

**Urbana Town Board Meeting  
Regular Board Meeting  
November 20, 2018**

The Urbana Town Board held a special meeting on Tuesday, November 20, 2018 at 6:30 p.m. at the Town Hall, 8014 Pleasant Valley Road, Bath, New York.

PRESENT:	Alzina Turner	Councilwoman
	Edward Stull	Councilman
	Jim Presley	Councilman
	John Webster	Supervisor
	David Shaw	Deputy Supervisor
	Deanna Tompkins	Town Clerk

Others Present: Anne Green, Dave Oliver

**Open Meeting**

Supervisor Webster called the meeting to order at 6:32 p.m.

**Pledge of Allegiance**

On a motion made by Councilwoman Turner, seconded by Councilman Stull and carried, all voting Aye to approve the minutes from the October 19, 2018 Board Meeting.

On a motion made by Councilwoman Turner, seconded by Deputy Supervisor Shaw and carried, all voting Aye to approve the minutes from the October 22 Board Meeting.

On a motion made by Councilman Presley, seconded by Councilman Stull and carried, all voting Aye to approve Abstract #11 except Voucher #335.

On a motion made by Councilman Stull, seconded by Councilwoman Turner and carried, all voting Aye to accept voucher #335 on Abstract #11 with the following roll call:

Alzina Turner: Aye  
Edward Stull: Aye  
Jim Presley: Recuse  
David Shaw: Aye  
John Webster: Aye

On a motion made by Councilman Stull, seconded by Councilwoman Turner and carried, all voting Aye to accept the following Accounting Transfer:

**A Fund**

From: A599	Fund Balance	\$13500.00
To: A9060.800	Hospital and Medical Insurance	\$13500.00

On a motion made by Councilwoman Turner, seconded by Deputy Supervisor Shaw and carried, all voting aye to accept the Department Reports

**9 Element Plan for Keuka**

Mark Morris, President Elect from the Keuka Lake Association gave a presentation about what a Nine Element Watershed Plan is. The Nine Element Plain is an approach that the Governor is using to get funding for any projects.

A Nine Element Watershed (9E) Plan is a type of clean water plan that details a community's water quality concerns and a strategy to address these concerns. This will update Keuka Lake's plan from the late 90's.

Keuka Lake Association, working with KWIC, and the Seneca Lake Organizations applied for funding for a Nine Element Plan from NYS Department of State, for approximately \$350,000. The grant is to help put together a 9 Element Plan, which will take approximately three years to

complete. Once the plan is done, it will be basic building block to apply for grants to fix issues that are causing HAB's.

### **Public Input on Agenda Items**

No Public Input

### **Old Business**

#### **Dog Kennel Update**

Supervisor Webster gave a kennel update about building a Kennel for the Town of Urbana. The approximate cost of building a kennel will be \$8,525.00.

On a motion made by Councilwoman Tuner, seconded by David Shaw and carried approving to build a Town of Urbana Dog Kennel with the following roll call vote:

Alzina Turner: Aye

Edward Stull: No

Jim Presley: Yes

David Shaw: Aye

John Webster: Aye

#### **Water District Update**

A kick off meeting with Larson Design and the key players was held.

**Bridge Project Update:** Still have not received signed contract back.

**Pier Project Update-** Received the RFP's. The Waterfront committee is going to meet next week to pick the top to Proposals, the two firms will be interviewed at the next board meeting.

#### **Commercial Use of Depot Park**

Councilman Stull is going to look into what other towns do in Long Island.

#### **Village License for 2019**

On a motion made by Councilman Presley, seconded by Councilwoman Turner and carried, all voting aye to approve the Village License for 2019.

### **New Business**

#### **Appoint Don Howard Fire Commissioner**

On a motion made by Councilman Presley, seconded by Councilman Stull and carried, all voting aye to appoint Don Howard as Fire Commissioner.

#### **Local Law #5 – Highway Restrictions-**

On a motion made by Councilman Stull, seconded by Councilman Presley and carried, all voting Aye set public hearing for December 18 at 6:30 p.m.

### **Local Law No. 5 of 2018**

A Local Law to Exclude Certain Vehicles  
from Designated Town Highways

BE IT ENACTED by the Town Board of the Town of Urbana, N.Y. as follows:

Section 1. Pursuant to Vehicle & Traffic Law Section 1660(a)(28) no vehicle with a gross vehicle

weight of 10 or more tons shall be operated on Middle Road from County Route 76 to the Pulteney Town Line and on Urbana Road from Middle Road to State Route 54A from November 1<sup>st</sup> of the current year to May 1<sup>st</sup> of the immediately following year.

Section 2. This Local Law shall become effective upon filing with the Secretary of State.

### **Support Christmas in the Park**

On a motion made by Councilman Stull, seconded by Deputy Supervisor Shaw and carried to support Christmas in the Park at the \$100 level with the following roll call:

Alzina Turner: Aye  
Edward Stull: Aye  
Jim Presley: Recuse  
David Shaw: Aye  
John Webster: Aye

### **Pay 2018 Retirement Expenses**

The retirement expenses were paid early, which in return saved the Town some money.

### **Conference Attendance**

On a motion made by Councilman Stull, seconded by Councilman Presley and carried, all voting Aye for Deanna Tompkins to attend a clerk training ½ day conference in Binghamton on December 3, 2018.

### **Shared Services Agreement**

On a motion made by Councilman Presley, seconded by Councilwoman Turner and carried, all voting Aye to authorize Doug Robinson to sign the Shared Services Agreement which will allow the Town to share with other Municipalities in Steuben County for Public Works Projects, Equipment, Maintenance and Materials.

### **Planning Board Appointment**

On a motion made by Councilman Stull, seconded by Councilman Presley and carried, all voting Aye to appoint Barb Fries to the Planning Board for the term of 1/1/19 to 12/31/23.

### **Front Sidewalk Repair**

Repairs need to be done to the sidewalk at the Town Hall. We will temporarily put a brightly colored caution tape on the sidewalk until it can be fixed when the weather gets better.

### **Highway Class**

On a motion made by Councilman Presley, seconded by Councilman Stull and carried, all voting Aye to approve that the Highway Department attend a mandatory training for 811. The cost is \$25 per person.

### **Approve Highway Union Contract**

On a motion made by Councilman Presley, seconded by Deputy Supervisor Shaw and carried, all voting Aye to sign the Highway Union Contract.

### **Approve RFP for Bridge Project**

On a motion made by Councilman Stull, seconded by Councilman Presley and carried, all voting Aye to Approve the RFP for Bridge Project.

### **Postage Machine Contract**

On a motion made by Councilman Stull, seconded by Councilman Presley and carried, all voting Aye to approve the contract for a new postage machine.

### **New York State Retirement Resolution**

On a motion made by Deputy Supervisor Shaw, seconded by Councilman Stull and carried, all voting Aye to approve the following Standard Work Day and Reporting Resolution for Elected and Appointed Officials:

Be it RESOLVED, that the Town of Urbana hereby establishes the following standard work days for these titles and will report the officials to the New York State and Local Retirement based on their record of Activities.

Elected Officials:

Deanna Tompkins, Town Clerk                      Current Term: 1/1/2018-12/31/2019

Appointed Officials

Karen Cole, Deputy Town Clerk

Current Term: 1/1/2018-12/31/2019

**Tree Trimming**

On a motion made by Councilman Presley, seconded by Deputy Supervisor and carried, all voting Aye to approve to take out all of the trees except the three pine trees at the old Town Barn Site.

**Dog Shelter Contract**

On a motion made by Councilman Presley, seconded by Deputy Supervisor Shaw and carried, all voting Aye to approve the Contract with Toban Boarding Farms for The Town of Urbana's Dog Shelter for six months.

**Public Input on Non Agenda Items**

No Public Input

With no further business, on a motion made by Councilman Presley, seconded by Deputy Supervisor Shaw and carried, all voting Aye to adjourn the meeting at 7:30 p.m.

**Respectfully Submitted,**

**Deanna Tompkins, Town Clerk**