

**Urbana Town Board Meeting**  
**Regular Board Meeting**  
**August 15, 2023**  
**6:30 p.m.**

<b>Present:</b>	Edward P. Stull	Supervisor
	Jim Presley	Deputy Supervisor
	David Luppino	Councilperson
	David Shaw	Councilperson
	Mary Farmer	Councilperson
	Deanna Tompkins	Town Clerk
	Tammie Nelson	Bookkeeper
	Calvin Weaver	Attorney for Town

**Attendees:** Nichole Dresser, Brian Scott, Dave Durepo, Sue Pietrzak, Bill Spies, Geoffrey Grimsman, Cheryl Ambrosone, Shelly Fisher, Ron Leonard, Cherokee Mitchell, Dan Shearer, Jackson LaSarso

Supervisor Stull opened the Meeting at 6:00 p.m.

Pledge of Allegiance

**Approve Minutes: June 20, June 30, July 18**

On a motion made by Councilperson Shaw, seconded by Councilperson Farmer and carried, all voting Aye to approve the minutes from June 20,2023.

On a motion made by Councilperson Farmer, seconded by Councilperson Luppino and carried, all voting Aye to approve the minutes from June 30, 2023.

On a motion made by Councilperson Shaw, seconded by Councilperson Luppino and carried, all voting Aye to approve the minutes from July 18, 2023.

**Abstract #8 of 2023**

On a motion made by Councilperson Farmer, seconded by Councilperson Shaw and carried, approving Abstract #8 of 2023. Councilperson Luppino abstained on Bill #2169.

**Department Reports**

On a motion made by Councilperson Shaw, seconded by Deputy Supervisor Presley and carried, all voting Aye to approve the Department Reports.

## **Old Business**

### **Grants**

#### **Bridge and Boardwalk Grant 1 and 2**

Dan Shearer from Saratoga Associates spoke about the Towns grants.

There is good news Grant 1/Phase 1 for the bridge and boardwalk project is contractually complete.

The railing and bump out are approved for Grant 2/Phase 2. The Phase 2 contract for the Bridge/Boardwalk was signed by Town. The Town is waiting for the signed contract to come back from the State so the Town can move forward to get a vendor for the railing.

#### **Pier**

Permitting for the wetland and removal of the pier has been approved by the DEC. The next step is to remove the pier.

#### **New York Forward Grant**

The New York Forward is all about Community. We want input about what make sense to the community. If the Town is awarded money we would not know which projects were approved until the State and an independent firm came in to review everything.

#### **Comments from the Public on Old Business**

Mr. Grimsman asked about how much each grant was for and what the Town is responsible for.

### **New Business**

#### **Appoint Cherokee Mitchell as Deputy Assessor**

On a motion made by Councilperson Farmer, seconded by Councilperson Shaw and carried, all voting Aye to approve Cherokee Mitchell as Deputy Assessor, effective immediately until December 31,2023.

#### **Appoint Sherri Wheeler as Deputy Clerk**

On a motion made Deputy Supervisor Presley, seconded by Councilperson Shaw and carried, all voting Aye to approve Sherri Wheeler as Deputy Clerk, effective immediately until December 31, 2023.

#### **Approve Donations for Summer Rec**

On a motion made by Councilperson Farmer, seconded by Councilperson Shaw and carried, all approving the donations for Summer Rec.

#### **Board of Assessment Positions**

There are three Board of Assessments Positions available. They need to be appointed by January, so they can take the training in the Spring.

## **SCT Contract**

On a motion made by Councilperson Luppino, seconded by Deputy Supervisor Presley and carried, all voting Aye to approve the contract from SCT Computers.

## **Issues with Boat Launch: Mr. Grimsman**

Mr. Grimsman submitted the following letter and spoke about his issues with the boat launch:  
To The Town of Urbana,

To be distributed to ALL Board Members and Supervisor, All associated Town Staff. submitted Aug. 7th 2023 for and at the upcoming Aug. 15th, 2023 Town Board Meeting / entered on record, minutes.

Writing with mid-season concerns regarding the Depot Park Boat Launch with attached photos (below).

The following list of concerns are in direct relation to an evident lack of direct supervision and observation by the Town of Urbana and Staff.

1) Leveling of Launch slope below the waterline absolutely needed. I have sent emails about this need in the past. Many boaters including ourselves have to reposition their trailered boats in the center of the beach after pulling out near the dedicated launch dock. This is fully dependent on the traffic and available time. As mentioned in a previous email that the side slope is basically 2 feet out of level side to side across a trailer axle width. This is entirely in need of a fix. The NYSDEC at Region 8 said that an issued permit for launch grading below the waterline is entirely workable and routine.

2) Deep rain ruts and potholes along the beachfront and elsewhere inside the launch area including alongside/in the driveway turn off Water St. The nearly 1 foot deep runoff ruts have been present since before the Boat Show. The driveway potholes have been present and have worsened over several seasons.

3) Truck and trailer parking area needs attention. The parking area ground should be striped and at specific angles to maximize realistic parking spaces for full length trucks and tandem axle trailers. (Boathouse Marina actually has their parking striped on a surface similar to the launch parking area). Painted stakes could also be driven along the flume wall to enhance stripe locations, or signs could be placed for each spot/slot for the same purpose. Currently it's a randomly used area with only the handicap spot left open, and actual spot/slot locations vary daily regardless of vehicle count. The amount of available parking spaces would be consistent with clearly marked spaces unless this was disregarded. Some people actually park parallel to the driveway behind the concrete blocks which makes parking access near the barricades along the hotel driveway difficult or shut off. Additional note: Overspill Parking should be striped as well for the same reasons.

4) Keuka Watersports Commercial Use of Public Launch: KWS (abbr.) clearly uses the Depot Park building, street parking, launch, docks, and seawall as an openly commercial place of business. Regardless of their rental rate and income derived by the Town of Urbana, the impact on the public at large not including their customers is notably worthy of mention and with such some measures for public accommodation should be considered, encouraged or mandated. There

are numerous occasions when KWS leaves multiple unattended parked trucks and trailers in the launch parking area and sometimes in the actual turnabout area after launching or while waiting for a returning rentals, forcing the public to park at overspill even if the KWS rig is there for 10 minutes. KWS who has been working this business for long enough to accommodate the public has opted out of such measures. They could easily by phone coordinate launch and pickup times to avoid parking at the launch entirely. Any short or medium delay/wait time could occur at Overspill Parking or one of their many locations on Rte 54. Flagrant use of public property is where the public begins to see a dominant relationship with the Town, while the public pays both with taxes and inconvenience.

5) Trailer Debris still along the edge of the launch needs removal.

6) Washout "foot twister" at edge of the Depot Park lawn at the barricades near the launch needs filling

7) Dedicated Launch Dock does NOT have "NO FISHING" written on the dock surface where people still fish and obstruct boaters coming and going. There are NO such signs on ANY of the docks.

8) The mooring docks optimally need to be 4 feet longer to accommodate most boats of this day and time.

With consideration to the serious quantity of funds being spent on other lakefront parks by the Town, these simple matters in need of attention at Depot Park are no doubt within range of fiscal limits while mitigating the optics of it being allowed to reach this point of obvious need.

Thank you for your consideration.

Sincerely,

Geoffrey S. Grimsman

[fineline345@yahoo.com](mailto:fineline345@yahoo.com)

(910) 520-3802

#### **Purchase of 2019 Wacker 1 ¼ Ton Double Drum Vibratory Roller**

On a motion made by Deputy Supervisor Presley, seconded by Councilperson Luppino and carried, all voting Aye to approve the purchase of a 2019 Wacker 1 ¼ ton double drum vibrator roller.

#### **Depot Building Flat roof**

Councilperson Shaw met with the contractor and discovered that the flat roof portion of the Depot Building needs to be replaced, it will cost \$9,000. The board will have to decide what to do in the near future.

### **Keuka Watersports donation to Summer Rec.**

Thank you to Keuka Watersports for taking the Summer Rec kids tubing again this year!

To: Town of Urbana

From: Keuka Watersports

Re. Fun Day

We had another great day of tubing with the Town of Urbana on Keuka Lake this year! Keuka Watersports had a great time taking approximately 102 screaming, yelling, totally fun kids, some for the very first time ever, tubing on the lake from 9:30am-1pm, fun was had by all. We love being part of such a great on water interactive activity for the kids in our local community. Totally Fun! The number one reason we started Keuka Watersports 20 years ago was to allow people water access, with our help, to have as much fun on the water as we do, and this year was just as fun as the first, can't wait for next year.

As always, our tube day contribution has been and will always be complimentary.

Thanks,

Lance Locey  
Keuka Watersports

### **Drone for geese control**

Supervisor Stull wants to look at purchasing a drone. The Town will reach out to the Village to see if they will contribute to the costs. Ron Leonard suggested looking at a green laser.

### **Comments from the Public on New Business**

Mr. Grimsman brought up the need for low voltage lighting to allow people to sight the dock. Possibly look at solar lights.

Mr. Grimsman wanted to convey that Kayak launchers should move to the side when a motor boat comes.

Ron Leonard asked whose job is it to monitor overnight activities. He has observed multiple boats using the docks overnight.

### **Executive Session for contract negotiations**

On a motion made Deputy Supervisor Presley, seconded by Councilperson Luppino and carried, all voting Aye to enter into Executive Session at 7:30 p.m. for Contract Negotiations.

On a motion made by Deputy Supervisor Presley, seconded by Councilperson Shaw and carried, all voting Aye to come out of Executive Session at 8:18 p.m.

On a motion made by Councilperson Luppino, seconded by Councilperson Farmer and carried, all voting Aye to come out of Executive Session at 8:18 p.m.

**Respectfully Submitted,**

**Deanna Tompkins  
Town Clerk**

DRAFT