

**Urbana Town Board Meeting
Regular Board Meeting
October 16, 2018**

The Urbana Town Board held its regular meeting on Tuesday October 16, 2018 at 6:30 p.m. at the Town Hall, 8014 Pleasant Valley Road, Bath, New York

PRESENT:	Alzina Turner	Councilwoman
	David Shaw	Deputy Supervisor
	Edward Stull	Councilman
	John Webster	Supervisor
	Deanna Tompkins	Town Clerk
Absent:	Jim Presley	Councilman

Others Present: Douglas Robinson, Bee Keck, Brian Wagner, Dana Grover, Richard Stewart, Anne Green

Supervisor Webster called the Meeting to order at 6:32 p.m.

Pledge of Allegiance

On a motion made by Councilman Stull, seconded by Deputy Supervisor Shaw and carried, all voting Aye to approve the board minutes from September 18, 2018.

On a motion made by Deputy Supervisor Shaw, seconded by Councilwoman Turner and carried, all voting Aye to approve the board minutes from October 1, 2018.

On a motion made by Councilwoman Turner, seconded by Councilman Stull and carried, all voting Aye to approve the board minutes from October 9, 2018.

On a motion made by Councilman Stull, seconded by Councilwoman Turner and carried, all voting Aye to approve Abstract #10.

On a motion made Councilman Stull, seconded by Deputy Supervisor Shaw and carried, all voting Aye to approve the following accounting transfer:

A Fund

From:	A7140.120	Mowing	\$4348.06
To:	A7140.100	Lifeguard Salary Line	\$4348.06

On a motion made by Councilman Stull, seconded by Councilwoman Turner and carried, all voting Aye to approve the following Accounting Transfer:

B Fund

From:	B8090.100	Environmental Personnel	\$1000.00
To:	B8092.400	Environmental Contractual	\$1000.00

Public Input

No public Input

Dog Kennel Update

Diane Davis, the Town of Urbana's Dog Control Officer, explained that Steuben County is not going to have a dog boarding facility so the Town needs to come up with a new plan. She gave a brief history of the past and current kennel lease arrangements with Betty Walden. The current lease agreement expires at the end of 2018. She explained how Gary Pruyn, owner of Toban Boarding Farms would be willing to do a six month lease with the Town of Urbana.

Diane Davis also shared her research about building a Kennel for the Town of Urbana. Next month she will have a few more hard costs, such as water and electric for building a new building.

On a motion made by Councilman Stull, seconded by Councilwoman Turner and carried, all Voting Aye to enter into a six month lease with Toban Boarding Farms and to raise the dog impoundment fee to \$40, and \$15 a day for boarding.

Truck Bids for 1 Ton Pickup with Plow

The truck bids were opened at 6:50 p.m. Two bids were received:

Friendly Ford: 110 dollar certified check - \$40,338.00, they also included the \$110 certified check.

Van Bortel: \$39,982.00

Gold Seal Update

The necessary paperwork was submitted to the Court to convert the penal fine to a civil judgement which will then be entered in the Steuben County Clerk's office. There will be a lien on the real property. The lien will have to be satisfied in order to clear the title.

Water District Update

There will be a kickoff meeting in November for the project with all of the key player so everyone is on the same page with project.

Bridge Project

The Town received the last clearance to move forward. The contract said we needed to get unemployment insurance but they waived that stipulation.

Pier Grant Project

Will not discuss since Councilman Presley is not present.

Curtiss Museum Depot Park Use

On a motion made by Deputy Supervisor Shaw, seconded by Councilman Stull and carried, all voting Aye to approve the Curtiss Museum using Depot park 9/13/19 to 9/15/2019 for their Seaplane Homecoming.

HCS Yearbook Ad

On a motion made by Councilman Stull, seconded by Councilwoman Turner and carried, all voting Aye to approve purchasing a Hammondsport Central School yearbook ad for \$130.

Empire Access

Representatives from Empire Access came to talk about switching telephone and Internet Services to Empire access. Supervisor Webster explained that he wanted to wait about 2 months so we have time to download our emails for FOIL Purposes.

On a motion made by Councilwoman Turner, seconded by Deputy Supervisor Shaw and carried, all voting Aye to move to Empire Access as the Town of Urbana's Internet and Phone provider as of 1/2/2019.

Inter-Municipal Agreements

The Village was concerned that Zone 1 inspections we not done and that the Town was not clear on changes and responsibilities. Supervisor Webster explained that there will be a meeting between the Town, Village, KWIC and the pumpers to discuss how things are going and how to improve processes.

On a motion made by Councilman Stull, seconded by Deputy Supervisor Shaw and carried, all voting Aye to approve the Inter-Municipal Agreements for Shared Services for Watershed Enforcement and Building and Zoning Officer.

The Village License for rental of first floor will be tabled until next month.

Water District Engineer Contract

On a motion made by Councilman Stull, seconded by Deputy Supervisor Shaw and carried, all voting Aye to give Supervisor Webster authority to sign the Water District Engineer Contract with Larson Design when Attorney John Ryan and Larson Design are finished working out certain details of the contract.

New York State Retirement Resolution

On a motion made by Councilman Stull, seconded by Councilwoman Turner and carried, all voting Aye to approve the following Standard Work Day and Reporting Resolution for Elected and Appointed Officials:

Be it RESOLVED, that the Town of Urbana hereby establishes the following standard work days for these titles and will report the officials to the New York State and Local Retirement based on their record of Activities.

Appointed Officials:	Tim Slayton-	Current Term:	01/01/2018-12/31/2022
	David Oliver-	Current Term:	09/30/2014-09/30/2019
	Scott Burg-	Current Term:	01/0/2017-12/31/2021
	Stephen Catherman	Current Term:	01/01/2015-12/31/2019

Pay for 2019 Volvo

On a motion made by Councilman Stull, seconded by Councilwoman Turner and carried, all voting Aye to pay \$214,645.00 for the 2019 Volvo, pending repairs approved by the Highway Superintendent, Doug Robinson

Boat Slips at Depot Park

On a motion made by Councilman Stull, seconded by Deputy Supervisor Shaw and carried, all voting Aye to approve that the Wine Classic Boats organization can solicit funds to replace the temporary existing piers with permanent units.

Public input

No Public Input

On a motion made by Deputy Supervisor Shaw, seconded by Councilman Shaw and carried, all voting Aye to move into Executive session for litigation update.

On a motion made by Deputy Supervisor Shaw, seconded by Councilwoman Turner and carried all voting Aye to come out of executive session.

Deputy Supervisor Shaw raised concern that the employee salaries need to be looked at for next year.

With no further business, on a motion made by Council Councilwoman Turner, seconded by Councilman Stull and carried, all voting Aye to adjourn the meeting at 8:32 p.m.

Respectfully Submitted,

Deanna Tompkins