

**Urbana Town Board Meeting**  
**Regular Board Meeting**  
**August 16, 2022**  
**6:30 p.m.**

<b>Present:</b>	Edward P. Stull	Supervisor
	David Luppino	Councilperson
	David Shaw	Councilperson
	Mary Farmer	Councilperson
	Deanna Tompkins	Town Clerk
	Elizabeth Oklevitch	Attorney
	Tammie Nelson	Bookkeeper
<b>Absent</b>	Jim Presley	Deputy Supervisor

**Others Present:** David Oliver, Daniel Shearer, Alan Carpenter, Ron Leonard

Supervisor Stull opened the meeting at 6:30 p.m.

Thank you to Hammondsport Central School for donating the board room chairs and tables.

**Approve Minutes**

On a motion made by Councilperson Farmer, seconded by Councilperson Shaw and carried, all voting Aye to approve the minutes from July 19, 2022.

On a motion made by Councilperson Luppino, seconded by Councilperson Shaw, Councilperson Farmer abstained because she was absent, all voting Aye to approve the minutes from the Special Meeting that was held on August 4, 2022.

**Overview of Special Meeting on August 4, 2022**

Supervisor Stull gave an overview of the August 4<sup>th</sup> meeting. The meeting was held in order to pay Saratoga and Fields Construction. No other business was discussed.

**Department Reports**

Highway Supervisor Robinson and the Highway department cleaned the flume which saved the Town \$20,000.00.

**Watershed Update**

Letters are being sent to residents who are overdue getting their septic tank inspected.

**Old Business**

**Recognition for Summer Programs**

MacKenna Taggart was presented with the Lifeguard of the year Award. MacKenna is an outstanding employee who always gives her best.

### **Hammondsport Little League License**

On a motion made by Councilperson Farmer, seconded by Councilperson Shaw and carried, all voting Aye to approve the Hammondsport Little League's license, giving Supervisor Stull the authority to sign it with minor revisions.

### **Bridge and Pier Update**

Dan Shearer from Saratoga Associates will meet with the DEC about permit applications for the Pier. The previous application was rejected because there was a reference to the floating docks and they wanted everything to be looked at holistically. They will conduct some site recognizant in the Lake to see where the docks will go.

The DEC will also meet at the bridge to discuss phase 2 elements of Curtiss Park such as discharge on to Liberty Street and removing some trees. The Town should have a contract for the grant for phase 2 in the next month. The Curtiss Cultural trail will also be discussed. A CFA grant was submitted specifically for the trail to connect Curtiss park to the Curtiss Museum. There are some challenges, Cold brook is in the process of the moving. We have to make sure our permit application takes that into account. We need to have Plan B if Cold brook changes courses.

### **Boardwalk Options**

Dan Shearer from Saratoga showed different spur options for the boardwalk.

### **Status of the Railings Project**

Jim Presley is donating services for making the railings. The challenge with the railings is the height is greater than 30 inches. You must have railings every 4 inches. Cable will be every 4 inches. The cost is \$12,000 and it requires 16 holes drilled on every post.

### **Grant Update**

The contract for phase 2 of Curtiss park will be in place shortly. The Town Submitted a letter of intent for the NY Forward Grant. The grant is 4.5 million with no matching funds. The Town is also looking into an ARC grant which will help with matching town funds for other grants.

### **Approve Corrective Action Plan from Audit**

On a motion made by Councilperson Farmer, seconded by Councilperson Shaw and carried, all voting Aye to approve the Corrective Action Plan from the Audit.

### **Approve NYCOM training for Tammie Nelson- Sept. 12 to Sept. 16**

On a motion made by Councilperson Farmer, seconded by Councilperson Shaw and carried, all voting Aye to approve Tammie Nelson to attend training given by NYCOM in Saratoga Springs, September 12-September 16. Costs will be spit with the Village of Savona.

### **Interest Assessment Surcharge by the Department of Labor**

The Town received notice from Paychex that the Town has to pay a surcharge because a loan was taken out for those who received unemployment during COVID.

**Accept Summer Rec Donations**

On a motion made by Councilperson Luppino, seconded by Councilperson Shaw and carried, all voting Aye to accept Summer Rec donations totaling \$210.

**Grant Training Class**

On a motion made by Councilperson Luppino, seconded by Councilperson Farmer and carried, all voting aye to pay for hotel and mileage for Nicco Beyer to take a grant class in Syracuse. Nicco, will pay for his own registration.

**EFPR Solutions Update**

EFPR Solutions is going to help the Town get caught up with AUD's. The Town is gathering information for the contract and working with the IT Contract to get them access to Williamson Law and banking information.

**Public Comments**

There is a new spotlight called...From the Office of the Supervisor in the News and Events Section on [www.townofurbana.com](http://www.townofurbana.com).

The floor in the village office at the Depot Building still needs to be worked on. We will first see if we get approved for the NY Forward Grant, then go from there when it will be worked on .

**Executive Session:**

On a motion made by Councilperson Luppino, seconded by Councilperson Farmer and carried, all voting Aye to go into Executive Session at 7:21 p.m. for Acquisition of Securities and Contract negotiations, inviting in Attorney Oklevitch, Dan Shearer, Deanna Tompkins, and David Oliver at 7:21 p.m.

On a motion made by Councilperson Luppino, seconded by Councilperson Shaw and carried, all voting Aye to come out of Executive Session at 7:36 p.m.

With no further business, on a motion made by Councilperson Luppino, seconded by Councilperson Shaw and carried, all voting Aye to close the meeting at 7:36 p.m.

**Respectfully Submitted,**

Deanna Tompkins, Clerk  
Town of Urbana