

Town of Urbana Zoning Board
Regular Meeting
January 13, 2022

The Town of Urbana Zoning Board of Appeals held their regular meeting on Thursday, January 13, 2022 at 5:30 pm., in the Urbana Town Hall, located at 8014 Pleasant Valley Road, Bath, New York.

Board Present:	Scott Burg	Chairman
	Bill Fries	Board Member
	Nicole Dresser	Board Member
	Steve Catherman	Board Member
	Ryan Sincerbox	Board Member
	Thomas Cole	Board Alternate (absent)
	Penny Wells	Recording Secretary

Public Present: None

Meeting was called to order at 5:30 p.m. by Chairman Scott Burg.

On a motion to approve the minutes from November 10, 2021. Chairman Scott Burg asked to have Public Present: Jonathan R. Tantillo – changed to Public Present: Jonathan R. Tantillo - Council for Zoning Board of Appeals.

OLD BUSINESS: NONE

NEW BUSINESS: Introduction of New Code Enforcement/Zoning Officer – Marvin Rethmel. His job is to make applicant comply.

Marvin Rethmel passed out training materials, Overview of local government packet and asked board members to read it. It is an overview of training material for trainers to the zoning board.

STC Training – Corning Community College – April 2022 - ?? Marvin is checking on.

Zoning Board of Appeals training on line.

Building Code of Enforcement.

Zoning Board of Appeals – What you decide is LAW.

88-9 section B – Site plan approval procedures

Case History – Do not want Applicant to have any undo expense

Master Application – Marvin will decide where it needs to go, zoning or planning board.

Address comprehensive plan

Commercial referral variance

Residential – area variance – zoning board – back log

Agriculture – 2 Acre

Zoning – not much will change until the Comprehensive planning committee and Town Board looks at it.

Committee consist of:

- 2 Zoning Board Members

- 2 Planning Board Members

- 2 Town Board Members

- 4 Public

105-56, Advisory Opinion

Application – Marvin determines

State Law for – Site Plan

- Subdivision

- Special Use

- Area Variance

Planning board will not see after zoning board approves area variance for residential only.

Exception – Commercial, Industrial

105-59, Section B – Variance – revocation

Marvin gave many examples throughout meeting of different scenarios.

On a motion to adjourn by Bill Fries and seconded by Steve Catherman and carried all voting Aye to adjourn at 6:20 P.M.

Respectfully Submitted,

Penny Wells

Recording Secretary

