

TOWN OF URBANA
Town of Urbana/Village of Hammondsport
Joint Meeting
December 1, 2015

The Urbana Town Board held a special meeting on Wednesday, December 1, 2015 at 6:30p.m., at the Town Hall, 8014 Pleasant Valley Rd., Bath, New York.

PRESENT:

TOWN	John Webster	Supervisor
	Edward P. Stull	Councilman
	Tom Chadwick	Councilman
	Jim Presley	Councilman
	Alzina Turner	Councilwoman
	Mary Farmer	Town Clerk

VILLAGE	Emery Cummings	Mayor
	Bee Keck	Trustee
	Anne Green	Trustee
	Dave Luppino	Trustee
	Lela Martuscello	Village Clerk

ABSENT: Stella Pulver Trustee

OTHERS PRESENT: Jamie Johnson and Jill Staats.

Fire Commissioner Appointment

On motion by Mayor Cummings, seconded by Trustee Keck and carried, all voting Aye to re-appoint Dennis LaMarche as Fire Commissioner for a five-year term to expire 12/31/2020.

Waterfront Advisory Committee

The two Boards discussed how the new committee will be charged and who should be on the advisory committee. It was decided that the Town will appoint one Town Board member to chair the committee, one Town resident, one Town business owner, and will ask the Chamber of Commerce and the Friends of Hammondsport Area Trails & Parks to designate a member. The Village will appoint one Trustee, one Village resident, one Village business owner, and will contact the school to designate a School Board member. Jamie Johnson or Jill Staats from the Steuben IDA will attend as non-voting members. The Town and Village Board members will alternate positions yearly. The purpose of the Committee will be to act as an advisory group to make recommendation and advise the Town and Village Boards and to advance the goals of the endorsed Waterfront Plan. The Committee Chairman will give reports to both the Town and Village Boards monthly.

On motion by Councilwoman Turner, seconded by Councilman Stull and carried, all Town Board members voted Aye to accept the organizational structure of the committee. The Village Trustees voted to accept it as well.

Charge to Joint Lake Front Revitalization, Parks and Trails Advisory Committee

Purpose: To advance the goals of the Hammondsport-Urbana Waterfront Master Plan and to provide comments, recommendations and advice to the Town Board and/or Village Board and staff on parkland and trails in the Town of Urbana and Village of Hammondsport, promoting a balanced community perspective on passive and active recreation, formal and informal parks, trails, and natural areas. This Committee is an advisory committee to the Town Board and Village Board and as such will report to the appropriate Board(s) for the purpose of:

- Reviewing and preparing recommendations on various matters related to parks and trails, including developing proposals, as referred by Town Board.
- Advocating responsible environmental practices and promoting sustainable parks policies.
- Providing advice and recommendations on parks being environmentally aware.
- Providing recommendations on the maintenance and development of town parks and trails.

The Committee may initiate a program of public consultation or education related to Hammondsport's and/or Urbana's parks maintenance and development matters, providing they have Town Board's

and/or Village Board's approval and a budget for such a program.

Joint Town and Village Parks and Trails Advisory Committee

1. The committee will meet at least monthly and all meetings will be public meetings.
2. This committee would replace the Town's current parks advisory committee.
3. Vice committee chair would be working with grant writer.
4. Members chosen for the committee must be able to and exhibit a commitment to attend the monthly meetings.
5. Final approval comes from the governing Board of the area involved. If the land is in the Town but is owned by the Village or visa-versa both governing Boards must be involved.
6. The committee will be made up of 9 voting members and 1 non-voting member
 - a. 1 Town Board member
 - b. 1 Village Board member
 - c. 1 School Board member or an appointee who lives in the Village or Town.
 - d. 1 Chamber of Commerce member who lives in the Village or Town
 - e. 2 Village members appointed by the Village Board 1 of which will be a business owner or owner representative
 - f. 2 Town members who live outside the Village appointed by the Town Board 1 of which will be a business owner or owner representative
 - g. 1 Friends of the Hammondsport Area Parks and Trails
 - h. 1 non-voting member of the Steuben County IDA

The Town and Village Board members will alternate the chair and vice chair positions on a yearly basis.

In the event that the Chamber or the School cannot provide a member than the Town will appoint a member to fill the first vacancy and the Village will appoint a member to fill the second vacancy.

All appointments are on a calendar year basis and must be renewed yearly.

After missing 3 consecutive committee meetings the committee may solicit a replacement for that member pending the approval of the new member by the appropriate Board.

The Village will approve members for 6 b ,c, e, and the Town approves 6 a, d, f, and g.

With no further business, on motion by Councilman Presley, seconded by Councilman Stull, the meeting was adjourned at 7:38pm. Carried unanimously by all present.

Respectfully submitted,

Mary M. Farmer
Town Clerk