program must now also issue free Deer Management Permits, for which no percentage or fee is returned to the Town at all; and

WHEREAS, Towns currently receive no more than 5.5% of the fee for issuance of resident licenses and 1.1% for issuing non-resident licenses in compliance with the new law and all procedural requirements; and

NOW, THEREFORE, BE IT

RESOLVED, that the New York Town Clerks Association, representing the clerks of nearly all of the 932 towns of the State, pause in its deliberations at its December 1, 2002, Regional Meeting to urge in a unified voice that the Legislature of the State of New York pass, and the Governor sign into law, legislation to increase compensation to local governments representing the state with those citizens purchasing licenses under the DECALS program by;

1. Increasing the percentage retained for license issuance from 5.5% to 15% (for resident licenses) and from 1.1% to 3.0% (for non-resident licenses), such increase to help defer the cost of the monthly telephone line service charge incurred by the Towns
2. Paying a percentage on combination licenses and permits issued
3. Paying \$1.00 to the municipality for each deer management permit issued for free by the Towns
4. Establishing a 10% commission reimbursement to the Towns to cover the loss of revenue directly resulting from the DECALS issuance of sporting licenses to Town residents

5. Establishing an ombudsman and information agency or office within NYS Department of Environmental Conservation as a resource for residents to go to with questions or problems relating to DECALS-issued licenses; and

BE IT FURTHER RESOLVED, that a copy of this RESOLUTION be transmitted to the Governor, the Attorney General, the Temporary President of the Senate, the Speaker of the Assembly, the Majority Leader of the Assembly, the Minority Leader of the Senate, the Minority Leader of the Assembly, and the Chairpersons and members of the Senate and Assembly Environmental Conservation Committees.

ROLL CALL VOTE: SUPERVISOR RICHARD GARDINER
COUNCILPERSON TOM CHADWICK
COUNCILPERSON CONNIE COOK
COUNCILPERSON JOHN WEBSTER
COUNCILPERSON JIM PRESLEY

DATED: JANUARY 21, 2003

Deborah Puccio
TOWN CLERK

On Motion of Councilperson Presley and seconded by Councilperson Webster and carried, all voting AYE, it was RESOLVED to authorize the bookkeeper to make the following account transfers.

ROLL CALL VOTE:	5-AYES	0-NAYS
DR A1410.4 (Town Clerk Cont)	\$417.40	
CR A1410.11(Town Clerk Deputy)		\$417.40
DR A1990.4 (Contingency)	\$2686.34	
CR A9060.8 (Health Insurance)		\$2686.34
DR B1990.4 (Contingency)	\$1152.00	
CR B3620.1 (Building Inspector)		\$576.00
CR B8090.1 (Watershed Inspector)		\$576.00
DR B1990.4 (Contingency)	\$ 25.87	
CR B8090.4 (Watershed Cont)		\$25.87
DR DB9010.8 (Retirement)	\$180.00	
CR DB9060.8 (Health Insurance)		\$180.00
DR 1990.4 (Contingency)	\$324.27	
CR 1355.4 (Assessor Cont)		\$220.26
DR 5010.4 (Highway Sup Cont.)		\$104.01

JUNK CAR AMNESTY: The Town Board discussed having a car crusher set up at the highway garage where residents can take junk cars to be crushed and hauled away. Supervisor Gardiner will contact the individual and ask for specific details.

7 DEPOT PARK: On Motion of Councilperson Cook and seconded by Councilperson Chadwick and carried, all voting AYE, to keep the name of Depot Park at the Head of the Lake.

ROLL CALL VOTE: 5-AYES 0-NAYS

8 FEE SCHEDULE: The Town Board discussed increasing fees for building permits etc. The Town Board reviewed the proposed fee schedule increase and asked that the Planning Board review the fee schedule and give the Town Board their recommendations. The Town Board would like the Planning Board's recommendation on raising the late filing fee.

9 RESOLUTION: Upon the recommendation of the Town Attorney, it was moved by Councilperson Thomas Chadwick and seconded by Councilperson Connie Cook, and adopted by roll call vote that the following resolution shall be adopted:

BE IT RESOLVED that each order, requirement, decision, interpretation or determination of the administrative official charged with the enforcement of the local zoning law shall be filed in the Town Clerk's Office, within five (5) business days from the date it is rendered, and shall be a public record.

Supervisor Richard Gardiner	AYE
Councilperson John Webster	AYE
Councilperson James Presley	AYE
Councilperson Thomas Chadwick	AYE
Councilperson Connie Cook	AYE

The Supervisor's Report was presented to the Town Board.

The Town Clerk turned in fees of \$ 1,371.54 to the Supervisor.

On Motion of Supervisor Gardiner and seconded by Councilperson Presley and carried, all voting AYE, to adjourn to Executive Session at 9:20 p.m. pertaining to acquisition of real estate. The Supervisor invited the Town Board, Town Clerk, Highway Superintendent, and the Town Attorney into the Executive Session.

On Motion of Councilperson Presley and seconded by Councilperson Chadwick and carried, all voting AYE, to adjourn the Executive Session at 9:45 p.m.

On Motion of Councilperson Presley and seconded by Councilperson Chadwick and carried, all voting AYE, to adjourn the meeting at 9:46 p.m.

Respectfully submitted,

Debbie Pierce

Debbie Pierce
Town Clerk

DESIGNATIONS AND APPOINTMENTS

1. OFFICIAL NEWSPAPER THE CORNING LEADER
2. OFFICIAL DEPOSITORIES: COMMUNITYBANK, BATH NATIONAL BANK,
BANK OF AVOCA, FLEET BANK,
CHEMUNG CANAL TRUST, MBIA/CLASS, &
CHASE BANK
3. TOWN ATTORNEY(2003) BRIAN C. FLYNN
4. FIRST DEPUTY TOWN CLERK STARR PERRY
5. SECOND DEPUTY TOWN CLERK PAT COLLINS
6. TOWN CONSTABLE JOHN "JACK" MERRIAM
7. DOG CONTROL OFFICER MARVIN RETHMEL
8. TOWN HISTORIAN TERRY BREThERTON
9. CODE ENFORCEMENT OFFICERS

BUILDING INSPECTOR	TERRY DEBUCK
WATERSHED INSPECTOR	TERRY DEBUCK
ZONING	MARVIN RETHMELL
CO-ZONING	DAVID OLIVER
10. BUILDING CUSTODIAN/GROUNDSKEEPER LEONARD MARTIN
11. SAFETY COMMITTEE CHAIRWOMAN - LELA MARTUSCELLO
RICHARD GARDINER
DAVID BUCKLEY
12. SAFETY OFFICERS LELA MARTUSCELLO
RICHARD GARDINER
DAVID BUCKLEY
13. DEPUTY SUPERINTENDENT OF HIGHWAYS TIMOTHY SLAYTON
14. PLANNING BOARD (FIVE YEAR TERM 2007) PAUL MARTUSCELLO
15. ZONING BOARD OF APPEALS (ZBA) SCOTT BURG
(FIVE YEAR TERM - 2007)
16. FIRE COMMISSIONER CAROL JENKINS
(FIVE YEAR TERM - 2007)

17. LIBRARY TRUSTEE
(FIVE YEAR TERM - 2007) CARL LUNDY
18. LIBRARY TRUSTEE
(FIVE YEAR TERM 2003) DEBORAH DRAIN
19. CEMETERY COMMISSION
(FIVE YEAR TERM - 2007) GEORGE WALIKE
20. PARKS & RECREATION COMMISSION L. JOHN WEBSTER (CHAIRMAN)
FRANCES PIERCE
MARY DUGGAN
21. KWIC/KLOC REPRESENTATIVE THOMAS CHADWICK
22. VOTING MACHINE CUSTODIAN LUTHER PERKINS, JR.
23. BOOKKEEPER TO THE SUPERVISOR LELA MARTUSCELLO
24. BUDGET OFFICER LELA MARTUSCELLO
25. BOARD OF ETHICS CHAIRWOMAN - LELA MARTUSCELLO
SISTER ANNE MICHELLE McGILL
REV. BABS STEINERT
26. SEXUAL HARASSMENT COMMITTEE CHAIRMAN - RICHARD GARDINER
CONNIE COOK
LELA MARTUSCELLO
27. HIGHWAY COMMITTEE L. JOHN WEBSTER
JAMES PRESLEY
28. TO ACT ON BEHALF OF THE ABSENT SUPERVISOR BY INITIALING A SIGNATURE
FACSIMILE FOR THE PURPOSE OF SIGNING CHECKS.
COUNCILMAN CHADWICK
29. TO ACT ON BEHALF OF THE ABSENT SUPERVISOR BY PRESIDING OVER MEETINGS
OF THE TOWN BOARD.
COUNCILMAN L. JOHN WEBSTER

**30. ATTACHED FOR ADOPTION/READOPTION
RULES AND PROCEDURES**

- 1. SALARY AND OTHER
COMPENSATION SCHEDULE**
- 2. HIGHWAY EMPLOYEE'S PAY RATE
SCHEDULE**
- 3. SCHEDULE OF TOWN BOARD
MEETINGS FOR 2003**
- 4. LIST OF OFFICIAL PAID
HOLIDAYS**
- 5. PAYROLL DATE SCHEDULE**
- 6. PROTOCOL FOR MEETINGS
(AGENDA & RULES OF PROCEDURE)**

31. TOWN POLICIES FOR ADOPTION/AFFIRMATION

**CASH MANAGEMENT AND INVESTMENT POLICY
PROCUREMENT POLICY
DRUG ALCOHOL-FREE WORKPLACE POLICY
DRUG AND ALCOHOL TESTING PROGRAM/POLICY
EMPLOYMENT POLICIES
CODE OF ETHICS
SAFETY STATEMENT
SEXUAL HARASSMENT POLICY
SMOKING POLICY**

*******ALL DESIGNATIONS AND APPOINTMENTS ARE ANNUAL UNLESS OTHERWISE NOTED.**

MEETING DATES
2003

JANUARY 2THURSDAY MORNING.....10:00 A.M. REORGANIZATION
JANUARY 21.....TUESDAY EVENING.....6:30 P.M.. FINAL AUDIT2002
FEBRUARY 11.....TUESDAY EVENING.....6:30 P.M.
MARCH 18, 25..... TUESDAY EVENING.....6:30 P.M.
APRIL 15..... TUESDAY EVENING..... 6:30 P.M.
MAY 20..... TUESDAY EVENING..... 6:30 P.M.
JUNE 17..... TUESDAY EVENING.....6:30 P.M.
JULY 15 TUESDAY EVENING..... 6:30 P.M.
AUGUST 19TUESDAY EVENING..... 6:30 P.M.
SEPTEMBER 16TUESDAY EVENING 6:30 P.M.
(COUNCILPERSONS RECEIVE SUPERVISOR'S TENTATIVE BUDGET FROM
TOWN CLERK)
OCTOBER 7.....TUESDAY AFTERNOON/EVENING.....5:00 PM - 10:00 PM
(BUDGET WORKSHOP - PRELIMINARY BUDGET)
OCTOBER 14TUESDAY AFTERNOON/EVENING.....5:00 PM - ?
(BUDGET WORKSHOP - IF NEEDED)
OCTOBER 21TUESDAY EVENING6:30 PM
(BUDGET PUBLIC HEARING WITH REGULAR MONTHLY MEETING IMMEDIATELY
FOLLOWING THE PUBLIC HEARING. BUDGET ADOPTED IF POSSIBLE)
NOVEMBER 18TUESDAY EVENING.....6:30 PM
DECEMBER 15.....MONDAY MORNING.....10:00 A.M. PAY ABSTRACTS
DECEMBER 30TUESDAY MORNING8:00 AM
(PAYMENT OF THE BALANCE OF THE ABSTRACTS FROM 2003. NO OTHER
BUSINESS SCHEDULED)

2004

JANUARY 5MONDAY MORNING.....10:00 AM.....REORGANIZATION
JANUARY 20.....TUESDAY EVENING.....6:30 PM
(REGULAR MONTHLY MEETING - FINAL AUDIT 2003)

SALARY SCHEDULE - 2003

HIGHWAY DEPARTMENT

FULLTIME - PERMANENT EMPLOYEES

<u>STEP</u>	<u>LABORER</u>	<u>TMW</u>	<u>MEO</u>	<u>MEO/MECHANIC</u>	<u>MECHANIC</u>
1	8.50	9.10	9.70	10.70	12.70
2	8.68	9.48	10.00	11.22	13.20
3	8.98	9.88	10.50	11.82	13.90
4	9.18	10.30	10.80	12.42	14.50
5	9.48	10.70	11.10	12.84	15.00
6	9.68	11.10	11.60	13.46	15.50
7	10.16	11.50	12.20	13.86	16.00
8	10.48	11.92	12.84	14.28	16.50
9	10.70	12.34	13.36	14.70	17.00
10	10.90	12.74	13.86	15.14	17.50
11	11.10	13.12	14.26	15.60	18.00
12	11.30	13.52	14.70	16.06	18.50
13	11.50	13.92	15.14	16.54	19.00
14	11.70	14.32	15.60	17.04	19.50
15	12.00	14.76	16.08	17.56	20.00
20	12.90	15.00	16.50	17.00	22.00
25	13.90	16.00	17.00	18.00	25.00

HOLIDAYS
2003

NEW YEAR'S DAY.....JANUARY 1
MARTIN LUTHER KING DAY.....JANUARY 20
PRESIDENT'S DAYFEBRUARY 17
MEMORIAL DAY.....MAY 26
INDEPENDENCE DAYJULY 4
LABOR DAY.....SEPTEMBER 1
COLUMBUS DAY.....OCTOBER 13
VETERAN'S DAY.....NOVEMBER 11
THANKSGIVING DAY.....NOVEMBER 27 & 28
CHRISTMAS DAY.....DECEMBER 25

SOME DATES MAY NOT COINCIDE WITH THE ACTUAL HOLIDAY - HOLIDAYS WHICH FALL ON SATURDAY ARE CELEBRATED ON FRIDAY: THOSE HOLIDAYS WHICH FALL ON SUNDAY ARE CELEBRATED ON MONDAY.

PAYROLL DATES

2003

PAY DATES	SUBMIT CLAIMS BY NOON**
JANUARY 14.....TUESDAY	FRIDAY.....JANUARY 10
FEBRUARY 11.....TUESDAY	FRIDAY.....FEBRUARY 7
MARCH 11..... TUESDAY	FRIDAY.....MARCH 7
APRIL 15..... TUESDAY	FRIDAY.....APRIL 11
MAY 13..... TUESDAY	FRIDAY.....MAY 9
JUNE 10..... TUESDAY	FRIDAY.....JUNE 6
JULY 15..... TUESDAY	FRIDAY.....JULY 11
AUGUST 12..... TUESDAY	FRIDAY.....AUGUST 8
SEPTEMBER 16..... TUESDAY	FRIDAY.....SEPTEMBER 12
OCTOBER 14..... TUESDAY	FRIDAY.....OCTOBER 10
NOVEMBER 10..... TUESDAY	FRIDAY.....NOVEMBER 7
DECEMBER 9..... TUESDAY	FRIDAY.....DECEMBER 5

****CLAIMS SHOULD BE PRESENTED TO THE BOOKKEEPER**

ALL CONTRACTUAL CLAIMS (I.E. LODGING, MEALS, MILEAGE, ETC.) SHOULD BE PRESENTED TO THE BOOKKEEPER BY THE CLOSE OF THE WEDNESDAY BUSINESS DAY PRIOR TO THE REGULAR MONTHLY MEETING OF THE TOWN BOARD. CLAIMS MUST BE PRESENTED ON THE VOUCHER FORM WITH RECEIPTS ATTACHED.

CO-CODE ENFORCEMENT OFFICER (ZONING) (HOURLY - 100 HRS.)	\$	10.75
CLERK FOR CODE ENFORCEMENT OFFICER (HOURLY - 0 HRS.)	\$	8.50
BUILDING CUSTODIAN/GROUNDSKEEPER	\$	8,688.00
SECRETARY TO THE PLANNING BOARD (HOURLY - 120 HRS)	\$	8.75
SECRETARY TO THE ZBA (HOURLY - 100 HRS)	\$	8.75
VOTING MACHINE CUSTODIAN (HOURLY)	\$	11.00
TOWN CONSTABLE (ANNUALLY)	\$	125.00
COMPOST PILE ATTENDANT (HOURLY - 140 HRS.)	\$	10.50
BOARD OF ASSESSMENT & REVIEW (HOURLY - 80 HRS.) .	\$	12.50
CLERK FOR B.A.R. (ANNUALLY)	\$	150.00
 USE OF PERSONAL VEHICLE FOR TOWN BUSINESS - PAID AT IRS RATE PER MILE	 \$.36

TOWN OF URBANA SPECIAL MEETING
FEBRUARY 6, 2003

The Town of Urbana Town Board held a Special Meeting on Thursday, February 6, 2003 at 10:00 a.m. in the Town Hall, 41 Lake Street, Hammondsport, NY 14840.

PRESENT: SUPERVISOR RICHARD GARDINER
COUNCILPERSON TOM CHADWICK
COUNCILPERSON JAMES PRESLEY
COUNCILPERSON CONNIE COOK
COUNCILPERSON JOHN WEBSTER

Supervisor Gardiner called the Special Meeting to order at 10:12 a.m. The purpose of the Special Meeting was to authorize the Town Clerk to advertise for sign bids.

SIGNAGE: On Motion of Councilperson Presley and seconded by Councilperson Cook and carried, all voting AYE, to advertise for bids on signage for the Town of Urbana and the Village of Hammondsport.

ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Presley and seconded by Councilperson Webster and carried, all voting AYE, to accept the 50' right of way change as agreed to by Tom and Linda Saxton, subject to approval of the Town Attorney. 10

ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Webster and seconded by Councilperson Chadwick and carried, all voting AYE, to approve the Minutes of January 21, 2003 with the addition that the assessment update will be reflected on the school tax roll of 2004 and the Town/County/Fire District tax roll of 2005.

ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Supervisor Gardiner and seconded by Councilperson Cook and carried, all voting AYE, to adjourn the Special Meeting at 10:37 a.m.

Respectfully submitted,



Richard Gardiner
Supervisor

TOWN OF URBANA BOARD MEETING
FEBRUARY 11, 2003

The Town of Urbana Town Board held their regular monthly meeting on Tuesday, February 11, 2003 at 6:30 p.m. in the Town Hall, 41 Lake Street, Hammondsport, New York.

PRESENT: Supervisor Richard Gardiner
Councilperson Tom Chadwick
Councilperson John Webster
Councilperson Connie Cook
Councilperson Jim Presley
Town Clerk Deborah Pierce
Highway Superintendent David Buckley
Attorney Brian C. Flynn

OTHERS PRESENT: Judy Gardiner, Kirk House (Dundee Observer) Michael Doyle

Supervisor Gardiner brought the meeting to order at 6:31 p.m. with the salute to the flag.

Supervisor Gardiner opened the Public Hearing at 6:33 p.m. on Local Law #1 of 2003 A local law Amending and Superseding Town Law Section 271 subdivision 15 relative to the Appointment of Ad Hoc Temporary Members to the Planning Board of the Town of Urbana and Local Law #2 of 2003 a local law Amending and Superseding Town Law Section 267 subdivision 11 relative to the Appointment of Ad Hoc Temporary Members to the Zoning Board of Appeals of the Town of Urbana. There were no comments.

On Motion of Councilperson Chadwick and seconded by Councilperson Cook and carried, all voting AYE, to close the Public Hearing on Local Law #1 of 2003 at 6:35 p.m.

On Motion of Councilperson Chadwick and seconded by Councilperson Cook and carried, all voting AYE, to close the Public Hearing on Local Law #2 of 2003 at 6:35 p.m.

11 On Motion of Councilperson Presley and seconded by Councilperson Cook and carried, all voting AYE, to adopt Local Law #1 of 2003 relative to the Appointment of Ad Hoc Temporary Members to the Planning Board of the Town of Urbana.

ROLL CALL VOTE: 5-AYES 0-NAYS

12 On Motion of Councilperson Presley and seconded by Councilperson Chadwick and carried, all voting AYE, to adopt Local Law #2 of 2003 relative to the Appointment of Ad Hoc Temporary Members to the Zoning Board of Appeals of the Town of Urbana.

ROLL CALL VOTE: 5-AYES 0-NAYS

13 On Motion of Councilperson Cook and seconded by Councilperson Chadwick and carried, all voting AYE, to appoint Jim Pitt for a one-year term as the Zoning Board of Appeals alternate member.

ROLL CALL VOTE: 5-AYES 0-NAYS

14 On Motion of Councilperson Chadwick and seconded by Councilperson Presley and carried, all voting AYE, to appoint Marilyn Curtis for a one-year term as the Planning Board alternate member.

ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Presley and seconded by Councilperson Cook and carried, all voting AYE, to approve the Minutes of the Special meeting of February 6, 2003.

On Motion of Councilperson Cook and seconded by Councilperson Chadwick and carried, all voting AYE, to authorize the Supervisor to pay all General Fund Bills, Abstract #2, claim #037-#063, totaling \$9,359.21 and B-General Fund Bills, Abstract #2, claim #004-#007, totaling \$258.06.

PAGE -2-

February 11, 2003

On Motion of Councilperson Webster and seconded by Councilperson Presley and carried, all voting AYE, to authorize the Supervisor to pay the Highway Fund Bills, Abstract #2, claim #025-#044, totaling \$25,425.49.

ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Cook and seconded by Councilperson Chadwick and carried, all voting AYE, to authorize the Supervisor to pay the Capital Projects bills for Abstract #10, claim #81-#83 totaling \$526.44.

FURNITURE BIDS:

Supervisor Gardiner directed the Town Clerk to open the furniture bids. The Town of Urbana advertised for bids on the walnut desk (Justice Chambers), the blue pigeon holed cupboard, 6 cloth covered chairs, and the Lanier Copier. There were eight (8) individuals that had submitted bids for the walnut desk, the cupboard and the cloth covered chairs.

The following bids were submitted:

WALNUT DESK:	Connie Cook	\$200.50
	Andrew Goodell	\$187.50
	Don Willis	\$ 80.00
	Steve Kilmer	\$150.00

BLUE PIGEON HOLED CUPBOARD:

Brian McGinn	\$175.00
Edie Devoe	\$377.00
Connie Cook	\$201.00
Judith Archer	\$619.77
Don Willis	\$165.00
Steve Kilmer	\$325.00

CLOTH COVERED CHAIRS:

Jane Hill	\$12.50 (1 red chair)
-----------	-----------------------

On Motion of Councilperson Presley and seconded by Councilperson Chadwick and carried, all voting AYE, to award Judith Archer the blue pigeon holed cupboard for \$619.77. 15

ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Webster and seconded by Councilperson Presley and carried, all voting AYE, to award Jane Hill (1) red chair for \$12.50.

ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Presley and seconded by Councilperson Chadwick and carried, all voting AYE, to award Connie Cook the walnut desk for \$200.50. 14

ROLL CALL VOTE: 5-AYES 0-NAYS

Michael Doyle was present during this portion of the meeting and stated that he had donated that desk years ago and when asked if he would like it back he stated that he would.

On Motion of Councilperson Presley and seconded by Councilperson Chadwick and carried, to rescind the motion to award the walnut desk bid to Connie Cook for \$200.50. 16

ROLL CALL VOTE: 5-AYES 0-NAYS

The Town Board discussed that since there were no bids on the copier, they would re-advertise the copier sometime in March.

WHEELER RIGHT OF WAY: Board discussed that they would re-map the 50' right of way and send a letter to Tom and Linda Saxton stating the Board is in agreement with the right of way.

17 BENCHES- DEPOT PARK - On Motion of Councilperson Presley and seconded by Councilperson Cook and carried, all voting AYE, to sell benches at Depot Park with memorializing plaques for \$700.00. Superintendent Buckley will assemble one to be displayed.

ALLEE, KING, ROSEN & FLEMING Contract - The Board tabled.

INTERMUNICIPAL AGREEMENT - BUILDING INSPECTOR/WATERSHED INSPECTOR.- On Motion of Councilperson Cook and seconded by Councilperson Chadwick and carried, all voting AYE, to authorize the Supervisor to sign and execute the contract as amended.

ROLL CALL VOTE: 5-AYES 0-NAYS

WEIGHT LIMITS ON TOWN ROADS: Attorney Flynn was asked to pursue laws governing weight limits. Superintendent Buckley would look into the Cornell Roads program.

18 TOWN OF URBANA FEE SCHEDULE: On Motion of Councilperson Webster and seconded by Councilperson Presley and carried, all voting AYE, to approve the rate increase for building and zoning fees in the Town of Urbana. The fee increase will be effective with all new permits filed with the Town Clerk after today (February 11, 2003).

AGREEMENT FOR THE EXPENDITURE OF HIGHWAY MONIES: Superintendent Buckley and the Board discussed the proposed road work scheduled for 2003. The Board tabled until the March meeting.

JUNK CAR AMNESTY: The Board suggested sending a letter to those individuals that had been cited for having junk cars explaining our junk car amnesty day and advise them they would have to get their cars to the Town garage. The Board suggested that the Town Clerk's office could post a list of individuals that would tow their cars to the Town garage.

The Board authorized changing the March 18th meeting to March 25 due to the Village's election day.

19 The Board discussed correspondence from Edgemere Development, INC. a Rochester based housing development company. They are interested purchasing the municipal building for senior housing.

ON Motion of Councilperson Presley and seconded by Councilperson Cook and carried, all voting AYE, authorize Supervisor Gardiner to sign a letter, subject to Attorney Flynn's approval, that would authorize this company to pursue a grant for this project. The Board also allowed Attorney Flynn to research the legal ramifications of such a project.

ROLL CALL VOTE: 5-AYES 0-NAYS

20 RESOLUTION - TOWN OF URBANA LEAD AGENCY - WATER DISTRICT EXTENSION: On Motion of Councilperson Webster and seconded by Councilperson Chadwick and carried, all voting AYE, to it was RESOLVED that

ROLL CALL VOTE: 5-AYES 0-NAYS

RESOLUTION WITH REFERENCE TO THE
WATERMAIN EXTENSION FROM THE VILLAGE OF HAMMONDSPORT INTO THE
TOWN OF URBANA STATE ENVIRONMENTAL QUALITY REVIEW ACT (SEQRA)
LEAD AGENCY ESTABLISHMENT

WHEREAS, the Town Board of the Town of Urbana is proposing a watermain extension from the Village of Hammondsport into the Town of Urbana; and

WHEREAS, the Town intends to install approximately 20,000 linear feet of watermain, valves, hydrants, customer services and meters, a 500,000 gallon water

FEBRUARY 11, 2003

storage tank, water booster pump stations and rechlorination equipment; and

WHEREAS, pursuant to Article 8 of the Environmental Conservation Law and the regulations contained in 6 NYCRR Part 617, hereafter SEQRA, the Town Board has determined this action to be Type I; and

WHEREAS, this Board wishes to establish itself as lead agency in the coordinated review of this action:

NOW, THEREFORE, be it RESOLVED as follows:

1. The Town Clerk shall notify all involved agencies of the Board's intention to designate itself lead agency.
2. This resolution shall take effect immediately.

DATE: February 11, 2003

SEQRA REVIEWED: The Town Board reviewed the full environmental assessment form (SEQRA PART I) in its entirety and noted errors.

On Motion of Councilperson Webster and seconded by Councilperson Chadwick and carried, all voting AYE, to authorize the Supervisor to sign the SEQRA when the errors have been corrected.

ROLL CALL VOTE: 5-AYES 0-NAYS

TAX ASSESSMENT REDUCTION FOR VOLUNTEER FIREMEN AND AMBULANCE WORKERS: Board discussed a local law that was passed by the Steuben County legislature that would allow a property exemption of 10% of the assessed value up to a maximum of \$3000.00 for volunteer firemen and ambulance workers. The Town Board did not have enough time this year to advertise a local law for this exemption. The Town Board will propose a local law to be in effect for the 2005 tax year. The Board suggested a letter be written to the fire department and ambulance corp to inform them the Town will be passing this law but not in time for this year.

HEAD OF THE LAKE DOCK PUMPS: On Motion of Councilperson Webster and seconded by Councilperson Cook and carried, all voting AYE, to purchase (2) 3/4HP pumps for \$800.00 to be installed on the docks at the head of the lake to protect them from ice damage. 21

ROLL CALL VOTE: 5-AYES 0-NAYS

KWIC CONTINGENCY PLAN: This plan would allow Terry DeBuck to cover this end of Keuka Lake, Village of Hammondsport, Town of Urbana, Pulteney and Wayne for one year in the absence of a Watershed Manager for the Wastewater Management Program. 22

On Motion of Councilperson Webster and seconded by Councilperson Cook and carried, all voting AYE, to adopt the Keuka Watershed Improvement Cooperative (KWIC) Contingency Plan.

ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Webster and seconded by Councilperson Cook and carried, all voting AYE, to install seawall caps from Clark Specialty, Inc. for \$2,246.75. 23

ROLL CALL VOTE: 4-AYES 1-Recused (James Presley)

PROPOSED DOYLE CONDO PROJECT: The Town Board authorized Supervisor Gardiner to write a letter to address the Town of Urbana's concerns of the close proximity of the Town's swim area and the boat slips at the proposed condo project.

The Town Board discussed selling the 1982 International Sander and agreed to put the sander out for sale.

The Supervisor's report was presented.

The Town Clerk turned in fees of \$ 1158.96 to the Supervisor.

On Motion of Supervisor Gardiner and seconded by Councilperson Presley and carried, all voting AYE, to go into Executive Session at 9:15 p.m. to discuss real estate purchase. The Supervisor invited the Town Board, the Town Attorney, and the Town Clerk into the Executive Session.

On Motion of Councilperson Chadwick and seconded by Councilperson Cook and carried, all voting AYE, to adjourn the Executive Session at 9:42 p.m.

On Motion of Councilperson Cook and seconded by Councilperson Webster to adjourn the Town Board meeting at 9:45 p.m.

Respectfully submitted,



Deborah Pierce
Town Clerk

Town of Urbana

P.O. Box 186
41 Lake Street
Hammondsport, New York 14840

Building Department

Town Of Urbana Fee Schedule

Building Permit Fee Schedule

PROJECT COST	FEE	Allotted Hours *
\$1.00 to 2,500	\$35.00	3
\$2501 to 25,000	\$50.00	4.5
\$25,001 to 50,000	\$75.00	7
\$50,001 to 75,000	\$100.00	9
\$75,001 to 100,000	\$125.00	11
\$100,001 to 150,000	\$150.00	14
\$150,001 to 250,000	\$250.00	23
\$250,001 to 500,000	\$450.00	41
\$500,001 to 1,000,000	\$825.00	75
\$1,000,001 to 5,000,000	\$2500.00	227
\$5,000,001 to 25,000,000	\$7500.00	682
In Excess of \$25,000,000	To Be Negotiated	

PLAN REVIEW AND INSPECTIONS DURING CONSTRUCTION

Any project exceeding the allotted hours will be billed at a rate of \$11.00 per hour. To be paid in full prior to issue of C of O.

LATE FILING FEE

Any project that is started prior to the issuance of the required permit or inspection report will be charged a late filing fee in the amount of \$50.00 or a amount equal to the permit fee whichever is greater.

OTHER PERMITS

Zoning Permit & Certificate of Zoning Compliance	\$10.00
Floodplain Development	\$25.00
Demolition Permits	\$35.00
Septic Tank Replacement	\$25.00
Property Transfer Insp. (septic)	\$50.00
Area Variances	\$75.00
Use Variances	\$75.00
Special Use Permit	\$75.00
Subdivisions	\$35.00 per lot created
Camper Permit	\$10.00
Building Permit Renewal	\$35.00
Sign Permit	\$25.00
Excavation Permit	\$35.00
Site Plan Review (concept)	\$10.00
Site Plan Review (hearing)	\$35.00

* Allotted Hours = all administrative functions including but not limited to: plan review, meeting with contractor, engineer, architect and inspections.

Laurie L. Banker

of Corning, in said County, being duly sworn doth depose and says that he/she is the billing clerk of The Leader, a public newspaper, published in said County, and that the

HEARING - LOCAL LAW 2/03

notice of which the annexed is a printed copy, cut from said newspaper, was printed

and published in said newspaper 1 time(s) each week for 1 week(s).

The first publication being on the 27TH day of JANUARY

2003, and the last upon the 27TH day of JANUARY 2003

Laurie L. Banker

Subscribed and sworn to before me, this 27TH day of

JANUARY 2003

Carol A. Doud
Notary Public

CAROL A. DOUD
Notary Public, State Of New York
Steuben County, No.01DO6050773
Commission Expires 11-13-06

NOTICE OF PUBLIC HEARING
LOCAL LAW #2 OF 2003
PLEASE TAKE NOTICE that the Town Board of the Town of Urbana will hold a Public Hearing at 6:30 P.M. on Tuesday, February 11, 2003 in the Town Hall, 41 Lake Street, Hammondsport, New York to adopt Local Law #2 of 2003 A local law Amending and Superseding Town Law Section 271 subdivision 15 relative to the Appointment of Ad Hoc Temporary Members to the Planning Board of the Town of Urbana, Steuben County, New York. A copy of the proposed Local Law is available for inspection at the Town Clerk's Office, 41 Lake Street, Hammondsport, New York, Monday-Friday, 9:00 A.M.-12:00 P.M. and 1:00 P.M.-4:00 P.M. All interested parties will be given an opportunity to be heard at the Public Hearing or you may submit your comments in writing.
By Order of the Town Board
Debbie Pierce, Town Clerk
1tz 1/27

Laurie L. Banker

of Corning, in said County, being duly sworn doth depose and says that he/she is the billing clerk of The Leader, a public newspaper, published in said County, and that the

HEARING - LOCAL LAW 1/03

notice of which the annexed is a printed copy, cut from said newspaper, was printed

and published in said newspaper 1 time(s) each week for 1 week(s).

The first publication being on the 27TH day of JANUARY

2003, and the last upon the 27TH day of JANUARY 2003

Laurie L. Banker

**NOTICE OF PUBLIC HEARING
LOCAL LAW #1 OF 2003**
PLEASE TAKE NOTICE that the Town Board of the Town of Urbana will hold a Public Hearing at 6:30 P.M. on Tuesday, February 11, 2003 in the Town Hall, 41 Lake Street, Hammondspport, New York to adopt Local Law #1 of 2003 A local law Amending and Superseding Town Law Section 267 subdivision 11 relative to the Appointment of Ad Hoc Temporary Members to the Zoning Board of Appeals of the Town of Urbana, Steuben County, New York. A copy of the proposed Local Law is available for inspection at the Town Clerk's Office, 41 Lake Street, Hammondspport, New York, Monday-Friday, 9:00 A.M.-12:00 P.M. and 1:00 P.M.-4:00 P.M. All interested parties will be given an opportunity to be heard at the Public Hearing or you may submit your comments in writing.
By Order of the Town Board
Debbie Pierce, Town Clerk
1tz 1/27

Subscribed and sworn to before me, this 27TH day of

JANUARY

2003

Carol A. Doud
Notary Public

CAROL A. DOUD
Notary Public, State Of New York
Steuben County, No.01DO6050773
Commission Expires 11-13-06

STATE OF NEW YORK
SS
COUNTY OF STEUBEN

Laurie L. Banker

of Corning, in said County, being duly sworn doth depose and says that he/she is the billing clerk of The Leader, a public newspaper, published in said County, and that the

BIDS - OFFICE FURNITURE

notice of which the annexed is a printed copy, cut from said newspaper, was printed

and published in said newspaper 1 time(s) each week for 1 week(s).

The first publication being on the 25TH day of JANUARY

2003, and the last upon the 25TH day of JANUARY 2003

Laurie L. Banker

Subscribed and sworn to before me, this 27TH day of JANUARY 2003

Carol A. Doud
Notary Public

CAROL A. DOUD
Notary Public, State Of New York
Steuben County, No.01DO6050773
Commission Expires 11-13-06

NOTICE TO BID
PLEASE TAKE NOTICE that the Town of Urbana is accepting sealed bids on the following items:
6 cloth covered office chairs with casters; Large walnut antique desk; Used Lanier 6725 copier machine; Large antique pigeon holed cupboard.
Bids must be submitted in sealed envelope clearly marked "Furniture Bid". Bids will be accepted until 4:00 p.m. on Tuesday, February 11, 2003 in the Town Clerk's Office, 41 Lake Street, Hammondsport, New York. Bids will be opened on Tuesday, February 11, 2003 and awarded on or before February 17, 2003. Office furniture can be seen by contacting the Town Clerk, 607-569-3743. The Town Board reserves the right to reject any or all bids.
By Order of the Town Board
Debbie Pierce, Town Clerk
1z 1/25

TOWN OF URBANA BID OPENING
February 24, 2003

The Town of Urbana and the Village of Hammondsport held a bid opening for the sign bids on Monday, February 24, 2003 in the Town Hall, 41 Lake Street, Hammondsport, New York.

PRESENT: COUNCILPERSON JIM PRESLEY
COUNCILPERSON JOHN WEBSTER
VILLAGE TRUSTEE BETH KING
VILLAGE TRUSTEE STELLA PULVER

SIGNAGE TO ENHANCE THE GATEWAYS:

On February 24, 2003 at 6:00 p.m. Councilperson Presley opened the sign bid opening for the Town of Urbana and Village Trustee Beth King opened the sign bid opening for the Village of Hammondsport.

There were 4 bids received.

1. Marino Sign, Inc. 904 Grand Central Avenue Elmira, New York 14901	\$38,866.22	Gold	\$28,823.70	Non-Gold
2. Sign Language, Inc. 6491 Route 20A Perry, New York 14530	\$30,595.00		\$28,555.00	
3. Sign Man Eastern Metal USA Sign 1430 Sullivan Street Elmira, New York 14901	\$31,449.00		\$24,994.00	
4. Signs Plus of Kanona 7964 State Route 53 Bath, New York 14840	\$22,395.00		\$20,435.00	

The bid opening closed at 6:23 p.m.

Respectfully submitted,

Stella Pulver
Village Trustee

STATE OF NEW YORK
SS
COUNTY OF STEUBEN

Laurie L. Banker

of Corning, in said County, being duly sworn doth depose and says that he/she is the billing clerk of The Leader, a public newspaper, published in said County, and that the

BIDS - SIGNS

notice of which the annexed is a printed copy, cut from said newspaper, was printed

and published in said newspaper 1 time(s) each week for 1 week(s).

The first publication being on the 9TH day of FEBRUARY

2003, and the last upon the 9TH day of FEBRUARY 2003

Laurie L. Banker

Subscribed and sworn to before me, this 10TH day of

FEBRUARY 2003

Carol A. Doud
Notary Public

CAROL A. DOUD
Notary Public, State Of New York
Steuben County, No.01DO6050773
Commission Expires 11-13-06

NOTICE TO BIDDERS
NOTICE IS HEREBY GIVEN that the Urbana Town Board and the Village of Hammondsport Board are soliciting bids for approximately 12 signs varying from 2 foot high and 5 feet wide to 4 feet high and 8 feet wide to be used to enhance the gateways and certain landmarks in the Town of Urbana and the Village of Hammondsport. Our goal is to have the signs installed no later than June 1st. Bids specs can be picked up at the Town Clerk's office, 41 Lake Street, Hammondsport, New York. Bids must be in sealed envelope marked "Sign Bids". Bids will be accepted until 12:00 noon on Monday, February 24, 2003. Bids will be opened at 5:00 P.M. on February 24, 2003. The Urbana and Village of Hammondsport Boards reserve the right to reject any or all bids. The Town of Urbana and the Village of Hammondsport have been and will continue to be an equal opportunity organization. All qualified minority and Woman Owned Business Enterprises (MWBE) suppliers, contractors and or businesses will be afforded equal opportunity without discrimination because of race, color, religion, national origin, sex, age, disability, sexual preference or Vietnam Era Veterans status. By Order of the Urbana Town Board and Hammondsport Village Board.
Debbie Pierca, Town Clerk
1/22/03

TOWN OF URBANA SPECIAL MEETING
FEBRUARY 25, 2003

The Urbana Town Board held a Special Meeting on Tuesday, February 25, 2003 at 8:00 p.m. at the Hammondsport Main Street School, Hammondsport, New York.

PRESENT: Supervisor Richard Gardiner
Councilperson Tom Chadwick
Councilperson John Webster
Councilperson Connie Cook
Councilperson Jim Presley

ABSENT: Town Clerk Deborah Pierce

OTHERS PRESENT: Judy Gardiner

Supervisor Gardiner opened the special meeting at 8:00 P. M.
The purpose of the meeting was to award bids on the Gateway signs.

There were 4 bids as follows:

	GOLD	NON-GOLD
1. Sign Language, Inc. 6491 Route 20A Perry, New York 14530	\$30,595.00	\$28,255.00
2. Marino Sign Inc. 904 Grand Central Ave. Elmira, New York 14901	\$38,866.22	\$28,823.70
3. Signs Plus of Kanona 7964 State Route 53 Bath, New York 14810	\$22,395.00	\$20,435.00
4. Eastern Metal USA sign 1430 Sullivan Street Elmira, New York 14901	\$31,449.00	\$24,994.00

24 On the Motion of Councilperson Cook and seconded by Councilperson Chadwick and carried, all voting AYE, to accept the bid from Signs Plus of Kanona for \$22,395.00.

ROLL CALL VOTE: 4 AYES 1-RECUSE (Jim Presley)

25 On the motion of Councilperson Chadwick and seconded by Councilperson Cook and carried, all voting AYE to pay 25% down on March 10, 2003, and the remainder of 25% when the final design is completed and 50% upon completion of the sign.

On the motion of Councilperson Chadwick and seconded by Councilperson Cook and carried, all voting AYE to adjourn the Town Board Meeting at 8:40 p.m.

Respectively Submitted,

RICHARD GARDINER
SUPERVISOR

TOWN OF URBANA BID OPENING
MARCH 6, 2003

The Town of Urbana held a bid opening on Thursday, March 6, 2003 at 12:00 Noon in the Town Hall, 41 Lake Street, Hammondsport, New York.

PRESENT: Councilperson Tom Chadwick
Deputy Town Clerk Starr Perry
Howard Rumsey

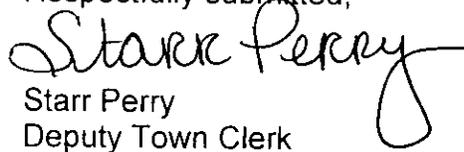
On March 6, 2003 at 12:00 Noon Starr Perry opened the 1982 International Sanding Truck bids for the Town of Urbana.

There were 2 bids received.

- | | |
|---|------------|
| 1. Howard Rumsey
4400 Decamp Road
Dundee, NY | \$2,630.00 |
| 2. Alton Damboise
6390 State Route 53
Prattsburgh, NY | \$1,225.00 |

The bid opening closed at 12:10 p.m.

Respectfully submitted,


Starr Perry
Deputy Town Clerk

TOWN OF URBANA SPECIAL MEETING
MARCH 10, 2003

The Town of Urbana Town Board held a Special Meeting on Monday, March 10, 2003 at 11:35 a.m. in the Town Hall, 41 Lake Street, Hammondsport, New York.

PRESENT: Supervisor Richard Gardiner
Councilperson Jim Presley
Councilperson John Webster
Town Clerk, Deborah Pierce

Supervisor Gardiner brought the meeting to order at 11:35 a.m.

The purpose of the meeting was to award bids on the 1982 International Sanding truck.

There were 2 bids received as follows:

- | | |
|---|------------|
| 1. Howard Rumsey
4400 DeCamp Road
Dundee, New York 14837 | \$2,630.00 |
| 2. Alton Damboise
6390 St. Route 53
Prattsburgh, New York 14873 | \$1,225.00 |

26 On the Motion of Councilperson Presley and seconded by Councilperson Webster and carried, all voting AYE, to accept the bid for \$2,630.

ROLL CALL VOTE: 3-AYES 0-NAYS

Supervisor Gardiner closed the meeting at 11.36

Respectfully Submitted

Deborah Pierce

Deborah Pierce
Town Clerk

STATE OF NEW YORK
SS
COUNTY OF STEUBEN

Laurie L. Banker

of Corning, in said County, being duly sworn doth depose and says that he/she is the billing clerk of The Leader, a public newspaper, published in said County, and that the

BIDS- SANDING TRUCK

notice of which the annexed is a printed copy, cut from said newspaper, was printed

and published in said newspaper 1 time(s) each week for 1 week(s).

The first publication being on the 18TH day of FEBRUARY

2003, and the last upon the 18TH day of FEBRUARY 2003

Laurie L Banker

Subscribed and sworn to before me, this 18TH day of

FEBRUARY

2003

Carol A. Doud
Notary Public

CAROL A. DOUD
Notary Public, State Of New York
Steuben County, No.01DO6050773
Commission Expires 11-13-06

NOTICE TO BIDDERS
The Town of Urbana will be accepting sealed bids for the sale of a 1982 International S. Series sanding truck. The truck has a 466 6 cylinder diesel engine with a 5 speed transmission, 10' Air Flow sanding body with hydraulics in good shape. Bid forms can be picked up in the Town Clerk's Office, 41 Lake Street, Hammondport, New York. Bids will be accepted until Wednesday, March 5, 2003 at 4:00 P.M. Bids will be opened at noon on March 6, 2003 and awarded on or before March 13, 2003. Bids must be in envelope marked "TRUCK BID". The Town of Urbana reserves the right to reject any or all bids.
By Order of the Town Board,
Deborah Pierce, Town Clerk
1tz 2/18

TOWN OF URBANA SPECIAL MEETING
MARCH 17, 2003

The Town of Urbana Town Board held a Special Meeting on Monday, March 17, 2003 at 4:00 p.m. in the Town Hall, 41 Lake Street, Hammondsport, New York.

PRESENT: SUPERVISOR RICHARD GARDINER
COUNCILPERSON TOM CHADWICK
COUNCILPERSON JIM PRESLEY
COUNCILPERSON JOHN WEBSTER
COUNCILPERSON CONNIE COOK
TOWN CLERK DEBORAH PIERCE

21 On Motion of Councilperson Webster and seconded by Councilperson Cook and carried, all voting AYE, to approve the purchase of a 2002 Vermeer wood chipper from Construction Equipment for \$9500.00.

Roll Call Vote: 5-AYES 0-NAYS

On Motion of Councilperson Chadwick and seconded by Councilperson Presley and carried, all voting AYE, to solicit price quotes for 5/4 pressure treated lumber to be used at the Depot Park in the Village of Hammondsport. The material will be used to close the openings between the steel sheeting in the newly installed seawall. The following businesses were sent letters: Chase-Pitkin of Horseheads, Corning Building Company, Longwell Lumber & Building, Lowe's Home Improvement and Shirley's of Bath.

Roll Call Vote: 5-AYES 0-NAYS

On Motion of Councilperson Presley and seconded by Councilperson Cook and carried, all voting AYE, to advertise the sale of the Lanier Copier, old cupboard in the basement, and 5 cloth covered chairs. Bids will be opened at the May board meeting.

Roll Call Vote: 5-AYES 0-NAYS

On Motion of Councilperson Cook and seconded by Councilperson Chadwick and carried, all voting AYE, it was RESOLVED to authorize the Supervisor to pay A General Fund Bills, Abstract #3, claim # 064-#097, totaling \$17,789.73 and B General Fund Bills, Abstract #3, claim # 008 - #013, totaling \$4,411.37.

Roll Call Vote: 5-AYES 0-NAYS

DEPOT: William and Carolyn Hopkins, Jr. have expressed an interest in renting the first floor of the Depot for a professional office/art gallery.

On Motion of Supervisor Gardiner and seconded by Councilperson Webster and carried, all voting AYE, to adjourn to Executive Session at 4:10 p.m. to discuss land acquisition. The Supervisor, Councilperson Webster, Cook, Presley and Chadwick, and the Town Clerk were invited into the Executive Session.

On Motion of Councilperson Presley and seconded by Councilperson Webster and carried, all voting AYE, to adjourn the Executive Session at 4:59 p.m.

On Motion of Supervisor Gardiner and seconded by Councilperson Chadwick and carried, all voting AYE, to adjourn the meeting at 5:00 p.m.

Respectfully Submitted,

Deborah Pierce

Debbie Pierce
Town Clerk

TOWN OF URBANA BOARD MEETING
MARCH 25, 2003

The Town of Urbana Town Board held their regular monthly meeting on Tuesday, March 25, 2003 at 6:30 p.m. in the Town Hall, 41 Lake Street, Hammondsport, New York.

PRESENT: SUPERVISOR RICHARD GARDINER
COUNCILPERSON TOM CHADWICK
COUNCILPERSON JOHN WEBSTER
COUNCILPERSON CONNIE COOK
COUNCILPERSON JIM PRESLEY
TOWN ATTORNEY BRIAN C. FLYNN
SUPERINTENDENT DAVID BUCKLEY
TOWN CLERK DEBORAH PIERCE

OTHERS PRESENT: JUDY GARDINER, ANNA STOCKING AND MICHAEL SNYDER (HAMMONDSPORT HIGH SCHOOL STUDENTS), MICHAEL DOYLE, MAUREEN COHN, DAVID OLIVER, VINCE DOMERASKI, ROLAND BAIRD, LANCE LOCEY, FRANK CURRAN, AND JOHN GOFF (CORNING LEADER)

Supervisor Gardiner opened the meeting at 6:30 p.m. with the salute to the flag.

On Motion of Councilperson Presley and seconded by Councilperson Cook and carried, all voting AYE, to approve the February 11, 2003 Minutes as amended. The amendment was to finish the sentence that read to pay the Capital Projects bills for Abstract #10, claim #81-#83 totaling \$526.44 and to include a separate motion to rescind Councilperson Presley's motion to award desk to Connie Cook.

Roll Call Vote: 5-AYES 0-NAYS

On Motion of Councilperson Webster and seconded by Councilperson Chadwick and carried, all voting AYE, to approve the February 24, 2003 Minutes.

Roll Call Vote: 5-AYES 0-NAYS

On Motion of Councilperson Cook and seconded by Councilperson Chadwick and carried, all voting AYE, to approve the February 25, 2003 Minutes.

Roll Call Vote: 5-AYES 0-NAYS

On Motion of Councilperson Chadwick and seconded by Councilperson Presley and carried, all voting AYE, to approve the March 6, 2003 Minutes.

Roll Call Vote: 5-AYES 0-NAYS

On Motion of Councilperson Webster and seconded by Councilperson Cook and carried, all voting AYE, to approve the March 10, 2003 Minutes.

Roll Call Vote: 5-AYES 0-NAYS

On Motion of Councilperson Presley and seconded by Councilperson Cook and carried, all voting AYE, to approve the March 17, 2003 Minutes.

Roll Call Vote: 5-AYES 0-NAYS

On Motion of Councilperson Chadwick and seconded by Councilperson Cook and carried, all voting AYE, it was RESOLVED to authorize the Supervisor to pay all A General Fund Bills, Abstract #3, claim #98 -#109, totaling \$5,595.77.

Roll Call Vote: 5-AYES 0-NAYS

On Motion of Councilperson Cook and seconded by Councilperson Presley and carried, all voting AYE, it was RESOLVED to authorize the Supervisor to pay the Highway Funds Bills, Abstract #3, claim #45- #79 totaling \$40,436.40.

Roll Call Vote: 5-AYES 0-NAYS

HIGHWAY EXPENDITURE REPORT: Superintendent Buckley presented the 2003 Highway Expenditure Report on Town roads to be worked on this year. The following roads will have work done: Draper Road, Stephanie Taylor Memorial Drive, Reservoir Hill Road, Sonora Road, North Urbana Road, Dinehart Road, Glenbrook Road, and Woodhouse Road. Total with chips and highway funds is approximately \$106,000.00 On Motion of Councilperson Webster and seconded by Councilperson Presley and carried, all voting AYE, to approve the Highway Expenditure Report for road repair work for 2003.

Roll Call Vote: 5-AYES 0-NAYS

PARK BENCHES: The board discussed lowering the price of the park benches from \$750.00 to \$350.00.

28 On Motion of Councilperson Chadwick and seconded by Councilperson Cook and carried, all voting AYE, to rescind the previous motion to sell the park benches for \$750.00.

On Motion of Councilperson Chadwick and seconded by Councilperson Cook and carried, all voting AYE, to sell the park benches for \$350.00, and will include a plaque.

Roll Call Vote: 5-AYES 0-NAYS

EASTERN SECURITY SYSTEMS: The board received a quote from Eastern Security to upgrade the current alarm system for the municipal building. The quote was for \$6,950.00. The board tabled any decision on the quote.

INTERNET WIRING: The Town of Urbana received 2 quotes to re-wire the Municipal Building for internet service.

- | | |
|-----------------------------------|-----------|
| 1. Techline Communication Systems | \$2901.00 |
| . 344 Daniel Zenker Drive | |
| Horseheads, NY 14845 | |
| 2. CPE Interlink | \$2915.15 |
| 357 East Fifth Street | |
| Elmira, NY 14901 | |

28 On Motion of Supervisor Gardiner and seconded by Councilperson Presley and carried, all voting , to award Techline Communication System their bid of \$2901.00 to re-wire the Municipal Hall for internet service.

Roll Call Vote:	Supervisor Gardiner	Aye
	Councilperson Presley	Aye
	Councilperson Cook	Aye
	Councilperson Chadwick	Aye
	Councilperson Webster	Nay

LANCE LOCEY: Mr. Locey presented a proposal to the Town Board to use the dock at Champlin Beach (Keuka Maid dock) for a summer waterski instruction program and for use with his proposed rental of ski boats. He proposed to extend the Keuka Maid dock and put slips in at the end of their dock (floating dock). Mr. Locey will inquire into whether Mr. Phuntner would allow the use of the end of the dock and report back to the Town Board.

DOG KENNEL CONTRACT: Discussion was held on the Dog Kennel Contract and Attorney Flynn will contact the Finger Lakes Human Society concerning the contract language.

USE OF PARK APPLICATION - WINE COUNTRY CLASSIC BOATS: The Town Board was advised by Attorney Flynn that he needed to look into the insurance coverage when the public uses Town owned land. This was tabled.

March 25, 2003

PRICE QUOTES TREATED LUMBER - DEPOT PARK DOCK -

The Town of Urbana solicited for price quotes for treated lumber to close an end between the cap on the seawall and the boardwalk . The following quotes were received:

1. Lowe's Home Improvement	\$710.78
2. Chase Pitkin	\$668.74
3. Corning Building Company	\$563.60
4. Longwell Lumber	\$539.60
5. Shirley's of Bath	\$651.20

On Motion of Councilperson Chadwick and seconded by Councilperson Webster and carried, all voting AYE, to award the treated lumber quote to Longwell Lumber for \$539.60. 29

ROLL CALL VOTE: 5-AYES 0-NAYS

LIBRARY BOARD APPOINTMENT: On Motion of Councilperson Presley and seconded by Councilperson Cook and carried, all voting AYE, to appoint Betty Etter to the Hammondsport Library Board for a 5 year term. 30

ROLL CALL VOTE: 5-AYES 0-NAYS

ALLEE, KING, ROSEN & FLEMING CONTRACT: On Motion of Councilperson Cook and seconded by Councilperson Chadwick and carried, all voting AYE, to authorize the Supervisor to sign the Allee, King, Rosen & Fleming Contract for the Town-wide Zoning Revision Project for \$19,500.00. 31

ROLL CALL VOTE: 5-AYES 0-NAYS

WATER DISTRICT LINES: The Board discussed how far the water district pipes should be placed from the highway.

2002 GMC PICKUP: On Motion of Councilperson Webster and seconded by Councilperson Cook and carried, all voting AYE, to authorize the Supervisor to write a letter to Mr. Kirchner advising him if the 2002 pickup is not paid in full by April 15, 2003 then he will forfeit his \$1000.00 down payment and the Town will re-bid the GMC truck to sell.

ROLL CALL VOTE: 5-AYES 0-NAYS

CLOCK - DEPOT PARK: Councilperson Webster suggested the Town purchase a clock for Depot Park. The representative from the Verdin clock Company suggested a 4 face clock for Depot Park. The Nostalgia Miniatures representative suggested a fund raiser to raise the money. The board tabled until they receive views on the clock from the park committee.

SIGNS: The Town Board reviewed design samples for the new signage throughout the Town and the Village.

Supervisor Gardiner explained to the Board that Attorney Bill Reed has applied for a Special Use Permit to move his law business into the home he has purchased on Water Street across from Depot Park. The Town was asked if they had any concerns since we border that property. Supervisor Gardiner will write a letter stating that the Town's concern is that Attorney Reed will have enough parking for his customers. 32

JUNK CARS: The Board discussed having the Code Enforcement Officer send a letter to all people that are in violation of the junk car law.

DEPOT PARK DOCK: The Board discussed removing the spider dock and build a new dock. The Board will meet and discuss designs for the new dock.

March 25, 2003

On Motion of Councilperson Webster and seconded by Councilperson Presley and carried, all voting AYE, to advertise to sell the sander body, the Lanier Copier, old cupboard in the basement, cloth covered chairs and any equipment that Superintendent Buckley may have to sell. The bids will be opened at the May 13th Board meeting.

ROLL CALL VOTE: 5-AYES 0-NAYS

COMPREHENSIVE PLAN: On Motion of Councilperson Webster and seconded by Councilperson Cook and carried, all voting AYE, it was RESOLVED that it is the present intention of the Town Board of the Town of Urbana to adopt certain of those provisions set forth in that document entitled TOWN OF URBANA/VILLAGE OF HAMMONDSPORT, N.Y., JOINT TOWN/VILLAGE COMPREHENSIVE PLAN", which are relevant to and proper for that land area lying outside the Village of Hammondsport, New York, and be it further

RESOLVED that, prior thereto, the Urbana Town Board shall have duly completed the requisite State Environmental Quality Review thereof, using the Full Environmental Assessment Form.

33 ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Supervisor Gardiner and seconded by Councilperson Chadwick and carried, all voting AYE, to adjourn to Executive Session at 8:10 p.m. to discuss a personnel matter and real estate acquisition. Supervisor Gardiner invited the Town Board, Town Attorney, Superintendent Buckley, and the Town Clerk into the Executive Session.

On Motion of Councilperson Presley and seconded by Councilperson Cook and carried, all voting AYE, to adjourn the Executive Session at 9:02 p.m.

34 On Motion of Councilperson Chadwick and seconded by Councilperson Cook and carried, all voting AYE, to set up a public hearing to continue with the Eminent Domain proceeding and to authorize Supervisor Gardiner to speak with a reporter on the events that led to the Eminent Domain proceeding.

ROLL CALL VOTE: 5-AYES 0-NAYS

The Supervisor's Report was presented to the board.

The Town Clerk turned in fees of \$1133.65 to the Supervisor.

On Motion of Councilperson Cook and seconded by Councilperson Chadwick and carried, all voting AYE, to adjourn the meeting at 9:03 p.m.

Respectfully submitted, <

Debbie Pierce

Debbie Pierce
Town Clerk

TOWN OF URBANA SPECIAL MEETING

APRIL 8, 2003

The Town of Urbana Town Board held a Special Meeting at 9:00 A.M. on Tuesday, April 8, 2003 in the Town Hall, 41 Lake Street, Hammondsport, New York.

PRESENT: SUPERVISOR RICHARD GARDINER
 COUNCILPERSON CONNIE COOK
 COUNCILPERSON JIM PRESLEY
 COUNCILPERSON TOM CHADWICK
 COUNCILPERSON JOHN WEBSTER
 TOWN CLERK DEBORAH PIERCE

Supervisor Gardiner brought the Special Meeting to order at 9:05 a.m.

The purpose of the Special Meeting is to accept the resignation of Kathleen Harter, Sole Assessor for the Town of Urbana.

On Motion of Councilperson Chadwick and seconded by Councilperson Cook and carried, all voting AYE, to accept the resignation of Kathleen Harter, Sole Assessor for the Town of Urbana and the Village of Hammondsport effective April 10, 2003. 35

ROLL CALL VOTE: 5-AYES 0-NAYS

DOG KENNEL CONTRACT: On Motion of Councilperson Presley and seconded by Councilperson Cook and carried, all voting AYE, to authorize the Supervisor to sign and execute the 2003 SPCA Dog Kennel Contract. The contract cost is \$1717.00. 36

ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Webster and seconded by Councilperson Presley and carried, all voting AYE, to adjourn the Special Meeting at 9:15 a.m.

Respectfully submitted,

Deborah Pierce

Deborah Pierce
 Town Clerk

TOWN OF URBANA SPECIAL MEETING
APRIL 3, 2003

The Town of Urbana Town Board held a Special Meeting on Thursday, April 3, 2003 at 10:00 a.m. in the Town Hall, 41 Lake Street, Hammondsport, New York.

PRESENT: SUPERVISOR RICHARD GARDINER
COUNCILPERSON JOHN WEBSTER
COUNCILPERSON CONNIE COOK
COUNCILPERSON JIM PRESLEY
TOWN CLERK DEBORAH PIERCE
ASSISTANT ASSESSOR LUTHER PERKINS, JR.

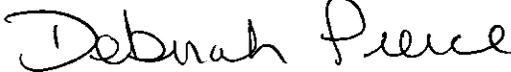
ABSENT: TOM CHADWICK

Supervisor Gardiner brought the Special Meeting to order at 10:02 a.m.

On Motion of Supervisor Gardiner and seconded by Councilperson Webster and carried, all voting AYE, to adjourn to Executive Session at 10:03 a.m. to discuss a personnel matter. The Supervisor invited the Town Board, the Town Clerk, and Assistant Assessor Luther Perkins, Jr. into the Executive Session.

On Motion of Councilperson Presley and seconded by Councilperson Cook and carried, all voting AYE, to adjourn the Executive Session at 11:30 a.m.

Respectfully submitted,



Deborah Pierce
Town Clerk

TOWN OF URBANA BOARD MEETING
APRIL 15, 2003

The Town of Urbana Town Board held their monthly meeting on Tuesday, April 15, 2003 at 6:30 p.m. in the Town Hall, 41 Lake Street, Hammondsport, New York.

PRESENT: SUPERVISOR RICHARD GARDINER
COUNCILPERSON TOM CHADWICK
COUNCILPERSON JOHN WEBSTER
COUNCILPERSON JIM PRESLEY
COUNCILPERSON CONNIE COOK
ATTORNEY BRIAN C. FLYNN
TOWN CLERK DEBORAH PIERCE

OTHERS PRESENT: JUDY GARDINER AND KIRK HOUSE (DUNDEE OBSERVER)

Supervisor Gardiner brought the meeting to order at 6:30 p.m.

On Motion of Councilperson Webster and seconded by Councilperson Cook and carried, all voting AYE, to approve the Minutes of March 25, 2003 as amended.

ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Presley and seconded by Councilperson Cook and carried, all voting AYE, to approve the Minutes of April 3, 2003.

ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Chadwick and seconded by Councilperson Presley and carried, all voting AYE, to approve the Minutes of April 8, 2003.

ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Webster and seconded by Councilperson Presley and carried, all voting AYE, it was RESOLVED to authorize the Supervisor to pay all General Fund Bills, Abstract # 4, claim # 110 - #139, totaling \$18,516.69 and Claim #014-#018, totaling \$5,425.28.

ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Cook and seconded by Councilperson Chadwick and carried, all voting AYE, it was RESOLVED to authorize the Supervisor to pay all Highway Fund Bills, Abstract #4, claim #080-#103, totaling \$19,129.51.

ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Webster and seconded by Councilperson Presley and carried, all voting AYE, it was RESOLVED to authorize the Supervisor to pay all Capital Project Bills, claim #84-#87, totaling \$551.96.

ROLL CALL VOTE: 5-AYES 0-NAYS

LANCE LOCEY SUMMER WATERSKI INSTRUCTION PROGRAM: Councilperson Webster explained that he had spoken with Mr. Locey and Mr. Locey had said that he will wait until next year to pursue this program. Mr. Locey had discussed using the end of the Keuka Maid dock but Mr. Pfunter was not interested.

WINE COUNTRY CLASSIC BOAT: Attorney Flynn will research proposed agreement with Wine Country Classic Boat.

JUNK CAR AMNESTY: The Town Board authorized the Supervisor to advertise in the Shopper the Town of Urbana will hold a junk car amnesty from April - May.

SIGNAGE GRANT: Councilpersons Webster and Presley reported that the committee has a finished replica of the sign for Depot Park.

DEPOT LIGHTING: The Town Board discussed turning the lights off on the outside of the Depot since the new lighting in the Park is sufficient.

The Town Board discussed in length what needs to be completed in the Depot Park renovation and what needs to be addressed before opening the summer youth swimming program.

PARKS AND RECREATION SUMMER YOUTH PROGRAM: On Motion of Councilperson Webster and seconded by Councilperson Presley and carried, all voting AYE, to authorize the Supervisor to sign and execute the Parks and Recreation Contract with the Hammondspport Central School.

ROLL CALL VOTE: 5-AYES 0-NAYS

READING SAFARI PROGRAM: The program will run 4 days a week with an hour more each day. There will be more pick up points.

HADLEY JUNK YARD LICENSE: The Town Board discussed sending a letter to Mr. Hadley to cease bringing in any more cars. The Board discussed setting a specific date in which to have the junk yard cleaned up. Supervisor Gardiner would ask CEO Rethmel what would be an appropriate time to complete the clean up.

On Motion of Councilperson Chadwick and seconded by Councilperson Cook and carried, all voting AYE, to reject the Karl Hadley junk yard application and return his application fee.

ROLL CALL VOTE: 5-AYES 0-NAYS

31 On Motion of Councilperson Presley and seconded by Councilperson Webster and carried, all voting AYE, to appoint Luther Perkins as sole assessor for the Town of Urbana and the Village of Hammondspport to fill the unexpired term of Kathleen Harter whose term expires September 30, 2007.

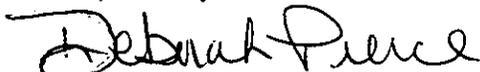
ROLL CALL VOTE: 5-AYES 0-NAYS

The Supervisor's Report was presented to the Board.

The Town Clerk turned in fees of \$ 1,483.81 to the Supervisor.

On Motion of Councilperson Presley and seconded by Councilperson Cook and carried, all voting AYE, to adjourn the meeting at 9:20 p.m.

Respectfully submitted, -



Deborah Pierce
Town Clerk

TOWN OF URBANA BOARD MEETING
MAY 13, 2003

The Town of Urbana Town Board held their monthly meeting on Tuesday, May 13, 2003 at 6:30 p.m. in the Town Hall, 41 Lake Street, Hammondsport, New York.

PRESENT: SUPERVISOR RICHARD GARDINER
COUNCILPERSON TOM CHADWICK
COUNCILPERSON JOHN WEBSTER
COUNCILPERSON JIM PRESLEY
COUNCILPERSON CONNIE COOK
TOWN ATTORNEY BRIAN C. FLYNN
TOWN CLERK DEBORAH PIERCE
SUPERINTENDENT DAVID BUCKLEY

OTHERS PRESENT: JUDY GARDINER, ERWIN ROBINSON, HAMMONDSPORT CENTRAL SCHOOL STUDENT JENNY ROMAN, LANCE LOCEY AND PATRICIA JAMES (STEBEN COUNTY PUBLIC HEALTH)

Supervisor Gardiner brought the meeting to order at 6:32 p.m.

Supervisor Gardiner introduced Patricia James from the Steuben County Public Health Department who explained that a county-wide emergency plan is in place to coordinate police, fire, public health, medical and emergency responses in case of biological, chemical or radiological terrorism attack. Health care workers are receiving training to increase awareness and reporting of unusual illnesses. Ms. James explained that the County would need help from the local level ie. help with law enforcement or if the phone system should go down, the Town could help with communications between highway departments. 38.

On Motion of Councilperson Presley and seconded by Councilperson Chadwick and carried, all voting AYE, to approve the April 15, 2003 Minutes.

ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Webster and seconded by Councilperson Cook and carried, all voting AYE, to authorize the Supervisor to pay all General Fund Bills, Abstract #5, claim # 140 -#173 totaling \$10,262.63 and claim #019 -#023 totaling \$742.67.

ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Cook and seconded by Councilperson Chadwick and carried, all voting AYE, to authorize the Supervisor to pay all Highway Fund Bills, Abstract #5, claim #104 -#124 totaling \$25,271.97.

ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Webster and seconded by Councilperson Presley and carried, all voting AYE, to authorize the Supervisor to pay all Capital Project Bills, Abstract #5, claim #88-#91 totaling \$3,206.75.

ROLL CALL VOTE: 5-AYES 0-NAYS

CORRESPONDENCE: Letter received from the Department of Health with regards to the depth markings on the swim dock.

On Motion of Councilperson Cook and seconded by Councilperson Webster and carried, all voting AYE, to authorize the Supervisor to send a letter to Karl Hadley to inform him the Town of Urbana will not be renewing his junk yard license and to cease bringing in any more vehicles onto the property. 39.

ROLL CALL VOTE: 5-AYES 0-NAYS

May 13, 2003

40 LANCE LOCEY - FLOATING DOCK - Mr. Locey spoke to board about installing a floating dock on Town property near the Keuka Maid. Supervisor Gardiner explained to Mr. Locey that we would have to contact the Department of Environmental Conservation as to the location of the wet lands in that vicinity. Supervisor Gardiner further explained that installing a floating dock is a large investment and he would like to see Mr. Locey operate his business for a year to see if everything works out. Mr. Locey said he would be back in the fall.

41 MOWING CONTRACT: G&J Lawncare and Landscaping submitted a proposal to do the Town cemetery lawns for the season. Their proposal was \$650.00 for the first cutting and \$550.00 thereafter. The Board discussed the \$550.00 amount and concluded that the second cuttings should be \$70.00 per cutting/cemetery.

On Motion of Councilperson Webster and seconded by Councilperson Cook and carried, all voting AYE, to accept the mowing contract of \$650.00 for the first cutting and then \$70.00 thereafter per mowing/cemetery.

ROLL CALL VOTE: 5-AYES 0-NAYS

PARK USE APPLICATION: WINE COUNTRY CLASSIC BOATS: On Motion of Councilperson Webster and seconded by Councilperson Chadwick and carried, all voting AYE, to approve the Wine Country Classic Boat Assoc. use of Depot Park from Friday, July 17, 2003 till Sunday, July 20th for the antiques boat show. Councilperson Webster stated that there would be no swimming after the close of swimming (8:00 p.m. on Friday until Monday morning.

ROLL CALL VOTE: 5-AYES 0-NAYS

PARK USE APPLICATION: URBANA MASONS #459

On Motion of Councilperson Webster and seconded by Councilperson Chadwick and carried, all voting AYE, to approve the Mason's use of Depot Park on July 17th - July 20th during the antique boat show. Due to the renovations that have occurred at Depot Park in the past year, the board would like the Mason's trailer parked in another location this year. A letter will be written to the Mason's pertaining to the trailer location.

ROLL CALL VOTE: 5-AYES 0-NAYS

42 RESIGNATION - CAROL JENKINS -FIRE COMMISSIONER: Erwin Robinson spoke to board concerning the resignation of Carol Jenkins. Mr. Robinson explained that Carol Jenkins has been an excellent fire commissioner for 15 years. Mr. Robinson asked those present to read the minutes of the Hammondsport Fire Department and we would understand why Carol Jenkins resigned from this position.

On Motion of Councilperson Cook and seconded by Councilperson Presley and carried, all voting AYE, to accept with deep regrets the resignation of Carol Jenkins as fire commissioner. Supervisor Gardiner will send a letter to Carol Jenkins.

ROLL CALL VOTE: 5-AYES 0-NAYS

April 28, 2003

TO: Supervisor and Urbana Town Board

Regretfully, I hereby resign my position as Fire Commissioner for the Hammondsport Fire District as of May 1, 2003.

I find I can no longer deal with the contentious atmosphere created by Emery Cummings.

Carol G. Jenkins

MAY 13, 2003

EMINENT DOMAIN PUBLIC HEARING:

On Motion of Supervisor Gardiner and seconded by Councilperson Chadwick and carried, all voting AYE, it was RESOLVED that:

RESOLUTION

43

The Town Board of the Town of Urbana held a Meeting on Tuesday, May 13, 2003, at 6:30 P.M. in the Town Hall, 41 Lake Street, Hammondsport, New York.

On Motion of Supervisor Gardiner and seconded by Councilperson Chadwick and carried, all voting Aye, it was RESOLVED that,

WHEREAS, the Town Board of the Town of Urbana is undertaking consideration of the development of a public recreational and park area (Project) which Project would be developed on property along the waterfront of Keuka Lake, portions of said property being in the Village of Hammondsport and in the Town of Urbana (Property); and

WHEREAS, the Property on which the Project would be situated consists of approximately 11.70 acres of land which Property is irregular in shape and is located to the south of Liberty Street, east of Main Street and west of Keuka Lake and is more specifically shown on a survey prepared by McConnell and Muller Land Surveyors entitled "Plan of Land of the Bath & Hammondsport Railroad Company", a copy of which map is attached hereto; and

WHEREAS, pursuant to Article 2 of the Eminent Domain Procedure Law, it is necessary for the Town, through its Town Board, to conduct a public hearing to inform, the public and to review the public use to be served by the proposed public Project and the impact on the environment and residents of the locality where such Project is proposed to be constructed;

NOW, THEREFORE, be it

RESOLVED, that the Town Board of the Town of Urbana does hereby schedule a public hearing to determine the need for the acquisition of certain real property consisting of 11.70 acres now or formerly owned by the Bath & Hammondsport Railroad Company which property is more specifically shown on a survey prepared by McConnell and Muller Land Surveyors entitled, "Plans of Lands of the Bath & Hammondsport Railroad Company (Job No. 4594), a copy of which map is attached hereto, and to inform the public of the Project and to review the public use to be served by the proposed public Project and the impact on the environment and residents of the locality where such Project is intended to be constructed, said public hearing to be conducted pursuant to the provisions of Article 2 of the Eminent Domain Procedure Law and said public hearing to be held on the 4th day of June, 2003 at 6:30 P.M. in the auditorium of the Hammondsport Main Street School, Main Street, Hammondsport, New York.

Deborah Peice
Town Clerk

DATED: MAY 13, 2003

ROLL CALL VOTE:	
SUPERVISOR RICHARD GARDINER	AYE
COUNCILPERSON JOHN WEBSTER	AYE
COUNCILPERSON TOM CHADWICK	AYE
COUNCILPERSON JAMES PRESLEY	AYE
COUNCILPERSON CONNIE COOK	AYE

PAGE -4-

May 13 2003

BID OPENING - FURNITURE and EQUIPMENT: The furniture and equipment bids were opened on May 9, 2003 at 1:00 p.m.

EQUIPMENT BID: 1 received -

Norm Overstrom Lot #6 three loader tires 17.5-25 L-2 \$100.01
6388 County Rt. 17
Savona, NY 14879

FURNITURE BIDS: 3 received

1. Judith Archer 15 Howe St. Prattsburgh, NY 14873	Antique Cupboard	\$26.51
2. Steve Kilmer Canisteo, NY 968-0085	Antique Cupboard Chairs Copier	\$50.00 \$10.00 \$50.00
3. Curt Rumsey 25 Whiting St. Bath, NY 14810	Copier	\$75.00

44 On Motion of Councilperson Webster and seconded by Councilperson Cook and carried, all voting AYE, to award the equipment bid #6- three loader tires to Norm Overstrom for \$100.01.

ROLL CALL VOTE: 5-AYES 0-NAYS

45 On Motion of Councilperson Presley and seconded by Councilperson Webster and carried, all voting AYE, to accept the bid of \$10.00 for all the chairs from Steve Kilmer. If Mr. Kilmer does not take the chairs, we will donate them to the Library for their annual yard sale.

ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Presley and seconded by Councilperson Webster and carried, all voting AYE, to reject all the other bids.

ROLL CALL VOTE: 5-AYES 0-NAYS

46 HERON HILL FIREWORKS: On Motion of Councilperson Presley and seconded by Councilperson Cook and carried, all voting AYE, to grant Heron Hill Winery permission to hold a fire works display on May 24, 2003, June 14, 2003, July 11, 2003 and August 30, 2003. The Board would like to extend their appreciation for Heron Hill's cooperation in notifying the neighbors when they have fireworks.

ROLL CALL VOTE: 5-AYES 0-NAYS

FENCE - BALLFIELD:

The board discussed replacing the chain link fence behind the baseball field and back entrance to the Keuka Maid with rip rap.

The Supervisor's report was submitted to the board.

The Town Clerk turned in fees of \$2544.39.

On Motion of Supervisor Gardiner and seconded by Councilperson Presley and carried, all voting AYE, to adjourn the meeting at 7:55 p.m.

Respectfully Submitted,

Debbie Pierce

Debbie Pierce

STATE OF NEW YORK
SS
COUNTY OF STEUBEN

Laurie L. Banker

of Corning, in said County, being duly sworn doth depose and says that he/she is the billing clerk of The Leader, a public newspaper, published in said County, and that the

EQUIPMENT BID & FURNITURE BID

notice of which the annexed is a printed copy, cut from said newspaper, was printed

and published in said newspaper 1 time(s) each week for 1 week(s).

The first publication being on the 12TH day of APRIL

2003, and the last upon the 12TH day of APRIL 2003

Laurie L. Banker

Subscribed and sworn to before me, this 12TH day of

APRIL

2003

Carol A. Doud
Notary Public

CAROL A. DOUD
Notary Public, State Of New York
Steuben County, No.01DO6050773
Commission Expires 11-13-06

NOTICE TO BID
PLEASE TAKE NOTICE that the Town of Urbana is accepting sealed bids on the following items:
TO BE SOLD SEPARATELY:
6 cloth covered office chairs with casters; used Lanier 6725 copier machine; large antique cupboard.
TO BE SOLD IN LOTS:
LOT #1 - Two S-Series 4x4 axles; front end 9,000 lb. axles with lockouts; rear end 23,000 lb. axles take 10.00 hundred-20 tires.
LOT #2 - Eight 10.00 hundred-20 tires on rims.
LOT #3 - Two TC-35 transfer cases for 4x4.
LOT #4 - Engine parts that fit DT466 Diesel 210 HP; new head, block, and turbo; crank shaft in box with bearings.
LOT #5 - 1982 or 1983 Air Flow 10' V Body Sander with new bed chain, good working condition.
LOT #6 - Three Loader tires 17.5-25 L-2.
Bids must be submitted in sealed envelope clearly marked either "Furniture Bid" or "Equipment Bid". Bids will be accepted until 12:00 Noon on Friday, May 9, 2003, at which time they will be opened in the Town Clerk's Office, 41 Lake Street, Hammondsport, New York. Bids will be awarded at 6:30 P.M. on Tuesday, May 13, 2003 at the Town Board's monthly meeting. Office furniture can be seen by contacting the Town Clerk, 607-569-3743 or the Highway Department, 607-569-3740. The Town Board reserves the right to reject any or all bids.
By Order of the Town Board,
Debbie Pierce, Town Clerk
1tz 4/12

TOWN OF URBANA BOARD MEETING
JUNE 17, 2003

The Town of Urbana Town Board held their monthly meeting on Tuesday, June 17, 2003 at 6:30 p.m. in the Town Hall, 41 Lake Street, Hammondsport, New York.

PRESENT: SUPERVISOR RICHARD GARDINER
COUNCILPERSON TOM CHADWICK
COUNCILPERSON JOHN WEBSTER
COUNCILPERSON JIM PRESLEY
COUNCILPERSON CONNIE COOK
TOWN CLERK DEBORAH PIERCE
TOWN ATTORNEY BRIAN C. FLYNN

OTHERS PRESENT: JUDY GARDINER, MAUREEN COHN, ROLAND BAIRD
MRS. CAROLYN HOPKINS, RALPH BREWER, KARL
HADLEY, JIM BAKER AND JIM FINNELL FROM SEAR
BROWN.

Supervisor Gardiner brought the meeting to order at 6:30 p.m. with the salute to the flag.

WATER DISTRICT: Jim Baker presented a map of the proposed water district that would encompass Back Valley Road, Route 54 to Ira Davenport Hospital, Fish Hatchery Road and County Route 89. Mr. Baker explained that the Town needs to schedule a time with the Town Attorney to draw up a legal description of the proposed boundaries.

On Motion of Councilperson Chadwick and seconded by Councilperson Presley and carried, all voting AYE to approve the Minutes of May 13th as amended. Amendment was on page 2 Park Use Application to read no swimming from the close of swimming at 8:00 p.m. Friday evening until Monday morning.

ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Webster and seconded by Councilperson Cook and carried, all voting AYE, it was RESOLVED to authorize the Supervisor to pay all General Fund Bills A & B, Abstract #6, claim # 174 -#211 totaling \$12,042.65 and claim # 024 - #028 totaling \$4,147.55.

ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Presley and seconded by Councilperson Webster and carried, all voting AYE, it was RESOLVED to authorize the Supervisor to pay all Highway Fund Bills Abstract #125 -#147 totaling \$36,674.21. The Board allowed that they are distressed over the high stone crusher bill of \$28,000.00.

ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Chadwick and seconded by Councilperson Cook and carried, all voting AYE, it was RESOLVED to authorize the Supervisor to pay all Capital Project Bills Abstract #13, claim # 92 - #97 totaling \$12,577.64.

ROLL CALL VOTE: 5-AYES 0-NAYS

DEPOT LEASE: Mrs. Carolyn Hopkins spoke to the Board concerning the terms of the lease to rent the first floor of the Depot building at Depot Park. Ms. Hopkins explained that the majority of her business is commission based. Ms. Hopkins has not received a Notice of Decision from The Village Planning Board but at her public hearing they had put a no retail sales restriction on her business. Ms. Hopkins feels that they have lost at least 30% of their cash flow for their 2003 season due to the delay in re-opening and the restrictions imposed by the Village Planning Board. Ms. Hopkins would like the Town Board to consider \$500.00 a month rent for four (4) months. The lease would run till the end of October and Ms. Hopkins would tell us at the end of September if she plans on renewing the lease. Mr. Gardiner explained that the Town would waive the \$500.00 deposit since of Ms. Hopkins will clean the depot's carpet and windows. Ms. Hopkins stated that the insurance binder will be coming soon.

47

On Motion of Councilperson Chadwick and Councilperson Presley and carried, all voting Aye, to approve leasing the first floor of the Depot to Carolyn Hopkins (H.&H Fine Art).

ROLL CALL VOTE: 5-AYES 0-NAYS

KARL HADLEY JUNK YARD LICENSE: Karl Hadley had resubmitted his junk yard license after receiving a letter from the Town to cease bringing in any more vehicles to his junk yard. Mr. Hadley asked why he received the letter and Supervisor Gardiner explained that he had not cleaned up his junk yard as he had been instructed. Mr. Hadley explained to the Board that he had purchased Leo Deming's junk cars on the Cold Springs Road and was attempting to clean up that site. The Board advised Mr. Hadley that he has until July 15th to substantially clean up the Deming and Brewer site. On Motion of Councilperson Chadwick and seconded by Councilperson Cook and carried, all voting AYE, to deny Mr. Hadley's application for his junk yard. The Town Clerk was instructed to return Mr. Hadley's \$25.00 application fee. The Town Clerk returned the fee at the meeting.

48

ROLL CALL VOTE: 5-AYES 0-NAYS

COMPREHENSIVE PLAN EAF: The Board thoroughly reviewed the SEQRA for the Comprehensive Plan. On Motion of Councilperson Presley and seconded by Councilperson Cook and carried, all voting AYE, it was RESOLVED that, because the Town's Comprehensive Plan will not effect any large and important impact and thus will not have any significant environmental impact, a Negative Declaration will be prepared and filed herein.

49

ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Webster and seconded by Councilperson Chadwick and carried, all voting AYE, it was RESOLVED to authorize the Supervisor to sign the negative declaration as soon as it is prepared.

ROLL CALL VOTE: 5-AYES 0-NAYS

The Board reviewed a proposal from Clark Specialty to build an aluminum locker for the lifeguards to use at the head of the lake. After discussion, the board tabled the proposal.

The Board discussed at length the need for signage at the head of the lake concerning feeding the ducks, dogs, and skateboarding. Supervisor Gardiner reported that he has the signs and the Village has stated that they would enforce violators if the signs were in place.

50

51. RESIGNATION - COURT CLERK: On Motion of Councilperson Presley and seconded by Councilperson Cook and carried, all voting AYE, to accept Shirley Para's resignation as Court Clerk.

ROLL CALL VOTE: 5-AYES 0-NAYS

52. APPOINTMENT: On Motion of Councilperson Presley and seconded by Councilperson Cook and carried, all voting AYE, to appoint Kim Cruse as Court Clerk.

ROLL CALL VOTE: 5-AYES

FIRE COMMISSIONER: Councilperson Cook will be meeting with Village Trustee Sam Pennise to review candidates for the fire commissioner position and present definitive recommendation to the Town Board and the Village Board.

53. CORRESPONDENCE: Letter was received from the State of New York Office of Real Property Services, Albany, New York allowing that David Oliver has met the minimum qualifications standards for sole appointed assessor.

Charles Egresi has approached the Town Board concerning purchasing some land from the Town that surrounds his home on the Back Valley Road.

54. On Motion of Councilperson Webster and seconded by Councilperson Chadwick and carried, all voting AYE, to pay the Sear Brown engineering fee of \$ 5,000.00 for the proposed watermain extension.

ROLL CALL VOTE: 5-AYES 0-NAYS

55. DOCK AGREEMENT: On Motion of Councilperson Webster and seconded by Councilperson Cook and carried, all voting AYE, to authorize the Supervisor to sign and execute the dock contract with the Wine Country Antique Boat Association.

ROLL CALL VOTE: 5-AYES 0-NAYS

56. TRIAD of Steuben County is an organization that will be distributing File of Life to Steuben County residents age 60+ and those persons under 60 with physical and other disabilities. They would like to use the Town Clerk's office as a distribution site where residents could visit the office to obtain their File of Life.

On Motion of Councilperson Presley and seconded by Councilperson Chadwick and carried, all voting AYE, to approve the use of the Town Clerk's Office as a distribution site for the File of Life.

ROLL CALL VOTE: 5-AYES 0-NAYS

The Town Clerk turned in fees of \$ 2,797.15 to the Supervisor.

The Supervisor's Report was presented to the Board.

On Motion of Councilperson Presley and seconded by Councilperson Webster and carried, all voting AYE, to adjourn the meeting at 9:45 p.m.

Respectfully submitted, ~

Debbie Pierce

Debbie Pierce
Town Clerk

TOWN BOARD MEETING
JULY 15, 2003

The Urbana Town Board held their monthly meeting on Tuesday, July 15, 2003 at 6:30 p.m. in the Town Hall, 41 Lake Street, Hammondsport, New York.

PRESENT: SUPERVISOR RICHARD GARDINER
COUNCILPERSON TOM CHADWICK
COUNCILPERSON JOHN WEBSTER
COUNCILPERSON CONNIE COOK
TOWN CLERK DEBORAH PIERCE
TOWN ATTORNEY BRIAN C. FLYNN
HIGHWAY SUPERINTENDENT DAVID BUCKLEY

ABSENT: COUNCILPERSON JIM PRESLEY

OTHERS PRESENT: JUDY GARDINER, KARL HADLEY, AND KIRK HOUSE
(DUNDEE OBSERVER)

Supervisor Gardiner brought the meeting to order at 6:32 p.m. with the salute to the flag.

On Motion of Councilperson Webster and seconded by Councilperson Cook and carried, all voting AYE, to approve the June 17, 2003 Minutes as presented.

ROLL CALL VOTE: 4-AYES 0-NAYS

On Motion of Councilperson Chadwick and seconded by Councilperson Cook and carried, all voting AYE, to authorize the Supervisor to pay all General Fund Bills A, Abstract #7, claim # 212 - # 246 totaling \$21,084.29 and B fund claim #029- #031 totaling \$2,736.01

ROLL CALL VOTE: 4-AYES 0-NAYS

On Motion of Councilperson Cook and seconded by Councilperson Chadwick and carried, all voting AYE, to authorize the Supervisor to pay all Highway Fund Bills, Abstract #7, claim # 148 -#172 totaling \$22,375.32.

ROLL CALL VOTE: 4-AYES 0-NAYS

On Motion of Councilperson Webster and seconded by Councilperson Cook and carried, all voting AYE, to authorize the Supervisor to pay all Capital Project Fund bills Abstract # 14, claim #98-#108 totaling \$3,702.77.

ROLL CALL VOTE: 4-AYES 0-NAYS

LAKEFRONT UPDATE: The Board discussed waiting until school starts in September to install the benches. There would be less people to work around when pouring the concrete forms.

TRAIL GRANT: The Town has been informed that we were not selected to receive a trails grant that would have gone from behind the Town of Urbana Town barn to the Finger Lakes Trail on the Winding Stairs Road.

COPIER SALE: Supervisor Gardiner informed the Board that he had sold the Lanier Copier to Goodrich Auto Works for \$300.00. 57

DEPOT WINDOW TREATMENT: On Motion of Councilperson Cook and seconded by Councilperson Chadwick and carried, all voting AYE, to pay Margot Fass \$700.00 for the window coverings at the Depot. 58

ROLL CALL VOTE: 4-AYES 0-NAYS

FIRE COMMISSIONER: The Board discussed they would like to meet Michael Day, who is being considered for the Fire Commissioner vacancy.

PARK USE: Michael Eldred has asked if his daughter could get married in Depot Park on September 27, 2003. The Board agreed he could use the Park .

INSURANCE BID: Supervisor Gardiner explained that he would send a letter to Beaumont and Stork, Sprague Insurance and C.E. Shaw Insurance explaining that we are not going to bid the insurance out at this time.

CHARLES EGRESI PROPERTY: Mr. Egresi has requested buying land from the Town of Urbana (Highway Barn) that borders his property on the Back Valley Road. Mr. Egresi would like to buy enough to make 6.25 acres. His existing property is 1.329 acres. The Board agreed to look into selling enough to make his lot a conforming lot.

DEPOT TOILET FIXTURES: Supervisor Gardiner explained that the toilet fixtures in the Depot bathrooms have broken down continuously since we installed them. Supervisor Gardiner has solicited for price quotes on three new toilets.

1. Lowes \$775.44
2. Home Depot \$799.29
3. Vine City Supply \$365.00
4. Booth Electric Supply \$671.98
5. Chase Pitken (they did not bid)

59 On Motion of Councilperson Webster and seconded by Councilperson Cook and carried, all voting AYE, to purchase 3 toilets for \$775.44 from Lowes.

ROLL CALL VOTE: 4-AYES 0-NAYS

MUNICIPAL PARKING LOT: The Town Board discussed closing the entrance from Main Street to the Municipal Parking Lot. After much discussion, it was agreed to close the entrance from Main Street, replace the wooden curb that runs parallel with Main Street with the extra wood from the fencing at the Depot Park, provided there is enough. Otherwise, the Board has agreed to allow the Supervisor to purchase new curbing material. The Board agreed to install a sign at the Liberty Street entrance indicating this is for only Municipal Parking and will close at 9:00 p.m. or whenever the building is empty. If there is a hearing going on in Court, someone will have to lock and unlock the gate.

60 KOMPAN PLAYGROUND REPAIR AGREEMENT: On Motion of Councilperson Webster and seconded by Councilperson Cook and carried, all voting AYE, to authorize the Supervisor to pay the Kompan Playground repair agreement of \$1,381.84.

ROLL CALL VOTE: 4-AYES 0-NAYS

USA PATRIOT ACT: The Board discussed letter received from Mrs. Martha Treichler asking for the Town to pass a Resolution opposing assaults on freedom and civil liberties that are taking place in our country. The Board declined to act at this time.

EMINENT DOMAIN : The Town Board will meet with Attorney John Ryan on August 1, 2003 at 1:30 p.m. to discuss the Findings from the Eminent Domain Public Hearing held on June 4, 2003 at the Hammondsport Central School.

61 RESIGNATION TOWN ASSESSOR: On Motion of Councilperson Chadwick and seconded by Councilperson Cook and carried, all voting AYE, to accept the resignation of Luther Perkins as Sole Assessor effective July 31, 2003. The Board would like a letter sent expressing their sincere appreciation for all his help.

ROLL CALL VOTE: 4-AYES 0-NAYS

July 15, 2003

EMINENT DOMAIN LEAD AGENCY RESOLUTION: On Motion of Councilperson Chadwick and seconded by Councilperson Cook and carried, all voting AYE, it was RESOLVED that;

RESOLUTION

WHEREAS, the Town Board of the Town of Urbana has identified the action hereinafter set forth as a Type I Action, in accordance with the criteria set forth, in 6 NYCRR Section 617.4 (b) (6) (i), thereof,

62

NOW, THEREFORE, Be it Resolved that the Town of Urbana, pursuant to 6 NYCRR, Section 617.6 (b) (i) thereof, intends to act as the Lead Agency for its proceedings under Article 2 of the Eminent Domain Procedure Law to acquire, for the development of a public recreational and park use, that certain parcel of property along the Keuka Lake waterfront situate in the Village of Hammondsport and in the Town of Urbana, consisting of approximately 11.70 acres of land located South of Liberty Street, West of Keuka Lake and East of Main Street, now or formerly owned by the Bath and Hammondsport Railroad Company (the Proposed Action), and be it further

RESOLVED that the Town of Urbana will give Notice of its intent to act as such Lead Agency to all Involved Agencies, and be it further

RESOLVED that the Town of Urbana shall forward to all Involved Agencies a copy of Part 1 of the Environmental Assessment Form drafted for this Proposed Action, and be it further

RESOLVED that, having received approvals and/or no objections from the Involved Agencies within thirty (30) days of the aforementioned Notice, the Town of Urbana shall assume the role of Lead Agency for the Proposed Action.

DATED: JULY 15, 2003

ROLL CALL:	SUPERVISOR RICHARD GARDINER	AYE
	COUNCILPERSON CONNIE COOK	AYE
	COUNCILPERSON TOM CHADWICK	AYE
	COUNCILPERSON JOHN WEBSTER	AYE
	COUNCILPERSON JIM PRESLEY	ABSENT

Debrah Price
TOWN CLERK

July 15, 2003

APPOINTMENT TOWN ASSESSOR: On Motion of Councilperson Webster and seconded by Councilperson Chadwick and carried, all voting AYE, to appoint David Oliver who meets the minimum requirements to provisionally serve as Sole Assessor to fill the unexpired term of Luther Perkins who was filling the unexpired term of Kathleen Harter, whose term expires September 30, 2007. The terms agreed to by the Board include:

To be paid an hourly rate of \$12.50

Work a 30 hour week

Receive health insurance benefits from August 1, 2003 - December 31, 2003

ROLL CALL VOTE: 4-AYES 0-NAYS

HERON HILL FIREWORKS: On Motion of Councilperson Webster and seconded by Councilperson Cook and carried, all voting AYE, to approve the fireworks display at Heron Hill held between 7:00 p.m. and 7:30 p.m. lasting approximately 5 minutes on July 26, 2003 for a wedding, contingent upon the proper insurance coverage by the mother of the bride along with the proper endorsement on the policy.

ROLL CALL VOTE: 4-AYES 0-NAYS

HADLEY JUNK YARD: Mr. Hadley attended the meeting explaining he had complied with the Boards request that he clean up his newly acquired junk cars on the Deming property on Soft Water Creek Road. Mr. Hadley would like to re-apply for his junk yard license on the Brewer property on Mitchellsville Road. The Board explained that he would have to start the process all over again by filling out a permit, pay the \$25.00 application fee and hold a Public Hearing for a junk yard.

JEAN O'CONNELL & ASSOCIATES CONTRACT: On Motion of Councilperson Cook and seconded by Councilperson Webster and carried, all voting AYE, to authorize the Supervisor to sign and execute the J. O'Connell & Associates, Grants Consultants contract for a period of one year (August 1, 2003 - July 31, 2004) for \$16,000.00.

ROLL CALL VOTE: 4-AYES 0-NAYS

Supervisor's Report was presented to the Board.

The Town Clerk turned in fees of \$ 2797.15 to the Supervisor.

On Motion of Councilperson Chadwick and seconded by Councilperson Cook and carried, all voting AYE, to adjourn the meeting at 8:00 p.m.

Respectfully submitted,

Debbie Pierce

Debbie Pierce
Town Clerk

TOWN OF URBANA SPECIAL MEETING
JULY 25, 2003

The Town of Urbana Town Board held a Special Meeting on Friday, July 25, 2003 at 9:30 a.m. in the Town Hall, 41 Lake Street, Hammondsport, New York.

PRESENT:	RICHARD GARDINER	SUPERVISOR
	CONNIE COOK	COUNCILPERSON
	TOM CHADWICK	COUNCILPERSON
	DEBORAH PIERCE	TOWN CLERK

ABSENT:	JOHN WEBSTER	COUNCILPERSON
	JAMES PRESLEY	COUNCILPERSON

The Supervisor brought the Special Meeting to order at 9:32 a.m. The Special Meeting was held in order to authorize an Account Transfer.

On Motion of Councilperson Chadwick and seconded by Councilperson Cook and carried, all voting AYE, to authorize the Bookkeeper to make the following Account Transfer. The following transfer is for unemployment benefit reimbursement.

DR A1990.400	\$6,168.26	
CR A201		\$6,168.26
DR TA 230	\$6,168.26	
CR TA 15		\$6,168.26

On Motion of Councilperson Chadwick and seconded by Councilperson Cook and carried, all voting AYE, to adjourn the meeting at 9:37 a.m.

Respectfully submitted,

Debbie Pierce
Debbie Pierce
Town Clerk

SPECIAL TOWN BOARD MEETING
AUGUST 1, 2003

The Town of Urbana Town Board held a Special Meeting on Friday, August 1, 2003 at 12:00 Noon in the Town Hall, 41 Lake Street, Hammondsport, New York.

PRESENT:	RICHARD GARDINER TOM CHADWICK JOHN WEBSTER	SUPERVISOR COUNCILPERSON COUNCILPERSON
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ABSENT:	CONNIE COOK JAMES PRESLEY DEBORAH PIERCE	COUNCILPERSON COUNCILPERSON TOWN CLERK
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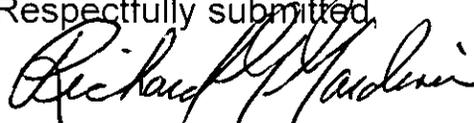
The Special Meeting was called to order at 12:00 noon to interview Mike Day for the possible Fire Commissioner appointment.

On Motion of Councilperson Chadwick and seconded by Councilperson Webster and carried, all voting AYE, to hold a Public Hearing on August 19, 2003 at 6:30 p.m. on Local Law #3 of 2003 A local law providing a partial exemption from taxation of real property owned by an enrolled volunteer firefighter or ambulance worker pursuant to the provisions of Section 466-a, (as Amended by Chapter 433 of the 2002 Laws of the State of New York) of the Real Property Tax Law of the State of New York, and in concert with Local Law 1-2003 of the County of Steuben.

ROLL CALL VOTE: 3- AYES 0-NAYS

On Motion Councilperson Chadwick and seconded by Councilperson Webster and carried, all voting AYE, to adjourn the Special Meeting at 12:30 p.m.

Respectfully submitted,



Richard Gardiner
Supervisor

TOWN OF URBANA AND VILLAGE OF HAMMONDSPORT
JOINT SPECIAL MEETING
AUGUST 4, 2003

The Town of Urbana Town Board held a joint Special Meeting with the Hammondsport Village Board on Monday, August 4, 2003 at 1:30 p.m. in the Town Hall, 41 Lake Street, Hammondsport, New York.

PRESENT: RICHARD GARDINER SUPERVISOR
TOM CHADWICK COUNCILPERSON
JOHN WEBSTER COUNCILPERSON
CONNIE COOK COUNCILPERSON

VILLAGE OF HAMMONDSPORT TRUSTEES:
SAM PENNISE
BETH KING
STELLA PULVER

ABSENT: COUNCILPERSON JIM PRESLEY
TOWN CLERK DEBORAH PIERCE
TOWN ATTORNEY BRIAN FLYNN

The purpose of the Special Joint Meeting was to appoint a Fire Commissioner to fill the unexpired term for Carol Jenkins.

Supervisor Gardiner opened the Joint Special Meeting at 1:30 p.m.

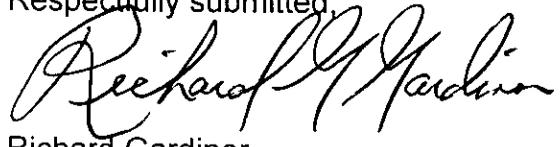
On Motion of Supervisor Gardiner and seconded by Councilperson John Webster and carried, all voting AYE, to appoint Michael Day as Fire Commissioner to fill the unexpired term of Carol Jenkins. Term expires 12/31/07.

65

ROLL CALL VOTE: 7-AYES 0-NAYS

On Motion of Councilperson Chadwick and seconded by Councilperson Webster and carried, all voting AYE, to adjourn the meeting at 1:45 p.m.

Respectfully submitted,



Richard Gardiner
Supervisor

TOWN OF URBANA SPECIAL MEETING
AUGUST 12, 2003

The Town of Urbana Town Board held a Special Meeting on Tuesday, August 12, 2003 at 8:30 a.m. in the Town Hall, 41 Lake Street, Hammondsport, New York.

PRESENT: SUPERVISOR RICHARD GARDINER
COUNCILPERSON TOM CHADWICK
COUNCILPERSON JOHN WEBSTER
COUNCILPERSON CONNIE COOK
COUNCILPERSON JIM PRESLEY
TOWN CLERK DEBORAH PIERCE

Supervisor Gardiner brought the Special Meeting to order at 8:30 a.m. The purpose of the Special meeting is to adopt the Order to set a Public Hearing date for the establishment of Water District #2 in the Town of Urbana.

On Motion of Councilperson Cook and seconded by Councilperson Chadwick and carried, all voting AYE, to set the Public Hearing for Monday August 25, 2003 at 6:30 p.m. in the lecture Hall at the Main Street Hammondsport High School and to adopt the following Order.

ORDER FOR PUBLIC HEARING

**STATE OF NEW YORK
TOWN OF URBANA; COUNTY OF STEUBEN**

**In the Matter of the Establishment of the Town of
Urbana Water District No. 2**

ORDER

At a Special Meeting of the Town Board held at the Town Hall, 41 Lake Street, Hammondsport, New York, 14840, in the Town of Urbana, Steuben County, New York on the 12th day of August, 2003

PRESENT: Richard G. Gardiner, Town Supervisor
Connie Cook, Town Councilperson
L. John Webster, Town Councilperson
James L. Presley, Town Councilperson
Thomas Chadwick, Town Councilperson

WHEREAS, Sear-Brown, a competent professional engineering firm licensed to practice the profession of engineering within the State of New York has delivered and the Urbana Town Clerk has filed a Map, Plan and Report for the proposed Town of Urbana Water District No. 2 in the Town of Urbana, County of Steuben, State of New York, dated July 9, 2003 (hereinafter referred to as Map, Plan and Report), and

WHEREAS, the boundaries of the Town of Urbana proposed Water District No. 2 (hereinafter referred to as District) are described as follows:

(SEE EXHIBIT "A" ATTACHED HERETO)

WHEREAS, the proposed improvements necessary to extend the water system from the Village of Hammondsport, New York into the Town of Urbana will involve the construction of a new 500,000 gallon water storage tank; the construction of a water booster station equipped with re-chlorination equipment; the construction of a hydropneumatic booster station with re-chlorination equipment; and the extension of the water distribution system by the placement of approximately 20,000 linear feet of water main, and

WHEREAS, the aforescribed water system improvements would include construction of water distribution piping from the existing water main at Mercury Aircraft along County Route 88 to N.Y.S. Route 54. The water main piping will extend east along N.Y.S. Route 54 and the Back Valley Road and connect to the existing 12" water main at the intersection of N.Y.S. Route 54A and 54. A system would then extend to Fish Hatchery Road and cross over to N.Y.S. Route 54. The water main would continue along N.Y.S. Route 54 and terminate at the Town of Bath. A water main would also extend into the Mitchellsville Hill Area. The distribution system expansion would consist of 12-inch and 8-inch Class 52 DIP water mains, gate valves, fire

hydrants, individual water services, two booster pump stations and a 500,000 gallon water storage tank. This project would serve approximately 204 EDU's. No water service will be provided to the Ira Davenport Hospital nor to the surrounding facilities that discharge sewage into the Village of Bath's wastewater treatment plant, and

WHEREAS, the maximum amount proposed to be expended for this total project, including the design and construction of these water system improvements, all engineering, legal and other consultants' fees, as well as the related construction inspections, will not exceed \$4,000,000.00, and

WHEREAS, this project will not involve any hookup fees, and

WHEREAS, the estimated annual cost to each of the properties, referred to as Equivalent Dwelling Units, would be approximately \$548.00 per year as explained in the aforementioned Map, Plan and Report, and

WHEREAS, the proposed method of financing this project, if approved, involves a combination of a Grant of \$2,000,000.00 and an interest free loan of up to \$2,000,000.00 amortized over a term of 30 years, both of which would be forthcoming from the New York State Drinking Water State Revolving Fund, and

WHEREAS, said Map, Plan and Report are on file in the Office of the Town Clerk of the Town of Urbana for public inspection.

NOW, on Motion of Councilperson Cook, seconded by Councilperson CHADWICK, and carried, all members present voting by Roll Call Vote as follows:

RICHARD G. GARDINER	<u>AYE</u>
CONNIE COOK	<u>AYE</u>
L. JOHN WEBSTER	<u>AYE</u>
JAMES L. PRESLEY	<u>AYE</u>
THOMAS CHADWICK	<u>AYE</u>

it is

ORDERED, that a meeting of the Town Board of the Town of Urbana shall be held at the Hammondsport Central School, Lecture Hall, Main Street, Hammondsport, County of Steuben and State of New York on the 25th day of August, 2003, at 6:30 P.M., prevailing local time to conduct a Public Hearing to hear all persons interested in the formation of the proposed Town of Urbana Water District No. 2, and it is

FURTHER ORDERED, that the Town Clerk shall give notice of such hearing by publishing once in The Leader, the official paper of the Town, a certified copy of this Order, by posting a certified copy of this Order on the Sign Board of the Town maintained pursuant to

Subdivision 6 of Section 30 of the Town Law, and by mailing a copy of this Order, by first class mail, to each owner of real property within the boundaries of the proposed district as identified by the latest assessment roll of the Town of Urbana at the address set forth for such owner in said roll, each of which shall be done not less than ten (10) nor more than twenty (20) days before the date designated for the Public Hearing and the meeting aforesaid, and it is

FURTHER ORDERED, that the cost of the improvements within said District shall be assessed by the Town Board in proportion as nearly as may be to the benefit which each lot or parcel will derive therefrom, and it is

FURTHER ORDERED, that a certified copy of this Order shall be filed with the New York State Comptroller on or about the date of its publication, as ordered above, by reason of the permission of the State Comptroller not being required for the formation of the District since the cost to the typical property is not above the average cost threshold described in Town Law Section 209-f.

STATE OF NEW YORK)
 COUNTY OF STEUBEN)
 TOWN OF URBANA)

I, **Deborah Pierce**, Town Clerk of the Town of Urbana **DO CERTIFY**, that I have compared the preceding Order of the Town Board of the Town of Urbana with the original thereof filed and recorded in my office in the Town of Urbana, Steuben County, New York on the 12th day of August, 2003, and that the same is a true and correct copy of said Original and the whole thereof.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of said Town of Urbana this 12th day of August, 2003.

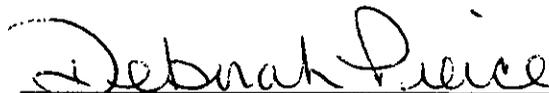

DEBORAH PIERCE, Town Clerk

EXHIBIT "A"

DESCRIPTION OF PROPOSED WATER DISTRICT NO. 2

All that tract or parcel of land situate in the Town of Urbana, County of Steuben, State of New York, all as shown on a map entitled "Town of Urbana – Proposed Water District No. 2," prepared by Sear-Brown having drawing number 18735 V-1, dated July 9, 2003, and being more particularly bounded and described as follows:

Beginning at the point of intersection of the centerline of Pleasant Valley Road, C.R. 88, (49.5' wide) with the centerline Mitchellsville Road, C.R. 89, (49.5' wide), said point also being the Point of Beginning of existing Water District No. 1 for the Town of Urbana; thence

- 1) Southeasterly, along said centerline of Pleasant Valley Road, a distance of 720 feet, more or less, to a point on the centerline of Keuka Inlet; thence
- 2) Easterly, along said centerline of Keuka Inlet, a distance of 1200 feet, more or less, to a point on the easterly boundary line of Tax Lot 117.00-2-85; thence
- 3) Southerly, along said easterly boundary line of Tax Lot 117.00-2-85, a distance of 480 feet, more or less, to a point on the centerline of South Valley Road (49.5' wide); thence
- 4) Easterly, along said centerline of South Valley Road, a distance of 1650 feet, more or less, to a point; thence
- 5) Northerly, through Tax Lot 117.00-2-78, a distance of 1070 feet, more or less, to a point on the centerline of said Keuka Inlet; thence
- 6) Easterly, along said centerline of Keuka Inlet, a distance of 1450 feet, more or less, to a point; thence
- 7) Northeasterly, continuing along said centerline of Keuka Inlet, a distance of 400 feet, more or less, to a point, said point being the southeasterly corner of said Water District No. 1; thence
- 8) Northeasterly, through Tax Lots 117.00-2-88, 15.11, 15.2, 15.12, and 118.00-1-46.11, along a line 1200 feet, more or less, northerly of and parallel with the centerline of N.Y.S. Route 54, (width varies), a distance of 2680 feet, more or less, to a point on the westerly boundary line of Tax Lot 118.00-1-80; thence
- 9) Northerly, along said westerly boundary line of Tax Lot 118.00-1-80, a distance of 950 feet, more or less to the said centerline of Keuka Inlet; thence
- 10) Easterly, along said centerline of Keuka Inlet, a distance of 3200 feet, more or less, to a point on the centerline of Main Street Extension, N.Y.S. Route 54A; thence
- 11) Southerly, along said centerline of Main Street Extension, a distance of 230 feet, more or less, to a point; thence
- 12) Westerly, along the northerly boundary line of Tax Lot 118.13-1-7, a distance of 180 feet, more or less, to a point; thence

- 13) Southerly, along the westerly boundary line of said Tax Lot 118.13-1-7, a distance of 98 feet to a point on the northerly boundary line of Tax Lot 118.13-1-6; thence
- 14) Westerly, along said northerly boundary line of Tax Lot 118.13-1-6, a distance of 22 feet, more or less, to a point; thence
- 15) Southerly, along the westerly boundary line of said Tax Lot 118.13-1-6, a distance of 190 feet to a point on the northerly boundary line of Tax Lot 118.13-1-2.2; thence
- 16) Westerly, along the northerly boundary line of said Tax Lot 118.13-1-2.2, a distance of 270 feet, more or less, to a point; thence
- 17) Southerly, along the westerly boundary line of Tax Lots 118.13-1-2.2, 2.11, 5, 4 and 3, a distance of 710 feet, more or less, to a point on the said centerline of N.Y.S. Route 54; thence
- 18) Easterly, along said centerline of N.Y.S. Route 54, a distance of 1270 feet, more or less, to a point; thence
- 19) Northerly, along the westerly boundary line of Tax Lot 118.00-1-58, a distance of 1350 feet, more or less to an angle point; thence
- 20) Northwesterly, continuing along said westerly boundary line of Tax Lot 118.00-1-58, a distance of 340 feet, more or less, to a point on the southerly boundary said of Keuka Inlet; thence
- 21) Northeasterly, along said southerly boundary of Keuka Inlet and continuing along the southwesterly shore line of Keuka Lake, a distance of 4020 feet, more or less, to a point on the easterly boundary line of Tax Lot 118.11-1-17; thence
- 22) Southeasterly, along said easterly boundary line of said Tax Lot 118.11-1-17, a distance of 120 feet, more or less, to a point on said centerline of N.Y.S. Route 54; thence
- 23) Southwesterly, along said centerline of N.Y.S. Route 54, a distance of 1540 feet, more or less, to a point; thence
- 24) Southerly, along the easterly boundary line of Tax Lot 118.00-1-21 and 22.1, a distance of 1670 feet, more or less, to a point; thence
- 25) Westerly, along the southerly boundary line of Tax Lots 118.00-1-22.1, 22.2 and 23, a distance of 1400 feet, more or less, to a point on the easterly boundary line of Tax Lot 118.00-1-25; thence
- 26) Southerly, along said easterly boundary line of Tax Lot 118.00-1-25, a distance of 410 feet, more or less, to a point; thence
- 27) Westerly, along the southerly boundary line of Tax Lots 118.00-1-25, 33.1 and 37, a distance of 1080 feet, more or less, to a point; thence

- 28) Southerly, along the easterly boundary line of said Tax Lot 118.00-1-37, a distance of 550 feet, more or less, to a point; thence
- 29) Westerly, along the southerly boundary line of Tax Lots 118.00-1-37, 39 and 43, a distance of 1010 feet, more or less to a point; thence
- 30) Southeasterly, along the easterly boundary line of said Tax Lot 118.00-1-43, a distance of 660 feet, more or less, to a point; thence
- 31) Westerly, through said Tax Lot 118.00-1-43 and then along the southerly boundary line of said Tax Lot, a distance of 1100 feet, more or less, to a point; thence
- 32) Northerly, along the westerly boundary line of said Tax Lot 118.00-1-43 and 46.12, a distance of 1250 feet, more or less, to a point; thence
- 33) Southwesterly, through Tax Lots 132.00-1-2, 1, 131.00-1-23, 22, 21, 60, 19, and 131.06-1-23 along a line 430 feet, more or less, southerly of and parallel with said centerline of N.Y.S. Route 54, a distance of 7340 feet, more or less, to a point on the southerly boundary line of Tax Lot 131.06-1-24; thence
- 34) Southwesterly, along southerly boundary line of Tax Lots 131.06-1-24 and 25, a distance of 870 feet, more or less, to a point; thence
- 35) Southerly, through Tax Lot 131.00-1-28.11, along the easterly line of a 50' wide right-of-way, a distance of 1110 feet, more or less, to a point; thence
- 36) Southwesterly, through said Tax Lot 131.00-1-28.11 and continuing along the southeasterly boundary line of Tax Lot 131.00-1-28.12, a distance of 640 feet, more or less, to a point; thence
- 37) Southwesterly, through Tax Lot 131.00-1-29.11, a distance of 620 feet, more or less, to a point on the southerly boundary line of Tax Lot 131.00-1-29.13; thence
- 38) Southwesterly, along said southerly boundary of Tax Lot 131.00-1-29.13, a distance of 610 feet, more or less, to a point on the easterly boundary line of Tax Lot 131.00-1-30; thence
- 39) Southeasterly and then southerly, along said easterly boundary line of Tax Lot 131.00-1-30, a distance of 860 feet, more or less, to an angle point; thence
- 40) Southwesterly, along the southerly boundary line of said Tax Lot 131.00-1-30, a distance of 682 feet to a point on the easterly boundary line of Tax Lot 131.00-1-33.2; thence
- 41) Southeasterly, along said easterly boundary line of Tax Lot 131.00-1-33.2, a distance of 870 feet, more or less, to a point on the division line between the Town of Urbana on the north and the Town of Bath on the south; thence
- 42) Southwesterly, along said division line, a distance of 9280 feet, more or less, to a point on the southwesterly boundary line of Tax Lot 144.00-1-10; thence

- 43) Northwesterly, along the southwesterly boundary line of said Tax Lot 144.00-1-10, a distance of 990 feet, more or less to a point on the centerline of said N.Y.S. Route 54; thence
- 44) Northwesterly, along the southwesterly boundary line of Tax Lot 130.00-1-26, a distance of 280 feet, more or less, to a point; thence
- 45) Northeasterly, through said Tax Lot 130.00-1-26, along a line 280 feet northwesterly of and parallel with said centerline of N.Y.S. Route 54, a distance of 1130 feet, more or less, to a point on the southwesterly boundary line of Tax Lot 130.00-1-66.1; thence
- 46) Northwesterly, along said southwesterly boundary of Tax Lot 130.00-1-66.1, a distance of 360 feet, more or less, to a point; thence
- 47) Northeasterly, along the northwesterly boundary line of said Tax Lot 130.00-1-66.1, a distance of 510 feet, more or less, to a point; thence
- 48) Southeasterly, continuing along said northwesterly boundary line of Tax Lot 130.00-1-66.1, a distance of 130 feet, more or less, to a point; thence
- 49) Northeasterly, continuing along said northwesterly boundary line of Tax Lot 130.00-1-66.1, a distance of 600 feet, more or less, to a point; thence
- 50) Southerly, along the easterly boundary line of said Tax Lot 130.00-1-66.1, a distance of 130 feet, more or less, to a point on the northwesterly boundary line of Tax Lot 144.00-1-1.21; thence
- 51) Northeasterly, along said northwesterly boundary line of Tax Lot 144.00-1-1.21, a distance of 654.92 feet to a point on the southwesterly boundary line of Tax Lot 144.00-1-1.11; thence
- 52) Northeasterly, through Tax Lots 144.00-1-1.11, 130.00-1-18 and 15.11, a distance of 1840 feet, more or less, to a point on the northwesterly boundary line of Tax Lot 130.00-1-14; thence
- 53) Northeasterly, along said northwesterly boundary line of Tax Lot 130.00-1-14, a distance of 210 feet, more or less, to a point; thence
- 54) Northeasterly, through said Tax Lot 130.00-1-15.11 along the northwesterly edge of Davenport Drive (private drive), and an existing 20' wide water line easement, a distance of 1070 feet, more or less, to a point on the westerly boundary line of Tax Lot 131.13-1-24; thence
- 55) Northwesterly, along said westerly boundary line of Tax Lot 131.13-1-24, a distance of 110 feet, more or less, to a point; thence
- 56) Northeasterly, along the northerly boundary line of said Tax Lot 131.13-1-24, a distance of 353.72 feet to a point; thence

- 57) Southeasterly, continuing along the northerly boundary line of said Tax Lot 131.13-1-24, a distance of 100 feet, more or less, to a point; thence
- 58) Northeasterly, continuing along the northerly boundary line of said Tax Lot 131.13-1-24, a distance of 299.75 feet to a point on the westerly boundary line of Tax Lot 131.13-1-22; thence
- 59) Northerly, along the said westerly boundary line of Tax Lot 131.13-1-22, a distance of 100 feet, more or less, to a point; thence
- 60) Northeasterly, along the northerly boundary line of said Tax Lot 131.13-1-22, a distance of 460 feet to a point; thence
- 61) Northeasterly, through Tax Lots 131.13-1-5 and 6, a distance of 590 feet, more or less, to a point on the northwesterly boundary line of Tax Lot 131.13-1-17; thence
- 62) Northeasterly, along the northwesterly boundary line of Tax Lots 131.13-1-17, 16 and 15.2, a distance of 640 feet to a point on the southwesterly boundary line of Tax Lot 131.13-1-14; thence
- 63) Northeasterly, through said Tax Lot 131.13-1-14, a distance of 240 feet, more or less, to a point on the northwesterly boundary line of Tax Lot 131.09-1-24; thence
- 64) Northeasterly, along said northwesterly boundary line of Tax Lot 131.09-1-24, a distance of 165 feet to a point; thence
- 65) Northeasterly, through Tax Lot 131.09-1-21, a distance of 450 feet, more or less, to a point on the northwesterly boundary line of Tax Lot 131.09-1-23; thence
- 66) Northeasterly, along the northwesterly boundary line of Tax Lots 131.09-1-23 and 22, a distance of 450 feet, more or less, to a point on the southwesterly right-of-way line of Obrochta Lane, (12' wide); thence
- 67) Northwesterly, along said southwesterly right-of-way line of Obrochta Lane, a distance of 890 feet, more or less, to a point on the centerline of Fish Hatchery Road, (49.5' wide); thence
- 68) Southwesterly, along said centerline of Fish Hatchery Road, a distance of 220 feet, more or less, to a point; thence
- 69) Northwesterly, along the northeasterly boundary line of Tax Lot 131.09-1-25, a distance of 450 feet, more or less, to a point on the centerline of the Old Bath-Hammondsport Railroad; thence
- 70) Northeasterly, along said centerline of the Old Bath-Hammondsport Railroad, a distance of 2680 feet, more or less, to a point; thence

- 71) Westerly, along the southerly boundary line of Tax Lot 117.18-1-22, a distance of 330 feet, more or less, to a point; thence
- 72) Northerly, along the westerly boundary line of Tax Lot 117.18-1-22 and 28, a distance of 1250 feet, more or less, to a point on the southerly boundary line of Tax Lot 117.17-1-13; thence
- 73) Northwesterly, along said southerly boundary line of Tax Lot 117.17-1-13, a distance of 270 feet, more or less to a point on the southeasterly boundary line of Tax Lot 117.17-1-14; thence
- 74) Southwesterly, along said southeasterly boundary line of Tax Lot 117.17-1-14, a distance of 464.08 feet to a point; thence
- 75) Northwesterly, along the southwesterly boundary line of said Tax Lot 117.17-1-14, a distance of 382.80 feet to a point; thence
- 76) Northwesterly, through Tax Lot 117.00-1-30, a distance of 400 feet, more or less, to a point on the southwesterly boundary line of Tax Lot 117.17-1-15; thence
- 77) Northwesterly, along said southwesterly boundary line of Tax Lot 117.17-1-15, through Tax Lot 117.17-1-16, and along the southwesterly boundary line of Tax Lots 117.17-1-17, 18 and 19, a distance of 1010 feet, more or less, to a point on the southeasterly boundary line of Tax Lot 117.17-1-22; thence
- 78) Southwesterly, along said southeasterly boundary line of Tax Lot 117.17-1-22, a distance of 121.87 feet to a point on the northerly boundary line of Tax Lot 117.17-1-23.1; thence
- 79) Southeasterly, along the said northerly boundary line of Tax Lot 117.17-1-23.1, a distance of 75 feet, more or less, to a point; thence
- 80) Southerly, along the easterly boundary line of Tax Lot 117.17-1-23.1 and 23.2, a distance of 600.00 feet to a point; thence
- 81) Northwesterly, along the southerly boundary line of said Tax Lot 117.17-1-23.2, a distance of 400.00 feet to a point; thence
- 82) Northerly, along the westerly boundary line of Tax Lots 117.17-1-23.2 and 23.1, a distance of 600.00 feet to a point; thence
- 83) Northeasterly, along the westerly boundary line of Tax Lot 117.17-1-22, a distance of 329 feet, more or less, to a point on the centerline of Mitchellville Road, C.R. 89, (49.5' wide); thence
- 84) Southeasterly, along said centerline of Mitchellville Road, a distance of 100 feet, more or less to a point of intersection of said centerline of Mitchellville Road with the centerline of Brewer Hill Road, (49.5' wide); thence

- 85) Northeasterly, along said centerline of Brewer Hill Road, a distance of 230 feet, more or less, to a point; thence
- 86) Northwesterly, along the westerly boundary line of Tax Lot 117.17-1-2, a distance of 225 feet, more or less, to a point; thence
- 87) Northeasterly, along the northerly boundary line of said Tax Lot 117.17-1-2, a distance of 250 feet to a point; thence
- 88) Southeasterly, along the easterly boundary line of said Tax Lot 117.17-1-2, a distance of 225 feet, more or less, to a point on the centerline of said Brewer Hill Road; thence
- 89) Northeasterly, along said centerline of Brewer Hill Road, a distance of 580 feet, more or less, to a point; thence
- 90) Southerly, along the easterly boundary line of Tax Lots 117.17-1-3, 4 and 5, a distance of 790 feet, more or less, to a point on the northeasterly boundary line of Tax Lot 117.17-1-6; thence
- 91) Southeasterly, along the northeasterly boundary line of Tax Lots 117.17-1-6, 7, 8 and 9, a distance of 670 feet, more or less, to a point on the westerly boundary line of Tax Lot 177.00-1-43.1; thence
- 92) Northerly, along said westerly boundary line of Tax Lot 117.00-1-43.1, a distance of 160 feet, more or less, to a point; thence
- 93) Easterly, through said Tax Lot 117.00-1-43.1 and along the northerly boundary line of Tax Lots 117.18-1-1 and 2, a distance of 1090 feet, more or less, to a point on the westerly boundary line of Tax Lot 117.18-1-3; thence
- 94) Northerly, along said westerly boundary line of Tax Lot 117.18-1-3, a distance of 366.62 feet to a point; thence
- 95) Northeasterly, along the northerly boundary line of said Tax Lot 117.18-1-3, a distance of 852 feet, more or less, to a point; thence
- 96) Southeasterly, along the easterly boundary line of said Tax Lot 117.18-1-3, a distance of 300 feet, more or less, to a point on the northerly boundary line of Tax Lot 117.18-1-5; thence
- 97) Northeasterly, along the said northerly boundary of Tax Lot 117.18-1-5, through Tax Lot 117.00-1-19.1, and along the northerly boundary line of Tax Lots 117.18-1-8, 9 and 10, a distance of 890 feet, more or less, to a point on the centerline of Cider Hill Road, (49.5' wide); thence
- 98) Northwesterly, along said centerline of Cider Hill Road, a distance of 240 feet, more or less, to a point; thence

- 99) Northeasterly, along the northerly boundary line of Tax Lot 117.00-1-18.11, a distance of 660 feet, more or less, to a point on the centerline of Germania Road, (49.5' wide); thence
- 100) Southerly, along said centerline of Germania Road, a distance of 410 feet, more or less, to the point of intersection of said Germania Road with the centerline of Pleasant Valley Road, C.R. 88, (49.5' wide); thence
- 101) Southwesterly, along said centerline of Pleasant Valley Road, a distance of 540 feet, more or less, to the Point of Beginning.

Subject to any easements of encumbrances of record.

Intending to describe a water district covering portions of the property mapped by Tax Maps 117.00, 117.17, 117.18, 118.00, 118.11, 118.13, 130.00, 131.00, 131.06, 131.09, 131.13, 132.00, and 144.00 for the Town of Urbana.

AFFIDAVIT OF MAILING

STATE OF NEW YORK)

ss.:

COUNTY OF STEUBEN)

DEBORAH PIERCE, the Clerk of the Town of Urbana, Steuben County, New York, deposes and says that on the 13 day of August, 2003, I caused to be mailed by First Class Mail with the proper postage affixed and deposited in an official receptacle of the United States Postal Service a Notice of Public Hearing, adopted by the Town Board on the 12 day of August, 2003, a true and correct copy of such notice being attached hereto and made a part hereof, directed to the addresses stated on the attached list, being all the owners of real property within the proposed Town of Urbana Water District No. 2, with their names and addresses as stated on the current assessment roll of the Town of Urbana.

Deborah Pierce
DEBORAH PIERCE

Sworn to before me this
13 day of August, 2003.

Roberta L. Sparling
NOTARY PUBLIC

ROBERTA L. SPARLING
Notary Public, State of New York
Notary County No. 018P4704217
My Commission Expires 1/31/06

On Motion of Councilperson Chadwick and seconded by Councilperson Cook and carried, all voting AYE, to adjourn the Special Meeting at 8:45 a.m.

Respectfully submitted,

Debbie Pierce

Debbie Pierce
Town Clerk

TOWN OF URBANA BOARD MEETING
AUGUST 19, 2003

The Town of Urbana Town Board held their regular monthly meeting on Tuesday, August 19, 2003 at 6:30 p.m. in the Town Hall, 41 Lake Street, Hammondsport, New York.

PRESENT: Supervisor Richard Gardiner
Councilperson Tom Chadwick
Councilperson Jim Presley
Councilperson Connie Cook
Councilperson John Webster
Highway Superintendent David Buckley
Town Attorney Brian C. Flynn
Town Clerk Deborah Pierce

Others Present: Judy Gardiner, Kirk House (Dundee Observer) Karl Hadley, and Rachel Treichler

Supervisor Gardiner brought the meeting to order with the salute to the flag.

6:30 p.m. Public Hearing Local Law #3 of 2003: A local law providing a partial exemption from taxation of real property owned by an enrolled volunteer firefighter or ambulance worker pursuant to the provisions of Section 466-a, (as Amended by Chapter 433 of the 2002 Laws of the State of New York) of the Real Property Tax Law of the State of New York, and in concert with Local Law 1-2003 of the County of Steuben.

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Supervisor Gardiner opened the Public Hearing at 6:31 p.m. There were no comments or concerns from the public.

On Motion of Councilperson Presley and seconded by Councilperson Chadwick and carried, all voting AYE, to close the Public Hearing on Local Law #3 of 2003 at 6:32 p.m.

On Motion of Councilperson Cook and seconded by Councilperson Webster and carried, all voting AYE, to approve the Minutes of July 15, 2003.

ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Cook and seconded by Councilperson Chadwick and carried, all voting AYE, to approve the Minutes of July 25, 2003.

ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Webster and seconded by Councilperson Cook and carried, all voting AYE, to approve the Minutes of August 1, 2003.

ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Chadwick and seconded by Councilperson Cook and carried, all voting AYE, to approve the Minutes of August 4, 2003.

ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Presley and seconded by Councilperson Webster and carried, all voting AYE, to approve the Minutes of August 12, 2003.

ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Webster and seconded by Councilperson Presley and carried, all voting AYE, it was RESOLVED to authorize the Supervisor to pay all General Fund Bills A, Abstract #8, claim # A247 - #A286 totaling \$22,804.89 and B-General Fund Bills, Abstract #8, claim #B032- #B037 totaling \$4,826.24.

ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Cook and seconded by Councilperson Chadwick and carried, all voting AYE, it was RESOLVED to authorize the Supervisor to pay all Highway Fund Bills, Abstract #8, claim # D173 -#D195 totaling \$10,004.33.

ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Cook and seconded by Councilperson Chadwick and carried, all voting AYE, it was RESOLVED to authorize the Supervisor to pay all Capital Project Fund Bills, Abstract #8, claim # 109- #110 totaling \$1,513.87.

ROLL CALL VOTE: 5-AYES 0-NAYS

COURT ROOM SOFTWARE: The Town will pay for their share of the software program and training and the Village will have to pay their share for the licenses and training.

TRAIL PROJECT: The Board discussed Eagle Scout project that would install a walking trail from the top of the Town of Urbana Town barn property on Rt 54 to the Finger Lakes Trail on the Winding Stairs Road.

WATERSHED CLAIMS: The Board discussed claims that have been denied by KWIC's Insurance.

PARK USE: Bath National Bank asked to use Depot park August 22, 2003 for a United Way of the Southern Tier fund raiser event. On Motion of Councilperson Webster and seconded by Councilperson Cook and carried, all voting AYE, to allow Bath National Bank to use Depot Park, provided the proper certificate of insurance is filed and a specific ending time be listed. The Board also asked that grills be kept in the parking lot near the boat launch.

CURTISS MUSEUM: On Motion of Councilperson Cook and seconded by Councilperson Chadwick and carried, all voting AYE, to allow the Curtiss Museum, provided the proper certificate of insurance is filed, to use Depot Park on September 13, 2003 with Sunday, September 14, 2003 as the rain day for Seaplane Day.

CHAMBER OF COMMERCE -GENUNDOWA FESTIVAL -SATURDAY, AUGUST 30, 2003 - On Motion of Councilperson Chadwick and seconded by Councilperson Webster and carried, all voting AYE, to allow the Chamber of Commerce use of the boat launch for their annual bond fire on Saturday, August 30, 2003. The Board authorized a notice be published in the Shopper advertising the boat launch will be closed from 6:00 p.m. - 11:00 p.m. that evening and no vehicles or boat trailers can be left in the boat launch area. Boats and trailers may be stored at the Town of Urbana Highway barn on the corner of Mill and Liberty Street.

WATER DISTRICT UPDATE: Attorney Flynn explained the time schedule for the proposed water district. Public Hearing is scheduled for August 25, 2003 6:30 p.m. at the Hammondsport High School. Legal Notice on Order to establish a Water District to be posted in the paper on August 28, 2003. At the September 26, 2003 Special Board meeting the Board will pass the final Order establishing the water district.

LAKEFRONT UPDATE: Councilperson Chadwick explained that the benches will be installed after Labor Day. Councilperson Chadwick explained that they will be working on a flag pole and base planting for the flag pole. The flag pole could be placed near the Depot and lighted so that the flag could be left up at all times.

KARL HADLEY JUNK YARD APPLICATION: On Motion of Councilperson Chadwick and seconded by Councilperson Cook and carried, all voting AYE, to set the Karl Hadley Junk Yard Public Hearing for September 16, 2003 at 6:30 p.m.

ROLL CALL VOTE: 5-AYES 0-NAYS

August 19, 2003

PUBLIC HEARING LOCAL LAW #3 of 2003: On Motion of Councilperson Webster and seconded by Councilperson Presley and carried, all voting AYE, it was RESOLVED to adopt Local Law #3 of 2003, Providing a partial exemption from taxation of real property owned by an enrolled volunteer firefighter or ambulance worker.

ROLL CALL VOTE: 5-AYES 0-NAYS

CURTISS KLASSIC BIKE RACE: The Glenn Curtiss Museum would like to hold a bike race on September 13, 2003. On Motion of Councilperson Cook and seconded by Councilperson Chadwick and carried, all voting AYE, to send a letter allowing that the Town of Urbana has no objection.

ROLL CALL VOTE: 5-AYES 0-NAYS

CHAMBER OF COMMERCE OFFICE: The Chamber would like to buy the Chamber office building. Supervisor Gardiner explained that a permissive referendum is needed in order to sell Town property. Attorney Flynn would check with the State if the Village could give up the first floor of the building.

At 7:40 p.m. the Supervisor called for a 15 minute recess.

The regular Board meeting reconvened at 7:55 p.m.

SPEED LIMIT RESOLUTION: On Motion of Councilperson Webster and seconded by Councilperson Cook and carried, all voting AYE, to approve the following Resolution.

ROLL CALL VOTE: 5-AYES 0-NAYS

WHEREAS, the Town of Urbana in cooperation with the towns of Pulteney and Wheeler did extensive road work on Bean Station (formerly Swamp) Road including but not limited to placing oil and stone on the surface, and

WHEREAS, the resulting road surface lent itself to greater traffic use and higher speeds than were formerly possible, and

WHEREAS, several residents living along the Bean Station Road have reported safety concerns with regard to ingress and egress to and from their properties, and

WHEREAS, the Urbana Town Board is mindful and concerned for the safety of its residents, NOW BE IT

RESOLVED, that the Urbana Town Board petition the Department of Public Works of the County of Steuben to conduct a survey to determine the possibility of adjusting the speed limit on Bean Station Road downward to assure the health and safety of the residents who live in that neighborhood.

DATED: AUGUST 19, 2003

Debrah Price
TOWN CLERK

69 On Motion of Councilperson Webster and seconded by Councilperson Cook and carried, all voting AYE, to set the Public Hearing for **Local Law #4 A Local Law Providing a four (4) Year term for the Elective Office of Town Supervisor of the Town of Urbana and Local Law #5 A Local Law Providing a four (4) Year term for the Elective Office of the Town Clerk** of the Town of Urbana for August 28, 2003 at 6:00 p.m. in the Town Hall, 41 Lake Street, Hammondspont, New York.

ROLL CALL VOTE: 5-AYES 0-NAYS

70 On Motion of Councilperson Presley and seconded by Councilperson Chadwick and carried, all voting AYE, BE IT RESOLVED that a **separate proposition for increasing the Town Supervisor's Term of Office from a two (2) year term to a four (4) year term, effective with the term of office commencing January 1, 2004, shall be submitted for a Mandatory Referendum thereon at the General Election to be held on November 4, 2003.**

ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Cook and seconded by Councilperson Presley and carried, all voting AYE, BE IT RESOLVED that a **separate proposition for increasing the Town Clerk's Term of Office from a two (2) year term to a four (4) year term, effective with the term of office commencing January 1, 2004, shall be submitted for a Mandatory Referendum thereon at the General Election to be held on November 4, 2003.**

ROLL CALL VOTE: 5-AYES 0-NAYS

MICHAEL DOYLE FREEDOM OF INFORMATION REQUEST (FOIL): On Motion of Councilperson Chadwick and seconded by Councilperson Cook and carried, all voting AYE, to authorize the Supervisor to send a letter to Mr. Doyle, referencing his letters with dates, denying access to the appraisals.

ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Presley and seconded by Councilperson Webster and carried, all voting AYE, to adjourn to Executive Session at 8:25 p.m. in accordance with Public Officers Law, Section 100-111 section (h). The Supervisor invited the Town Board members, Superintendent Buckley, Town Attorney Brian Flynn, and Town Clerk Deborah Pierce into the Executive Session.

On Motion of Supervisor Gardiner and seconded by Councilperson Presley and carried, all voting AYE, to adjourn the Executive Session at 8:35 p.m.

August 19, 2003

On Motion of Councilperson Chadwick and seconded by Councilperson Cook and carried, all voting AYE, it was RESOLVED to approve the following RESOLUTION:

ROLL CALL VOTE: 5-AYES 0-NAYS

**RESOLUTION SETTING FORTH FINDINGS AND DETERMINATIONS
REGARDING EMINENT DOMAIN PURSUANT TO SECTION 204 OF
THE EMINENT DOMAIN PROCEDURE LAW IN CONNECTION WITH
THE DEVELOPMENT OF A TOWN PARK ADJACENT TO KEUKA LAKE**

WHEREAS, the Town of Urbana (the "Town") is a municipal corporation existing under and in accordance with the laws of the State of New York; and

WHEREAS, pursuant to Section 64 subdivision 2 of the Town Law, the Town may acquire real property in the manner provided by the eminent domain procedure law for any public purpose; and

WHEREAS, the public project being proposed provides for the development of a public park and recreation site adjacent to a portion of Keuka Lake ("Lake") waterfront located in the Village of Hammondsport ("Village") and the Town ("Project"); and

WHEREAS, the Comprehensive Development Plan for the Town submitted by Brown and Anthony City Planners, Inc. in August 1967 encouraged the Town to organize sites for public outdoor recreation facilities and it envisioned a park along the southerly end of the Lake extending from Glen Brook in the Village to New York State Route 54; and

WHEREAS, the proposed Project requires the Town to acquire certain parcels of real property; and

WHEREAS, the proposed location for the Project is an area beginning to the south of Liberty Street and east of Main Street and consists of approximately 11.7 acres of land now or formerly owned or used by the Bath and Hammondsport Railroad Company; and

WHEREAS, the proposed location and description of the properties proposed to be acquired are particularly set forth on a survey map

prepared by "McConnell and Muller, Land Surveyors, entitled 'Plan of Land of the Bath and Hammondsport Railroad Company dated August 8, 1997 ("Site Map"); and

WHEREAS, the Project will preserve the character of the location as a natural site with an open vista across the Lake for the public and insures public access to the Lake; and

WHEREAS, by Resolution dated January 17, 2000 the Town Board made certain Findings and Determinations pertaining to the Project as required by the Eminent Domain Procedure Law; and

WHEREAS, no action to acquire the site has been commenced by the Town Board and more than three years having elapsed since the publication of the Town Board's Finding in 2000; and

WHEREAS, the Town Board is desirous of proceeding with the Project and in accordance with Section 401 of the Eminent Domain Procedure Law (EPDL) it is required to comply with Article Two of said law and make new Findings and Determinations; and

WHEREAS, the layout and topography of the land within the Project location remains substantially unchanged since the earlier findings of the Board in January 2000; and

WHEREAS, the Site Map for the Project setting forth the Project's proposed location and the properties to be acquired has been reviewed by the Town Board; and

WHEREAS, the Town Board previously accepted on or about August 19, 1997 a Draft Generic Environmental Impact Statement; and

WHEREAS, the Town Board previously accepted and filed on or about February 12, 1998 a Final Generic Environmental Impact Statement; and

WHEREAS, the Draft and Final Generic Environmental Impact Statements (Statements) pertain to the Keuka lakefront, encompass the area of the proposed Project and review the environmental impact of the creation of parkland and other uses on the proposed Site; and

WHEREAS, the Town Board heretofore retained the Wendel firm to review the existing Draft and Final Statements to determine the environmental impact of a condemnation proceeding for the purpose of developing the proposed Project on the proposed Site; and

WHEREAS, Wendel informed the Town Board that after review of the Generic and Final Environmental Impact Statements that a Supplemental Environmental Impact Statement is not necessary at this time, and

WHEREAS, at the Town's request in early 2002, Lu Engineers performed a Phase II environmental assessment of the Project site and rendered a report dated March 2002 in which it reported that based on the information collected as part of the assessment, no Recognized Environmental Conditions were identified at the site; and

WHEREAS, pursuant to Sections 201 and 203 of the Eminent Domain Procedure Law, the Town held a public hearing regarding the proposed Project on June 4, 2003; and

WHEREAS, the various factors relating to the public use, benefit or purpose to be served by the proposed Project, the location thereof, and the effect of the Project on the locality have been reviewed; and

WHEREAS, the development of the proposed Project will result in the creation of a public park/recreational site adjacent to the Keuka Lake shoreline which will preserve the Project site for the benefit of the residents of the Town and the general public thereby providing a public

use, a public benefit and a public purpose;

NOW THEREFORE, be it

RESOLVED, that the Town Board of the Town of Urbana hereby finds and determines as follows:

1. The public use, benefit or purpose to be served by the proposed public Project is:

(a) the creation of a public park adjacent to the lakeshore thereby (i) preserving the land and shoreline for the enjoyment of the general public including residents of the Town, residents of the Village and visitors and tourists to the lakeshore area; (ii) preserving the character of the site as a natural area with an open vista across the lake for the general public;

(b) the creation of additional public recreational facilities adjacent to the lakeshore; and

(c) the promotion of tourism within the Village and the Town by providing additional public access to the lakeshore.

2. The Project will be located on a site shown on the survey map prepared by "McConnell and Muller, Land Surveyors, entitled "Plan of Land of the Bath and Hammondsport Railroad Company dated August 8, 1997 ('Site Map') which Site Map was presented at the Project public hearing and is on file with the Town Clerk.

This location was selected because (i) it preserves for the general public use of an area adjacent to the lakeshore; (ii) it provides the opportunity to develop visitor access directly from Route 54A (Main Street) for the proposed park; (iii) it will not require the acquisition of lands improved with residential or commercial structures which would

need to be demolished for creation of a public park; (iv) it comprises an area which is wholly or partly no longer being used for railroad purposes, and (v) the location is consistent with the concept of the development of a public outdoor park/recreation facility along the lakeshore from Glen Brook in the Village to New York State Route 54 as initially proposed in the Comprehensive Development Plan for the Town of Urbana prepared by Brown & Anthony City Planners, Inc. in 1967.

3. (a) The Project will have little, if any, adverse effect on the environment. The Project is consistent with the environmental review conducted by the Town as set forth in the Draft and Final Environmental Impact Statements of August 1997 and February 1998 respectively. The nature of the Project is dedicated strictly to public park/recreational use. There will be no industrial activities of any kind. The Project will have little if any effect on the natural resources of the site, these being, but not limited to, the wetland/soils, the water resources and the terrestrial and aquatic ecology of the lake and its shoreline.

(b) The Project will have minimum impact on the residents of the locality of the proposed site. The Project does not require the acquisition of any residential buildings or accessory structures. The Project will utilize existing nonresidential lands and will provide for on site, off street parking.

(c) With respect to the general effect of the proposed Project on the environment and the residents of the locality and no significant changes to the Project site having occurred since its prior Findings in January 2000, the Town Board makes (i) the findings specifically set forth on Schedule A, attached hereto, which findings are incorporated

The Supervisor's Report was presented to the Board.

The Town Clerk turned in fees of \$1893.67 to the Supervisor.

On Motion of Councilperson Chadwick and seconded by Councilperson Cook and carried, all voting AYE, to adjourn the meeting at 9:30 p.m.

Respectfully Submitted,

Debbie Pierce
Town Clerk

STATE OF NEW YORK
SS
COUNTY OF STEUBEN

Laurie L. Banker

of Corning, in said County, being duly sworn doth depose and says that he/she is the billing

clerk of The Leader, a public newspaper, published in said County, and that the

HEARING - PARK / RECREATION

notice of which the annexed is a printed copy, cut from said newspaper, was printed

and published in said newspaper _____ 2 _____ 1 _____ time(s) each week for _____ week(s).

The first publication being on the _____ 25TH _____ day of _____ AUGUST

2003, and the last upon the _____ 26TH _____ day of _____ AUGUST 2003

Laurie L. Banker

Subscribed and sworn to before me, this _____ 26TH _____ day of

_____ AUGUST _____ 2003

Carol A. Doud
Notary Public

CAROL A. DOUD
Notary Public, State Of New York
Steuben County, No.01DO6050773
Commission Expires 11-13-06

LEGAL NOTICE - PUBLIC NOTICE
Pursuant To § 204 Of The Eminent Domain Procedure Law
On June 4, 2003 pursuant to the Eminent Domain Procedure Law § 201, the Town Board of the Town of Urbana held a public hearing regarding a proposed public project providing for the development of a public park and recreation site adjacent to a portion of Keuka Lake waterfront located in the Village of Hammondsport and the Town of Urbana ("Project"). The purpose of the hearing was to inform the public and to review the public use, benefit or purpose to be served by the "Project" and the impact of the "Project" on the environment and the residents of the area where the "Project" is proposed to be located. On August 19, 2003, the Town of Urbana, through its Town Board, made its determination and findings based on the hearing and an environmental assessment. A copy of the Determination and Findings will be forwarded to any interested person, without cost, upon written request to the Town Clerk, Town of Urbana, 41 Lake Street, Hammondsport, New York 14840-0186.
The Town Board of the Town of Urbana has determined and found:
(a) The public use, benefit or purpose to be served by the proposed public project is (i) the creation of a public park adjacent to the Keuka Lake shore thereby preserving the land and shoreline for the enjoyment of the general public and preserving the character of the site as a natural area; (ii) the creation of additional public recreational facilities adjacent to the lakeshore; and (iii) promotion of tourism within the Village and Town by providing additional public access to the lakeshore.
(b) The "Project" will be located on a site consisting of approximately 11.70 acres which parcel is irregular in shape and located to the south of Liberty Street and east of Main Street in the Village of Hammondsport and the Town of Urbana and adjacent to Keuka Lake. The proposed location is shown on a survey map prepared by McConnell & Muller, land surveyors, entitled "Plan of Land of the Bath/Hammondsport Railroad Company" dated August 8, 1997 which map is on file in the Town Clerk's Office and is available for inspection during the Town's normal business hours. This location was chosen because (i) it preserves for the general public use of an area adjacent to the Keuka Lake shore; (ii) it provides opportunity to develop direct access from Route 54A; (iii) it will not require the acquisition of lands improved with residential or commercial structures which would need to be demolished for creation of a public park; (iv) it comprises an area which is no longer being used for railroad purposes; and (v) the location is consistent with the concept of a public outdoor park/recreation facility proposed in the Comprehensive Development Plan for the Town of Urbana.
(c) The "Project" will have little, if any, adverse effect on the environment. The "Project" is consistent with the Environmental Review conducted by the Town as set forth in the draft and final Environmental Impact Statements of August 1997 and February 1998. The "Project" will have little, if any, effect on the natural resources of the site including but not limited to the wetlands/soil-water resources and aquatic ecology of the lake and shoreline. The "Project" will have minimum impact on the residents of the locality. The "Project" will utilize existing nonresidential lands and will require acquisition of any residential buildings or accessory structures. The written Findings and Determinations made by the Board has attached to it a Schedule "A" containing more specific findings with respect to the environment and the impact of the "Project" on the residents of the locality.
On the basis of these findings the Town Board has determined that there is a public use, benefit or purpose in the development of a public park/recreational site adjacent to the Keuka lakeshore on the proposed "Project" location as described above.
Town Board of the Town of Urbana, Dated: August 19th, 2003
By: Debbie Pierce, Town Clerk
2tz 8/25, 8/26

STATE OF NEW YORK
SS
COUNTY OF STEUBEN

Laurie L. Banker

of Corning, in said County, being duly sworn doth depose and says that he/she is the billing clerk of The Leader, a public newspaper, published in said County, and that the

PUBLIC HEARING NOTICE

notice of which the annexed is a printed copy, cut from said newspaper, was printed

and published in said newspaper 1 time(s) each week for 1 week(s).

The first publication being on the 7TH day of AUGUST

2003, and the last upon the 7TH day of AUGUST 2003

Laurie L. Banker

**NOTICE OF PUBLIC HEARING
LOCAL LAW #2 OF 2003**
PLEASE TAKE NOTICE that the Town Board of the Town of Urbana will hold a Public Hearing at 6:30 p.m. on Tuesday, August 19, 2003 in the Town Hall, 41 Lake Street, HammondSport, New York to adopt Local Law #3 of 2003. A local law providing a partial exemption from taxation of real property owned by an enrolled volunteer firefighter or ambulance worker pursuant to the provisions of Section 466-a, (as Amended by Chapter 433 of the 2002 Laws of the State of New York) of the Real Property Tax Law of the State of New York, and in concert with Local Law 1-2003 of the County of Steuben. A copy of the proposed Local Law is available for inspection at the Town Clerk's Office, 41 Lake Street, HammondSport, New York, Monday - Friday, 9:00 a.m. - 12:00 p.m. and 1:00 p.m. - 4:00 p.m. All interested parties will be given an opportunity to be heard at the Public Hearing or you may submit your comments in writing.
By Order of the Town Board
Debbie Pierce
Town Clerk
tz 8/7

Subscribed and sworn to before me, this 7TH day of

AUGUST

2003

Carol A. Doud
Notary Public

CAROL A. DOUD
Notary Public, State Of New York
Steuben County, No.01DO6050773
Commission Expires 11-13-06

PUBLIC HEARING
WATER MAIN EXTENSION
AUGUST 25, 2003

The Water Main Extension Public Hearing was held on Monday, August 25, 2003 at 6:30 p.m. in Room 134, Hammondsport High School, Main Street, Hammondsport, New York.

PRESENT: Supervisor Richard Gardiner
Councilperson Tom Chadwick
Councilperson John Webster
Town Attorney Brian C. Flynn
Town Clerk Deborah Pierce

ABSENT: Councilperson Jim Presley
Councilperson Connie Cook

OTHERS PRESENT: Mark Lang, Jim Finnell (Sear Brown Group), Tom Klaseus, P.E. NYS Department of Health, Jim Baker, (Sear Brown Group) Catherine Rees (Water Resource Specialist)

Supervisor Gardiner opened the Public Hearing at 6:31 p.m. with the salute to the flag.

MR. Jim Baker, (Sear Brown Group Engineer) gave a presentation of the proposed Water Main District No. 2 to the approximately 45 people present.

Mr. Baker explained that a survey was mailed a couple years ago to those on the proposed water main extension route. 67% of the residents in the proposed district were in favor of the Town of Urbana pursuing a community water system.

The proposed route would go down Route 54 - Back Valley Road, County Rt. 88 to Route 54, Mitchellsville Hill Road to Brewer Road, Fish Hatchery road to the John O'Brochta residence cross over to Route 54 and continue to the Bath Town Line. Within this route there were 126 residential Equivalent Dwelling Units (EDU'S) and 78 Commercial (EDU's) a total of 203 (EDU's).

Customers would be billed \$2.94 per 100 cu. ft. of water.

Total cost for the project is \$4,000,000.00 (\$2,000, 000.00 - New York State Drinking Water Revolving Fund Grant) and \$2,000,000.00 Interest free loan from New York State Drinking Water Revolving Fund).

If you don't connect to the water system, you still pay a portion of the debt service. Which would be approximately \$261.00, this figure could increase slightly each year. If you were to hook onto the system the average cost to the homeowner would be \$548.00 per year.

The following was presented to those in attendance:

**Town of
PUBLIC**

**Watermain Extension
Hammondsport Into**

**Hammondsport
August 25,**



SEAR BROWN

**Town of Urbana
PUBLIC HEARING**

**Watermain Extension From The Village of
Hammondsport Into the Town of Urbana**

**Hammondsport Central School
August 25, 2003, 6:30 PM**

SEAR, BROOK

imagine it. IT DONE.

Project Background:

- Hammondsport water treatment facility is operating well below its design capacity...
- Town Board wants to determine the feasibility of extending water service into the Town...
- There appears to be a need for public water..
- Potential exists of future growth if water was available...

Urbana Water Supply System

**Water Supply System
Improvements**

Urbana Water Supply System

Water System Survey Results

- 173 mailed, 120 returned (69.4%)
- 88% are wells (some are springs)
- 40% have taste and odors
- 43% are < 100' from septic systems
- 67% in favor of Town pursuing community water system

Urbana Water Supply System

Additional Concerns/Comments...

- Wells are low yielding or have gone dry.
- Water purity is a great concern.
- Extensive water treatment needed.
- Bacteriological and salt contamination exists.
- Poor water quality (Fe, Mn, hardness, taste, & odors)
- Chlorination systems required for some systems.
- Fire protection to reduce insurance rates.
- Many obtain drinking water from Fish Hatchery.

Urbana Water Supply System

**Tomas Klaseus, P.E.
NYS Health Department**

“Health Concerns”

Urbana Water Supply System

Proposed Water System Extensions Include:

1. Back Valley Road & State Route 54 to P. Valley
2. County Route 88 to State Route 54
3. Mitchellsville Hill Road to Brewer Hill Road
4. Fish Hatchery Road to O'Brochta Road
5. State Route 54 to Town of Bath Line

Urbana Water Supply System

Proposed Users Include:

- 126 Residents
- 78 Commercial/Industrial/Community Oriented

Total 204 EDU's

Urbana Water Supply System

Water System Design Criteria:

- Future growth: 20%
- Average daily water use: 40,800 GPD
- Water system pressure: 35 - 80 PSI
- Fire hydrant flows: 1,500 GPM
- Hydrant spacing: 350' - 600'
- Gate valves: 500' - 800', @ all intersections

Urbana Water Supply System

Estimated Project Cost

• Construction Costs	\$3,100,000
• Admin/Legal/Interest	\$ 40,000
• Land/Easements/Permits	\$ 60,000
• Technical Services	\$ 455,000
• Equipment	\$ 35,000
• Contingency	<u>\$ 310,000</u>
Total	\$4,000,000

2015

Urbana Water Supply System

Annual Operation & Maintenance Costs

\$58,533 Per Year (\$0.79/day/EDU) *

* Based on \$2.94 per 100 cubic feet (750 gal) of water @ an estimated
200 GPD per EDU.

Urbana Water Supply System

Project Financing

• NYS DWSRF Grant	\$2,000,000
• NYS DWSRF Loan (0%, 30-years)	<u>\$2,000,000</u>
TOTAL	\$4,000,000

*Urbana Water Supply System***Predicted Annual Cost Per EDU**

- Annual O & M \$ 58,533
- First Year Debt Pmt. \$ 53,333
- Total Annual Cost \$111,866
- Cost per EDU/year \$ 548
- Cost per month \$ 46
- Cost per day \$ 1.50

Urbana Water Supply System

Average Estimated Costs For Town Special Improvement Districts

The following average estimated costs apply to town special district establishments, extensions, or increases in the maximum amount expended.

- Sewer \$ 525
- Water \$ 588

*Urbana Water Supply System***Typical Monthly Costs For Other Utilities**

• Cable TV	\$ 40.00
• Internet	\$ 40.00
• Natural Gas	\$ 25.00
• Fuel Oil	\$ 75.00
• Electric	\$ 55.00
• Telephone	\$ 40.00
• Newspaper	\$ 30.00

Urbana Water Supply System

Typical Private Well

*Urbana Water Supply System***Typical Cost for Well Maintenance**

- New Well System \$3,000-\$4,000
- Drilled Well Only \$2,000-\$3,000
- Well Pump Replacement \$750-\$850
- Water Treatment System \$1,500
- Water Softener Rental \$19/month
- Hydro Tank & Fittings \$350-\$500

Urbana Water Supply System

PROJECTED PROJECT SCHEDULE

- Hold Public Hearing Aug. 25, 2003
- Pass Neg. Declaration Aug. 25, 2003
- Establish the Water District Aug. 25, 2003
- Publish Resolution and Order Aug. 28, 2003
- Final Order Establishing District/Project Costs Sept. 25, 2003
- Publish Estoppel Notice Sept. 26, 2003
- 20-Day Estoppel Period Ends Oct. 25, 2003
- Submit STF Application to EFC Oct. 25, 2003

Urbana Water Supply System

PROJECTED PROJECT SCHEDULE

(Con't.)

- Close on STF & Authorized Design Winter 2004
- Purchase Land and Obtain Easements Winter 2004
- Complete Design/Submit for DOH Approval Spring 2004
- Obtain Approvals/Advertise for Bids Summer 2004
- Award Construction Contracts Summer 2004
- Begin Construction Fall 2004
- Complete Construction Summer 2005
- System Start-up/Connect Services Fall 2005

Urbana Water Supply System

Questions and Answers

The following questions were asked at the Water District No. 2 Public Hearing;

Judy McCormick - What if you already have an artesian well and you do not need the water do you still have to pay.

Ans. Yes , you would still pay on the debt service - approximately \$261.00/yr. Each year would increase some.

Mr. Egressi feels there is a lot of vacant land on Rt. 54, who's going to pay for all that pipe to be laid where there are no homes.

It was explained that each lot on Rt. 54 would pay to have water available.

Bob Magee stated that there are a lot of homes on the East and West Lake Road that would benefit from municipal water. Mr. Magee feels there is a lot of vacant land along Rt. 54 with very few homes.

Ans. The Health Department prefers to see a loop in a proposed water system.

Mr. Klaseus explained that some wells have had to be disinfected because of contamination. Many residents reported having hard water. Businesses may come back on Route 54 if they could have good water.

Mr. Dunlap explained that everyone will benefit from this project. Fire protection alone is a benefit. He has spent \$4,000.00 on a well and \$2200.00 on a Culligan water softener. This type of project would attract people here.

One concern was how much will the cost go up each year.

Ans. Approximately \$4.36.

Who's going to pay for this debt ?

Ans. The residents that are in this Water District.

IT was explained that the water system is not there to make money, It's a reserve fund to be used to replace pumps and make repairs to the system.

What happens if the project goes over \$4,000,000.00 ?

Ans. The Town would have to hold another public hearing to spend more than the \$4,000,000.00.

Who will get the money from the water billing.

Ans. The Village of Hammondsport will get all the money. The Village will read, bill and maintain the system.

Bob Magee: There have been projects, because of not being on municipal water, that could not get approval from the Dept of Health.

Another questions asked was if there would be a minimum charge.

Ans. Yes there would be a minimum charge.

Mr. Magee asked if the idea of supplying water to the East and West Lake Road would be feasible.

Ans. There always has to be a beginning and ending point. Some projects may not be fundable. Perhaps the Town could consider the East and West Lake Road at some other time.

Mr. Magee asked if the Water District works somewhat like a Fire District. Mr. Magee was concerned he has to share in the bill but cannot vote in the village and therefore will not have any say in how the money is spent.

305

Attorney Flynn explained that there will be an intermunicipal agreement with the Village and we will have a certain guarantee on how things are done.
The Public Hearing closed at 7:50 p.m.

TOWN OF URBANA BOARD MEETING FOLLOWING
THE PUBLIC HEARING ON
PROPOSED WATER DISTRICT #2
August 25, 2003

The Town of Urbana Town Board held a meeting at 8:12 P.M. following the Public Hearing for the proposed Water District #2 held on August 25, 2003 at the Hammondsport High School, Room 134, Main Street, Hammondsport, New York.

PRESENT: SUPERVISOR RICHARD GARDINER
COUNCILPERSON TOM CHADWICK
COUNCILPERSON JOHN WEBSTER
TOWN ATTORNEY BRIAN FLYNN
TOWN CLERK DEBORAH PIERCE

OTHERS PRESENT: JIM FENNELL, MARK LANG (SEAR BROWN)
CATHERINE REES (WATER RESOURCE SPECIALIST)

ABSENT: COUNCILPERSON CONNIE COOK
COUNCILPERSON JIM PRESLEY

Supervisor Gardiner brought the meeting to order at 8:12 p.m.

The Board reviewed Part #2 and Part #3 of the (Long Form) Environmental Assessment Form.

On Motion of Councilperson Chadwick and seconded by Councilperson Webster and carried, all voting AYE, to adopt the following Resolution with reference to the Town of Urbana Water District NO. 2 State Environmental Quality Review Act (SEQRA) Negative Declaration;

RESOLUTION WITH REFERENCE TO THE
TOWN OF URBANA WATER DISTRICT NO. 2
STATE ENVIRONMENTAL QUALITY REVIEW ACT (SEQRA)
NEGATIVE DECLARATION

WHEREAS, the Town Board of the Town of Urbana is proposing a watermain extension from the Village of Hammondspport into the Town of Urbana; and

WHEREAS, pursuant to Article 8 of the Environmental Conservation Law and the regulations contained in 6 NYCRR Part 617, hereafter SEQRA, the Town Board has determined this action to be treated as Type I; and

WHEREAS, this action is taken after careful consideration of all possible impacts that this action might have on air, water, and natural resources, and all other natural and manmade environments in or around the Town of Urbana; and the Town Board has set forth such consideration on forms on file in the Town office.

NOW, THEREFORE, be it RESOLVED as follows:

1. The Town Board of the Town of Urbana hereby designates itself lead agency.
2. The Town Board of the Town of Urbana hereby determines that the public water supply system will have no significant effect on the environment, and hereby issues a Negative Declaration.
3. The Town Clerk shall maintain a file of this determination in the permanent records of the Town of Urbana, make the same available for public inspection, and notify all involved agencies as required by law.
4. This resolution shall take effect immediately.

DATED: AUGUST 25, 2003

INTRODUCED BY: COUNCILMAN CHADWICK

ABSENT:

SECONDED BY: COUNCILMAN WEBSTER

COUNCILPERSON PRESLEY
COUNCILPERSON COOK

VOTING AYE: SUPERVISOR GARDINER

VOTING AYE: COUNCILMAN CHADWICK

VOTING AYE COUNCILMAN WEBSTER

WITNESS: DEBOARH PIERCE
TOWN CLERK

August 25, 2003

On Motion of Councilperson Webster and seconded by Councilperson Chadwick and carried, all voting AYE, it was RESOLVED to adopt the following RESOLUTION AND ORDER;

**RESOLUTION
TOWN OF URBANA
WATER DISTRICT NO. 2**

**STATE OF NEW YORK
TOWN OF URBANA: COUNTY OF STEUBEN**

**In the Matter of the Establishment of the
Town of Urbana Water District No. 2**

RESOLUTION AND ORDER

At a meeting of the Town Board held at the Town Hall, 41 Lake Street, Hammondsport, Steuben County, New York on the 25th day of August, 2003

PRESENT: Richard G. Gardiner, Town Supervisor
L. John Webster, Town Councilperson
Thomas Chadwick, Town Councilperson

WHEREAS, on August 12, 2003, the Town Board of the Town of Urbana adopted an Order calling a Public Hearing regarding the proposed Urbana Water District No. 2 (hereinafter referred to as District) by the Town Board of the Town of Urbana to be held at the Hammondsport Central School, Lecture Hall, Main Street, Hammondsport, New York, Steuben County and State of New York held on the 25 day of August, 2003, at 6:30 P.M. and

WHEREAS, a Public Hearing having taken place at the Hammondsport Central School, Lecture Hall, Main Street, Hammondsport, County of Steuben and State of New York on the 25 day of August, 2003, at 6:30 P.M. prevailing local time, and

WHEREAS, the Town Board has given due deliberation to the hearing and the testimony and allegations presented and written submissions received, and

WHEREAS, the permission of the State Comptroller is not required for the formation of the District under Town Law Section 209-f because the cost of the District to the typical property as stated in the Notice of Hearing is below the average estimated cost to the typical properties or homes for the establishment of similar types of districts as computed by the State Comptroller.

NOW, on Motion of Councilperson L. John Webster, seconded by Councilperson Thomas Chadwick, and carried, all members present voting, by Roll Call Vote, as follows:

RICHARD G. GARDINER
L. JOHN WEBSTER
THOMAS CHADWICK

Aye
Aye
Aye

it is

FOUND, ORDERED AND DETERMINED that the Order of Hearing was published, posted and mailed as required by law and as required by the aforementioned August 12, 2003, Order of the Urbana Town Board as aforesaid and is otherwise sufficient, and it is further

FOUND, ORDERED AND DETERMINED, that all the property and property owners within the proposed District are benefited thereby, and it is further

FOUND, ORDERED AND DETERMINED, that all the property and property owners benefited are included within the limits of the proposed District, and it is further

FOUND, ORDERED AND DETERMINED, that it is in the public interest to establish the proposed district, and it is further

RESOLVED AND ORDERED, that the proposed Town of Urbana Water District No. 2 shall be, and hereby is, erected and established and that the boundaries of said district are as follows:

(SEE EXHIBIT "A" ATTACHED HERETO)

and it is further

RESOLVED AND DETERMINED, that this Order is adopted, subject to permissive referendum in the manner provided by Subdivision Three of Section 209-e of the Town Law, and it is further

RESOLVED AND ORDERED, that the Town Clerk of the Town of Urbana shall post and publish the following notice pursuant to Article 7 of the Town Law:

NOTICE

PLEASE TAKE NOTICE THAT the Town Board of the Town of Urbana, on August 25, 2003, adopted an Order establishing the Town of Urbana Water District No. 2, setting forth the boundaries thereof, determining that the Notice of Public Hearing thereon was published, posted and mailed as required by law, determining that all property and property owners within the district are benefited thereby, determining that all of the property and property owners benefited are included within the limits of the District, and determining that the establishment of the District is in the public interest.

PLEASE TAKE FURTHER NOTICE THAT the aforesaid Order was adopted subject to Permissive Referendum.

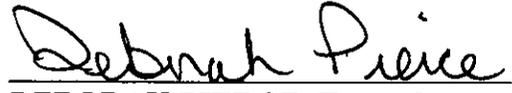
Deborah Pierce, Town Clerk
Town of Urbana
41 Lake Street
Hammondsport, New York 14840

August 25, 2003

STATE OF NEW YORK)
COUNTY OF STEUBEN)
TOWN OF URBANA)

I, **DEBORAH PIERCE**, Town Clerk of the Town of Urbana, **DO CERTIFY**, that I have compared the preceding Resolution and Order of the Town Board of the Town of Urbana with the original thereof filed and recorded in my office in the Town of Urbana, 41 Lake Street, Steuben County, Hammondsport, New York on the 25th day of August, 2003, and that the same is a true and correct copy of said original and the whole thereof.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of said Town of Urbana this 25th day of August, 2003.


DEBORAH PIERCE, Town Clerk

DESCRIPTION OF PROPOSED WATER DISTRICT NO. 2

All that tract or parcel of land situate in the Town of Urbana, County of Steuben, State of New York, all as shown on a map entitled "Town of Urbana - Proposed Water District No. 2," prepared by Sear-Brown having drawing number 18735 V-1, dated July 9, 2003, and being more particularly bounded and described as follows:

Beginning at the point of intersection of the centerline of Pleasant Valley Road, C.R. 88, (49.5' wide) with the centerline Mitchellsville Road, C.R. 89, (49.5' wide), said point also being the Point of Beginning of existing Water District No. 1 for the Town of Urbana; thence

- 1) Southeasterly, along said centerline of Pleasant Valley Road, a distance of 720 feet, more or less, to a point on the centerline of Keuka Inlet; thence
- 2) Easterly, along said centerline of Keuka Inlet, a distance of 1200 feet, more or less, to a point on the easterly boundary line of Tax Lot 117.00-2-85; thence
- 3) Southerly, along said easterly boundary line of Tax Lot 117.00-2-85, a distance of 480 feet, more or less, to a point on the centerline of South Valley Road (49.5' wide); thence
- 4) Easterly, along said centerline of South Valley Road, a distance of 1650 feet, more or less, to a point; thence
- 5) Northerly, through Tax Lot 117.00-2-78, a distance of 1070 feet, more or less, to a point on the centerline of said Keuka Inlet; thence
- 6) Easterly, along said centerline of Keuka Inlet, a distance of 1450 feet, more or less, to a point; thence
- 7) Northeasterly, continuing along said centerline of Keuka Inlet, a distance of 400 feet, more or less, to a point, said point being the southeasterly corner of said Water District No. 1; thence
- 8) Northeasterly, through Tax Lots 117.00-2-88, 15.11, 15.2, 15.12, and 118.00-1-46.11, along a line 1200 feet, more or less, northerly of and parallel with the centerline of N.Y.S. Route 54, (width varies), a distance of 2680 feet, more or less, to a point on the westerly boundary line of Tax Lot 118.00-1-80; thence
- 9) Northerly, along said westerly boundary line of Tax Lot 118.00-1-80, a distance of 950 feet, more or less to the said centerline of Keuka Inlet; thence
- 10) Easterly, along said centerline of Keuka Inlet, a distance of 3200 feet, more or less, to a point on the centerline of Main Street Extension, N.Y.S. Route 54A; thence
- 11) Southerly, along said centerline of Main Street Extension, a distance of 230 feet, more or less, to a point; thence
- 12) Westerly, along the northerly boundary line of Tax Lot 118.13-1-7, a distance of 180 feet, more or less, to a point; thence

- 13) Southerly, along the westerly boundary line of said Tax Lot 118.13-1-7, a distance of 98 feet to a point on the northerly boundary line of Tax Lot 118.13-1-6; thence
- 14) Westerly, along said northerly boundary line of Tax Lot 118.13-1-6, a distance of 22 feet, more or less, to a point; thence
- 15) Southerly, along the westerly boundary line of said Tax Lot 118.13-1-6, a distance of 190 feet to a point on the northerly boundary line of Tax Lot 118.13-1-2.2; thence
- 16) Westerly, along the northerly boundary line of said Tax Lot 118.13-1-2.2, a distance of 270 feet, more or less, to a point; thence
- 17) Southerly, along the westerly boundary line of Tax Lots 118.13-1-2.2, 2.11, 5, 4 and 3, a distance of 710 feet, more or less, to a point on the said centerline of N.Y.S. Route 54; thence
- 18) Easterly, along said centerline of N.Y.S. Route 54, a distance of 1270 feet, more or less, to a point; thence
- 19) Northerly, along the westerly boundary line of Tax Lot 118.00-1-58, a distance of 1350 feet, more or less to an angle point; thence
- 20) Northwesterly, continuing along said westerly boundary line of Tax Lot 118.00-1-58, a distance of 340 feet, more or less, to a point on the southerly boundary said of Keuka Inlet; thence
- 21) Northeasterly, along said southerly boundary of Keuka Inlet and continuing along the southwesterly shore line of Keuka Lake, a distance of 4020 feet, more or less, to a point on the easterly boundary line of Tax Lot 118.11-1-17; thence
- 22) Southeasterly, along said easterly boundary line of said Tax Lot 118.11-1-17, a distance of 120 feet, more or less, to a point on said centerline of N.Y.S. Route 54; thence
- 23) Southwesterly, along said centerline of N.Y.S. Route 54, a distance of 1540 feet, more or less, to a point; thence
- 24) Southerly, along the easterly boundary line of Tax Lot 118.00-1-21 and 22.1, a distance of 1670 feet, more or less, to a point; thence
- 25) Westerly, along the southerly boundary line of Tax Lots 118.00-1-22.1, 22.2 and 23, a distance of 1400 feet, more or less, to a point on the easterly boundary line of Tax Lot 118.00-1-25; thence
- 26) Southerly, along said easterly boundary line of Tax Lot 118.00-1-25, a distance of 410 feet, more or less, to a point; thence
- 27) Westerly, along the southerly boundary line of Tax Lots 118.00-1-25, 33.1 and 37, a distance of 1080 feet, more or less, to a point; thence

- 28) Southerly, along the easterly boundary line of said Tax Lot 118.00-1-37, a distance of 550 feet, more or less, to a point; thence
- 29) Westerly, along the southerly boundary line of Tax Lots 118.00-1-37, 39 and 43, a distance of 1010 feet, more or less to a point; thence
- 30) Southeasterly, along the easterly boundary line of said Tax Lot 118.00-1-43, a distance of 660 feet, more or less, to a point; thence
- 31) Westerly, through said Tax Lot 118.00-1-43 and then along the southerly boundary line of said Tax Lot, a distance of 1100 feet, more or less, to a point; thence
- 32) Northerly, along the westerly boundary line of said Tax Lot 118.00-1-43 and 46.12, a distance of 1250 feet, more or less, to a point; thence
- 33) Southwesterly, through Tax Lots 132.00-1-2, 1, 131.00-1-23, 22, 21, 60, 19, and 131.06-1-23 along a line 430 feet, more or less, southerly of and parallel with said centerline of N.Y.S. Route 54, a distance of 7340 feet, more or less, to a point on the southerly boundary line of Tax Lot 131.06-1-24; thence
- 34) Southwesterly, along southerly boundary line of Tax Lots 131.06-1-24 and 25, a distance of 870 feet, more or less, to a point; thence
- 35) Southerly, through Tax Lot 131.00-1-28.11, along the easterly line of a 50' wide right-of-way, a distance of 1110 feet, more or less, to a point; thence
- 36) Southwesterly, through said Tax Lot 131.00-1-28.11 and continuing along the southeasterly boundary line of Tax Lot 131.00-1-28.12, a distance of 640 feet, more or less, to a point; thence
- 37) Southwesterly, through Tax Lot 131.00-1-29.11, a distance of 620 feet, more or less, to a point on the southerly boundary line of Tax Lot 131.00-1-29.13; thence
- 38) Southwesterly, along said southerly boundary of Tax Lot 131.00-1-29.13, a distance of 610 feet, more or less, to a point on the easterly boundary line of Tax Lot 131.00-1-30; thence
- 39) Southeasterly and then southerly, along said easterly boundary line of Tax Lot 131.00-1-30, a distance of 860 feet, more or less, to an angle point; thence
- 40) Southwesterly, along the southerly boundary line of said Tax Lot 131.00-1-30, a distance of 682 feet to a point on the easterly boundary line of Tax Lot 131.00-1-33.2; thence
- 41) Southeasterly, along said easterly boundary line of Tax Lot 131.00-1-33.2, a distance of 870 feet, more or less, to a point on the division line between the Town of Urbana on the north and the Town of Bath on the south; thence
- 42) Southwesterly, along said division line, a distance of 9280 feet, more or less, to a point on the southwesterly boundary line of Tax Lot 144.00-1-10; thence

- 43) Northwesterly, along the southwesterly boundary line of said Tax Lot 144.00-1-10, a distance of 990 feet, more or less to a point on the centerline of said N.Y.S. Route 54; thence
- 44) Northwesterly, along the southwesterly boundary line of Tax Lot 130.00-1-26, a distance of 280 feet, more or less, to a point; thence
- 45) Northeasterly, through said Tax Lot 130.00-1-26, along a line 280 feet northwesterly of and parallel with said centerline of N.Y.S. Route 54, a distance of 1130 feet, more or less, to a point on the southwesterly boundary line of Tax Lot 130.00-1-66.1; thence
- 46) Northwesterly, along said southwesterly boundary of Tax Lot 130.00-1-66.1, a distance of 360 feet, more or less, to a point; thence
- 47) Northeasterly, along the northwesterly boundary line of said Tax Lot 130.00-1-66.1, a distance of 510 feet, more or less, to a point; thence
- 48) Southeasterly, continuing along said northwesterly boundary line of Tax Lot 130.00-1-66.1, a distance of 130 feet, more or less, to a point; thence
- 49) Northeasterly, continuing along said northwesterly boundary line of Tax Lot 130.00-1-66.1, a distance of 600 feet, more or less, to a point; thence
- 50) Southerly, along the easterly boundary line of said Tax Lot 130.00-1-66.1, a distance of 130 feet, more or less, to a point on the northwesterly boundary line of Tax Lot 144.00-1-1.21; thence
- 51) Northeasterly, along said northwesterly boundary line of Tax Lot 144.00-1-1.21, a distance of 654.92 feet to a point on the southwesterly boundary line of Tax Lot 144.00-1-1.11; thence
- 52) Northeasterly, through Tax Lots 144.00-1-1.11, 130.00-1-18 and 15.11, a distance of 1840 feet, more or less, to a point on the northwesterly boundary line of Tax Lot 130.00-1-14; thence
- 53) Northeasterly, along said northwesterly boundary line of Tax Lot 130.00-1-14, a distance of 210 feet, more or less, to a point; thence
- 54) Northeasterly, through said Tax Lot 130.00-1-15.11 along the northwesterly edge of Davenport Drive (private drive), and an existing 20' wide water line easement, a distance of 1070 feet, more or less, to a point on the westerly boundary line of Tax Lot 131.13-1-24; thence
- 55) Northwesterly, along said westerly boundary line of Tax Lot 131.13-1-24, a distance of 110 feet, more or less, to a point; thence
- 56) Northeasterly, along the northerly boundary line of said Tax Lot 131.13-1-24, a distance of 353.72 feet to a point; thence

- 57) Southeasterly, continuing along the northerly boundary line of said Tax Lot 131.13-1-24, a distance of 100 feet, more or less, to a point; thence
- 58) Northeasterly, continuing along the northerly boundary line of said Tax Lot 131.13-1-24, a distance of 299.75 feet to a point on the westerly boundary line of Tax Lot 131.13-1-22; thence
- 59) Northerly, along the said westerly boundary line of Tax Lot 131.13-1-22, a distance of 100 feet, more or less, to a point; thence
- 60) Northeasterly, along the northerly boundary line of said Tax Lot 131.13-1-22, a distance of 460 feet to a point; thence
- 61) Northeasterly, through Tax Lots 131.13-1-5 and 6, a distance of 590 feet, more or less, to a point on the northwesterly boundary line of Tax Lot 131.13-1-17; thence
- 62) Northeasterly, along the northwesterly boundary line of Tax Lots 131.13-1-17, 16 and 15.2, a distance of 640 feet to a point on the southwesterly boundary line of Tax Lot 131.13-1-14; thence
- 63) Northeasterly, through said Tax Lot 131.13-1-14, a distance of 240 feet, more or less, to a point on the northwesterly boundary line of Tax Lot 131.09-1-24; thence
- 64) Northeasterly, along said northwesterly boundary line of Tax Lot 131.09-1-24, a distance of 165 feet to a point; thence
- 65) Northeasterly, through Tax Lot 131.09-1-21, a distance of 450 feet, more or less, to a point on the northwesterly boundary line of Tax Lot 131.09-1-23; thence
- 66) Northeasterly, along the northwesterly boundary line of Tax Lots 131.09-1-23 and 22, a distance of 450 feet, more or less, to a point on the southwesterly right-of-way line of Obrochta Lane, (12' wide); thence
- 67) Northwesterly, along said southwesterly right-of-way line of Obrochta Lane, a distance of 890 feet, more or less, to a point on the centerline of Fish Hatchery Road, (49.5' wide); thence
- 68) Southwesterly, along said centerline of Fish Hatchery Road, a distance of 220 feet, more or less, to a point; thence
- 69) Northwesterly, along the northeasterly boundary line of Tax Lot 131.09-1-25, a distance of 450 feet, more or less, to a point on the centerline of the Old Bath-Hammondsport Railroad; thence
- 70) Northeasterly, along said centerline of the Old Bath-Hammondsport Railroad, a distance of 2680 feet, more or less, to a point; thence

- 71) Westerly, along the southerly boundary line of Tax Lot 117.18-1-22, a distance of 330 feet, more or less, to a point; thence
- 72) Northerly, along the westerly boundary line of Tax Lot 117.18-1-22 and 28, a distance of 1250 feet, more or less, to a point on the southerly boundary line of Tax Lot 117.17-1-13; thence
- 73) Northwesterly, along said southerly boundary line of Tax Lot 117.17-1-13, a distance of 270 feet, more or less to a point on the southeasterly boundary line of Tax Lot 117.17-1-14; thence
- 74) Southwesterly, along said southeasterly boundary line of Tax Lot 117.17-1-14, a distance of 464.08 feet to a point; thence
- 75) Northwesterly, along the southwesterly boundary line of said Tax Lot 117.17-1-14, a distance of 382.80 feet to a point; thence
- 76) Northwesterly, through Tax Lot 117.00-1-30, a distance of 400 feet, more or less, to a point on the southwesterly boundary line of Tax Lot 117.17-1-15; thence
- 77) Northwesterly, along said southwesterly boundary line of Tax Lot 117.17-1-15, through Tax Lot 117.17-1-16, and along the southwesterly boundary line of Tax Lots 117.17-1-17, 18 and 19, a distance of 1010 feet, more or less, to a point on the southeasterly boundary line of Tax Lot 117.17-1-22; thence
- 78) Southwesterly, along said southeasterly boundary line of Tax Lot 117.17-1-22, a distance of 121.87 feet to a point on the northerly boundary line of Tax Lot 117.17-1-23.1; thence
- 79) Southeasterly, along the said northerly boundary line of Tax Lot 117.17-1-23.1, a distance of 75 feet, more or less, to a point; thence
- 80) Southerly, along the easterly boundary line of Tax Lot 117.17-1-23.1 and 23.2, a distance of 600.00 feet to a point; thence
- 81) Northwesterly, along the southerly boundary line of said Tax Lot 117.17-1-23.2, a distance of 400.00 feet to a point; thence
- 82) Northerly, along the westerly boundary line of Tax Lots 117.17-1-23.2 and 23.1, a distance of 600.00 feet to a point; thence
- 83) Northeasterly, along the westerly boundary line of Tax Lot 117.17-1-22, a distance of 329 feet, more or less, to a point on the centerline of Mitchellsville Road, C.R. 89, (49.5' wide); thence
- 84) Southeasterly, along said centerline of Mitchellsville Road, a distance of 100 feet, more or less to a point of intersection of said centerline of Mitchellsville Road with the centerline of Brewer Hill Road, (49.5' wide); thence

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- 99) Northeasterly, along the northerly boundary line of Tax Lot 117.00-1-18.11, a distance of 660 feet, more or less, to a point on the centerline of Germania Road, (49.5' wide); thence
- 100) Southerly, along said centerline of Germania Road, a distance of 410 feet, more or less, to the point of intersection of said Germania Road with the centerline of Pleasant Valley Road, C.R. 88, (49.5' wide); thence
- 101) Southwesterly, along said centerline of Pleasant Valley Road, a distance of 540 feet, more or less, to the Point of Beginning.

Subject to any easements of encumbrances of record.

Intending to describe a water district covering portions of the property mapped by Tax Maps 117.00, 117.17, 117.18, 118.00, 118.11, 118.13, 130.00, 131.00, 131.06, 131.09, 131.13, 132.00, and 144.00 for the Town of Urbana.

On Motion of Councilperson Chadwick and seconded by Councilperson Webster and carried, all voting AYE, to adjourn the meeting at 9:30 p.m.

Respectfully submitted,

Debbie Pierce
Town Clerk

STATE OF NEW YORK
SS
COUNTY OF STEUBEN

Laurie L. Banker

of Corning, in said County, being duly sworn doth depose and says that he/she is the billing clerk of The Leader, a public newspaper, published in said County, and that the

ORDER ADOPTION ✓

notice of which the annexed is a printed copy, cut from said newspaper, was printed

and published in said newspaper 1 time(s) each week for 1 week(s).

The first publication being on the 28TH day of AUGUST

2003, and the last upon the 28TH day of AUGUST 2003

Laurie L. Banker

NOTICE
PLEASE TAKE NOTICE THAT the Town Board of the Town of Urbana, on August 25, 2003, adopted an Order establishing the Town of Urbana Water District No. 2, setting forth the boundaries thereof, determining that the Notice of Public Hearing thereon was published, posted and mailed as required by law, determining that all property and property owners within the district are benefited thereby, determining that all of the property and property owners benefited are included within the limits of the District, and determining that the establishment of the District is in the public interest.
PLEASE TAKE FURTHER NOTICE that aforesaid Order was adopted subject to Permissive Referendum:
Deborah Pierce, Town Clerk
Town of Urbana
41 Lake Street
Hammondsport, New York 14840
August 26, 2003
1tz 8/28

Subscribed and sworn to before me, this 28TH day of

AUGUST

2003

Carol A. Doud
Notary Public

CAROL A. DOUD
Notary Public, State Of New York
Steuben County, No.01DO6050773
Commission Expires 11-13-06

August 28, 2003
Town of Urbana
Special Meeting

Present: Jim Presley, Councilman
Connie Cook, Councilwoman
Tom Chadwick, Councilman
Brian Flynn, Town Attorney
Absent: Supervisor, Richard Gardiner
Councilman, John Webster
Town Clerk, Debbie Pierce
Others Present: Corinna Martin

Due to the absence of Deputy Town Supervisor, John Webster a motion was made by Councilwoman Connie Cook and seconded by Councilman, Jim Presley, all voting Aye to appoint Tom Chadwick as acting Chairman to conduct the public hearing tonight for the adoption or rejection of Local Law #4 of the year 2003, Local Law #5 of the year 2003, and the ag district resolution.

Roll call vote: 3-AYES 0-NAYS

Councilman, Tom Chadwick, opened public Hearing for Local Law #4 at 6:12 p.m. No comment from the public.

Public Hearing closed at 6:15 p.m.

Public Hearing for Local Law #5 was opened at 6:15 p.m. No comment from the public. Closed Public Hearing at 6:16 p.m.

Town of Urbana Special Meeting was opened at 6:15 p.m.

11 On motion by Councilman Jim Presley and seconded by Councilwoman Cook, all voting Aye, to adopt Local Law #4 of the year 2003 providing a four (4) year term for the elective office of Town Supervisor of the Town of Urbana.

Roll call vote: 3-AYES 0-NAYS

11 On motion by Councilwoman Cook and seconded by Councilman Presley, all voting Aye to adopt Local Law #5 of the year 2003 providing a four (4) year term for the elective office of Town Clerk of the Town of Urbana.

Roll call vote: 3-AYES 0-NAYS

On motion by Councilman Presley and seconded by Councilwoman Cook, all voting Aye, to adopt RESOLUTION WITH REFERENCE TO THE TOWN OF URBANA WATER DISTRICT NO. 2 REGARDING WATER SERVICE CONNECTIONS.

Roll call vote: 3-AYES 0-NAYS

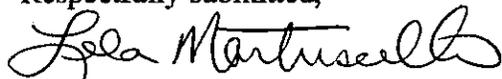
12 On motion by Councilman Presley and seconded by Councilwoman Cook, all voting Aye, to appoint Bookkeeper, Lela Martuscello to handle the bookkeeping on the proposed NYS Drinking Water Grant.

Roll call vote: 3-AYES 0-NAYS

As part of the record of the public hearing, the original Legal Notice of the Local Law was published on August 22, 2003 in the Corning Leader, the Town of Urbana's official newspaper and the affidavit of publication was given to the Town Clerk and the original is on file in the Town Clerk' Office.

On motion of Councilwoman Cook and seconded by Councilman Presley, all voting Aye to adjourn the Special Meeting at 6:25 p.m.

Respectfully submitted,



Lela Martuscello, Bookkeeper

**RESOLUTION WITH REFERENCE TO THE
TOWN OF URBANA WATER DISTRICT NO. 2
REGARDING WATER SERVICE CONNECTIONS**

WHEREAS, the Town Board of the Town of Urbana is proposing a water main extension from the Village of Hammondsport into the Town of Urbana, and

WHEREAS, some of the land area within the proposed Water District No. 2 is also within Steuben County Agricultural District No. 4 , and

WHEREAS, the Town board has filed a Notice of Intent to Undertake an Action Within an Agricultural District and to evaluate the impact of providing a source of public water supply within the area on lands within Steuben County Agricultural District No. 4, and

WHEREAS, there appears to be some concern about the potential adverse impact that said public water supply is likely to have on agriculture within the Agricultural District,

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby resolves to limit service connection to the public water supply only to existing non-farm uses and to farm related uses within that portion of Water District No. 2 which is within the limits of Steuben County Agricultural District No. 4.

NOW, on Motion of Councilperson Presley seconded by Councilperson Cook, and carried, all members present voting by Roll Call Vote as follows:

PRESENT:

CONNIE COOK - AYE
JAMES PRESLEY - AYE
THOMAS CHADWICK - AYE

ABSENT:

L. JOHN WEBSTER
RICHARD G. GARDINER
DEBORAH PIERCE, TOWN CLERK

WITNESS: *Lela Martuscello*
LELA MARTUSCELLO,
Meeting Secretary

DATED: August 28, 2003

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STATE OF NEW YORK
SS
COUNTY OF STEUBEN

Laurie L. Banker

of Corning, in said County, being duly sworn doth depose and says that he/she is the billing clerk of The Leader, a public newspaper, published in said County, and that the

HEARING - LOCAL LAW 4

notice of which the annexed is a printed copy, cut from said newspaper, was printed

and published in said newspaper 1 time(s) each week for 1 week(s).

The first publication being on the 22ND day of AUGUST

2003, and the last upon the 22ND day of AUGUST 2003

Laurie L. Banker

Subscribed and sworn to before me, this 22ND day of

AUGUST

2003

Carol A. Doud
Notary Public

CAROL A. DOUD
Notary Public, State Of New York
Steuben County, No.01DO6050773
Commission Expires 11-13-06

**NOTICE OF PUBLIC HEARING
LOCAL LAW #4 OF 2003**
PLEASE TAKE NOTICE that the Town Board of the Town of Urbana will hold a Public Hearing at 6:00 p.m. on Thursday, August 28, 2003 in the Town Hall, 41 Lake Street, Hammondsport, New York to adopt Local Law #4 of 2003 A-Local Law providing a four (4) Year Term for the Elective Office of the Town Supervisor of the Town of Urbana. A copy of the proposed local law is available for inspection at the Town Clerk's Office, 41 Lake Street, Hammondsport, New York, Monday-Friday, 9:00 A.M. - 12:00 P.M. and 1:00 P.M. - 4:00 P.M. All interested parties will be given an opportunity to be heard at the Public Hearing or you may submit your comments in writing.
By Order of the Town Board.
Debbie Pierce, Town Clerk
1tz 8/22

Laurie L. Banker

of Corning, in said County, being duly sworn doth depose and says that he/she is the billing clerk of The Leader, a public newspaper, published in said County, and that the

HEARING - LOCAL LAW 5

notice of which the annexed is a printed copy, cut from said newspaper, was printed

and published in said newspaper 1 time(s) each week for 1 week(s).

The first publication being on the 22ND day of AUGUST

2003, and the last upon the 22ND day of AUGUST 2003

Laurie L. Banker

**NOTICE OF PUBLIC HEARING
LOCAL LAW #5 OF 2003**
PLEASE TAKE NOTICE that the Town Board of the Town of Urbana will hold a Public Hearing at 6:00 p.m. on Thursday, August 28, 2003 in the Town Hall, 41 Lake Street, Hammondsport, New York to adopt Local Law #5 of 2003 A Local Law providing a four (4) Year Term for the Elective Office of the Town Clerk of the Town of Urbana. A copy of the proposed local law is available for inspection at the Town Clerk's Office, 41 Lake Street, Hammondsport, New York, Monday-Friday, 9:00 A.M. - 12:00 P.M. and 1:00 P.M. - 4:00 P.M. All interested parties will be given an opportunity to be heard at the Public Hearing or you may submit your comments in writing.
By Order of the Town Board.
Debbie Pierce, Town Clerk
1tz 8/22

Subscribed and sworn to before me, this 22ND day of AUGUST 2003

Carol A. Doud
Notary Public

CAROL A. DOUD
Notary Public, State Of New York
Steuben County, No.01DO6050773
Commission Expires 11-13-06

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TOWN OF URBANA SPECIAL MEETING
SEPTEMBER 8, 2003

The Town of Urbana Town Board held a Special Meeting on Monday, September 8, 2003 at 9:00 a.m. in the Town Hall, 41 Lake Street, Hammondsport, New York.

PRESENT: Supervisor Richard Gardiner
Councilperson Tom Chadwick
Councilperson John Webster
Councilperson Connie Cook
Councilperson Jim Presley
Town Clerk Deborah Pierce

Supervisor Gardiner called the special meeting to order at 9:01 a.m.

The Special Meeting was called to discuss the purchase of a 2004 F-350 4x4 cab and chasis pick up truck with plow from Genesee Truck Sales.

2004 F350 \$28,771.00
2001 F250 - \$14,500.00 (trade in allowance)

\$14,271.00
With \$362.00 extra package

Total: \$14,633 (If ordered by September 8th)

On Motion of Councilperson Webster and seconded by Councilperson Chadwick and carried, all voting AYE, to approve the purchase of a F350 4x4 cab and chasis pick up truck for \$14,633.00 from Genesee Truck Sales.

ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Chadwick and seconded by Councilperson Cook and carried, al voting AYE, to close the Special Meeting at 9:15 a.m.

Respectfully submitted,

Debbie Pierce

Debbie Pierce
Town Clerk

TOWN OF URBANA BOARD MEETING
SEPTEMBER 16, 2003

The Town of Urbana Town Board held their regular monthly meeting on Tuesday, September 16, 2003 at 6:30 p.m. in the Town Hall, 41 Lake Street, Hammondsport, New York.

PRESENT: SUPERVISOR RICHARD GARDINER
COUNCILPERSON TOM CHADWICK
COUNCILPERSON JOHN WEBSTER
COUNCILPERSON CONNIE COOK
COUNCILPERSON JIM PRESLEY
TOWN ATTORNEY BRIAN C. FLYNN
TOWN CLERK DEBORAH PIERCE
SUPERINTENDENT DAVID BUCKLEY

OTHERS PRESENT: JUDY GARDINER, COURT REPORTER JOHN LESKOVEC, ERWIN ROBINSON, ROBERT BAILEY, RALPH BREWER, KARL HADLEY AND KARL HADLEY, JR., DAVID BENTLEY (AFLACK INSURANCE)

6:30 p.m. Karl Hadley Junk Yard Public Hearing:

Supervisor Gardiner called the Karl Hadley Junk Yard Public Hearing to order at 6:31 p.m. with the salute to the flag. Mr. John Leskovec, Court Reporter, transcribed the Public Hearing and a transcript will be on file in the Town Clerk's Office. The Public Hearing was duly advertised for the purpose to consider Mr. Karl Hadley's Junk Yard Application.

There were comments against the junk yard from the public. (See transcript).

Supervisor Gardiner recessed the Public Hearing at 6:50 p.m. and will re-convene at 6:30 p.m. on October 21, 2003 in order to give Mr. Hadley time to present his plan of operation for re-opening his junk yard and present his plan to the Town Board at the October 21, 2003 board meeting.

Supervisor Gardiner opened the regular business meeting at 6:51 p.m. On Motion of Councilperson Cook and seconded by Councilperson Presley and carried, all voting AYE, to approve the August 19, 2003 Minutes as amended.

ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Webster and seconded by Councilperson Cook and carried, all voting AYE, to approve the August 25, 2003 Water District Public Hearing Minutes as amended.

ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Chadwick and seconded by Councilperson Webster and carried, all voting AYE, to approve the August 25, 2003 Special Board Meeting following the Water District Public Hearing, as amended.

ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Presley and seconded by Councilperson Chadwick and carried, all voting AYE, to approve the August 28, 2003 Special Meeting Minutes.

ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Webster and seconded by Councilperson Cook and carried, all voting AYE, to approve the Special Meeting Minutes of September 8, 2003.

ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Chadwick and seconded by Councilperson Cook and carried, all voting AYE, to authorize the Supervisor to pay A General Fund Bills, Abstract #9, claim #281-#314 totaling \$10,175.13, and B-General Fund Bills, Abstract #9, claim # 038 -#039 totaling \$299.18.

ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Presley and seconded by Councilperson Webster and carried, all voting AYE, to authorize the Supervisor to pay the Highway Fund Bills, abstract #9, claim # 196 -#226 totaling \$14,088.76.

ROLL CALL VOTE: 5-AYES 0-NAYS

Mr. David Bentley, representative of Aflack Insurance spoke to the Board on a benefit plan that could be offered to the Town employees at no cost to the Town. There would be various individual plans the employees could elect to purchase in addition to the Town's insurance. All payments would be pre-taxed. If an employee were to leave the Town of Urbana's employment, the employee would take his plan with him. The Board agreed to discuss the plan with Superintendent Buckley and the highway department.

WATER DISTRICT UPDATE: Supervisor Gardiner reported that the Town had not, as of this meeting, received any petitions asking for a permissive referendum on the proposed water district.

LAKEFRONT UPDATE: Councilperson Webster would like to see two more lights installed across the boat launch area.

CHAMBER OFFICE ROOF: The Town Board reviewed the roof estimate submitted from Wes Potter for the Chamber office. The Town Board discussed asking the Village to waive their portion of the title to the first floor. The Town could then give the Chamber a long term lease that would state the Chamber would upgrade and maintain the building. The Town will discuss the above option with the Village Board.

BEAN STATION ROAD SPEED LIMIT: Supervisor Gardiner had no news as of this board meeting to a speed limit reduction on Bean Station Road.

FUND TRANSFER: On Motion of Councilperson Chadwick and seconded by Councilperson Cook and carried, all voting AYE, it was RESOLVED to allow the Bookkeeper to make the following Accounting Transfers:

DR A1990.400	\$4819.44	
CR A9040.800		\$1834.00
CR A3310.200		2600.00
CR A1420.400		215.31
CR A1010.400		170.13

ROLL CALL VOTE: 5-AYES 0-NAYS

HERON HILL FIREWORKS: On Motion of Councilperson Webster and seconded by Councilperson Presley and carried, all voting AYE, to approve the Heron Hill fireworks. Town Clerk was instructed to send a letter asking that all neighbors be notified and to notify the occupant of the James Panzik home at 9181 County Rt. 76. The Certificate of Insurance is on file in the Town Clerk's office.

ROLL CALL VOTE: 5-AYES 0-NAYS

COMPREHENSIVE PLAN: The Town has received the completed comprehensive plan. Attorney Flynn will review for possible adoption at the October meeting.

SOUTHERN TIER CENTRAL REGIONAL PLANNING AND DEVELOPMENT
COMPUTER CONTRACT: On Motion of Councilperson Webster and seconded by Councilperson Cook and carried, all voting AYE, to approve the 2003-2004 STC Computer Services Contract for \$3,173.33. 74

ROLL CALL VOTE: 5-AYES 0-NAYS

WINERY WATER EXTENSION: Supervisor Gardiner informed the Town Board that Bully Hill Winery and Heron Hill Winery are interested in having municipal water. Steve Deutch, J O'Connell Associates Grants Consultants, is in the process of exploring the possibility of seeking additional funding for implementing a winery water extension to include County Route 76. 75

On Motion of Councilperson Presley and seconded by Councilperson Chadwick, and carried, all voting AYE, to authorize the Supervisor to send a letter to Mr. Deutch to proceed with exploring the possibility of acquiring additional funding for a winery water thru a Technical Assistance Grant.

ROLL CALL VOTE: 5-AYES 0-NAYS

RESOLUTION USA PATRIOT ACT: Board reviewed Resolution Regarding the USA Patriot Act and the Protection of Civil Rights and Liberties submitted by Rachel Treichler for the Town Board adoption. The Town Board will make comments and suggestions to the Resolution and report back at the October meeting.

On Motion of Supervisor Gardiner and seconded by Councilperson Presley and carried, all voting AYE, to adjourn to Executive Session at 8:15 p.m. to discuss pending litigation in accordance with Public Officer's Law 108-3 Attorney-Client Privilege, which is exempt from the open meetings law. The Supervisor invited the Town Board, Planning Board members Robert Magee, Betty Fitzpatrick, Randy Robinson, Jim Duggan, the Town Clerk and Attorney Flynn.

On Motion of Councilperson Presley and seconded by Councilperson Webster and carried, all voting AYE, to adjourn the Executive Session at 9:45 p.m. and resumed the regular meeting.

The Town Clerk turned in fees of \$ 1716.29 to the Supervisor.

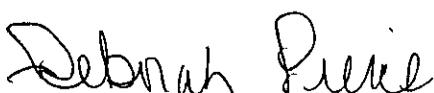
The Supervisor's Report was presented to the Board.

The Town Clerk presented the 2004 Tentative Budget to the Town Board.

The Town Board will hold a Budget Workshop on October 1, 2003 and October 8, 2003 at 9:00 a.m.

On Motion of Supervisor Gardiner and seconded by Councilperson Presley and carried, all voting AYE, to adjourn the meeting at 9:46 p.m.

Respectfully submitted,



Deborah Pierce
Town Clerk

STATE OF NEW YORK
SS
COUNTY OF STEUBEN

Laurie L. Banker

of Corning, in said County, being duly sworn doth depose and says that he/she is the billing clerk of The Leader, a public newspaper, published in said County, and that the

HEARING - HADLEY

notice of which the annexed is a printed copy, cut from said newspaper, was printed

and published in said newspaper 1 time(s) each week for 1 week(s).

The first publication being on the 4TH day of SEPTEMBER

2003, and the last upon the 4TH day of SEPTEMBER 2003

NOTICE OF PUBLIC HEARING
PLEASE TAKE NOTICE that a Public Hearing will be held before the Town of Urbana Town Board, Steuben County, New York at the Town Hall, 41 Lake Street, Hammondsport, New York on Tuesday, September 18, 2003 at 6:30 p.m. in the Town Hall concerning Karl Hadley's renewal of a Junk Yard License, which is located at 7208, Mitchellsville Hill Road, Bath, New York, Town of Urbana. All interested parties will be given an opportunity to be heard at this time or you may submit your comments in writing.
By Order of the Town Board,
Deborah Pierce, Town Clerk
1tz 9/4

Laurie L. Banker

Subscribed and sworn to before me, this 4TH day of

SEPTEMBER

2003

Gloria J. Morrell
Notary Public

GLORIA J. MORRELL
Notary Public, State Of New York
Steuben County, No. 01MO6053619
Commission Expires 1/07

On Motion of Councilperson Presley and seconded by Councilperson Cook and carried, all voting AYE, it was RESOLVED that Lela Martuscello is designated as the local Government Official or Minority Business Officer responsible for administering the Town of Urbana Minority and Women's Business-Equal Opportunity (M/WBE-EEO) program.

77

ROLL CALL VOTE: 5-AYES 0-NAYS

ON Motion of Councilperson Chadwick and seconded by Councilperson Webster and carried, all voting AYE, it was RESOLVED to accept that the following qualified persons hereby designated to act as election inspectors and ballot clerks respectively:

78

- Linda Kressly
- Elena Smith
- Lillian Elwood
- Patricia Collins

ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Presley and seconded by Councilperson Chadwick and carried, all voting AYE, it was RESOLVED that the Town Clerk will advertise for a Special Election and making certain other determinations in connection therewith the following Resolution was approved:

ROLL CALL VOTE:	Supervisor Richard Gardiner	Aye
	Councilperson John Webster	Aye
	Councilperson Tom Chadwick	Aye
	Councilperson Connie Cook	Aye
	Councilperson Jim Presley	Aye

TOWN OF URBANA, NEW YORK
NOTICE OF SPECIAL TOWN ELECTION, NOVEMBER 19, 2003

NOTICE IS HEREBY GIVEN that a Special Town Election will be held on November 19, 2003, and the polls shall remain open from 12:00 Noon until 6:00 P.M. Eastern Standard Time to enable the voters then present to cast their votes at the following polling places:

WATER DISTRICT No. 2

POLLING PLACE

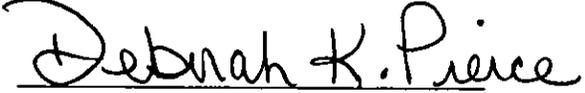
Glenn H. Curtiss Museum Lobby, 8419 State Route 54, Hammondsport, New York 14840

At said Special Town Election the following Proposition is to be voted upon:

Shall the Resolution of the Town Board of the Town of Urbana, dated August 25, 2003 relative to the establishment of Water District No. 2 located within the Town of Urbana, County of Steuben, pursuant to the Map, Plan and Report filed in the office of the Town Clerk of the Town of Urbana, containing all required details, including the legal description of the boundaries of the proposed water district, and to be known as Town of Urbana Water District No 2, attached thereto as Exhibit "A" and also to expend money for improvements consisting of the construction and maintenance of a water delivery system to serve said district in accordance with the aforesaid plan and that all the expense incurred in the design, construction and implementation of such district shall be a charge against the district and that the maximum amount proposed to be expended for the improvements is the sum of \$4,000,000.00 and the method of financing to be employed shall be by the receipt of a \$2,000,000.00 grant and an interest free loan of up to \$2,000,000.00 amortized over a term of thirty (30) years which shall be a charge against the entire area of the proposed district, be approved?

By Order of the Town Board of the
Town of Urbana, in the County of
Steuben, New York

DATED: September 26, 2003


DEBORAH K. PIERCE,
Town Clerk

TOWN OF URBANA SPECIAL BOARD MEETING

SEPTEMBER 26, 2003

The Town of Urbana Town Board held a Special Meeting on Friday, September 26, 2003 at 9:00 a.m. in the Town Hall, 41 Lake Street, Hammondsport, New York.

PRESENT: SUPERVISOR RICHARD GARDINER
COUNCILPERSON TOM CHADWICK
COUNCILPERSON JIM PRESLEY
COUNCILPERSON CONNIE COOK
COUNCILPERSON JOHN WEBSTER
TOWN CLERK DEBORAH PIERCE

ABSENT: TOWN ATTORNEY BRIAN FLYNN

OTHERS PRESENT: SEAN CASE, KELLY FITZPATRICK, CORINNA MARTIN,
TERRY BRETHERTON, CHARLIE EGRESSI, ERWIN ROBINSON, JOHN JENSEN
AND MR. AND MRS. BUSSMAN

Supervisor Gardiner brought the Special Meeting to order at 9:06 a.m. with the salute to flag.

Purpose of the Special Meeting was to discuss the proposed water district.

Supervisor Gardiner explained to those present that the Town of Urbana received a Petition for Permissive Referendum on September 19, 2003 asking the Town of Urbana to set the date and time for a vote on the proposed water district special election.

On Motion of Councilperson Cook and seconded by Councilperson Presley and carried, all voting AYE, to accept the Petition for Permissive Referendum with ten (10) names listed and verified by the Town Clerk and the Assessor.

ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Webster and seconded by Councilperson Chadwick and carried, all voting AYE, to set the Water District #2 Special Election date for November 19, 2003 from 12:00 Noon - 6:00 p.m. Voting will take place in the lobby of the Glenn Curtiss Museum, Route 54, Hammondsport, New York. (See attached) *nb*

ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Cook and seconded by Councilperson Webster and carried, all voting AYE, it was RESOLVED to authorize the Supervisor to sign and execute delivery of an agreement setting forth the terms of the Project financing and other documents necessary for Drinking Water State Revolving Fund assistance.

ROLL CALL VOTE: 5-AYES 0-NAYS

**RESOLUTION OF THE TOWN BOARD OF THE TOWN OF URBANA, IN THE
COUNTY OF STEUBEN, NEW YORK, CALLING FOR A SPECIAL TOWN
ELECTION TO BE HELD ON NOVEMBER 19, 2003, AND MAKING
CERTAIN OTHER DETERMINATIONS IN CONNECTION THEREWITH**

WHEREAS, the Town Board of the Town of Urbana, in the County of Steuben, New York, duly adopted on August 25, 2003, a Resolution, subject to a Permissive Referendum, approving the establishment of Water District No. 2, in the Town and for the construction of a water system to serve the Extension; and

WHEREAS, the Town Clerk caused to be posted and published, in the same manner as provided for a notice of special election, a notice setting forth the date of the adoption of the aforesaid Resolution together with an abstract thereof, concisely stating the purpose and effect of such Resolution, and that said Resolution was adopted subject to a motion for a Permissive Referendum; and

WHEREAS, on September 19, 2003, pursuant to Section 209-e of the Town Law, a petition in due form was duly presented to the Town Clerk, and signed and acknowledged by the requisite number of owners of taxable real property situate in the proposed extended District as shown upon the latest completed assessment roll of the Town, as prescribed by Subdivision 3 of Section 209-e of the Town Law, requesting that a Referendum be called and held by the Town Board on the question of the proposed establishment of the Extension;

**NOW THEREFORE, BE IT RESOLVED BY THE TOWN BOARD OF THE
TOWN OF URBANA, IN THE COUNTY OF STEUBEN, NEW YORK, AS FOLLOWS:**

Section 1. The petition requesting a referendum on the question of the proposed establishment of the Extension, hereinabove referred to in the Recitals hereof, is hereby determined to be sufficient.

Section 2. A Special Town Election of the Town of Urbana will be held on November 19, 2003, between the hours of Twelve Noon and 6:00 PM at which Special Town Election the proposition contained in the notice hereinafter set forth shall be submitted to the Owners of taxable real property situate in the proposed extended District and must be approved by the affirmative vote of a majority of such owners of taxable real property voting on such proposition. The polling place for said Special Town Election shall be the lobby of the Glenn H. Curtiss Museum, 8419 State Route 54, Hammondsport, New York, 14840

Section 3. The Town Clerk is hereby authorized and directed to publish at least once in The Leader, a newspaper published in Corning, New York, in the County of Steuben, hereby designated the official newspaper of the Town for such publication, and to post on the signboard of the Town maintained pursuant to Subdivision 6 of Section 30 of the Town Law, notice that the Town board will submit the proposition for the approval or disapproval of the Resolution as hereinabove referred to, said publication and posting to be at least ten (10) days before such Special Town Election. Said notice shall be in substantially the following form:

**TOWN OF URBANA, NEW YORK
NOTICE OF SPECIAL TOWN ELECTION , NOVEMBER 19, 2003**

NOTICE IS HEREBY GIVEN that a Special Town Election will be held on November 19, 2003, and the polls shall remain open from 12:00 Noon until 6:00 P.M. Eastern Standard Time to enable the voters then present to cast their votes at the following polling place:

WATER DISTRICT - 2

POLLING PLACES

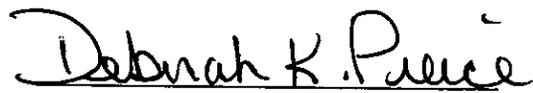
Glenn H. Curtiss Museum Lobby, 8419 State Route 54, Hammondsport, New York 14840

At said Special Town Election the following proposition is to be voted upon:

Shall the Resolution of the Town Board of the Town of Urbana, dated August 25, 2003, relative to the establishment of Water District No. 2 located within the Town of Urbana, County of Steuben, pursuant to the Map, Plan and report filed in the office of the Town Clerk of the Town of Urbana, containing all required details, including the legal description of the boundaries of the proposed Water District No 2, attached thereto as Exhibit "A" and also to expend money for improvements consisting of the construction and maintenance of a water delivery system to serve said district in accordance with the aforesaid plan and that all the expense incurred in the design, construction and implementation of such district shall be a charge against the district and that the maximum amount proposed to be expended for the improvements is the sum of \$4,000,000.00 and the method of financing to be employed shall be by the receipt of a \$2,000,000.00 grant and an interest free loan of up to \$2,000,000.00 amortized over a term of thirty (30) years which shall be a charge against the entire area of the proposed district, be approved?

By Order of the Town Board of the
Town of Urbana, in the County of
Steuben, New York.

DATED: September 26, 2003


DEBORAH K. PIERCE,
Town Clerk

Section 4. The following persons whose names are included on the list of election inspectors and ballot clerks previously designated for general election purposes pursuant to the Election Law are hereby appointed to act as Election Inspectors and Ballot Clerks at such Special

Town Election and to perform all duties and undertaking in relation thereto, as prescribed by the Town Law and the Election Law:

Linda Kressly

Elena Smith

Lillian Elwood

Patricia Collins

Election Inspectors

and

Ballot Clerks

Section 5. This Resolution shall take effect immediately.

DATED: SEPTEMBER 26, 2003



**RESOLUTION AUTHORIZING DWSRF APPLICATION
AND AGREEMENT FOR PROJECT FINANCING
NEW YORK DRINKING WATER STATE REVOLVING FUND**

Resolution authorizing the execution and filing of an application and execution and delivery of an agreement setting forth the terms of the Project financing and other documents necessary for DWSRF assistance.

WHEREAS, Town of Urbana

(Legal Name of Applicant)

herein called the "Applicant", after thorough consideration of the various aspects of the problems and study of available data, has hereby determined that the project generally described as:

Town of Urbana - Watermain Extension

(Description of Project)

and identified as DWSRF Project Number(s) 16645

herein called the "Project", is desirable and in the public interest, and to that end it is necessary that action preliminary to the construction of said Project be taken immediately; and

WHEREAS, the United States, pursuant to Title XIV of the Public Health Service Act (commonly known as the "Safe Drinking Water Act"), 42 U.S.C. §§300f, *et seq.*, as amended (the "Act"), requires each State to establish a drinking water revolving fund to be administered by an instrumentality of the state before the state may receive capitalization grants under the Act; and

WHEREAS, the State of New York has, pursuant to Chapter 413 of the Laws of 1996 (the "DWSRF Act") established in the custody of the New York State Environmental Facilities Corporation (the "Corporation") a drinking water revolving fund (the "Fund") to be used for purposes of the Act; and

WHEREAS, the Corporation has been created, reconstituted and continued pursuant to the New York State Environmental Facilities Corporation Act, as amended, being Chapter 744 of the Laws of 1970, as amended, and constituting Title 12 of Article 5 of the Public Authorities Law and Chapter 43-A of the Consolidated Laws of the State of New York, and constitutes a public benefit corporation under the laws of the State of New York, being a body corporate and politic with full and lawful power and authority to provide financial assistance from the Fund; and

WHEREAS, the Corporation has the responsibility to administer the Fund and to provide financial assistance from the Fund to municipalities for eligible projects, as provided in the DWSRF Act; and

WHEREAS, the DWSRF Act authorizes the establishment of a program for financial assistance for planning, design and construction of eligible projects;

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NOW, THEREFORE, BE IT RESOLVED BY

Town of Urbana Town Board as follows;
(Governing Body of Applicant)

1. The filing of an application for DWSRF assistance in the form required by the Corporation in conformity with the DWSRF Act is hereby authorized, including all understandings and assurances contained in said application.
2. The following person is directed and authorized as the official representative of the Applicant to execute and deliver an application for DWSRF assistance, to execute and deliver the Project financing agreement and any other documents necessary to receive financial assistance from the Fund for the Project, to act in connection with the Project and to provide such additional information as may be required and to make such agreements on behalf of the Applicant as may be required:

Richard G. Gardiner Supervisor
(print name) (print title)

3. The official designated above is authorized to make application for financial assistance under the DWSRF Program.
4. One (1) certified copy of this Resolution shall be prepared and sent to the **New York State Environmental Facilities Corporation, 625 Broadway, Albany, New York 12207-2997.**
5. This Resolution shall take effect immediately.

CERTIFICATE OF RECORDING OFFICER

The attached Resolution is a true and correct copy of Resolution No.

authorizing the execution and filing of an application and the execution and delivery of a Project financing agreement and other documents necessary for DWSRF assistance, as regularly adopted at a legally convened meeting of the Town of Urbana Town Board
(Name of Governing Body of the Applicant)

duly held on the 26th day of September, 2003; and further that such Resolution has
(month) (year)

been fully recorded in the Resolution file in my office. In witness whereof, I
(Title of Record Book)

have hereunto set my hand at this 26 day of September, 2003
(month) (year)

If the Applicant has an Official Seal, impress here.

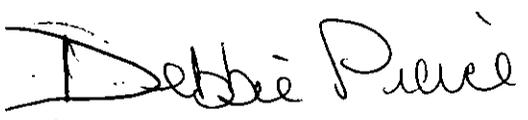
Deborah Pierce
(Signature of Recording Officer)

TOWN CLERK
(Title of Recording Officer)

September 26, 2003

On Motion of Councilperson Chadwick and seconded by Councilperson Cook and carried, all voting AYE, the Special Meeting was adjourned at 9:15 a.m.

Respectfully submitted,



Debbie Pierce
Town Clerk

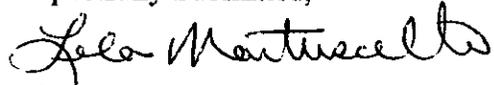
October 1, 2003
Town of Urbana Budget Workshop
Called to order at 9 a.m.

Present: Supervisor Richard Gardiner
Councilwoman Connie Cook
Councilman Jim Presley
Councilman John Webster
Bookkeeper/Budget Officer Lela Martuscello

CHANGES IN TENTATIVE BUDGET

A5010.100	37,188.00 to 35,400.00
A5010.120	0.00 to 1,068.00
A3001	0.00 to 8,856.00
A3820	8,856.00 to 1,257.00
B8010.120	0.00 to 1,620.00
B8020.120	0.00 to 3,240.00

Respectfully Submitted,



Lela Martuscello

TOWN OF URBANA BOARD MEETING
OCTOBER 21, 2003

The Town of Urbana Town Board held their regular monthly meeting at 6:30 P.M. in the Town Hall, 41 Lake Street, Hammondsport, New York.

PRESENT: Supervisor Richard Gardiner
Councilperson Tom Chadwick
Councilperson John Webster
Councilperson Connie Cook
Councilperson Jim Presley
Superintendent David Buckley
Town Attorney Brian C. Flynn
Town Clerk Deborah Pierce

Others Present: Erwin Robinson, Judy Gardiner, CEO Marvin Rethmel, CEO David Oliver, Kirk House (Dundee Observer) Stenographer John Leskovech, Karl Hadley and Karl Hadley, Jr.

Hadley Junk Yard Public Hearing: Supervisor Gardiner reconvened the September 26, 2003 Karl Hadley Junk Yard Public Hearing at 6:30 p.m. C.E.O. David Oliver gave a presentation of pictures taken of the Hadley junk yard site since 1992. (See transcript) The Hadley Junk Yard public hearing closed at 6:45 p.m.

6:55 P.M. 2004 Budget Public Hearing: Supervisor Gardiner opened the 2004 Public Hearing at 6:55 p.m. Supervisor Gardiner explained that there was a 1.9% increase to the Town's 2004 budget. There were no comments from the public. Supervisor Gardiner closed the public hearing at 6:56 p.m.

On Motion of Councilperson Webster and seconded by Councilperson Cook and carried, all voting AYE, to approve the September 16, 2003 Minutes as amended. The amendment was on page 3 to include Heron Hill Winery is interested in acquiring municipal water.

ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Presley and seconded by Councilperson Chadwick and carried, all voting AYE, to approve the September 26, 2003 Special Board Meeting.

ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Cook and seconded by Councilperson Presley and carried all voting AYE, to approve the October 1, 2003 Budget Workshop Minutes.

ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Chadwick and seconded by Councilperson Webster and carried, all voting AYE, it was RESOLVED to authorize the Supervisor to pay all A General Fund Bills, Abstract # 10, claim # 315- #357, totaling \$20,620.43 and B- General Fund bills, Abstract #10, claim #040-#045, totaling \$875.13.

ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Presley and seconded by Councilperson Cook and carried, all voting AYE, it was RESOLVED to authorize the Supervisor to pay the Highway Fund Bills, Abstract #10, claim #241 -#249, totaling \$45,465.60.

ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Webster and seconded by Councilperson Chadwick and carried, all voting AYE, it was RESOLVED to authorize the Supervisor to pay the Capital Project Bills, Abstract #10, claim #111 -#113, totaling \$282.47.

ROLL CALL VOTE: 5-AYES

DEPOT PARK UPDATE: Councilperson Chadwick explained that the facing on the breakwall is almost done.

COMPREHENSIVE PLAN UPDATE: Supervisor Gardiner would like the Board to review and be ready to adopt by the Re-organizational meeting in January. Supervisor Gardiner further explained that we could make our own corrections as to the name of the park is Depot Park. Eventually we will be able to add the comprehensive plan to the Town's website. The Board has asked that we get a final bill from Allee, King, Rosen and Flemming.

BULLY HILL-HERON HILL WINERY WATERMAIN EXTENSION: The grant papers have been submitted.

WATER DISTRICT NO. 2 DESIGNATION TO VOTE: On Motion of Councilperson Webster and seconded by Councilperson Chadwick and carried, all voting AYE, it was RESOLVED that

RESOLUTION

RELATIVE TO VOTING IN THE PROPOSED WATER DISTRICT NO. 2

On Motion of Councilperson Webster and seconded by Councilperson Chadwick and carried, all voting AYE, it was RESOLVED that;

WHEREAS, the Town of Urbana is holding a Special Town Election relative to the establishment of Water District No. 2; and

WHEREAS, said election is scheduled to be held on November 19, 2003; and

WHEREAS, The Town of Urbana is the owner of property located within said district, and as such, entitled to cast a vote concerning the establishment of said Water District No.2

NOW THEREFORE, BE IT

RESOLVED, that Richard Gardiner, Supervisor of the Town of Urbana, is directed and authorized to vote in the affirmative at the Special Election to be held on November 19, 2003 for the establishment of the aforesaid Water District No. 2.

ROLL CALL VOTE:	Supervisor Richard Gardiner	AYE
	Councilperson Tom Chadwick	AYE
	Councilperson Connie Cook	AYE
	Councilperson John Webster	AYE
	Councilperson Jim Presley	AYE

DATED: October 21, 2003

Deborah Pierce
TOWN CLERK

October 21, 2003

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On Motion of Councilperson Presley and seconded by Councilperson Webster and carried, all voting AYE, it was RESOLVED that;

**A RESOLUTION REGARDING THE USA PATRIOT ACT AND
THE PROTECTION OF CIVIL RIGHTS AND LIBERTIES**

WHEREAS, the Town of Urbana has a long and distinguished history of protecting and expanding the civil rights and civil liberties of its residents, and

WHEREAS, the Town of Urbana houses a diverse population, including students, working people, and non-citizens, whose contributions to the community are vital to its character and function, and

WHEREAS, the Urbana Town Board is committed to upholding the human rights of all persons in the Town of Urbana and their free exercise and enjoyment of any and all rights and privileges secured by the Constitutions and Laws of the United States, the State of New York and the Town of Urbana, and

WHEREAS, on September 11, 2001, the United States was cruelly and without provocation, attacked by persons of foreign origin which inflicted a heavy loss of innocent American lives, and

WHEREAS, the foreign persons who carried out this coordinated, cowardly attack were in the United States enjoying freedoms and privileges not celebrated in their own nations of origin, and

WHEREAS, the Congress of the United States, in cooperation with the Executive Branch of our government, did pass the USA Patriot Act in conjunction with the issuance of several Executive Orders which were responsive to the acts of terror of September 11, 2001, and

WHEREAS, the measures taken by the Congress and the Executive Branch of our government imposed certain restrictions upon both United States Citizens and foreign visitors,

NOW, THEREFORE, BE IT RESOLVED THAT

The Congress of the United States and the Executive Branch of the United States government shall give due respect and consideration to such changes, revisions and amendments to the USA Patriot Act and the related Executive Orders, so as to guarantee all rights and privileges granted to United States citizens by the Constitution of the United States while continuing to give due consideration and concern to protecting and safeguarding the United States of America from such acts of terrorism and military attack which might possibly be waged upon us by enemies from within and without our Country.

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A RESOLUTION REGARDING THE USA PATRIOT ACT AND
THE PROTECTION OF CIVIL RIGHTS AND LIBERTIES

MOTION TO ADOPT MADE BY: COUNCILPERSON JIM PRESLEY

MOTION SECONDED BY: COUNCILPERSON JOHN WEBSTER

ROLL CALL VOTE:

SUPERVISOR RICHARD G. GARDINER (AYE) NAY

COUNCILWOMAN CONSTANCE M. COOK (AYE) NAY

COUNCILMAN L. JOHN WEBSTER (AYE) NAY

COUNCILMAN THOMAS M. CHADWICK (AYE) NAY

COUNCILMAN JAMES L. PRESLEY (AYE) NAY

Deborah K. Pierce
DEBORAH K. PIERCE - TOWN CLERK

10/21/03
DATE

On Motion of Councilperson Chadwick and seconded by Councilperson Cook and carried, all voting AYE, to adopt the 2004 Town Budget.

ROLL CALL VOTE: 5-AYES 0-NAYS

WATER DISTRICT EXTENSION ENGINEERING PROPOSALS: Supervisor Gardiner explained to the Board that he had received a proposal for professional services from Allen Engineering. After much discussion the Board agreed to meet with both firms and discuss their proposals. Supervisor Gardiner will call and set up a meeting with both firms for 5:00 p.m. on November 20, 2003.

On Motion of Councilperson Presley and seconded by Councilperson Cook and carried, all voting AYE, it was RESOLVED to authorize the Bookkeeper to make the following budget transfer;

SARA GRANT: DR A510 Revenue	\$2098.00	
CR A960 Appropriations		\$2098.00
DR A3060	\$2098.00	
(Records Management)		
CR A1460.1		\$1848.00
(Salaries)		
CR A1460.4		37.00
(Contractual)		
CR A1460.8		213.00
(Benefits)		

ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Webster and seconded Councilperson Presley and carried, all voting AYE, to authorize the Bookkeeper to make the following budget transfer. Transfer \$7476.69 from contingent account A1990.400 to unemployment reserve. For unemployment benefit reimbursement.

DR A1990-400	\$7476.69	
CR A201		\$7476.69
DR TA230	\$7476.69	
CR TA15		\$7476.69

ROLL CALL VOTE: 5-AYES 0-NAYS

NEW YORK STATE RETIREMENT CORRESPONDENCE: Letter received concerning increased rates for the next year.

MORITORIUM: The Board discussed setting a moritorium on building of docks within 1500' from the high water mark. This was tabled.

SIGNAGE: Board would like to see the new signs installed as soon as possible. Superintendent Buckley explained that mile marker numbers are needed for a couple on Rt. 54.

GRADER BIDS: On Motion of Councilperson Webster and seconded by Councilperson Presley and carried, all voting AYE, to advertise for a grader. Bids will be opened at the November 18, 2003 board meeting.

ROLL CALL VOTE: 5-AYES 0-NAYS

The Supervisor's Report was submitted to the board.

The Town Clerk turned in fees of \$2850.40.

On Motion of Councilperson Chadwick and seconded by Councilperson Webster and carried, all voting AYE, to adjourn the meeting at 8:31 p.m.

RESPECTFULLY SUBMITTED,

Debbie Pierce
Debbie Pierce

Laurie L. Banker

of Corning, in said County, being duly sworn doth depose and says that he/she is the billing clerk of The Leader, a public newspaper, published in said County, and that the

PRELIMINARY BUDGET HEARING

notice of which the annexed is a printed copy, cut from said newspaper, was printed

and published in said newspaper 1 time(s) each week for 1 week(s).

The first publication being on the 10TH day of OCTOBER

2003, and the last upon the 10TH day of OCTOBER 2003

Laurie L. Banker

Subscribed and sworn to before me, this 10TH day of

OCTOBER 2003

Carol A. Doud
Notary Public

CAROL A. DOUD
Notary Public, State Of New York
Steuben County, No.01DQ6050773
Commission Expires 11-13-06

NOTICE OF PUBLIC HEARING ON THE 2004 TOWN OF URBANA PRELIMINARY BUDGET
NOTICE IS HEREBY GIVEN that the Preliminary Budget for the Town of Urbana for the fiscal year beginning January 1, 2004 has been completed and a copy has been filed in the office of the Town Clerk of the Town of Urbana, 41 Lake Street, Hammondsport, New York, where it is available for inspection by any interested person during regular business hours. Monday thru Friday, 9:00 A.M. to 12:00 P.M., 1:00 P.M. to 4:00 P.M.
FURTHER NOTICE IS HEREBY GIVEN that a Public Hearing on the Preliminary Budget will be held on Tuesday, October 21, 2003 at 6:30 P.M., 41 Lake Street, Hammondsport, New York.
Pursuant to Section 108 of the Town Law, the proposed salaries of the following Town Officers are hereby specified as follows:
Supervisor.....\$10,692.00
Town Clerk.....\$14,802.00
Councilpersons (4)each \$2244.00.....\$ 8,976.00
Highway Superintendent.....\$36,468.00
Justice.....\$ 9,852.00
Justice.....\$ 500.00
By Order of the Town of Urbana
Town Board
Debbie Pierce, Town Clerk
tz 10/10

T O W N B U D G E T

FOR 2004

TOWN OF URBANA

IN

COUNTY OF STEUBEN

VILLAGES WITHIN TOWN

HAMMONDSPORT

CERTIFICATION OF TOWN CLERK

I, Deborah Pierce, TOWN CLERK,

CERTIFY THAT THE FOLLOWING IS A TRUE AND CORRECT COPY OF THE
2004 BUDGET OF THE TOWN OF URBANA AS ADOPTED BY THE TOWN BOARD
ON OCTOBER 21, 2003.

Signed:

Deborah Pierce

Dated:

10/22/03

TOWN OF URBANA, NEW YORK
SUMMARY OF FISCAL BUDGET BY FUND
FOR 2004

	<u>APPROPRIATIONS</u>	<u>ESTIMATED REVENUE</u>	<u>UNEXPENDED FUND BALANCE</u>	<u>AMOUNT TO BE RAISED BY TAX</u>
A GENERAL FUND - TOWNWIDE	\$ 758,930.00	105,080.00	50,000.00	603,850.00
B GENERAL FUND - OUTSIDE VILLAGES	84,406.00	9,769.00	15,000.00	59,637.00
DB HIGHWAY FUND - OUTSIDE VILLAGES	696,489.00	82,069.00	25,000.00	589,420.00
L LIBRARY FUND	\$ 50,000.00			50,000.00
TOTAL TOWN	<u>\$ 1,589,825.00</u>	<u>196,918.00</u>	<u>90,000.00</u>	<u>1,302,907.00</u>
SPECIAL DISTRICTS				
SW WATER DISTRICT #1	\$ 3,754.80	3,754.80		
TOTAL SPECIAL DISTRICTS	<u>\$ 3,754.80</u>	<u>3,754.80</u>		
GRAND TOTAL	<u>\$ 1,593,579.80</u>	<u>200,672.80</u>	<u>90,000.00</u>	<u>1,302,907.00</u>
SPECIAL DISTRICTS				
FIRE DISTRICT	\$ 222,753.00	1,800.00		220,953.00
GRAND TOTAL	<u>\$ 1,816,332.80</u>	<u>202,472.80</u>	<u>90,000.00</u>	<u>1,523,860.00</u>

TOWN OF URBANA
FISCAL BUDGET - GENERAL FUND - TOWNWIDE
FOR 2004

(ADOPTED OCTOBER 21, 2003)

SCHEDULE 1-A APPROPRIATIONS	ACTUAL 2002	ACTUAL BUDGET 08/31/03	RECOMMENDED BUDGET 2004	ADOPTED BUDGET 2004
<u>GENERAL GOVERNMENT SUPPORT</u>				
<u>TOWN BOARD</u>				
<u>PERSONAL SERVICES</u>				
A1010.100 PERSONAL SERVICES	8,976.00	8,976.00	8,976.00	8,976.00
TOTAL PERSONAL SERVICES	<u>8,976.00</u>	<u>8,976.00</u>	<u>8,976.00</u>	<u>8,976.00</u>
<u>CONTRACTUAL EXPENSE</u>				
A1010.400 CONTRACTUAL	2,883.18	4,000.00	4,000.00	4,000.00
TOTAL CONTRACTUAL EXPENSE	<u>2,883.18</u>	<u>4,000.00</u>	<u>4,000.00</u>	<u>4,000.00</u>
TOTAL TOWN BOARD	<u>11,859.18</u>	<u>12,976.00</u>	<u>12,976.00</u>	<u>12,976.00</u>
<u>JUSTICES</u>				
<u>PERSONAL SERVICES</u>				
A1110.100 PERSONAL SERVICES	9,480.00	9,660.00	9,852.00	9,852.00
A1110.110 PERSONAL SERVICES	500.00	500.00	500.00	500.00
A1110.120 PERSONAL SERVICES	1,917.27	2,600.00	2,600.00	2,600.00
A1110.130 PERSONAL SERVICES	0.00	0.00	0.00	0.00
TOTAL PERSONAL SERVICES	<u>11,897.27</u>	<u>12,760.00</u>	<u>12,952.00</u>	<u>12,952.00</u>
<u>CONTRACTUAL EXPENSE</u>				
A1110.400 CONTRACTUAL	730.00	700.00	700.00	700.00
TOTAL CONTRACTUAL EXPENSE	<u>730.00</u>	<u>700.00</u>	<u>700.00</u>	<u>700.00</u>
TOTAL JUSTICES	<u>12,627.27</u>	<u>13,460.00</u>	<u>13,652.00</u>	<u>13,652.00</u>
<u>SUPERVISOR</u>				
<u>PERSONAL SERVICES</u>				
A1220.100 PERSONAL SERVICES	10,692.00	10,692.00	10,692.00	10,692.00
A1220.110 BOOKKEEPER	11,004.00	12,000.00	12,240.00	12,240.00
TOTAL PERSONAL SERVICES	<u>21,696.00</u>	<u>22,692.00</u>	<u>22,932.00</u>	<u>22,932.00</u>
<u>CONTRACTUAL EXPENSE</u>				
A1220.400 CONTRACTUAL	2,867.04	3,500.00	3,500.00	3,500.00
A1220.410 CONTRACTUAL	2,233.00	0.00	0.00	0.00
TOTAL CONTRACTUAL EXPENSE	<u>5,100.04</u>	<u>3,500.00</u>	<u>3,500.00</u>	<u>3,500.00</u>
TOTAL SUPERVISOR	<u>26,796.04</u>	<u>26,192.00</u>	<u>26,432.00</u>	<u>26,432.00</u>
<u>TAX COLLECTION</u>				
<u>PERSONAL SERVICES</u>				

TOWN OF URBANA FISCAL BUDGET

SCHEDULE 1-A

APPROPRIATIONS

ADOPTED 10/21/03

	ACTUAL 2002	ACTUAL BUDGET 08/31/03	RECOMMENDED BUDGET 2004	ADOPTED BUDGET 2004
A1330.100 PERSONAL SERVICES	3,432.00	3,480.00	3,540.00	3,540.00
TOTAL PERSONAL SERVICES	3,432.00	3,480.00	3,540.00	3,540.00
<u>CONTRACTUAL EXPENSE</u>				
A1330.400 CONTRACTUAL	0.00	100.00	100.00	100.00
TOTAL CONTRACTUAL EXPENSE	0.00	100.00	100.00	100.00
TOTAL TAX COLLECTION	3,432.00	3,580.00	3,640.00	3,640.00
<u>BUDGET OFFICER</u>				
<u>PERSONAL SERVICES</u>				
A1340.100 PERSONAL SERVICES	1,500.00	1,560.00	1,596.00	1,596.00
TOTAL PERSONAL SERVICES	1,500.00	1,560.00	1,596.00	1,596.00
TOTAL BUDGET OFFICER	1,500.00	1,560.00	1,596.00	1,596.00
<u>ASSESSORS</u>				
<u>PERSONAL SERVICES</u>				
A1355.100 PERSONAL SERVICES	24,948.00	24,948.00	19,500.00	19,500.00
A1355.110 BOARD OF ASSESSMENT	567.88	1,000.00	1,000.00	1,000.00
A1355.120 PERSONAL SERVICES - CLERK1	275.00	1,800.00	10,280.00	10,280.00
A1355.130 PERSONAL SERVICES - CLERK2	9,067.88	12,480.00	0.00	0.00
TOTAL PERSONAL SERVICES	34,858.76	40,228.00	30,780.00	30,780.00
<u>CONTRACTUAL EXPENSE</u>				
A1355.400 CONTRACTUAL	1,000.00	1,000.00	1,000.00	1,000.00
TOTAL CONTRACTUAL EXPENSE	1,000.00	1,000.00	1,000.00	1,000.00
TOTAL ASSESSORS	35,858.76	41,228.00	31,780.00	31,780.00
<u>TOWN CLERK</u>				
<u>PERSONAL SERVICES</u>				
A1410.100 PERSONAL SERVICES	13,410.00	14,514.00	14,802.00	14,802.00
A1410.110 DEPUTY CLERK	8,100.00	12,250.00	12,250.00	12,250.00
TOTAL PERSONAL SERVICES	21,510.00	26,764.00	27,052.00	27,052.00
<u>CONTRACTUAL EXPENSE</u>				
A1410.400 CONTRACTUAL	2,982.24	4,500.00	4,500.00	4,500.00
TOTAL CONTRACTUAL EXPENSE	2,982.24	4,500.00	4,500.00	4,500.00
TOTAL TOWN CLERK	24,492.24	31,264.00	31,552.00	31,552.00
<u>TOWN ATTORNEY</u>				
<u>PERSONAL SERVICES</u>				
A1420.100 PERSONAL SERVICES	5,124.00	5,160.00	5,280.00	5,280.00
TOTAL PERSONAL SERVICES	5,124.00	5,160.00	5,280.00	5,280.00
<u>CONTRACTUAL EXPENSE</u>				
A1420.400 CONTRACTUAL	900.00	900.00	900.00	900.00

TOWN OF URBANA FISCAL BUDGET
 SCHEDULE 1-A
 APPROPRIATIONS
 ADOPTED 10/21/03

	ACTUAL 2002	ACTUAL BUDGET 08/31/03	RECOMMENDED BUDGET 2004	ADOPTED BUDGET 2004
A1420.410 LITIGATION	5,265.00	30,000.00	30,000.00	30,000.00
TOTAL CONTRACTUAL EXPENSE	6,165.00	30,900.00	30,900.00	30,900.00
TOTAL TOWN ATTORNEY	11,289.00	36,060.00	36,180.00	36,180.00
<u>ENGINEER</u>				
<u>CONTRACTUAL EXPENSE</u>				
A1440.400 CONTRACTUAL	3,765.00	6,000.00	6,000.00	6,000.00
TOTAL CONTRACTUAL EXPENSE	3,765.00	6,000.00	6,000.00	6,000.00
TOTAL ENGINEER	3,765.00	6,000.00	6,000.00	6,000.00
<u>ELECTIONS</u>				
<u>CONTRACTUAL EXPENSE</u>				
A1450.400 CONTRACTUAL	1,645.95	2,800.00	2,800.00	2,800.00
TOTAL CONTRACTUAL EXPENSE	1,645.95	2,800.00	2,800.00	2,800.00
TOTAL ELECTIONS	1,645.95	2,800.00	2,800.00	2,800.00
<u>SARA GRANT PAYROLL</u>				
<u>PERSONAL SERVICES</u>				
A1460.100 PERSONAL SERVICES	0.00	1,848.00	1,848.00	1,848.00
TOTAL PERSONAL SERVICES	0.00	1,848.00	1,848.00	1,848.00
<u>CONTRACTUAL EXPENSE</u>				
A1460.400 CONTRACTUAL	0.00	37.00	37.00	37.00
TOTAL CONTRACTUAL EXPENSE	0.00	37.00	37.00	37.00
A1460.800 FICA/MEDICARE	0.00	213.00	213.00	213.00
TOTAL	0.00	213.00	213.00	213.00
TOTAL SARA GRANT PAYROLL	0.00	2,098.00	2,098.00	2,098.00
<u>OPERATION OF BUILDINGS</u>				
<u>PERSONAL SERVICES</u>				
A1620.100 PERSONAL SERVICES	8,530.88	8,688.00	8,688.00	8,688.00
TOTAL PERSONAL SERVICES	8,530.88	8,688.00	8,688.00	8,688.00
<u>EQUIPMENT/CAPITAL OUTLAY</u>				
A1620.200 EQUIPMENT	2,988.12	5,100.00	5,100.00	5,100.00
TOTAL EQUIPMENT/CAPITAL OUTLAY	2,988.12	5,100.00	5,100.00	5,100.00
<u>CONTRACTUAL EXPENSE</u>				
A1620.410 ELECTRICITY	13,994.52	18,000.00	21,000.00	21,000.00
A1620.420 HEATING	9,157.19	15,000.00	15,000.00	15,000.00
A1620.430 TELEPHONE	6,058.47	6,500.00	8,100.00	8,100.00
A1620.440 MISCELLANEOUS SUPPLIES	7,867.89	8,000.00	8,000.00	8,000.00
A1620.450 COMPUTER	3,689.49	4,000.00	4,000.00	4,000.00
A1620.460 PAPER SUPPLIES	1,254.15	1,000.00	1,000.00	1,000.00

TOWN OF URBANA FISCAL BUDGET

SCHEDULE 1-A

APPROPRIATIONS

ADOPTED 10/21/03

	ACTUAL 2002	ACTUAL BUDGET 08/31/03	RECOMMENDED BUDGET 2004	ADOPTED BUDGET 2004
A1620.470 RENOVATIONS & REPAIRS	3,987.76	20,000.00	20,000.00	20,000.00
A1620.480 COMPUTER HARDWARE	6,512.47	6,000.00	6,000.00	6,000.00
TOTAL CONTRACTUAL EXPENSE	52,521.94	78,500.00	83,100.00	83,100.00
TOTAL OPERATION OF BUILDINGS	64,040.94	92,288.00	96,888.00	96,888.00
<u>CENTRAL MAILING</u>				
<u>CONTRACTUAL EXPENSE</u>				
A1670.400 CONTRACTUAL	3,782.80	4,000.00	4,000.00	4,000.00
TOTAL CONTRACTUAL EXPENSE	3,782.80	4,000.00	4,000.00	4,000.00
TOTAL CENTRAL MAILING	3,782.80	4,000.00	4,000.00	4,000.00
<u>SPECIAL ITEMS</u>				
A1910.400 UNALLOCATED INSURANCE	22,117.21	30,000.00	30,000.00	30,000.00
A1920.400 MUNICIPAL ASSOCIATION DUES	800.00	1,000.00	1,000.00	1,000.00
A1990.400 CONTINGENT ACCOUNT	4,603.07	45,000.00	45,000.00	45,000.00
TOTAL SPECIAL ITEMS	27,520.28	76,000.00	76,000.00	76,000.00
TOTAL GENERAL GOVERNMENT SUPPORT	228,609.46	349,506.00	345,594.00	345,594.00
<u>PUBLIC SAFETY</u>				
<u>POLICE & CONSTABLE</u>				
<u>CONTRACTUAL EXPENSE</u>				
A3120.400 CONTRACTUAL	125.00	125.00	125.00	125.00
TOTAL CONTRACTUAL EXPENSE	125.00	125.00	125.00	125.00
TOTAL POLICE & CONSTABLE	125.00	125.00	125.00	125.00
<u>TRAFFIC CONTROL</u>				
<u>EQUIPMENT/CAPITAL OUTLAY</u>				
A3310.200 EQUIPMENT	338.00	3,000.00	3,000.00	3,000.00
TOTAL EQUIPMENT/CAPITAL OUTLAY	338.00	3,000.00	3,000.00	3,000.00
TOTAL TRAFFIC CONTROL	338.00	3,000.00	3,000.00	3,000.00
<u>CONTROL OF DOGS</u>				
<u>PERSONAL SERVICES</u>				
A3510.100 PERSONAL SERVICES	3,180.00	3,240.00	3,240.00	3,240.00
TOTAL PERSONAL SERVICES	3,180.00	3,240.00	3,240.00	3,240.00
<u>CONTRACTUAL EXPENSE</u>				
A3510.400 CONTRACTUAL	3,500.00	3,500.00	3,500.00	3,500.00
TOTAL CONTRACTUAL EXPENSE	3,500.00	3,500.00	3,500.00	3,500.00
TOTAL CONTROL OF DOGS	6,680.00	6,740.00	6,740.00	6,740.00
TOTAL PUBLIC SAFETY	7,143.00	9,865.00	9,865.00	9,865.00

TOWN OF URBANA FISCAL BUDGET
 SCHEDULE 1-A
 APPROPRIATIONS
 ADOPTED 10/21/03

	ACTUAL 2002	ACTUAL BUDGET 08/31/03	RECOMMENDED BUDGET 2004	ADOPTED BUDGET 2004
PUBLIC HEALTH				
<u>REGISTRAR OF VITAL STATISTICS</u>				
<u>PERSONAL SERVICES</u>				
A4020.100 PERS SERV	5,472.50	5,700.00	5,808.00	5,808.00
TOTAL PERSONAL SERVICES	5,472.50	5,700.00	5,808.00	5,808.00
TOTAL REGISTRAR OF VITAL STATISTICS	5,472.50	5,700.00	5,808.00	5,808.00
TOTAL PUBLIC HEALTH	5,472.50	5,700.00	5,808.00	5,808.00
TRANSPORTATION				
<u>SUPERINTENDENT OF HIGHWAYS</u>				
<u>PERSONAL SERVICES</u>				
A5010.100 PERSONAL SERVICES	35,400.00	35,400.00	35,400.00	35,400.00
A5010.110 PERSONAL SERVICES	420.00	420.00	420.00	420.00
A5010.120 ROAD DATA	1,068.00	1,068.00	1,068.00	1,068.00
TOTAL PERSONAL SERVICES	36,888.00	36,888.00	36,888.00	36,888.00
<u>CONTRACTUAL EXPENSE</u>				
A5010.400 CONTRACTUAL	2,000.00	2,500.00	2,500.00	2,500.00
TOTAL CONTRACTUAL EXPENSE	2,000.00	2,500.00	2,500.00	2,500.00
TOTAL SUPERINTENDENT OF HIGHWAYS	38,888.00	39,388.00	39,388.00	39,388.00
GARAGE				
<u>EQUIPMENT/CAPITAL OUTLAY</u>				
A5132.200 EQUIPMENT	0.00	500.00	500.00	500.00
TOTAL EQUIPMENT/CAPITAL OUTLAY	0.00	500.00	500.00	500.00
<u>CONTRACTUAL EXPENSE</u>				
A5132.410 TELEPHONE	2,848.71	3,200.00	3,600.00	3,600.00
A5132.420 ELECTRICITY	5,543.15	6,700.00	6,800.00	6,800.00
A5132.430 MISCELLANEOUS SUPPLIES	6,295.64	6,000.00	6,000.00	6,000.00
A5132.450 HEATING	3,273.98	7,000.00	7,000.00	7,000.00
TOTAL CONTRACTUAL EXPENSE	17,961.48	22,900.00	23,400.00	23,400.00
TOTAL GARAGE	17,961.48	23,400.00	23,900.00	23,900.00
TOTAL TRANSPORTATION	56,849.48	62,788.00	63,288.00	63,288.00
ECONOMIC ASSISTANCE AND OPPORTUNITY				
<u>GRANT WRITER</u>				
<u>CONTRACTUAL EXPENSE</u>				
A6989.400 CONTRACTUAL	16,316.82	17,000.00	17,000.00	17,000.00
TOTAL CONTRACTUAL EXPENSE	16,316.82	17,000.00	17,000.00	17,000.00

TOWN OF URBANA FISCAL BUDGET
 SCHEDULE 1-A
 APPROPRIATIONS
 ADOPTED 10/21/03

	ACTUAL 2002	ACTUAL BUDGET 08/31/03	RECOMMENDED BUDGET 2004	ADOPTED BUDGET 2004
TOTAL GRANT WRITER	16,316.82	17,000.00	17,000.00	17,000.00
TOTAL ECONOMIC ASSISTANCE AND OPPORTUNITY	16,316.82	17,000.00	17,000.00	17,000.00
<u>CULTURE AND RECREATION</u>				
<u>PARKS & RECREATION</u>				
<u>PERSONAL SERVICES</u>				
A7140.100 PERSONAL SERVICES	32,198.22	32,000.00	32,000.00	32,000.00
A7140.110 PERSONAL SERVICES	4,518.75	3,360.00	3,360.00	3,360.00
A7140.120 PERSONAL SERVICES	1,267.22	3,000.00	3,000.00	3,000.00
A7140.130 PERSONAL SERVICES	0.00	2,420.00	0.00	0.00
TOTAL PERSONAL SERVICES	37,984.19	40,780.00	38,360.00	38,360.00
<u>CONTRACTUAL EXPENSE</u>				
A7140.400 CONTRACTUAL	164,221.96	14,000.00	14,000.00	14,000.00
A7140.410 CONTRACTUAL	593.37	4,500.00	4,500.00	4,500.00
A7140.420 CONTRACTUAL	0.00	1,000.00	1,000.00	1,000.00
A7140.430 CONTRACTUAL	0.00	1,000.00	0.00	0.00
TOTAL CONTRACTUAL EXPENSE	164,815.33	20,500.00	19,500.00	19,500.00
TOTAL PARKS & RECREATION	202,799.52	61,280.00	57,860.00	57,860.00
<u>HISTORIAN</u>				
<u>CONTRACTUAL EXPENSE</u>				
A7510.400 CONTRACTUAL	525.00	900.00	900.00	900.00
TOTAL CONTRACTUAL EXPENSE	525.00	900.00	900.00	900.00
TOTAL HISTORIAN	525.00	900.00	900.00	900.00
<u>ADULT RECREATION</u>				
<u>CONTRACTUAL EXPENSE</u>				
A7620.400 CONTRACTUAL	2,000.00	2,000.00	2,000.00	2,000.00
TOTAL CONTRACTUAL EXPENSE	2,000.00	2,000.00	2,000.00	2,000.00
TOTAL ADULT RECREATION	2,000.00	2,000.00	2,000.00	2,000.00
TOTAL CULTURE AND RECREATION	205,324.52	64,180.00	60,760.00	60,760.00
<u>HOME AND COMMUNITY SERVICES</u>				
<u>ENVIRONMENTAL CONTROL</u>				
<u>PERSONAL SERVICES</u>				
A8090.100 PERSONAL SERV	2,043.26	2,200.00	2,200.00	2,200.00
TOTAL PERSONAL SERVICES	2,043.26	2,200.00	2,200.00	2,200.00
TOTAL ENVIRONMENTAL CONTROL	2,043.26	2,200.00	2,200.00	2,200.00

TOWN OF URBANA FISCAL BUDGET
 SCHEDULE 1-A
 APPROPRIATIONS
 ADOPTED 10/21/03

	ACTUAL 2002	ACTUAL BUDGET 08/31/03	RECOMMENDED BUDGET 2004	ADOPTED BUDGET 2004
<u>CEMETERIES</u>				
<u>CONTRACTUAL EXPENSE</u>				
A8810.400 CONTRACTUAL	0.00	0.00	2,500.00	2,500.00
TOTAL CONTRACTUAL EXPENSE	0.00	0.00	2,500.00	2,500.00
TOTAL CEMETERIES	0.00	0.00	2,500.00	2,500.00
<u>CATHOLIC CHARITIES CONTRIBUTION</u>				
<u>CONTRACTUAL EXPENSE</u>				
A8989.400 CONTR	1,000.00	1,000.00	1,000.00	1,000.00
TOTAL CONTRACTUAL EXPENSE	1,000.00	1,000.00	1,000.00	1,000.00
TOTAL CATHOLIC CHARITIES CONTRIBUTION	1,000.00	1,000.00	1,000.00	1,000.00
TOTAL HOME AND COMMUNITY SERVICES	3,043.26	3,200.00	5,700.00	5,700.00
<u>EMPLOYEE BENEFITS</u>				
<u>EMPLOYEE BENEFITS</u>				
A9010.800 STATE RETIREMENT	2,932.00	4,800.00	4,800.00	4,800.00
A9030.800 SOCIAL SECURITY	15,584.56	16,500.00	17,000.00	17,000.00
A9040.800 WORKER'S COMPENSATION	38,603.00	45,000.00	50,000.00	50,000.00
A9055.800 DISABILITY INSURANCE	2,100.01	2,100.00	3,000.00	3,000.00
A9060.800 HOSPITAL & MEDICAL INSURANCE	46,000.00	46,000.00	60,000.00	60,000.00
TOTAL EMPLOYEE BENEFITS	105,219.57	114,400.00	134,800.00	134,800.00
<u>DEBT SERVICE</u>				
<u>BOND</u>				
<u>PRINCIPAL</u>				
A9710.600 PRINCIPAL	40,000.00	40,000.00	40,000.00	40,000.00
TOTAL PRINCIPAL	40,000.00	40,000.00	40,000.00	40,000.00
<u>INTEREST</u>				
A9710.700 INTEREST	22,333.76	20,274.00	18,215.00	18,215.00
TOTAL INTEREST	22,333.76	20,274.00	18,215.00	18,215.00
TOTAL BOND	62,333.76	60,274.00	58,215.00	58,215.00
<u>BOND ANTICIPATION NOTES</u>				
<u>PRINCIPAL</u>				
A9730.600 PRINCIPAL	35,000.00	35,000.00	35,000.00	35,000.00
TOTAL PRINCIPAL	35,000.00	35,000.00	35,000.00	35,000.00
<u>INTEREST</u>				
A9730.700 INTEREST	4,986.11	2,900.00	2,900.00	2,900.00
TOTAL INTEREST	4,986.11	2,900.00	2,900.00	2,900.00
TOTAL BOND ANTICIPATION NOTES	39,986.11	37,900.00	37,900.00	37,900.00

TOWN OF URBANA FISCAL BUDGET

SCHEDULE 1-A

APPROPRIATIONS

ADOPTED 10/21/03

ACTUAL 2002	ACTUAL BUDGET 08/31/03	RECOMMENDED BUDGET 2004	ADOPTED BUDGET 2004
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TOTAL DEBT SERVICE	102,319.87	98,174.00	96,115.00	96,115.00
<u>INTERFUND TRANSFERS</u>				
<u>TRANSFERS TO CAPITAL FUNDS</u>				
A9950.900 TRANSFERS TO CAPITAL PROJECTS	40,000.00	20,000.00	20,000.00	20,000.00
TOTAL	40,000.00	20,000.00	20,000.00	20,000.00
TOTAL TRANSFERS TO CAPITAL FUNDS	40,000.00	20,000.00	20,000.00	20,000.00
TOTAL INTERFUND TRANSFERS	40,000.00	20,000.00	20,000.00	20,000.00
TOTAL APPROPRIATIONS	770,298.48	744,813.00	758,930.00	758,930.00

TOWN OF URBANA
FISCAL BUDGET - GENERAL FUND - TOWNWIDE
FOR 2004

(ADOPTED OCTOBER 21, 2003)

SCHEDULE 2-A ESTIMATED REVENUES	ACTUAL 2002	ACTUAL BUDGET 08/31/03	RECOMMENDED BUDGET 2004	ADOPTED BUDGET 2004
<u>REAL PROPERTY TAXES</u>				
A1001 REAL PROPERTY TAXES	544,559.00	1,176,974.00	588,487.00	603,850.00
TOTAL REAL PROPERTY TAXES	<u>544,559.00</u>	<u>588,487.00</u>	<u>603,850.00</u>	<u>603,850.00</u>
<u>REAL PROPERTY TAX ITEMS</u>				
A1090 INTEREST & PENALTIES ON REAL PROP TAXES	6,698.71	7,075.55	5,000.00	6,000.00
TOTAL REAL PROPERTY TAX ITEMS	<u>6,698.71</u>	<u>5,000.00</u>	<u>6,000.00</u>	<u>6,000.00</u>
<u>NON-PROPERTY TAX ITEMS</u>				
A1170 FRANCHISES	25.00	25.00	25.00	25.00
TOTAL NON-PROPERTY TAX ITEMS	<u>25.00</u>	<u>25.00</u>	<u>25.00</u>	<u>25.00</u>
<u>DEPARTMENTAL INCOME</u>				
A1255 CLERK FEES	3,278.28	2,347.74	2,000.00	2,000.00
A1601 REGISTRAR	8,050.00	5,265.00	5,500.00	5,000.00
A1603 VITAL STATISTICS FEES	0.00	0.00	0.00	0.00
A2012 PARKS & RECREATION - CONCESSIONS	1,145.39	0.00	0.00	0.00
A2130 REFUSE & GARBAGE CHARGES	106.50	54.75	0.00	0.00
A2170 SHARED SERVICES	0.00	1,124.18	0.00	0.00
TOTAL DEPARTMENTAL INCOME	<u>12,580.17</u>	<u>7,500.00</u>	<u>7,000.00</u>	<u>7,000.00</u>
<u>INTERGOVERNMENTAL CHARGES</u>				
A2350 INTERGOVERNMENTAL SERVICES YOUTH CHARGES	7,747.00	8,744.00	7,747.00	8,744.00
TOTAL INTERGOVERNMENTAL CHARGES	<u>7,747.00</u>	<u>7,747.00</u>	<u>8,744.00</u>	<u>8,744.00</u>
<u>USE OF MONEY AND PROPERTY</u>				
A2401 INTEREST & EARNINGS	16,018.18	7,243.40	15,000.00	10,000.00
A2401R INTEREST & EARNINGS - RESERVES	1,110.15	975.56	0.00	0.00
A2410 RENTAL OF REAL PROPERTY	28,300.00	20,900.00	24,000.00	20,000.00
A2412 PROPERTY - OTHER GOVERNMENTS	3,600.00	0.00	3,600.00	3,600.00
TOTAL USE OF MONEY AND PROPERTY	<u>49,028.34</u>	<u>42,600.00</u>	<u>33,600.00</u>	<u>33,600.00</u>
<u>LICENSES AND PERMITS</u>				
A2530 GAMES OF CHANCE	60.00	60.00	0.00	0.00
A2544 DOG LICENSES	2,174.01	1,992.94	1,500.00	1,500.00
A2545 JUNK YARK LICENSE	0.00	25.00	0.00	0.00
TOTAL LICENSES AND PERMITS	<u>2,234.01</u>	<u>1,500.00</u>	<u>1,500.00</u>	<u>1,500.00</u>
<u>FINES AND FORFEITURES</u>				
A2610 FINES & FORFEITED BAIL	10,721.00	8,002.00	6,000.00	8,000.00
TOTAL FINES AND FORFEITURES	<u>10,721.00</u>	<u>6,000.00</u>	<u>8,000.00</u>	<u>8,000.00</u>
<u>SALE OF PROPERTY & COMPENSATION FOR LOSS</u>				
A2655 MINOR SALES	0.00	619.77	0.00	0.00
A2665 SALES OF EQUIPMENT	0.00	300.00	0.00	0.00

TOWN OF URBANA FISCAL BUDGET

SCHEDULE 2-A

REVENUES

ADOPTED 10/21/03

	ACTUAL 2002	ACTUAL BUDGET 08/31/03	RECOMMENDED BUDGET 2004	ADOPTED BUDGET 2004
A2680 INSURANCE RECOVERIES	11,018.00	0.00	0.00	0.00
TOTAL SALE OF PROPERTY & COMPENSATION FOR LOSS	11,018.00	0.00	0.00	0.00
<u>MISCELLANEOUS LOCAL SOURCES</u>				
A2701 REFUND OF PRIOR YEAR EXPENDITURES	58.64	7.40	0.00	0.00
A2770 OTHER UNCLASSIFIED REVENUES	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS LOCAL SOURCES	58.64	0.00	0.00	0.00
<u>STATE AID</u>				
A3001 STATE AID PER CAPITA	0.00	0.00	8,856.00	8,856.00
A3005 MORTGAGE TAX	66,319.93	37,168.03	25,000.00	28,000.00
A3040 STATE AID-REAL PROPERTY TAX ADMINISTRATI	0.00	0.00	0.00	0.00
A3060 RECORDS MANAGEMENT	0.00	1,049.00	2,098.00	2,098.00
A3089 STATE AID OTHER-STAR PROGRAM	1,450.35	0.00	0.00	0.00
A3820 YOUTH PROGRAMS	9,917.00	2,125.00	8,856.00	1,257.00
TOTAL STATE AID	77,687.28	44,810.00	40,211.00	40,211.00
<u>INTERFUND TRANSFERS</u>				
A5031 INTERFUND TRANSFERS	40,000.00	0.00	0.00	0.00
TOTAL INTERFUND TRANSFERS	40,000.00	0.00	0.00	0.00
TOTAL REVENUES	762,357.15	703,669.00	708,930.00	708,930.00
APPROPRIATED FUND BALANCE	7,941.33	41,144.00	50,000.00	50,000.00
TOTAL REVENUES & OTHER SOURCES	770,298.48	744,813.00	758,930.00	758,930.00

TOWN OF URBANA
FISCAL BUDGET - GENERAL FUND - OUTSIDE VILLAGE
FOR 2004

(ADOPTED OCTOBER 21, 2003)

SCHEDULE 1-B APPROPRIATIONS	ACTUAL 2002	ACTUAL BUDGET 08/31/03	RECOMMENDED BUDGET 2004	ADOPTED BUDGET 2004
<u>GENERAL GOVERNMENT SUPPORT</u>				
<u>SPECIAL ITEMS</u>				
B1990.400 CONTINGENT ACCOUNT	2,379.83	9,000.00	9,000.00	9,000.00
TOTAL SPECIAL ITEMS	2,379.83	9,000.00	9,000.00	9,000.00
TOTAL GENERAL GOVERNMENT SUPPORT	2,379.83	9,000.00	9,000.00	9,000.00
<u>PUBLIC SAFETY</u>				
<u>SAFETY INSPECTION</u>				
<u>PERSONAL SERVICES</u>				
B3620.100 PERSONAL SERVICES	8,496.00	13,920.00	14,208.00	14,208.00
TOTAL PERSONAL SERVICES	8,496.00	13,920.00	14,208.00	14,208.00
<u>CONTRACTUAL EXPENSE</u>				
B3620.400 CONTRACTUAL	1,997.52	2,000.00	2,000.00	2,000.00
TOTAL CONTRACTUAL EXPENSE	1,997.52	2,000.00	2,000.00	2,000.00
TOTAL SAFETY INSPECTION	10,493.52	15,920.00	16,208.00	16,208.00
TOTAL PUBLIC SAFETY	10,493.52	15,920.00	16,208.00	16,208.00
<u>PUBLIC HEALTH</u>				
<u>BOARD OF HEALTH</u>				
<u>CONTRACTUAL EXPENSE</u>				
B4010.400 CONTRACTUAL	0.00	500.00	500.00	500.00
TOTAL CONTRACTUAL EXPENSE	0.00	500.00	500.00	500.00
TOTAL BOARD OF HEALTH	0.00	500.00	500.00	500.00
TOTAL PUBLIC HEALTH	0.00	500.00	500.00	500.00
<u>HOME AND COMMUNITY SERVICES</u>				
<u>ZONING</u>				
<u>PERSONAL SERVICES</u>				
B8010.100 PERSONAL SERVICES	7,104.00	7,200.00	540.00	540.00
B8010.110 PERSONAL SERVICES	200.00	600.00	600.00	600.00
B8010.120 PERSONAL SERVICES	604.01	0.00	1,620.00	1,620.00

TOWN OF URBANA FISCAL BUDGET

SCHEDULE 1-B

APPROPRIATIONS

ADOPTED 10/21/03

	ACTUAL 2002	ACTUAL BUDGET 08/31/03	RECOMMENDED BUDGET 2004	ADOPTED BUDGET 2004
B8010.130 PERSONAL SERVICES	0.00	0.00	2,200.00	2,200.00
B8010.140 PERSONAL SERVICES	0.00	0.00	7,340.00	7,340.00
TOTAL PERSONAL SERVICES	7,908.01	7,800.00	12,300.00	12,300.00
<u>CONTRACTUAL EXPENSE</u>				
B8010.400 CONTRACTUAL	479.75	1,000.00	1,000.00	1,000.00
TOTAL CONTRACTUAL EXPENSE	479.75	1,000.00	1,000.00	1,000.00
TOTAL ZONING	8,387.76	8,800.00	13,300.00	13,300.00
<u>PLANNING</u>				
<u>PERSONAL SERVICES</u>				
B8020.100 PERSONAL SERVICES	4,542.83	3,450.00	1,050.00	1,050.00
B8020.110 PERSONAL SERVICES	0.00	0.00	2,400.00	2,400.00
B8020.120 PERSONAL SERVICES	0.00	0.00	3,240.00	3,240.00
TOTAL PERSONAL SERVICES	4,542.83	3,450.00	6,690.00	6,690.00
<u>CONTRACTUAL EXPENSE</u>				
B8020.400 CONTRACTUAL	17,701.23	4,000.00	4,000.00	4,000.00
TOTAL CONTRACTUAL EXPENSE	17,701.23	4,000.00	4,000.00	4,000.00
TOTAL PLANNING	22,244.06	7,450.00	10,690.00	10,690.00
<u>ENVIRONMENTAL CONTROL</u>				
<u>PERSONAL SERVICES</u>				
B8090.100 PERSONAL SERV	16,500.00	13,920.00	14,208.00	14,208.00
TOTAL PERSONAL SERVICES	16,500.00	13,920.00	14,208.00	14,208.00
<u>CONTRACTUAL EXPENSE</u>				
B8090.400 CONTRACTUAL	1,500.00	1,500.00	1,500.00	1,500.00
B8090.410 K L O C	0.00	1,200.00	1,200.00	1,200.00
B8090.420 K W I C	6,800.00	6,800.00	6,800.00	6,800.00
TOTAL CONTRACTUAL EXPENSE	8,300.00	9,500.00	9,500.00	9,500.00
TOTAL ENVIRONMENTAL CONTROL	24,800.00	23,420.00	23,708.00	23,708.00
TOTAL HOME AND COMMUNITY SERVICES	55,431.82	39,670.00	47,698.00	47,698.00
<u>EMPLOYEE BENEFITS</u>				
<u>EMPLOYEE BENEFITS</u>				
B9010.800 STATE RETIREMENT	0.00	1,000.00	1,000.00	1,000.00
B9030.800 SOCIAL SECURITY	3,162.37	4,000.00	4,000.00	4,000.00
B9060.800 HOSPITAL & MEDICAL INSURANCE	4,500.00	6,000.00	6,000.00	6,000.00
TOTAL EMPLOYEE BENEFITS	7,662.37	11,000.00	11,000.00	11,000.00
TOTAL APPROPRIATIONS	75,967.54	76,090.00	84,406.00	84,406.00

TOWN OF URBANA
 FISCAL BUDGET - GENERAL FUND - OUTSIDE VILLAGE
 FOR 2004

(ADOPTED OCTOBER 21, 2003)

SCHEDULE 2-B ESTIMATED REVENUES	ACTUAL 2002	ACTUAL BUDGET 08/31/03	RECOMMENDED BUDGET 2004	ADOPTED BUDGET 2004
<u>REAL PROPERTY TAXES</u>				
B1001 REAL PROPERTY TAXES	68,190.00	106,812.00	53,406.00	59,637.00
TOTAL REAL PROPERTY TAXES	<u>68,190.00</u>	<u>53,406.00</u>	<u>59,637.00</u>	<u>59,637.00</u>
<u>DEPARTMENTAL INCOME</u>				
B1270 SHARED SERVICES VILLAGE GOV	500.00	0.00	4,569.00	4,569.00
B2110 ZONING FEES	0.00	0.00	0.00	0.00
B2115 PLANNING BOARD FEES	520.00	755.00	0.00	0.00
B2170 SHARED SERVICES	3,444.57	0.00	0.00	0.00
B2189 SERVICES INCOME	1,775.00	700.00	1,000.00	1,000.00
TOTAL DEPARTMENTAL INCOME	<u>6,239.57</u>	<u>5,569.00</u>	<u>5,569.00</u>	<u>5,569.00</u>
B2350 YOUTH SERVICES	0.00	0.00	0.00	0.00
<u>USE OF MONEY AND PROPERTY</u>				
B2401 INTEREST & EARNINGS	2,068.94	848.60	1,200.00	1,200.00
TOTAL USE OF MONEY AND PROPERTY	<u>2,068.94</u>	<u>1,200.00</u>	<u>1,200.00</u>	<u>1,200.00</u>
<u>LICENSES AND PERMITS</u>				
B2555 BUILDING PERMITS	6,200.00	3,375.00	2,500.00	3,000.00
B2590 SITE PLAN REVIEW CONCEPT	0.00	170.00	0.00	0.00
TOTAL LICENSES AND PERMITS	<u>6,200.00</u>	<u>2,500.00</u>	<u>3,000.00</u>	<u>3,000.00</u>
<u>SALE OF PROPERTY & COMPENSATION FOR LOSS</u>				
B2655 MINOR SALES	1.00	13.00	0.00	0.00
TOTAL SALE OF PROPERTY & COMPENSATION FOR LOSS	<u>1.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL REVENUES	<u>82,699.51</u>	<u>62,675.00</u>	<u>69,406.00</u>	<u>69,406.00</u>
APPROPRIATED FUND BALANCE	<u>-6,731.97</u>	<u>13,415.00</u>	<u>15,000.00</u>	<u>15,000.00</u>
TOTAL REVENUES & OTHER SOURCES	<u>75,967.54</u>	<u>76,090.00</u>	<u>84,406.00</u>	<u>84,406.00</u>

TOWN OF URBANA
 FISCAL BUDGET - HIGHWAY FUND - OUTSIDE VILLAGE
 FOR 2004

(ADOPTED OCTOBER 21, 2003)

SCHEDULE 1-DB APPROPRIATIONS	ACTUAL BUDGET 2002	ACTUAL BUDGET 08/31/03	RECOMMENDED BUDGET 2004	ADOPTED BUDGET 2004
<u>TRANSPORTATION</u>				
<u>GENERAL REPAIRS</u>				
<u>PERSONAL SERVICES</u>				
DB5110.100 PERSONAL SERVICES	122,357.17	140,725.00	140,725.00	140,725.00
TOTAL PERSONAL SERVICES	122,357.17	140,725.00	140,725.00	140,725.00
<u>CONTRACTUAL EXPENSE</u>				
DB5110.400 CONTRACTUAL	55,000.00	55,000.00	55,000.00	55,000.00
TOTAL CONTRACTUAL EXPENSE	55,000.00	55,000.00	55,000.00	55,000.00
DB5110.500 MAJOR	40,000.00	40,000.00	40,000.00	40,000.00
TOTAL	40,000.00	40,000.00	40,000.00	40,000.00
TOTAL GENERAL REPAIRS	217,357.17	235,725.00	235,725.00	235,725.00
<u>PERMANENT IMPROVEMENTS</u>				
<u>EQUIPMENT/CAPITAL OUTLAY</u>				
DB5112.200 CAPITAL OUTLAY	58,305.00	74,069.00	74,069.00	74,069.00
TOTAL EQUIPMENT/CAPITAL OUTLAY	58,305.00	74,069.00	74,069.00	74,069.00
TOTAL PERMANENT IMPROVEMENTS	58,305.00	74,069.00	74,069.00	74,069.00
<u>MACHINERY</u>				
<u>EQUIPMENT/CAPITAL OUTLAY</u>				
DB5130.200 EQUIPMENT	41,315.60	25,000.00	25,000.00	25,000.00
TOTAL EQUIPMENT/CAPITAL OUTLAY	41,315.60	25,000.00	25,000.00	25,000.00
<u>CONTRACTUAL EXPENSE</u>				
DB5130.400 CONTRACTUAL	57,518.61	60,000.00	60,000.00	60,000.00
TOTAL CONTRACTUAL EXPENSE	57,518.61	60,000.00	60,000.00	60,000.00
TOTAL MACHINERY	98,834.21	85,000.00	85,000.00	85,000.00
<u>SNOW REMOVAL TOWN HIGHWAYS</u>				
<u>PERSONAL SERVICES</u>				
DB5142.100 PERSONAL SERVICES	94,941.18	114,495.00	114,495.00	114,495.00
TOTAL PERSONAL SERVICES	94,941.18	114,495.00	114,495.00	114,495.00
<u>CONTRACTUAL EXPENSE</u>				
DB5142.400 CONTRACTUAL	51,099.00	60,000.00	60,000.00	60,000.00
TOTAL CONTRACTUAL EXPENSE	51,099.00	60,000.00	60,000.00	60,000.00

TOWN OF URBANA FISCAL BUDGET
 SCHEDULE 1-DB
 APPROPRIATIONS
 ADOPTED 10/21/03

	ACTUAL 2002	ACTUAL BUDGET 08/31/03	RECOMMENDED BUDGET 2004	ADOPTED BUDGET 2004
TOTAL SNOW REMOVAL TOWN HIGHWAYS	146,040.18	174,495.00	174,495.00	174,495.00
TOTAL TRANSPORTATION	520,536.56	569,289.00	569,289.00	569,289.00
<u>EMPLOYEE BENEFITS</u>				
<u>EMPLOYEE BENEFITS</u>				
DB9010.800 STATE RETIREMENT	8,287.03	12,200.00	12,200.00	12,200.00
DB9030.800 SOCIAL SECURITY	16,805.09	20,000.00	20,000.00	20,000.00
DB9060.800 HOSPITAL & MEDICAL INSURANCE	40,000.00	48,000.00	55,000.00	55,000.00
TOTAL EMPLOYEE BENEFITS	65,092.12	80,200.00	87,200.00	87,200.00
<u>INTERFUND TRANSFERS</u>				
<u>TRANSFERS TO CAPITAL FUNDS</u>				
DB9950.900 TRANSFERS TO CAPITAL PROJECTS	16,500.00	40,000.00	40,000.00	40,000.00
TOTAL	16,500.00	40,000.00	40,000.00	40,000.00
TOTAL TRANSFERS TO CAPITAL FUNDS	16,500.00	40,000.00	40,000.00	40,000.00
TOTAL INTERFUND TRANSFERS	16,500.00	40,000.00	40,000.00	40,000.00
TOTAL APPROPRIATIONS	602,128.68	689,489.00	696,489.00	696,489.00

TOWN OF URBANA
FISCAL BUDGET - HIGHWAY FUND - OUTSIDE VILLAGE
FOR 2004

(ADOPTED OCTOBER 21, 2003)

SCHEDULE 2-DB ESTIMATED REVENUES	ACTUAL 2002	ACTUAL BUDGET 08/31/03	RECOMMENDED BUDGET 2004	ADOPTED BUDGET 2004
<u>REAL PROPERTY TAXES</u>				
DB1001 REAL PROPERTY TAXES	497,240.00	1,150,840.00	575,420.00	589,420.00
TOTAL REAL PROPERTY TAXES	497,240.00	575,420.00	589,420.00	589,420.00
<u>USE OF MONEY AND PROPERTY</u>				
DB2401 INTEREST & EARNINGS	14,156.25	7,067.74	15,000.00	8,000.00
DB2401R INTEREST & EARNINGS - RESERVES	474.98	271.70	0.00	0.00
TOTAL USE OF MONEY AND PROPERTY	14,631.23	15,000.00	8,000.00	8,000.00
<u>SALE OF PROPERTY & COMPENSATION FOR LOSS</u>				
DB2650 SALE OF SCRAP	0.00	0.00	0.00	0.00
DB2665 SALE OF EQUIPMENT	7,975.00	18,235.00	0.00	0.00
DB2680 INSURANCE REFUND	0.00	0.00	0.00	0.00
TOTAL SALE OF PROPERTY & COMPENSATION FOR LOSS	7,975.00	0.00	0.00	0.00
<u>MISCELLANEOUS LOCAL SOURCES</u>				
DB2701 REFUNDS OF PRIOR YEARS EXPENSES	240.00	172.50	0.00	0.00
DB2770 UNCLASSIFIED REVENUE	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS LOCAL SOURCES	240.00	0.00	0.00	0.00
<u>STATE AID</u>				
DB3501 CONSOLIDATED HIGHWAY AID	74,069.26	0.00	74,069.00	74,069.00
DB3960 STATE EMERGENCY DISASTER AID	0.00	0.00	0.00	0.00
TOTAL STATE AID	74,069.26	74,069.00	74,069.00	74,069.00
DB4960 FEDERAL EMERGENCY DISASTER AID	0.00	0.00	0.00	0.00
DB5031 INTERFUND TRANSFER	0.00	0.00	0.00	0.00
TOTAL REVENUES	594,155.49	664,489.00	671,489.00	671,489.00
<u>APPROPRIATED FUND BALANCE</u>				
	7,973.19	25,000.00	25,000.00	25,000.00
TOTAL REVENUES & OTHER SOURCES	602,128.68	689,489.00	696,489.00	696,489.00

TOWN OF URBANA
 FISCAL BUDGET - LIBRARY FUND
 FOR 2004

(ADOPTED OCTOBER 21, 2003)

SCHEDULE 1-L APPROPRIATIONS	ACTUAL 2002	ACTUAL BUDGET 08/30/03	RECOMMENDED BUDGET 2004	ADOPTED BUDGET 2004
<u>CULTURE AND RECREATION</u>				
<u>LIBRARY OPERATIONS</u>				
<u>PERSONAL SERVICES</u>				
L7410.100 PERSONAL SERVICES	40,000.00	50,000.00	50,000.00	50,000.00
TOTAL PERSONAL SERVICES	40,000.00	50,000.00	50,000.00	50,000.00
TOTAL LIBRARY OPERATIONS	40,000.00	50,000.00	50,000.00	50,000.00
TOTAL CULTURE AND RECREATION	40,000.00	50,000.00	50,000.00	50,000.00
TOTAL APPROPRIATIONS	40,000.00	50,000.00	50,000.00	50,000.00

TOWN OF URBANA
 FISCAL BUDGET - LIBRARY FUND
 FOR 2004

(ADOPTED OCTOBER 21, 2003)

SCHEDULE 2-L ESTIMATED REVENUES	ACTUAL 2002	ACTUAL BUDGET 08/30/03	RECOMMENDED BUDGET 2004	ADOPTED BUDGET 2004
<u>REAL PROPERTY TAXES</u>				
L1001 REAL PROPERTY TAXES	40,000.00	50,000.00	50,000.00	50,000.00
TOTAL REAL PROPERTY TAXES	40,000.00	50,000.00	50,000.00	50,000.00
<u> </u>				
L5031 INTERFUND TRANSFERS	0.00	0.00	0.00	0.00
TOTAL REVENUES	40,000.00	50,000.00	50,000.00	50,000.00
<u> </u>				
APPROPRIATED FUND BALANCE	0.00	0.00	0.00	0.00
<u> </u>				
TOTAL REVENUES & OTHER SOURCES	40,000.00	50,000.00	50,000.00	50,000.00

TOWN OF URBANA
 FISCAL BUDGET - WATER DISTRICT #1
 FOR 2004

(ADOPTED OCTOBER 21, 2003)

SCHEDULE 1-SW APPROPRIATIONS	ACTUAL 2002	ACTUAL BUDGET 07/31/02	RECOMMENDED BUDGET 2004	ADOPTED BUDGET 2004
<u>DEBT SERVICE</u>				
<u>SERIAL BONDS</u>				
<u>PRINCIPAL</u>				
SW9710.600 PRINCIPAL	0.00	2,000.00	2,000.00	2,000.00
TOTAL PRINCIPAL	0.00	2,000.00	2,000.00	2,000.00
<u>INTEREST</u>				
SW9710.700 INTEREST	973.75	1,950.00	1,754.80	1,754.80
TOTAL INTEREST	973.75	1,950.00	1,754.80	1,754.80
TOTAL SERIAL BONDS	973.75	3,950.00	3,754.80	3,754.80
TOTAL DEBT SERVICE	973.75	3,950.00	3,754.80	3,754.80
TOTAL APPROPRIATIONS	973.75	3,950.00	3,754.80	3,754.80

TOWN OF URBANA
 FISCAL BUDGET - WATER DISTRICT #1
 FOR 2004

(ADOPTED OCTOBER 21, 2003)

SCHEDULE 2-SW ESTIMATED REVENUES	ACTUAL 2002	ACTUAL BUDGET 07/31/02	RECOMMENDED BUDGET 2004	ADOPTED BUDGET 2004
<u>DEPARTMENTAL INCOME</u>				
SW2140 METERED SALES	0.00	0.00	0.00	0.00
SW2144 WATER CONNECTION CHARGES	973.75	0.00	3,950.00	3,754.80
TOTAL DEPARTMENTAL INCOME	973.75	3,950.00	3,754.80	3,754.80
 TOTAL REVENUES	 973.75	 3,950.00	 3,754.80	 3,754.80
 APPROPRIATED FUND BALANCE	 0.00	 0.00	 0.00	 0.00
 TOTAL REVENUES & OTHER SOURCES	 973.75	 3,950.00	 3,754.80	 3,754.80

TOWN OF URBANA
SCHEDULE OF SALARIES OF ELECTED AND APPOINTED
OFFICERS AND EMPLOYEES

<u>TOWN JUSTICE</u>	<u>\$ 500.00 per year</u>
<u>TOWN JUSTICE</u>	<u>\$ 9,852.00 per year</u>
<u>TAX COLLECTOR</u>	<u>\$ 3,540.00 per year</u>
<u>HIGHWAY SUPERINTENDENT</u>	<u>\$ 35,400.00 per year</u>
<u>BOARD MEMBERS - 4</u>	<u>\$ 2,244.00 per year</u>
<u>TOWN SUPERVISOR</u>	<u>\$ 10,692.00 per year</u>
<u>TOWN CLERK</u>	<u>\$ 14,802.00 per year</u>

TOWN OF URBANA BOARD MEETING
NOVEMBER 18, 2003

The Town of Urbana Town Board held their regular monthly meeting at 6:30 p.m. in the Town Hall, 41 Lake Street, Hammondsport, New York.
The Village of Hammondsport joined the Town of Urbana's meeting in order to vote on the appointment of a Fire Commissioner.

PRESENT: Supervisor Richard Gardiner	Village of Hammondsport
Councilperson Tom Chadwick	Trustee Sam Pennise
Councilperson John Webster	Trustee Stella Pulver
Councilperson Connie Cook	Trustee Vince Domeraski
Councilperson Jim Presley	Trustee Beth King
Superintendent David Buckley	Village Clerk Cheryl Coombs
Town Attorney Brian C. Flynn	Superintendent Randy Hoad
Town Clerk Deborah Pierce	Absent: Mayor Emery Cummings

OTHERS PRESENT: Judy Gardiner and Gwen Chamberlain (Dundee Observer)

Supervisor Gardiner opened the meeting at 6:30 p.m. with the salute to the flag. Stella Pulver, Acting Mayor, had opened their meeting in the Village Office prior to joining the Town Board.
The two boards met jointly to appoint a Fire Commissioner.

On Motion of Councilperson Cook to appoint Erwin Robinson as Fire Commissioner for a 5-year term beginning January 1, 2004 - December 31, 2008 and seconded by Councilperson Presley and carried, the Town Board members voted by roll call vote:

ROLL CALL VOTE:

Supervisor Gardiner	AYE
Councilperson Chadwick	AYE
Councilperson Presley	AYE
Councilperson Cook	AYE
Councilperson Webster	Absent during the vote

Thereafter with reference to the same appointment Acting Village Mayor Stella Pulver conducted a roll call vote of her Village Board members as follows:

ROLL CALL VOTE:

Acting Mayor Stella Pulver	AYE
Trustee Pennise	AYE
Trustee King	AYE
Trustee Domeraski	AYE

79 The foregoing affirmative vote by a majority of the Town Board members and a majority of the Village Board members resulted in the Joint Appointment of Erwin Robinson as a Hammondsport Fire District Commissioner for a five-year term beginning January 1, 2004 - December 31, 2008.

Supervisor Gardiner adjourned the joint meeting at 6:31 p.m.
Supervisor Gardiner brought the regular Town Board meeting to order at 6:32 p.m.

Supervisor Gardiner called for the Grader Bid opening at 6:32 p.m.

There were 3 bids received:

- 1. Five Star Equipment, Inc. (John Deere) \$168,930.00
60 Paul Road
Rochester, New York 14624
- 2. LB Smith (Volvo) \$161,271.00
5985 Court Street Road
Syracuse, New York 13206
- 3. Syracuse Supply Company Chose not to bid
275 Marketplace Drive
Rochester, New York 14623

On Motion of Councilperson Chadwick and seconded by Councilperson Presley and carried, all voting AYE, to close the bid opening at 6:38 p.m.

ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Webster and seconded by Councilperson Cook and carried, all voting AYE, to approve the October 21, 2003 Minutes.

ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Chadwick and seconded by Councilperson Presley and carried, all voting AYE, it was RESOLVED to authorize the Supervisor to pay all A General Fund Bills, Abstract #11, claim # 378 -#412, totaling \$26, 003.000 and B General Fund Bills, Abstract #11, claim # 046 -#049, totaling #1,702.79.

ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Webster and seconded by Councilperson Cook and carried, all voting AYE, it was RESOLVED to authorize the Supervisor to pay the Highway Fund Bills, Abstract #11, claim #250 -#271, totaling \$21,766.76.

ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Cook and seconded by Councilperson Chadwick and carried, all voting AYE, it was RESOLVED to authorize the Supervisor to pay the Capital Project Fund Bills, Abstract #11, claim #114- #116, totaling \$827.74.

ROLL CALL VOTE: 5-AYES 0-NAYS

CHAMBER BUILDING: No discussion

DEPOT PARK UPDATE: concrete bases are in for 13 benches, flag pole base and pole have been installed.

COMPREHENSIVE PLAN: Supervisor Gardiner will ask Allee, King, Rosen and Fleming to send us our paperwork and a disk containing our plan.

HADLEY JUNK YARD APPLICATION: On Motion of Councilperson Chadwick and seconded by Councilperson Cook and carried, all voting AYE, to deny the Karl Hadley Junk Yard license application because it was incomplete and because of his numerous violations and his repeated failures to honor and properly meet his prior assurances given to the Town Board and based upon which this applicant had been granted extensions over a very protracted time period. Therefore, Karl Hadley shall have until June 30, 2004 to clear the subject property of all debris now located thereon and shall not place additional debris thereon in the interim. Failure to do so shall result in the Town of Urbana removing other items of his personal property, tires, automobiles and auto parts, and furthermore, the Town of Urbana shall seek full reimbursement from this applicant and/or owner of the property.

ROLL CALL VOTE: 5-AYES 0-NAYS

80

SPCA DOG KENNEL CONTRACT: On Motion of Councilperson Webster and seconded by Councilperson Presley and carried, all voting AYE, to approve the 2004 Dog Kennel Contract for \$1,872.00.

ROLL CALL VOTE: 5-AYES 0-NAYS

81 On Motion of Councilperson Webster and seconded by Councilperson Cook and carried, all voting AYE, to approve the purchase of the Town Clerk's counter from Richard Gardiner for \$500.00.

ROLL CALL VOTE: 4-AYES 1-Abstain (Richard Gardiner)

On Motion of Councilperson Presley and seconded by Councilperson Cook and carried, all voting AYE, to re-levy the following unpaid water bill onto the 2004 Town and County tax bill.

Patrick Brown \$229.30
8359 Beers Hill Road
Hammondsport, New York 14840

ROLL CALL VOTE: 5-AYES 0-NAYS

GRADER BIDS: The Board discussed the 2 bids received and allowed that Superintendent Buckley and Deputy Highway Superintendent Slayton will review the specs and bid sheets submitted from the 2 proposals.

Supervisor Gardiner advised the Board the Larsen Engineers would like to meet with the Board and discuss a grant for GIS database for municipal infrastructure management. The Board discussed meeting on December 15th or December 30, 2003 with Larsen Engineers. Supervisor Gardiner will contact Larsen Engineers to finalize a date and time.

82 LAKEFRONT GRANT AUDIT: On Motion of Councilperson Webster and seconded by Councilperson Chadwick and carried, all voting AYE, to approve hiring Wheat, Lehman and Fitzpatrick accounting firm to perform an audit on the lakefront grant. They estimated between \$1200.00 - \$1500.00 to perform the audit.

ROLL CALL VOTE: 5-AYES 0-NAYS

Town Clerk turned in fees of \$ 1753.59 to the Supervisor.

Supervisor's report was submitted to the Board.

For the record: At the November 4, 2003 Town Election, the office of the Town Supervisor and the Town Clerk was approved for four (4) year terms.

On Motion of Supervisor Gardiner and seconded by Councilperson Cook and carried, all voting AYE, to adjourn the meeting at 8:30 p.m.

Respectfully submitted,

Debbie Pierce

Debbie Pierce
Town Clerk

Laurie L. Banker

of Corning, in said County, being duly sworn doth depose and says that he/she is the billing

clerk of The Leader, a public newspaper, published in said County, and that the

BIDS - GRADER

notice of which the annexed is a printed copy, cut from said newspaper, was printed

and published in said newspaper 1 time(s) each week for 1 week(s).

The first publication being on the 1ST day of NOVEMBER

2003, and the last upon the 1ST day of NOVEMBER 2003

Laurie L. Banker

Subscribed and sworn to before me, this 1ST day of

NOVEMBER

2003

Carol A. Doud
Notary Public

CAROL A. DOUD
Notary Public, State Of New York
Steuben County, No.01DO6050773
Commission Expires 11-13-06

NOTICE TO BIDDERS
NOTICE IS HEREBY GIVEN that the Town of Urbana will be accepting sealed bids for a diesel all wheel drive motor grader. Bid specifications are available in the Town Clerk's Office, 41 Lake Street, Hammondspport, New York. Sealed bids marked "GRADER BID" will be accepted until 12:00 Noon on Friday, November 14, 2003. Bids will be opened on Tuesday, November 18, 2003 and read aloud at that time in the Town Hall, 41 Lake Street, Hammondspport, New York. Bids will be awarded on or before November 24, 2003.
The Town of Urbana has the right to reject any or all bids. The Town of Urbana has been and will continue to be an equal opportunity organization. All qualified minority and Women-Owned Business Enterprises (MWBE) suppliers, contractors and/or businesses will be afforded equal opportunity without discrimination because of race, color, religion, national origin, sex, age, disability, sexual preference or Vietnam Era Veterans status.
By Order of the Town Board,
Debbie Pierce, Town Clerk
1tz 11/1

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TOWN OF URBANA SPECIAL MEETING
NOVEMBER 25, 2003

The Town of Urbana Town Board held a Special Meeting on Tuesday, November 25, 2003 at 5:00 P.M. in the Town Hall, 41 Lake Street, Hammondsport, New York.

PRESENT: SUPERVISOR RICHARD GARDINER
COUNCILPERSON TOM CHADWICK
COUNCILPERSON JOHN WEBSTER
COUNCILPERSON CONNIE COOK
COUNCILPERSON JIM PRESLEY (ARRIVED LATE)

ABSENT: DEBORAH PIERCE, TOWN CLERK

OTHERS PRESENT: RANDY HOAD, HAMMONDSPORT DPW SUPERINTENDENT

The purpose of the Special Meeting was to discuss hiring the engineering firm for Water District No. 2.

Supervisor Gardiner called to meeting to order at 5:03 p.m.

Councilperson Presley was not in attendance and in view of the importance of the decisions to be made at the Special Meeting, it was decided to call Councilperson Presley and see if he could be reached to attend. Councilperson Presley was out of town but close enough to get to the meeting. He arrived at the meeting at 5:40 p.m.

The Supervisor informed the Board that plans were underway to paint the Town Clerk's office and to have the down spouts on the building repaired. The down spouts have been damaged by vandals, which has resulted in the mortar being washed from the exterior of the building.

The Board discussed the proposals submitted for the engineering of Water District No. 2 by Sear-Brown of Rochester and Allen Engineering of Corning. Concerns were expressed with both proposals.

On Motion of Councilperson Presley and seconded by Councilperson Cook and carried, all voting, to contact Sear-Brown requesting they reduce their proposal by \$50,000.00; and in the event that they would not consider this request then the contract be awarded to Allen Engineering.

ROLL CALL VOTE:	Supervisor Gardiner	Aye
	Councilperson Cook	Aye
	Councilperson Presley	Aye
	Councilperson Chadwick	Aye
	Councilperson Webster	Nay

This motion was rescinded.

November 25, 2003

On Motion of Councilperson Presley and seconded by Councilperson Cook and carried, all voting AYE, to rescind the above motion and rephrase it to state the Board requests a \$50,000.00 reduction with the option that should this be rejected then the Board would agree to meet with the Sear-Brown group for a direct renegotiation.

ROLL CALL VOTE:	Supervisor Gardiner	AYE
	Councilperson Cook	AYE
	Councilperson Chadwick	AYE
	Councilperson Webster	AYE
	Councilperson Presley	AYE

Supervisor Gardiner will contact Sear-Brown as soon as possible.

Steuben County ARC has requested using the meeting room for a number of dates this year. The Board suggested that the ARC group should submit a complete list of all of the dates which they need for their meetings with the understanding that (1) we may reject any and all (2) the room may be taken back with short notice if the Town requires its use and (3) some consideration should be given for compensation for the use of the room since it appears to be replacing an in-house meeting room at their facility.

The Special Meeting adjourned at 6:35 p.m.

Respectfully submitted,

Richard Gardiner
Supervisor

TOWN OF URBANA SPECIAL BOARD MEETING
NOVEMBER 20, 2003

The Town of Urbana Town Board held a Special Meeting on Thursday, November 20, 2003 at 5:00 p.m. in the Town Hall, 41 Lake Street, Hammondsport, New York.

PRESENT: Supervisor Richard Gardiner
Councilperson Tom Chadwick
Councilperson Jim Presley
Councilperson Connie Cook
Councilperson John Webster
Town Clerk Deborah Pierce

Others Present: Robert DeSeyn, Randy Hoad, Jody Allen, Jim Finnel, Mark Lang, and Greg Woodard, Vince Domeraski (arrived later in the meeting)

Supervisor Gardiner brought the Special Meeting to order at 5:01 p.m.

The purpose of the Special Meeting was to meet and interview Jody Allen Engineering and Sear Brown Engineering for engineering services for the proposed Water District No. 2 project.

The Board met with Jody Allen: Ms. Allen's proposal stated three main reasons to hire her firm: 1. Her firm can do the job 2. Ms. Allen feels her firm can provide fire protection for Mitchellsville Hill residents. 3. Ms. Allen's firm has done a lot of work in the Town of Urbana, Village of Hammondsport and the Bath area.

Ms. Allen explained that her proposal estimated an eight month construction phase where Sear Brown estimated six months. Ms. Allen explained that a six month project is doable, but that she wanted to be on the conservative side and further explained that if the project were completed in six months, then the construction phase cost would be reduced to \$91,200.00.

Ms. Allen's proposal for the total project is \$315,630.00 and explained that her fees are significantly lower than those of Sear Brown.

Ms Allen plans to be fully involved with this project and has budgeted 646 hours for this project.

Ms. Allen would like to have 1 (one) full-time person overseeing this job. Ms. Allen advised the board that she had no problem with the Town hiring their own clerk of the works to oversee the project.

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Ms. Allen feels fire protection for Mitchellsville Hill is feasible both functionally and economically. Fire protection would be approximately \$50,000.00 for Mitchellsville Hill Road. Ms. Allen has done this type of fire protection in Horseheads.

Ms. Allen advised the board that she has an employee that has a mechanical engineering background.

Ms. Allen advised the board that she will walk the whole area of the corridor in order to do the mapping and surveying. Ms. Allen feels walking the area is better than an aerial survey.

Ms. Allen projected she could start right away and construction could start by end of May and completion sometime mid 2005.

Ms. Allen will complete a construction cost list for the Board.

SEAR BROWN:

Jim Finnell, Mark Lang and Greg Woodward were introduced and explained their proposal.

Mr. Finnell explained that they would do an aerial survey of the corridor to prepare the mapping for this project. Mr. Finnell explained that their firm would be able to start late this winter or early spring to do the surveying. Their proposal is based on cost plus max except in the event of a change in scope they would have to charge a price but not until they discussed it with the Town Board. Sear Brown would provide construction and procurement drawing sets, which the Town would charge the contractors. When the project is done the Town would have to give the money spent on the specs back to the

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contractors.

Sear Brown would hire a full time construction administrator and construction inspector. Sear Brown explained that depending on how much snow coverage we have this winter, if surveying is completed, specs could go out early in spring.

Concerning fire protection on Mitchellsville Hill, Sear Brown felt the possibility of fire protection on Mitchellsville Hill Road is a flow issue not a pressure issue. When you have fire pumping ability, you have to work with a different type of pipe material and they have to meet different regulations.

Supervisor Gardiner thanked Sear Brown and advised that the Board will meet and discuss the proposals next week.

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On Motion of Councilperson Presley and seconded by Councilperson Webster and carried; all voting AYE, to approve awarding the 2004 Volvo Grader bid to LB Smith for \$161,271.00.

ROLL CALL VOTE: 5-AYES 0-NAYS

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On Motion of Councilperson Webster and seconded by Councilperson Chadwick and carried, all voting AYE, to purchase a sign for the Depot Building and one for Champlin Beach for \$2,575.00 from Signs Plus.

ROLL CALL VOTE: 4-AYES 1-Recuse -Jim Presley

On Motion of Councilperson Chadwick and seconded by Councilperson Cook and carried, all voting AYE, to pay the four election inspectors for the Water District 2 Special Election held on Wednesday, November 19, 2003.

ROLL CALL VOTE: 5-AYES 0-NAYS

The Board discussed holding a flag dedication ceremony at Depot Park on December 13th at 5:00 p.m. Board will finalize details at a later date.

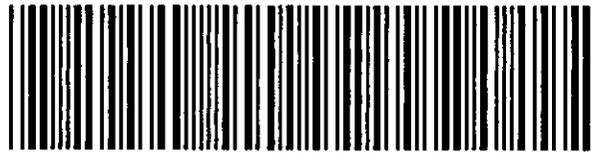
On Motion of Supervisor Gardiner and seconded by Councilperson Cook and carried, all voting Aye, to adjourn the Special Meeting at 7:15 P.M.

Respectfully submitted,

Debbie Pierce

Debbie Pierce
Town Clerk

Town Board



2003



TOWN OF URBANA BOARD MEETING
DECEMBER 3, 2003

The Town of Urbana Town Board held a Special Meeting on Wednesday, December 3, 2003 at 11:12 a.m. in the Town Hall, 41 Lake Street, Hammondsport, New York.

PRESENT: Supervisor Richard Gardiner
Councilperson Tom Chadwick
Councilperson Connie Cook
Councilperson John Webster
Town Clerk Deborah Pierce

ABSENT: Councilperson Jim Presley
Atty. Brian C. Flynn

OTHERS PRESENT: Jim Fennell, Sear Brown Engineer

Supervisor Gardiner brought the Special Meeting to order at 11:12 a.m.

The purpose of the meeting was to discuss Sear Brown proposal on Water District No.2

Councilperson Webster explained changes that have been made to the Sear Brown water project proposal for Water District No. 2. Councilperson Webster reported that Sear Brown has agreed to reduce the total project cost to \$341,530.00, which is \$20,000.00 less than their original proposal. Sear Brown would bill on a time and material billing once a month. Sear Brown has added geo-technical services, which was not originally added. They will look at some form of fire protection on Mitchellsville Hill Road. Mr. Finnell stated that he may not be available during all phases of construction, but will have someone qualified to be on site.

The Board will have to define the inter- municipal agreement and consider how much to charge for the edu's. Mr. Finnell explained that the Board would receive a revised proposal with all the changes.

On Motion of Councilperson Webster and seconded by Councilperson Chadwick and carried, all voting Aye, to award the engineering contract for Water District No. 2 to Sear Brown for \$341,530.00 and to authorize the Supervisor to sign and execute the engineering contract with Sear Brown.

ROLL CALL VOTE:	Supervisor Gardiner	AYE
	Councilperson Cook	AYE
	Councilperson Chadwick	AYE
	Councilperson Webster	AYE

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On Motion of Councilperson Cook and seconded by Councilperson Chadwick and carried, all voting AYE, to authorize the Supervisor to sign the BAN for the sheet metal piling at the head of the lake Depot Park for \$130,000.00.

ROLL CALL VOTE:	Supervisor Gardiner	AYE
	Councilperson Cook	AYE
	Councilperson Chadwick	AYE
	Councilperson Webster	AYE

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Supervisor Gardiner moved to adjourn the meeting at 11:40 p.m.

Respectfully submitted,

Debbie Pierce

Debbie Pierce
Town Clerk

TOWN OF URBANA BOARD MEETING
December 15, 2003

The Town of Urbana Town Board held a special meeting on December 15, 2003 at 10:00 a.m. in the Town Hall, 41 Lake Street, Hammondsport, New York.

PRESENT: Supervisor Richard Gardiner
Councilperson Thomas Chadwick
Councilperson John Webster
Councilperson James Presley
Town Attorney Brian C. Flynn
Bookkeeper Lela Martuscello

ABSENT: Councilperson Connie Cook
Town Clerk Deborah Pierce

OTHERS PRESENT: Jeffrey Eaton and Sheila Nevelle from SCAP.

Supervisor Gardiner opened the meeting at 10:09 a.m.

On motion of Councilperson Webster and seconded by Councilperson Chadwick and carried, all voting AYE, to authorize the Bookkeeper to make the following appropriation transfers:

DR A1990.4	6,388.65	
CR A1010.4		678.00
CR A1220.4		693.58
CR A1440.4		1500.00
CR A9010.8		2387.00
CR A9055.8		179.75
CR A9060.8		950.12
DR A7140.100	1,434.81	
CR A7140.420		987.90
CR A7140.400		149.61
CR A7140.120		297.30
DB DB5110.5	20,000.00	
DB DB5110.4	4035.56	
CR DB5112.2		24,035.56
DR DB5110.1	18,106.09	
CR DB5142.4		18,106.09
DB B8090.4	73.06	
CR B3620.4		73.06
DB B8020.100	1862.52	
CR B8020.120		1250.00
CR B8010.120		612.52

On motion of Councilperson Presley and seconded by Councilperson Chadwick and carried, all voting AYE, to approve the Financial Management Services Payment Agreement and a description of the scope of work and amount to be paid (\$275.00 per month for accounting services total payment not to exceed \$5,100.00) in connection with Water District #2. 89

ROLL CALL VOTE: 4-AYES 0-NAYS

On motion of Councilperson Chadwick and seconded by Councilperson Webster and carried, all voting AYE, to authorize the Supervisor to execute the Bond Counsel Agreement with ORRICK Corp. of New York, NY. 90

ROLL CALL VOTE: 4-AYES 0-NAYS

On motion of Councilperson Webster and seconded by Councilperson Presley and carried, all voting AYE, to approve the Final Order for Establishing Water District No. 2 of the Town of Urbana. (Attached at end of Minutes)

ROLL CALL VOTE: Supervisor Gardiner AYE
 Councilperson Chadwick AYE
 Councilperson Presley AYE
 Councilperson Webster AYE

91

On motion of Councilperson Chadwick and seconded by Councilperson Webster and carried, all voting to authorize Adoption of Bond Resolution and Estoppel Agreement. (Attached at end of Minutes)

ROLL CALL VOTE:
 Supervisor Gardiner AYE
 Councilperson Chadwick AYE
 Councilperson Presley AYE
 Councilperson Webster AYE

92

Jeffrey Eaton and Sheila Neville from SCAP gave a presentation on the possible purchase of the Town Building for Hammondsport Senior Housing. They gave a description of the proposed project, the current status, what is needed from the Town, and who the Project Team will be. They will next approach the Village Board and plan a public meeting.

93

On motion of Councilperson Webster and seconded by Councilperson Chadwick and carried, all voting AYE, it was RESOLVED to authorize the Supervisor to pay all A General Fund Bills, Abstract #12, claim # 413 to #442, totaling \$10,619.05; B General Fund Bills, Abstract #12, claim # 50 to # 52, totaling \$333.65; and DB Highway Fund Bills, Abstract #12, claim # 272 to # 297, totaling \$7445.66.

ROLL CALL VOTE: 4-AYES 0-NAYS

On motion of Councilperson Webster and seconded by Councilperson Chadwick and carried, all voting AYE it was RESOLVED to authorize the Supervisor to pay the Capital Project Fund Bills, Abstract #17, claim #115 to #119, totaling \$960.16.

ROLL CALL VOTE: 4-AYES 0-NAYS

Councilperson Webster suggested that the gate for the Town of Urbana boat launch be looked into soon. Supervisor Gardiner will call the company.

On motion of Supervisor Gardiner and seconded by Councilperson Presley and carried, all voting AYE, the Board adjourned to Executive Session at 11:25 a.m. to discuss a matter under Attorney Client Privilege. The Supervisor invited Councilperson Chadwick, Councilperson Webster, Councilperson Presley, Town Attorney Brian C. Flynn, and Lela Martuscello, Bookkeeper into the Executive Session.

On motion of Councilperson Chadwick and seconded by Councilperson Webster and carried, all voting AYE to come out of Executive Session at 11:40 a.m.

Councilperson Presley discussed the Chamber Building with the Board and agreed in the concept to sell or lease the building to the Chamber.

Supervisor Gardiner adjourned the meeting at 11:50 a.m.

Respectfully Submitted,

Lela Martuscello, Bookkeeper

Laurie L. Banker

of Corning, in said County, being duly sworn doth depose and says that he/she is the billing clerk of The Leader, a public newspaper, published in said County, and that the

BOND RESOLUTION

notice of which the annexed is a printed copy, cut from said newspaper, was printed

and published in said newspaper 1 time(s) each week for 1 week(s).

The first publication being on the 18TH day of DECEMBER

2003, and the last upon the 18TH day of DECEMBER 2003

Laurie L. Banker

Subscribed and sworn to before me, this 18TH day of

DECEMBER 2003

Carol A. Doud
Notary Public

CAROL A. DOUD
Notary Public, State Of New York
Steuben County, No.01DQ6050773
Commission Expires 11-13-06

NOTICE
The bond resolution, a summary of which is published herewith, has been adopted on December 15, 2003, and the validity of the obligations authorized by such resolution may be hereafter contested only if such obligations were authorized for an object or purpose for which the Town of Urbana, Steuben County, New York is not authorized to expend money, or if the provisions of law which should have been complied with as of the date of publication of this notice were not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of publication of this notice, or such obligations were authorized in violation of the provisions of the Constitution.
A complete copy of the resolution summarized herewith is available for public inspection during regular business hours at the Office of the Town Clerk for a period of twenty days from the date of publication of this Notice.
Dated: Hammondsport, NY December 15, 2003
Deborah Pierce, Town Clerk
BOND RESOLUTION DATED DECEMBER 15, 2003.
A RESOLUTION authorizing the issuance of \$4,000,000 serial bonds of the Town of Urbana, Steuben County, New York, to pay the cost of the establishment of Water District No. 2, in and for said town.
Specific objects or purposes: Establishment of Water District No. 2 and improvements therefor.
Period of probable usefulness: 40 years.
Amount of obligations authorized to be issued: \$4,000,000 bonds (\$2,000,000 grant anticipated).
12/18

BOND RESOLUTION

At a special meeting of the Town Board of the Town of Urbana, Steuben County, New York, held at the Town Hall, in the Village of Hammondsport, New York, in said Town, on December 15, 2003, at 10:09 o'clock A.M., Prevailing Time.

The meeting was called to order by Supervisor Richard G. Gardiner, and upon roll being called, the following were

PRESENT:

L. John Webster, Councilperson
James Presley, Councilperson
Thomas Chadwick, Councilperson
Richard G. Gardiner, Supervisor

ABSENT:

Connie Cook, Councilperson

The following resolution was offered by Councilperson Chadwick who moved its adoption, seconded by Councilperson Webster to-wit:

BOND RESOLUTION DATED DECEMBER 15, 2003.

94
A RESOLUTION AUTHORIZING THE ISSUANCE OF \$4,000,000 SERIAL BONDS OF THE TOWN OF URBANA, STEUBEN COUNTY, NEW YORK, TO PAY THE COST OF THE ESTABLISHMENT OF WATER DISTRICT NO. 2, IN AND FOR SAID TOWN.

WHEREAS, pursuant to proceedings heretofore had and taken in accordance with the provisions of Article 12-A of the Town Law, and more particularly an Order of even date herewith, the Town Board of the Town of Urbana, Steuben County, New York, has established Water District No. 2, in the Town of Urbana (the "Water District"); and

WHEREAS, the improvements for said Water District shall consist of the construction of elements of the water distribution and storage system, together with all the appurtenances and incidental improvements and expenses related thereto; and

WHEREAS, the maximum amount proposed to be expended by the Water District for said improvements is \$4,000,000; and

WHEREAS, said capital project has been determined to be an Type I pursuant to the regulations of the New York State Department of Environmental Conservation promulgated pursuant to the State Environmental Quality Review Act, the implementation of which as proposed, the Town Board has determined will not result in any significant environmental effects; and

WHEREAS, it is now desired to authorize the financing of said improvements; NOW, THEREFORE, BE IT

RESOLVED, by the Town Board of the Town of Urbana, Steuben County, New York, as follows:

Section 1. For the specific object or purpose of paying the cost of improvements in connection with the establishment of the Water District No. 2, which shall consist of the construction of elements of the water distribution and storage system, together with all the appurtenances and incidental improvements and expenses related thereto, as described in the preambles hereof, there are hereby authorized to be issued \$4,000,000 serial bonds of the Town of Urbana, Steuben County, New York pursuant to the provisions of the Local Finance Law.

Section 2. It is hereby determined that the maximum estimated cost of the aforescribed improvements is \$4,000,000 and that the plan for the financing thereof shall consist of the issuance of the \$4,000,000 serial bonds of said Town authorized to be issued pursuant to this bond resolution; provided, however, that the Town expects the expenditure of \$2,000,000 of State grants-in-aid to be received, and to the extent any such grants-in-aid are received, such bonds shall not be issued in the amount thereof.

Section 3. It is hereby determined that the period of probable usefulness of the aforesaid specific object or purpose is 40 years, pursuant to subdivision 1 of paragraph a of Section 11.00 of the Local Finance Law. It is hereby further determined that the maximum maturity of the serial bonds herein authorized will exceed five years.

Section 4. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the serial bonds herein authorized, including renewals of such notes, is hereby delegated to the Supervisor, the chief fiscal officer. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said Supervisor, consistent with the provisions of the Local Finance Law, and may be in an amount not to exceed \$4,000,000 to permit said borrowing in anticipation of the receipt of anticipated grants-in-aid monies.

Section 5. The faith and credit of said Town of Urbana, Steuben County, New York, are hereby irrevocably pledged to the payment of the principal of and interest on such bonds as the same respectively become due and payable. There shall be annually assessed upon the taxable real property in said Water District deemed benefitted thereby, an amount sufficient to pay the principal and interest on said bonds as the same become due, but if not paid from such source, all the taxable real property in said Town shall be subject to the levy of ad valorem taxes without limitation as to rate or amount sufficient to pay the principal of and interest on said bonds as the same shall become due.

Section 6. Such bonds shall be in fully registered form and shall be signed in the name of the Town of Urbana, Steuben County, New York, by the manual or facsimile signature of the Supervisor and a facsimile of its corporate seal shall be imprinted or impressed thereon and may be attested by the manual or facsimile signature of the Town Clerk.

Section 7. The powers and duties of advertising such bonds for sale, conducting the sale and awarding the bonds, are hereby delegated to the Supervisor, who shall advertise such bonds for sale, conduct the sale, and award the bonds in such manner as he shall deem best for the interests of the Town, including, but not limited to, the power to sell said serial bonds to the New York State Environmental Facilities Corporation, provided, however, that in the exercise of these delegated powers, he shall comply fully with the provisions of the Local Finance Law and any order or rule of the State Comptroller applicable to the sale of municipal bonds. The receipt of the Supervisor shall be a full acquittance to the purchaser of such bonds, who shall not be obliged to see to the application of the purchase money.

Section 8. All other matters, except as provided herein relating to such bonds, including determining whether to issue such bonds having substantially level or declining annual

debt service and all matters related thereto, prescribing whether manual or facsimile signatures shall appear on said bonds, prescribing the method for the recording of ownership of said bonds, appointing the fiscal agent or agents for said bonds, providing for the printing and delivery of said bonds (and if said bonds are to be executed in the name of the Town by the facsimile signature of its Supervisor, providing for the manual countersignature of a fiscal agent or of a designated official of the Town), the date, denominations, maturities and interest payment dates, place or places of payment, and also including the consolidation with other issues, shall be determined by the Supervisor. It is hereby determined that it is to the financial advantage of the Town not to impose and collect from registered owners of such serial bonds any charges for mailing, shipping and insuring bonds transferred or exchanged by the fiscal agent, and, accordingly, pursuant to paragraph c of Section 70.00 of the Local Finance Law, no such charges shall be so collected by the fiscal agent. Such bonds shall contain substantially the recital of validity clause provided for in section 52.00 of the Local Finance Law and shall otherwise be in such form and contain such recitals in addition to those required by section 52.00 of the Local Finance Law, as the Supervisor shall determine.

Section 9. The power to issue and sell notes to the New York State Environmental Facilities Corporation pursuant to Section 169.00 of the Local Finance Law is hereby delegated to the Supervisor. Such notes shall be of such terms, form and contents as may be prescribed by said Supervisor consistent with the provisions of the Local Finance Law.

Section 10. The Supervisor is hereby further authorized, at his sole discretion, to execute a project finance and/or loan agreement, and any other agreements with the New York State Department of Health and/or the New York State Environmental Facilities Corporation, including amendments thereto, and including any instruments (or amendments thereto) in the

effectuation thereof, in order to effect the financing or refinancing of the specific object or purpose described in Section 1 hereof, or a portion thereof, by a serial bond, and, or note issue of said Town in the event of the sale of same to the New York State Environmental Facilities Corporation.

Section 11. The intent of this resolution is to give the Supervisor sufficient authority to execute those applications, agreements, instruments or to do any similar acts necessary to effect the issuance of the aforesaid serial bonds and, or notes without resorting to further action of this Town Board.

Section 12. This resolution shall constitute a statement of official intent for purposes of Treasury Regulations Section 1.150 - 2. Other than as specified in this resolution, no monies are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the object or purpose described herein.

Section 13. The validity of such bonds and bond anticipation notes may be contested only if:

- 1) Such obligations are authorized for an object or purpose for which said Town is not authorized to expend money, or
- 2) The provisions of law which should be complied with at the date of publication of this resolution are not substantially complied with,

and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or

- 3) Such obligations are authorized in violation of the provisions of the Constitution.

Section 14. This resolution, which takes effect immediately, shall be published in full or summary form in the The Leader, the official newspaper,

CERTIFICATION FORM

STATE OF NEW YORK)
) ss.:
 COUNTY OF STEUBEN)

I, the undersigned Clerk of the Town of Urbana, Steuben County, New York (the "Issuer"), DO HEREBY CERTIFY:

1. That a meeting of the Issuer was duly called, held and conducted on the 15th day of December, 2003.
2. That such meeting was a special regular (circle one) meeting.
3. That attached hereto is a proceeding of the Issuer which was duly adopted at such meeting by the Board of the Issuer.
4. That such attachment constitutes a true and correct copy of the entirety of such proceeding as so adopted by said Board.
5. That all members of the Board of the Issuer had due notice of said meeting.
6. That said meeting was open to the general public in accordance with Section 103 of the Public Officers Law, commonly referred to as the "Open Meetings Law".
7. That notice of said meeting (*the meeting at which the proceeding was adopted*) was caused to be given **PRIOR THERETO** in the following manner:

PUBLICATION (here insert newspaper(s) and date(s) of publication - should be a date or dates falling prior to the date set forth above in item 1)

THE LEADER ON DECEMBER 12, 2003

POSTING (here insert place(s) and date(s) of posting- should be a date or dates falling prior to the date set forth above in item 1)

POSTED ON THE BULLETIN BOARD AT THE TOWN OFFICE BUILDING
 ON DECEMBER 10, 2003

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Issuer
 this 15 day of December, 2003.

Deborah Price
 Town Clerk

(CORPORATE SEAL)

STATE OF NEW YORK)
)
COUNTY OF STEUBEN) ss:

I, **DEBORAH PIERCE**, Town Clerk of the Town of Urbana, **DO CERTIFY**, that I have compared the preceding Bond Resolution of the Town Board of the Town of Urbana with the original thereof filed or recorded in my office in the Town of Urbana, Steuben County, New York on the 15 day of December, 2003, and that the same is a true and correct copy of said original and the whole thereof.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of said Town of Urbana on the 15 day of December, 2003.

(SEAL)

Deborah Pierce
DEBORAH PIERCE, Town Clerk

STATE OF NEW YORK
TOWN OF URBANA : COUNTY OF STEUBEN

In the Matter of the Establishment of	X	
	X	FINAL ORDER
	X	ESTABLISHING
Town of Urbana Water District No. 2	X	WATER DISTRICT
in the Town of Urbana, in the County of	X	NO. 2
Steuben, New York	X	
	X	

At a meeting of the Town Board of the Town of Urbana, Steuben County, New York, on the 15th day of December, 2003

PRESENT: Richard G. Gardiner,	Town Supervisor
L. John Webster,	Town Councilperson
James L. Presley,	Town Councilperson
Thomas Chadwick,	Town Councilperson
ABSENT: Constance M. Cook	Town Councilperson

WHEREAS, The Town Board of the Town of Urbana (the "Town Board" and the "Town," respectively,) in the County of Steuben, New York, has heretofore reviewed the map, plan and report prepared by Sear . Brown, a competent engineer duly licensed by the State of New York, in such detail as theretofore determined by the Town Board and filed in the Office of the Town Clerk of the Town for public inspection, providing for the establishment of Water District No. 2 (the "District") in the territory in the Town hereinafter described and the construction of a water system to serve the District, and

WHEREAS, on August 12, 2003, the Town Board determined to proceed with the proposed establishment of the District and the construction of such water system and, in pursuance thereof, adopted the Order calling a Public Hearing reciting in general terms the preparation of such map, plan and report and the filing thereof in the Town Clerk's Office, a description of the boundaries of the District, the improvements proposed, consisting of the construction of such water system, for which system water will be purchased from the wells and water treatment facilities of Water District No. 2, the maximum amount proposed to be expended for such improvements, the proposed method of financing to be employed, the fact that a map and plan describing the same were on file in the Town Clerk's Office for public inspection and specifying August 25, 2003 at 6:30 p.m. when, and the Lecture Hall of the Hammondsport Central School, Main Street, Hammondsport, New York, 14840, in the Town, as the place where, the Town Board would meet to consider the establishment of the District and the construction of such water system therefor, including the environmental significance thereof, and to hear all persons interested in the subject thereof concerning the same, and for such other action on the part of the Town Board in relation to the premises, as may be required by Law; and

WHEREAS, following publication and posting of certified copies of said Order call a Public Hearing pursuant to Article 12-A of the Town Law and after a Public Hearing duly held by the Town Board at the time and place herein referred to, the Town Board, by Resolution duly adopted on August 25, 2003, determined that the Notice of Public Hearing was published and posted as required by law and was otherwise sufficient, that all the property and property owners included within the proposed District were benefited thereby, that all the property and property owners benefited were included within the limits of the proposed District, that establishment of the District was in the public interest, that the expenses shall be assessed, levied and collected on a benefit basis from the several lots and parcels of land within said District and approved the establishment of the District and the construction of said water system therefor at a cost not to exceed \$4,000,000.00 and the method of financing to be employed shall be by the receipt of a \$2,000,000.00 grant and an interest free loan of up to \$2,000,000.00 amortized over a term of thirty (30) years which shall be a charge against the entire area of the proposed district, and further, following review of a Full Environmental Assessment Form and, after due deliberation thereon, the Town Board, acting in the role of the Lead Agency, issued a Negative Declaration (Determination of Non-Significance), including a determination that the proposed action is an Type I Action pursuant to the provisions of Article 8 of the New York Environmental Conservation Law; and

WHEREAS, pursuant to Town Law Article 7 and said Resolution, notice of the adoption thereof, subject to permissive referendum, was duly published and posted as required by law and was otherwise sufficient, and

WHEREAS, The Urbana Town Clerk caused to be prepared and had available for distribution proper forms for the Petition for Referendum as required by Town Law Section 209-e. 3., and

WHEREAS, the permission of the State Comptroller is not required for the formation of the District under Town Law Section 209-f.2., the cost of the District to the typical property as stated in the Order for Public Hearing being below the average estimated cost to typical properties for the establishment of similar types of districts as computed by the State Comptroller, and

WHEREAS, a Referendum was duly held and the proposition was approved by an affirmative vote of the majority of the owners of taxable real property within the proposed district;

NOW, upon **MOTION** of Councilperson L. John Webster seconded by Councilperson James L. Presley, all members present voting by Roll Call Vote, voted as follows:

RICHARD G. GARDINER	<u>AYE</u>
L. JOHN WEBSTER	<u>AYE</u>
JAMES L. PRESLEY	<u>AYE</u>
THOMAS CHADWICK	<u>AYE</u>

it is hereby

ORDERED, that the establishment of the District is hereby approved, and the District shall be designated and known as Water District No. 2, in the Town of Urbana, situate wholly outside of any incorporated village or city, and bounded and described as follows:

DISTRICT BOUNDARY DESCRIPTION

(SEE EXHIBIT " A " ATTACHED HERETO AND MADE A PART HEREOF)

and be it further

ORDERED, that the water system hereinabove referred to shall be constructed as set forth in the said Order calling a Public Hearing, at a cost not to exceed \$4,000,000.00 and the method of financing to be employed shall be by the receipt of a \$2,000,000.00 grant and an interest free loan of up to \$2,000,000.00 amortized over a term of thirty (30) years which shall be a charge against the entire area of the proposed district, to be especially benefited thereby, so much upon and from each as shall be in just proportion to the amount of benefit conferred upon the same, to pay the principal on said bonds; and be it further

ORDERED, that within ten (10) days after adoption of this Order, the Town Clerk shall record with the Clerk of the County of Steuben and file with the Office of the State Comptroller in Albany, New York, copies of this Order, certified by said Town Clerk.

DATED: DECEMBER 15, 2003.

STATE OF NEW YORK)
) ss:
COUNTY OF STEUBEN)

I, **DEBORAH PIERCE**, Town Clerk of the Town of Urbana, **DO CERTIFY**, that I have compared the preceding Final Order of the Town Board of the Town of Urbana with the original thereof filed or recorded in my office in the Town of Urbana, Steuben County, New York on the 15 day of December, 2003, and that the same is a true and correct copy of said original and the whole thereof.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of said Town of Urbana on the 15 day of December, 2003.

(SEAL)

Deborah Pierce
DEBORAH PIERCE, Town Clerk

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EXHIBIT "A"

DESCRIPTION OF PROPOSED WATER DISTRICT NO. 2

All that tract or parcel of land situate in the Town of Urbana, County of Steuben, State of New York, all as shown on a map entitled "Town of Urbana - Proposed Water District No. 2," prepared by Sear-Brown having drawing number 18735 V-1, dated July 9, 2003, and being more particularly bounded and described as follows:

Beginning at the point of intersection of the centerline of Pleasant Valley Road, C.R. 88, (49.5' wide) with the centerline Mitchellsville Road, C.R. 89, (49.5' wide), said point also being the Point of Beginning of existing Water District No. 1 for the Town of Urbana; thence

- 1) Southeasterly, along said centerline of Pleasant Valley Road, a distance of 720 feet, more or less, to a point on the centerline of Keuka Inlet; thence
- 2) Easterly, along said centerline of Keuka Inlet, a distance of 1200 feet, more or less, to a point on the easterly boundary line of Tax Lot 117.00-2-85; thence
- 3) Southerly, along said easterly boundary line of Tax Lot 117.00-2-85, a distance of 480 feet, more or less, to a point on the centerline of South Valley Road (49.5' wide); thence
- 4) Easterly, along said centerline of South Valley Road, a distance of 1650 feet, more or less, to a point; thence
- 5) Northerly, through Tax Lot 117.00-2-78, a distance of 1070 feet, more or less, to a point on the centerline of said Keuka Inlet; thence
- 6) Easterly, along said centerline of Keuka Inlet, a distance of 1450 feet, more or less, to a point; thence
- 7) Northeasterly, continuing along said centerline of Keuka Inlet, a distance of 400 feet, more or less, to a point, said point being the southeasterly corner of said Water District No. 1; thence
- 8) Northeasterly, through Tax Lots 117.00-2-88, 15.11, 15.2, 15.12, and 118.00-1-46.11, along a line 1200 feet, more or less, northerly of and parallel with the centerline of N.Y.S. Route 54, (width varies), a distance of 2680 feet, more or less, to a point on the westerly boundary line of Tax Lot 118.00-1-80; thence
- 9) Northerly, along said westerly boundary line of Tax Lot 118.00-1-80, a distance of 950 feet, more or less to the said centerline of Keuka Inlet; thence
- 10) Easterly, along said centerline of Keuka Inlet, a distance of 3200 feet, more or less, to a point on the centerline of Main Street Extension, N.Y.S. Route 54A; thence
- 11) Southerly, along said centerline of Main Street Extension, a distance of 230 feet, more or less, to a point; thence
- 12) Westerly, along the northerly boundary line of Tax Lot 118.13-1-7, a distance of 180 feet, more or less, to a point; thence

- 13) Southerly, along the westerly boundary line of said Tax Lot 118.13-1-7, a distance of 98 feet to a point on the northerly boundary line of Tax Lot 118.13-1-6; thence
- 14) Westerly, along said northerly boundary line of Tax Lot 118.13-1-6, a distance of 22 feet, more or less, to a point; thence
- 15) Southerly, along the westerly boundary line of said Tax Lot 118.13-1-6, a distance of 190 feet to a point on the northerly boundary line of Tax Lot 118.13-1-2.2; thence
- 16) Westerly, along the northerly boundary line of said Tax Lot 118.13-1-2.2, a distance of 270 feet, more or less, to a point; thence
- 17) Southerly, along the westerly boundary line of Tax Lots 118.13-1-2.2, 2.11, 5, 4 and 3, a distance of 710 feet, more or less, to a point on the said centerline of N.Y.S. Route 54; thence
- 18) Easterly, along said centerline of N.Y.S. Route 54, a distance of 1270 feet, more or less, to a point; thence
- 19) Northerly, along the westerly boundary line of Tax Lot 118.00-1-58, a distance of 1350 feet, more or less to an angle point; thence
- 20) Northwesterly, continuing along said westerly boundary line of Tax Lot 118.00-1-58, a distance of 340 feet, more or less, to a point on the southerly boundary said of Keuka Inlet; thence
- 21) Northeasterly, along said southerly boundary of Keuka Inlet and continuing along the southwesterly shore line of Keuka Lake, a distance of 4020 feet, more or less, to a point on the easterly boundary line of Tax Lot 118.11-1-17; thence

- 22) Southeasterly, along said easterly boundary line of said Tax Lot 118.11-1-17, a distance of 120 feet, more or less, to a point on said centerline of N.Y.S. Route 54; thence
- 23) Southwesterly, along said centerline of N.Y.S. Route 54, a distance of 1540 feet, more or less, to a point; thence
- 24) Southerly, along the easterly boundary line of Tax Lot 118.00-1-21 and 22.1, a distance of 1670 feet, more or less, to a point; thence
- 25) Westerly, along the southerly boundary line of Tax Lots 118.00-1-22.1, 22.2 and 23, a distance of 1400 feet, more or less, to a point on the easterly boundary line of Tax Lot 118.00-1-25; thence
- 26) Southerly, along said easterly boundary line of Tax Lot 118.00-1-25, a distance of 410 feet, more or less, to a point; thence
- 27) Westerly, along the southerly boundary line of Tax Lots 118.00-1-25, 33.1 and 37, a distance of 1080 feet, more or less, to a point; thence

- 28) Southerly, along the easterly boundary line of said Tax Lot 118.00-1-37, a distance of 550 feet, more or less, to a point; thence
- 29) Westerly, along the southerly boundary line of Tax Lots 118.00-1-37, 39 and 43, a distance of 1010 feet, more or less to a point; thence
- 30) Southeasterly, along the easterly boundary line of said Tax Lot 118.00-1-43, a distance of 660 feet, more or less, to a point; thence
- 31) Westerly, through said Tax Lot 118.00-1-43 and then along the southerly boundary line of said Tax Lot, a distance of 1100 feet, more or less, to a point; thence
- 32) Northerly, along the westerly boundary line of said Tax Lot 118.00-1-43 and 46.12, a distance of 1250 feet, more or less, to a point; thence
- 33) Southwesterly, through Tax Lots 132.00-1-2, 1, 131.00-1-23, 22, 21, 60, 19, and 131.06-1-23 along a line 430 feet, more or less, southerly of and parallel with said centerline of N.Y.S. Route 54, a distance of 7340 feet, more or less, to a point on the southerly boundary line of Tax Lot 131.06-1-24; thence
- 34) Southwesterly, along southerly boundary line of Tax Lots 131.06-1-24 and 25, a distance of 870 feet, more or less, to a point; thence
- 35) Southerly, through Tax Lot 131.00-1-28.11, along the easterly line of a 50' wide right-of-way, a distance of 1110 feet, more or less, to a point; thence
- 36) Southwesterly, through said Tax Lot 131.00-1-28.11 and continuing along the southeasterly boundary line of Tax Lot 131.00-1-28.12, a distance of 640 feet, more or less, to a point; thence

- 37) Southwesterly, through Tax Lot 131.00-1-29.11, a distance of 620 feet, more or less, to a point on the southerly boundary line of Tax Lot 131.00-1-29.13; thence
- 38) Southwesterly, along said southerly boundary of Tax Lot 131.00-1-29.13, a distance of 610 feet, more or less, to a point on the easterly boundary line of Tax Lot 131.00-1-30; thence
- 39) Southeasterly and then southerly, along said easterly boundary line of Tax Lot 131.00-1-30, a distance of 860 feet, more or less, to an angle point; thence
- 40) Southwesterly, along the southerly boundary line of said Tax Lot 131.00-1-30, a distance of 682 feet to a point on the easterly boundary line of Tax Lot 131.00-1-33.2; thence
- 41) Southeasterly, along said easterly boundary line of Tax Lot 131.00-1-33.2, a distance of 870 feet, more or less, to a point on the division line between the Town of Urbana on the north and the Town of Bath on the south; thence
- 42) Southwesterly, along said division line, a distance of 9280 feet, more or less, to a point on the southwesterly boundary line of Tax Lot 144.00-1-10; thence

- 43) Northwesterly, along the southwesterly boundary line of said Tax Lot 144.00-1-10, a distance of 990 feet, more or less to a point on the centerline of said N.Y.S. Route 54; thence
- 44) Northwesterly, along the southwesterly boundary line of Tax Lot 130.00-1-26, a distance of 280 feet, more or less, to a point; thence
- 45) Northeasterly, through said Tax Lot 130.00-1-26, along a line 280 feet northwesterly of and parallel with said centerline of N.Y.S. Route 54, a distance of 1130 feet, more or less, to a point on the southwesterly boundary line of Tax Lot 130.00-1-66.1; thence
- 46) Northwesterly, along said southwesterly boundary of Tax Lot 130.00-1-66.1, a distance of 360 feet, more or less, to a point; thence
- 47) Northeasterly, along the northwesterly boundary line of said Tax Lot 130.00-1-66.1, a distance of 510 feet, more or less, to a point; thence
- 48) Southeasterly, continuing along said northwesterly boundary line of Tax Lot 130.00-1-66.1, a distance of 130 feet, more or less, to a point; thence
- 49) Northeasterly, continuing along said northwesterly boundary line of Tax Lot 130.00-1-66.1, a distance of 600 feet, more or less, to a point; thence
- 50) Southerly, along the easterly boundary line of said Tax Lot 130.00-1-66.1, a distance of 130 feet, more or less, to a point on the northwesterly boundary line of Tax Lot 144.00-1-1.21; thence
- 51) Northeasterly, along said northwesterly boundary line of Tax Lot 144.00-1-1.21, a distance of 654.92 feet to a point on the southwesterly boundary line of Tax Lot 144.00-1-1.11; thence

- 52) Northeasterly, through Tax Lots 144.00-1-1.11, 130.00-1-18 and 15.11, a distance of 1840 feet, more or less, to a point on the northwesterly boundary line of Tax Lot 130.00-1-14; thence
- 53) Northeasterly, along said northwesterly boundary line of Tax Lot 130.00-1-14, a distance of 210 feet, more or less, to a point; thence
- 54) Northeasterly, through said Tax Lot 130.00-1-15.11 along the northwesterly edge of Davenport Drive (private drive), and an existing 20' wide water line easement, a distance of 1070 feet, more or less, to a point on the westerly boundary line of Tax Lot 131.13-1-24; thence
- 55) Northwesterly, along said westerly boundary line of Tax Lot 131.13-1-24, a distance of 110 feet, more or less, to a point; thence
- 56) Northeasterly, along the northerly boundary line of said Tax Lot 131.13-1-24, a distance of 353.72 feet to a point; thence

- 57) Southeasterly, continuing along the northerly boundary line of said Tax Lot 131.13-1-24, a distance of 100 feet, more or less, to a point; thence
- 58) Northeasterly, continuing along the northerly boundary line of said Tax Lot 131.13-1-24, a distance of 299.75 feet to a point on the westerly boundary line of Tax Lot 131.13-1-22; thence
- 59) Northerly, along the said westerly boundary line of Tax Lot 131.13-1-22, a distance of 100 feet, more or less, to a point; thence
- 60) Northeasterly, along the northerly boundary line of said Tax Lot 131.13-1-22, a distance of 460 feet to a point; thence
- 61) Northeasterly, through Tax Lots 131.13-1-5 and 6, a distance of 590 feet, more or less, to a point on the northwesterly boundary line of Tax Lot 131.13-1-17; thence
- 62) Northeasterly, along the northwesterly boundary line of Tax Lots 131.13-1-17, 16 and 15.2, a distance of 640 feet to a point on the southwestery boundary line of Tax Lot 131.13-1-14; thence
- 63) Northeasterly, through said Tax Lot 131.13-1-14, a distance of 240 feet, more or less, to a point on the northwesterly boundary line of Tax Lot 131.09-1-24; thence
- 64) Northeasterly, along said northwesterly boundary line of Tax Lot 131.09-1-24, a distance of 165 feet to a point; thence
- 65) Northeasterly, through Tax Lot 131.09-1-21, a distance of 450 feet, more or less, to a point on the northwesterly boundary line of Tax Lot 131.09-1-23; thence
- ~~66) Northeasterly, along the northwesterly boundary line of Tax Lots 131.09-1-23 and 22, a distance of 450 feet, more or less, to a point on the southwestery right-of-way line of Obrochta Lane, (12' wide); thence~~
- 67) Northwesterly, along said southwestery right-of-way line of Obrochta Lane, a distance of 890 feet, more or less, to a point on the centerline of Fish Hatchery Road, (49.5' wide); thence
- 68) Southwestery, along said centerline of Fish Hatchery Road, a distance of 220 feet, more or less, to a point; thence
- 69) Northwesterly, along the northeasterly boundary line of Tax Lot 131.09-1-25, a distance of 450 feet, more or less, to a point on the centerline of the Old Bath-Hammondsport Railroad; thence
- 70) Northeasterly, along said centerline of the Old Bath-Hammondsport Railroad, a distance of 2680 feet, more or less, to a point; thence

- 71) Westerly, along the southerly boundary line of Tax Lot 117.18-1-22, a distance of 330 feet, more or less, to a point; thence
- 72) Northerly, along the westerly boundary line of Tax Lot 117.18-1-22 and 28, a distance of 1250 feet, more or less, to a point on the southerly boundary line of Tax Lot 117.17-1-13; thence
- 73) Northwesterly, along said southerly boundary line of Tax Lot 117.17-1-13, a distance of 270 feet, more or less to a point on the southeasterly boundary line of Tax Lot 117.17-1-14; thence
- 74) Southwesterly, along said southeasterly boundary line of Tax Lot 117.17-1-14, a distance of 464.08 feet to a point; thence
- 75) Northwesterly, along the southwesterly boundary line of said Tax Lot 117.17-1-14, a distance of 382.80 feet to a point; thence
- 76) Northwesterly, through Tax Lot 117.00-1-30, a distance of 400 feet, more or less, to a point on the southwesterly boundary line of Tax Lot 117.17-1-15; thence
- 77) Northwesterly, along said southwesterly boundary line of Tax Lot 117.17-1-15, through Tax Lot 117.17-1-16, and along the southwesterly boundary line of Tax Lots 117.17-1-17, 18 and 19, a distance of 1010 feet, more or less, to a point on the southeasterly boundary line of Tax Lot 117.17-1-22; thence
- 78) Southwesterly, along said southeasterly boundary line of Tax Lot 117.17-1-22, a distance of 121.87 feet to a point on the northerly boundary line of Tax Lot 117.17-1-23.1; thence
- 79) Southeasterly, along the said northerly boundary line of Tax Lot 117.17-1-23.1, a distance of 75 feet, more or less, to a point; thence

- 80) Southerly, along the easterly boundary line of Tax Lot 117.17-1-23.1 and 23.2, a distance of 600.00 feet to a point; thence
- 81) Northwesterly, along the southerly boundary line of said Tax Lot 117.17-1-23.2, a distance of 400.00 feet to a point; thence
- 82) Northerly, along the westerly boundary line of Tax Lots 117.17-1-23.2 and 23.1, a distance of 600.00 feet to a point; thence
- 83) Northeasterly, along the westerly boundary line of Tax Lot 117.17-1-22, a distance of 329 feet, more or less, to a point on the centerline of Mitchellsville Road, C.R. 89, (49.5' wide); thence
- 84) Southeasterly, along said centerline of Mitchellsville Road, a distance of 100 feet, more or less to a point of intersection of said centerline of Mitchellsville Road with the centerline of Brewer Hill Road, (49.5' wide); thence

- 85) Northeasterly, along said centerline of Brewer Hill Road, a distance of 230 feet, more or less, to a point; thence
- 86) Northwesterly, along the westerly boundary line of Tax Lot 117.17-1-2, a distance of 225 feet, more or less, to a point; thence
- 87) Northeasterly, along the northerly boundary line of said Tax Lot 117.17-1-2, a distance of 250 feet to a point; thence
- 88) Southeasterly, along the easterly boundary line of said Tax Lot 117.17-1-2, a distance of 225 feet, more or less, to a point on the centerline of said Brewer Hill Road; thence
- 89) Northeasterly, along said centerline of Brewer Hill Road, a distance of 580 feet, more or less, to a point; thence
- 90) Southerly, along the easterly boundary line of Tax Lots 117.17-1-3, 4 and 5, a distance of 790 feet, more or less, to a point on the northeasterly boundary line of Tax Lot 117.17-1-6; thence
- 91) Southeasterly, along the northeasterly boundary line of Tax Lots 117.17-1-6, 7, 8 and 9, a distance of 670 feet, more or less, to a point on the westerly boundary line of Tax Lot 177.00-1-43.1; thence
- 92) Northerly, along said westerly boundary line of Tax Lot 117.00-1-43.1, a distance of 160 feet, more or less, to a point; thence
- 93) Easterly, through said Tax Lot 117.00-1-43.1 and along the northerly boundary line of Tax Lots 117.18-1-1 and 2, a distance of 1090 feet, more or less, to a point on the westerly boundary line of Tax Lot 117.18-1-3; thence
- ~~94) Northerly, along said westerly boundary line of Tax Lot 117.18-1-3, a distance of 366.62 feet to a point; thence~~
- 95) Northeasterly, along the northerly boundary line of said Tax Lot 117.18-1-3, a distance of 852 feet, more or less, to a point; thence
- 96) Southeasterly, along the easterly boundary line of said Tax Lot 117.18-1-3, a distance of 300 feet, more or less, to a point on the northerly boundary line of Tax Lot 117.18-1-5; thence
- 97) Northeasterly, along the said northerly boundary of Tax Lot 117.18-1-5, through Tax Lot 117.00-1-19.1, and along the northerly boundary line of Tax Lots 117.18-1-8, 9 and 10, a distance of 890 feet, more or less, to a point on the centerline of Cider Hill Road, (49.5' wide); thence
- 98) Northwesterly, along said centerline of Cider Hill Road, a distance of 240 feet, more or less, to a point; thence

- 99) Northeasterly, along the northerly boundary line of Tax Lot 117.00-1-18.11, a distance of 660 feet, more or less, to a point on the centerline of Germania Road, (49.5' wide); thence
- 100) Southerly, along said centerline of Germania Road, a distance of 410 feet, more or less, to the point of intersection of said Germania Road with the centerline of Pleasant Valley Road, C.R. 88, (49.5' wide); thence
- 101) Southwesterly, along said centerline of Pleasant Valley Road, a distance of 540 feet, more or less, to the Point of Beginning.

Subject to any easements of encumbrances of record.

Intending to describe a water district covering portions of the property mapped by Tax Maps 117.00, 117.17, 117.18, 118.00, 118.11, 118.13, 130.00, 131.00, 131.06, 131.09, 131.13, 132.00, and 144.00 for the Town of Urbana.

TOWN OF URBANA YEAR-END MEETING
DECEMBER 30, 2003

The Town of Urbana Town Board held their year-end meeting on Tuesday, December 30, 2003 at 8:00 a.m. in the Town Hall, 41 Lake Street, Hammondsport, New York.

PRESENT: Supervisor Richard Gardiner
Councilperson Tom Chadwick
Councilperson Jim Presley
Councilperson Connie Cook
Councilperson John Webster
Town Clerk Deborah Pierce

OTHERS PRESENT: Arriving later in the meeting - Bill Bastuk and S. Ram Schrivastava from Larsen Engineers.

Supervisor Gardiner brought the year-end meeting to order at 8:00 a.m.

On Motion of Councilperson Webster and seconded by Councilperson Cook and carried, all voting AYE, to pay General Fund A -Abstract #13, claim #A443-A461 totaling \$12,493.45, B-Fund, Abstract #13, claim # B053-#B055 totaling \$192.06 and Highway Fund Abstract #13, claim # 298 totaling \$804.30.

ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Presley and seconded by Councilperson Chadwick and carried, all voting AYE, to authorize the Bookkeeper to make the following account transfers.

DR A1110.4	\$119.46	
CR A1110.13		\$119.46
DR A1355.1	\$6819.15	
CR A1355.13		\$6819.15
DR A1990.4	\$8145.26	
CR A9060.8		\$8145.26
DR A1990.4	\$12000.00	
CR A1440.4		\$12000.00
DR A391	\$12000.00	
CR A201		\$12000.00
A1440.4	\$12000.00	
DR B201	\$12000.00	
CR B391		\$12000.00
B8020.4	\$12000.00	
DR B1990.4	75.05	
CR B3620.4		15.00
CR B8010.4		60.05

Authorize the Bookkeeper to transfer \$30,000.00 received from NYS Dept. of Transportation road repairs.

DR DB3089	\$30,000.00	
CR DB5112.2		\$30,000.00

Authorize the Bookkeeper to transfer \$20,000.00 from A9950.9 to the General Fund Building Reserve.

December 30, 2003

Authorize the Bookkeeper to set up a DB600 account for the purchase of a truck and for partial payment of a Stone Chipper.

DR DB600	\$74,633	
CR DB5130.4		\$6151.01
CR DB5130.2		\$8481.99
CR DB5110.5		\$60000.00
DR DB5110.5	\$40,000	
CR DB9950.9		\$40,000

ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Chadwick and seconded by Councilperson Cook and carried, all voting AYE, to pay \$150,000.00 to General Fund A which had been borrowed for the Capital Project. (Depot Park)

ROLL CALL VOTE: 5-AYES 0-NAYS

On Motion of Councilperson Cook and seconded by Councilperson Chadwick and carried, all voting AYE, to pay the \$1475.00 bill for the Capital Projects Audit (Depot Park) that was conducted by Wheat, Lehman and Fitzpatrick. The Audit report showed that the Towns records were in order and that money for the project was spent accordingly.

ROLL CALL VOTE: 5-AYES 0-NAYS

The Board discussed holding meetings on the following dates:

January 5, 2004 - Re-organizational meeting 9:00 a.m. also discuss comprehensive plan. The Board will ask Jim Finnell to attend this meeting.

January 20, 2004 - SCAP will meet with Supervisor Gardiner

January 21, 2004 - 6:00 p.m. discuss Sign Law

January 27, 2004 -6:00 p.m. finish Sign Law and discuss dock and mooring law

The Board discussed the need for an intermunicipal water agreement between the Town of Urbana and the Village of Hammondsport. The Board also discussed the possibility of 12 additional residents just outside the Town of Urbana on Route 54 that would like to have water and possibly an agreement could be made with the Village of Bath to supply them water.

Supervisor Gardiner informed the Board that Sear Brown had done the aerial survey on Saturday, December 27, 2003.

The Board also discussed the need to establish the edu's.

Mr. S. Ram Shrivastava and William Bastuk from Larsen Engineers spoke to the board about a grant for GIS Infrastructure Management. There are State grants that would allow the Town to convert their records into a common database. Records such as waterlines, road repairs, tax collections and maps could all go on a disk. The Town could slowly build on the database. Larsen Engineers would charge approximately \$100-\$200 / month to do upgrades. The Board agreed to ask our grant writer to apply for this grant.

Supervisor Gardiner adjourned the year-end meeting at 10:00 a.m.

Respectfully submitted,

Debbie Pierce

Debbie Pierce
Town Clerk