

**Urbana Town Board Meeting
Regular Board Meeting
September 19, 2023
6:30 p.m.**

The Urbana Town Board held its regular meeting on Tuesday, September 19 at 6:30 p.m. at the Town Hall, 8014 Pleasant Valley Road, Bath, New York.

Present:	Edward P. Stull	Supervisor
	Jim Presley	Deputy Supervisor
	David Luppino	Councilperson
	Mary Farmer	Councilperson
	Calvin Weaver	Attorney
	Sherri Wheeler	Deputy Clerk
	Deanna Tompkins	Town Clerk

Absent	David Shaw	Councilperson
	Tammie Nelson	Bookkeeper

Others Present: David Oliver, Richard Kashmir, Sue Pietrzak, Dave Durepo, Bill Spies, Brian Markham, Shelly Fisher

Pledge of Allegiance

Supervisor Stull opened the meeting at 6:30 p.m.

Minutes - August 15, 2023 and August 18, 2023

On a motion made by Deputy Supervisor Presley, seconded by Councilperson Farmer and carried, all voting Aye to approve the minutes from August 15, 2023.

On a motion made by Councilperson Farmer, seconded by Supervisor Stull and carried, all voting Aye to approve the minutes from August 18, 2023.

Abstract #9 of 2023

On a motion made by Deputy Supervisor Presley, seconded by Councilperson Farmer and carried, with the following amendment on Bill #2235, the address should be 10958, Councilperson Luppino abstained on Bill #2235.

Accept Department Reports

On a motion made by Councilperson Farmer, seconded by Deputy Supervisor Presley and carried, all voting Aye to accept the department reports.

Old Business

Depot Roof (Lower Flat Lakeside)

The roof will be fixed next week.

Grants

David Oliver gave a grant update. The final payment request has been sent in for the first Bridge grant. The State owes the Town \$230,000.

The NY Forward Grant needs to be submitted Friday Sept. 28th. It is for 4.5 million with no match.

On a motion made Deputy Supervisor Presley, seconded by Councilperson Luppino and carried, all voting Aye to approve the following New York Forward Grant Resolution:

New York Forward Grant Resolution

WHEREAS, the Town of Urbana is in Steuben County, New York, and the Southern Tier; and

WHEREAS, the 2023 New York Forward program supports a more equitable downtown recovery for New York's smaller and rural communities, with a focus on hamlets, villages, and neighborhood-scale municipal centers. Through the NY Forward program, these smaller downtowns will attract more businesses, residents, and visitors, while also providing a higher quality of life for residents; and

WHEREAS, the Hammondsport Downtown is adjacent to three public amenities: Depot Park, Curtiss Park, and Champlin Beach; and

WHEREAS, grant funding would be provided for the enhancement, restoration, and revitalization of sites in and around Downtown Hammondsport and Keuka waterfront that fulfill action items from the 2015 Urbana-Hammondsport Waterfront Master Plan; and

WHEREAS, these improvements will allow the Town of Urbana to preserve its unique cultural heritage and foster a distinct sense of place along the waterfront; and

NOW, THEREFORE, BE IT RESOLVED that the Town of Urbana wholly endorses, supports, and intends to apply to New York Forward.

David Oliver submitted and explained the following report about the grants that Town of Urbana has applied for.

Town of Urbana Quarterly Grant Report / September 2023

CFA C1001174

1. Award Date
2. Contract Date **Nov. 2018**
3. Total Grant: \$911,471
 - a. State 75%
 - b. Town 25%
4. Scope of Project
 - a. Bridge
 - b. Boardwalk
 - c. Gravel Trail
 - d. Kiosk
 - e. ADA Kayak Launch
 - f. Boardwalk Spur
 - g. Observation Tower
5. Completed
 - a. Bridge
 - b. Boardwalk
 - c. Gravel Trail
6. Contract Completion Date **July 2023**

CFA C1002046

1. Award Date **Nov. 2021**
2. Contract Date unsigned as of this date
3. Total Grant: \$1,200,000
 - a. State 75%
 - b. Town 25%
4. Scope of Project
 - a. Boardwalk Spur
 - b. Observation Tower
 - c. ADA Kayak Launch
 - d. Complete Curtiss Park

- i. Landscaping
 - ii. Gravel Trail
 - iii. Parking Lot
- 5. Current Changes
 - a. No Boardwalk Spur (DEC)
 - b. No Observation Tower (DEC)
 - c. ADA Kayak Launch
 - d. Boardwalk Bump-out
 - e. Boardwalk Railing
 - f. Complete Curtiss Park
- 6. Contract Completion Date **(Nov. 2026)**

Pier Grant * Empire Development

- 1. Award Date 2015
- 2. Contract Date
- 3. Total Grant: \$2,050,000
 - a. State 20%
 - b. Town 80%
- 4. Scope of Project
 - a. Bring Jobs to Community
 - b. Replace Pier
 - c. Tour Boat
- 5. Repurpose Grant
 - a. No jobs requirement
 - b. Replace Pier
 - c. Tour Boat
 - d. Police boat
 - e. Fire Boat
 - f. Private Marina
 - i. Generate Income to offset loan/bond re-payment.
- 6. Actions for Grant Repurpose
 - a. Only Tour Boat is Boating Museum Pat II
 - b. Only one bidder for marina
 - c. Engineering for new pier by Saratoga Associates
 - d. Removal of old Pier for value of steel by Fields Construction-dependent on signed contract
 - e. Contract by Fields to rebuild pier by Fields – unsigned.
 - f. Bond's approval by Town resolution
 - g. Bond needs three years AUD's approval
 - h. AUD's not filed-being reconstructed by specialty accounting firm
 - i. Grant cancelled by NYS, exceeded life of grant

- j. New grant announced, specifically for pier improvement, that will cover 80% of cost by state

Current Applications

1. CFA grant Application for "Rails to Trails"
 - a. Submitted July 2023
 - b. Trail from Main St to Curtiss Museum
 - c. Grant \$1.3 million
 - d. 75% State funds
2. NY Forward grant application
 - a. To be submitted Sept. 2023
 - b. Grant for \$4.5 million
 - c. No match
3. Cornell Design Connect
 - a. Spring 2024
 - b. Depot Park / Historic Depot in Flood-plane
 - c. Paid by Friends of Hammondsport Area Trails & Parks

ARC Grant

On a motion made by Councilperson Luppino, seconded by Deputy Supervisor Presley and carried, all voting Aye to pledge \$60,000 to match the ARC Grant application request of \$80,000. Friends of Hammondsport Trails and Parks pledged \$20,000 of the \$80,000 toward the Town's contribution.

Pier

The board discussed the removal of the Pier. One more phone call will be made to Jeremy Fields to see if they were going to take out the Pier as originally planned. If not, the Pier removal will go out to bid.

Comments from the Public on Old Business

The public would like to see David Oliver's report on Grants. It will be put on the website.

Back in July it was mentioned that there will be an update on unpaved roads. Doug Robinson is putting together a presentation about paving roads and/or oil stones for the October Board Meeting.

It was asked how the Town was doing in recreating the financials from the past years. Town is anticipating finishing up the past accounting records at the end of the year.

It was asked how were going to put together an accurate budget if we do not have the numbers. We do have an accurate budget because we have current numbers, we are now just getting the numbers from the past years.

New Business

Boat Launch: Resident vs. Non-Resident fee- Rick Kashmir

Rick Kashmir talked about how he doesn't think it's fair that he has to pay the non-resident fee since he is local and has a Hammondsport address. The board explained that you have to be a resident of the Town of Urbana and he is a resident of Pulteney. The board is going to consider his ask and talk about fee structure during the budget meeting

Bully Hill- 30-day Liquor License Notice

Bully Hill submitted a Standardized Notice Form for providing 30-day advance notice to a local municipality for a class change in their restaurant. They will now sell liquor, wine, beer and cider.

Approve 2024 Truck for Highway

On a motion made by Deputy Supervisor Presley, seconded by Councilperson Farmer and carried all voting Aye to approve purchasing a 2024 1-ton truck for the Highway Department.

2023 Regional Planning and Zoning School- Oct. 30th in Corning

On a motion made by Councilperson Farmer, seconded by Councilperson Luppino and carried, all voting Aye to approve that the following people attend the 2023 Regional Planning and Zoning School in Corning, New York: Stephen Catherman, Bill Fries, Barb Fries, Steven Jones. The cost is \$80 per person.

AOT Annual Conference in NYC

On a motion made by Councilperson Farmer, seconded by Deputy Supervisor Presley and carried, all voting Aye to approve that the following people attend the Association of Towns Annual Conference in NYC on February 18-21st: Nichole Dresser, Jim Presley, David Luppino, Deanna Tompkins. The cost is \$120 per person plus Hotel.

Comments from the Public on New Business

Bill Spies asked about the 2024 truck.

With no further business on a motion made by Deputy Supervisor Presley, seconded by Councilperson Farmer and carried, all voting Aye to close the meeting at 7:20 p.m.

Respectfully Submitted,

**Deanna Tompkins
Town Clerk**