

**TOWN OF URBANA
REGULAR BOARD MEETING
May 21, 2013**

The Urbana Town Board held its Regular Meeting Tuesday, May 21, 2013 at 6:30 p.m. in the Town Hall, 8014 Pleasant Valley Road, Bath, New York.

PRESENT:	John Webster	Supervisor
	John Jensen	Councilman
	Jim Presley	Councilman
	Tom Chadwick	Councilman
	Christine Kolo	Councilwoman
	Mary Farmer	Town Clerk
	David Buckley	Highway Superintendent

OTHERS PRESENT: Anne Green, Don Patoine, Edward P. Stull, Lance Locey and Gary Vogt.

Supervisor Webster opened the meeting at 6:30 p.m.

Minutes

On motion by Councilman Presley, seconded by Councilwoman Kolo and carried, all voting Aye to approve the Minutes of April 16, 2013.

Abstracts

On motion by Councilwoman Chadwick, seconded by Councilman Jensen and carried, all voting Aye to approve the May 2013 Abstracts except #801.

On motion by Councilman Chadwick, seconded by Councilwoman Kolo and carried, all voting Aye to approve May 2013 Abstract # 801. Councilman Presley abstained.

Summer Recreation

Councilwoman Kolo said both summer recreation directors have resigned and two new directors have been hired, Brandon Pierson and Karen Gleason. She said an ad will be put in the Shopper looking for donations and Wayne and Pulteney have agreed to \$175.00 per child.

Accounting Transfers

On motion by Councilman Presley, seconded by Councilman Chadwick and carried, all voting Aye to approve the following accounting transfers.

Debit:	A202	Money Market	\$130,000.00
Credit:	A1620.210	Highway Storage Building	\$130,000.00

Old Business

Parks Advisory Committee Report

*Urbana Parks Committee May 2013 report
5/7/13*

Members of the committee met at Curtiss Park and marked the trails on the Village side of stream. We marked the main trail that enters at Liberty Street then follows old RR bed to a point at the West edge of Wambold property then South to bridge location. We also marked the "inlet loop" that goes from the main trail to the lakefront then along the inlet and stream and back to the main trail.

5/14/13

Tom and I met with Kyle Bower at the school to discuss how to proceed with the trail and bridge locations where they are on HCS property (along the south side of stream) The 3 possibilities discussed were a ROW, donate this land, or as we've discussed more recently, swap this area with some Town owned land at the east end of the soccer field. We gave Kyle maps (showing the locations of trail and bridge and the Town land that could potentially be "traded". He was to review this with the School Board that evening.

5/15/13

The Committee met with James Johnson and Chuck Peacock of the Steuben IDA to discuss our plans and how they might fit in with resources available. We reviewed (in general) the committee's plans to date. The IDA is interested in working with us to accomplish our goals. They are already planning to remove the rails and clear the RR bed from Main St west to Pleasant Valley and this of course fits in with our trail to Curtiss Museum plan. Furthermore they would like to help us to apply for 2 grants.

1. A Waterfront Development Study Grant to prepare a plan for the Village and Town waterfront as well as the streets leading to the waterfront. They feel this is necessary to be competitive and receive further funding necessary to implement the plans. They feel they can get a 50% matching grant to do this (est. cost @ \$60,000 so we'd pay @ \$30,000) they feel we could receive the grant and finish this study in mid 2014.
2. A TEP grant. This grant (which they feel we have a very good chance for) would be written to cover the cost of our main trail including the bridge. From Champlin to Curtiss Park; and to Main St.; and along they RR to (and including) the trail to the Museum. Normally the development study would have to be done first, but because this is the final TEP round we can submit this grant now (August of this year). TEP is an 80%-20% matching grant.

The IDA asks that the Town and Village give them a "letter of interest" so that they can begin the process. We would not be committing any funds at this time. They also asked that the Parks Committee be designated the group they work with as we are already formed, have been working on the trail plans, and have a broad member base, including Village representation.

Our committee requests that the Parks Committee be delegated to work with the IDA on this project, and that the Boards approve and send the requested letter of interest to SCIDA.

John Jensen, Chair
Urbana Parks Advisory Committee

Councilman Jensen mentioned that a survey needs to be done in order to make a formal proposal to the school for the property transfer. Mr. Webster will call McConnell and Muller and the school regarding the schools most current survey.

Road Use Agreements

Supervisor Webster asked the Board about when they want to move forward with a road use assessment/agreement. On motion by Councilman Presley, seconded by Councilman Chadwick and carried, all voting Aye to table the topic.

Park Use Permit – Curtiss Museum

On motion by Councilman Presley, seconded by Councilman Jensen and carried, all voting Aye to approve the use of Depot Park for the Seaplane Homecoming on Saturday, September 14, 2013 from 8am-5pm. Councilwoman Kolo abstained.

Little League Lease Revision

On motion by Councilman Presley, seconded by Councilman Chadwick and carried, all voting Aye to accept the revision and direct Supervisor Webster to include in the cover letter, the Little Leagues non-exclusive use of the parking lot.

Revision

THIRD: The Lessee covenants and agrees to use the demised premises for youth baseball purposes only and shall restrict its use to such purposes. In the event Lessee ceases to provide baseball services, such cessation shall constitute a material breach of this Lease by Lessee and Lessor shall have the rights and

remedies set forth in paragraph "TENTH" herein below.

Schedule Public Hearing on Fracking

On motion by Councilman Chadwick, seconded by Councilwoman Kolo and carried, all voting Aye to schedule a Public Hearing for June 18, 2013 at 6:30pm for the purpose of a moratorium on fracking.

New Business

Park Use Permit Application – Kiki Seago

On motion by Councilman Presley, seconded by Councilman Chadwick and carried, all voting Aye to deny the application.

Roof Repair

Supervisor Webster told the Board that some roofing shingles had come away during a high wind storm and needed to be fixed. Mike Day completed the job which came in at \$600.00.

DA Fund Discussion

Supervisor Webster talked to the Board about the idea of creating a separate DA Fund for Town Expenses. Mr. Webster explained that the Town can charge Village resident's for snow removal and can allow the change with only a motion. Mr. Webster asked the Board members to think about it and it will be on the June meeting agenda.

Removal of Curtiss Museum Billboard

On motion by Councilwoman Kolo, seconded by Councilman Jensen and carried, all voting Aye to approve the Town assisting the Museum in removing the sign. The new sign law prohibits billboards and any in the Town need to be removed.

Other

Update on Reassessments

76% of the properties the Town had an assessment change. The increase in assessed value is \$10,403,456.

Water District 2 Update

We have been granted our environmental exemption request and the grant is moving forward.

SCIDA

The Board discussed the railroad ties being removed from Main Street to Pleasant Valley. The current rails are a light weight steel and cannot be used commercially. The County wants the steel and SCIDA along with the County will be removing the rails and clearing a 50' right of way.



New York State Town Clerks Association, Inc.

*Cindy L. Goliber, Town Clerk
President*

Town of Potsdam

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FIRST VICE PRESIDENT

Christian G. Sampson, RMC
Town of Ramapo
237 Route 59
Suffern, NY 10901

April 29, 2013

SECOND VICE PRESIDENT

Linda M. Gilbert, RMC, CMC
Town of Caroga
PO Box 328
Caroga Lake, NY 12032

John Webster, Supervisor
Town of Urbana
PO Box 186
Hammondsport, NY 14840

THIRD VICE PRESIDENT

Lisa Cooper, RMC, MMC
Town of Sterling
1290 State Rt. 104A
Sterling, NY 13156

Dear Mr. Webster:

SECRETARY

Susan A. Haag, RMC, MMC
Town of Austerlitz
PO Box 238
Spencertown, NY 12165

On behalf of the New York State Town Clerks Association, it is my honor and pleasure to inform you that Mary Farmer, Town Clerk, has been awarded this Association's certification as a Registered Municipal Clerk. This prestigious award recognizes the professional competency of Ms. Farmer in fulfilling the responsibilities of her office. Certification is granted only after an applicant has demonstrated that they have met the stringent education and experience requirements established by NYSTCA.

TREASURER

Bambi L. Avery, RMC
Town of Dryden
93 East Main Street
Dryden, NY 13053

The New York State Town Clerks Association was founded in 1982 and is dedicated to promoting the professional development of Town Clerks across the state as administrative leaders. Membership offers Town Clerks and their Deputies encouragement, specialized assistance and continuing education relevant to professional and personal improvement that will enhance their ability to serve their constituency.

EX-OFFICIO

Tina Ward Shuart, RMC, MMC
Town of Cobleskill
PO Box 327
Cobleskill, NY 12043

We are very pleased to have Mary as a member of our Association and deeply appreciate your encouragement of her involvement with the Association and the Registered Municipal Clerk program. It reflects your understanding of the purpose of our Association and your commitment to professional growth and development.

DISTRICT DIRECTORS

- #1 Leslie C. Gross
- Elizabeth A. Neville
- #2 Florence T. Santini
- Linda Doherty
- #3 Lisa A. French
- Kimberly A. Pinkowski
- #4 Anna K. Halkowich
- Donna A. Combs
- #5 Debbie L. Payne
- Lisa M. Goodwin
- #6 Jane M. V. Ike
- April L. Scheffler
- #7 Judy W. Gravino
- Mary M. Farmer
- #8 Maureen Beach
- Teresa M. Morasco
- #9 Donna Hamel
- Connie Maguire
- #10 Carol J. Brandon
- Patricia Dashenav

We have notified your local newspaper of this award. An article on this accomplishment is a great opportunity to make your residents aware of the hard work and dedication that makes local government successful, and I hope you will encourage them to find out more about the people that make that happen.

Congratulations to the Town of Urbana on having your Town Clerk, Mary Farmer, achieve the prestigious designation of "RMC".

Very truly yours,

Cindy L. Goliber
Cindy L. Goliber, RMC
President, NYSTCA

Supervisor Webster read the letter below from Cindy Goliber, President of the New York State Town Clerk's Association regarding Mary Farmer, Town Clerk.

Public Input

Anne Green talked about the last Village Board Meeting where they discussed the possibility of annexing the land behind the Curtiss School, owned by the Town, into the Village. The Town Board thinks it might be possible..

Dave Buckley asked the Board if the property at the back of the carnival grounds could be hydro seeded. There is \$736.00 left from last year's donation to put towards the cost. Mr. Buckley said the seed is approximately \$350.00 per load thinks it will take roughly 2 ½ loads.

On motion by Councilman Chadwick, seconded by Councilman Presley and carried, passed unanimously by all present to approve the hydro seeding, not to exceed \$900.00.

With no further business, on a motion by Councilman Chadwick, seconded by Councilman Jensen, the meeting was adjourned at 7:30 p.m. Carried unanimously by all present.

Respectfully submitted,

Mary Farmer
Town Clerk