

**TOWN OF URBANA**  
**Regular Board Meeting**  
**April 21, 2015**

The Urbana Town Board held its regular meeting on Tuesday, April 21, 2015 at 6:30p.m., at the Town Hall, 8014 Pleasant Valley Rd., Bath, New York.

<b>PRESENT:</b>	John Webster	Supervisor
	Alzina Turner	Councilwoman
	Edward P. Stull	Councilman
	Tom Chadwick	Councilman
	Jim Presley	Councilman

**OTHERS PRESENT:** Doug Robinson, Dave Oliver, Erich Miller and Anne Green.

**Minutes**

On a motion made by Councilman Presley, seconded by Councilwoman Turner and carried, all voting Aye to approve the minutes of March 18, 2015.

**Abstracts**

On a motion made by Councilman Chadwick, seconded by Councilman Stull and carried, all voting Aye to approve the April 2015 Abstracts.

**Computer Back-Up and Loss of Town Clerk's Information**

Erich Miller spoke to the Board about a new back-up system. The old system crashed and nothing has been backed up. The Town Clerk's computer had a virus called Cryptowall that encrypted all files and everything was lost.

On motion by Councilman Presley, seconded by Councilwoman Turner and carried, all voting Aye to order the system immediately.

**2<sup>nd</sup> Monitor for the Building Inspector**

On motion by Councilman Stull, seconded by Councilwoman Turner and carried, all voting Aye to approve ordering a new monitor not to exceed \$225.00.

**Trailhead Status**

Dave Oliver talked to the Board about the money raised so far for the Trailhead at the Town Hall. Supervisor Webster said that he would like the Board to see the complete plan before the project starts.

**Dian Davis, DCO – Dog Law Changes**

Ms. Davis has reviewed the local dog law and brought several concerns and recommendations to the Board. The renewal process, animal cruelty situations, anti-tethering law, code blue (temperatures below 20 degrees) and fees were all discussed. Ms. Davis will meet with Bob Magee to make the necessary changes to the local law and bring it back to the Board.

**Approve Conference Attendance for Diane Davis, DCO**

On motion by Councilman Presley, seconded by Councilman Chadwick and carried, all voting Aye to approve conference attendance for an Animal Cruelty Training at Alfred.

**Park Use Application – Scott Magee from the Twisted Branch Trail Run**

On motion by Councilman Stull, seconded by Councilman Chadwick and carried, all voting Aye to approve the use of the Town Hall parking lot for an Aid Station and Champlin Beach for the finish line, awards ceremony and food. In lieu of a fee, the group will be making a donation to the Trailhead project at the Town Hall.

**Homeland Security – Mutual Aid**

On motion by Councilman Chadwick, seconded by Councilman Stull and carried, all voting Aye to approve Intrastate Mutual Aid Program (IMAP) which will allow local governments to share resources during a declared local state of emergency.

## Park Advisory Committee Report



Monthly Report on April 15, 2015 Meeting

April 21, 2015 Town Board Meeting

Members Present:

Lee Dickson, Tom Chadwick, Mary Farmer, Dave Luppino, Ed Wightman, Bee Keck, Dave Oliver

Old Business:

1. *Waterfront Revitalization Grant :*
  - a. *WAC meet on 4-1-15 (poor turnout)*
  - b. *Next WAC meeting April 28<sup>st</sup>*
  - c. *Public meeting May 11<sup>th</sup> at 6:30 pm at the school*
2. *School land exchange: No change at this time.*
3. *Wambold ROW : No change at this time*
4. *“Trailhead” at Town Hall;*
  - a. *“matching donation” met and “Friends” have received their 501c(3) status from the IRS.*
  - b. *Construction to begin this spring*
  - c. *County still interested in developing “water garden” in area next to trailhead in low spot*
5. *Wetland behind museum. : No change at this time*
6. *Triad Trail*
  - a. *Needs work to finish grade*
  - b. *August footrace [100K] “Twisted Branch”*
7. *Curtiss Park*
  - a. *Alfred students*
  - b. *Art/Sculpture Trail*
8. *May 2<sup>nd</sup> “Love My Park Day”*
  - a. *Bee & Lela organizing clean up and would like help*

New Business:

9. *New trail map for 2015*

Next Meeting: May 13, 2015

Respectively submitted,

David C. Oliver

Chairman, Urbana Parks Advisory Committee

### Other

#### Curtiss Park Update

A professor and three students from Alfred met with Town staff at the park to discuss a possible project. The students would like the practice of using heavy machinery and will move and sort through existing debris, removing unwanted debris and will fill and level the park property.

On motion by Councilman Presley, seconded by Councilman Stull and carried, all voting Aye to approve the plan. Dave Oliver and Councilman Chadwick will oversee the project.

Anne Green asked if the lifeguards could put a towel over the ‘No Swimming’ sign at Depot Park when they are on duty.

#### Tour Boat

Supervisor Webster had met with Jamie Johnson, IDA, about a tour boat at the Champlin Pier. The IDA would like a commitment from the Town Board that it is a venture they want to commit to and the Board agreed to advertising for RFP’s.

On motion by Councilwoman Turner, seconded by Councilman Chadwick and carried, all voting Aye to budget \$600.00 for advertising. Councilmen Presley and Stull will work on advertising.

On motion by Councilman Chadwick, seconded by Councilman Stull and carried, all voting Aye to commit

to moving forward and finding the necessary funding to repair the pier by loans, grants and in-kind services.

**Depot Restrooms Open/Close Plan**

Tommy Beers has offered to open the doors at 5AM and close the restrooms at 9PM for now. Mr. Webster has a price of \$1,150 from Fire Alarm Systems for an electronic door system.

**Janitorial Service**

On motion by Councilman Presley, seconded by Councilman Stull and carried, all voting Aye to approve \$3,813.60 for summer cleaning services of the Depot Restrooms.

**Investment Policy**

The Board will review and look at this at the May meeting.

**Library Appointments**

On motion by Councilman Stull, carried by Councilwoman Turner and carried, all voting Aye to approve the appointments of Linda Carl, Roger Tompkins and Alyssa Slowinski.

**Music in the Park Sponsor**

On motion by Councilman Stull, seconded by Councilman Chadwick and carried, all voting Aye to approve sponsoring Music in the Park for \$150.00.

**FYI**

Due to Chase Bank changes in monthly fees, the Town has moved its account to Chemung Canal Trust.

**Procurement Policy**

The policy will be reviewed at the May meeting.

With no further business, on motion by Councilman Presley, seconded by Councilwoman Turner, the meeting was adjourned at 8:30pm. Carried unanimously by all present.

Respectfully submitted,

Mary M. Farmer  
Town Clerk