

**Urbana Town Board Meeting
Special Board Meeting
October 27, 2020**

The Urbana Town Board held its regular board meeting on Tuesday, October 27, 2020 at 6:30 p.m. at the Town Hall, 8014 Pleasant Valley Road, Bath, New York.

Present:	Edward P. Stull	Supervisor
	Jim Presley	Deputy Supervisor
	David Shaw	Councilman
	David Luppino	Councilman
	Mary Farmer	Councilwoman
	Deanna Tompkins	Town Clerk

Others Present: Mr. Grimsman came in after the public hearing was closed.

Supervisor Stull opened the meeting at 6:20 p.m.

Pledge of Allegiance

Open Public Hearing on the 2021 Budget

Supervisor Stull opened the public hearing for the 2021 Budget at 6:30 p.m.

Comments: None

On a motion made by Councilwoman Farmer, seconded by Deputy Supervisor Presley and carried, all voting Aye close the Public Hearing at 6:31 p.m. with the following roll call vote:

Deputy Supervisor Presley	Aye
Councilman Shaw	Aye
Councilman Luppino	Aye
Councilwoman Farmer	Aye
Supervisor Stull	Aye

The meeting to approve the budget will be held at the Town Hall and via Zoom on Friday October 30, 2020 at 8:30 a.m.

On a motion made by Councilwoman Farmer, seconded by Councilman Luppino and carried, all voting Aye to adopt the NYS General Records Retention Schedule:

**ADOPTING THE NEW YORK STATE GENERAL RECORDS
RETENTION SCHEDULE
TOWN OF URBANA, NEW YORK**

RESOLVED, By the Town of Urbana, New York that Retention and Disposition Schedule for New York Local Government Records (LGS-1), issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.

FURTHER RESOLVED, that in accordance with Article 57-A:

(a) only those records will be disposed of that are described in *Retention and Disposition Schedule for New York Local Government Records (LGS-1)*, after they have met the minimum retention periods described therein;

(b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

Executive Session

On a motion made Deputy Supervisor Presley, seconded by Councilman Luppino and carried, all voting Aye to go into Executive Session at 6:36 p.m. regarding Personnel and Real Property.

On a motion made by Councilman Luppino, seconded by Deputy Supervisor Presley and carried, all voting Aye to come out of Executing Session at 7:16 p.m.

Public Input

Mr. Grimsman asked questions to the Board about the budget.

On a motion made by Deputy Supervisor Presley, seconded by Councilman Luppino and carried, all voting aye to adjourn the meeting at 7:42 p.m.

Respectfully Submitted,

Deanna Tompkins
Town Clerk