

**Urbana Town Board Meeting
Regular Board Meeting
January 16, 2018**

The Urbana Town Board held its regular meeting on Tuesday, January 16, 2018 at 6:30 p.m., at the Town Hall, 8014 Pleasant Valley Road, Bath, New York.

PRESENT: Alzina Turner Councilwoman
 Dave Shaw Deputy Supervisor
 Edward Stull Councilman
 Jim Presley Councilman
 John Webster Supervisor
 Deanna Tompkins Town Clerk

OTHERS PRESENT: Clark Wambold, Dave Oliver, Lance Locey

Public Hearings

Local Law #1 To extend the Cold War Veterans' Exemption was opened at 6:34 pm. There was no discussion. On a motion by Councilwoman Turner, seconded by Deputy Supervisor Shaw and carried, all voting Aye to close the public hearing.

Local Law #2 To amend items Section 105-21 of Chapter 105 was opened at 6:36 pm. There was no discussion. On a motion by Councilman Stull, seconded by Deputy Supervisor Shaw and carried, all voting Aye to close the public hearing.

Minutes

On a motion made by Councilwoman Turner, seconded by Deputy Supervisor Shaw and carried, all voting Aye to approve the January 4, special meeting minutes.

Abstracts

On a motion made by Deputy Supervisor Shaw, seconded by Councilman Presley and carried to approve Abstract #14 of 2017 with the following a roll call vote:

John Webster	Aye
Edward P. Stull	Nay
Jim Presley	Aye
Dave Shaw	Aye
Alzina Turner	Aye

On a motion made by Councilman Presley, seconded by Councilman Stull and carried, all voting Aye to approve Abstract # 1 of 2018.

Accounting Transfers

On a motion made by Councilman Presley, seconded by Deputy Supervisor Shaw and carried, all voting Aye to approve the following accounting transfers.

1/16/2018

Accounting Transfers for end of Year accounting:

A FUND

From: A5132.440	Garage Heating	\$ 145.00
To: A5132.430	Garage Supplies	\$ 145.00
From: A1620.410	Electricity	\$ 657.82
To: A1620.420	Heating	\$ 520.61
To: A1620.430	Telephone	\$ 137.21
From: A1420.410	Litigation	\$ 2000.00
To: A1620.400	Contractual	\$ 2000.00

From:	A1110.400	Contractual	\$ 127.15
To:	A1010.400	Board Contractual	\$ 74.67
To:	A1220.400	Spr. Contractual	\$ 52.48

B FUND

From:	B8020.400	Planning Contractual	\$ 60.00
To:	B3620.400	Safety Contractual	\$ 60.00

DB FUND

From:	DB5110.410	Repairs-Major	\$ 650.00
To:	DB5110.400	Contractual	\$ 650.00

From:	DB5110.410	Major	\$ 6500.00
To:	DB5142.400	Snow Removal	\$ 6500.00

Department Reports

On a motion made by Councilwoman Turner, seconded by Councilman Presley and carried, all voting Aye to approve Department Reports.

Public Input

No Public Input

Reorganizational

Designations and Appointments

On a motion made by Councilman Stull, seconded by Councilman Presley and carried, all voting Aye to approve the designations and appointments.

Meeting Rules of Procedures/Members of the Public Meeting Policies

On a motion made by Councilman Presley, seconded by Deputy Supervisor Shaw and carried, all voting Aye to approve the Meeting Rules and Procedures and Members of the Public Meeting Policies with the following changes: change #8 on the Meeting Rules of Procedures to say: The Supervisor or the majority of the board is authorized to adjourn or recess the meeting. In the 3rd paragraph under Members of the Public Meeting Policies, change the word you to the public.

Board Meeting Dates and Times

On a motion made by Councilman Stull, seconded by Councilman Presley and carried, all voting Aye to approve the Board meeting dates and times with the following change: change the 31st to 9am.

Holiday Schedule

On a motion made by Deputy Supervisor Shaw seconded by Councilman Presley and carried, all voting Aye to approve the Holiday Schedule.

Wages

On a motion made by Councilman Presley, seconded by Councilman Stull and carried, all voting Aye to approve the Wages.

Health Insurance and Payroll Information

On a motion made by Councilman Presley, seconded by Councilman Stull and carried, all voting Aye to approve the Health Insurance and Payroll Information.

Payroll Dates

On a motion made by Councilman Presley, seconded by Councilman Stull and carried, all voting Aye to approve the Payroll Information.

Review and Accept

On a motion made by Councilman Presley, seconded by Councilman Stull and carried, all voting Aye to review and accept the following Policies:

- Accident/Injury Reporting-
- ADA Policy
- Discrimination and Harassment
- Code of Ethics
- Workplace Violence Prevention
- Smoking
- Property Damage
- Procurement
- Cash Management and Investment
- Fund Balance
- Equal Employment Opportunity
- Use of Computers, Internet and Email

Old Business

Gold Seal Update

Nothing has changed, still waiting for Jan. 30 trial.

Resignation of Randy Robinson

On a motion made by Councilman Stull, seconded by Councilman Presley and carried, all voting Aye to accept the resignation of Randy Robinson effective 2/1/18.

Resignation of Mike Adams

On a motion made by Councilwoman Turner, seconded by Deputy Supervisor Shaw and carried, all voting Aye to accept the resignation of Mike Adams effective 1/1/18.

Credit Card Service by Elavon

On a motion made by Councilman Presley, seconded by Deputy Supervisor Shaw and carried, all voting Aye not to accept the Elavon Credit Card Service contract.

Local Law SEQR:

Local Law 1- Adopt

**TOWN OF URBANA, N.Y.
LOCAL LAW NO. 1 OF 2018**

**A LOCAL LAW TO EXTEND THE COLD WAR VETERANS' EXEMPTION
AUTHORIZED BY REAL PROPERTY TAX LAW § 458-b**

BE IT ENACTED by the Town Board of the Town of Urbana, County of Steuben, State of New York as follows:

- Section 1. Pursuant to the authority granted by Chapter 290 of the Laws of the State of New York of 2017 the Town Board of the Town of Urbana hereby establishes and states that the exemption permitted by Real Property Tax Law 458-b will apply to qualifying owners without regard to the ten year limitation set forth in Section 458-b(2)(c)(iii).
- Section 2. This local law shall take effect immediately upon filing in the office of the New York Secretary of State in accordance Section 27 of the Municipal Home Rule Law.

Supervisor Webster read through the Impact Assessment.

On a motion made by Councilman Stull, seconded by Councilwoman Turner and carried, all voting Aye that based on the information provided above, the board directs Supervisor Webster to check the box that states no, or small environmental impact may occur.

On a motion made by Councilman Stull, seconded by Councilwoman Turner and carried, all voting Aye to sign the SEQR document.

On a motion made by Councilman Stull, seconded by Councilwoman Turner and carried, all voting Aye to approve Local Law 1.

Approve Local Law 2

TOWN OF URBANA, N.Y.

LOCAL LAW NO. 2 OF 2018

**A LOCAL LAW TO AMEND SECTION 105-21
OF CHAPTER 105 OF THE LAWS OF THE
TOWN OF URBANA, N.Y.**

BE IT ENACTED by the Town Board of the Town of Urbana, County of Steuben, State of New York as follows:

Section 1. Section 105-21(A) is amended to read as follows:

“Section 105-21(A): Pursuant to Town Law, Article 16, Section 281, the Planning Board is empowered to modify the allowable dwelling types specified in Section 105-9(A) and the density provisions of Sections 105-15, 105-16, 105-17, 105-18 and 105-19 above when approving a residential subdivision plat in accordance with Section 93-11 of Chapter 93 of the Code of the Town of Urbana. Any subdivision of land with such modification incorporated in a duly recorded plat shall be properly noted by the Town Clerk as amendments to these zoning regulations.

Section 2. All ordinances, local laws and parts thereof inconsistent with this Local Law are hereby repealed.

Section 3. Effective Date: This Local Law shall take effect immediately upon filing in the office of the New York Secretary of State in accordance with Section 27 of the Municipal Home Rule Law.

On a motion made by Councilman Stull, seconded by Councilman Presley and carried, all voting Aye to approve Local Law 2.

New Business

Appoint Jennifer Rethmel to ZBA

On a motion made by Councilwoman Turner, seconded by Deputy Supervisor Shaw and carried, all Voting Aye to appoint Jennifer Rethmel to the ZBA Board to fill Mike Adams position.

Appoint Austin Morlan to the Planning Board

On a motion made Councilwoman Turner, seconded by Deputy Supervisor Shaw and carried, to appoint Austin Morlan to the planning board to fill Randy Robinson’s position. All voting as follows:

Councilman Shaw	Aye
Councilwoman Turner	Aye

Councilman Stull	Aye
Councilman Presley	Abstain
Supervisor Webster	Aye

Adopt Not-for-Profit donation Resolution
RESOLUTION

WHEREAS, periodically the Town Board of the Town of Urbana, NY receives requests from non-profit organizations for donations in support of programs and projects for the benefit of the not-for-profit; and

WHEREAS, the existence of strong not-for-profit organizations enhances the services provided by such organizations to its members and other Town residents; and

WHEREAS, the Town Board finds that it is in the interest of the Town to have stable not-for-profit organizations the presence of which enhances the overall quality of life within the Town; and

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Urbana, N.Y. hereby establishes a policy to accept and consider requests for donations and in its discretion authorize payment of donations in such amounts as determined by the Town Board; provided, however, the Town Board will not accept requests for donations from any religious not-for-profit organization nor will it accept requests for donations from any political organization nor where the use of any donated money would be to further a political cause or position.

On a motion made by Councilman Presley, seconded by Deputy Supervisor Shaw and carried, all Voting Aye to Adopt the Not-for Profit Donation Resolution.

Approve J. O'Connell's Contract

On a motion made by Councilman Presley, seconded by Councilman Stull and carried, all Voting Aye to approve J.O'Connell's contract.

Extend solar moratorium (Adopted 5/15/17)

On a motion made by Councilman Stull, seconded by Councilman Presley and carried, all voting Aye to Extend the Solar Moratorium for an additional 3 months.

David Oliver- Friends

David Oliver inquired about what *Friends* can talk to people about when they are trying to solicit funds. What can they do as far as sponsorships? They are thinking about putting a sponsorship package together.

Clark Wambold talked about his displeasure with the bridge. Supervisor Webster explained the purpose of the bridge is a pathway to point A and B.

Supervisor Webster told David Oliver to put together a list of what *Friends* would like to do and pricing. He can coordinate with Councilman Presley.

Public Input on Non Agenda Items

None

Executive Session

On a motion made by Councilman Stull, seconded by Councilman Presley and carried, all voting Aye to go into executive session for litigation update and personnel.

On a motion made by Councilman Stull, seconded by Councilwoman Turner and carried, all voting Aye to come out of executive sessions.

With no further business, on a motion made by Councilwoman Turner, seconded by Councilman Stull, the meeting was adjourned at 7:52 pm. Carried unanimously by all present.

Respectfully submitted,

Deanna Tompkins
Town Clerk