

**Urbana Town Board Meeting  
Regular Board Meeting  
February 13, 2018**

The Urbana Town Board held its regular meeting on Tuesday, February 13 at 6:30 p.m., at the Town Hall, 8014 Pleasant Valley Rd., Bath, New York.

<b>ABSENT</b>	Ed Stull	Councilman
<b>PRESENT:</b>	Alzina Turner	Councilwoman
	John Webster	Supervisor
	Jim Presley	Councilman
	David Shaw	Deputy Supervisor
	Deanna Tompkins	Town Clerk
	John Ryan	Attorney

**Others Present:** Doug Robinson, Scott Wise, Clark Wambold, Robert Foley

**Public Hearing**

Local Law #3 Solar Moratorium was opened at 6:36 pm. There was no discussion. On a motion by Deputy Supervisor Shaw and seconded by Councilman Presley and carried, all voting Aye to close the public hearing.

**Minutes**

On a motion made by Deputy Supervisor Shaw, seconded by Councilman Presley and carried, all voting Aye to approve the minutes of January 16, 2018 and January 30, 2018 with the following amendments:

**January 16:** Under Approve J O'Connell's Contract it should say: On a motion made by Councilman Presley, seconded by Councilman Stull and carried, all voting Aye to Approve J. O'Connell's Contract.

**January 30:** Put Councilwoman Turner was absent.

**Abstracts**

On a motion made by Councilman Presley, seconded by Deputy Supervisor Shaw and carried, all voting Aye to approve Abstract #2 of 2018

**Department Reports**

On a motion made by Councilwoman Turner, seconded by Councilman Shaw and carried, all voting Aye to approve Department Reports.

**Public Input on Agenda Items**

No public input.

**Old Business**

**Gold Seal Update**

The trial was rescheduled for February 26, 2018.

**TV Franchise Update**

Will have agreement from charter communications for the next board meeting.

**Curtiss School Land Annexation into Village**

Mr. Keena has submitted a petition to annex 3 acres of land. A petition has been presented to the Town and Village. The Town is required to publish a notice of a public hearing.

On a motion made by Councilman Presley, seconded by Deputy Supervisor Shaw and carried, all voting Aye to publish the notice for the public hearing on March 20 at 6:30 p.m.

**LOCAL LAW NO. 3 OF 2018  
OF THE TOWN OF URBANA, NEW YORK  
TO AMEND CERTAIN SECTIONS OF  
LOCAL LAW NO. 4 OF 2017**

**BE IT ENACTED** by the Town Board of the Town of Urbana, New York, as follows:

- Section 1. Purpose. The purpose of this Local Law is to extend the term of the solar moratorium enacted by Town Local Law No. 4 of 2017 from nine (9) months to one (1) year.
- Section 2. Title. This Local Law shall be referred to as the “Local Law Imposing a one (1) year Moratorium on the Issuance of Permits for Non-Residential Solar Facilities in the Town of Urbana”.
- Section 3. The first paragraph of Section 2 “Purpose and Intent” of Local Law No. 4 of 2017 is amended to read as follows:
- “Pursuant to the statutory powers vested in the Town Board of the Town of Urbana (the “Town Board”) to regulate and control land use and to protect the health, safety and welfare of its residents, the Town Board hereby declares a one (1) year moratorium on the issuance of approvals and permits for non-residential solar facilities with the Town of Urbana.”
- Section 4. Section 4 of Local Law No. 4 of 2017 is amended to read as follows:
- “For a period of one (1) year after the effective date of Local Law No. 4 of 2017, neither the Town Board, the Planning Board of the Town of Urbana, the Zoning Board of Appeals of the Town of Urbana, nor the Code Enforcement Officer nor the Zoning Officer, shall grant any approval or issue any permit that would result in the establishment, placement, construction, installation, enlargement or erection of a non-residential solar facility in the Town of Urbana, and no such application, pending or otherwise, shall be either deemed complete or processed for a hearing before any agency or board.”
- Section 5. Section 8 of Local Law No. 4 of 2017 is amended to read as follows:
- “Section 8. Term
- The moratorium imposed by this local shall take effect immediately when it is filed in the Office of the New York State Secretary of State in accordance with Section 27 of the Municipal Home Rule Law and shall last until the first to occur of: (1) the repeal of this local law; (2) the enactment of a local law by the Town Board regulating Non-Residential Solar Facilities; or (3) one 1 year after the effective date of Local Law No. 4 of 2017, unless otherwise extended or amended by the Town Board.
- Section 6. This local law shall take effect upon its filing with the New York State Secretary of State.

Supervisor Webster read through the Impact Assessment.

On a motion made by Councilman Presley, seconded by Deputy Supervisor Shaw and carried, all voting Aye that based on the information provided above, the board directs Supervisor Webster to check the box that states no, or small environmental impact may occur and to sign the SEQR document.

On a motion made by Deputy Supervisor Shaw, seconded by Councilwoman Turner and carried, all voting Aye to approve Local Law 3.

## **New Business**

### **Conference Attendance Policy**

On a motion made by Councilman Presley, seconded by Deputy Supervisor Shaw, and carried, all voting Aye to approve the Conference Attendance Policy.

### **Scrap Metal Policy**

On a motion made by Councilman Presley, seconded by Councilwoman Turner, and carried, all voting Aye to approve the Scrap Metal Policy.

### **Lockout Tagout Policy**

On a motion made by Councilman Presley, seconded by Deputy Supervisor Shaw, and carried, all voting Aye to approve the Lockout Tagout Policy.

### **Park Use – non exclusive- Robert Foley**

Mr. Foley presented his case for having a rehearsal dinner at Depot Park. The board wants more details on fencing and tent size. The board will tentatively hold the date of August 3. Mr. Foley will present more details to the board on March 20 at the board meeting.

### **Park Use – Curtiss Seaplane Fly In**

The Curtiss Seaplane Fly in will be September 15 and 16, 2018.

On a motion made by Councilman Presley, seconded by Councilwoman Turner, and carried, all voting Aye to approve the event and waive the rental cost.

### **Private Property Use for Highway Material Disposal**

A list of materials will be decided on during the March 5 highway committee meeting. The list will be given to John Ryan to compile for the March 20 board meeting.

### **Review Boat Launch Policies and Non-Urbana Passes**

On a motion made by Councilman Presley, seconded by Deputy Supervisor Shaw, and carried, all voting Aye to approve the Residential and Commercial Boat Launch Policies

On a motion made by Councilwoman Turner, seconded by Deputy Supervisor Shaw, and carried, all voting Aye to approve Supervisor Webster to come up with a proposal for 100 non-resident boat launch passes at \$150 each.

### **Remove Rails from Depot Park and Replace with Curb**

On a motion made by Councilwoman Turner, seconded by Councilman Presley, and carried, all voting Aye to approve the Highway Department to move forward with removing the rails and replacing them with a curb at Depot Park.

### **Accept Doug Robinson's Major Road Repair Plan for CHIPS**

On a motion made by Councilwoman Turner, seconded by Councilman Presley, and carried, all voting Aye to approve using CHIPS money to repair roads that Doug Robinson Presented in his plan.

### **Approve Karen Cole as Watershed Administrative Assistant at \$3,000 per year**

On a motion made by Councilman Presley, seconded by Deputy Supervisor Shaw, and carried, all voting Aye to approve Karen Cole as Watershed Administrative Assistant at \$3,000 per year.

**Policy for Town Hall Public Use**

On a motion made by Councilwoman Turner, seconded by Deputy Supervisor Shaw, and carried, all voting Aye to approve the Policy for Town Hall Public Use.

**Approve Conference Attendance**

- Town Clerk Assoc. Conference- Sun. April 22-Tues. April 24-Deanna Tompkins

-Southern Tier Regional Leadership- April 5: Mike Slowinski, Marietta Nye, Pete Swarthout, Dick Niles, Wade Stopka, Jack Merriam, Bill Yahn, Deanna Tompkins, John Webster plus.....

Councilwoman Turner would like to be added to the conference list.

On a motion made by Councilman Presley, seconded by Deputy Supervisor Shaw, and carried, all voting Aye to approve conference attendance requests.

**New Website**

The layout for the new website was presented.

**AOT Proposed Resolutions for 2018 Legislative Program**

Proposed Resolutions included in board packet.

**Public Input on Non Agenda Items**

None

**Executive Session- Litigation Update and Personnel**

A motion was made by Councilman Presley, seconded by Councilwoman Turner and carried, all voting Aye to enter into Executive Session for the purpose of litigation and personnel.

A motion was made by Councilwoman Turner, seconded by Deputy Supervisor Shaw and carried, all voting Aye to close the Executive Session and reopen the regular meeting.

With no further business, on a motion made by Councilwoman Turner, seconded by Deputy Supervisor Shaw, all voting Aye to adjourn the meeting.

Respectfully submitted,

Deanna Tompkins  
Town Clerk