

**Urbana Town Board Meeting
Regular Board Meeting
March 14, 2023
6:30 p.m.**

The Urbana Town Board held its regular meeting on Tuesday, March 14, 2023 at 6:30 p.m. at the Town Hall, 8014 Pleasant Valley Road, Bath, New York.

Present:	Edward P. Stull	Supervisor
	Jim Presley	Deputy Supervisor
	David Luppino	Council Member
	Mary Farmer	Council Member
	Calvin Weaver	Attorney
	Tammie Nelson	Bookkeeper
	Deanna Tompkins	Town Clerk

Not Present: David Shaw Council Member

Others Present: Ed Wightman, Bill Spies, Ron Lowenstein, Simon Nicholls, Shelly Fisher, Douglass Schuckers, Brian Markham

Present on Zoom: Sue Pietrzak, Mark Heard, Kimberly Smith, Mark Prunoske, Nolan-Coring

Pledge of Allegiance

Supervisor Stull opened the meeting at 6:30 p.m.

On a motion made by Deputy Supervisor Presley, seconded by Council Member Farmer and carried, all voting Aye to approve the Board minutes from February 15, 2023 with the correction that Tom Chadwick was a board member.

Abstract #3 of 2023

On a motion made by Council Member Luppino, seconded by Council Member Farmer and carried, all voting Aye to approve Abstract #3.

Budget Amendment- Steuben Tax Processing Fees

On a motion made Deputy Supervisor Presley, seconded by Council Member Luppino and carried, all voting Aye to approve the following Budget Amendment:

Debit A1955.410	\$1400	Contingent Account
Credit A1330.400	\$1400	Tax Collector Contractual

Accept Department Reports

On a motion made by made Council Member Luppino, seconded by Council Member Farmer and carried, all voting Aye to accept the Department Reports.

Old Business

Pay-rate for Septic Inspectors

On motion made by Deputy Supervisor Presley, seconded by Council Member Farmer and carried, approving a rate of \$75 for each septic inspection; Council Member Luppino, Abstained

Approval for David Luppino to do KWIK Inspections

The job for KWIK Inspectors needs to be advertised first. In order for David Luppino to become a KWIK inspector there needs to be a unanimous vote. Since not all board members are present and a unanimous vote is needed, this will be put on the agenda in April.

Mowing Bid

There were no bids for Mowing the Town of Urbana Cemeteries so its needs to put out to bid again. Thank you to Veley's for doing a fantastic job mowing the cemeteries these last few years. They are not bidding because their business closed.

Property Transfer Increase

On a motion made by Deputy Supervisor Presley, seconded by Council Member Luppino and carried, all voting aye to increase the cost of a property transfer (septic) to \$ 120.

Comments from the Public on Old Business

Bill Spies and Brian Markham request from the Board a breakdown of why the budget increased \$900,000.

New Business

Finger Lakes Boating Museum – Dock Use at Depot Park

On a motion made by Deputy Supervisor Presley, seconded by Council Member Farmer and carried, all voting Aye to approve the Finger Lakes Boating Museum to use the dock at Depot Park to launch the Pat II this summer.

Fred and Harriett Taylor Memorial Library Budget Request

On a motion made by Deputy Supervisor Presley, seconded by Council Member Luppino and carried, all voting aye to approve the Fred and Harriett Taylor Memorial Library request for \$73,500 in the 2024 Budget.

Council Member Luppino- Update on AOT Training

Council Member Luppino attended the Association of Towns training. He attended 13 different sessions. One session talked about how NYS offers tax credits for wind and solar on Town property. Council Member Luppino will find out more about this.

Another session he attended was on Cemeteries. Currently NYS does not have a law about burying remains in your back yard. The board agreed to put this on the agenda for April's Meeting.

Council Member Luppino was a delegate representing the Town of Urbana at the Association of Towns Annual Meeting. All nominees and resolutions were passed.

Police contract

On a motion by Deputy Supervisor Presley, seconded by Council Member Luppino and carried all voting Aye approving the Police Contract with Village of Hammondsport, adding in coverage may be needed at highway department work zones and the hours need to be updated to seven hours plus Court. Contract: need to add coverage work zones. Needs to be changed to 7 plus court.

Additional Police Coverage

There was a discussion about if we need extra coverage for July 4th and the Carnival Weekend. The board agreed that we only need extra coverage on the bridge at Curtiss Park for the Fireworks.

ARPA Money

A portion of the ARPA money that we received will be used to purchase two pavilions for Champlin Beach that will be available for rentals. The bathrooms at Depot are being redone so they are more sanitary. A roof is also being researched for the Depot building.

Boat Trailers behind Highway Department

Supervisor Stull will talk to Highway Superintendent Robinson about the possibility of renting out space for boat trailers behind the compost area.

Docks at Depot

A plan needs to be developed about how we will finance and upgrade the docks at Depot. The board will begin developing plans over the summer.

Permission to Access Town Property to plug orphan wells.

On a motion made by Deputy Supervisor Presley, seconded by Council Member Farmer and carried, all voting Aye to give Ramboll, a company who has been contracted by New York State to plug orphan wells on Town of Urbana Property.

Catholic Charities Request

Catholic Charities sent a request for \$1,000. The board decided that they were unable to give the request money this year.

Urbana Community Advocacy Group

Shelly Fisher presented the idea of an Urbana Community Advocacy group to help the residents and the Town. Here is the letter that was submitted:

Dear Supervisor Stull and Members of the Board:

As a group of interested residents we feel compelled to form a Community Advocacy Group with the following mission statement:

The Town of Urbana Community Advocacy Group will serve as a voice for the residents, taxpayers, and businesses as well as a resource for the Town of Urbana government.

The residents of Urbana offer a diverse knowledge and experience base that can offer assistance in a wide range of concerns affecting the town including research, current and future objectives, budgeting, and community projects. Core members of our group will serve to organize the community in hopes of drawing from experience in their respective fields of expertise to aid our town.

It is our hope that you will find our presence useful and engage in cooperative interaction to provide the best possible outcomes for the residents, taxpayers, businesses and the Town as a whole.

Thank you and we look forward to working collaboratively with you,

Sincerely,

Town of Urbana Community Advocacy Group

While in the planning stage communication can be temporarily directed to:

Shelly Fisher, 570-236-2720 cell or shelfish@rochester.rr.com

Approval to Purchase a 2014 Laymour Sweeper

Highway Superintendent would like to purchase a 2014 Laymour Sweeper for \$32,000. It is the sweeper that ADMAR Supply uses for a rental unit, in has 1,300 hours on it. The Highway Department has rented the unit several times. The cost to rent one will cost \$5,500-\$6,500 a year and its on a first come first served basis. The sale of the truck to the school was \$62,000. \$40,000 was met in reserves so that leaves \$22,000 for the broom. \$10,000 would come out of reserves just until the auction items are sold and then \$10,000 will be put back in reserves. The Sweeper could also be revenue for the Town because two neighboring Towns are interested in renting from us. If we do rent, the renters will put bristles on the broom and rent we charge would pay for our bristles.

On a motion made by Deputy Supervisor Presley, seconded by Council Member Farmer and carried, all voting Aye to approve the purchase of a 2014 Laymour Sweeper for \$32,000.

Supervisor Presley request that Highway Superintendent Robinson attend the Board Meeting when he would like to purchase something.

Items to be put out for Bid

On a motion made by Deputy Supervisor Presley, seconded by Council Member Luppino and carried, all voting Aye to put the following items out to bid:

1. Dump box under frame plus cylinder off old State Truck
2. Front plow mount fold down unit.
3. Front plow stationary mound, front wing tower and rear wing tower plus hydro tank and valves of old State Truck.
4. Hydro take round steel, hydro tank round steel aluminum old State Truck
5. Front axle assembly springs 20,000 pound and frame off old State Truck

6. Two way front plow manual pivot 10ft Viking
7. Frink on-way front plow hft
8. Airflow read chip seal box
9. 2 electric door opener

Implement a Postage charge for mailing Birth Certificates

On a motion made by Deputy Supervisor Presley, seconded by Council Member Farmer and carried, all voting Aye to charge \$15 for a birth certificate if it needs to be mailed to someone, otherwise the charge remains \$10.

Comments from the Public on New Business

There will be a meeting planned between the Town Board, Zoning Board and Planning Board. Marvin Rethmel the Zoning Officer will speak on policies and procedures.

Council Member Luppino looked into how much it would cost the residents if a local law for a 10% exemption on taxes for Firefighters and Ambulance Workers was passed.

It would cost approximately \$7,650 in tax forgiveness that would be distributed among the tax payers. It will be about \$1 or \$2 per tax payer. The issue is the firefighters already get a \$200 tax rebate from the State if filed on their taxes and you can only take one rebate unless the Town, Village, County and School pass a local law. It was requested for a similar analysis for the senior citizen discount.

Executive Session

On a motion made by Deputy Supervisor Presley, seconded by Council Member Luppino and carried, all voting Aye to enter in to executive session for potential litigation at 7:39 p.m. inviting in Attorney Weaver, and Clerk Tompkins.

On a motion made by Deputy Supervisor Presley, seconded by Council Member Luppino and carried, all voting Aye to come out of Executive Session at 7:57 p.m.

With no further business, on motion made by Deputy Supervisor Presley, seconded by Council Member Farmer and carried, all voting Aye to close the meeting at 7:57 p.m.

Respectfully Submitted,

**Deanna Tompkins
Town Clerk**