

TOWN OF URBANA
Regular Board Meeting
August 16, 2016

The Urbana Town Board held its regular meeting on Tuesday, August, 2016 at 6:30p.m., at the Town Hall, 8014 Pleasant Valley Rd., Bath, New York.

PRESENT:	Alzina Turner	Councilwoman
	Dave Shaw	Councilman
	Edward Stull	Councilman
	John Webster	Supervisor
	Jim Presley	Councilman
	Mary Farmer	Town Clerk

OTHERS PRESENT: Douglas Robinson, Wade Stopka, John T., Anne Green, Jack Young, Phyllis Bates, Linda Grillo, Justine Miller, Jim Grillo, Kevin Farrell, Michael Page, Jeff Streeter, and Marjorie and Syed Abbas.

Minutes

On a motion made by Councilman Presley, seconded by Councilman Shaw and carried, all voting Aye to approve the minutes of June 21, 2016.

On a motion made by Councilwoman Turner, seconded by Councilman Presley and carried, all voting Aye to approve the minutes of July 19, 2016.

Abstracts

On a motion made by Councilman Stull, seconded by Councilman Shaw and carried, all voting Aye to approve the August 2016 Abstracts.

Accounting Transfers

On a motion made by Councilwoman Turner, seconded by Councilman Stull and carried, all voting Aye to approve the following accounting transfers.

From:	DB5130.400	Machinery-Contractual	\$1,500.00
To:	DB5110.400	General Repairs Contractual	\$1,500.00

Public Input

No public input.

Codes Update Review

- **Dog Law** – The changes will allow for better enforcement and give the court the right to issue a bench warrant if someone does not appear in court. On a motion made by Councilman Presley, seconded by Councilman Shaw and carried, all voting Aye to schedule a public hearing for the Amended Dog Law on September 20, 2016 at 6:30pm.
- **Parking Laws at the Boat Launch** – The changes will allow for better enforcement and give the court the right to issue a bench warrant if someone does not appear in court. On a motion made by Councilman Presley, seconded by Councilman Stull and carried, all voting to schedule a public hearing on September 20, 2016 following the Dog Law public hearing.
- **Excavation** – Zoning Officer Bob Magee had talked to Soil and Water as well as DEC and they said that they provide the oversight in these matters and when municipality have their own requirement it bogs the process down. Residential grade changes should be done locally and ponds and larger excavation should be left to them. Jeff Parker from Soil and Water will review our law and will make any needed recommendations.

Speed Limit Reduction Request

Supervisor Webster brought back to the Board the idea of not asking for speed reduction but rather request a longer portion of 45 mph and better signs warning of the speed change. The Board said to submit the original request for speed reduction.

Cemetery Mowing

Councilman Stull received two bids and Supervisor Webster opened them. One bid was from Shawn Parker and one from Gus Hilligus. On a motion made by Councilman Presley, seconded by Councilman Shaw and carried, all voting Aye to award the contract to lowest bidder Shawn Parker.

Fund Balance Policy

On a motion made by Councilman Presley, seconded by Councilman Stull and carried, all voting Aye to adopting the following Fund Balance Policy.

Fund Balance Policy

A Fund

- 1 . It is the intent of the Town of Urbana to keep a fund balance of approximately 20% of the appropriations in the A Fund for unforeseen expenses and to insure adequate cash for the first few months of each budget year.
- 2 . In addition we will keep a varying additional amount in the fund balance for grant matches.
- 3 . All overage after numbers one (1) and two (2) has been determined will be used to either increase the Building Reserve account or to reduce the tax rate for the A Fund in the following year(s). Consideration should also be given to using the fund balance overage for paying off or paying down any A Fund debt.

B Fund

- 1 . It is the intent of the Town of Urbana to keep a fund balance of approximately 20% of the total appropriations in the B Fund for unforeseen expenses and to insure adequate cash for the first few months of each budget year.
- 2 . In addition we will keep a varying additional amount in the fund balance for grant matches.
- 3 . All overage after numbers one (1) and two (2) has been determined will be used to reduce the tax rate for the B Fund in the following year(s). Consideration should also be given to using the fund balance overage for paying off or paying down any B Fund debt.

DB Fund

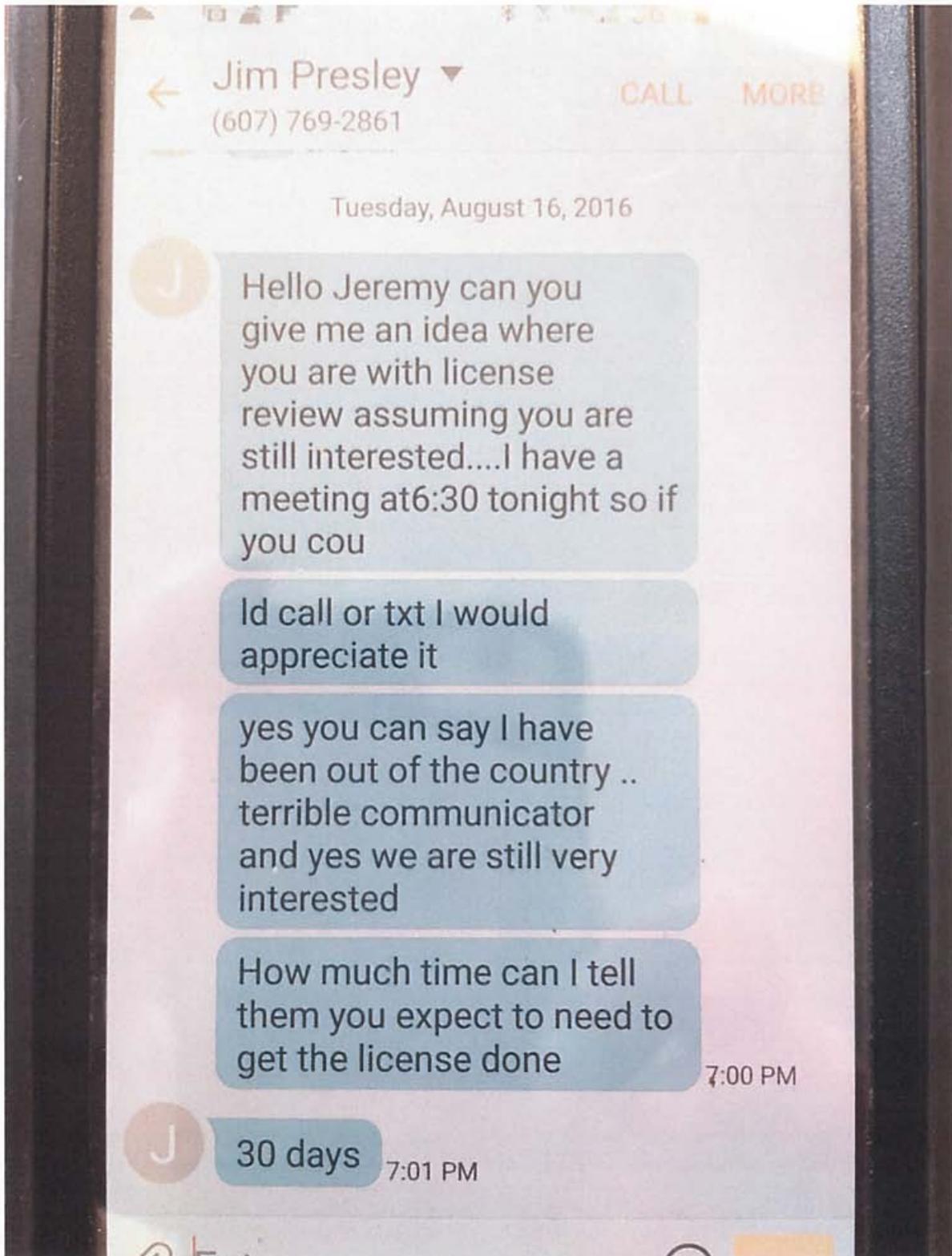
- 1 . It is the intent of the Town of Urbana to keep a fund balance of approximately 20% of the total appropriations in the DB Fund for unforeseen expenses and to insure adequate cash for the first few months of each budget year.
- 2 . In addition we will keep a varying additional amount in the fund balance for grant matches.
- 3 . All overage after numbers one (1) and two (2) has been determined will be used to either increase the Equipment Reserve account or to reduce the tax rate for the DB Fund in the following year(s). Consideration should also be given to using the fund balance overage for paying off or paying down any DB Fund debt.

Bergmann Engineers Length of Validity of Plans

Bergmann Engineers said the proposal/plans for the pier would never change unless NYS changed any applicable building requirements. The Board will wait to proceed with Bergmann until after an agreement with Mr. Fields is in place.

Tour Boat Update

Councilman Presley said he did receive a text from Jeremy Fields and he is still interested in bringing a tour boat and working with the Town. Mr. Fields said his attorney has the license agreement from the Town and will respond to a review of it within 30 days, by September 15, 2016.



Fire District and Hammondport Central School Sub-Lease

The Board supports the concept of a shared building but will put conditions on the sub-lease. The Board will have final approval on the design and location of the building. This will be discussed further at the September meeting.

Compost Rules and Regulations

The Board members would like to see the compost open at all times. Attorney Ryan will make some more changes to the Local Law and the Board will review at the September meeting.

Router at the Village

Supervisor Webster had a conversation with Mayor Cummings and the Village has agreed to let the Town tap onto their router in order to view the video cameras at Depot Park and the boat launch.

Wine Country Classic Boat Park Use Application

Jack Young said it was a very successful show this year. There was a discussion about the restrooms and a problem with one. Jack Young said the Show would be willing to hire additional help to clean over the weekend. On a motion made by Councilman Presley, seconded by Councilman Stull and carried, all

voting Aye to accept the Boat Shows proposal and approve the Park Use Application with agreed changes in open launching times and dock installment times.

Gold Seal Update

The Town had reached out to the owners of Gold Seal and invited them to attend. There were several neighbors of Gold Seal were in attendance and had submitted a petition of safety concerns for the neighborhood. They expressed concerns about falling walls, mold originally found which had sickened contractors and contaminated water running through the building and entering the lake. The Code Enforcement Officer is in receipt of a report stamped by an engineer stating the building is not dangerous. There are two weeks left of a current demo permit and when the time expires the Code Enforcement Officer can issue violations. The neighbors asked for a timeline on next steps in the process. They would like a tentative start to finish. There was a suggestion to call the NYS Department of Health to evaluate the airborne concerns inside and the contaminated water running into the lake.

Commercial Use of Town Docks

Councilman Shaw would like to discuss this further.

Non-Resident Boat Launching

Ron Leonard from the Lakeside Motel reminded the Board that he won't be providing this service too much longer and that the Board needs to think about non-resident launching.

Village Trustee Anne Green told the Board that the Village approved pledging \$3,000 to put a sidewalk in from Lake Street to Liberty along Mill Street for a connection to Curtiss Park.

Highway staff representative Doug Robinson told the Board the docks at the Depot are in bad shape. He said they need major reconstruction over the winter.

DOT Grant Application for Longwell Cross

On a motion by Councilman Presley, seconded by Councilwoman Turner and carried, all voting Aye to approve.

Other

With no further business, on a motion made by Councilman Presley, seconded by Councilman Shaw, the meeting was adjourned at 8:54pm. Carried unanimously by all present.

Respectfully submitted,

Mary M. Farmer
Town Clerk